




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Adrian Lopez-Romero		
Board/Commission Name: Sweetened Beverage Tax Community Advisory Board		Position Title: Early Learning/Education Representative (Pos #10)
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: 12/4/2019	Term of Position: * 9/1/2019 to 8/31/2023 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Leschi	Zip Code: 98122	Contact Phone No.: [REDACTED]
Background: <i>Mr. Adrian Lopez-Romero is Denise Louie's Program Director. He joined Denise Louie Education Center in 2014 and oversees the strategic development and daily operations of the home-based and center-based programs: about 400 children in the City of Seattle and King County. Adrian has more than 8 years of professional and supervisory experience in public administration of governmental and non-profit organizations. He has developed education, outreach and technology projects to respond to community needs in Chacao County in his native Venezuela. He holds a Bachelor of Arts in Mathematics Education with emphasis in Computer Science from Universidad Francisco de Miranda in Coro, Venezuela.</i>		
Authorizing Signature (original signature): 		Appointing Signatory: Councilmember O'Brien

*Term begin and end date is fixed and tied to the position and not the appointment date.

Adrian Lopez-Romero

Seattle WA 98122

Professional Summary

More than nine years of professional and supervisory experience in public administration in government and nonprofits with a strong background in overseeing social, educational, and IT projects that positively impacted communities. I have extensive experience working with staff with diverse educational strengths and a variety of cultural and ethnic backgrounds. I have experience with web content management systems, managing social media platforms, and collecting and analyzing data. I also have experience working with children and families in mental health, special needs, medical services, nutrition, safety practices, parent involvement, and social services.

Education

Universidad Nacional Experimental "Francisco de Miranda" (UNEFM)

Coro, Venezuela (1999-2004)

B.A. in Mathematics Education with an emphasis in Computer Science: December 2004

Distinction: Number 1 in graduating class

Experience

Program Director, Denise Louie Education Center (DLEC)

August 2019 – current

- Oversee daily operations at five site locations and lead a collaborative planning process with the Executive Director, parents, and staff to develop, update, and monitor agency goals.
- Direct and indirect staff supervision of home-based and center-based programs, budget fiscal assets management, building management, leading and managing team support and performance.
- Ensure all program activities are carried out in compliance with local, state, and federal regulations and laws pertaining to programmatic operations.
- Collaborated with Executive Director to open our new site called Magnuson Place Early Learning Center, which is serving 97 children in the area. DLEC serves a total of 400+ children.

Birth to Three Director, Denise Louie Education Center (DLEC)

August 2018 – July 2019

- Oversaw accurate, timely, and successful achievement of milestones through implantation cycle of a software solution to increase productivity and efficiency in the collection of data, analysis, and reporting to the board, staff, federal, state, and county contractors.
- Provided strategic development, budgeting, and oversight to lead a team of 30+ staff members and evaluate the daily operation of the Home-based Programs (ParentChild+ and Early Head Start).
- Represented the Birth to Three programs, including communication and outreach goals through participation in local committees and steering groups.
- Actively formed partnerships with other public service agencies throughout the City of Seattle, King County, and the State to share best practices.
- Developed recruitment strategies to maximize outreach and program impact.

Birth to Three Assistant Director, DLEC

July 2016 – July 2018

- Developed and monitored different tracking systems for screenings, ongoing assessments, and successful transitions into and out of Early Head Start (EHS), giving us more accurate documentation and increased employee efficiency.
- Established and implemented a program year service plan to maintain high-quality services to follow EHS performance metrics.
- Designed a coach model to support staff professional development and ongoing program quality improvement, enhancing our data gathering techniques to help me provide constant feedback and promote best practices.
- Created and implemented program data for continuous quality improvement of program outcomes allowing us to make better decisions regarding budgeting and investment in professional development.

IT Project and Data Manager, DLEC

August 2015 – July 2016

- Formulated, implemented, and enforced proper data collection techniques.
- Established data quality standards and worked with reporting agencies to ensure we met performance standards, resulting in a decrease of operator errors and file review time.
- Performed and documented procedures for data preparation including data cleaning, standardization, and analysis, helping us measure the success of our programs more accurately.
- Created an inventory system to monitor and assign all devices to staff, reducing the budget for new device purchase.
- Managed DLEC's website and intranet.

EHS Home Visitor, DLEC

December 2014 – July 2015

- Designed a new home visiting planning form, helping to optimize the social worker's time.
- Conducted home visits, one per week per family, lasting a minimum of 1½ hours each.
- Facilitated relationships between parents, children, and social workers, encouraging a strong social/emotional foundation, a positive attachment, and family engagement.
- Referred children of concern to early intervention providers or infant mental health providers.

Committee of Science, Technology and Innovation Assistant Director, Chacao County Council – Caracas, Venezuela

January 2010 – January 2014

- Developed and effectively implemented educational, outreach and technological projects for the county.
- Responsible for writing the Digital Inclusion and Access to Information Ordinance that allowed the strengthening of existing projects and founded a partnership between the community, the private sector, and the public sector.
- Conducted internal and external strategic communications and social media marketing campaigns coordinated with the public affairs division increasing community awareness.
- Formulated and evaluated marketing strategy to maximize outreach through digital engagement and partnerships.
- Supervised committee staff including managers, coordinators, and community assistants.

Project Consultant, Chacao County Council – Caracas, Venezuela

January 2009 – December 2009

- Designed an educational program entitled "Technology Literacy Project" to teach the use of social media and productivity applications to seniors.
- Created the new Committee of Science, Technology, and Innovation in response to community needs.
- Supported the strategic development of public policies based on my experience with IT and data management.

Community Assistant, Chacao County Council – Caracas, Venezuela

January 2008 – December 2008

- Participated in the formulation, coordination, and execution of projects for the community.

Instructional Designer, Online Learning Department UNEFM – Coro, Venezuela

January 2005 – August 2005

- Designed web pages and online courses.
- Designed web content and outreach materials.

Teacher, Experimental Center of Care for Children UNEFM – Coro, Venezuela

September 2004 – January 2005

- Taught seventh-grade basic education: Mathematics and Computer Science

Skills

- Exceptional computer applications knowledge for analyzing data reports.
- Knowledge of Adobe Creative Suite and Microsoft Office Suite programs.
- Proficient in the use of content management systems.
- Competence: Human-Computer Interaction (HCI), HTML, C, C++, MatLab, CSS.
- Fluent in written and spoken English and Spanish.

Sweetened Beverage Tax Community Advisory Board

11 Members: Pursuant to **Ordinance 125324**, all members subject to City Council confirmation, two and four-year terms for initial appointments, four-year terms thereafter:

- **5** City Council-appointed
- **6** Mayor-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Food Access Representative	Lisa Chen	9/1/2017	8/31/2021	1	Council
			2.	Food Access Representative		9/1/2019	8/31/2023	1	Mayor
			3.	Food Access Representative		9/1/2019	8/31/2023	1	Mayor
			4.	Community Representative		9/1/2019	8/31/2023	1	Mayor
2	F	2	5.	Community Representative	Tanika Thompson	9/1/2019	8/31/2023	1	Council
1	F	2	6.	Public Health Representative	Christina Wong	9/1/2019	8/31/2023	1	Council
3	F	4	7.	Public Health Representative	Laura Flores Cantrell	9/1/2017	8/31/2021	1	Council
6	F	1	8.	Public Health Representative	Jennifer Hey	9/1/2017	8/31/2021	1	Mayor
	M		9.	Public Health Representative	Paul E. Sherman	9/1/2017	8/31/2021	1	Mayor
			10.	Early Learning Representative	Adrian Lopez-Romero	9/1/2019	8/31/2023	1	Council
1	F	4	11.	Early Learning Representative	Dila Perera	9/1/2017	8/31/2021	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	2			1	0	0			1			
Council		3			1	1	1			0			
Other	N/A	N/A			N/A	N/A	N/A			N/A			
Total	1	5			2	1	1			1			

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.