



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Christopher Swenson</i>		
Board/Commission Name: <i>Special Events Committee</i>		Position Title: <i>Chair</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>3/7/2017</i>	Term of Position: * <i>4/1/2017</i> to <i>3/30/2019</i> <i>3/31/18</i>
Residential Neighborhood: <i>West Seattle</i>	Zip Code: <i>98136</i>	Contact Phone No.: <i>206.733.9245</i>
Background: <p><i>Chris has managed film production permitting and coordination for the City of Seattle since 2008. Prior to his work with the City, Chris began his 13-year film career in 1994 after five years as an independent record label owner and artist manager. In January 2008 Chris was hired as Film Permit Coordinator with the Office of Film + Music. In 2012 he transitioned to Film + Special Events Manager and Chair of the Seattle Special Events Committee. Chris is a member of the UW Film and Artist Trust EDGE advisory boards, is a Seattle area native, and makes his home in West Seattle with his wife and two children.</i></p>		
Authorizing Signature (original signature): 		Appointing Signatory: <i>Edward B. Murray</i> Mayor of Seattle

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 CITY OF SEATTLE
 2017 APR -7 AM 11:11
 CITY CLERK

*Term begin and end date is fixed and tied to the position and not appointment date or appointee.

CHRISTOPHER SWENSON

(206) 733-9245

chris.swenson@seattle.gov

SUMMARY

Over 15 years experience in the film industry leading film project development, planning, and policy for local feature film, television commercial, corporate video and still-photography productions. Five years experience as the Film Program Coordinator for the Seattle Office of Film + Music. Four years experience as Film and Special Events Manager, Citywide Events Manager, and Chair of the Special Events Committee. Creative problem solver with excellent communication and customer service skills. Unflappable and focused in stressful situations. Detail oriented self-starter with demonstrated ability to develop and implement effective solutions; responsibly achieve set objectives; and establish and meet plans, budgets and timelines. Collaborative, flexible, positive, and good humored.

CUSTOMER SERVICE

- Interacts seamlessly with all levels of the City and with the public
- Responds immediately to public and department inquiries regarding film permitting, planning and development
- Coordinates planning activities of other departments, other agencies, businesses, public and community groups

PLANNING AND DEVELOPMENT

- Researches, gathers and analyzes data and prepares reports in support of planning activities related to film development projects
- Implements and manages special programs to advance the film industry in Seattle
- Develops, manages and evaluates performance of consultants and progress of film programs, film program activities and film projects
- Coordinates planning activities with other departments (SDOT, SPD, FFD, SFD, FAS, Parks), other agencies, business, public and community groups
- Discusses and determines priorities and deadlines with department Director and keeps Director informed of work progress

FILM PROGRAM MANAGEMENT

- Manages one direct report Film Permit Specialist staff
- Oversees coordination process with OED, SDOT, SFD, SPD, DPD, FAS, Parks, Metro, Neighborhood Business Districts, State, and other organizations
- Supports private sector production services in support of out-of-state film productions
- Oversees all permit financial transactions including invoicing, collecting money (credit card, check and cash), processing and refunding security deposits
- Oversees management, updates, and archives film permit database

SPECIAL EVENTS PROGRAM MANAGEMENT

- Manages two direct reporting Special Event Permit Specialist staff and one direct reporting Admin Spec II staff
- Manager of Citywide Events for City of Seattle
- Chairs the Special Events Committee, the group of City, County, and State regulators who review and approve Special Event permissions
- Oversees coordinating process with SPD, OED, SDOT, SFD, SPD, DPD, FAS, Parks, Metro, Neighborhood Business Districts, State, and other organizations
- Oversees all permit financial transactions including invoicing, collecting money (credit card, check and cash), processing and refunding security deposits
- Oversees management, updates, and archives film permit database

BUSINESS, EDUCATION AND PROMOTION

- Creates permitting and marketing materials, revises Film + Music Office website and Seattle Film Manual
- Works with potential clients to bring film business to Seattle
- Markets and promotes Seattle's film industry locally, regionally, nationally and internationally
- Provides support leadership to film businesses, organizations and festivals
- Produces seminars, workshops, networking and training opportunities which support the professional and business development of the local film industry

PRIVATE SECTOR EXPERIENCE

- Built successful 15-year referral-based freelance film business and career
- Detailed and savvy financial management of project, material and employee budgets large and small
- Led creative teams under daily production deadlines while maintaining originality, accuracy, and professional values
- Negotiated long-term and short-term contracts in both film and music industries
- Managed long and short term schedules for both film and music related project schedules from pre-production through release of product
- Worked well with companies of all sizes, from small independents to Fortune 500 companies
- Art Director / Production Designer for feature films, corporate videos and commercials

TECHNICAL SKILLS

- Fluent in numerous business programs including MS Word, Excel, PowerPoint
- Fluent in ARC-Gis street use program
- Mastery of numerous art programs including Photoshop, Illustrator, Freehand, InDesign, FinalCut Pro

EMPLOYMENT HISTORY

Jan 2008 to present	Manager, Citywide Events Chair, Special Events Committee Film + Special Events Program Manager Film Planning and Development Specialist, <i>Seattle Office of Film + Music</i> Film Program Coordinator, <i>Seattle Office of Film + Music</i>
1994 to 2007	Freelance Film Project Planning and Coordination
1989 to 1994	Independent record label owner, <i>Dashboard Hula Girl Records</i> and manager of Seattle band
1988 to 1990	Manager of fabrication shop & employees, <i>Progressive Fasteners</i>
1986 to 1988	Legal Secretary / Law Office Manager, <i>Law Office of James R. Deal</i>

EDUCATION

Washington State University
Attended two semesters 1984-1985
Communications Major, with special studies in writing and public presentation

PROFESSIONAL AFFILIATIONS AND INDUSTRY ORGANIZATIONS

Advisory Board, University of Washington Film Extension Program
Advisory Board, ArtistTrust EDGE Film Program

Special Events Committee

20 Members: Pursuant to *SMC 15.52.020*, 5 members subject to City Council confirmation, 1-2-year terms:

- 0 City Council-appointed
- 5 Mayor-appointed (4 citizen representatives, 1 Chair)
- 15 Other Appointing Authority-appointed (specify):
 - A representative of the Mayor, the City Budget Director, the Fire chief, the Police Chief, the Superintendent of Parks and Recreation, King County Metro Transit Division, Seattle-King County Health Department, Washington State Liquor and Cannabis Board, and the Directors of Economic Development, Transportation, Construction and Inspections, Finance and Administrative Services, Seattle Center, Seattle Public Utilities, and Neighborhoods

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
N/A	N/A	N/A	1.	Representative of the Mayor		N/A	N/A	N/A	Mayor
N/A	N/A	N/A	2.	Representative of the City Budget Director	Ben Noble	N/A	N/A	N/A	City Budget Director
N/A	N/A	N/A	3	Representative of the Office of Economic Development	Brian Suratt	N/A	N/A	N/A	Director of Office of Economic Development
N/A	N/A	N/A	4.	Representative of the Fire Chief	Michael Frediani	N/A	N/A	N/A	Fire Chief
N/A	N/A	N/A	5.	Representative of the Police Chief	Michael Nolan	N/A	N/A	N/A	Police Chief
N/A	N/A	N/A	6.	Representative of Parks and Recreation	Kyle Griggs	N/A	N/A	N/A	Director of Parks and Recreation
N/A	N/A	N/A	7.	Representative of the Director of Transportation	Kate Leitch	N/A	N/A	N/A	Director of Transportation
N/A	N/A	N/A	8.	Representative of the Director of Construction and Inspections	Dan Goodman	N/A	N/A	N/A	Director of Construction and Inspections
N/A	N/A	N/A	9.	Representative of the Director of Finance and Administrative Services	Kim Brady	N/A	N/A	N/A	Director of Finance and Administrative Services
N/A	N/A	N/A	10.	Representative of the Department of Neighborhoods	Frank Nam	N/A	N/A	N/A	Director of Neighborhoods
N/A	N/A	N/A	11.	Representative of the Seattle-King County Health Department	Rosemary Byrne	N/A	N/A	N/A	Director of Seattle-King County Health
N/A	N/A	N/A	12.	Representative of the King County Metro Transit Division	Glenn Bartolome	N/A	N/A	N/A	Metro Transit Division of King County

N/A	N/A	N/A	13.	Representative of the Seattle Center	Lance Miller	N/A	N/A	N/A	Seattle Center
N/A	N/A	N/A	14.	Representative of Seattle Public Utilities	Sheryl Anayas	N/A	N/A	N/A	Director of Seattle Public Utilities
N/A	N/A	N/A	15.	Representative of the Washington State Liquor and Cannabis Board	Tim Thompson	N/A	N/A	N/A	Director of the Washington State Liquor and Cannabis Board
9	M	4	16.	Citizen Representative	Oliver Little	04/01/2017	03/31/2018	3	Mayor
1	F	4	17.	Citizen Representative	Monisha Singh	04/01/2017	03/31/2018	N/A	Mayor
6	M	N/A	18.	Citizen Representative	Tom C. Anderson	04/01/2017	03/31/2018	5	Mayor
6	F	4	19.	Alternate Citizen Representative	Lisa Fraser	04/01/2017	03/31/2018	5	Mayor
6	M	1	20.	Chair	Christopher Swenson	04/01/2017	03/31/2018	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor				15	1					3			1
Council													
Other													
Total				15	1					3			1

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
 - **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
 - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*