

Esther Handy

**Date:** December 1, 2021

**Version:** 1

### **Amendment 3**

**to**

### **RES 32029 – General Rules and Procedures**

**Author:** CM Pedersen and CM Herbold

**Sponsor:** CP González

Clarify Roles of Committee Members and Non-Committee Members

Beginning on p. 22 of Attachment 1 to Resolution 32029, make the following changes:

## **VI. STANDING COMMITTEES<sup>1</sup>**

### **A. Formation.**

1. Standing committees are formed after the biennial election of a President.
2. Formation of standing committees, i.e., the identification of committees' scopes of work, regular meeting schedules, and Chair and membership assignments, shall be adopted by Resolution.

### **B. Membership.**

1. A standing committee consists of at least four members and, if the committee has fewer members than the Council has CMs, may include an alternate. A committee has a Chair and may have a Vice-Chair.
2. If the vacancy of a City Council position requires the appointment and/or election of a replacement CM, the replacement CM shall assume the replaced CM's committee duties and responsibilities, unless stated otherwise by Resolution.
3. Only CMs who are designated members of the standing committee (or the alternate if serving as a member) may sponsor ~~legislation or~~ amendments before the committee, or vote at its meetings. Voting rights of members include the power to make, second, amend, or vote on all motions, including proposed amendments.
  - a. If invited by the Chair or Vice-Chair, a CM other than the designated members (or the alternate if serving as a member) may participate as a non-committee member without voting rights in a standing committee meeting.

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<sup>1</sup> Charter, Art. IV, § 4.

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b. Participation of non-committee members is limited to taking part in debate, upon recognition by the Chair, and the authorship of amendments, to be submitted in accordance with Rule IV.C.1.

4. The quorum requirement for standing committee meetings is three CMs unless a greater number is stated by Resolution.

5. The President shall not serve as the Chair or Vice-Chair of the Finance Committee.

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**Effect:** This amendment would clarify the intent all Councilmembers regardless of Committee membership may sponsor legislation for inclusion on the Introduction and Referral Calendar. However, once legislation is referred to a Committee, only Councilmembers on that Committee may sponsor amendments for the Committee's consideration.