

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
Legislative	Lise Kaye 206-256-6264	N/A

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

- 1. Legislation Title:** A RESOLUTION supporting a safe and responsive workplace in The City of Seattle’s Legislative Department and providing guidance to update Legislative Department Policies, including POL-LD-100 on Workplace Expectations.
- 2. Summary and background of the Legislation:** The legislation describes the City Council’s expectations with respect to the behavior of each member of the Legislative Department, including employees, elected and appointed officials, and contractors to the Department; affirms that members of the Legislative Department should be treated with respect and not subjected to inappropriate or offensive language; and, describes the Council’s commitment to protecting Legislative Department employees from unlawful harassment by members of the public. It also creates a facilitated internal department working group to review policies pertaining to workplace expectations.

2. CAPITAL IMPROVEMENT PROGRAM

- a. Does this legislation create, fund, or amend a CIP Project?** ___ Yes __X_ No

3. SUMMARY OF FINANCIAL IMPLICATIONS

- a. Does this legislation amend the Adopted Budget?** ___ Yes __X_ No
- b. Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**
Financial impacts will be limited to the cost of the facilitator for the internal working group.
- c. Is there financial cost or other impacts of *not* implementing the legislation?**
No

4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?**
No
- b. Is a public hearing required for this legislation?**
No

- c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**

No.

- d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No

- e. Does this legislation affect a piece of property?**

No

- f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?**

The Legislative Department's Race and Social Justice Initiative (RSJI) Change Team will be asked to review proposed revisions to the Department's workplace expectations policies with respect to how they align with the RSJI.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

Not applicable.

List attachments/exhibits below: