

## 2021 Citywide Position List

The 2021 Citywide Position List consists of regular full-time and regular part-time positions in various City departments or offices of the City of Seattle.

Adopted by City Council for 2021, the Citywide Position List also provides the following by City departments or offices:

- Total number of regular positions by title,
- Positions identified as regular full-time or part-time by title,
- Total full-time equivalents (FTE) by title.

### **Relevant Position Terms:**

#### **Full-Time Equivalent (FTE):**

A term that expresses the amount of time a position has been budgeted for in relation to the amount of time a regular, full-time employee normally works in a year.

For budget and planning purposes, a year of full-time employment is defined as 2,088 hours.

A position that has been budgeted to work half-time for a full year, or full-time for only six months, is 0.50 FTE.

#### **Position Type:**

There are two type of positions authorized through the Citywide Position List. They are identified by one of the following characters: “F” for full-time or “P” for part-time.

- **Regular Full-Time** is defined as a position budgeted for 2,088 compensated hours per year, 40 hours per week, 80 hours per pay period, and is also known as one full-time equivalent (FTE).
- **Regular Part-Time** is defined as a position that has been designated as part-time, and that requires an average of 20 hours or more, but less than 40 hours of work per week during the year. This equates to an FTE value of at least 0.50 and no more than 0.99. In addition, regular part-time includes Firefighter Pre-Recruit positions, which is budgeted at 0.29 FTE due to the limited time an employee typically occupies the job title while attending recruit school.