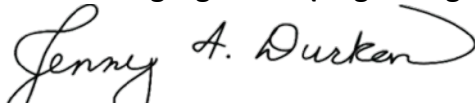




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Erika Chen</i>		
Board/Commission Name: <i>Seattle Human Rights Commission</i>		Position Title: <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>1/23/2018</i>	Term of Position: <i>* 7/23/2020</i> to <i>7/22/2022</i> <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood:	Zip Code: <i>98108</i>	Contact Phone No.:
Background: Erika has helped with the following things: <ul style="list-style-type: none"> • Part of the leadership team of the Commission where they prepared the agenda for the monthly meetings. • Chair of the Appeals Committee and most of her time on the Commission she has been the chair of that committee reviewing and making decisions on appeals that is part of the work of the commission. • Facilitated the 2020 retreat where the commission prepared their yearly workplan. • Erika continues to be a great contributor to the work of the commission. • She looks forward to doing more and continuing through to the end of her term. 		
Authorizing Signature (original signature):  <i>7/28/2021</i>		Appointing Signatory: <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>

ERIKA CHEN

COMMUNITY INVOLVEMENT

Association of Fundraising Professionals Advancement Northwest Seattle, WA

Board Member: Vice President of Diversity, Equity, Inclusion, and Access Jan 2020 – Present

Volunteer: Diversity, Equity, Inclusion, and Access Committee (Co-Chair 2019, 2020) Jan 2018 – Present

- Consult with Communities Rise’s Capacity Building Cohorts, as part of Fundraisers on the Go
- Propose actionable plans with the goal of increasing POC involvement in fund development leadership roles
- Advocated for and convinced the Board of Directors to pursue the goal of 50% people of color (POC) directors

Council on Community-Centric Fundraising Seattle, WA

Councilmember Aug 2018 - Present

- Build a movement seeking to align nonprofit fundraising with more equitable and inclusive practices

Seattle Human Rights Commission Seattle, WA

Commissioner/ Appeals Chair (2020) July 2018 – Present

- Advise the City of Seattle on human rights issues and collaborate with public and private sectors to educate them on methods to prevent and eliminate discrimination city-wide

Social Justice Fund NW Seattle, WA

Volunteer: Seattle Donors of Color (SeaDoC) Steering Committee Sep 2017 – June 2020

- Organized to address the lack of collective influence we as people of color have in philanthropy
- By building analysis and community, built connection with each other beyond a transactional relationship
- Worked together, using our networks, to understand and challenge a white-centered philanthropic paradigm

Volunteer: Gender Justice Giving Project Member Sep 2016 – Mar 2017

- Participated in a process of learning, community building, fundraising and grantmaking for social change

- **Used a "donor organizing" approach to fundraising, prioritizing depth of conversation and relationship building**
- Collectively raised a record ~\$300,000 to fund community organizing work in the Pacific Northwest

IslandWood **Board Fellow, Finance Sub-Committee Oct 2015 – Feb 2016**

Non-Profit Anti-Racism Coalition (NPARC) **Individual Member Aug 2017 – Present** Rainier Valley Corps **Development Team Volunteer Aug 2018 – Dec 2018**

Social Justice Fund NW **Gratitude Squad, Workshop Facilitator (Funding Our Own Liberation, April 2018)**

.

PROFESSIONAL EXPERIENCE

US Census Bureau **Census Field Supervisor July 2020 - Present**

Joule **Host/Server Apr 2019 – Mar 2020**

Sandbox Sports **Sand Volleyball Facility Manager May 2019 – Mar 2020**

Freedom Conspiracy Consulting/Decolonizing Wealth Project **Admin Support Apr 2019 – Dec 2019**

Fleur Larsen Facilitation (Equity Consulting) **Operations Support Jul 2019 – Dec 2019**

Rainier Scholars Seattle, WA

Event and Volunteer Manager Mar 2018 – Feb 2019

- Provided leadership and direction in designing and implementing overall volunteer program
- Planned, managed, and executed corporate-driven events, including Annual Luncheon, Auction, and Career Expo
- Founding member of DEI Team, guiding organization-wide DEI policy, like language equity, hiring, and caucusing

Invest in Youth Seattle, WA

Associate Director Sep 2016 – Sep 2017

- As the only full-time employee, planned and executed projects for all aspects of the organization
- Created and executed development and communication plans; chaired the committees, and delegated tasks
- Managed all aspects of fundraising, including individual/major donors, grants, annual giving, and events.

Interim Executive Director May 2016 – Sep 2016

- Created a new program by finding partner organizations and funding for an additional 1,800 program hours
- Recruited 70 new volunteer one-on-one tutors and 15 new volunteer small group enrichment leaders

Intern/Program Coordinator Jun 2015 – May 2016

- Provided communications, development, financial, operations and program support to the Exec Dir and Board
- Oversaw one after-school program site; facilitated tutoring sessions, 25 tutor and student relationships

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ERIKA CHEN

501 Commons & United Way of King County Seattle, WA

Volunteer Impact Partnership (VIP) Volunteer Manager Corps (VMC) Jun 2015 – Sep 2015

- Built America SCORES' volunteer program: philosophy, recruitment, training, retention, recognition, evaluation
- Completed a needs assessment; created and fulfilled a work plan with processes, protocols, and best practices

Platinum Fundraising Fort Lauderdale, FL

Fundraising Specialist, Team Leader, Business Development Aug 2010 – Feb 2014

- Began as an outside sales representative conducting the Domino's Pizza Fundraiser with schools in Broward
- Then, managed a team of 4-12 outside sales reps; interviewed, hired, and trained them to sell/run the fundraiser
- Lastly, developed inside sales system, resulting in \$150,000 in funds raised for schools in its first eight months

EDUCATION

- o Nancy Bell Evans Endowment for Excellence
- o George E. Merrick Scholarship, Provost's Honor Roll, and Dean's List
- o Alpha Kappa Psi Professional Business Fraternity (2009-10 Executive Board: Master of Rituals)
- o Nonprofit Network (NPN): Member 2014-15, Co-Chair 2015-16
- o Pi Alpha Honor Society

University of Washington Evans School of Public Policy & Governance Seattle, WA

Master of Public Administration & Certificate in Nonprofit Management, GPA 3.7 Jun 2016

Relevant Coursework: Nonprofit Financial Management, Nonprofit Program Strategy, Design and Assessment,

Executive Leadership, Grant Writing, Marketing for Mission-Driven Organizations, Effective Collaboration in Diverse Teams

University of Miami Coral Gables, FL

Bachelor of Business Administration, Graduated Cum Laude May 2010

Major in Economics, Minors in International Business and Spanish, GPA 3.6

University of Alicante Alicante, Spain

International Education and Exchange Program Spring 2009

RELEVANT WORKSHOPS

- **Affinity Peer Learning Groups (RVC)**

- • **Creating a Culture of Racial Equity (NPARC)**
- • Define, Measure, Achieve Fundraising Success (Peter Drury)
- • **Did That Just Happen?! Casual Racism at Work (NPARC)**
- • **Difficult Conversations (Book by Douglas Stone, Bruce Patton, Sheila Heen; Training by Monica Parker)**
- • Fair and Effective Interviewing for Diversity & Inclusion (Vernā Myers)
- • **From Donor Centrism to Community Centrism (Vu Le)**
- • Living Equity: Steps to Increase Diversity and Inclusion Organization-Wide (Fleur Larson, Aparna Rae)
- • When Well-Meaning Donors Say Horrible Things (Maya Hemachandra, Reagan Price, Christina Shimizu)
- • Working in Cross-Racial Teams (NPARC)

SKILLS & SOFTWARE

- • Data Management – eTapestry, Google Suite, Microsoft Office Suite, Salesforce, SPSS, Stata, Survey Monkey
- • Graphic/Website/Video Management – Adobe Premier Pro, Canva, Snappa, Snapseed, Wordpress
- • HR/Financial Management – Intuit (Payroll), Small Improvements, Quickbooks
- • Other – Asana, Basecamp, Eventbrite, Kanban, Paperless Post, Square, VolunteerHub
- • **Proficient in Spanish**
- • **Hobbies/Interests: Photography, Sand Volleyball, Hiking, Traveling, Reading, Instagram: @auri_means_sunny**

Seattle Human Rights Commission

July 2021

21 Members: Pursuant to [SMC 3.14.920](#), all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	M	4	1.	Member	Aaron G. Oravillo	7/23/21	7/22/23	2	City Council
			2.	Member	Vacant	7/23/21	7/22/23		Mayor
2	M	7	3.	Member	Tyrone Grandison	7/23/21	7/22/23	2	City Council
	F		4.	Member	Roopali Dhingra	7/23/21	7/22/23	1	Mayor
	F		5.	Member	Guneeta Annie Chadha	7/23/21	7/22/23	1	City Council
	F		6.	Member	Amanda Richer	1/23/20	1/22/22	1	Mayor
	M		7.	Member	Allan Nyaribo	1/23/20	1/22/22	1	City Council
	F		8.	Member	Julia A. Ismael	1/23/20	1/22/22	1	Commission
	F		9.	Member	Rachel Kramer	7/23/20	7/22/22	1	Mayor
2	F	6	10.	Member	Jackie Turner	7/23/20	7/22/22	2	City Council
1	F	7	11.	Member	Erika Chen	7/23/20	7/22/22	2	Mayor
6	F	3	12.	Member	Elizabeth W. Pachaud	7/23/20	7/22/22	2	City Council
	F		13.	Member	Jackie Schultz	1/23/21	1/22/23	1	Mayor
	F		14.	Member	Kayleigh Mary Kleiva	1/23/21	1/22/23	1	City Council
6	F	7	15.	Member	Claire Guilmette	1/23/21	1/22/23	2	Mayor
6	M	3	16.	Get Engaged	Robel Mulugeta	9/1/20	8/31/21	1	Mayor
	F		17.	Member	Natasha A. Bennett	7/23/20	7/22/22	1	City Council
	M		18.	Member	Alexander Tang	1/23/20	1/22/22	1	Mayor
			19.	Member	Vacant	7/23/20	7/22/22		Commission
6	M	3	20.	Member	Brian Egger	1/23/20	1/22/22	2	Commission
6	F	3	21.	Member	Jessica C. Bhuiyan	7/23/20	7/22/22	2	Commission

SELF-IDENTIFIED DIVERSITY CHART

(1) (2) (3) (4) (5) (6) (7) (8) (9)

	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	5											
Council	3	5											
Comm	1	2											
Total	7	12											

Key:

***D** List the corresponding *Diversity Chart* number (1 through 9)

****G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary **O**= Other **U**= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.