



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Annie Wise		
Board/Commission Name: Labor Standards Advisory Commission		Position Title: Member, Position 4
<input checked="" type="checkbox"/> Appointment <i>OR</i> <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 5/1/2020 to 4/30/2022 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Riverton-Boulevard Park	Zip Code: 98168	Contact Phone No.: [REDACTED]
Background: Annie Wise is the Operations Director at the Martin Luther King County Labor Council, a nonprofit organization that has advocated for improving the livelihoods of working people for more than 130 years. She has helped to enact and defend pro-worker policies, elect pro-worker candidates to public office, and build power for local unions. She is an 11-year resident of Seattle, and lives in South Seattle with her husband and pug.		
Authorizing Signature (original signature): 		Appointing Signatory: Jenny Durkan Mayor of Seattle
Date Signed (appointed): 3/30/21		

ANNIE WISE

annie@mlklabor.org

EXPERIENCE

MLK Labor, Seattle, WA - Operations Director

JULY 2017 - PRESENT

- Bank reconciliations, deposit preparation, all facets of payroll including union dues, 401k, retirement, and health benefit administration.
- Administration of per capita database, ensuring that payments received are allocated to the appropriate unions.
- Managing multiple bank accounts and CDs.
- Executing accounts payable functions with approximately \$750k in annual revenue.
- Reporting to trustees and AFL-CIO on quarterly financials.
- Writing and submitting annual budgets between \$650 - \$900k.
- Executive assistant/ scheduling for Executive Secretary Treasurer.
- Planning and management of fundraising efforts, including an awards presentation for 150+ attendees, with 76 sponsors, raising over \$160k.

Hotel Sorrento, Seattle, WA - Group Sales Manager

MARCH 2012 - JULY 2017

- Representing the hotel in soliciting and booking overnight accommodations for corporate/social groups and touring bands.
- Handling all aspects of contract negotiation.
- Administering CRM software.
- Preparing and delivering sales productivity reports.
- Managing Daily Variance Report: accrual of revenue from hotel outlets.
- Initiating and approving deposits and travel agent commissions.
- Providing administrative support for two directors.

Edgewater Hotel, Seattle, WA - Front Desk Agent

NOVEMBER 2010 - MARCH 2012

- Administrative support for hotel operations.
- Billing administration, currency exchange, cash handling.
- Managing hotel switchboard.
- Maintaining a working knowledge of all departments.

SKILLS

Bookkeeping
Budget Writing
Reporting
Contract Administration
Logistics
Scheduling
Office Management
Event Planning
Executive Assistance
Strategic Planning

SYSTEMS

Microsoft Office Suite
Quickbooks Pro
Adobe Creative Cloud
LaborKey
Zoom
Google Drive

PROJECTS

MLK Labor Ombud Program — Staff Liaison

Staffing and assisting the volunteer ombud program in accordance with the national AFL-CIO. The ombud investigates and makes recommendations for complaints regarding conduct violations of the MLK Labor Code of Conduct and the AFL-CIO Anti-Harassment and Anti-Discrimination Policy.

EDUCATION

Bennington College

Bennington, VT

BACHELOR OF ARTS, 2008

Labor Standards Advisory Commission

15 Members: Pursuant to *Ord. 124643*, all members subject to City Council confirmation, 2-year terms:

- 7 City Council-appointed
- 7 Mayor-appointed
- 1 Other Appointing Authority-appointed (specify): Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F	2	1.	Commissioner	Elizabeth Ford	5/1/19	4/30/21	2	Mayor
			2.	Commissioner	Alexis Rodich	5/1/20	4/30/22	1	Mayor
2	M	2	3.	Commissioner	Afeworki T. Ghebreiyesus	5/1/21	4/30/23	1	Mayor
			4.	Commissioner	Annie Wise	5/1/20	4/30/22	1	Mayor
6	F	7	5.	Commissioner	Tracy Taylor	5/1/21	4/30/23	1	Mayor
6	M		6.	Commissioner	Andrew Beane	5/1/20	4/30/22	2	Mayor
			7.	Commissioner	Diana Ochoa	5/1/21	4/30/23	1	Mayor
			8.	Commissioner	Artie Nosrati	5/1/20	4/30/22	2	City Council
			9.	Commissioner	Will Pittz	5/1/19	4/30/21	1	City Council
6	F	1	10.	Commissioner	Samantha Grad	5/1/20	4/30/22	2	City Council
			11.	Commissioner	Gay Gilmore	5/1/19	4/30/21	1	City Council
6	F	NA	12.	Commissioner	Ilona Lohrey	5/1/20	4/30/22	1	City Council
6	F	2	13.	Commissioner	Marilyn P. Watkins	5/1/19	4/30/21	1	City Council
1	F	3	14.	Commissioner	Jeanie Chunn	5/1/20	4/30/22	1	City Council
1	M	2	15.	Commissioner	Joel Shapiro	5/1/21	04/30/23	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	2				1				2			
Council		4			1					3			
Other					1								
Total	2	6			2	1				5			

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.