



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Denisse Guerrero-Harvey		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	Date Appointed: 11/26/2019	Term of Position: * 8/1/2018 : 8/1/2018 (M) to 7/31/2020 7/31/2020 (Paw) <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Council District 5	Zip Code: 98125	Contact Phone No.: [REDACTED]
Background: The proud daughter of Mexican immigrants. Denisse Guerrero's family immigrated to the United States 40 years ago. Her siblings and her were all born in California and had no idea of their parents' immigration status. It wasn't until she was much older that she learned they were undocumented. In the late 1980's under the Regan Administration, her parents were granted amnesty, and in 2007 they became U.S. citizens. Her professional career in the field of education has involved working closely with immigrant/undocumented communities. As a previous educator, specifically as a bilingual/ELL high school history teacher, she taught immigrant/undocumented students (many who were recent arrivals) and tried her best to support them holistically. This meant connecting students with the appropriate academic and social services so they could adjust in their new country and succeed academically. In her current role as an undergraduate academic advisor at the University of Washington-Seattle, she works with many immigrant/undocumented students to ensure that they navigate and graduate college. This also involves taking a holistic approach, so each student can reach their academic and professional goals. In order to better serve them, she participated in the <i>Undocu Ally Training</i> in fall 2017 and the <i>Undocumented Summit-Dreaming Without Borders</i> .		
Authorizing Signature (original signature): 	Appointing Signatory: M. Lorena González Councilmember, Position 9	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Denisse Guerrero-Harvey

Seattle WA 98125

SUMMARY OF QUALIFICATIONS

- 15+ years in the field of education working with high school/college students towards college readiness, access, and completion
- Use a holistic approach to support students' academic, career, and personal success
- Develop and teach curriculum for social science, college prep, academic skills, and career readiness courses/workshops at the high school & college level

EDUCATION

University of California-Santa Barbara, Gevirtz Graduate School of Education, Santa Barbara, CA

- Masters in Education (August 2006)

University of California-Santa Barbara, College of Letters and Science, Santa Barbara, CA

- Bachelor of Arts-Women Studies (June 2003)
- Minor-Art History (June 2003)

Additional Certifications/Licensure

- Washington-Residency Teacher (First Issue), Endorsements-Social Studies ***currently active**
- California-Single Subject Teaching Credential in Social Science (June 2006)
- California-Bilingual-Cross Cultural-Language-Academic Development (BCLAD) Certification-Spanish (June 2006)
- Wisconsin-Initial Educator License (2011): Early Adolescence to Adolescence-Broad Field Social Studies (701), Sociology (745), and Bilingual Education (023)

PROFESSIONAL EXPERIENCE-ADVISING

Academic Adviser, University of Washington-Department of Communication, Seattle, WA (February 2017-May 2019)

- Provide individual and group advising for prospective and current students within Communication, Journalism, Communication Evening Degree Program, and Social Science Evening Degree Program—about 1000 total undergraduate students – in areas of academics, internships, career planning, personal issues, and graduate/professional school, all of which are done through various cultural and social justice lenses
- Participate in evaluating and admitting 180-200 applicants into departmental majors on a quarterly basis
- Coordinate and conduct 5-8 new student orientation every winter/summer for incoming transfer students who are interested in departmental majors
- Monitor students meeting satisfactory academic progress and degree completion
- Onboard and train new advising staff
- Facilitate departmental visits with families and k-12 groups
- Assist with the time schedule development of department courses offered quarterly
- Participate in outreach and recruitment efforts that specifically target underrepresented students
- Act as a liaison between Undergraduate Academic Advising and Office of Minority Affairs & Diversity for student referrals
- Create curriculum and teach a yearly career readiness course for junior/senior major students
- Use academic electronic systems for class registration and academic record updates
- Serve on the Department of Communication Diversity Committee where we ensure that the department's diversity, equity, and inclusion goals are met

Retention Specialist/Academic Advisor, Community College of Denver, CO (June 2016-January 2017)

- Managed a caseload of approximately 150 students and served as the primary financial aid counselor for DACA/Undocumented students served by Resource Center
- Provided academic, financial, career, and personal wellness counseling
- Ran Link, a scholarship based program designed to connect students to need based services on/off campus and ensure that they are reaching college level milestones
- Provided assistance with college enrollment, registration, and group advising during New Student Orientation
- Evaluated and interpreted test scores for math and English course placement
- Assisted students on academic suspension so they completed the reinstatement process
- Created curriculum for student success workshops that focus on academic skills like time management, study skills, and critical thinking
- Taught 6-8 student success workshops per month
- Collaborated with college instructors to improve college skills prep curriculum
- Co-advised the Dreamers United Club, a group primarily comprised of DACA/Undocumented students and their allies
- Maintained student records and used an academic alert system to create academic plans for struggling students
- Served on Academic Integrity Workshop Committee where we collaborated on writing curriculum for a student-centered workshop on plagiarism

PROFESSIONAL EXPERIENCE-TEACHING

Bilingual (English/Spanish) Social Science Teacher, La Follette High School, Madison, WI (August 2012-June 2015)

Social Science Teacher, Sun Prairie High School, Sun Prairie, WI (August 2011-June 2012)

Tenured Social Science Teacher and AVID Assistant Coordinator/AVID Elective Teacher, Capuchino High School, San Bruno, CA (August 2006-June 2010)

- Taught the following courses in Wisconsin: 10th-12th grade Diversity Studies, 10th-12th grade Current Affairs, one-on-one ESL Support, 9th U.S. History ESL/Reg., 11th Modern U.S. History ESL/Reg., 10th World History ESL/Reg., and Wisconsin History ESL
- Taught the following courses in California: 11th grade College-Prep U.S. History, 11th grade Sheltered U.S. History, 10th grade College-Prep Modern World History, and 10th grade Sheltered Modern World History
- Utilized backwards mapping so students could successfully analyze overriding questions/themes in all curricular units
- Developed lessons that were aligned with state standards and incorporated multi-cultural perspectives
- Differentiated instruction of lessons to support the diverse needs and interests of students
- Used SDAIE strategies to assist students in learning English and the subject matter
- Maintained a high standard of classroom management consistent with the school's mission
- Encouraged students to pursue higher education and career goals
- Established a highly organized learning environment with procedures that cultivated success that goes beyond the curriculum (e.g.. study skills, time management, and organization)
- Provided tutorial support for students after school
- Maintained strong communication/collaboration with students, parents, counselors, and administrators
- Planned and presented various professional development seminars that focused on working with/helping ESL students
- Provided assistance and advice to non-ESL departments
- Maintained and updated student academic records
- Collaborated with colleagues in Professional Learning Teams to align long-term/short-term goals, create lesson plans, and develop common assessments/rubrics

AVID Assistant Coordinator and AVID Elective Teacher-11th and 12th grade (August 2007-May 2010)

- Assisted in successfully rejuvenating the AVID program at our school site and in recruiting more students into the program
- Built partnerships and collaborated with school administrators, parents, and local colleges/universities to ensure the success of the program and students
- Educated parents on various college related topics
- Implemented rigorous structure in the AVID elective courses
- Participated in the AVID site team—a group of fellow teachers, counselors, and administrators who met during the semester to discuss the progress of the AVID program
- Assisted with staff professional development sessions on AVID methodologies
- Taught the AVID class and helped equip students with the skills and knowledge to attend a four-year university
- Utilized existing AVID curriculum and developed my own lessons, projects, and activities that focus on: organizational skills, time management, community building, goal setting, college application requirements/process, financial aid requirements/process, personal financial management, career exploration
- Reviewed job/career related skills that focused on topics like how to write a resume and interview etiquette
- Facilitated tutorials where students received academic support through peers and tutors in small group settings
- Collaborated with professionals in the community and invited them to be guest speakers for the class so students could learn about different professions
- Encouraged and required students to take college entrance exams and apply for various forms of financial aid
- Met with and advised AVID students on a regular basis to monitor and assess their progress
- Planned and organized college field trips, beginning/end of year celebration, and parent meetings

RELATED PROFESSIONAL EXPERIENCE-NON-PROFIT

College Club Case Manager (temporary), Boys & Girls Club of Dane County, Madison, WI (September 2010-February 2011)

- Recruited 20 participants to the College Club program
- Educated members on the various university/college options in the state of Wisconsin in hopes of instilling the dream of going to college
- Helped each College Club member develop individualized academic goals for the school year
- Hired and supervised 2 teachers to tutor College Club members
- Collaborated with tutors, parents, and teachers to ensure the academic success of each member
- Developed an incentive plan that included raffle prizes and field trips (recreational/educational) to reward members for attending weekly tutorial sessions
- Assisted with the implementation and coordination of a mandatory homework program and rules/expectations at the Taft club site
- Coordinated anti-bullying training for Taft club staff

AVID-TOPs Mentor, Boys & Girls Club of Dane County, Madison, WI (December 2010-June 2013)

- Mentored a 10th grade student from East High School and assisted her with the transition from high school to junior college

School Based Counselor-Family Service Agency, Franklin Elementary School, Santa Barbara, CA (September 2004-June 2005)

- Provided individual and group counseling to elementary school children

- Collaborated with parents and teachers to help children achieve their counseling goals
- Completed extensive documentation for children in counseling

School Facilitator, YWCA New Options Program, San Jose, CA (August 2003-June 2004)

- Managed a comprehensive after school program which included tutorials and educational workshops for an ethnically-economically diverse group of 15-30 middle/high school students from under-served communities
- Created and implemented youth oriented workshops that focused on college readiness, personal financial management, drug/alcohol prevention, sexual education, and cultural awareness
- Provided academic, health, and social counseling/mentoring to ensure students' well-being

SKILLS

- Computer/Software-Microsoft Office, Publisher, STEAR Alert System, Degreeworks, Student Data Base (SDB), Electronic Academic Records (EARS), Canvas,Catalyst, Infinite Campus (IC)
- Language-Spanish (proficient)

PROFESSIONAL DEVELOPMENT

Professional Membership

- University of Washington-Association of Professional Advisers & Counselors (2017-present) ***currently serving on APAC Board for a 2 year term**

Conferences

- UW Academic & Student Affairs Alliance Conference 2019
- UW-CC Transfer Conference (Spring 2018/Spring 2019)
- UW Advising Summit (Summer 2017/Summer 2018)
- Dreamers Day Conference (Fall 2016)***presented**
- Colorado Community College System-Annual Conference (Summer 2016)
- Greater Madison Leadership Summit (Fall 2010)
- CSU High School Counselor Conference (Fall 2009)
- Closing The Achievement Gap in California (Fall 2008)

Seminars/Trainings

- Career Advising Training (Winter 2018)
- Canvas-Basics Training (Winter 2018)
- Green Dot (Winter 2018)
- Advising & Teaching Veterans (Fall 2018)
- Undocu Ally Training (Fall 2017)
- Advising Basics Training (Winter 2017)
- Academic Customer Service (Fall 2016)
- FAFSA (Fall 2016)
- Advising Best Practices (Fall 2016)
- Advancement Via Individual Determination-AVID Institute (Summer 2007/2008/2009)

Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	F	5	1.	Member	Maya Babla Appiah	2/1/19	1/31/21	2	Council
1	M	2	2.	Member	Johnson Bach Nguyen	2/1/19	1/31/21	1	Council
2	F	1	3.	Member	Medhanit A. Abebe	2/1/19	1/31/21	2	Mayor
3	F	3	4.	Member	Karen Arlette Gamez Lopez	2/1/19	1/31/21	1	Mayor
1	F	4	5.	Member	Shelani M. Vanniasinkam	8/1/2019	7/31/21	1	Council
2	F	3	6.	Member	Ilays A. Aden	8/1/2019	7/31/21	1	Mayor
3	F	6	7.	Member	Karina San Juan-Guyton	8/1/2019	7/31/21	2	Mayor
8	F	2	8.	Member	Naheed Aaftaab	2/1/18	1/31/20	1	Council
3	F	5	9.	Member	Maria Zepeda Flores	2/1/18	1/31/20	1	Council
2	F	2	10.	Member	Farhiya Mohamed	2/1/18	1/31/20	2	Mayor
3	M	5	11.	Member	Eric Holzapfel	2/1/18	1/31/20	1	Mayor
3	F	5	12.	Member	Denisse Guerrero-Harvey	8/1/18	7/31/20	1	Council
1	F	7	13.	Member	Riddhi Mukhopadhyay	8/1/18	7/31/20	2	Mayor
9	F	2	14.	Member	Ankita Patel	8/1/18	1/31/20	1	Council
3	F	2	15.	Get Engaged Member	Amanda Sandoval	9/1/18	8/31/19	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	7			1	3	4						
Council	1	6			3		2					1	1
Other													
Total	2	13			4	3	6					1	1

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.