

## **MEMORANDUM OF AGREEMENT**

### **Development Advisory Committee for UW Medical Center-Northwest Campus**

THIS MEMORANDUM OF AGREEMENT between the City of Seattle and UW Medical Center-Northwest Campus establishes the composition of a Development Advisory Committee to assist in the preparation of a Major Institution Master Plan, and rules related to committee vacancies, alternate members, ex- officio members, an Implementation Advisory Committee, and committee staffing.

WHEREAS, pursuant to Seattle Municipal Code (SMC) 23.69.032 the Department of Neighborhoods and UW Medical Center-Northwest Campus notified and developed a list of potential members to serve on the Development Advisory Committee for UW Medical Center-Northwest Campus; and

WHEREAS, the Director of the Department of Neighborhoods reviewed the list of potential members, none of whom has a direct economic relationship with UW Medical Center-Northwest Campus (except the required non-management representative of the institution) and recommends them to the Council for confirmation; and

WHEREAS, the City Council’s Neighborhoods, Education, Civil Rights and Culture Committee reviewed the Director’s recommendation and determined the members would comprise a balanced, representative, and independent Development Advisory Committee and has so recommended to the full City Council;

NOW THEREFORE, IT IS AGREED BY THE CITY OF SEATTLE AND UW MEDICAL CENTER-NORTHWEST CAMPUS THAT:

#### SECTION 1 – INITIAL VOTING MEMBERS

The initial voting members of the Development Advisory Committee for UW Medical Center-Northwest Campus shall be the following persons, each of whom meets the criteria for appointment to the Committee and brings the desired skills described below:

*Table 1: Development Advisory Committee for UW Medical Center-Northwest Campus Initial Voting Members*

<b>Pos.</b>	<b>Name</b>	<b>SMC Categories/Skills*</b>
<b>1</b>	Scott Sheehan	<ul style="list-style-type: none"><li>• General Manager at Evergreen Washelli</li><li>• Neighbor</li><li>• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus</li></ul>
<b>2</b>	Shawn MacPherson	<ul style="list-style-type: none"><li>• Owner, MacPherson’s Property Management and Real Estate</li><li>• Board member of Haller Lake Community Club</li><li>• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus</li></ul>

3	Joan Hanson	<ul style="list-style-type: none"> <li>• Resident of Stendall Place</li> <li>• Past healthcare experience</li> <li>• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus</li> </ul>
4	Keith Slack	<ul style="list-style-type: none"> <li>• Background in construction management</li> <li>• Neighbor</li> <li>• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus</li> </ul>
5	Susan White	<ul style="list-style-type: none"> <li>• Past construction contracting professional experience</li> <li>• Resident of Haller Lake Neighborhood</li> <li>• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus</li> </ul>
6	Karoline Derse	<ul style="list-style-type: none"> <li>• Architect</li> <li>• Pinehurst resident.</li> <li>• Member, Master Plan Implementation Advisory Committee, UW Medical Center-Northwest Campus</li> </ul>
7	Andy Mitton	<ul style="list-style-type: none"> <li>• Landscape Architect</li> <li>• Resides near Ingraham High School</li> </ul>
8	Kippy Irwin	<ul style="list-style-type: none"> <li>• Haller Lake Community Club (First Trustee, Rentals)</li> <li>• Certification in Permaculture design</li> </ul>
9	Carol Whitfield	<ul style="list-style-type: none"> <li>• Resident of Stendall Place</li> <li>• Extensive volunteer experience</li> </ul>
10	Kevin Jones	<ul style="list-style-type: none"> <li>• Registered Nurse and member of the Nursing Supervisor Office at UW Medical Center-Northwest Campus</li> <li>• Non-management institutional representative</li> </ul>

\*SMC Categories/Skills: Pursuant to SMC 23.69.032.B.3, the membership of a Development Advisory Committee should be directly affected by the actions of the Major Institution pursuing a new Master Plan. To the extent possible, members should also possess expertise or experience in areas such as the following:

- a) Consensus building;
- b) Community organizing;
- c) Land use and zoning;
- d) Architecture or landscape architecture;
- e) Economic development;
- f) Real estate development; and
- f) Educational or medical services.

A non-management representative of the institution is automatically included on the Committee.

## SECTION 2 – ALTERNATES

Before the City Council adopts the new master plan for UW Medical Center-Northwest Campus, vacancies that may occur among the voting committee members of the Development Advisory

Committee may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

- a) Do not increase the size of the Committee above 12 members; and
- b) Maintain a reasonable balance of interests, expertise, and experiences represented by the Committee, as determined by the Director of the Department of Neighborhoods.

In making such appointments the Director of the Department of Neighborhoods will consult closely with UW Medical Center-Northwest Campus.

Following publication of a Final Master Plan, vacancies may be filled only by those alternates who are identified below in Table 2. In the event none are listed or available, the position shall remain vacant.

*Table 2: Development Advisory Committee for UW Medical Center-Northwest Campus  
Alternate Members*

<b>Pos.</b>	<b>Name</b>	<b>Seattle Municipal Code Categories/Skills</b>
Alt 1	None identified	

### SECTION 3 – EX-OFFICIO MEMBERS

Pursuant to SMC 23.69.032.B.6, the Development Advisory Committee shall include four nonvoting, ex-officio members representing UW Medical Center-Northwest Campus, the Department of Neighborhoods, the Seattle Department of Planning and Inspections, and the Seattle Department of Transportation.

The initial voting members listed in Table 1 above (or alternates appointed pursuant to Section 2) shall be appointed to a term that expires upon City Council adoption of the new Master Plan for UW Medical Center-Northwest Campus.

### SECTION 4 – APPOINTMENTS TO THE IMPLEMENTATION ADVISORY COMMITTEE

Following adoption by the City Council of a new Master Plan for UW Medical Center-Northwest Campus, an Implementation Advisory Committee shall be established. Both in the initial convening of the Implementation Advisory Committee and the filling of subsequent vacancies on it, the Director of the Department of Neighborhoods may appoint or reappoint voting members to serve any number of additional, renewable, two-year terms upon agreement with UW Medical Center-Northwest Campus and without additional City Council action.

Vacancies among voting members (including, but not limited to, vacancies that occur as a result of the failure of the Director of the Department of Neighborhoods and UW Medical Center-Northwest Campus to mutually agree upon an appointment or reappointment to any position), may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided such appointments:

- a) Do not increase the size of the Committee above 12 members; and
- b) Maintain a reasonable balance of interests, expertise, and experiences represented by the Committee, as determined by the Director of the Department of Neighborhoods

SECTION 5 - STAFFING

The Development Advisory Committees shall be staffed by the Department of Neighborhoods with the cooperation and assistance of UW Medical Center-Northwest Campus. Technical assistance will be provided by the Seattle Department of Construction and Inspections, the Seattle Department of Transportation and the Department of Neighborhoods.

For UW Medical Center-Northwest Campus

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Cindy Hecker  
Chief Executive Officer, UW Medical Center

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Date

For the City of Seattle

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Sarah Morningstar  
Acting Director, Department of Neighborhoods

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Date