



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>William James Dow</i>		
Board/Commission Name: <i>Seattle Human Rights Commission</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Specify appointing authority</i>		Term of Office: <i>Confirmation - 07/22/17</i>
Residential Neighborhood: <i>Downtown Neighborhood District</i>	Zip Code: <i>98101</i>	Contact Phone No.:
Legislated Authority: <i>SMC 3.14.920, SMC 3.14.921, SMC 3.51.010, Ordinance 118392, Ordinance 120871, Ordinance 120325, Ordinance 123219, Ordinance, 117307</i>		
Background: William James Dow is a Juris Doctor Candidate at the Seattle University School of Law. He received a Bachelor of Arts in International Science and A Bachelor of Science in Economics from the University of Washington. William wants to apply his legal training and policy experience to advocate on behalf of the underrepresented workers and residents of the City of Seattle.		
Date of Appointment: <i>Confirmation</i>	Authorizing Signature (original signature): 	Appointing Signatory: <i>Councilmember Lisa Herbald Seattle City Council</i>

William James Dow

EDUCATION

Seattle University School of Law

Juris Doctor Candidate

Seattle, WA

May 2016

- **Rank/GPA:** Top 10% (24 of 271) / 3.676
- **Awards:** 6 CALI Awards (highest grade in class) for Torts (both semesters), Medical Liability, Constitutional Law I and II, Criminal Procedure – Investigative; Presidential Scholar
- **Journal:** Seattle University Law Review
- **Advocacy:** Mock Trial Competitor, Client Counseling Competitor, and Moot Court Appellate Competitor
- **Activities:** Street Youth Legal Advocates of Washington, Phi Alpha Delta Law Fraternity, Washington State Association for Justice member, William Dwyer Inn of Court member, SU Law Pro Bono Pledge participant

University of Washington

Bachelor of Arts, International Studies; Bachelor of Science, Economics

Seattle, WA

June 2013

- **Leadership:** Director of Policy and Procedures, Associated Students of UW (Chaired judicial committee and committee managed multi-million dollar U-PASS program, served on Board of Directors)
- **Newspaper:** Editor-in-Chief, *The Daily of the UW* (also News Editor and Columnist)
- **Research:** Applied Researcher, Jackson School of Int'l Studies contract project for Microsoft

EXPERIENCE

U.S. Western District of Washington Federal Court

Judicial Extern to the Hon. Judge Robert B. Leighton

Tacoma, WA

January 2016 – April 2016

Reviewed motions and drafted orders for the Judge's signature. Wrote decisions on a variety of topics, including civil rights, habeas corpus petitions, international maritime trade contracts, wrongful death, and employment discrimination. Aided the Judge and his clerks preparing for and executing the Troy Kelley trial, including organizing hundreds of potential jurors, researching legal issues for jury instructions, and reviewing case law for the judge's orders. Also observed many hearings, sentencings, and several trials.

Osborn Machler

Licensed Legal Intern / Associate Attorney (starts August 2016)

Seattle, WA

March 2015 – Present

Part time work during academic year, full time during summer, for busy civil litigation firm focusing on personal injury and medical malpractice. Regularly appeared before Ex Parte judges as Rule 9 licensed legal intern for probate filings, often associated with wrongful death lawsuits. Experience writing pleadings, conducting discovery, working with clients, and taking depositions.

Pauley Law Group

Legal Intern

Seattle, WA

January 2015 – March 2015

Part-time work for small plaintiff-side personal injury firm, assisting on car crash case preparation and management. Draft motions, prepare documents for filing with the court, communicate with clients and witnesses, assist with depositions, prepare documents for arbitration, and complete legal research projects. Left to take job with more hours/opportunity at Osborn Machler.

District 1 for Lisa Herbold

Interim Campaign Manager / Campaign policy and strategy advisor

Seattle, WA

January 2015 – March 2015

Volunteer as an interim campaign manager for Lisa Herbold in Seattle's 2015 City Council elections. Created and developed web presence, advised Ms. Herbold on campaign policy, and drafted literature and marketing materials. Involved due to previous experience running Councilmember Nick Licata's 2013 reelection, which won with 88% of the vote. Maintained involvement with campaign after March, contributing to campaign communications and aiding in direct voter outreach. Wrote series of position papers that earned Ms. Herbold much acclaim for her policy knowledge. Ms. Herbold won by 39 votes after a recount.

Seattle City Council

Legislative Aide to Council Member Nick Licata

Seattle, WA

June 2014 – September 2014

Staffed council member's policy on transportation, development, and utilities issues, including Metro bus funding proposal. Worked closely with employees of SDOT, DPD, and other city agencies to craft policies. Previously worked as intern for 6 months in 2011.

William James Dow

King County Superior Court

Judicial Extern to the Hon. Judge Carol Schapira

Seattle, WA

Summer 2014

Conducted legal research and drafted bench memoranda to advise Judge Schapira on civil hearings, including summary judgments, motions for protection orders, and administrative law reviews. Observed both civil and criminal trials, discussing issues with judge.

Northwest Consumer Law Center

Volunteer Legal Intern

Seattle, WA

October 2013 – June 2014

Assisted a team of five attorneys and two paralegals on low-to-middle income bankruptcy and foreclosure defense cases. Drafted a variety of pleadings and legal memoranda, including motions for summary judgment, complaints, and in-house memorandum. Communicated directly with clients in bankruptcy and foreclosure intake meetings.

Economic Opportunity Institute

Retirement and Education Policy Intern and Organizer

Seattle, WA

June 2012 – August 2013

ADDITIONAL INFORMATION

- **Volunteer:** King Co. Juvenile Detention Center, Mentor Chaplain; Chinese Information/Service Center, ESL/Civics Teacher; ROOTS Young Adult Shelter, Breakfast Volunteer; campaign volunteer to 2016 legislative candidate Nicole Macri
- **Interests:** Lifelong Seahawks; avid runner; Seattle University club hockey team captain; amateur portrait/event photographer;

Seattle Human Rights Commission

JUNE 2016

16 Members: Per SMC 3.14.920, Confirmed by the City Council, Serve a term of 2-years

- 7 City Council-appointed
- 7 Mayor-appointed
- 1 Appointed by Commission
- 1 Member Get Engaged Program Appointed by the Mayor and Confirmed by the City Council

Roster:

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
1	F	1.	Member	Amy G. Huang	7/23/16	07/22/18	2 nd	Mayor
6	F	2.	Member	Sarah Bishop	7/23/16	07/22/18	2 nd	Mayor
		3.	Member	Vacant		07/22/16		Mayor
1	F	4.	Member	Margaret Babayan	12/14/15	07/22/17	2 nd	Mayor
6	F	5.	Member	Ashley Miller	7/23/16	07/22/18	2 nd	Mayor
		6.	Member	Vacant		07/22/17		Mayor
6	F	7.	Member	Edlira Kuka	12/14/15	07/22/17	2 nd	Mayor
2	M	8.	Member	Marcel Baugh	07/23/16	07/22/18	2 nd	City Council
9	M	9.	Member	Jeremy Wood	7/23/16	07/22/18	1 st	City Council
6	F	10.	Member	Danielle M. Wallace	07/23/16	07/22/18	2 nd	City Council
6	M	11.	Member	William James Dow	Confirmation	07/22/17	1 st	City Council
2	M	12.	Member	Fekadu Shibeshi	Confirmation	07/22/17	1 st	City Council
		13.	Member	Vacant		07/22/17		City Council
6	F	14.	Member	Lara Catherine Diaconu	12/14/15	07/22/17	2 nd	City Council
2	M	15.	Member	Jason C. Poydras	07/22/14	07/22/16	1 st	Commission
		16.	Get Engaged	Vacant		09/31/16	1 term	Get Engaged

Diversity Chart:

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic/Latino	American Indian/Alaska Native	***Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor	0	5	2	2	2	0	0	0	0	3	0	0	0					
Council	4	2	1	3	0	2	0	0	0	3	0	0	1					
Comm	1	0	0	1	0	1	0	0	0	0	0	0	0					
GE	0	0	1	0	0	1	0	0	0	0	0	0	0					
Total	5	7	4	6	2	4	0	0	0	6	0	0	1					

Key:

***D** List the corresponding *Diversity Chart* number (1 through 9)

****G** List *gender*, M or F

*****Other** Includes diversity in any of the following: *race, gender and/or ability*