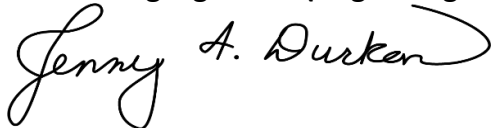




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Laurie Goff</i>		
Board/Commission Name: <i>Seattle Renter's Commission</i>		Position Title: <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>mm/dd/yy.</i>	Term of Position: * <i>3/1/2019</i> to <i>2/28/2021</i> <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Capitol Hill</i>	Zip Code: <i>98101</i>	Contact Phone No.: [REDACTED]
Background: <i>Laurie is a pre-school teacher and renter on Capitol Hill. She has worked with families experiencing homelessness due to the rising rents and costs of living in the City. She understands the challenges of living and working in the City. Laurie wants to be a voice for those that are not represented and feels that the Renters' Commission is the perfect opportunity to give back to her community.</i>		
Authorizing Signature (original signature): 	Appointing Signatory: <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

PROFESSIONAL EXPERIENCE

PROGRAM DEVELOPMENT & MANAGEMENT

- Experience with quantitative and qualitative data collection; surveys, focus groups, interviews, and analysis.
 - Researched and utilized findings of prior quantitative and qualitative research studies to improve and update existing programs, and create new trainings.
 - Revised and customized training models based on outcomes and community feedback.
 - Developed performance metrics and resources used in identifying key problem areas and issues in community health clinics, then designed and implemented processes to address identified problems.
 - Designed research plans for data gathering and analysis regarding the relevance and knowledge retention of program. Increased the knowledge retention from pre to post test 25%.
- Created a master calendar for substitute teacher requests and placement. This allowed relevant school personnel to view in real time, sub requests both pending and filled. Enabling the smooth coordination of sub assignments.
- Curriculum and program materials development.
 - Directed and managed the development and production of teacher guilds, brochures, flyers and direct mail materials.
Provided varied educational opportunities using multiple learning styles for children's active participation in learning; Together with co-teachers, developed the classroom themes and topics of inquiry.
 - Created policies and procedures for office activities such as record maintenance, employee files biohazard removal, OSHA and health department regulations, purchasing, and employee payroll.
- Responsible for identifying, planning and executing needs for training, performance, educational programs, while locating and recommending available resources to attain organizations objectives and enhance employee development.
- Managed summer contract with the City of Seattle's Youth Employment Program for, Seattle Youth Garden Works. Resulting in the extension of the contract from a summer program to a year round program.
- Managed a comprehensive theater-based youth development program for school age children and administered and set strategic direction of highly visible, multi faceted projects, and supervised the work of outside consultants.
- Oversight of all aspects of staff performance; performance evaluation, progressive discipline, mediation of staff disputes and grievance procedures in accordance with state and federal laws.
- Hired, directed, and supervised a staff of five health educator/performers, established review, and evaluation procedures for staff work product.
- Supervised a multi disciplinary team of ten, consisting of sales associates, registered nurses, and doctors.
- Monitored, and justified budgetary expenditures, assured the coordination of program policies, production schedules, and weekly meetings.
- Responsible for implementing and maintaining compliance with all government and personnel policies, procedures and regulations with the responsibility of ensuring all contracts, reports and forms were completed properly and on time.

OUTREACH & TRAINING

- Skilled in building community support, key coalitions, and strategic interagency partnerships.
 - Cultivated and managed key relationships within Los Angeles County including; key school administrators, community groups, county and city departments.
 - Worked with cross-cultural communities conducting recruitment and networking events.
 - Trained and motivated volunteers taught basic canvassing and organizing skills for community groups and political campaigns.
 - Recruited and established an auxiliary board of community leaders, parents, school officers and students for creation of youth driven prevention programs.
 - Developed a strong working relationship with the Los Angeles City HIV/AIDS Coordinator's Office facilitating collaboration on a grant application.
 - Managed campaign logistics and volunteers for the re-election campaign of Senator Patty Murray in the Columbia City, Mount Baker and Seward Park areas of Seattle, WA.
- Strong public presenter--Have made public presentations to community groups, medical personnel, educators and international health organizations.
- Planned, evaluated, and presented professional education workshops for clinic staff and non-agency professionals.
- Extensive experience in all aspects of creating and implementing training programs on; conflict resolution, sexually transmitted diseases, sexuality/reproductive health, and other health issues for professionals, staff, and patients.
 - Managed a multi – course HIV/AIDS education program for high and middle schools in the Los Angeles Unified School District.
 - Conceived, researched, authored, and supervised the HIV/AIDS training program for testing and notification counselors in 12 community health clinics.
 - Implemented and ran training sessions on OSHA and HIPPA compliance issues and health department regulations for Medical Spa employees.
 - Trained personnel in all areas of front desk management and patient relations, ensuring open lines of communication between patients, staff, physicians, and nurse practitioner with demonstrated efficiency and confidentiality.
- Seasoned trainer of organizational policies and standards to employees and related parties.
 - Provided training on human resources policies, programs, practices, and procedures for current employees.
 - Developed and coordinated training seminars, workshops, and staff retreats. Created content and agenda, orchestrated logistics, and facilitated training.
 - Provided training in the areas of culturally relevant services, professional ethics, and law, and areas of professional development as requested by staff members.
- Provided ongoing orientation for new substitutes, providing information and guidance on how best to work in the school environment.

EMPLOYMENT

Classroom Teacher – Interlaken Preschool, Seattle, WA	2017 - Present
Classroom Teacher – Wellspring Family Services, Seattle, WA	2015 - 2017
Summer Camp Coordinator/Lead, Jewish Day School, Bellevue, WA	2015
Preschool Teacher, Stroum Jewish Community Center, Seattle, WA	2013 - 2015
Summer School Teacher – Hamlin Robinson School, Seattle, WA	2013
Extended Day Teacher / Substitute Coordinator – Giddens School, Seattle, WA	2011 - 2012
Office /Marketing Manager – DiversityCentral.com, Seattle, WA	2008
Associate Director – Seattle Youth Garden Works, Seattle, WA	2006
Program Coordinator – Kaiser Permanente Educational Theatre, Los Angeles, CA	2005 - 2006
Coordinator of Training / Clinic Trainer - Planned Parenthood, Los Angeles, CA	2002 - 2004

EDUCATION, CERTIFICATION

STARS/MERIT Certification

CPR/First Aid/BBP

Food Handlers Permit

Training Specialist Certificate – The University of Washington – 2009

B.A. Liberal Arts – The Evergreen State College, Olympia Washington – 1992

Seattle Renters' Commission

15 Members: Pursuant to *Ordinance 125280*, all members subject to City Council confirmation, 2-year terms:

- 6 City Council-appointed
- 7 Mayor-appointed
- 2 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M	3	1.	Member	Calvin Jones	3/1/20	2/28/22	1	Council
			2.	Member		3/1/19	2/28/21	2	Council
6	F	4	3.	Member	Jessica Westgren	3/1/18	2/28/20	2	Council
6	F	2	4.	Member	Dinah Braccio	3/1/19	2/28/21	1	Council
6	M	2	5.	Member	Mac S. R. McGregor	3/1/20	2/28/22	1	Council
9	F	3	6.	Member	Gina Owens	3/1/19	2/28/21	1	Council
			7.	Member		3/1/18	2/28/20	2	Mayor
2	F	3	8.	Member	Laurie Goff	3/1/19	2/28/21	2	Mayor
			9.	Member		3/1/18	2/28/20	2	Mayor
3	F	6	10.	Member	Daniela Lopez	3/1/19	2/28/21	2	Mayor
			11.	Member		3/1/18	2/28/20	2	Mayor
9	NB	5	12.	Member	ChrisTiana ObeySumner	3/1/19	2/28/21	2	Mayor
			13.	Member		3/1/19	2/28/21	1	Commission
9	F	3	14.	Member	Mercedes Taitt-Lamar	3/1/19	2/28/21	2	Commission
			15.	Get Engaged Member		9/1/19	8/31/20	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART (1) (2) (3) (4) (5) (6) (7) (8) (9)

	Male	Female	Transgender /Non-Binary	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	0	2		1		1	1						1
Council	2	3								4			1
Other	0	1											1
Total	2	6		1		1	1			4			3

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.