

SUMMARY and FISCAL NOTE*

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|------------------------|-----------------------------|---------------------------|
| Department: | Dept. Contact/Phone: | CBO Contact/Phone: |
| City Attorney’s Office | Brandon Isleib/206-386-4074 | |

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to gifts and donations to the City; eliminating the Gift Catalogue Account and creating specific departmental donation funds; adding the Office of Intergovernmental Relations as a department eligible to receive donation funds; allowing department heads to accept certain gifts; making technical corrections; amending Chapter 5.78 of the Seattle Municipal Code; and repealing Ordinance 120935.

Summary and background of the Legislation: Pursuant to Article I, Section 1 of the City Charter, The City of Seattle has the power to accept “gifts and donations of all kinds,” although several types of gifts and donations require an ordinance to accept them. In the 1980s, Chapter 5.78 of the Seattle Municipal Code was created to allow for donations through the city’s Gift Catalogue, in which the departments listed in Chapter 5.78 specified projects to which prospective donors could give in various ways.

Over time, the Gift Catalogue, along with departmental project needs, stopped being updated, and being a top-down, project-based approach from the City, it never was intended to handle grassroots, community-based donations and gifts. To streamline this across City departments, this legislation:

- A) Ties departmental gift/donation purposes to purposes designated in the annual budget for that department, rather than to projects in the Gift Catalogue; and
- B) Allows, without further legislation, departments to accept gifts or donations the value of which is at or below the competitive solicitation threshold for procuring contracts.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes **X** ___ No

If yes, please fill out the table below and attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page. If no, please delete the table.

| Project Name: | Project I.D.: | Project Location: | Start Date: | End Date: | Total Project Cost Through 2023: |
|----------------------|----------------------|--------------------------|--------------------|------------------|---|
| | | | | | |

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes **X** ___ No

If there are no changes to appropriations, revenues, or positions, please delete the table below.

| | | | | |
|---------------------------------------|--------------------------------|-------------|-------------------------------|-------------|
| Appropriation change (\$): | General Fund \$ | | Other \$ | |
| | 2019 | 2020 | 2019 | 2020 |
| Estimated revenue change (\$): | Revenue to General Fund | | Revenue to Other Funds | |
| | 2019 | 2020 | 2019 | 2020 |
| Positions affected: | No. of Positions | | Total FTE Change | |
| | 2019 | 2020 | 2019 | 2020 |

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

If so, describe the nature of the impacts. This could include increased operating and maintenance costs, for example.

Increased ability to accept various types of gifts and donations will relieve pressure on the City's budget.

Is there financial cost or other impacts of *not* implementing the legislation?

Estimate the costs to the City of not implementing the legislation, including estimated costs to maintain or expand an existing facility or the cost avoidance due to replacement of an existing facility, potential conflicts with regulatory requirements, or other potential costs or consequences.

City departments having to reject certain types of donations and gifts for not fitting the purposes of the Gift Catalogue encumbers people and entities who wish to work directly to improve the City's well-being.

If there are no changes to appropriations, revenues, or positions, please delete sections 3.a., 3.b., and 3.c. and answer the questions in Section 4.

3.a. Appropriations

This legislation adds, changes, or deletes appropriations.

If this box is checked, please complete this section. If this box is not checked, please proceed to Revenues/Reimbursements.

| Fund Name and number | Dept | Budget Control Level Name/##* | 2019 Appropriation Change | 2020 Estimated Appropriation Change |
|-----------------------------|-------------|--------------------------------------|----------------------------------|--|
| | | | | |
| TOTAL | | | | |

*See budget book to obtain the appropriate Budget Control Level for your department.

This table should reflect appropriations that are a direct result of this legislation. In the event that the project/programs associated with this ordinance had, or will have, appropriations in other legislation please provide details in the Appropriation Notes section below. If the appropriation is not completely supported by revenue/reimbursements listed below, please identify the funding source (e.g. available fund balance) to cover this appropriation in the notes section. Also indicate if the legislation changes appropriations one-time, ongoing, or both.

Is this change one-time or ongoing?

Please explain any complicated scenarios – e.g. three-year funding agreement but not permanent ongoing.

Appropriations Notes:

3.b. Revenues/Reimbursements

This legislation adds, changes, or deletes revenues or reimbursements.

If this box is checked, please complete this section. If this box is not checked, please proceed to Positions.

Anticipated Revenue/Reimbursement Resulting from this Legislation:

| Fund Name and Number | Dept | Revenue Source | 2019 Revenue | 2020 Estimated Revenue |
|----------------------|------|----------------|--------------|------------------------|
| | | | | |
| TOTAL | | | | |

This table should reflect revenues/reimbursements that are a direct result of this legislation. In the event that the issues/projects associated with this ordinance/resolution have revenues or reimbursements that were, or will be, received because of previous or future legislation or budget actions, please provide details in the Notes section below. Do the revenue sources have match requirements? If so, what are they?

Is this change one-time or ongoing?

Please explain any complicated scenarios – e.g. three-year funding agreement but not permanent ongoing.

Revenue/Reimbursement Notes:

3.c. Positions

This legislation adds, changes, or deletes positions.

If this box is checked, please complete this section. If this box is not checked, please proceed to Other Implications.

Total Regular Positions Created, Modified, or Abrogated through this Legislation, Including FTE Impact:

| Position # for Existing Positions | Position Title & Department* | Fund Name & # | Program & BCL | PT/FT | 2019 Positions | 2019 FTE | Does it sunset? (If yes, explain below in Position Notes) |
|-----------------------------------|------------------------------|---------------|---------------|-------|----------------|----------|---|
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| TOTAL | | | | | | | |

* List each position separately

This table should only reflect the actual number of positions created by this legislation. In the event that positions have been, or will be, created as a result of previous or future legislation or budget actions, please provide details in the Notes section below.

Position Notes:

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

If so, please list the affected department(s) and the nature of the impact (financial, operational, etc.).

The legislation affects all departments listed in Chapter 5.78 in terms of donations, and it affects all City departments in what kind of gifts they may accept.

b. Is a public hearing required for this legislation?

If yes, what public hearing(s) have been held to date, and/or what public hearing(s) are planned/required in the future?

No.

c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?

If yes, please describe the measures taken to comply with RCW 64.06.080.

No.

d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

For example, legislation related to sale of surplus property, condemnation, or certain capital projects with private partners may require publication of notice. If you aren't sure, please check with your lawyer. If publication of notice is required, describe any steps taken to comply with that requirement.

No.

e. Does this legislation affect a piece of property?

If yes, and if a map or other visual representation of the property is not already included as an exhibit or attachment to the legislation itself, then you must include a map and/or other visual representation of the property and its location as an attachment to the fiscal note. Place a note on the map attached to the fiscal note that indicates the map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.

No.

f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

If yes, please explain how this legislation may impact vulnerable or historically disadvantaged communities. Using the racial equity toolkit is one way to help determine the legislation's impact on certain communities. If any aspect of the legislation involves communication or outreach to the public, please describe the plan for communicating with non-English speakers.

The impact is indirect, but increased community involvement via donations and gifts should increase equity, given that City departments' budget purposes are designed to be equitable.

g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).

This answer should highlight measurable outputs and outcomes.

List attachments/exhibits below: