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and engagement efforts that inform communities about new and existing OH programs that assist low-income homeowners to stay in their homes. The Mayor's Proposed 2019-2020 budget includes \$20,000 in annual funding in 2019 and 2020 to support OH's outreach and engagement efforts about OH's programs. OH has recently hired a staff person to assist in conducting such efforts.

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**Budget Action Transactions**

**Budget Action Title:** Appropriate \$20,000 of fund balance in 2019 and \$20,000 of fund balance in 2020 in OH for outreach and engagement efforts to low-income, underserved communities

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Add appropriation for outreach and engagement efforts.				OH	Homeownership & Sustainability	BO-HU-2000	16600	2019		\$20,000
2	Add appropriation for outreach and engagement efforts.				OH	Homeownership & Sustainability	BO-HU-2000	16600	2020		\$20,000
3	Increase use of fund balance.				OH	Use of (Contribution To) Fund Balance	379100	16600	2019	\$20,000	
4	Increase use of fund balance.				OH	Use of (Contribution To) Fund Balance	379100	16600	2020	\$20,000	