

## SUMMARY and FISCAL NOTE\*

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Finance and Administrative Services (FAS)	Liz Alzeer/684-4535	George Dugdale/ 3-9297

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### **1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE relating to City emergency purchases of goods and services; emergency consultant contracts; and emergency public works contracting; amending Section 10.02.070 of the Seattle Municipal Code to align with current practices and the procedures in subsections 3.39.020.M and 20.50.090.A and Section 20.60.114.

**Summary:** This ordinance aligns the City's code related to purchasing, consulting, and public works contracting under a civil emergency with current practices and the code on all emergency purchases, consulting contracts, and public work contracts.

The legislation:

- Consolidates the process for emergency purchases of goods and services and expands the ordinance to include emergency consultant contracts and emergency public works contracting as outlined throughout the SMC.
- Simplifies the department documentation process for emergency purchases in a civil emergency, including removing the requirement to use now outdated forms and removing the reference to an employee identification card in this process.
- To align with current practice and policies, removes the requirement to seek authorization for these purchases at the end of the emergency by the City Council.
- Directs the City to conduct competitive solicitation to the extent practicable given the emergency in keeping with the reasonable and necessary cost to accomplish eligible work and in compliance with any applicable city, state, or federal laws and regulations.

### **2. CAPITAL IMPROVEMENT PROGRAM**

- a. Does this legislation create, fund, or amend a CIP Project? \_\_\_ Yes \_\_\_x\_\_\_ No

### **3. SUMMARY OF FINANCIAL IMPLICATIONS**

- a. Does this legislation amend the Adopted Budget? \_\_\_ Yes \_\_\_x\_\_\_ No
- b. Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
No.

- c. Is there financial cost or other impacts of *not* implementing the legislation?**  
The current code is not in alignment with current practice and requires redundant administrative work, which can cause additional administrative costs.

#### **4. OTHER IMPLICATIONS**

- a. Does this legislation affect any departments besides the originating department?**  
Any department making purchases under a civil emergency would be positively impacted.
- b. Is a public hearing required for this legislation?**  
No.
- c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**  
No.
- d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- e. Does this legislation affect a piece of property?**  
No.
- f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?**  
No known impacts.
- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**  
N/A

**List attachments/exhibits below:**