



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Shawn Weeks</i>		
<b>Board/Commission Name:</b> <i>Joint Apprenticeship Training Counsel (JATC)</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>5/22/2019</i>	<b>Term of Position: *</b> <i>1/1/2019</i> <b>to</b> <i>12/31/2021</i>  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Lynnwood WA</i>	<b>Zip Code:</b> <i>98037</i>	<b>Contact Phone No.:</b> 
<b>Background:</b> <i>Shawn is the automotive mechanic apprenticeship manager for the fleet management division. Shawn's role on the JATC would better align our apprenticeship program with the goals for the City. (See attached resume)</i>		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## SHAWN WEEKS

### SUMMARY

Highly motivated individual with drive and determination. Proven problem solver with outside of the box thinking. Certified automotive mechanic looking for experience in green fleet management.

### EXPERIENCE

#### **Workforce Development Manager**

**November 2018- Current**

##### **City of Seattle- Fleet Management Division**

- Manage Heavy Duty Mechanic Apprenticeship
- Coordinate training for Fleet Management Division
- Operate as hiring manger
- Develop and implemented qualification for hiring
- Oversee safety committee for FMD

#### **Senior/Lead Automotive Mechanic**

**February 2016 – October 2018**

##### **City of Seattle- Fleet Management Division**

- Perform all duties of Automotive Mechanic listed below.
- Assigns daily work and provide technical advice to automotive mechanics and equipment servicers.
- Prepares job cost estimates and parts order lists.
- Maintains equipment records.
- Maintain computer diagnostic equipment.
- Performs cost analysis on daily and long term work.
- Schedule work with outside vendors.
- Resolves complaints from users and division managements.
- Consult with AMP fleet of EV, PHEV and Hybrid Vehicles.
- Championed standardization of wiring for capitalized equipment.
- Fill in OOC for Shop Operations Supervisor.

#### **Automotive Mechanic**

**Aug 2007 – Feb 2016**

##### **City of Seattle- Fleet Management Division**

- Direct hands on training with apprentices.
- Check in and capitalize new heavy and light duty vehicles.
- Coordinate with vendors on up-fitting and repairs.
- Create and maintain repair orders using Asset Works.
- Inspect diagnose and repair both light and heavy duty trucks and equipment.
- Perform monthly inspections on aerial equipment and cranes.
- Perform preventative maintenance on vehicles and equipment.
- Fill in out of class when supervisors are out of office.
- Perform diagnostics and perform road calls throughout the Seattle area.
- Work with equipment owned by the City of Seattle, including but not limited to dump trucks, vactors, vaccons, sewer rodders, street sweepers, snow plows, aerial lifts, cranes, back hoes, police vehicles and other mobile equipment.
- Union Steward.

#### **Service Consultant**

**Sept 2005 – Aug 2007**

##### **Lee Johnson Chevrolet**

- Responsible for building and maintaining customer base.
- Write and complete work orders using Reynolds and Reynolds.
- Dispatch work to shop of mechanics.
- Team leader, responsible for all my crew's work being sold, completed, and verified.
- Required to hire mechanics and was responsible for the personnel on my crew.
- Worked with factory warranty and extended warranty companies regarding repairs on vehicles.
- Worked with outside companies for other repairs and services on vehicles.
- Trained on warranty claiming procedures for General Motors warranties.

EDUCATION

South Seattle College

**Bachelor's Degree**

Professional Technical Education and Curriculum Development

**2016**

Shoreline Community College

**Associate degree**

**2004**

# Joint Apprenticeship Training Committee (JATC)

6 Members: All members subject to City Council confirmation, 3-year terms:

- 0 City Council-appointed
- 6 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

**Roster:**

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F		1.	City Service	Michiko Starks	1/1/19	12/31/21	1	Mayor
6	M		2.	Organized	Kurt Swanson	1/1/18	12/31/20	1	Mayor
9	M		3.	City Service	Todd Snider	1/1/18	12/31/20	1	Mayor
6	M		4.	City Service	Shawn Weeks	1/1/19	12/31/21	1	Mayor
6	F		5.	Organized	Tom Kelly	1/1/19	12/31/21	1	Mayor
6	M		6.	Organized	Kellan Bulman	1/1/19	12/31/21	1	Mayor

**SELF-IDENTIFIED DIVERSITY CHART**

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	5	1								4			2
Council													
Other													
<b>Total</b>	<b>5</b>	<b>1</b>								<b>4</b>			<b>2</b>

**Key:**

- \*D List the corresponding *Diversity Chart* number (1 through 9)
  - \*\*G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
  - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*