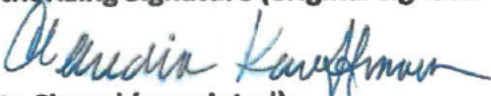




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <p style="text-align: center;">Misha Y. Averill</p>		
Board/Commission Name: Seattle Indian Services Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: SISC Governing Council	Term of Position: * <p style="text-align: right;">7/1/2020 to 6/30/2024 2023 HS</p> <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Bellevue, WA	Zip Code: 98005	Contact Phone No.: <div style="background-color: black; width: 100px; height: 20px;"></div>
<p>Background: Misha Y. Averill brings over eight (8) years of experience in the real estate-related industry to this position. Ms. Averill is currently a Commercial Real Estate Broker at Legacy Commercial, Bellevue, WA (2015 – present). Prior to her work at Legacy Commercial, Misha had extensive experience as a Paralegal, Executive Administrator/Legal Assistant in several legal firms in King County (DAL Law Firm and Marine View Law & Escrow). Ms. Averill’s community & volunteer activities include: Northwest Parkinson’s Foundation; Native Action Network (Empowering women to be leaders in their communities and beyond & encouraging civic engagement and volunteerism); UW American Indian Studies Department; and President of Non-profit Olympic Hopefuls in the Sport of Inline Speed Skating.</p> <p>Ms. Averill will bring additional skills to the Commission in the area of real estate development and is a strategic thinker and problem-solver.</p> <p>This represents Ms. Averill’s initial appointment to the Seattle Indian Services Commission.</p>		
Authorizing Signature (original signature):  Date Signed (appointed): August 25, 2020		Appointing Signatory: Claudia Kauffman, Chair Seattle Indian Services Commission

*Term begin and end date is fixed and tied to the position and not the appointment date.

Misha Y. Averill

A passion for being a part of a team – A University of Washington graduate with Bachelor of Arts with a focus in International/Diversity Studies; seeking a long term position within commercial real estate that presents options for personal growth, challenges, while maintaining a healthy balance in work/life.

Qualifications

- Commercial Real Estate broker (5 years' experience)
- Superb Executive Assistant and Administration background (4 years' experience)
- Experience in City Development and tracking Land Use Code changes
- Able to handle heavy caseloads, event planning, calendaring, and meeting deadlines
- Enjoy meeting new people and new cultures; International experience in travel to 9 countries including Europe, Asia, and South America

Education

- Rockwell Institute, Real Estate Licensing Course – Bellevue, WA** 2018
- Completed the required hours for WA State real estate license
- University of Washington, College of Arts and Sciences - Seattle, WA** 2009-2013
- Bachelor of Arts in American Indian Studies, with a Diversity minor
 - Cumulative GPA: 3.3/4.0 - Graduation date: June 2013
 - Related course: Critical AIS issues on the UN declaration of Indigenous Rights, Indigenous Feminism, Indigenous film and Sovereignty visuals, and many Independent Studies working on various field case studies of AIS communities and issues
 - Extracurricular Campus Activities: OMDA (Office of Minority Affairs) member, EOP(Equal Opportunity Program) participant, First Nations group at UW, and member of Alpha Delta Pi sorority
- Puyallup High School - Puyallup, WA** 2006-2009
- Cumulative GPA: 3.92
 - Graduate top 99% of class of 555 students

Experience

- Commercial Real Estate Broker, Legacy Commercial –Bellevue, WA.** 9/2015- Present
- Asset management, leasing and legal matters
 - Hire experts for projects, redevelopment, and tenant improvements
 - Manage all acquisitions and sales of real estate properties in the US and Canada
 - Invoice and billings approval
- Paralegal, DAL Law Firm –Normandy Park, WA.** 4/2016- 5/2017
- Client relations- verifying appointments and communicating updates on files via phone & in writing
 - Drafting legal documents
 - Case Management through follow-up communication with clients, lenders, and court trustee
 - Drafting of master worksheets for the law firm
 - Social Media updating and drafting of blog posts
- Executive Administrator /Legal Assistant, Marine View Law & Escrow -Des Moines, WA.** 8/2013- 9/2015
- Assist with daily tasks and up-keep in the office and client's file and relations
 - Office management: Greet clients, answer phones, calendaring, and follow-up calls
 - Correspondences with clients i.e. send fax, emails, letters, and UPS/FedEx shipping drop-offs
 - Personable and able to conduct professional client appointments
 - Account management including taking payments, bank deposits, and Quickbooks entries
 - Prepare large files including bankruptcy filing, HAMP- home loan modifications, and real estate cases
- AVID Tutor, Puyallup School District - Puyallup, WA** 1/2011- 8/2013
- Work with all grade levels, and all subjects
 - Must be knowledgeable in core studies and electives
 - Superior problem solving skills and study habits
- USA Team Member & National Speed Circuit (NSC) Athlete – Seattle, WA** 8/2011 – 5/2015
- Overall US Champion 2014
 - Competed in three World Championships, qualified for four championships
 - USADA Athlete registered with the US Olympic Committee
 - First Alternate for the World Games in 2013 in Colombia
 - First Alternate for the Pan American Games in 2012 in Mexico

Certifications and Technical Skills

Superior communication skills- through arts and language - written and verbal
English (Fluent); Navajo Language (Conversational); French (Basic); Spanish (Novice- intro learning)
Computer skills- proficient in MS Office, Skyline, Photoshop, Adobe, Quickbooks, Lawpay, Clio, and Conflict-Data Base
Social Media knowledge and management - including Facebook, Twitter, Instagram, Blogs, etc.

Honors/Awards/Scholarships

Award for Excellent Leadership from NAN Cohort	2018-2019
USA Team speed skater: 4 times represented Team USA as Overall Sprint Champion	2011-2014
University of Washington Dean's List, GPA 3.5 and above: 3.85	2013
University of Washington Dean's List, GPA 3.5 and above	2012
University of Washington OMDA/EOP Award Recipient- <i>Robert and Nancy Knight Scholarship</i> (\$3000)	2012
University of Washington Undergrad Grant Recipient (\$9366)	2012
Mary Gates Leadership Scholar and <i>Scholarship</i> (\$4000)	2012
Professional Olympic Caliber Athlete - USOC Elite Athlete Health Insurance	2012
Navajo Nation - <i>Chief Manuelito Scholar</i> (\$7000)	2011-2013
Washington State Indian Gaming Commission (\$2000)	2012
Washington State Indian Education for Higher Education Scholarship (\$1500)	2012
USA Roller Sports Scholarship - <i>Higher Education</i> (\$4000)	2012

Volunteerism

Northwest Parkinson's Foundation	5/2018
- Volunteered for the annual fundraising gala	
Native Action Network	4/2013 - Current
- Position: Youth Academy Coordinator and Communications Facilitator	
- Promotions and Communications through all social medias	
- Native American Women's Youth Leadership Conference organization and participant accommodation	
- Empowering women to be leaders in their communities and beyond	
- Encouraging civic engagement and volunteerism	
University of Washington American Indian Studies Departmental Blogger	1/2013 - 6/2013
- Discussing Issues and current happenings of Indigenous peoples	
- Reflecting on outside resources including all medias and social medias	
President of Non-Profit for Olympic Hopefuls in the Sport of Inline Speed Skating	9/2011 - 1/2013
- Facilitated meetings and coordinated group events and goals	
- Earned a place in Michelle Obama's <i>Just Move</i> Campaign	
- Participated in the Washington State Games in 2012	

References

Darcel Lobo, DAL Law Firm –Normandy Park, WA.
[REDACTED]

Iris Friday, Native Action Network -Seattle, WA.
[REDACTED]

Dave Benson, Great Lakes Skate Owner – Sterling Heights, MI.
[REDACTED]

*Additional References Upon Request

*Letters of Recommendation Upon Request

Seattle Indian Services Commission

Five (5) Members: Pursuant to Ordinance No. 103387, all members subject to City Council confirmation, 3-year terms:

- # City Council-appointed
- 1 Mayor-appointed
- 4 Other Appointing Authority-appointed (specify): Seattle Indian Services Commission’s Governing Council

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
4	F	N/A	1.	Chair	Claudia G. Kauffman	11/01/16	10/31/19	2	Mayor
4	F	N/A	2.	Member	N. Iris Friday	11/01/17	10/31/20	5	Gov. Council
4	F	5	3.	Member	Colleen Echohawk-Hayashi	01/01/18	12/31/20	1	Gov. Council
4	M	N/A	4.	Member	Michael L. Reichert	12/01/19	11/30/22	1	Gov. Council
4	F	N/A	5.	Member	Misha Y. Averill	07/01/20	06/30/23	1	Gov. Council

SELF-IDENTIFIED DIVERSITY CHART

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor		1						1										
Council																		
Other	1	3						4										
Total	1	4						5										

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.