

**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Contact Person/Phone:</b>	<b>Executive Contact/Phone:</b>
Legislative	Amy Tsai/684-5509	

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION establishing a capital project oversight work program for the Budget Committee for 2017.

**Summary and background of the Legislation:** In recognition of the importance of capital project oversight for transparency, public accountability and fiscal responsibility, this resolution would establish a capital project oversight work program for the Budget Committee for 2017.

The work program will include developing phased appropriation requirements, establishing requirements for Council authorization of large capital project grant applications, and improving budgetary controls over capital project contingency usage. The work of the Budget Committee in 2017 will also include improving the utility of capital project information communicated to the Council via enhanced quarterly variance reporting, improved organization and content of capital project information transmitted with the proposed budget, and coordinated communication with the Executive Capital Subcabinet. An ad hoc panel of independent experts on capital budgeting and project oversight will be convened by the Council and Mayor to review current City practices and capital projects, and to make recommendations for improvement.

Altogether, the goal of the resolution is to create new rigor in capital project oversight and provide more public transparency.

**2. CAPITAL IMPROVEMENT PROGRAM**

This legislation creates, funds, or amends a CIP Project.

**3. SUMMARY OF FINANCIAL IMPLICATIONS**

This legislation does not have direct financial implications.

**4. OTHER IMPLICATIONS**

- a) **Does the legislation have indirect or long-term financial impacts to the City of Seattle that are not reflected in the above?**  
Development and implementation of capital project oversight mechanisms will require staff time.
- b) **Is there financial cost or other impacts of not implementing the legislation?**

Capital project oversight reduces the likelihood of projects expanding scope or running over schedule or budget. Therefore, it is likely that failure to implement the legislation would result in a financial cost of some capital projects expending more money than they otherwise would have with the proposed oversight controls.

- c) **Does this legislation affect any departments besides the originating department?**  
All departments with capital projects may be impacted to varying degrees (SCL, SPU, SDOT, DPR, FAS, SeaIT, Seattle Center, Library). The Mayor's Office and City Budget Office will work with Council. Other departments with relevant expertise may be consulted.
- d) **Is a public hearing required for this legislation?**  
No.
- e) **Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**  
No.
- f) **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- g) **Does this legislation affect a piece of property?**  
No.
- h) **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?**  
There likely will be RSJI impacts from the criteria used for capital project oversight mechanisms. For example, in developing a risk assessment tool, RSJI community impacts could become a criteria by which capital projects are scored.
- i) **If this legislation includes a new initiative or a major programmatic expansion: What are the long-term and measurable goals of the program? Please describe how this legislation would help achieve the program's desired goals.**  
N/A.
- j) **Other Issues:**  
None.

**List attachments/exhibits below:**

N/A