

CITY OF SEATTLE

RESOLUTION 32088

A RESOLUTION approving a Memorandum of Agreement with UW Medical Center-Northwest Campus regarding the establishment, composition, and rules for a Development Advisory Committee for preparation of a Major Institution Master Plan for UW Medical Center-Northwest Campus.

WHEREAS, Seattle Municipal Code (SMC) Chapter 23.69 regulates Seattle’s major educational and medical institutions to balance a number of the City of Seattle’s (“City”) policies and objectives; and

WHEREAS, the master plan process is an important element of the City’s major institution policies; and

WHEREAS, UW Medical Center-Northwest Campus has informed the City of its intent to prepare a master plan for possible approval by the City; and

WHEREAS, SMC 23.69.032 requires the establishment of a Development Advisory Committee following submittal to the City of a notice of intent by a major institution to prepare a master plan; and

WHEREAS, a Development Advisory Committee should be comprised of a balanced, representative group of individuals who are directly impacted by the actions of the major institution; and

WHEREAS, to the extent possible, members of a Development Advisory Committee should possess experience in subjects such as consensus building, community organizing, land use and zoning, architecture, landscape architecture, economic development, real estate development, and educational or medical services; and

1 WHEREAS, the Department of Neighborhoods has worked with UW Medical Center-Northwest
2 Campus to develop a list of ten potential members to serve on the Development Advisory
3 Committee; and

4 WHEREAS, the Director of the Department of Neighborhoods has reviewed the list of potential
5 members, none of whom has a direct economic relationship with the institution (except
6 the non-management representative of UW Medical Center-Northwest Campus) and
7 recommends the proposed members to the Council for confirmation; and

8 WHEREAS, the City Council’s Neighborhoods, Education, Civil Rights and Culture Committee
9 has reviewed the Director’s recommendation and determined that the full complement of
10 ten members would provide a balanced, representative, and independent committee;

11 NOW, THEREFORE,

12 **BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE**
13 **MAYOR CONCURRING, THAT:**

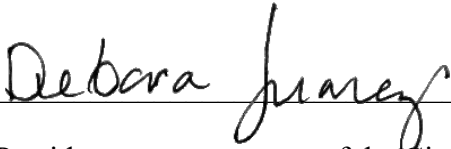
14 Section 1. The City Council adopts the Memorandum of Agreement with UW Medical
15 Center-Northwest Campus attached as Exhibit 1 to this resolution. The recommendation of the
16 Director of Department of Neighborhoods and the City Council’s Neighborhoods, Education,
17 Civil Rights and Culture Committee regarding the composition of the Development Advisory
18 Committee for UW Medical Center-Northwest Campus (“Advisory Committee”) as described in
19 the Memorandum of Agreement is confirmed.

20 Section 2. The Advisory Committee shall be staffed by the Department of Neighborhoods
21 with the cooperation and assistance of UW Medical Center-Northwest Campus. Technical
22 assistance will be provided by the Seattle Department of Construction and Inspections, the
23 Department of Neighborhoods, and the Seattle Department of Transportation.

1 Adopted by the City Council the 21st day of _____ March _____, 2023,

2 and signed by me in open session in authentication of its adoption this 21st day of

3 _____ March _____, 2023.

4  _____

5 President _____ of the City Council

6 The Mayor concurred the 24th day of **March** _____, 2023.

7  _____

8 Bruce A. Harrell, Mayor

9 Filed by me this 24th day of **March** _____, 2023.

10  _____

11 Elizabeth M. Adkisson, Interim City Clerk

12 (Seal)

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17 Attachments:
18 Exhibit 1 – Memorandum of Agreement, Development Advisory Committee for UW Medical
19 Center-Northwest Campus

MEMORANDUM OF AGREEMENT

Development Advisory Committee for UW Medical Center-Northwest Campus

THIS MEMORANDUM OF AGREEMENT between the City of Seattle and UW Medical Center-Northwest Campus establishes the composition of a Development Advisory Committee to assist in the preparation of a Major Institution Master Plan, and rules related to committee vacancies, alternate members, ex- officio members, an Implementation Advisory Committee, and committee staffing.

WHEREAS, pursuant to Seattle Municipal Code (SMC) 23.69.032 the Department of Neighborhoods and UW Medical Center-Northwest Campus notified and developed a list of potential members to serve on the Development Advisory Committee for UW Medical Center-Northwest Campus; and

WHEREAS, the Director of the Department of Neighborhoods reviewed the list of potential members, none of whom has a direct economic relationship with UW Medical Center-Northwest Campus (except the required non-management representative of the institution) and recommends them to the Council for confirmation; and

WHEREAS, the City Council’s Neighborhoods, Education, Civil Rights and Culture Committee reviewed the Director’s recommendation and determined the members would comprise a balanced, representative, and independent Development Advisory Committee and has so recommended to the full City Council;

NOW THEREFORE, IT IS AGREED BY THE CITY OF SEATTLE AND UW MEDICAL CENTER-NORTHWEST CAMPUS THAT:

SECTION 1 – INITIAL VOTING MEMBERS

The initial voting members of the Development Advisory Committee for UW Medical Center-Northwest Campus shall be the following persons, each of whom meets the criteria for appointment to the Committee and brings the desired skills described below:

Table 1: Development Advisory Committee for UW Medical Center-Northwest Campus Initial Voting Members

Pos.	Name	SMC Categories/Skills*
1	Scott Sheehan	<ul style="list-style-type: none">• General Manager at Evergreen Washelli• Neighbor• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus
2	Shawn MacPherson	<ul style="list-style-type: none">• Owner, MacPherson’s Property Management and Real Estate• Board member of Haller Lake Community Club• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus

3	Joan Hanson	<ul style="list-style-type: none"> • Resident of Stendall Place • Past healthcare experience • Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus
4	Keith Slack	<ul style="list-style-type: none"> • Background in construction management • Neighbor • Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus
5	Susan White	<ul style="list-style-type: none"> • Past construction contracting professional experience • Resident of Haller Lake Neighborhood • Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus
6	Karoline Derse	<ul style="list-style-type: none"> • Architect • Pinehurst resident. • Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus
7	Andy Mitton	<ul style="list-style-type: none"> • Landscape Architect • Resides near Ingraham High School
8	Kippy Irwin	<ul style="list-style-type: none"> • Haller Lake Community Club (First Trustee, Rentals) • Certification in Permaculture design
9	Carol Whitfield	<ul style="list-style-type: none"> • Resident of Stendall Place • Extensive volunteer experience
10	Kevin Jones	<ul style="list-style-type: none"> • Registered Nurse and member of the Nursing Supervisor Office at UW Medical Center-Northwest Campus • Non-management institutional representative

*SMC Categories/Skills: Pursuant to SMC 23.69.032.B.3, the membership of a Development Advisory Committee should be directly affected by the actions of the Major Institution pursuing a new Master Plan. To the extent possible, members should also possess expertise or experience in areas such as the following:

- a) Consensus building;
- b) Community organizing;
- c) Land use and zoning;
- d) Architecture or landscape architecture;
- e) Economic development;
- f) Real estate development; and
- f) Educational or medical services.

A non-management representative of the institution is automatically included on the Committee.

SECTION 2 – ALTERNATES

Before the City Council adopts the new master plan for UW Medical Center-Northwest Campus, vacancies that may occur among the voting committee members of the Development Advisory

Committee may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

- a) Do not increase the size of the Committee above 12 members; and
- b) Maintain a reasonable balance of interests, expertise, and experiences represented by the Committee, as determined by the Director of the Department of Neighborhoods.

In making such appointments the Director of the Department of Neighborhoods will consult closely with UW Medical Center-Northwest Campus.

Following publication of a Final Master Plan, vacancies may be filled only by those alternates who are identified below in Table 2. In the event none are listed or available, the position shall remain vacant.

*Table 2: Development Advisory Committee for UW Medical Center-Northwest Campus
Alternate Members*

Pos.	Name	Seattle Municipal Code Categories/Skills
Alt 1	None identified	

SECTION 3 – EX-OFFICIO MEMBERS

Pursuant to SMC 23.69.032.B.6, the Development Advisory Committee shall include four nonvoting, ex-officio members representing UW Medical Center-Northwest Campus, the Department of Neighborhoods, the Seattle Department of Planning and Inspections, and the Seattle Department of Transportation.

The initial voting members listed in Table 1 above (or alternates appointed pursuant to Section 2) shall be appointed to a term that expires upon City Council adoption of the new Master Plan for UW Medical Center-Northwest Campus.

SECTION 4 – APPOINTMENTS TO THE IMPLEMENTATION ADVISORY COMMITTEE

Following adoption by the City Council of a new Master Plan for UW Medical Center-Northwest Campus, an Implementation Advisory Committee shall be established. Both in the initial convening of the Implementation Advisory Committee and the filling of subsequent vacancies on it, the Director of the Department of Neighborhoods may appoint or reappoint voting members to serve any number of additional, renewable, two-year terms upon agreement with UW Medical Center-Northwest Campus and without additional City Council action.

Vacancies among voting members (including, but not limited to, vacancies that occur as a result of the failure of the Director of the Department of Neighborhoods and UW Medical Center-Northwest Campus to mutually agree upon an appointment or reappointment to any position), may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided such appointments:

- a) Do not increase the size of the Committee above 12 members; and
- b) Maintain a reasonable balance of interests, expertise, and experiences represented by the Committee, as determined by the Director of the Department of Neighborhoods

SECTION 5 - STAFFING

The Development Advisory Committees shall be staffed by the Department of Neighborhoods with the cooperation and assistance of UW Medical Center-Northwest Campus. Technical assistance will be provided by the Seattle Department of Construction and Inspections, the Seattle Department of Transportation and the Department of Neighborhoods.

For UW Medical Center-Northwest Campus

Cindy Hecker
Chief Executive Officer, UW Medical Center

Date

For the City of Seattle

Sarah Morningstar
Acting Director, Department of Neighborhoods

Date