



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Sharon Williams</i>		
Board/Commission Name: <i>Seattle Arts Commission</i>		Position Title: <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>12/14/2015</i>	Term of Position: * <i>1/1/2018</i> to <i>12/31/2019</i> <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Central Area</i>	Zip Code: <i>98144</i>	Contact Phone No.: 
Background: <i>Sharon Nyree Williams is the Executive Director for the Central District Forum for Arts & Ideas. A Seattle resident for past sixteen years, previously Williams was the manager of budget and operations for Seattle University's College of Nursing. For over ten years she has served as stage manager, research assistant, production assistant and producer for several performing arts organizations in the Seattle area. In 2006, she founded the collaborative arts organization The Mahogany Project. Sharon is also a playwright, filmmaker, solo performer, and producer, and a graduate of Seattle University's Master of Fine Arts in Arts Leadership program. Sharon also supports the greater arts and cultural community as a Trustee Board member at Cornish College of the Arts, a Board Member of FEED Worldwide Inc, and an Adult Advisory Board member with Creative Justice, and has served on the Seattle Arts Commission advising within the Community Development and Outreach Committee.</i>		
Authorizing Signature (original signature): 	Appointing Signatory: <i>Lisa Herbold</i> <i>Seattle City Councilmember</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

SHARON N. WILLIAMS

EDUCATION

Seattle University	M.F.A., Arts Leadership	Seattle, WA	2009
Delaware State University	M.B.A., Business Administration	Dover, DE	2000
Delaware State University	B.A., Television Production	Dover, DE	1997

WORK EXPERIENCE

Central District Forum for Arts & Ideas *Managing Director* Seattle, WA 2013 – Present

Develop strategy, build relationships, oversee day to day operations, and organizational leadership.

- Responsible for the oversight of financial, organizational, and technological resources
- Creates and manages annual operating budget
- Implement strategic framework; develop long and short term organizational goals
- Primary liaison to the Board of Directors
- Responsible for working with the Board Programming Committee to ensure seasonal programming meets organizational objectives and serves the mission
- Leads all fundraising and institutional advancement activities
- Spokesperson to the media, institutional funders, community partners/leaders, organizational peers, and other stakeholders
- Provides strategic guidance for brand development, audience building, and community support
- Prospects and cultivate one on one relationships with current and prospective donors

Seattle University College of Nursing *Manager of Budget and Operations* Seattle, WA 2008 – 2013

Manage department accounts, maintain department budget, and supervise staff.

- Responsible for creating budget reports
 - Maintain operational budget over 5.1 million and gift accounts over 3 million
 - Supervise staff members
 - Staff liaison to the Dean's Executive Team
 - Create budget forecast
 - Responsible for processing and tracking daily expenses, income and resolving discrepancies
 - Project trends and cost out new programs
 - Participate in annual budget deliberations with Academic Affairs office
 - Create and track individual grant budgets
 - Key player in the college's re-organizational structure task force
 - Member of Strategic Plan, Market Equity and Clinical Performance Lab Advisory Committees
 - Member of university's Budget Managers and Major Financial Managers group
 - Present budget updates at departmental meetings
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Langston Hughes Performing Arts Center *Production Manager* **Seattle, WA** **2005 – 2008**

Manage production cost, form production team, and implement strategies in creating successful performances.

- Responsible for creating and tracking \$165,000 project budget
- Responsible for managing 15 member production team
- Oversee the daily operations of the summer production and hip-hop workshops
- Create and implement project timelines
- Production liaison for Langston Hughes and the performance venue for the Summer Musical
- Organized special events for summer program (fundraiser, parades, community barbecue, etc.)

Seattle Repertory Theatre *Production Management Intern* **Seattle, WA** **2004 – 2005**

Learn and perform the responsibilities of the Production Manager

- Create contracts for directors, actors, and designers
- Review IATSE Union Agreement and Actor's Equity Agreement
- Assist Stage Management staff with Production Meeting minutes
- Observe technical rehearsals
- Produce weekly schedule for the staff
- Assist Production Manager with Facilities Use Schedule
- Assist Company Management with hospitality for artists, car service reservations, travel arrangements, and cleaning schedules
- Observed casting process for workshops
- Stage and Production Manager for Education student resident plays

THEATRE EXPERIENCE

Producer/Writer

Circles of Life	Northwest African American Museum	The Mahogany Project	2011
Homeless: Driven, Spirited, and Broken (Poverty Forum)	Town Hall	The Mahogany Project	2010
Plight (One Woman Show)	Northwest African American Museum	The Mahogany Project.	2009
My Experience (play)	Seattle University's Lee Center	D.O.I (Declaration of Independents) (full production)	2009
My Experience (play)	Marriott's Winston Room	National Black Theatre Festival (New works-reading)	2007

Stage Manager

Pullman Porter Blues (Assistant Stage Manager)	Seattle Repertory Theatre (Workshop)	Lisa Peterson	2011
Women Playwrights Festival	Seattle Repertory Theatre	Elizabeth Farwell	2007
Newcomers Event	Seattle Center	Michelle Blackmon	2007
African American Legislative Day	Washington Performing Arts Center	Reco Bemby	2007
Ethnic Booking Conference	City of Seattle, Seattle Center	Michelle Blackmon	2006

Living History	Intiman Theatre	Robin Lynn-Smith	2006
"Cry of The Beloved Country"	Book-it Repertory Theatre	Myra Platt	2006
Rough Eagles	Intiman Theatre	Timeca Briggs	2006
"The Edge of Blue Light"	Langston Hughes Performing Arts Center	Jackie Moscou	2006
"Mabaire, Don't Forget Me"	Langston Hughes Performing Arts Center	Rose Cano	2006

FILM EXPERIENCE

What About Us?	Producer	Visigoth Pictures	Deatra Harris	2012
Sirens	Consultant	Dilated Pictures	Alen Blake	2011
From The Heart	Producer/Writer/Director/Actor	D.O.I	Sharon Williams	2009
Addicted	Producer	DLH Films	Deatra Harris	2008
Man to Man	Actor	Atrium Cinematics	Eddie Smith	2007
Dating at the Speed of Life	Actor	Obsidian Media	Leroy Mack III	2006
Porcelain	Producer	Obsidian Media	Yaroslav Altunin	2006
Swipe	Producer	3Films 3Visions	Bryan Johnson	2006

OTHER PRODUCTION EXPERIENCE

Humanity (Poetry/Storytelling CD on homelessness)	Writer, Producer, and Performer	The Mahogany Project	Sharon N. Williams	2013
Engaged Theatre Project WA State Women's Correctional Center	Teaching Artist	Freehold Theatre	Robin Lynn Smith	2011- 2013
The Sun Always Rises Japan Benefit Concert	Production Assistant	ACT Theatre	Mimi Katano and Naho Shioya	
No Black Male Show	Production Coordinator	Central District Forum	Carl Rux	2007
Dance Split Bill	Production Assistant	Central District Forum	Denee McCloud	2006
Native Son	Research Assistant	Intiman Theatre	Cheryl West	2006
Women Playwrights Festival	Production Assistant	Seattle Repertory Theatre	Christine Sumption	2006

GENERAL TRAINING AND SKILLS

Performance Training
Computer Proficiency

Solo Performance Class—Freehold Theatre (Summer 2010)
Microsoft Word, Excel, PowerPoint and Outlook

ARTISTIC ACHIEVEMENTS

BrownBox Theatre, 2012
ARTS Crush, Seattle, 2010 and 2011
Wilmington, Delaware Fringe Festival, Seattle, 2010
Festival de Caanes, 2009
National Black Theatre Festival, 2007
American Black Film Festival, 2007

Advisory Board Member
Plight: I am my brother's keeper and Circles of Life
Plight: I am my brother's keeper
Addicted (Producer -- Short Film Corner)
My Experience (Reader's Theatre of New Works)
The Movement (finalist for Allstate Be Reel Competition)

Seattle Arts Commission Roster

16 Members: Pursuant to ordinance 121006, all members subject to City Council confirmation, 2-year terms:

- 7 City Council-appointed
- 7 Mayor-appointed
- 1 Commission-appointed
- 1 Get-Engaged

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
2	F	3	1.	At-Large	Sharon Williams	01/01/18	12/31/19	3 rd	City Council
2	M	2	2.	At-Large	Quinton Morris	01/01/17	12/31/18	1 st	City Council
1	F	2	3.	At-Large	Priya Frank	01/01/17	12/31/18	2 nd	City Council
1	F	2	4.	At-Large	Cassie Chinn	01/01/18	12/31/19	2 nd	City Council
2	F	1	5.	At-Large	Dawn Chirwa	09/01/18	12/31/19	2 nd	City Council
		3	6.	At-Large	Chieko Phillips	01/01/18	12/31/19	1 st	City Council
3	M	3	7.	At-Large	Juan Alonso- Rodriguez	01/01/18	12/31/19	2 nd	City Council
6	M	1	8.	At-Large	Steven Galatro	01/01/18	12/31/19	2 nd	Commission
6	F	6	9.	At-Large	Sarah Wilke	01/01/17	12/31/18	1 st	Mayor
2	F	1	10.	At-Large	Jescelle Major	01/01/17	12/31/18	1 st	Mayor
1	F	4	11.	At-Large	Mari Horita	01/01/18	12/31/19	1 st	Mayor
1	F	4	12.	At-Large	Terri Hiroshima	01/01/17	12/31/18	3 rd	Mayor
2	M	2	13.	At-Large	Jonathan Cunningham	01/01/18	12/31/19	3 rd	Mayor
2	F	3	14.	At-Large	Vivian Phillips	01/01/17	12/31/18	3 rd	Mayor
4	F	3	15.	At-Large	Tracy Rector	01/01/17	12/31/18	3 rd	Mayor
			16.	Get-Engaged	Nilofer Rajpurkar	9/01/18	8/31/19	One	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Other/ Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasia n/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	6			2	3		1		2			
Council	2	5			2	3	1						
Other	1												
Total	4	10			4	6	1	1		2			

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M = Male, F= Female, T= Transgender, U= Unknown, O= Other
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.