



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Olivia Price</i>		
Board/Commission Name: <i>Pioneer Square Preservation Board</i>		Position Title: <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: 10/14/2019	Term of Position: * 9/1/2019 to 8/31/2020 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Capitol Hill</i>	Zip Code: <i>98102</i>	Contact Phone No.: [REDACTED]
Background: Olivia Price has a Bachelor of Science with College Honors in Public Health. She currently works as a Budget and Compliance Officer for VillageReach. She is the founder of the Tibetan Orphan Fund and volunteers at the Seattle Art Museum. Her career has prepared her the communication, preparation and organization needed of a Board member and her interest in history, culture and architecture engage her in the work of the Pioneer Square Preservation Board.		
Authorizing Signature (original signature): 		Appointing Signatory: <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Olivia G. Price

PROFESSIONAL EXPERIENCE

Budget and Compliance Officer, VillageReach

February 2017 – Present

- Provides grants/contracts technical assistance to 90 staff working on 30+ contracts in the United States, Democratic Republic of the Congo, Malawi, and Mozambique representing over \$17M in work and \$5M+ in federal funding including: reviewing contracts to identify and address potential issues prior to execution; advising 10 global Directors/Managers on project plan challenges; providing guidance on institutional/federal compliance.
- Identifies/implements key process improvements to maximize organizational (country office/HQ) efficiency: created/implemented procurement and travel policies and procedures.
- Led the development of the cost proposal for the Last Mile Supply Chain Program, VillageReach's first direct USAID award
- Supports the organization's strategic plan through drafting budgets and editing proposals, and overseeing the execution of contracts.
- Leads annual organizational budgeting process.
- Supported the development of a guide on effective and equitable communications as a member of the Diversity and Inclusion Group's Internal Communications Team

Assistant II/Associate, Finance & Operations, VillageReach

August 2014 – February 2017

- Interfaced with partners on administration issues, including the USAID|Deliver Project and the USAID-funded SIAPS Program, whose contracts with the organization represented a ceiling total of \$1.5M.
- Oversaw project progress reports for donors including UNICEF, the Clinton Health Access Initiative, and the Bill and Melinda Gates Foundation and prepared/proposed project modifications; monitored accounting and financial performance of projects to execute budget reporting to donors: monitored budget variance, identified/resolved budget discrepancies, executed ad-hoc budget analyses/projections, and prepared formal budget modifications.
- Supervised the work of the Assistant, Finance & Operations in their support of the program team.
- Spent three months in VillageReach's Malawi office, supporting the development and rollout of new policies and procedures in advance of the implementation of the USAID-funded ONSE project.
- Worked with program staff and key stakeholders at the Ministry of Health in designing a morbidity and mortality study, which was conducted in the Kwitanda community in Balaka District, Malawi. Drafted a longitudinal analysis demonstrating the effectiveness over time of various health interventions in the Kwitanda community.

Assistant, Finance & Operations, VillageReach

July 2013 – July 2014

- Coordinated logistics for an 85 person conference held in Copenhagen, Denmark through the UN Commission on Life Saving Commodities: organized travel arrangements for both US and field based VillageReach employees and for sponsored attendees from over 10 countries in Africa; secured travel visas as needed; created and managed content for the workshop's website; coordinated with workshop track leads in providing necessary information to attendees prior to the event; coordinated meals and social networking events for attendees; provided on-site support during the conference at UN City in Copenhagen. Designed, distributed, and analyzed data from feedback surveys sent to attendees via SurveyMonkey.
- Conducted analysis to identify deficiencies in organization's file sharing system; implemented a management system to be followed by 50 staff across groups in both HQ and field offices.
- Performed basic accounting including, issuing checks; reviewing and posting transactions; and running transaction reports for both internal and external parties.
- Monitored the general phone line and email account for the office, answering questions for prospective donors and partners, media, and the general public.
- Updated and maintained content and design of the organization's website through WordPress.

International Affairs Intern, The Borgen Project

September 2012 – December 2012

- Mobilized at least 7 new people per week to contact their Congressional representatives in support of increased

foreign aid.

- Responsible for managing all 150 regional volunteers around the nation; monitored national and international news sources for articles relevant to the organization's mission to be sent in a weekly email to all volunteers.
- Organized and presented on the weekly volunteer conference call, regularly attended by 100+ volunteers.

Founder, Tibetan Orphan Fund

2005-2010

- Founded the Tibetan Orphan Fund, a 501©3 organization, supporting children and families in Tibet.
- Oversaw the application process to obtain tax-exempt status and ensured the organization was compliant with any relevant regulations.
- Responsible for all aspects of fundraising including direct mailings and special events, raising over \$30,000.
- Organized volunteer trip for 12 students to Lhasa, Tibet in the summer of 2006 to work with The Dickey Orphanage.
- Collaborated with the Tibetan Healing Fund in building birthing centers in rural Tibet in an effort to decrease the infant mortality rate of the region.

Administrative Assistant, UW Center for Public Health Informatics

2010

- Managed the front desk of an office occupied by 6 employees, answering phones and greetings visitors.
- Maintained both content and design of the department's website.
- Performed various administrative duties for superiors including preparing documents, arranging schedules, and coordinating international travel.

Internship, The Metropolitan King County Council

Summer, 2008

- Part-time legislative secretary for Councilmember Larry Phillips.
- Monitored community newspapers and summarized local concerns into weekly reports to be read by Councilmember Phillips.
- Researched and analyzed policies and issues.

EXTRACURRICULAR EXPERIENCE

Northwest Art Committee Member, Junior League of Seattle

Summer 2014- Present

- Coordinated logistics for an open house at the Junior League offices, held in tandem with the Madison Park Art Walk, which was attended by over 200 League and community members.

Youth Tutoring Program After-School Tutor, Catholic Community Services

Autumn 2012- Summer 2013

- Served as an after-school tutor with YTP at the New Holly Community Center in South Seattle.
- Conducted interviews with community members and organizations working in the community in conjunction with Public Health thesis on childhood obesity in Seattle's Somali immigrant population.

Philanthropy Chair, Zeta Tau Alpha

Winter 2010- Autumn 2011

- Planned, executed, and monitored attendance at two service events per quarter for 100 sorority members.
- Organized a week-long soccer tournament to raise money for breast cancer education and awareness, which included over 200 participants: managed a team of 5 working to secure sponsors and publicize the event throughout the University of Washington campus.
- Submitted quarterly reports detailing my chapter's philanthropic efforts to the UW Panhellenic Association.

EDUCATION

University of Washington Honors Program

Bachelor of Science with College Honors, June 2013

Major: Public Health, Minors: Spanish, Global Health Overall GPA: 3.67

Spanish Language Studies: Universidad de Cádiz, Facultad de Filosofía y Letras, Cádiz, Spain – Winter, Spring 2012
NGO Activism and Social Justice Study Abroad Program: Bangalore, India – Summer, 2011

AWARDS

Recipient of a four year, full tuition, merit-based scholarship from the University of Washington Honors Program Dean's List: Spring, Autumn 2010; Winter, Spring, Summer, Autumn 2011; Winter, Spring 2012; Winter, Spring 2013 Salutatorian: Bishop Blanchet High School, Class of 2009

LANGUAGES

Moderate Professional Proficiency in Spanish
Elementary Proficiency in French

Pioneer Square Preservation Board

Ten Members: Pursuant to 110058, *all* members subject to City Council confirmation, 3-year terms:

- # City Council-appointed
- 10 Mayor-appointed
- # Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	2	1.	Property Owner	Kianoush Curran	3/2/17	3/1/20	1	Mayor
6	M	2	2.	Historian	Adam Alsobrook	3/2/16	3/1/19	1	Mayor
6	F	N/A	3.	Property Owner	Carrol O'Donnell	3/1/16	03/1/19	1	Mayor
6	F	3	4.	Get Engaged	Olivia Price	9/1/19	8/31/20	1	Mayor
6	F	2	5.	At Large	Lynda Collie	3/2/16	3/1/19	1	Mayor
1	F	7	6.	Architect	Alise Kuwahara Day	3/1/18	3/1/21	1	Mayor
3	F	7	7.	Human Services	Felicia Salcedo	3/1/16	3/1/19	1	Mayor
6	M	7	8.	Attorney	Brendan Donkers	3/1/17	3/1/20	1	Mayor
6	F	1	9.	Retail	Audrey Hoyt	3/2/19	3/1/22	1	Mayor
1	M	N/A	10.	Architect	Alex Rolluda	3/1/16	3/19	1	Mayor
			11.						
			12.						
			13.						
			14.						
			15.						

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	3	7			2		1			6		1	
Council													
Other													
Total					2		1			6		1	

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
 - **G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
 - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*