



# CITY OF SEATTLE

## City Council

### Agenda

#### Public Hearing

Tuesday, February 4, 2025

2:00 PM

Council Chamber, City Hall  
600 4th Avenue  
Seattle, WA 98104

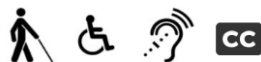
Sara Nelson, Council President  
Joy Hollingsworth, Member  
Robert Kettle, Member  
Cathy Moore, Member  
Alexis Mercedes Rinck, Member  
Maritza Rivera, Member  
Rob Saka, Member  
Mark Solomon, Member  
Dan Strauss, Member

Chair Info: 206-684-8809; [Sara.Nelson@seattle.gov](mailto:Sara.Nelson@seattle.gov)

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**CITY OF SEATTLE**  
**City Council**  
**Agenda**  
**Public Hearing**  
**February 4, 2025 - 2:00 PM**

**Meeting Location:**

Council Chamber, City Hall, 600 4th Avenue, Seattle, WA 98104

**Committee Website:**

<http://www.seattle.gov/council>

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Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period and Public Hearing at

<https://www.seattle.gov/council/committees/public-comment>

Online registration to speak will begin one hour before the meeting start time, and registration will end at the conclusion of the Public Comment period and Public Hearing. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period and Public Hearing. Speakers must be registered in order to be recognized by the Chair.

Submit written comments to all Councilmembers prior to 10 a.m. on the day of the meeting at [Council@seattle.gov](mailto:Council@seattle.gov) or at Seattle City Hall, Attn: Council Public Comment, 600 4th Ave., Floor 2, Seattle, WA 98104.

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PRESENTATIONS**

**D. PUBLIC COMMENT**

*Members of the public may sign up to address the Council for 2 minutes or less on matters on this agenda; total time allotted to public comment at this meeting is 20 minutes.*

**E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:**

*Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.*

[IRC 465](#)

February 4, 2025

**Attachments:** [Introduction and Referral Calendar](#)

**F. APPROVAL OF THE AGENDA****G. PUBLIC HEARING**

[CB 120937](#)

AN ORDINANCE relating to taxes; creating a new sales and use tax deferral for the conversion of underutilized commercial property to housing; and adding a new Chapter 5.75 to the Seattle Municipal Code.

**Supporting Documents:**

[Summary and Fiscal Note](#)

[Director's Report](#)

[Public Hearing Notice](#)

*Speakers will be provided two minutes or less to address the Council and must register online or in-person in order to be recognized by the Chair.*

**H. APPROVAL OF CONSENT CALENDAR**

*The Consent Calendar consists of routine items. A Councilmember may request that an item be removed from the Consent Calendar and placed on the regular agenda.*

**Journal:**

1. [Min 504](#) January 27, 2025

**Attachments:** [Minutes](#)

2. [Min 505](#) January 28, 2025

**Attachments:** [Minutes](#)

**Bills:**

3. [CB 120938](#) AN ORDINANCE appropriating money to pay certain claims for the week of January 20, 2025, through January 24, 2025, and ordering the payment thereof; and ratifying and confirming certain prior acts.

**Supporting Documents:** [Summary and Fiscal Note](#)

**Appointments:**

**PUBLIC SAFETY COMMITTEE:**

4. [Appt 03066](#) Appointment of David Benchlouch as member, Community Police Commission, for a term to December 31, 2027.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Kettle, Saka, Moore, Nelson**

**Opposed: None**

**Attachments:** [Appointment Packet](#)

5. [Appt 03067](#) Appointment of Arlecier L.N. West as member, Community Police Commission, for a term to December 31, 2026.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Kettle, Saka, Moore, Nelson**

**Opposed: None**

**Attachments:** [Appointment Packet](#)

6. [Appt 03068](#) Reappointment of Joseph Seia as member, Community Police Commission, for a term to December 31, 2025.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Kettle, Saka, Moore, Nelson**

**Opposed: None**

**Attachments:** [Appointment Packet](#)

7. [Appt 03069](#) Reappointment of Joel C. Merkel as member, Community Police Commission, for a term to December 31, 2027.

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor: 4 - Kettle, Saka, Moore, Nelson**

**Opposed: None**

**Attachments:** [Appointment Packet](#)

## I. COMMITTEE REPORTS

*Discussion and vote on Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF).*

### **CITY COUNCIL:**

1. [CB 120927](#) AN ORDINANCE relating to floodplains; eighth extension of interim regulations established by Ordinance 126113, and as amended by Ordinance 126536, for an additional six months, to allow individuals to rely on updated National Flood Insurance Rate Maps to obtain flood insurance through the Federal Emergency Management Agency's Flood Insurance Program.

**Supporting Documents:** [Summary and Fiscal Note](#)

## J. ITEMS REMOVED FROM CONSENT CALENDAR

## K. ADOPTION OF OTHER RESOLUTIONS

2. [Res 32161](#) A RESOLUTION designating the monthly President Pro Tem of the City Council of The City of Seattle for 2025; superseding Resolution 32123.

**Supporting Documents:** [Summary and Fiscal Note](#)

3. [Res 32162](#) A RESOLUTION relating to committee structure, membership, meeting times, and duties of the standing committees of the Seattle City Council for 2025; and superseding Resolution 32124.

**Attachments:** [Att 1 - Dept Oversight by City Council Standing Committees 2024-2025](#)

**Supporting Documents:** [Summary and Fiscal Note](#)

4. [Res 32163](#) A RESOLUTION relating to participation, for 2025, on King County Committees, Regional Committees, State Committees, and City of Seattle Committees; and superseding Resolution 32157.

**Supporting Documents:** [Summary and Fiscal Note](#)

**L. OTHER BUSINESS**

**M. ADJOURNMENT**



Legislation Text

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**File #:** IRC 465, **Version:** 1

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February 4, 2025



## Introduction and Referral Calendar

List of proposed Council Bills (CB), Resolutions (Res), Appointments (Appt) and Clerk Files (CF) to be introduced and referred to a City Council committee

Record No.	Title	Committee Referral
<b><u>By: Strauss</u></b>		
1. <a href="#">CB 120938</a>	AN ORDINANCE appropriating money to pay certain claims for the week of January 20, 2025, through January 24, 2025, and ordering the payment thereof; and ratifying and confirming certain prior acts.	City Council
<b><u>By: Nelson</u></b>		
2. <a href="#">Res 32161</a>	A RESOLUTION designating the monthly President Pro Tem of the City Council of The City of Seattle for 2025; superseding Resolution 32123.	City Council
<b><u>By: Nelson</u></b>		
3. <a href="#">Res 32162</a>	A RESOLUTION relating to committee structure, membership, meeting times, and duties of the standing committees of the Seattle City Council for 2025; and superseding Resolution 32124.	City Council
<b><u>By: Nelson</u></b>		
4. <a href="#">Res 32163</a>	A RESOLUTION relating to participation, for 2025, on King County Committees, Regional Committees, State Committees, and City of Seattle Committees; and superseding Resolution 32157.	City Council
<b><u>By: Hollingsworth</u></b>		
5. <a href="#">CB 120939</a>	AN ORDINANCE relating to the Seattle Center Department; authorizing execution of a license agreement with Theatre Puget Sound to manage and operate space in the Seattle Center Armory for use by non-profit arts organizations and individual artists.	Parks, Public Utilities, and Technology Committee
<b><u>By: Rinck</u></b>		
6. <a href="#">Appt 03071</a>	Reappointment of Heather L. Hargesheimer as member, International Special Review District Board, for a term to December 31, 2026.	Sustainability, City Light, Arts and Culture Committee





Legislation Text

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**File #:** CB 120937, **Version:** 1

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE relating to taxes; creating a new sales and use tax deferral for the conversion of underutilized commercial property to housing; and adding a new Chapter 5.75 to the Seattle Municipal Code.

WHEREAS, during the 2024 Washington State legislative session, the legislature passed and Governor Inslee signed Engrossed Second Substitute Senate Bill 6175 (E2SSB 6175), codified in chapter 82.59 RCW, which authorizes The City of Seattle to take legislative action to establish a sales and use tax deferral program to promote the redevelopment of underutilized commercial property in urban areas; and

WHEREAS, E2SSB 6175 promotes the redevelopment of underutilized commercial property into housing and affordable housing by allowing deferral of sales and use tax for would-be developers of such housing; and

WHEREAS, there are significant areas of underutilized commercial properties in Seattle’s urban centers, especially in downtown; and

WHEREAS, there is a lack of affordable housing in Seattle, including within or proximate to areas with underutilized commercial properties, as documented in the housing cost burden section of the housing appendix to the One Seattle Plan Comprehensive Plan; and

WHEREAS, The City of Seattle desires to create a program pursuant to E2SSB 6175 to encourage the redevelopment of underutilized commercial property into additional housing and affordable housing to help meet strong demand for housing in the region and for economic development and downtown activation purposes; and

WHEREAS, in June 2023, Mayor Bruce Harrell released a Downtown Activation Plan that identified numerous strategies and actions to support downtown recovery, including actions that increase residential uses in downtown; and

WHEREAS, additional housing in downtown Seattle and other locations where underutilized commercial space may be converted to housing would further City objectives for economic development, revitalization and activation; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. A new Chapter 5.75 of the Seattle Municipal Code is added to Subtitle II of Title 5 as follows:

**Chapter 5.75 SALES AND USE TAX DEFERRAL FOR CONVERSION TO HOUSING**

**5.75.010 Definitions**

The definitions in this Section 5.75.010 apply throughout this Chapter 5.75.

“Affordable housing” means:

1. Homeownership housing intended for owner occupancy to low-income households whose monthly housing costs, including utilities other than telephone, do not exceed 30 percent of the household's monthly income; or

2. Rental housing for low-income households whose monthly housing costs, including utilities other than telephone, do not exceed 30 percent of the household's monthly income.

“Applicant” means an owner of commercial property.

“Conditional recipient” means an owner of commercial property granted a conditional certificate of program approval under this Chapter 5.75, which includes any successor owner of the property.

“Director” means the Director of the Office of Planning and Community Development or designee.

“Eligible investment project” means an investment project that is located in Seattle and receiving a conditional certificate of program approval.

“Investment project” means an investment in multifamily housing, including labor, services, and materials incorporated in the planning, installation, and construction of the project, and includes facilities

related to the project such as playgrounds and sidewalks as well as facilities used for business use for mixed-use development.

“Low-income household” means a single person, family, or unrelated persons living together whose adjusted income is at or below 80 percent of the median family income adjusted for family size, for the county, city, or metropolitan statistical area, where the project is located, as reported by the United States Department of Housing and Urban Development.

“Underutilized commercial property” means an entire property, or portion thereof, currently used or intended to be used by a business for retailing or office-related or administrative activities.

**5.75.020 Application**

An owner of underutilized commercial property seeking a sales and use tax deferral for conversion of a commercial building to provide housing and affordable housing under this Chapter 5.75 on an investment project must apply to the Director in writing, on forms provided by the Office of Planning and Community Development. The application must contain:

- A. Information setting forth the grounds supporting the requested deferral;
- B. A description of the investment project and site plan;
- C. A statement of the expected number of affordable housing units to be created and the total number of dwelling units created due to the conversion of underutilized commercial property;
- D. A statement that the applicant is aware of the potential tax liability involved if the investment project ceases to be used for eligible uses under this Chapter 5.75;
- E. A statement that the applicant is aware that the investment project must be completed within three years from the date of issuance of a conditional certificate of program approval;
- F. A statement that the applicant is aware that the Director may extend the deadline for completion of construction or rehabilitation for a period not to exceed 24 consecutive months;
- G. A statement that the applicant would not have built in this location but for the availability of the tax deferral under this Chapter 5.75;
- H. Documentation of submittal of a construction or land use permit pre-application with the Seattle

Department of Construction and Inspections; and

I. An oath or affirmation by the applicant that the statements and information provided are true.

#### **5.75.030 Approval**

A. The Director may approve the application and grant a conditional certificate of program approval if the Director finds that:

1. The investment project consists primarily of multifamily residential use and the applicant commits to renting or selling at least ten percent of the dwelling units as affordable housing. In a mixed-use project, only the ground floor of a building may be used for commercial purposes with the remainder dedicated to multifamily residential use;

2. The investment project is, or will be at the time of completion, in conformance with all local plans and regulations that apply at the time of the conditional certificate of program approval;

3. The investment project will occur on land that constitutes, at the time of the conditional certificate of program approval, underutilized commercial property;

4. The area where the investment project will occur is located within an area zoned for residential or mixed uses;

5. The terms and conditions of the implementation of the development meets the requirements of this Chapter 5.75;

6. The land where the investment project will occur was not acquired through a condemnation proceeding under Title 8 RCW; and

7. All other requirements this Chapter 5.75 appear to be satisfied in the best estimation of the Director.

#### **5.75.040 Appeals**

A. The Director must approve or deny an application filed under this Chapter 5.75 within 90 days after receipt of the application.

B. If the application is approved, the Director must issue the applicant a conditional certificate of

program approval. The conditional certificate of program approval shall be in a letter, and the letter must contain a statement that the investment project as described in the application will comply with the required criteria of this Chapter 5.75.

C. If the application is denied the Director must state in writing in a letter the reasons for denial and send the notice to the applicant at the applicant's last known address within ten days of the denial.

D. Upon denial of an application, an applicant may appeal the denial to the City's Hearing Examiner within 30 days after receipt of the denial. The appeal before the Hearing Examiner must be based upon the record made before the City with the burden of proof on the applicant to show that there was no substantial evidence to support the City's decision. The decision of the Hearing Examiner on appeal is final.

**5.75.050 Additional requirements, conditions, and obligations**

A. Within 30 days of the issuance of a certificate of occupancy by the City for an eligible investment project, the conditional recipient must file with the Director:

1. A description of the work that has been completed and a statement that the eligible investment project qualifies the property for a sales and use tax deferral under this Chapter 5.75;

2. A statement of the new affordable housing to be offered as a result of the conversion of underutilized commercial property to multifamily residential use including identification of the specific dwelling units to be offered as affordable housing and the monthly rent charged for each, and a statement of the total number of dwelling units to be offered as a result of the conversion of underutilized commercial property to multifamily residential use; and

3. A statement that the work has been completed within three years of the issuance of the conditional certificate of program approval.

B. Within 30 days after receipt of the statements required under subsection 5.75.050.A, the Director must determine and notify the conditional recipient in a letter as to whether the work completed and the affordable housing to be offered are consistent with the application and the conditional certificate of approval,

and the investment project continues to qualify for a tax deferral under this Chapter 5.75. The conditional recipient must notify the Washington State Department of Revenue within 30 days from receiving the determination from the Director that the investment project continues to qualify for a tax deferral under this Chapter 5.75.

C. The Director must notify the conditional recipient within 30 days after receipt of the statements required under subsection 5.75.050.A that a tax deferral under this Chapter 5.75 is denied if the Director determines that:

1. The work was not completed within three years of the conditional certificate of program approval;
2. The work was not constructed consistent with the application or other applicable requirements;
3. The affordable housing units to be offered are not consistent with the application and criteria of this Chapter 5.75; or
4. The owner's property is otherwise not qualified for a sales and use tax deferral under this Chapter 5.75.

D. If the Director finds that the work was not completed within the required time period due to circumstances beyond the control of the conditional recipient and that the conditional recipient has been acting and could reasonably be expected to act in good faith and with due diligence, the Director may extend the deadline for completion of the work for a period not to exceed 24 consecutive months, and must notify the Washington State Department of Revenue of the extension.

E. If the Director determines the conditional recipient is not entitled to a sales and use tax deferral under subsection 5.75.050.C, the conditional recipient may appeal the decision to the City's Hearing Examiner within 30 days after receipt of the denial. The appeal before the Hearing Examiner must be based upon the record made before the City with the burden of proof on the applicant to show that there was no substantial evidence

to support the City's decision.

F. Upon denial of the sales and use tax deferral under subsection 5.75.050.C the Director shall notify the Washington State Department of Revenue, upon which taxes deferred under this Chapter 5.75 are immediately due and payable, subject to any appeal by the conditional recipient.

**5.75.060 Annual report**

A. Thirty days after the anniversary of the date of issuance of the certificate of occupancy and each year thereafter for ten years, the conditional recipient must file with the Director an annual report indicating the following:

1. A statement of the affordable housing offered as a result of the conversion of underutilized commercial property to multifamily residential use including identification of the specific dwelling units offered as affordable housing and the rent charged for each, and a statement of the total number of dwelling units offered as a result of the conversion of underutilized commercial property to multifamily residential use;
2. A certification by the conditional recipient that the property has not changed use; and
3. A description of changes or improvements constructed after issuance of the certificate of occupancy.

B. The conditional recipient of a deferral of taxes under this Chapter 5.75 must file a complete annual tax performance report with the Washington State Department of Revenue pursuant to RCW 82.32.534 beginning the year the certificate of occupancy is issued and each year thereafter for ten years.

C. If the City issues a certificate of program approval under this Chapter 5.75, it shall report annually by December 31 of each year, beginning in 2025, to the Washington State Department of Commerce the following information:

1. The number of program approval certificates granted;
2. The total number and type of buildings converted;
3. The number of affordable housing units resulting from the conversion of underutilized

commercial property to multifamily residential use; and

4. The estimated value of the sales and use tax deferral for each investment project receiving a certificate of program approval and the total estimated value of sales and use tax deferrals granted.

**5.75.070 Voluntary discontinuance**

A. If a conditional recipient voluntarily opts to discontinue compliance with the requirements of this Chapter 5.75, the recipient must notify the Director and the Washington State Department of Revenue within 60 days of the change in use or intended discontinuance.

B. If, after the Washington State Department of Revenue has issued a sales and use tax deferral certificate and the conditional recipient has received a certificate of occupancy, the City finds that a portion of an investment project is changed or will be changed to disqualify the recipient for sales and use tax deferral eligibility under this Chapter 5.75, the Office of Planning and Community Development must notify the Washington State Department of Revenue and all deferred sales and use taxes are immediately due and payable.

C. This Section 5.75.070 does not apply after ten years from the date of the certificate of occupancy.

**5.75.080 Transfer of ownership**

Transfer of investment project ownership does not terminate the deferral. The deferral is transferred subject to the successor meeting the eligibility requirements of this Chapter 5.75. The transferor of an eligible project must notify the Director and the Washington State Department of Revenue of such transfer, in writing and whereupon the Director will certify to the Washington State Department of Revenue whether the successor meets the requirements of the deferral. The transferor must provide the information necessary for the Washington State Department of Revenue to transfer the deferral. If the transferor fails to notify the Director and the Washington State Department of Revenue, all deferred sales and use taxes are immediately due and payable.

**5.75.090 Combination with multi-family tax exemption**

An owner of underutilized commercial property claiming a sales and use tax deferral under this Chapter 5.75 may also apply for the Multifamily Housing Property Tax Exemption under Chapter 5.72 or Chapter 5.73 and chapter 84.14 RCW. For applicants receiving a property tax exemption under Chapter 5.72 or Chapter 5.73 and chapter 84.14 RCW, the amount of affordable housing units required for eligibility under this Chapter 5.75 is in addition to the affordability conditions in Chapter 5.72 or Chapter 5.73 and chapter 84.14 RCW.

**5.75.100 Applications no longer accepted**

New applications for the sales and use tax deferral shall not be accepted beginning ten years from the effective date of this ordinance. Investment projects that receive a conditional certificate of approval based on an application submitted before this date shall remain eligible for the sales and use tax deferral subject to the terms and conditions in this Chapter 5.75.

Section 2. The provisions of this ordinance are declared to be separate and severable. The invalidity of



any clause, sentence, paragraph, subdivision, section, or portion of this ordinance, or the invalidity of its application to any person or circumstance, does not affect the validity of the remainder of this ordinance or the validity of its application to other persons or circumstances.

Section 3. This ordinance shall take effect as provided by Seattle Municipal Code Sections 1.04.020 and 1.04.070.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Scheereen Dedman, City Clerk

(Seal)

## SUMMARY and FISCAL NOTE

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
OPCD	Geoff Wentlandt	Christie Parker

### 1. BILL SUMMARY

**Legislation Title:** AN ORDINANCE relating to taxes; creating a new sales and use tax deferral for the conversion of underutilized commercial property to housing; and adding a new Chapter 5.75 to the Seattle Municipal Code.

**Summary and Background of the Legislation:** This legislation authorizes a sales and use tax deferral program for owners of underutilized commercial properties seeking to convert their buildings into housing and affordable housing. The legislation enacts the authority granted to the City by the State of Washington through Engrossed Second Substitute Senate Bill 6175 (E2SSB 6175), which became effective June 1, 2024. To activate the tax deferral locally, a City must pass a resolution of intention, provide draft program documents for public review, and announce the date of a future public hearing. The City Council Land Use Committee voted to approve the resolution on December 4, 2024, and the full City Council approved the resolution on December 17, 2024. The public hearing is scheduled to take place on February 4, 2025.

The intent of the tax deferral is to encourage the production of affordable housing and employment opportunities in targeted urban areas. Seattle has an acute shortage of affordable housing. Moreover, many commercial buildings downtown continue to experience high vacancy due to the shift in pandemic era work patterns. This in turn creates a drag on the City's economic recovery. Conversion of these buildings into residential units would both further the City's goals to increase the housing supply and support economic development, revitalization, and downtown activation. These goals align closely with the priorities outlined in Seattle's Downtown Activation Plan and draft Comprehensive Plan Update.

### 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project?  Yes  No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation have financial impacts to the City?  Yes  No

#### 3.d. Other Impacts

Does the legislation have other financial impacts to The City of Seattle, including direct or indirect, one-time or ongoing costs, that are not included in Sections 3.a through 3.c? If so, please describe these financial impacts.

The financial impacts of the tax deferral to the City are negligible because the non-collection of sales tax on construction costs applies to projects that would not occur without this policy. Owners seeking to use this program must attest to a “but for” clause indicating that they would not undertake the conversion project in the absence of the tax deferral. That said, it is possible that developers will choose to construct projects that qualify for the tax deferral rather than pursuing a different project that does not qualify for the deferral; if that occurs, the City would lose sales tax revenue that would have been collected absent this legislation.

Office-to-residential conversions have received much attention since the pandemic, but there have been no conversions in Seattle to date. This is possibly because most of these projects are not financially feasible without public support given current economic conditions and development costs. The Office of Planning and Community Development (OPCD) has conferred with several developers who are strongly interested in conversion projects but unlikely to pursue them without this legislation.

Although little to no direct negative fiscal impacts to the City are anticipated as a result of this legislation, this fiscal note includes the following contextual information about sales and use tax collection for construction projects. The total sales and use tax rate in Seattle is 10.35%. The City receives only a fraction of the sales and uses taxes, while the majority is paid to the County, the Sound Transit District, and the State according to the rates in Figure 1. All of the sales and use tax is collected at the point of sale by the vendor business and remitted to the State Department of Revenue (DOR). The portion of the sales tax due to the City is provided by DOR.

	<b>City</b>	<b>County</b>	<b>Sound Transit District</b>	<b>State</b>	<b>Total:</b>
Tax Amount	1 %	1.45%	1.4%	6.5%	10.35%

Figure 1: Seattle Sales Tax Rate & Components (Source: [MRSC](#))

The City’s 1% share is made up of a 0.85% unrestricted sales and use tax that can be used for any governmental purpose and 0.15% for the local transportation benefit district.

Figure 2 illustrates how sales and use taxes would be collected on a \$140 million construction project. Sales and use taxes would be charged on the project’s total hard costs, including services of the contractor, but not on soft costs such as design and permitting fees or financing. This approximates the construction budget of a conversion project for a 200-unit residential development with ground floor retail in a historic-aged structure. If the project received the sales and use tax deferral, its total project costs would be reduced by approximately \$10 million, leading to a 7% reduction in total development costs.

<b>Project Costs</b>	<b>With Sales Tax</b>	<b>Sales Tax Exempt</b>
Land Acquisition	\$9,000,000	\$9,000,000
Hard Costs	\$100,000,000	\$100,000,000
<b>WA Sales Tax</b>	<b>\$10,000,000</b>	<b>Waived</b>
Tenant Improvements	\$2,000,000	\$2,000,000

Soft Costs	\$14,000,000	\$14,000,000
Financing	\$5,000,000	\$5,000,000
<b>Project total:</b>	<b>\$140,000,000</b>	<b>\$130,000,000</b>

Figure 2: Illustrative pro forma for \$140 million conversion project with, and without sales tax

In the Figure 2 example the City’s share of the sales and use taxes would be about \$1 million.

The City may experience positive indirect fiscal impacts by helping property owners initiate conversion development projects. Providing new housing options, especially in downtown buildings, will add residents that support the revitalization of the downtown economy including spending by those residents on other goods and services in downtown, which can support the survival of downtown businesses which pay business and operation taxes. The production of affordable housing units is a direct benefit to low- and moderate-income households who would occupy the housing. This legislation addresses the current shift in taxable consumption away from Seattle’s city center, a pandemic-induced phenomena that has lowered commercial and residential property values. Downtown real estate is currently experiencing a decrease in sales values of properties which is causing a reduction in the assessed values for property tax purposes. [\(source\)](#) Conversions of underutilized commercial buildings have the potential to stabilize property values in the center city. Moreover, new construction activity (so long as the conversion project is additive and not a shift of development projects) would lead to an increase in property tax revenue over time. The indirect positive fiscal impacts are difficult to project and quantify.

**If the legislation has costs, but they can be absorbed within existing operations, please describe how those costs can be absorbed. The description should clearly describe if the absorbed costs are achievable because the department had excess resources within their existing budget or if by absorbing these costs the department is deprioritizing other work that would have used these resources.**

The cost of administering the tax deferral can be absorbed within OPCD’s existing budget and staff. The resources required to manage the program would be small and can be assigned to existing staff – particularly the Downtown Activation Coordinator position during 2025-2027 – and other staff within the Land Use Policy division of the department thereafter. We estimate a total of approximately one dozen or less conversion projects within a 7-year time horizon.

**Please describe any financial costs or other impacts of *not* implementing the legislation.**

There is a likelihood that not implementing this legislation would deter office-to-residential conversions from moving forward, hindering the City’s Downtown Activation Plan and affordable housing goals. The indirect positive fiscal impacts described above would be less likely to occur in the absence of this legislation.

#### 4. OTHER IMPLICATIONS

- a. Please describe how this legislation may affect any departments besides the originating department.**

The tax deferral program would be managed entirely by OPCD in partnership with the State Department of Revenue (DOR) with the exception of any appeals filed by property owners in the event of application or certificate denial. In such cases, the Office of the Hearing Examiner would hold a closed record hearing and issue a determination. Office of Housing (OH) and Seattle Department of Construction Inspections (SDCI) staff participated in formulating the administrative approach and concur.

- b. Does this legislation affect a piece of property? If yes, please attach a map and explain any impacts on the property. Please attach any Environmental Impact Statements, Determinations of Non-Significance, or other reports generated for this property.**

The legislation is expected to spur construction on several commercial buildings located primarily downtown.

- c. Please describe any perceived implication for the principles of the Race and Social Justice Initiative.**

The legislation has the potential to make Seattle's downtown a more inclusive space for communities at risk of displacement by increasing the availability of affordable housing.

- i. How does this legislation impact vulnerable or historically disadvantaged communities? How did you arrive at this conclusion? In your response please consider impacts within City government (employees, internal programs) as well as in the broader community.**

This legislation does not impact vulnerable or historically disadvantaged communities. Conversions are expected to occur in downtown in census tracts with high to moderate risk of displacement. However, construction is unlikely to displace anyone since it will occur within commercial buildings.

- ii. Please attach any Racial Equity Toolkits or other racial equity analyses in the development and/or assessment of the legislation.**

None.

- iii. What is the Language Access Plan for any communications to the public?**

OPCD will provide the application for tax deferral in the languages specified in our office's language access plan, including Spanish, Chinese, Vietnamese, Somali, and Togalog. ([source](#)) Initial rollout of program materials will be in English. It will take

approximately 6 – 8 months for OPCD to identify resources and make translations into the other languages.

**d. Climate Change Implications**

- i. Emissions: How is this legislation likely to increase or decrease carbon emissions in a material way? Please attach any studies or other materials that were used to inform this response.**

The short-term emissions from construction activities will be offset through a combination of improved energy efficiency in refurbished buildings, the reduced per capita energy consumption of multi-family buildings, and increasing the number of residents located within walking distance to transit which will reduce vehicle trips.

[\(source\)](#)

- ii. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

The legislation will improve Seattle’s climate resiliency by increasing the number of residents located in areas that can rely on transit over personal vehicles, and by creating new homes outside of areas that will be impacted by sea level rise. Any conversions downtown are likely to occur in areas outside the projected Sea Level Rise (SLR) zone for 2100. [\(source\)](#)

- e. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s)? What mechanisms will be used to measure progress towards meeting those goals?**

The legislation does not establish a major new program for monitoring. However, property owners are required to report the number of housing units and affordable housing units that are created within their projects over a 10-year period, which should provide the city with a useful performance measure to evaluate this policy in the long run.

**5. CHECKLIST**

- Is a public hearing required?**

A City Council public hearing must be conducted before this legislation is adopted. The public hearing and consideration of the ordinance is expected to take place on February 4, 2025, beginning at 2 p.m. in Seattle City Hall, located at 600 4<sup>th</sup> Avenue.

**Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required?**

Yes. Publication is required for the passage of this legislation. Publication of notice for the public hearing on February 4, 2025 is provided at least 30 days in advance of the hearing per City requirements. In addition, E2SSB 6175 requires that notice be published twice, not more than 30 days in advance of the public hearing and not less than seven days prior to the public hearing. Therefore a total of three notices are being published in both the City's Land Use Information Bulletin Public Notices and the Seattle Daily Journal of Commerce.

**If this legislation changes spending and/or revenues for a fund, have you reviewed the relevant fund policies and determined that this legislation complies?**

**Does this legislation create a non-utility CIP project that involves a shared financial commitment with a non-City partner agency or organization?**

**6. ATTACHMENTS**

**Summary Attachments:** None.





# Seattle Office of Planning & Community Development

Rico Quirindongo, Director

**Date:** December, 2024

**To:** City Council Land Use Committee

**From:** Rico Quirindongo, OPCD  
Geoff Wentlandt, OPCD

**Subject:** Approach for implementing a sales tax deferral for conversions of underutilized commercial space to residential authorized under E2SSB 6175

## Summary

The City wants to support conversions of commercial space to residential, especially in greater downtown, and is seeking to enact a sales and use tax deferral that was authorized under state legislation E2SSB 6175 during the 2024 legislative session. Cities must take local action to put a program in place. This memo summarizes how OPCD proposes to enact the program, including the process to establish it and the method to administer it.

The following are provided as attachments to this memo to provide further information about how the program would work.

- Attachment 1: Draft Application Form
- Attachment 2: Draft Conditional Approval Letter
- Attachment 3: Draft Final Approval Letter

## Adoption of the Tax Deferral Program Locally

- **City Council Resolution**

The City must adopt a Resolution of intention to create a sales and use tax deferral program. The Resolution must generally describe the proposed program. It must state the time and place of a public hearing to be held to consider the program. The resolution must provide general information about the application process, the approval process, and the appeals process. OPCD prepared the Resolution and transmitted it to Council on November 20, 2024. The City Council Land Use Committee voted to approve the resolution on December 4, 2024, and the full City Council approved the resolution on December 17, 2024.

- **Public Hearing and Ordinance Adoption**

A public hearing must be held. Notice must be published once each week for two consecutive weeks, not less than seven days, nor more than 30 days before the date of the hearing. OPCD proposes an Ordinance that would make changes to codify the program in the SMC. The public hearing is scheduled to take place on February 4, 2025.

## Administration of the Tax Deferral Program

Steps and requirements to administer a program are prescribed by E2SSB 6175, but there are several choices for how the City will perform administration. The purpose of this section is to provide a summary of how the program would work to affected parties. After dialogue with partner departments and other stakeholders, OPCD is proposing to take direct oversight for most aspects of program administration. We are in close contact with the development community and have a high degree of confidence that the volume of conversions to housing will be small. We estimate 12 total projects or fewer within a 7-year time horizon. This volume is manageable for OPCD to administer with existing staffing levels.

- **Owner applies for the tax deferral.**
  - The owner applies to the City by completing and submitting a form provided by OPCD (see attachment 1 Draft Application Form). OPCD proposes that the application for tax deferral be submitted to the OPCD Director. The application requirements closely track with the process laid out in E2SSB 6175.
  - OPCD proposes that the owner shall have at least completed a construction or land use permit pre-application with SDCI.
  - OPCD proposes that the tax deferral application is separate from the land use permitting process and is not subject to the State's Land Use Petition Act (LUPA) processes and requirements.
  - Cities have the option of requiring an application fee. However, to streamline the process and avoid complications of receiving funds and compliance with the City's fee subtitle, OPCD proposes to charge no application fee.
  - The application must contain an oath or affirmation regarding the following information:
    - Project description and site plan
    - Statement describing the number of expected affordable housing units
    - Statement of awareness of tax liability if the project ceases to qualify
    - Statement acknowledging the deadline for construction
    - Statement that the owner would not have built here "but for" the tax deferral
    - Documentation of submittal of a construction or land use permit pre-application with SDCI. (Include SDCI construction or land use permit record number.)
- **The City (OPCD) Reviews the Application and Decides Whether to Grant a "Conditional Certificate of Approval" to the Owner.**
  - An assigned OPCD planner on behalf of the Director reviews the application and determines whether the proposal meets conditions stipulated in E2SSB 6175:
    - The project is multifamily and the applicant has attested to commit to renting/selling at least 10% of the units as affordable
    - The project would be in conformance with plans and regulations when approved
    - The project will occur on underused commercial land (is an existing commercial structure)
    - The project is in an area zoned for commercial or mixed use
    - The project meets the requirements of the RCW
    - The land was not acquired through a condemnation proceeding
  - The City must approve or deny the application within 90 days. If the review finds that the conditions are met the OPCD Director issues a Conditional Certificate of Approval letter to the owner. (See Attachment 2: Draft Conditional Approval Letter).

- If the application is denied, the City must state in writing the reasons for the denial in a letter to the owner.
- OPCD proposes that the owner may appeal a denial decision to the City's Hearing Examiner (see separate section below).
  
- ***The Conditional recipient (aka owner) submits an application to the State Department of Revenue (DOR) for the tax deferral. (The City has no direct involvement in this portion of the process).***
  - The owner is responsible for submitting its application to DOR. The owner provides a copy of the Conditional Certificate of Approval that was issued to them by the OPCD Director.
  - The owner provides its estimated construction costs and time schedule for construction to DOR.
  - The DOR must rule on the applications within 60 days.
  - The DOR provides information to the owner documenting the approval of the sales tax deferral and determines the total amount of sales taxes up to which the owner is eligible to defer.
  - DOR issues a sales and use tax deferral certificate to the owner that is valid during construction of the project until certificate of occupancy.
  
- ***The owner proceeds with construction after receiving all other required permits and approvals. (This portion of the process proceeds like any other project.)***
  - The owner procures all other required permits and approvals from the City (SDCI) like any normal development project.
  - The owner undertakes and completes construction of the renovation/conversion.
  - Like any normal project, the City (SDCI) issues a certificate of occupancy upon project completion.
  
- ***Owner/developer files documentation with the City after project completion***
  - Within 30 days of receiving a Certificate of Occupancy for the building the owner must submit the following documentation to the OPCD Director:
    - i. Description that the work is complete
    - ii. A statement describing the new affordable housing that is offered
    - iii. Statement that the work was completed within 3 years of the conditional certificate of approval letter provided by the City.
  - Within 30 days after receiving the owner's documentation the OPCD Director must determine and notify the owner, in a letter, whether the work completed and the affordable housing to be offered are consistent with the application and the conditional certificate of approval that was provided by the city, and the investment project continues to qualify for a tax deferral. (See Attachment 3 Draft Final Approval Letter.)
  - See separate appeals and denials section below for discussion of denials.
  
- ***Owner notifies DOR, and DOR certifies the project. (The City is not involved in this step.)***
  - Within 30 days of receiving the City's determination letter, the owner must notify DOR that the project is operationally complete.
  - The DOR proceeds to perform its certification of the project and determine the final qualifying amount of deferred sales taxes.
  - The DOR conducts a site visit to verify the project completion in accord with the conditional approvals.

- ***Owner is responsible for filing annual tax performance documentation to DOR. (The City is not involved in this step.)***
  - The owner of a project receiving the deferral of taxes must file a complete annual tax performance report with DOR pursuant to RCW 82.32.534 beginning the year the certificate of occupancy is issued and each year thereafter for 10 years.
  - This annual tax performance documentation is the State's ongoing monitoring process for administering the tax deferral.
  
- ***The owner files annual reports to the City (OPCD) for a period of ten years.***
  - Thirty days after the anniversary of the date of issuance of the certificate of occupancy and each year thereafter for 10 years, the conditional recipient must file an annual report to the OPCD Director indicating the following:
    - i. A statement describing the affordable housing units on the property fulfilling the requirements for eligibility of the tax deferral
    - ii. A certification that the property has not changed use
    - iii. A description of any changes or improvements constructed after the certificate of occupancy
  
- ***The City (OPCD) files one annual report to the State Department of Commerce by December 31<sup>st</sup> starting in 2025 including the following:***
  - The number of program approval certificates granted
  - The total number and type of buildings converted
  - The number of affordable housing units resulting from the conversion
  - The estimated value of the sales and use tax deferral for each investment project receiving a program approval and the total estimated value of sales and use tax deferrals granted
  
- ***Appeal process if the City denies the application for conditional approval***
  - If the City issues a denial of the initial application by the owner for conditional approval an appeal can be filed with "the city's governing authority or a city official designated by the city to hear such appeals within 30 days after receipt of the denial", according to E2SSB 6175. The appeal "must be based upon the record made before the city".
  - OPCD proposes that the Ordinance establishing the local program identify that a closed record hearing before the City Hearing examiner would be the venue for an appeal of a denial of a Conditional Certificate of Approval letter. We propose that specific text be added to establish this procedure without identifying the conditional approval decision as a Type II decision.
  - We propose that the City also offer a municipal appeal process if the conditional recipient is denied a letter of approval by the City at the conclusion of construction. E2SSB 6175 gives local governments the option of providing an appeal process at this stage. We propose that the Ordinance establishing the local program identify that a closed record hearing before the City Hearing examiner would be the venue for an appeal of a denial of the final determination letter. We propose that specific text be added to establish this procedure without identifying the final determination as a Type II decision.

## Next Steps

OPCD suggests the following next steps:

- Hold public hearing on the proposed Ordinance on February 4, 2025, and consider passing the proposed Ordinance out of Land Use Committee in February or March 2025.



## **Application for Conditional Certificate of Program Approval Sales and Use Tax Deferral for Conversion of Underutilized Commercial Property to Housing**

### **Overview**

During the 2024 Washington State legislative session the legislature passed and Governor Inslee signed Engrossed Second Substitute Senate Bill 6175 (E2SSB 6175) authorizing a limited sales and use tax deferral program intended to stimulate the redevelopment of underutilized commercial property in targeted urban areas and provide housing supply and affordable housing. In [insert month] of 2025 the Seattle City Council passed ordinance [insert] establishing Chapter 5.75 of the Seattle Municipal Code (SMC) enabling the limited sales and use tax deferral in Seattle. The owner of an investment project that is a conversion of underutilized commercial space to multifamily residential may apply to the City and the Washington State Department of Revenue for a deferral of the sales and use taxes on the construction of the conversion. To be eligible for the tax deferral the investment project must meet all the requirements and conditions of SMC Chapter 5.75 and RCW 82.59, including the requirement that at least ten percent of the dwelling units that are created in the conversion be provided as affordable housing.

This application form is the first step in the approval process for the sales and use tax deferral. It contains guiding information in addition to SMC Chapter 5.75. The owner of an investment project seeking the sales and use tax deferral must submit this application form with complete information to the Director of the Office of Planning and Community Development. Based on the information provided in this form the Director will approve or deny a conditional certificate of program approval.

### **Application Process and Submission Instructions**

- Review the requirements and the process described in SMC Chapter 5.75 and RCW 82.59. It is the applicant's responsibility to understand the program steps and requirements in both the City and State laws.
- Prepare your application by entering information in this document under each of the topics listed below. Complete information must be provided under all topics.
- Prepare additional exhibits, drawings and site information as needed to support your responses.

- Submit materials to the Director of the Office of Planning and Community Development by e-mail to [Rico.Quirindongo@Seattle.gov](mailto:Rico.Quirindongo@Seattle.gov). We advise you to contact the Director's executive assistant at [Jane.Klein@Seattle.gov](mailto:Jane.Klein@Seattle.gov) to communicate with the department shortly before submitting your documents to ensure smooth transmittal of materials and to facilitate the fastest possible review.
- After submittal of the application materials the Director or their staff designee will contact you should the need arise to discuss your application or clarify any information.
- The Director will issue a letter of either an approval or denial of a conditional certificate of program approval within 90 days of receipt of your application.

## Applicant Contact Information

### Investment Project Owner

Provide contact information for the investment project owner. This is the person or entity who is an authorized owner of the commercial property being converted to housing.

Name: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### Investment Project Representative

If different from above provide contact information for a project representative who will be the main point of contact with our office for communications regarding this application.

Name: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

## Required Application Information

You must provide complete information for every one of the seven topic areas listed below. For topics that require a statement provide a complete affirmative statement in text inserted by you.

### 1. Describe the investment project and provide a site plan

Provide enough information for the Director to understand the full extent of the conversion proposal including all proposed uses and the extent of construction or renovation activities. Attach drawings or exhibits as necessary.

**2. Statement of affordable housing and total housing quantities**

Provide a statement of the number of affordable housing units you will create and the total number of dwelling units that will be created due to the conversion of underutilized commercial property. For income and rent limits on the affordable housing units, refer to the Seattle Office of Housing's Income and Rent Limits for rental housing programs, and use the table for "Other developer agreements; for example IZ, MFTE (P3, P4, P5 only), MHA, MPC-YT" ([link](#)).

**3. Statement of potential tax liability**

Provide a statement that you are aware of the potential sales and use tax liability involved if the investment project ceases to be used for eligible uses or otherwise ceases to meet the program requirements and conditions under SMC Chapter 5.75 and RCW 82.59.

***Be aware that if after you receive a tax deferral certificate your project changes or otherwise ceases to be eligible for the deferral, such as for failure to maintain compliance with the affordable housing requirement, then all of the sales and use taxes plus interest will be immediately due and payable. A debt for deferred taxes will not be extinguished by insolvency or other failure of the recipient.***

**4. Statement regarding timeline for project completion**

Provide a statement that you are aware that the investment project must be completed within three years from the date of issuance of a conditional certificate of program approval.

**5. Statement regarding limited opportunity for extension**

Provide a statement that you are aware that the Director may extend the deadline for completion of construction or rehabilitation for a period not to exceed 24 consecutive months, and only if the Director finds that the work was not completed within the required time period due to circumstances beyond the control of the conditional recipient and that the conditional recipient has been acting and could reasonably be expected to act in good faith and with due diligence.

**6. Statement regarding construction in the proposed location**

Provide a statement that you would not have built in this location but for the availability of the tax deferral under SMC Chapter 5.75 and RCW 82.59.



**7. Documentation of construction or land use permit activity**

Provide documentation that you have at least submitted pre-application materials with the Seattle Department of Construction and Inspections (SDCI) for the proposed investment project. If you have received a project number for a construction or land use permit application from SDCI please provide it here.

## Oath or Affirmation

This application must be certified by oath or affirmation. The investment project owner must provide the oath or affirmation by signing the statement below before a Notary.

**I do solemnly affirm that all the statements and information provided by me in this application are true to the best of my knowledge and belief, and this I do under the penalties of perjury.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Washington Notary Acknowledgement

State of Washington

County of [COUNTY]

On this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, before me a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared \_\_\_\_\_ personally known to me (or proved to me on the basis of satisfactory evidence) to be the person who appeared before me, and said person acknowledged that (she/he/they) signed this instrument and acknowledged it to be (her/his/their) free and voluntary act for the uses and purposes mentioned in the instrument.

(Seal or Stamp)

\_\_\_\_\_  
Signature

NOTARY PUBLIC in and for the State of Washington,  
Residing at: \_\_\_\_\_

My Commission Expires:



**Seattle**  
Office of Planning &  
Community Development  
Bruce Harrell, Mayor | Rico Quirindongo, Director

600 4<sup>th</sup> Ave, Floor 5  
P.O. Box 94788  
Seattle, WA 98124-7088

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Month, Date, ####

Applicant Address  
Applicant Address  
Applicant Address

**Re: Application for conditional certificate of program approval for the investment project at [site address]**

Dear [owner name],

The Director of the Office of Planning and Community Development received your application for a conditional certificate of program approval for the limited sales and use tax exemption for conversion of the underutilized commercial property at [address] to multifamily residential pursuant to SMC Chapter 5.75 and RCW 82.59 on [month, day, year]. The Director has reviewed the information provided in the application and makes the following decision and findings.

**Decision**

The application for conditional certificate of program approval is [**approved/denied**]. This letter constitutes your [conditional certificate of program approval /notice of denial of conditional certificate of program approval].

**Findings**

The following findings are made by the OPCD Director in support of the decision. [This section would be revised if the decision is deny, to document the reason for the denial].

1. The investment project consists primarily of multifamily residential use and the applicant commits to renting or selling at least 10 percent of the dwelling units as affordable housing. # total dwelling units will be created by the investment project and # of the dwelling units will be offered as affordable housing. Only the ground floor of the building will be used for commercial purposes and the remainder will be dedicated to multifamily residential use.
2. The investment project is, or will be at the time of completion, in conformance with all local plans and regulations that apply at the time of this conditional certificate of program approval. Receipt of all required construction and land use permits issued by the Seattle Department of Construction and Inspections must be obtained and shall evidence the conformance.

3. The investment project will occur on land that constitutes, at the time of this conditional certificate of program approval, underutilized commercial property.
4. The area where the investment project will occur is located within an area zoned for residential or mixed uses. The investment project is in the [insert zone name].
5. According to the information provided in the application, the terms and conditions of the implementation of the investment project meet the requirements of Seattle Municipal Code Chapter 5.75.
6. The land where the investment project will occur was not acquired through a condemnation proceeding under Title 8 RCW.
7. All other requirements of RCW 82.59 appear to be satisfied in the best estimation of the Director of the Office of Planning and Community Development.

#### **Next Steps**

[This section would be revised to identify the appeal opportunity if the decision is deny]. This conditional certificate of program approval may be presented by you to the Washington State Department of Revenue. It is your responsibility to comply with the requirements and conditions of Chapter 5.75 and RCW 82.59 to successfully obtain and maintain the limited sales and use tax deferral.

***Be aware that if after you receive a tax deferral certificate your project changes or otherwise ceases to be eligible for the deferral, such as for failure to maintain compliance with the affordable housing requirement, then all of the sales and use taxes plus interest will be immediately due and payable. A debt for deferred taxes will not be extinguished by insolvency or other failure of the recipient.***

The City of Seattle will not be directly involved in your process with the Washington State Department of Revenue. Within 30 days of the issuance of a certificate of occupancy by SDCI for your eligible investment project you must file with the Director of the Office of Planning and Community Development the documentation as described in SMC 5.75.060.

Should you have any questions please do not hesitate to contact my staff member [name] at [e-mail].

Sincerely,

Rico Quirindongo,  
Director



**Seattle**  
Office of Planning &  
Community Development  
Bruce Harrell, Mayor | Rico Quirindongo, Director

600 4<sup>th</sup> Ave, Floor 5  
P.O. Box 94788  
Seattle, WA 98124-7088

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Month, Date, ####

Applicant Address  
Applicant Address  
Applicant Address

**Re: Project completion certificate of approval for the investment project at [site address]**

Dear [owner name],

The Director of the Office of Planning and Community Development received the documentation you provided following the issuance of a certificate of occupancy for the eligible investment project at [insert address] on [month, day, year]. The Director previously issued a conditional certificate of program approval to you for the limited sales and use tax exemption for conversion of the underutilized commercial property at [address] to multifamily residential pursuant to Seattle Municipal Code (SMC) Chapter 5.75 and RCW 82.59 on [month, day, year]. The Director has reviewed the documentation that you provided about the complete investment project and makes the following determination.

**Determination**

The work completed and the affordable housing to be offered are consistent with the conditional certificate of approval. The investment project continues to qualify for a tax deferral under SMC Chapter 5.75 and RCW 82.59.

**Findings**

[This section would be revised if the decision is deny, to document the reason for the denial]. The following findings are made by the OPCD Director in support of the determination. [This section would be revised if the decision is deny, to document the reason for the denial].

1. The work was completed within three years of the conditional certificate of program approval.
2. The work was constructed consistent with the application for conditional certificate of approval other applicable program requirements.
3. The affordable housing units to be offered are consistent with the application and criteria of the program requirements. ## total dwelling units will be created by the investment project and ## of the dwelling units will be offered as affordable housing.

**Next Steps**

[This section would be revised to identify the appeal opportunity if the decision is deny]. This determination that the investment project continues to be eligible for the sales and use tax deferral may be presented by you to the Washington State Department of Revenue. It is your responsibility to comply with the requirements and conditions of SMC Chapter 5.75 and RCW 82.59 to successfully maintain the limited sales and use tax deferral. The City of Seattle will not be directly involved in your process with the Washington State Department of Revenue.

***Be aware that if after you receive a tax deferral certificate your project changes or otherwise ceases to be eligible for the deferral, such as for failure to maintain compliance with the affordable housing requirement, then all of the sales and use taxes plus interest will be immediately due and payable. A debt for deferred taxes will not be extinguished by insolvency or other failure of the recipient.***

Thirty days after the anniversary of the date of issuance of the certificate of occupancy and each year thereafter for ten years, you must file with the Director of the Office of Planning and Community Development an annual report containing the information specified in SMC 5.75.070.

Should you have any questions please do not hesitate to contact my staff member [name] at [e-mail].

Sincerely,

Rico Quirindongo,  
Director



## Office of Planning & Community Development

January 13, 2025

### NOTICE OF PUBLIC HEARING ON Sales and Use Tax Deferral for Conversions to Housing Seattle Municipal Code Amendment

The Seattle City Council will hold a public hearing on Tuesday, February 4, 2025 on a proposed ordinance that would authorize a sales and use tax deferral program for owners of underutilized commercial properties seeking to convert their buildings into housing and affordable housing. The legislation enacts the authority granted to the City by the State of Washington through Engrossed Second Substitute Senate Bill 6175 (E2SSB 6175). The City Council voted to approve a resolution stating the City's intent to enact the program on December 17, 2024. The intent of the tax deferral is to encourage the production of market rate and affordable housing and employment opportunities in targeted urban areas including downtown Seattle. The action is one of the strategies from Mayor Harrell's Downtown Activation Plan.

#### **PUBLIC HEARING**

The City Council will hold a public hearing on the proposed bill on Tuesday, February 4, 2025, at 2:00 pm. The hearing will be held in the:

City Council Chambers  
2nd floor, Seattle City Hall  
600 Fourth Avenue

Persons who wish to participate in or attend the hearing may be offered the opportunity to do so remotely. If this is the case, the City will provide instructions in the meeting agenda on how to participate remotely. Please check the City Council agenda a few days prior to the meeting at [www.seattle.gov/cityclerk/agendas-and-legislative-resources/city-council-agendas](http://www.seattle.gov/cityclerk/agendas-and-legislative-resources/city-council-agendas) and click on "current agendas" on the left hand side of the web page.

Print and communications access is provided on prior request. Please contact Asha Venkataraman at 206-684-5382 or via e-mail at: [Asha.Venkataraman@Seattle.gov](mailto:Asha.Venkataraman@Seattle.gov) as soon as possible to request accommodations for a disability.

Questions concerning the public hearing may be directed via e-mail to Geoff Wentlandt in the Office of Planning and Community Development (OPCD) at [Geoffrey.Wentlandt@Seattle.gov](mailto:Geoffrey.Wentlandt@Seattle.gov), or Asha Venkataraman on the Council Central Staff at [Asha.Venkataraman@Seattle.gov](mailto:Asha.Venkataraman@Seattle.gov).

#### **WRITTEN COMMENTS**

Written comments on the legislation will be accepted until noon on Tuesday, February 4, 2025. Please send comments to Council President Sara Nelson via e-mail at: [Sara.Nelson@seattle.gov](mailto:Sara.Nelson@seattle.gov), or by mail to:

Councilmember Sara Nelson  
Seattle City Council  
600 4th Avenue, 2nd Floor  
PO Box 34025  
Seattle, WA 98124-4025

#### **INFORMATION AVAILABLE**

Copies of the proposed bill and associated documents describing the tax deferral program may be obtained from the Office of Planning and Community Development website at [www.seattle.gov/opcd/office-to-residential](http://www.seattle.gov/opcd/office-to-residential).

Questions regarding the legislation may be directed to Geoff Wentlandt in the City of Seattle Office of Planning and Community Development at (206) 683-0111 or via e-mail at [geoffrey.wentlandt@seattle.gov](mailto:geoffrey.wentlandt@seattle.gov) or Asha Venkataraman at the City Council Central Staff at (206) 684-5382 or via email at [asha.venkataraman@seattle.gov](mailto:asha.venkataraman@seattle.gov).



Legislation Text

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**File #:** Min 504, **Version:** 1

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January 27, 2025



# SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor  
Seattle, WA 98104



## Journal of the Proceedings of the Seattle City Council

Monday, January 27, 2025

9:30 AM

Special Meeting

Council Chamber, City Hall

600 4th Avenue

Seattle, WA 98104

### City Council

*Sara Nelson, Council President*

*Joy Hollingsworth, Member*

*Robert Kettle, Member*

*Cathy Moore, Member*

*Alexis Mercedes Rinck, Member*

*Maritza Rivera, Member*

*Rob Saka, Member*

*Mark Solomon, Member*

*Dan Strauss, Member*

Chair Info: 206-684-8809; [Sara.Nelson@seattle.gov](mailto:Sara.Nelson@seattle.gov)

**A. CALL TO ORDER**

The City Council of The City of Seattle met in Special Session on January 27, 2025, pursuant to the provisions of the City Charter. The meeting was called to order at 9:56 a.m., with Council President Nelson presiding.

**B. ROLL CALL**

**Present:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Rivera, Saka, Strauss

**C. PUBLIC COMMENT**

By unanimous consent, the Council Rules were suspended to allow Public Comment at the Special City Council Meeting.

The following individuals addressed the Council:

- Lisa Nitze
- Eve Keller
- Carl Heglund
- John Fandel
- Joan Oltman-Shay
- Jack
- Corinne Scowcroft
- Rev. Harriet Walden
- Kirsten Dedro
- Yvette Dinish

At 10:18 a.m., the Special City Council meeting recessed until 10:30 a.m.

At 10:47 a.m., the January 23, 2025, Special City Council meeting came back to order.

Present: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Rivera, Saka, Strauss

- Deaunte Damper
- David Haines
- Angela Poe Russell
- Naomi See
- Lois Martin
- Gabriel Prawl

**D. APPROVAL OF THE AGENDA**

By unanimous consent, the Agenda was adopted.

**E. ITEM OF BUSINESS**

**Selection of Candidate for City Council District 2****ACTION 1:**

Motion was made by Council President Nelson, duly seconded and carried, to establish the voting procedure to appoint City Council District Position 2.

**ACTION 2:**

Motion was made by Council President Nelson, duly seconded and carried, to nominate all six finalists as candidates to fill City Council District Position 2 until a candidate in the November 2025 general election for Position 2 is elected and qualified.

In favor: 8 - Hollingsworth, Kettle, Moore, Rinck, Rivera, Saka, Strauss, Nelson

Opposed: - None

**ACTION 3:**

On Roll Call, the following votes on nominees were made:

*Round 1:*

Adonis Ducksworth - 2 (Kettle, Strauss)

Edward Lin - 1 (Rinck)

Chukundi Salisbury - 1 (Hollingsworth)

Mark Solomon - 4 (Moore, Nelson, Rivera, Saka)

*Round 2:*

Adonis Ducksworth - 2 (Kettle, Strauss)

Edward Lin - 1 (Rinck)

Chukundi Salisbury - 1 (Hollingsworth)

Mark Solomon - 4 (Moore, Nelson, Rivera, Saka)

*Round 3:*

Adonis Ducksworth - 3 (Kettle, Rinck, Strauss)

Chukundi Salisbury - 1 (Hollingsworth)

Mark Solomon - 4 (Moore, Nelson, Rivera, Saka)

**Action 4:** By unanimous consent, the Council adopted a motion to consider an amendment to the voting procedure in Action 1.

**Action 5:** Motion was made by Councilmember Nelson, duly seconded and carried, to amend the voting procedure in Action 1, to eliminate

nominees who received 2 or less votes.

In favor: 8 - Hollingsworth, Kettle, Moore, Rinck, Rivera, Saka, Strauss, Nelson

Opposed: - None

*Round 4:*

Adonis Ducksworth - 3 (Kettle, Rinck, Strauss)

Chukundi Salisbury - 1 (Hollingsworth)

Mark Solomon - 4 (Moore, Nelson, Rivera, Saka)

*Round 5:*

Adonis Ducksworth - 3 (Kettle, Rinck, Strauss)

Mark Solomon - 5 (Hollingsworth, Moore, Nelson, Rivera, Saka)

Mark Solomon received a majority vote and was elected and appointed to fill City Council District Position 2 until certification of the November 4, 2025 general election.

Council President Nelson invited Mark Solomon to the podium to seek confirmation of Mark Solomon's acceptance of the position. Mr. Solomon accepted the appointment to City Council District Position 2.

The Oath of Office was administered to Mark Solomon by Scheereen Dedman, City Clerk, and then Councilmember Solomon addressed the Council.

## F. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 11:52 a.m.

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**Jodee Schwinn, Deputy City Clerk**

**Signed by me in Open Session, upon approval of the Council, on February 4, 2025.**

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**Sara Nelson, Council President of the City Council**



Legislation Text

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**File #:** Min 505, **Version:** 1

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January 28, 2025

# SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor  
Seattle, WA 98104



## Journal of the Proceedings of the Seattle City Council

Tuesday, January 28, 2025

2:00 PM

Public Hearing

Council Chamber, City Hall  
600 4th Avenue  
Seattle, WA 98104

### City Council

*Sara Nelson, Council President*  
*Joy Hollingsworth, Member*  
*Robert Kettle, Member*  
*Cathy Moore, Member*  
*Alexis Mercedes Rinck, Member*  
*Maritza Rivera, Member*  
*Rob Saka, Member*  
*Mark Solomon, Member*  
*Dan Strauss, Member*

Chair Info: 206-684-8809; [Sara.Nelson@seattle.gov](mailto:Sara.Nelson@seattle.gov)

**A. CALL TO ORDER**

The City Council of The City of Seattle met in the Council Chamber in City Hall in Seattle, Washington, on January 28, 2025, pursuant to the provisions of the City Charter. The meeting was called to order at 2:03 p.m., with Council President Nelson presiding.

**B. ROLL CALL**

**Present:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

**Excused:** 1 - Rivera

**C. PRESENTATIONS**

There were none.

**D. PUBLIC COMMENT**

The following individuals addressed the Council:  
Bennett Haselton  
Alex Tsimerman  
David Haines

**E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR:**

[IRC 464](#)      **January 28, 2025**

**By unanimous consent, the Introduction & Referral Calendar (IRC) was adopted.**

**In Favor:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

**Opposed:** None

**F. APPROVAL OF THE AGENDA**

By unanimous consent, the Agenda was adopted.

**G. PUBLIC HEARING**



[CB 120927](#) **AN ORDINANCE relating to floodplains; eighth extension of interim regulations established by Ordinance 126113, and as amended by Ordinance 126536, for an additional six months, to allow individuals to rely on updated National Flood Insurance Rate Maps to obtain flood insurance through the Federal Emergency Management Agency’s Flood Insurance Program.**

**Public Hearing on Council Bill 120927**

The Public Hearing on Council Bill 120927 opened at 2:16 p.m.

The following speaker addressed the Council:  
Sabrina Bolieu

The Public Hearing closed at 2:18 p.m.

**H. APPROVAL OF CONSENT CALENDAR**

Motion was made by Council President Nelson, duly seconded and carried, to adopt the Consent Calendar.

**Journal:**

1.     [Min 501](#)       **January 17, 2025**  
  
          **The Minutes were adopted on the Consent Calendar by the following vote, and the President signed the Minutes (Min):**  
  
          **In Favor:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss  
  
          **Opposed:** None
  
2.     [Min 502](#)       **January 21, 2025**  
  
          **The Minutes were adopted on the Consent Calendar by the following vote, and the President signed the Minutes (Min):**  
  
          **In Favor:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss  
  
          **Opposed:** None

3. [Min 503](#) **January 23, 2025**

**The Minutes were adopted on the Consent Calendar by the following vote, and the President signed the Minutes (Min):**

**In Favor:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

**Opposed:** None

**Bills:**

4. [CB 120936](#) **AN ORDINANCE appropriating money to pay certain claims for the week of January 13, 2025, through January 17, 2025, and ordering the payment thereof; and ratifying and confirming certain prior acts.**

**The Council Bill (CB) was passed on the Consent Calendar by the following vote, and the President signed the Council Bill (CB):**

**In Favor:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

**Opposed:** None

**Appointments:**

**SUSTAINABILITY, CITY LIGHT, ARTS AND CULTURE COMMITTEE:**

5. [Appt 03049](#) **Reappointment of Rosita I. Romero as member, Museum Development Authority Governing Council, for a term to July 31, 2025.**

**The Committee recommends that City Council confirm the Appointment (Appt).**

**In Favor:** 3 - Rinck, Saka, Strauss

**Opposed:** None

**The Appointment (Appt) was confirmed on the Consent Calendar by the following vote:**

**In Favor:** 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

**Opposed:** None

6. [Appt 03050](#) **Appointment of Bruce E. Flory as member, City Light Review Panel, for a term to April 10, 2026.**  
**The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 3 - Rinck, Saka, Strauss**  
**Opposed: None**  
**The Appointment (Appt) was confirmed on the Consent Calendar by the following vote:**  
**In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss**  
**Opposed: None**
7. [Appt 03051](#) **Appointment of Ryan Monson as member, City Light Review Panel, for a term to April 12, 2027.**  
**The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 3 - Rinck, Saka, Strauss**  
**Opposed: None**  
**The Appointment (Appt) was confirmed on the Consent Calendar by the following vote:**  
**In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss**  
**Opposed: None**
8. [Appt 03052](#) **Appointment of Toyin Olowu as member, City Light Review Panel, for a term to September 30, 2025.**  
**The Committee recommends that City Council confirm the Appointment (Appt).**  
**In Favor: 3 - Rinck, Saka, Strauss**  
**Opposed: None**  
**The Appointment (Appt) was confirmed on the Consent Calendar by the following vote:**  
**In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss**  
**Opposed: None**

**I. COMMITTEE REPORTS**

**SUSTAINABILITY, CITY LIGHT, ARTS AND CULTURE COMMITTEE:**

- 1. [Res 32160](#) **A RESOLUTION** relating to the City Light Department; adopting an updated Transportation Electrification Strategic Investment Plan for the City Light Department that will guide the development of the utility’s infrastructure strategy and investment priorities related to the electrification of transportation.

The Committee recommends that City Council adopt the Resolution (Res).

In Favor: 3 - Rinck, Saka, Strauss

Opposed: None

The Resolution (Res) was adopted by the following vote, and the President signed the Resolution (Res):

In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

Opposed: None

**TRANSPORTATION COMMITTEE:**

- 2. [CB 120846](#) **AN ORDINANCE** granting Triton West LLC permission to maintain and operate a pipeline system in, under, along, and across 13th Avenue Southwest and Southwest Florida Street, for a twenty-year term; repealing Section 8 of Ordinance 123990; specifying the conditions under which this permit is granted; and providing for the acceptance of the permit and conditions.

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 5 - Saka, Hollingsworth, Kettle, Rinck, Strauss

Opposed: None

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

Opposed: None

3. [CB 120924](#) **AN ORDINANCE granting Pike Place Market Preservation and Development Authority permission to continue maintaining and operating a pedestrian skybridge over and across Western Avenue, approximately 300 feet north of Pike Street; repealing Section 7 of Ordinance 114388; and providing for acceptance of the permit and conditions.**

The Committee recommends that City Council pass the Council Bill (CB).

In Favor: 5 - Saka, Hollingsworth, Kettle, Rinck, Strauss  
Opposed: None

The Council Bill (CB) was passed by the following vote, and the President signed the Council Bill (CB):

In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

Opposed: None

4. [Res 32158](#) **A RESOLUTION granting conceptual approval to install, maintain, and operate a below-grade pedestrian tunnel under and across Boren Avenue North, north of Denny Way; as proposed by Onni Boren Ave Seattle LLC, as part of the construction of 121 Boren Avenue North, in the South Lake Union neighborhood.**

The Committee recommends that City Council adopt the Resolution (Res).

In Favor: 5 - Saka, Hollingsworth, Kettle, Rinck, Strauss  
Opposed: None

The Resolution (Res) was adopted by the following vote, and the President signed the Resolution (Res):

In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

Opposed: None

- 5. [Res 32159](#) A RESOLUTION granting conceptual approval to install, maintain, and operate a below-grade private thermal energy exchange system under and across Boren Avenue North, north of Denny Way; as proposed by Onni Boren Ave Seattle LLC, as part of the construction of 121 Boren Avenue North, in the South Lake Union neighborhood.

The Committee recommends that City Council adopt the Resolution (Res).

In Favor: 5 - Saka, Hollingsworth, Kettle, Rinck, Strauss

Opposed: None

The Resolution (Res) was adopted by the following vote, and the President signed the Resolution (Res):

In Favor: 8 - Hollingsworth, Kettle, Moore, Nelson, Rinck, Saka, Solomon, Strauss

Opposed: None

**J. ITEMS REMOVED FROM CONSENT CALENDAR**

There were none.

**K. ADOPTION OF OTHER RESOLUTIONS**

There were none.

**L. OTHER BUSINESS**

There was none.

**M. ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 2:41 p.m.

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Jodee Schwinn, Deputy City Clerk

Signed by me in Open Session, upon approval of the Council, on February 4, 2025.

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Sara Nelson, Council President of the City Council

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Legislation Text

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**File #:** CB 120938, **Version:** 1

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE appropriating money to pay certain claims for the week of January 20, 2025, through January 24, 2025, and ordering the payment thereof; and ratifying and confirming certain prior acts.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Payment of the sum of \$19,169,390.77 on PeopleSoft 9.2 mechanical warrants numbered 4100895189 - 4100896379 plus manual or cancellation issues for claims, e-payables of \$46,325.33 on PeopleSoft 9.2 9100015097 - 9100015106, and electronic financial transactions (EFT) in the amount of \$60,466,786.77 are presented to the City Council under RCW 42.24.180 and approved consistent with remaining appropriations in the current Budget as amended.

Section 2. RCW 35.32A.090(1) states, “There shall be no orders, authorizations, allowances, contracts or payments made or attempted to be made in excess of the expenditure allowances authorized in the final budget as adopted or modified as provided in this chapter, and any such attempted excess expenditure shall be void and shall never be the foundation of a claim against the city.”

Section 3. Any act consistent with the authority of this ordinance taken prior to its effective date is ratified and confirmed.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 4th of February, 2025, and signed by me in open session in authentication of its passage this 4th of February, 2025.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_ day of \_\_\_\_\_, 2025.

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Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Scheereen Dedman, City Clerk

(Seal)



## SUMMARY and FISCAL NOTE

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
Office of City Finance	Julie Johnson	Lorine Cheung

### 1. BILL SUMMARY

**Legislation Title:**

An ordinance appropriating money to pay certain claims for the week of January 20, 2025, through January 24, 2025, and ordering the payment thereof; and ratifying and confirming certain prior acts. Claims include all financial payment obligations for bills and payroll paid out of PeopleSoft for the covered.

**Summary and Background of the Legislation:**

RCW 42.24.180 requires that payment of certain claims be authorized by the City Council. This bill, prepared each week by the City Treasury, authorizes the payments of funds that were previously appropriated by the City Council, so the passage of this bill does not have a direct result on the City's budget.

### 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project?  Yes  No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation have financial impacts to the City?  Yes  No

This bill authorizes the payments of funds that were previously appropriated by the City Council, so the passage of this bill does not have a direct result on the City's budget.

**If the legislation has costs, but they can be absorbed within existing operations, please describe how those costs can be absorbed. The description should clearly describe if the absorbed costs are achievable because the department had excess resources within their existing budget or if by absorbing these costs the department is deprioritizing other work that would have used these resources.**

**Please describe any financial costs or other impacts of *not* implementing the legislation.** The legislation authorizes the payment of valid claims. If the City does not pay its legal obligations it could face greater legal and financial liability.

#### 4. OTHER IMPLICATIONS

- a. **Please describe how this legislation may affect any departments besides the originating department.**

This type of legislation authorizes payment of bill and payroll expenses for all City departments.

- b. **Does this legislation affect a piece of property? If yes, please attach a map and explain any impacts on the property. Please attach any Environmental Impact Statements, Determinations of Non-Significance, or other reports generated for this property.**

No.

- c. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative.**

- i. **How does this legislation impact vulnerable or historically disadvantaged communities? How did you arrive at this conclusion? In your response please consider impacts within City government (employees, internal programs) as well as in the broader community.**

N/A

- ii. **Please attach any Racial Equity Toolkits or other racial equity analyses in the development and/or assessment of the legislation.**

N/A

- iii. **What is the Language Access Plan for any communications to the public?**

N/A

- d. **Climate Change Implications**

- i. **Emissions: How is this legislation likely to increase or decrease carbon emissions in a material way? Please attach any studies or other materials that were used to inform this response.**

N/A

- ii. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

N/A

- e. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)? What mechanisms will be used to measure progress towards meeting those goals?**

N/A

## 5. CHECKLIST

- Is a public hearing required?**
- Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required?**
- If this legislation changes spending and/or revenues for a fund, have you reviewed the relevant fund policies and determined that this legislation complies?**
- Does this legislation create a non-utility CIP project that involves a shared financial commitment with a non-City partner agency or organization?**

## 6. ATTACHMENTS

**Summary Attachments:** None.



Legislation Text

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**File #:** Appt 03066, **Version:** 1

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Appointment of David Benchlouch as member, Community Police Commission, for a term to December 31, 2027.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>David Benchlouch</i>		
<b>Board/Commission Name:</b> <i>Community Police Commission</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> 1/1/2025 <b>to</b> 12/31/2027  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Seward Park</i>	<b>Zip Code:</b> <i>98118</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Rabbi Benchlouch is a synagogue Rabbi and leader in the Sephardic Jewish community of Seattle, and involved in outreach, psychology, and education.</i> <i>With 10 years of rabbinical and psychological experience in USA and South Africa, rabbi Benchlouch has served the greater community, in all sectors of the population.</i> <i>Rabbi David received his rabbinic ordination from the Jerusalem Midrash Sephardi Rabbinical College and holds a masters degree in clinical mental health counseling from Bellevue University.</i>		
<b>Authorizing Signature (original signature):</b> <i>Robert E Kettle</i>  <b>Date Signed (appointed):</b> 1/10/2025	<b>Appointing Signatory:</b> <i>Robert Kettle</i>  <i>Seattle City Councilmember</i>	

\*Term begin and end date is fixed and tied to the position and not the appointment date.

RABBI DAVID BENCHLOUCH



**Education**

- 2024: Harvard University Online Course in Organizational Leadership
- 2018-2020: Bellevue University; Master of Science in Clinical Mental Health Counseling.
- 2012-2016: Yeshivat Midrash Sefaradi; Rabbinical Ordination.
- 2012-2014: Straus-Amiel-Ner Le'Elef; rabbinical training and communal leadership for diaspora emissaries.

**Vocational Experience**

- 2022-Present: Head Rabbi, Congregation Ezra Bessaroth. Seattle, WA
- 2020-2022: Rabbi and Therapist; Yeshivat Lev Aharon, Jerusalem.
- 2015-2020: Rabbi; Sephardi Hebrew Congregation. Cape Town, South Africa.
- 2015-2020: Conversion course instructor under auspices of the United Orthodox Union of South Africa.
- 2014-2015: Rabbi, Bnei Akiva. Jerusalem, Israel

**Certifications & Qualifications**

- Organizational Leadership Certification (Harvard University, Online)
- Dialectic Behavioral Therapy (Psychwire)
- Rabbinical ordination (Midrash Sefaradi, Jerusalem)
- Clinical Psychotherapist (Bellevue University)
- Wedding officiant & pre-marital counselor.
- Gerut (conversion) instructor
- CBT certified for depression and personality disorders, Beck Institute.
- Certified neuro-linguistic practitioner (NLP).
- Certified Youth Counselor; Yedidim Seminar.
- Chazanut & Baal Kore certification; Ashir Oz Institute of Sefardic Music.
- Chazanut certification; Renanot School of Middle Eastern Music

**Languages**

Fluent in English and Hebrew.

# Community Police Commission

15 Members: Pursuant to Ordinance 125315, all members subject to City Council confirmation, 3-year terms however, for initial terms should be as follows:

- 5 City Council-appointed
- 5 Mayor-appointed
- 5 Other Appointing Authority-appointed (specify): Commission

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M		1.	Member	Lars Erickson	1/1/23	12/31/25	1	Mayor
			2.	Member					Mayor
			3.	Member					Mayor
2	F		4.	Member	Arlecier L.N. West	1/1/24	12/31/26	1	Mayor
6	M		5.	SPMA Rep	Anthony Gaedcke	1/1/23	12/31/25	1	Mayor
6	M		6.	Member	Joel C. Merkel	1/1/25	12/31/27	2	Council
			7.	Member	Le'Jayah Washington	1/1/22	12/31/24	2	Council
			8.	Member	Tascha Johnson	1/1/23	12/31/25	2	Council
			9.	Member	David Benchlouch	1/1/25	12/31/27	1	Council
			10.	Member					Council
2	F		11.	Member	Erica Newman	1/1/23	12/31/25	2	CPC
			12.	Member	Joseph Seia	1/1/23	12/31/25	2	CPC
			13.	Public Defense					CPC
			14.	Civil Liberties					CPC
2	M		15.	SPOG Rep	Mark Mullens	1/1/23	12/31/25	3	CPC

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	1				1				2			
Council	1									1			
Other	1	1				2							
<b>Total</b>	<b>4</b>	<b>2</b>				<b>3</b>				<b>3</b>			

## Key:

- \*D List the corresponding *Diversity Chart* number (1 through 9)
- \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 03067, **Version:** 1

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Appointment of Arlecier L.N. West as member, Community Police Commission, for a term to December 31, 2026.

The Appointment Packet is provided as an attachment.





# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Arlecier L.N. West		
<b>Board/Commission Name:</b> Community Police Commission		<b>Position Title:</b> Member
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> 1/1/2024 <b>to</b> 12/31/2026  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b>	<b>Zip Code:</b>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Arlecier West is a Senior Human Resources Business Partner with the King County Council. In this position, she leads recruitments for many policy and police accountability positions staffed within the Office of Law Enforcement Oversight. Arlecier has unique insight to the needs for staffing employees around public safety and community engagement roles. From working with unionized groups and collective bargaining agreements, she has a complex understanding of the work and can help communicate policies in digestible terms. Arlecier is a trained crisis communicator.		
<b>Authorizing Signature (original signature):</b>   <b>Date Signed (appointed):</b> January 3 <sup>rd</sup> , 2025		<b>Appointing Signatory:</b>  Bruce A. Harrell Mayor of Seattle

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# ARLECIER L. N. WEST

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**Skills** PHR Certified, Strategic planning, talent acquisition management, performance management, FEMA Crisis Communication certified, organizational communication, detail and customer service oriented, Microsoft Office Suite

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## Work Experience

### ***Senior HR Business Partner***

**9/2022 – Present**

King County Council – Legislative Branch

- Document HR processes and serve as a liaison between workgroups and HR functional areas (benefits, recruitment, training)
- Manage day-to-day project execution with strong project management skills.
- Demonstrate initiative in gathering feedback and data from stakeholders and collaborating with subject matter experts
- Develop key messages and communicate project updates to leadership and manage escalations/exceptions, as needed.
- Facilitate initiatives to develop and improve project management processes, tools, and technology in support of project goals.
- Contribute to global HR continuous improvement initiatives. Leverage existing technology in new and creative ways
- Work in a collaborative manner with HR team to provide uniform interpretation and application of policies, practices, and procedures

### ***Human Resource Analyst***

**3/2021 – 9/2022**

King County – Roads Division

- Coordinate advertisement recruiting projects. Managing budgets and vendor communication, reviewing contracts for accuracy, and developing key messaging for creative design
- Provide on-going performance management support for supervisors and managers on personnel matters. Facilitate crucial conversations coaching and counseling for progressive management
- Provide facilitation during section meetings and Zoom interviews
- Participate in Lean strategic planning meetings for process improvement for the division (recruitment/hiring practices/onboarding/employee recognition & feedback)

# ARLECIER L. N. WEST

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- Provide leave administration for Roads Division. Duties include informing employees of available leave options to creating various letters for leave compliance & administration
- Complete full cycle recruiting in NEOGOV from creating requisitions to candidate selection
- Manage records, conduct reports, draft hiring documents for new employee onboarding
- Position management in HRIS. Creating positions based on recruitment needs. Manage data in PeopleSoft database such as employee transactions and position updates, assist with analytics and metrics reports for auditing
- Assist employees with questions on a host of HR topics. Provide clarification of CBA as well as building positive relationships with outside vendors and stakeholders

## ***Human Resource Associate***

**2018 – 2021**

King County- Facilities Management Division

- Administer human resources office operations such as organizing requests, scheduling meetings, corresponding with applicants and managers, drafting various letters for employees
- Manage records and reports for timely completion, research and compile information for managerial presentation, maintain assignment logs for supervisors, and draft hiring documents for new employee onboarding
- Assist employees with questions on a host of different topics. Provide excellent customer service while building positive relationships with outside vendors and stakeholders
- Manage data in PeopleSoft database such as employee transactions and position updates, resolve complaints such as pay discrepancies, and assist with analytics and metrics reports for auditing
- Recruitment process. Create requisitions and complete full cycle recruiting in NEOGOV

## ***Human Resource Consultant***

**2016 – 2018**

Department of Social & Health Services

- Process personnel actions (appt. change/separation/ HRMS (SAP) system)
- Create reports for periodic increases, insurance eligibility, probationary/trial service completion, etc.

# ARLECIER L. N. WEST

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- Review FMLA paperwork for accuracy and draft designation notices to employees. Process shared leave documents for eligibility and correspond with departments for proper distribution
- Manage confidential employee medical and Affirmative Action files along with background clearance
- Conduct New Employee Orientation and transfer onboarding (I-9/USCIS verification)
- Aid managerial staff with proper hiring procedures, investigations, next step consultation
- Liaison with other state departments (payroll/Health Care Authority) investigating issues with employee benefits and compensation
- Assist management with bargaining comprehension, candidate interviewing, job announcements and other recruitment efforts

## ***Office Manager***

**2015 – 2016**

Department of Social & Health Services

- Provide admin support to hiring managers by conducting interviews, scheduling interviews, and reviewing applicant qualifications
- Coordinate meetings to support HQ and Regional staff
- Develop maintenance improvement plans and monitor vendor assignments
- Manage confidential client information and oversee day-to-day office operations
- Provide assistance to Administrator and staff liaison to outside departments
- Assist with planning office wellness and appreciation celebrations
- Record management and data analysis reports/ EBT coordination
- Research client benefits and navigate multiple database systems for errors

## ***Marketing Associate***

**2014 – 2015**

Pacific Medical Centers

- Coordinate and manage meetings with outside vendors
- Create confidential patient monthly reports that are distributed to providers
- ROI analysis and tracking- Handle tracking of leads from various campaigns for effectiveness. Responsible for follow up and respondent management

# ARLECIER L. N. WEST

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- Event planning- Organize health events for specific groups. Responsible for budget management, flyer design and distribution, vendor procurement, timeline development, presentation and talking points development

## Additional Qualifications

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<b>Education</b> 2013	<b>Washington State University   Pullman, WA</b> BA in Communication- Strategic Communication- Public Relations	<b>Fall 2011 – Fall</b>
	<b>University of Washington   Seattle, WA</b> BA in Sociology-Minor in Diversity Studies	<b>Fall 2004 – Spring 2010</b>

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## Certifications/Interests

- PHR (Professional in Human Resources) HR Certification Institute –July 2018- July 2024
- Certified Crisis Communicator/ IS-29: FEMA Public Information Officer Awareness
- Mental Health First Aid -Youth
- Girl Scouts of America-Asst. Troop Leader (Troop 40015)
- Delta Sigma Theta Sorority Inc.-Seattle Alumnae Chapter -Physical and Mental Health Committee Member
- Life Enrichment Group Mentor
- Pacific Northwest Basketball Officials Association-Ethics and Grievance Committee Member/ Official
- Greater Seattle Volleyball Association Official

# Community Police Commission

15 Members: Pursuant to Ordinance 125315, all members subject to City Council confirmation, 3-year terms however, for initial terms should be as follows:

- 5 City Council-appointed
- 5 Mayor-appointed
- 5 Other Appointing Authority-appointed (specify): Commission

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M		1.	Member	Lars Erickson	1/1/23	12/31/25	1	Mayor
			2.	Member					Mayor
			3.	Member					Mayor
2	F		4.	Member	Arlecier L.N. West	1/1/24	12/31/26	1	Mayor
6	M		5.	SPMA Rep	Anthony Gaedcke	1/1/23	12/31/25	1	Mayor
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			7.	Member	Le'Jayah Washington	1/1/22	12/31/24	2	Council
			8.	Member	Tascha Johnson	1/1/23	12/31/25	2	Council
			9.	Member	David Benchlouch	1/1/25	12/31/27	1	Council
			10.	Member					Council
2	F		11.	Member	Erica Newman	1/1/23	12/31/25	2	CPC
			12.	Member	Joseph Seia	1/1/23	12/31/25	2	CPC
			13.	Public Defense					CPC
			14.	Civil Liberties					CPC
2	M		15.	SPOG Rep	Mark Mullens	1/1/23	12/31/25	3	CPC

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	1				1				2			
Council	1									1			
Other	1	1				2							
<b>Total</b>	<b>4</b>	<b>2</b>				<b>3</b>				<b>3</b>			

## Key:

- \*D List the corresponding *Diversity Chart* number (1 through 9)
- \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 03068, **Version:** 1

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Reappointment of Joseph Seia as member, Community Police Commission, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Joseph Seia</i>		
<b>Board/Commission Name:</b> <i>Community Police Commission</i>		<b>Position Title:</b> <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input type="checkbox"/> City Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: <i>CPC</i>	<b>Term of Position: *</b> 1/1/2023 <b>to</b> 12/31/2025  <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b>	<b>Zip Code:</b>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Joseph Seia is the Co-Executive Director of Oceania Northwest. Oceania Northwest equips Pacific Islanders and other most impacted communities through leading community health initiatives, creating village healing spaces, and offering meaningful social, educational, legal and economic stabilization support. In Joseph’s last 20 years of professional and community work, Joseph has advocated for those who have lived experience of homelessness, those who experienced hyper incarceration, those who experience marginalization due to their immigration status, and young people who face oppression due to gender and sexual orientation status. Joseph has previously served on the Community Police Commission and brings institutional knowledge and experience with police accountability.</i>		
<b>Authorizing Signature (original signature):</b>  <i>Joel C. Merkel, Jr.</i>  <b>Date Signed (appointed):</b> January 3, 2025		<b>Appointing Signatory:</b> <i>Joel C. Merkel</i>  <i>Community Police Commission Co-Chair</i>

\*Term begin and end date is fixed and tied to the position and not the appointment date.



# JOSEPH SEIA, MPA

## Education

**BACHELOR OF PUBLIC AFFAIRS, SEATTLE UNIVERSITY | SEATTLE WA | 2002-2007**

**MASTER'S IN PUBLIC ADMINISTRATION, SEATTLE UNIVERSITY | SEATTLE WA | 2018-2021**

## Professional Experience

**FOUNDER & CO-EXECUTIVE DIRECTOR, OCEANIA NORTHWEST**

**BURIEN WA | 2023 – PRESENT**

- Provide excellent administration and oversight over the organization's development and programs serving new Americans, immigrants & refugees and indigenous populations
- Build a coalition of Pasifika leaders to liaise directly with lawmakers and agency leads in creating policies that aligned with the well-being of most impacted communities
- Champion healing justice, cultural belonging and the abolition of poverty through excellent community engagement coordination and facilitation, coalition building and in creating anti-racist learning spaces for community organizers to build power

**COMMUNITY DEVELOPMENT DIRECTOR, COMMON GOOD, TACOMA WA | 2022 – PRESENT**

- Co-created and formed the Common Good Tacoma coalition to promote healing justice and abolition of poverty work amongst nonprofit leaders and community organizers in Tacoma
- Provide organizational development oversight and leadership in building up the board, formalize mission and vision and raised funds to carry out mission for the two years out
- Provide anti-racist facilitation and instruction to shift culture from the "I" to the "WE"
- Created spaces for collaboration between partners which include philanthropy, homelessness advocates, restorative justice champions, union organizers, youth workers, religious members committed to justice, persons of lived experience, etc

**FOUNDER & EXECUTIVE DIRECTOR, PACIFIC ISLANDER COMMUNITY ASSOCIATION OF WA**

**FEDERAL WAY WA | 2019 – 2022**

- Organized and executed creation of board from Pasifika communities to scaffold the 1<sup>st</sup> ever Pasifika-wide serving organization that provides advocacy and social services to Polynesian, Melanesian and Micronesian communities throughout WA
- Trained and onboarded 30+ Pasifika staff in a two-year span to carry out critical work of mitigating and ending the disparities caused by systemic and social determinants of health
- Raised 6+ million dollars in three years to sustain mission and services through strategic partnerships with funders including government, foundations and private sector

**FOUNDER & CO-EXECUTIVE DIRECTOR, NATIONAL ASSOCIATION OF PASIFIKA ORGANIZATIONS**

**FEDERAL WAY WA | 2019 – 2022**

- Created and founded a national Native Hawaiian/Pacific Islander (NH/PI) 501c3 coalition of leaders through leading a national council to advance NH/PI interest in US Congress in promoting data sovereignty, political representation, health justice, incarceration rates, etc
- Worked with federal agencies/Congress/White House staff to advance Pasifika autonomy in as a unique race of people with a unique political and racialized experience in the US
- Raised over 8 million dollars to resource 20 new NH/PI organization start-ups in rural states

# JOSEPH SEIA, MPA

## **YOUTH SERVICES DIRECTOR & REI OFFICER, NEW HORIZONS | 2015 – 2019**

- Provided direct administration over youth services programs, staffing the largest youth shelter in the state, and provided professional development training for 40+ staff
- Worked directly with government and private funders to end youth homelessness through co-designing crisis program interventions & executing homelessness prevention strategies
- Centered QTBIPOC youth leadership in advancing culturally rooted and racially competent programming through shared decision-making process with those with lived experience

## **COMMISSIONER, COMMUNITY POLICE COMMISSION | SEATTLE WA | 2018 – PRESENT**

- Provide civilian leadership over police accountability systems work to lessen the use of deadly force on Black & Indigenous, especially as it impacts Pacific Islander communities
- Advance the work of the Consent Degree and increase civilian leadership in guiding police contracts, law enforcement training requirements, and ensuring other oversight agencies are working together to transform police work in Seattle, King County and in the State

## **CO-CHAIR, UTOPIA SEATTLE BOARD OF DIRECTORS | SEATTLE WA | 2016 – 2022**

- Provided LGBTQIA advocacy work in South King County (SKC) to ensure queer and trans communities in SKC have voice in impacting legislation and policies in SKC cities
- Provided training to community partners on Indigenous gender identities to advance the well-being of Indigenous queer & trans community members
- Facilitated retreats and trainings in antiracist organizing principles and practices

## **COMMUNITY ORGANIZER, PEOPLE'S INSTITUTE NORTHWEST | SEATTLE WA | 2009 – 2013**

- Coordinated Youth Undoing Institutional Racism (YUIR) to equip antiracist youth leaders in working against racist structures that disproportionately harm Black and Indigenous families
- Served as a resource trainer in UIR trainings for the past 10 years to strengthen anti-racism work in the Pacific Northwest as a part of the anti-racist network

## **HOUSING SPECIALIST, CATHOLIC COMMUNITY SERVICES | SEATTLE WA | JUNE 2014 – 2015**

- Provided housing advocacy and executed referrals to King County Housing programs
- Coordinated housing assessment efforts across youth homelessness orgs and ensured equitable access for youth in South King County

## **YOUTH CASE MANAGER/COMMUNITY ADVOCATE, SWYFS | SEATTLE WA | 2008-2011**

- Served through the Seattle Youth Violence Prevention Initiative working with youth with violent offenses involved in multiple systems centering the well-being of the youth clients
- Conducted service plans, and enrolled youth participants in mental health and behavioral health supports to strengthen their resolve and increase their tools to survive and thrive

## **CULTURAL CENTER COORDINATOR – SSCC OFFICE OF DIVERSITY | SEATTLE WA | 2005-2008**

- Advocated on behalf of students with the college administration for racially inclusive, gender affirming and LGBTQIA inclusive curriculum
- Offered employment and supervised students from diverse communities with a focus on leadership development, event coordination and implementation of racial equity initiatives

# Community Police Commission

15 Members: Pursuant to Ordinance 125315, all members subject to City Council confirmation, 3-year terms however, for initial terms should be as follows:

- 5 City Council-appointed
- 5 Mayor-appointed
- 5 Other Appointing Authority-appointed (specify): Commission

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M		1.	Member	Lars Erickson	1/1/23	12/31/25	1	Mayor
			2.	Member					Mayor
			3.	Member					Mayor
2	F		4.	Member	Arlecier L.N. West	1/1/24	12/31/26	1	Mayor
6	M		5.	SPMA Rep	Anthony Gaedcke	1/1/23	12/31/25	1	Mayor
6	M		6.	Member	Joel C. Merkel	1/1/25	12/31/27	2	Council
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## SELF-IDENTIFIED DIVERSITY CHART

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- RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 03069, **Version:** 1

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Reappointment of Joel C. Merkel as member, Community Police Commission, for a term to December 31, 2027.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Joel C. Merkel		
<b>Board/Commission Name:</b> Community Police Commission		<b>Position Title:</b> Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 1/1/2025 to 12/31/2027  <input type="checkbox"/> Serving remaining term of a vacant position
<b>Residential Neighborhood:</b> Ballard	<b>Zip Code:</b> 98102	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Joel Merkel has over 14 years of public service working in the U.S. Senate and the King County Prosecutor's Office. He served as Legislative Counsel for U.S. Senator Maria Cantwell, carrying out oversight over multiple federal agencies. He coordinated with the White House, other Congressional offices and constituent groups in carrying out this oversight, which included complex investigations into the causes and impacts of the 2008 financial market crisis and development of policy and legislative responses, including drafting and negotiating sections of the 2010 Dodd-Frank Wall Street reform law.  In the King County Prosecutor's Office, he has tried dozens of domestic violence and sexual assault cases, working with victims, many of whom come from diverse and marginalized communities and often struggle with being thrust into the criminal legal system. He served on an office-wide Equity Action Workgroup to develop internal recommendations on criminal justice reform and racial equity.  He utilized his policy background from work in the U.S. Senate to spearhead and lead an effort at the state legislature to expand drug treatment sentencing alternatives to incarceration for non-violent crimes in the state legislature, helping to draft the bill, working with stakeholders, and testifying before the legislature prior to passage of the bill.		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> Robert E. Kettle Seattle City Councilmember
<b>Date Signed (appointed):</b> 1/10/2025		

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# JOEL C. MERKEL, JR.

## PROFESSIONAL EXPERIENCE

### WASHINGTON ATTORNEY GENERAL'S OFFICE, Seattle, WA

*Assistant Attorney General, Medicaid Fraud Control Division*

*September 2022 – Present*

Lead an investigative and litigation team on criminal cases involving complex white-collar Medicaid provider fraud as well as abuse and neglect of persons in residential facilities using a full array of civil and criminal penalties. Manage robust caseload, direct investigations, develop and review warrants and investigative strategies, assess evidence, research and brief evidentiary issues, and resolve cases through litigation or negotiation. Serve on Racial Equity Committee.

### SEATTLE COMMUNITY POLICE COMMISSION, Seattle, WA

*Commissioner and Co-Chair (volunteer position, 20+ hours per month)*

*April 2022 – Present*

The CPC is one of three civilian-led SPD accountability entities, along with the Office of Police Accountability (OPA), and Office of Inspector General (OIG). As a Co-Chair, I supervise the CPC Executive Director, help set the CPC's policy and community engagement agenda, testify at City Council, chair CPC public meetings, advise on CPC positions under the Consent Decree litigation in federal court, and work with the community, accountability partners, and city government officials on SPD oversight, accountability and policy. The CPC meets publicly twice per month.

### KING COUNTY PROSECUTOR'S OFFICE, Seattle, WA

*Deputy Prosecuting Attorney*

*January 2013 – September 2022*

*Trial Rotations: Special Assault, Domestic Violence, Violent and Economic Crimes, District Court*

- Tried 50+ jury trials to verdict. Work with staff and law enforcement on case development, investigative follow up, and trial preparation. Worked collaboratively with victims, victim advocates, witnesses, medical professionals, and community partners on complex and sensitive sexual assault and child abuse cases with a victim centered approach. Worked with expert witnesses and the Washington State Patrol Crime Lab on forensic analysis, including DNA.

*Negotiating and Charging: Homicide and Violent Crime, Special Assault, and Economic Crimes*

- Made charging decisions, including on "rush" cases for in-custody defendants within a 72-hour filing period. Reviewed warrants and collaborate with law enforcement on case investigations. Negotiated with defense counsels on a high volume of cases with competing equities and community interests. Researched and prepared likely evidentiary issues for trial deputies.

*Leadership, policy, and office mission contributions*

- Supervised and trained newer trial deputies. Served on hiring and legislative committees. Spearheaded and led the successful effort to expand a state law on drug treatment sentencing alternatives. Served on an office-wide Equity Action Workgroup to develop internal recommendations on criminal justice reform and racial equity. Developed, wrote, and proposed new charging and disposition standards for certain crimes. Developed and presented CLEs.

**U.S. SENATOR MARIA CANTWELL'S OFFICE**, Washington, D.C. and Seattle, WA

*Legislative Counsel*

*January 2007 - March 2010, and February 2011 - December 2012*

Legislative and Policy Counsel on financial markets, energy, and natural resource policy. Led the Senator's investigations, oversight, and policy responses to the 2008 financial market crisis. Drafted and negotiated sections of the 2010 Dodd-Frank Wall Street Reform law. Developed policy and political strategies in preparing the Senator for congressional hearings, meetings with the President of the United States, cabinet secretaries, executive branch officials, and constituent groups. Drafted the Senator's comment to the Federal Trade Commission's rulemaking on the Senator's oil market anti-manipulation law.

**SUMMIT POWER GROUP**, Seattle, WA

*Assistant Counsel*

*March 2010 – February 2011*

Assisted the company's president and general counsel on legal, commercial, legislative, and policy matters related to the company's clean energy business, including federal contracts and clean energy tax incentive compliance.

**MERKEL LAW OFFICE**, Seattle, WA

*Rule 9 Attorney and Attorney*

*January 2006 – January 2007*

Drafted appellate and State Supreme Court briefs. Drafted and responded to interrogatories, assisted in depositions, and helped develop litigation strategies. Argued summary judgment motions.

**KITSAP COUNTY PROSECUTOR'S OFFICE**, Port Orchard, WA

*Rule 9 Attorney*

*May 2005 – December 2005*

Tried non-felony and felony jury trials. Argued pre-trial and post-sentencing motions. Handled pre-trial calendars. Conducted legal research and writing for evidentiary motions.

**OFFICE OF GOVERNOR-ELECT CHRISTINE GREGOIRE**, Olympia, WA

*Transition Team Staff*

*December 2004-January 2005*

Collaborated with stakeholders and prepared recommendations to the Governor-Elect on cabinet level and senior staff appointments and other transition related matters.

**KING COUNTY PROSECUTOR'S OFFICE**, Seattle, WA

*Paralegal, Most Dangerous Offenders Project (MDOP) and Drug Unit*

*June 2003 – August 2003*

Processed discovery and filed pleadings for trial deputies. Prepared trial notebooks and exhibits. Worked with witnesses and trial deputies on all aspects of trial preparation and case management.

## EDUCATION & PROFESSIONAL LICENCES

Member: Washington State Bar Association (2006)

**Tulane University School of Law**, New Orleans, Louisiana

Juris Doctor, *Environmental Law Certificate*, July 2006

Selected Honors: Trial Advocacy *honors*  
First and Second Year Class President  
Criminal Law Defense Clinic *Student Attorney*

**University of Washington School of Law**, Seattle, Washington

Visiting Student (Hurricane Katrina), September 2005 – June 2006

Selected Honors: Environmental Law Clinic *Student Attorney*

**University of Washington**, Seattle, Washington

Bachelor of Arts, Political Science Honors Program, graduated *with distinction*, 2003

## CURRENT COMMUNITY VOLUNTEER WORK

Seattle Community Police Commission, Commissioner and Co-Chair (2022-present)

WSBA Legal Foundation of Washington, Campaign for Equal Justice: Board Member (2021-present)

King County Bar Association (KCBA) Board of Trustees (2023-present)

KCBA: Judicial Candidate Evaluation Committee Member (2021-present)

KCBA: Public Policy Committee, Barriers to Reentry Subcommittee (2021-present)

Washington State Drug Offender Sentencing Alternative (DOSA) Workgroup: Member (2018-2020)



# Community Police Commission

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RD Residential Council District number 1 through 7 or N/A

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Legislation Text

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**File #:** CB 120927, **Version:** 1

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE relating to floodplains; eighth extension of interim regulations established by Ordinance 126113, and as amended by Ordinance 126536, for an additional six months, to allow individuals to rely on updated National Flood Insurance Rate Maps to obtain flood insurance through the Federal Emergency Management Agency's Flood Insurance Program.

WHEREAS, through Ordinance 126113 in July 2020, the City adopted interim floodplain development regulations to regulate development in special flood hazard areas in accordance with standards established by the National Flood Insurance Program and the Washington State Department of Ecology and areas identified as flood-prone in subsection 25.09.012.B of the Seattle Municipal Code, with an effective date of August 24, 2020, and an expiration date of February 24, 2021; and

WHEREAS, through Ordinance 126271 in January 2021, the City renewed the interim floodplain development regulations for 12 months with an effective date of February 22, 2021, and an expiration date of February 22, 2022, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, through Ordinance 126536 in February 2022, the City amended Section 25.06.110 of the Seattle Municipal Code and extended the interim floodplain development regulations for six months with an effective date of February 18, 2022, and an expiration date of August 18, 2022, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, through Ordinance 126651 in August 2022, the City again renewed the interim floodplain

development regulations as amended by Ordinance 126536 for six months with an effective date of August 17, 2022, and an expiration date of February 17, 2023, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, through Ordinance 126763 in February 2023, the City again renewed the interim floodplain development regulations as amended by Ordinance 126536 for six months with an effective date of February 15, 2023, and an expiration date of August 15, 2023, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, through Ordinance 126885 in August 2023, the City again renewed the interim floodplain development regulations as amended by Ordinance 126536 for six months with an effective date of August 15, 2023, and an expiration date of February 15, 2024, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, through Ordinance 126994 in February 2024, the City again renewed the interim floodplain development regulations as amended by Ordinance 126536 for six months with an effective date of February 13, 2024, and an expiration date of August 13, 2024, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, through Ordinance 127064 in August 2024, the City again renewed the interim floodplain development regulations as amended by Ordinance 126536 for six months with an effective date of August 7, 2024, and an expiration date of February 7, 2025, to continue to meet the National Flood Insurance Program and the Washington State Department of Ecology requirements to remain in compliance; and

WHEREAS, in July 2021, the City published its State Environmental Policy Act (SEPA) decision on the proposed permanent regulations that included amendments to the interim code and additional amendments; and

WHEREAS, in July 2021, the City’s SEPA decision was appealed by the Port of Seattle, which has delayed the adoption of the proposed permanent regulations because the Port and City staff have been working on amendments to the proposed permanent regulations, Director’s Rules, Tips, and a variance guidance document to address the Port’s concerns; and

WHEREAS, in February 2022, the City withdrew its SEPA decision to address the issues raised by the Port of Seattle’s appeal and will reissue SEPA on the amended proposed permanent Floodplain Development Regulations; and

WHEREAS, in August 2024, the City published its State Environmental Policy Act (SEPA) decision on the proposed permanent regulations that included amendments to the interim code and additional amendments; and

WHEREAS, the August 2024 SEPA decision was not appealed but it did bring about new interest in the proposal and has led to additional outreach and discussion; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. The City Council makes the following legislative findings of fact and declares as follows:

A. The Council incorporates by reference the findings of fact contained in Ordinance 126113.

B. In July 2020, the City Council passed, and the Mayor signed Ordinance 126113, establishing interim floodplain development regulations to maintain the City’s standing in the Federal Emergency Management Agency’s National Flood Insurance Program, enabling residents to continue to be eligible for flood insurance while preventing development incompatible with City goals related to development in the floodplains.

C. Since that time, the City has proposed permanent floodplain development regulations that included the amendments proposed in the interim regulations and additional code amendments and published a new

State Environmental Policy Act (SEPA) decision on this proposal; however, due to factors detailed below, the work necessary to complete the permanent regulations will not be completed before the expiration of the interim regulations on February 7, 2025.

D. The City’s initial SEPA decision, published in July 2021, was appealed to the Hearing Examiner by the Port of Seattle (“Port”) and Port and City staff subsequently worked to resolve the issues raised by the Port with code amendments, Director’s Rules, Tips, and a variance guidance document.

E. The City withdrew its SEPA decision in February 2022 in order to reissue an updated SEPA analysis on the amended proposed permanent Floodplain Development Regulations that address some or all issues raised by the Port of Seattle.

F. The City issued a new SEPA decision in August 2024 and this decision was not appealed. However, the Port of Seattle continues to request additional amendments, and additional constituents have requested additional engagement with the City and FEMA.

G. Revised Code of Washington (RCW) 36.70A.390 authorizes the City to renew interim regulations by ordinance for a six-month period.

Section 2. Pursuant to RCW 36.70A.390, the interim regulations first set forth in Ordinance 126113, and as amended by Ordinance 126536, shall be renewed for a period of six months from the date this ordinance becomes effective, and shall automatically expire after the six-month period unless the same is extended as provided by statute, or unless terminated sooner by the City Council.

Section 3. This ordinance, which is not subject to referendum, shall take effect: immediately after its approval by the Mayor; immediately after its unsigned return by the Mayor; if the Mayor disapproves it and the Council upon reconsideration passes it again, immediately after that passage; or, if not returned by the Mayor within ten days after presentation, 15 days after its passage by the City Council.

Passed by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and signed by

me in open session in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved / returned unsigned / vetoed this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Bruce A. Harrell, Mayor

Filed by me this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Scheereen Dedman, City Clerk

(Seal)

## SUMMARY and FISCAL NOTE

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
SDCI	Margaret Glowacki	Christie Parker

### 1. BILL SUMMARY

**Legislation Title:** AN ORDINANCE relating to floodplains; eighth extension of interim regulations established by Ordinance 126113, and as amended by Ordinance 126536, for an additional six months, to allow individuals to rely on updated National Flood Insurance Rate Maps to obtain flood insurance through the Federal Emergency Management Agency’s Flood Insurance Program.

**Summary and Background of the Legislation:** This legislation extends the interim floodplain development legislation adopted by Ordinance 126113, and amended by Ordinance 126536, for an eighth time with a public hearing as allowed by the State Growth Management Act. Without adoption of this legislation the interim regulations would expire on February 7, 2025. This legislation extends the amended interim regulations 6 months so that the City’s floodplain mapping and development regulations will continue to be consistent with federal law. These regulations will continue to be in place while SDCI works to resolve issues raised by the Port of Seattle and the owners of the Central Waterfront piers and businesses. The additional time is needed for City and Federal Emergency Management Agency (FEMA) staff to work with the owners of the Central Waterfront piers and businesses and Port staff to work through code amendments, Director’s Rules, Tips, and a variance guidance documents to clarify code requirements and procedures.

The extension of the interim regulations applies to permit applications for construction on property within floodplain areas mapped by FEMA. FEMA has required these types of updates across the country. FEMA published the final updated floodplain map for King County in February 2020. This map (called the Flood Insurance Rate Map) identifies properties that are at risk of flooding and is used to determine which properties are required to have flood insurance. The updated FEMA map is considered final and took effect on August 19, 2020.

### 2. CAPITAL IMPROVEMENT PROGRAM

**Does this legislation create, fund, or amend a CIP Project?**  Yes  No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

**Does this legislation have financial impacts to the City?**  Yes  No

### 3.d. Other Impacts

**Does the legislation have other financial impacts to The City of Seattle, including direct or indirect, one-time or ongoing costs, that are not included in Sections 3.a through 3.c? If so, please describe these financial impacts.**

No. While the updated mapping in the interim legislation, Ordinance 126113, includes approximately 185 additional properties, the number of permit applications that are being reviewed using the interim regulations is minimal. Existing SDCI staff is sufficient to review permit applications and costs are recovered by existing permit fees. The updated maps have already been prepared.

**If the legislation has costs, but they can be absorbed within existing operations, please describe how those costs can be absorbed. The description should clearly describe if the absorbed costs are achievable because the department had excess resources within their existing budget or if by absorbing these costs the department is deprioritizing other work that would have used these resources.**

See response above.

**Please describe any financial costs or other impacts of *not* implementing the legislation.**

No financial costs to the City are anticipated. If the City does not extend the interim regulations, property owners in the FEMA mapped floodplain areas may not be able to purchase flood insurance, renew an existing policy, or attain federally backed mortgages.

### 4. OTHER IMPLICATIONS

**a. Please describe how this legislation may affect any departments besides the originating department.**

Yes, Seattle Public Utilities, Seattle Parks and Recreation, the Seattle Department of Transportation, and any other department that is proposing development in the floodplain will need to comply with these regulations.

**b. Does this legislation affect a piece of property? If yes, please attach a map and explain any impacts on the property. Please attach any Environmental Impact Statements, Determinations of Non-Significance, or other reports generated for this property.**

The legislation will continue to apply to approximately 2,190 properties along the Puget Sound coast, the Duwamish River, and certain streams. This number includes the additional 185 properties included in the interim regulations.

**c. Please describe any perceived implication for the principles of the Race and Social Justice Initiative.**

**i. How does this legislation impact vulnerable or historically disadvantaged communities? How did you arrive at this conclusion? In your response please consider impacts within City government (employees, internal programs) as well as in the broader community.**

Nationally, areas with more minority residents tend to have a greater share of unmapped flood risk. While FEMA's February 2020 maps better reflect that risk,



some property owners will need to purchase flood insurance, which low-income property owners may struggle to afford. The City’s floodplain regulations meet the federal requirements for flood insurance and in some instances are more protective. The more protective standards will result in lower insurance rates over the long term.

**ii. Please attach any Racial Equity Toolkits or other racial equity analyses in the development and/or assessment of the legislation.**

No specific RET or equity analysis was prepared for these interim regulations.

**iii. What is the Language Access Plan for any communications to the public?**

Access to language translation services is available, if needed. No language access plan was prepared for these interim regulations.

**d. Climate Change Implications**

**i. Emissions: How is this legislation likely to increase or decrease carbon emissions in a material way? Please attach any studies or other materials that were used to inform this response.**

There will be no increase or decrease of carbon emissions as a result of this legislation.

**ii. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle’s resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

The interim floodplain regulations are intended to increase resiliency to climate change in Seattle by identifying areas that are at risk of flooding and requiring building standards that either keep development out of the areas that are at the highest risk of damage or require structures to be elevated and/or floodproofed to decrease the risk of damage.

**e. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program’s desired goal(s)? What mechanisms will be used to measure progress towards meeting those goals?**

N/A

**5. CHECKLIST**

- Is a public hearing required?
- Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required?
- If this legislation changes spending and/or revenues for a fund, have you reviewed the relevant fund policies and determined that this legislation complies?

- Does this legislation create a non-utility CIP project that involves a shared financial commitment with a non-City partner agency or organization?**

**6. ATTACHMENTS**

**Summary Attachments:** None



Legislation Text

File #: Res 32161, Version: 1

CITY OF SEATTLE

RESOLUTION \_\_\_\_\_

A RESOLUTION designating the monthly President Pro Tem of the City Council of The City of Seattle for 2025; superseding Resolution 32123.

WHEREAS, Rule I.D of the General Rules and Procedures of the Seattle City Council provides that a President

Pro Tem shall be designated biennially on a monthly rotation basis, based on seniority, to act in the absence of the President, with the next scheduled Pro Tem to act in the President Pro Tem’s absence;

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE THAT:**

Section 1. Members of the City Council are designated to serve as President Pro Tem, according to Rule

I.D of the General Rules and Procedures of the City Council, during 2025 on the following schedule:

Month	2025 President Pro Tem
January	Moore
February	Rivera
March	Saka
April	Rinck
May	Solomon
June	Strauss
July	Hollingsworth
August	Kettle
September	Moore
October	Rivera
November	Saka
December	Rinck

Adopted by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and signed by

me in open session in authentication of its adoption this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Scheereen Dedman, City Clerk

(Seal)

**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
LEG	Yolanda Ho	n/a

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION designating the monthly President Pro Tem of the City Council of The City of Seattle for 2025; superseding Resolution 32123.

**Summary and Background of the Legislation:** This resolution would update the 2025 schedule (established previously via Resolution 32123 in January 2024) for members of the City Council that are assigned and designated to serve as President Pro Tem, according to Rule I.D of the General Rules and Procedures of the City Council. Rule I.D provides that a President Pro Tem shall be designated biennially on a monthly rotation basis, based on seniority, to act in the absence of the President, with the next scheduled Pro Tem to act in the President Pro Tem’s absence. This legislation makes the following changes:

Month	2025 President Pro Tem
January	Moore
February	Rivera
March	Saka
April	<del>Position 8 Councilmember</del> <u>Rinck</u>
May	<del>Morales</del> <u>Solomon</u>
June	Strauss
July	Hollingsworth
August	Kettle
September	Moore
October	Rivera
November	Saka
December	<del>Position 8 Councilmember</del> <u>Rinck</u>

**2. CAPITAL IMPROVEMENT PROGRAM**

Does this legislation create, fund, or amend a CIP Project?       Yes  No

**3. SUMMARY OF FINANCIAL IMPLICATIONS**

Does this legislation amend the Adopted Budget?       Yes  No

**Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**

No.

**Are there financial costs or other impacts of *not* implementing the legislation?**

No.

#### **4. OTHER IMPLICATIONS**

**a. Does this legislation affect any departments besides the originating department? No**

**b. Is a public hearing required for this legislation?**

No

**c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No

**d. Does this legislation affect a piece of property?**

No

**e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

n/a

**f. Climate Change Implications**

**1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**

n/a

**2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**

n/a

**g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**

n/a

**Summary Attachments (if any):**

None.



Legislation Text

File #: Res 32162, Version: 1

CITY OF SEATTLE

RESOLUTION \_\_\_\_\_

A RESOLUTION relating to committee structure, membership, meeting times, and duties of the standing committees of the Seattle City Council for 2025; and superseding Resolution 32124.

WHEREAS, Article IV, Section 4 of the City Charter grants the Council authority to “create and use

committees of its members to facilitate its legislative functions; Provided, that no committee of the Council and no members shall have or exercise executive or administrative power, except as otherwise expressly provided in this Charter”; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE, THE MAYOR CONCURRING, THAT:**

Section 1. Effective immediately, and until further notice, the Seattle City Council’s standing committees, membership, and meeting times are as shown below, superseding Resolution 32124.

Standing Committee	Committee Members		Committee Meeting Days and Times <sup>1,2</sup>
<b>Finance, Native Communities &amp; Tribal Governments</b>	Chair	Strauss	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesdays 9:30 a.m.
	Vice-Chair	Rivera	
	Member	Kettle	
	Member	Saka	
	Member	Nelson	
<b>Governance, Accountability &amp; Economic Development</b>	Chair	Nelson	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays 2:00 p.m.
	Vice-Chair	Kettle	
	Member	Hollingsworth	
	Member	Rivera	
	Member	Solomon	

Standing Committee	Committee Members		Committee Meeting Days and Times <sup>1,2</sup>
<b>Housing &amp; Human Services</b>	Chair	Moore	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays 9:30 a.m.
	Vice-Chair	Solomon	
	Member	Nelson	
	Member	Saka	
	Member	Rinck	
<b>Land Use</b>	Chair	Solomon	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesdays 2:00 p.m.
	Vice-Chair	Strauss	
	Member	Moore	
	Member	Rivera	
	Member	Rinck	
<b>Libraries, Education &amp; Neighborhoods</b>	Chair	Rivera	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays 9:30 a.m.
	Vice-Chair	Rinck	
	Member	Hollingsworth	
	Member	Moore	
	Member	Solomon	
<b>Parks, Public Utilities &amp; Technology</b>	Chair	Hollingsworth	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays 2:00 p.m.
	Vice-Chair	Nelson	
	Member	Kettle	
	Member	Rivera	
	Member	Strauss	
<b>Public Safety</b>	Chair	Kettle	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays 9:30 a.m.
	Vice-Chair	Saka	
	Member	Hollingsworth	
	Member	Moore	
	Member	Nelson	
<b>Sustainability, City Light, Arts &amp; Culture</b>	Chair	Rinck	1 <sup>st</sup> and 3 <sup>rd</sup> Fridays 9:30 a.m.
	Vice-Chair	Moore	
	Member	Solomon	



	Member	Saka	
	Member	Strauss	
<b>Transportation</b>	Chair	Saka	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays 9:30 a.m.
	Vice-Chair	Hollingsworth	
	Member	Kettle	
	Member	Strauss	
	Member	Rinck	

<sup>1</sup> Rule VI.C.3 of the General Rules and Procedures of the Seattle City Council requires that regularly scheduled standing committee meeting will be moved to the following Friday if: a. The regular schedule places that meeting on a legal holiday; or b. A legal holiday moves a City Council meeting to a day on which that meeting is regularly scheduled. <sup>2</sup> Rule VII.H.4 of the General Rules and Procedures of the Seattle City Council requires that regularly scheduled standing committee meetings are suspended (canceled) from the time the Council’s Select Budget Committee receives the Mayor’s proposed budget (typically the end of September) to the time the Council adopts a budget (typically the third week of November). Special standing committee meetings may be called: • If a legislative action is required within a set time (e.g., quasi-judicial actions with 90-day deadlines for Council review); or • Upon the approval of the President and the Chair of the Select Budget Committee, after consultation with the Central Staff Director.

Section 2. The duties of the standing committees are as described in this section. Attachment 1 to this resolution lists the oversight responsibilities, organized by department, for each committee.

Finance, Native Communities and Tribal Governments: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the financial management and policies of the City and its agents, including the operating and capital budgets, levies, taxes, revenue, audits, and judgments and claims against the City (the Finance, Native Communities and Tribal Governments is the Finance Committee required by the Seattle City Charter);
- the City Budget Office; the City Employees’ Retirement System; and the Office of Economic and Revenue Forecasts;
- the Department of Finance and Administrative Services, including the Office of City Finance,

the Seattle Animal Shelter, the City's fleets and facilities, the Customer Service Bureau, and other administrative functions;

- facilitating government to government relations with Tribes and coordinating public planning with Tribal governments on issues such as economic development, environmental stewardship, and sustaining and protecting indigenous culture, language and history; and
- coordinating and managing the Council's work related to increasing communication between tribes and urban indigenous populations, including hearing recommendations from the Indigenous Advisory Council.

Governance, Accountability & Economic Development: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the Office of Economic Development; including policies and programs focused on small business development and support, Business Improvement Areas, Downtown recovery, workforce development, wealth generation in communities of color, key industry sector support, creative economy growth, and the Future of Seattle Economy investment agenda;
- enhancing oversight, accountability and transparency in City of Seattle government, including improving the efficiency, cost effectiveness and performance of City funded programs and services;
- general government oversight, including the Office of City Auditor, Office of Hearing Examiner; the Seattle Ethics and Elections Commission, the Office of Intergovernmental Relations, including regional, state, federal, and other governmental matters, Charter review, code improvement, and rules of the City Council; and
- the Seattle Department of Human Resources, the Office of Labor Standards, Civil Service Commissions, the Office of the Employee Ombud and generally City personnel issues, including labor-management relations, collective bargaining agreements, and other issues related to salary

rates, hours, and other conditions of employment.

Housing & Human Services: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the Office of Housing, including housing policies and programs, investing and promoting the development and preservation of affordable housing for workers, families, and retirees;
- rental regulation policies and practices, including regulations and enforcement activities administered by the Seattle Department of Construction and Inspections and the Office for Civil Rights;
- the Human Services Department, including but not limited to: youth and family services, child care, local and regional public health, addressing homelessness, safe communities, and aging and disability services;
- coordinating and managing the Council’s work related to the King County Regional Homelessness Authority, including appointments to the implementation Board members, and review of proposed policies, plans, and annual budgets for the regional authority; and
- the Office for Civil Rights.

Land Use: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- planning and land use, including comprehensive planning, community development, zoning, design, and land use regulations, including the Office of Planning and Community Development, and the Seattle Department of Construction and Inspections, except for issues related to landlord tenant regulations;
- Major Institution Master Plans and quasi-judicial land use decisions; and
- the Equitable Development Initiative (EDI) and its projects.

Libraries, Education & Neighborhoods: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the Seattle Public Library system;
- the Department of Education and Early Learning, including the City’s Families, Education, Preschool, and Promise Levy;
- the Department of Neighborhoods, including neighborhood planning, engagement and outreach, funding opportunities, and historic preservation; and
- the Office of Immigrant and Refugee Affairs.

Parks, Public Utilities & Technology: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the Seattle Department of Parks and Recreation, including parks, community centers, and public grounds (e.g., Woodland Park Zoo and Seattle Aquarium);
- the Seattle Center, including Memorial Stadium and Climate Pledge Arena, and the Office of the Waterfront; and
- the Department of Information Technology, including City information technology planning, implementation, and organization; cable telecommunications services and planning; broadband telecommunications planning and implementation; technology grants; Seattle Channel; seattle.gov; and citizen technology literacy and access.

Public Safety: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- criminal justice and law enforcement, including the Seattle Police Department, the City Attorney’s Office, and the Seattle Municipal Court;
- the Community Assisted Response and Engagement Department, including the City’s 911

- Center and development and implementation of programs related to alternatives to police response;
- police accountability, including the Office of Police Accountability, Office of Inspector General, and the Community Police Commission;
  - the Seattle Fire Department, including fire prevention and suppression, and emergency medical services; and
  - the Office of Emergency Management, including emergency preparedness, management, and response.

Sustainability, City Light, Arts & Culture: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the Office of Sustainability and Environment, including strategies to achieve the City’s environmental goals;
- Seattle City Light, including City Light finances, energy utility rates, resource matters, energy policy, regional matters, air pollution regulations, and alternative energy sources; and
- the Office of Arts and Culture.

Transportation: To provide policy direction and oversight and to deliberate and make recommendations on legislative matters relating to:

- the Seattle Department of Transportation, including transportation issues and projects affecting Seattle including transit service, policies, planning, and the City’s Move Seattle Levy;
- and dedicated funding; pedestrian and bicycle programs and planning; transportation system maintenance and repair; traffic control; use of the City right-of-way including permits and vacations; parking policies; neighborhood transportation planning; and freight mobility planning; and
- coordination of transportation issues and representation of the City’s interests on transportation

with the federal government, the State of Washington, King County, Sound Transit, and the Puget Sound Regional Council.

Section 3. Each City public development authority (PDA) is assigned to a City Council standing committee, as listed below, for general oversight and review. A committee chair may request that representatives of a PDA periodically appear before the assigned committee to update City Councilmembers on the PDA’s activities and share items of mutual interest. The City Council President or a committee chair may also request periodic briefings by Executive staff on PDA issues.

<b>Public Development Authority</b>	<b>City Council Standing Committee</b>
Burke-Gilman Place Public Development Authority	Housing & Human Services
Capitol Hill Housing Improvement Program	Housing & Human Services
Cultural Space Agency Public Development Authority	Sustainability, City Light, Arts & Culture
Historic Seattle Preservation and Development Authority	Libraries, Education & Neighborhoods
Museum Development Authority of Seattle	Sustainability, City Light, Arts & Culture
Pacific Hospital Preservation and Development Authority	Housing & Human Services
Pike Place Market Preservation and Development Authority	Libraries, Education & Neighborhoods
Seattle Chinatown International District Preservation and Development Authority	Housing & Human Services
Seattle Indian Services Commission	Finance, Native Communities and Tribal Governments
Seattle Social Housing Public Development Authority	Housing & Human Services

Section 4. Report of the action of a standing committee taken before adoption of this resolution may be made to the City Council at any time consistent with Council Rules and Procedures by any of the following: (a) the Councilmember who chaired or chairs that committee; (b) any Councilmember who was on that committee or who attended that committee’s meeting at the time of the action; or (c) any sponsor of the legislative item on

which the action was taken.

Adopted by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and signed by  
me in open session in authentication of its adoption this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Scheereen Dedman, City Clerk

(Seal)

Attachments:  
Attachment 1 - Department Oversight by City Council Standing Committees 2025

**Attachment 1: Department Oversight by City Council Standing Committees 2024-2025**

<b>Department   Office</b>	<b>Committee with Oversight</b>
<b>Office of Arts and Culture (ARTS)</b>	Sustainability, City Light, Arts & Culture
<b>Office of City Auditor (AUD)</b>	Governance, Accountability & Economic Development
<b>Community Assisted Response and Engagement Department (CARE)</b>	Public Safety
<b>City Budget Office (CBO)</b>	Finance, Native Communities and Tribal Governments
<b>Seattle Center (CEN)</b>	Parks, Public Utilities & Technology
<b>Civil Service Commission (CIV)</b>	Governance, Accountability & Economic Development
<b>Community Police Commission (CPC)</b>	Public Safety
<b>Department of Education and Early Learning (DEEL)</b>	Libraries, Education & Neighborhoods
<b>Department of Neighborhoods (DON)</b>	Libraries, Education & Neighborhoods
<b>Department of Finance and Administrative Services (FAS)</b>	Finance, Native Communities and Tribal Governments
<b>Human Services Department (HSD)</b>	Housing & Human Services
<b>Hearing Examiner (HXM)</b>	Governance, Accountability & Economic Development
<b>Seattle Information Technology (ITD)</b>	Parks, Public Utilities & Technology
<b>Law Department (LAW)</b>	Public Safety
<b>Legislative Department (LEG)</b>	Governance, Accountability & Economic Development
<b>Mayor’s Office (MO)</b>	Governance, Accountability & Economic Development
<b>Office for Civil Rights (OCR)</b>	Housing & Human Services
<b>Office of Economic Development (OED)</b>	Governance, Accountability & Economic Development
<b>Office of Economic and Revenue Forecasts (Forecast Office)</b>	Finance, Native Communities and Tribal Governments
<b>Office of Emergency Management (OEM)</b>	Public Safety
<b>Office of Employee Ombud (OEO)</b>	Governance, Accountability & Economic Development
<b>Office of Housing (OH)</b>	Housing & Human Services
<b>Office of Intergovernmental Relations (OIR)</b>	Governance, Accountability & Economic Development
<b>Office of Immigrant and Refugee Affairs (OIRA)</b>	Libraries, Education & Neighborhoods
<b>Office of Inspector General (OIG)</b>	Public Safety
<b>Office of Labor Standards (OLS)</b>	Governance, Accountability & Economic Development
<b>Office of Police Accountability (OPA)</b>	Public Safety
<b>Office of Planning &amp; Community Development (OPCD)</b>	Land Use
<b>Office of Sustainability and Environment (OSE)</b>	Sustainability, City Light, Arts & Culture



<b>Department   Office</b>	<b>Committee with Oversight</b>
<b>Office of the Waterfront (OW)</b>	Parks, Public Utilities & Technology
<b>Seattle Department of Parks &amp; Recreation (PARKS)</b>	Parks, Public Utilities & Technology
<b>Seattle City Employees Retirement System (SCERS)</b>	Finance, Native Communities and Tribal Governments
<b>Seattle City Light (SCL)</b>	Sustainability, City Light, Arts & Culture
<b>Department of Construction and Inspections (SDCI)</b>	Land Use (except for issues related to land landlord tenant regulations);
<b>Department of Construction and Inspections - Landlord-tenant regulations (SDCI)</b>	Housing & Human Services
<b>Seattle Department of Human Resources (SDHR)</b>	Governance, Accountability & Economic Development
<b>Seattle Department of Transportation (SDOT)</b>	Transportation
<b>Ethics &amp; Elections (SEEC)</b>	Governance, Accountability & Economic Development
<b>Seattle Fire Department (SFD)</b>	Public Safety
<b>Seattle Municipal Court (SMC)</b>	Public Safety
<b>Seattle Police Department (SPD)</b>	Public Safety
<b>Seattle Public Library (SPL)</b>	Libraries, Education & Neighborhoods
<b>Seattle Public Utilities (SPU)</b>	Parks, Public Utilities & Technology

**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
LEG	Yolanda Ho	n/a

\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION relating to committee structure, membership, meeting times, and duties of the standing committees of the Seattle City Council for 2025; and superseding Resolution 32124.

**Summary and Background of the Legislation:** This resolution updates the committee structure, membership, meeting times, and duties of the standing committees of the Seattle City Council for 2025. Every two years, the City Council reorganizes itself, and establishes standing committees for the next biennium. This resolution supersedes Resolution 32124, which established the committee structure, membership, meeting times, and duties of the standing committees of the Seattle City Council for 2024-2025. The changes are as follows:

<b>Standing Committee</b>	<b>Committee Members</b>		<b>Committee Meeting Days and Times<sup>1,2</sup></b>
<b>Finance, Native Communities &amp; Tribal Governments</b>	Chair	Strauss	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesdays 9:30 a.m.
	Vice-Chair	Rivera	
	Member	Kettle	
	Member	<u>Morales Saka</u>	
	Member	Nelson	
<b>Governance, Accountability &amp; Economic Development</b>	Chair	Nelson	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays 2:00 p.m.
	Vice-Chair	Kettle	
	Member	Hollingsworth	
	Member	Rivera	
	Member	<u>Saka Solomon</u>	
<b>Housing &amp; Human Services</b>	Chair	Moore	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays 9:30 a.m.
	Vice-Chair	<u>Morales Solomon</u>	
	Member	Nelson	
	Member	Saka	
	Member	Rinck	
<b>Land Use</b>	Chair	<u>Morales Solomon</u>	1 <sup>st</sup> and 3 <sup>rd</sup> Wednesdays 2:00 p.m.
	Vice-Chair	Strauss	
	Member	Moore	
	Member	Rivera	
	Member	Rinck	

Standing Committee	Committee Members		Committee Meeting Days and Times <sup>1,2</sup>
<b>Libraries, Education &amp; Neighborhoods</b>	Chair	Rivera	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays 9:30 a.m.
	Vice-Chair	Rinck	
	Member	Hollingsworth	
	Member	Moore	
	Member	<u>Morales Solomon</u>	
<b>Parks, Public Utilities &amp; Technology</b>	Chair	Hollingsworth	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesdays 2:00 p.m.
	Vice-Chair	Nelson	
	Member	Kettle	
	Member	Rivera	
	Member	Strauss	
<b>Public Safety</b>	Chair	Kettle	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays 9:30 a.m.
	Vice-Chair	Saka	
	Member	Hollingsworth	
	Member	Moore	
	Member	Nelson	
<b>Sustainability, City Light, Arts &amp; Culture</b>	Chair	Rinck	1 <sup>st</sup> and 3 <sup>rd</sup> Fridays 9:30 a.m.
	Vice-Chair	Moore	
	Member	<u>Morales Solomon</u>	
	Member	Saka	
	Member	Strauss	
<b>Transportation</b>	Chair	Saka	1 <sup>st</sup> and 3 <sup>rd</sup> Tuesdays 9:30 a.m.
	Vice-Chair	Hollingsworth	
	Member	Kettle	
	Member	Strauss	
	Member	Rinck	

**2. CAPITAL IMPROVEMENT PROGRAM**

Does this legislation create, fund, or amend a CIP Project?       Yes  No

**3. SUMMARY OF FINANCIAL IMPLICATIONS**

Does this legislation amend the Adopted Budget?       Yes  No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
 No.

**Are there financial costs or other impacts of *not* implementing the legislation?**

No.

#### **4. OTHER IMPLICATIONS**

- a. **Does this legislation affect any departments besides the originating department?** No
- b. **Is a public hearing required for this legislation?**  
No.
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**  
No.
- d. **Does this legislation affect a piece of property?**  
No.
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**  
n/a
- f. **Climate Change Implications**
1. **Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**  
n/a
  2. **Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**  
n/a
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**  
n/a

**Summary Attachments (if any):**

None.



Legislation Text

File #: Res 32163, Version: 1

CITY OF SEATTLE

RESOLUTION \_\_\_\_\_

A RESOLUTION relating to participation, for 2025, on King County Committees, Regional Committees, State Committees, and City of Seattle Committees; and superseding Resolution 32157.

WHEREAS, King County, Regional, and State Committees are committees convened by another governing body with participation by members of multiple jurisdictions; and

WHEREAS, City of Seattle Committees are committees convened by The City of Seattle for a particular purpose with participation by multiple branches of City government; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE THAT:**

Section 1. Effective immediately and until further notice, Seattle elected officials will participate on the following King County Committees, Regional Committees, State Committees, and City of Seattle Committees, superseding Resolution 32157.

**A. King County Committees**

Committee	Members
Affordable Housing Committee (AHC) of the Growth Management Planning Council (GMPC)	Cathy Moore Alt: Mark Solomon
GMPC Executive Committee	Mark Solomon Alt: Dan Strauss
GMPC of King County	Mark Solomon Dan Strauss Alt: Maritza Rivera
King County Board of Health	Joy Hollingsworth Robert Kettle Sara Nelson Alt: Bruce Harrell*
King County Flood Control District Advisory Committee	Joy Hollingsworth
King County Regional Policy Committee	Cathy Moore Alexis Mercedes Rinck Alt: Mark Solomon Alt: Sara Nelson
King County Regional Transit Committee	Joy Hollingsworth Rob Saka Alt: Robert Kettle

King County Regional Water Quality Committee	Joy Hollingsworth Robert Kettle Alt: Rob Saka
<i>*This resolution reserves the alternate seat on the King County Board of Health for Mayor Bru notifies the Council that they are unable to serve as the alternate for the City of Seattle on the Health, the Council will appoint a different elected official to serve as the alternate.</i>	

**B. Regional Committees**

<b>Committee</b>	<b>Members</b>
Advisory Council on Aging and Disability Services	Cathy Moore
King County Regional Homelessness Authority (KCRHA) Governing Committee	Cathy Moore Sara Nelson Alt: Robert Kettle Alt: Maritza Rivera
Let Everyone Advance with Dignity (LEAD) Policy Coordinating Group	Robert Kettle
Puget Sound Regional Council (PSRC) Economic Development Board	Alexis Mercedes Rinck Alt: Cathy Moore
PSRC Executive Board	Robert Kettle Sara Nelson Rob Saka Alt: Mark Solomon Alt: Dan Strauss Alt: Alexis Mercedes Rinck
PSRC Growth Management Policy Board	Mark Solomon Maritza Rivera Alt: Alexis Mercedes Rinck
PSRC Operations Committee	Dan Strauss
PSRC Transportation Policy Board	Robert Kettle Rob Saka Alt: Alexis Mercedes Rinck
Regional Law Safety & Justice Committee	Robert Kettle
Sound Transit Board	Dan Strauss
SeaShore Transportation Forum	Rob Saka
Visit Seattle (formerly Seattle Convention and Visitors Bureau)	Sara Nelson
Watershed Forum: Water Resource Inventory Area (WRIA) 7: Tolt-Snohomish	Alexis Mercedes Rinck Alt: Robert Kettle
Watershed Forum: WRIA 8: Cedar-Lake Washington	Maritza Rivera Alt: Joy Hollingsworth
Watershed Forum: WRIA 9: Green-Duwamish	Rob Saka Alt: Joy Hollingsworth

C. State Committees

Committee	Members
Association of Washington Cities (AWC) Board	Maritza Rivera Dan Strauss

D. City of Seattle Committees

Committee	Members
City Employees' Retirement System, Board of Administration	Dan Strauss
Debt Management Policy Advisory Committee	Dan Strauss
Domestic Violence Prevention Council	Robert Kettle
Economic and Revenue Forecast Council	Sara Nelson Dan Strauss
Families, Education, Preschool, and Promise Levy Oversight Committee	Maritza Rivera
Firefighters Pension Board	Dan Strauss
Investment Committee for the New Market Tax Credits Program	Sara Nelson
Labor-Management Leadership Committee	Robert Kettle Cathy Moore Sara Nelson
Move Seattle Levy Oversight Committee	Rob Saka
Police Pension Board	Joy Hollingsworth
Seattle International Affairs Advisory Board	Maritza Rivera

Adopted by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2025, and signed by me in open session in authentication of its adoption this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Scheereen Dedman, City Clerk

(Seal)



**SUMMARY and FISCAL NOTE**

<b>Department:</b>	<b>Dept. Contact:</b>	<b>CBO Contact:</b>
LEG	Yolanda Ho	n/a

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION relating to participation, for 2025, on King County Committees, Regional Committees, State Committees, and City of Seattle Committees; and superseding Resolution 32157.

**Summary and Background of the Legislation:** This resolution updates City Councilmembers assignments to external committees for 2025. Every two years, the City Council revises the assignment of Councilmembers to external committees for the next biennium. This resolution supersedes Resolution 32157, adopted in December 2024, that assigned Councilmembers to external committees for 2024-2025. This updated version makes changes as shown below:

<b>Committee</b>	<b>Changes</b>
<b>King County Committees</b>	
Affordable Housing Committee (AHC) of the Growth Management Planning Council (GMPC)	Cathy Moore Alt: <del>Tammy Morales</del> <a href="#">Mark Solomon</a>
GMPC Executive Committee	<del>Tammy Morales</del> <a href="#">Mark Solomon</a> Alt: Dan Strauss
GMPC of King County	<del>Tammy Morales</del> <a href="#">Mark Solomon</a> Dan Strauss Alt: Maritza Rivera
King County Regional Policy Committee	Cathy Moore Alexis Mercedes Rinck Alt: <del>Tammy Morales</del> <a href="#">Mark Solomon</a> Alt: Sara Nelson
<b>Regional Committees</b>	
Puget Sound Regional Council (PSRC) Economic Development Board	<del>Rob Saka</del> <a href="#">Alexis Mercedes Rinck</a> Alt: Cathy Moore

Committee	Changes
PSRC Executive Board	Robert Kettle Sara Nelson Rob Saka  Alt: <del>Tammy Morales</del> <u>Mark Solomon</u> Alt: Dan Strauss Alt: Alexis Mercedes Rinck
PSRC Growth Management Policy Board	<del>Tammy Morales</del> <u>Mark Solomon</u> Maritza Rivera  Alt: Alexis Mercedes Rinck
PSRC Transportation Policy Board	Rob Saka, Robert Kettle  Alt: Alexis Mercedes Rinck
Watershed Forum: Water Resource Inventory Area (WRIA) 7: Tolt-Snohomish	Alexis Mercedes Rinck Alt: Robert Kettle
<b>State Committees</b>	
Association of Washington Cities (AWC) Board	<del>Tammy Morales</del> <u>Maritza Rivera</u> Dan Strauss

**2. CAPITAL IMPROVEMENT PROGRAM**

Does this legislation create, fund, or amend a CIP Project?  Yes  No

**3. SUMMARY OF FINANCIAL IMPLICATIONS**

Does this legislation have financial impacts to the City?  Yes  No

**3.d. Other Impacts**

Does the legislation have other financial impacts to The City of Seattle, including direct or indirect, one-time or ongoing costs, that are not included in Sections 3.a through 3.c? If so, please describe these financial impacts.

No

If the legislation has costs, but they can be absorbed within existing operations, please describe how those costs can be absorbed. The description should clearly describe if the absorbed costs are achievable because the department had excess resources within their existing budget or if by absorbing these costs the department is deprioritizing other work that would have used these resources. n/a

Please describe any financial costs or other impacts of *not* implementing the legislation. n/a

#### 4. OTHER IMPLICATIONS

- a. Please describe how this legislation may affect any departments besides the originating department. n/a
- b. Does this legislation affect a piece of property? If yes, please attach a map and explain any impacts on the property. Please attach any Environmental Impact Statements, Determinations of Non-Significance, or other reports generated for this property. No
- c. Please describe any perceived implication for the principles of the Race and Social Justice Initiative.
  - i. How does this legislation impact vulnerable or historically disadvantaged communities? How did you arrive at this conclusion? In your response please consider impacts within City government (employees, internal programs) as well as in the broader community. n/a
  - ii. Please attach any Racial Equity Toolkits or other racial equity analyses in the development and/or assessment of the legislation. n/a
  - iii. What is the Language Access Plan for any communications to the public? n/a
- d. Climate Change Implications
  - i. Emissions: How is this legislation likely to increase or decrease carbon emissions in a material way? Please attach any studies or other materials that were used to inform this response. n/a
  - ii. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects. n/a
- e. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)? What mechanisms will be used to measure progress towards meeting those goals? n/a

#### 5. CHECKLIST

- Is a public hearing required?
- Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required?
- If this legislation changes spending and/or revenues for a fund, have you reviewed the relevant fund policies and determined that this legislation complies?

- Does this legislation create a non-utility CIP project that involves a shared financial commitment with a non-City partner agency or organization?**

**6. ATTACHMENTS**

**List Summary Attachments (if any):**  
None.