



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <p style="text-align: center;">Susan W. Crane</p>		
Board/Commission Name: Pacific Hospital Preservation and Development Authority		Position Title: Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Date Appointed: 2/23/2018	Term of Position: * 1/1/2018 to 12/31/2020
Residential Neighborhood: North Beacon Hill	Zip Code: 98144	Contact Phone No.:
Background: <p>Susan Crane is Executive Director of Skillup Washington, a workforce education funders collaborative. Members include public entities and private philanthropic organizations, such as Bill and Melinda Gates Foundation, the Seattle Foundation, and the P.G. Allen Family Foundation. Skillup Washington supports community college and workforce innovation. Susan has held the position of Executive Director since 2010. From 1997 to 2010, Susan was Executive Director at Ports Jobs and was responsible for managing a nonprofit organization focused on economic development, employment, and public-private partnerships. Ms. Crane was also Supervising Analyst on the Seattle City Council Central Staff from 1987 to 1997, working in the areas of public safety, housing, health and human services, labor policy, and personnel issues.</p> <p>Ms. Crane's civic involvement and appointments include: Washington State Apprenticeship and Training Council; National Skills Coalition; Workforce Matters; and National Network of Sector Practitioners.</p> <p>Ms. Crane has a Bachelor of Arts degree from Antioch College (Yellow Springs, Ohio); a Masters of Public Administration degree for Seattle University; and has participated in the Program for Senior Executives in State and Local Government at the Kennedy School of Government (Harvard University).</p> <p>This reappointment represents Ms. Crane's second (2nd) term.</p>		
Authorizing Signature (original signature): 		Appointing Signatory: Jenny A. Durkan Mayor of Seattle

FILED
 CITY OF SEATTLE
 18 FEB 23 PM 2:34
 CITY CLERK

*Term begin and end date is fixed and tied to the position and not appointment date or appointee.
August 30, 2016

SUSAN WILDER CRANE, EXECUTIVE DIRECTOR

**SKILLUP WASHINGTON
1200 5TH AVE., SUITE 1300
SEATTLE, WA 98101
206-388-1670**

SUMMARY OF QUALIFICATIONS

- More than 20 years of experience working in nonprofit organizations, including planning and development of new programs, budget development, training and public speaking, building partnerships, contract management, staffing board of directors, fundraising, grant writing, training, hiring and supervision of staff, and direct service delivery. Created Airport Jobs, an airport employment center that has helped more than 12,000 people find airport employment, Working Wheels, which has helped 300+ low-income workers purchase reliable used cars, Financial Tools for the Trades, a nationwide financial education program focused on apprentices, and Airport University, which has offered onsite college credit-bearing community college classes to airport workers since 2006.
- Ten years of experience working for the Seattle City Council Central Staff as a Legislative Analyst and Supervising Analyst. Responsible for: policy and budget analysis, staff supervision, development of Council work programs, management of consultant contracts, and work on numerous labor-management task forces. Examples of work include: study of funding options for emergency medical services, public defender salary and caseload study, analysis of aquarium master plan, development of a City apprenticeship policy, staffing various public safety issues (jail cost containment study, selection of new police chief, developing a process for citizen review of internal investigations unit of police department, and creating savings for police and fire pension systems), representing the Council on Oversight Committee for \$50 million low-income housing levy, and staffing the City Council's Labor Relations Policy Committee.
- Creative problem-solver with excellent written and oral communications skills. Proven interpersonal skills with a variety of constituencies, including community groups, educators, labor representatives, business leaders, and elected officials.

WORK EXPERIENCE

SkillUp Washington

2010-present

Executive Director

Responsible for managing SkillUp Washington, a workforce education funders collaborative. Members include public entities, such as the City of Seattle and the State Board of Community and Technical Colleges, as well as private philanthropic organizations, such as the Bill and Melinda Gates Foundation, the P.G. Allen Family Foundation, the Seattle Foundation, and others. See www.skillupwa.org for a full list of our funders. SkillUp has an annual budget of \$2.5 M, and supports community college and workforce innovation. Signature initiatives have included the College for Working Adults, Manufacturing Advancement Pilot Project, Healthcare Learning Community, and Skill Link. The latter provides on-ramps to college to low-skilled young adults in six communities in Washington state.

Port Jobs, Seattle Washington

1997-2010

Executive Director

Responsible for managing a non-profit corporation focused on economic development, employment, and public-private partnerships. Under my leadership, Port Jobs created: Airport Jobs, a one-stop employment center at Seattle-Tacoma International Airport, Airport University, C-WEST, a high school program focusing on skilled trades, Financial Tools for the Trades, a financial education program for construction apprentices, and Working Wheels, a car ownership program for low-income workers. All of these involved brokering public-private partnerships. Have also conducted research studies and developed educational programs. Ran an organization with an annual budget of \$1.3M. Supervised a staff of ten and

managed \$600,000+ of annual contracts with service providers and consultants. Improved marketing of Port Jobs' programs, including publishing research studies, producing a quarterly newsletter and several e-newsletters, and producing several videos. See: <http://www.portjobs.org>, <http://www.financialtoolsfortrades.org/> <http://www.airportjobs.org> and <http://www.working-wheels.org>)

Seattle City Council Central Staff, Seattle Washington

Supervising Analyst

1991- 1997

Legislative Analyst

1987-1991

Responsible for project management in the areas of: public safety, housing, health, and human services, labor policy, and personnel issues for the Seattle City Council. Duties included supervision of policy staff, work program development, quality control over scope and content of policy analyses, policy analysis and writing, budget analysis, team building and problem-solving with staff and Council members, and staffing the Council's Labor Policy Committee (including serving on labor-management committees on: apprenticeship, health care cost containment, and industrial insurance).

Early Career

Evergreen Legal Services, Seattle Washington, Director, Abused Woman Project

Seattle/ King County YWCA, Seattle Washington , Emergency Housing Coordinator

New Beginnings Shelter for Battered Women, Seattle Washington, Volunteer Coordinator/ Fundraiser

EDUCATION

- *Program for Senior Executives in State and Local Government*, Kennedy School of Government, Harvard University, Cambridge, Massachusetts, June 1995.
- *Master of Public Administration*, Seattle University, Seattle, Washington, 1984.
- *Bachelor of Arts*, Antioch College, Yellow Springs, Ohio, 1976.

CIVIC INVOLVEMENT AND APPOINTMENTS

Governor's Appointee (with Senate confirmation), Washington State Apprenticeship and Training Council- The WSATC is a seven-member body responsible for oversight of Washington's apprenticeship system, an educational system serving 17,000 apprentices. The WSATC has rule-making, administrative, and adjudicative responsibility for the state's apprenticeship system. 1999-2013

Advisory Committee Member, National Network of Sector Practitioners- The NNSP is a national workforce development organization. 1999- present

Advisory Committee Member, Workforce Matters- Workforce Matters is a national group made up of private philanthropic organizations that make grants to public and private organizations. We are also an affinity group within the Council on Foundations. 2010-present

Member, Adult Education Advisory Council, Washington State Board of Community and Technical Colleges 2008-present

Leadership Council, National Skills Coalition- 2014- present

AWARDS –

- Received South Seattle Community College's Outstanding Community Partner Award
- Governor Locke recognized Port Jobs for developing an innovative employment center at Sea-Tac Airport.
- Received Governor's Best Practice Award for Workforce Development for Airport Screeners' Project .
- Recognized by the Seattle Department of Housing and Human Services for advocacy for the Seattle Conservation Corps.
- Received a leadership award from the King County Coalition Against Domestic Violence.
- Recognized by the Seattle Police Department for training efforts.
- Listed in "Who's Who of Professional and Executive Women"
- Received Systems Change Award, National Fund for Workforce Solutions

Pacific Hospital Preservation and Development Authority (PHPDA)

FEBRUARY 2018

9 Members: Pursuant to RCW 35.21.730 and Seattle Municipal Code 3.110, All subject to City Council confirmation, 3-year terms:

- 4 Mayor-appointed
- 4 Other Appointing Authority-appointed (specify): PHPDA Governing Council
- 1 King County Executive-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	1	1.	Member	Gloria Burton	01/01/18	12/31/20	1	Mayor
6	M		2.	Chair	Mike Heinisch	01/01/18	12/31/20	3	Governing Council
2	F		3.	Member	Lydia Assefa-Dawson, filling out the remainder of Teresa Mosqueda's unexpired term.	12/31/15	12/31/18	1	KC Executive
6	F		4.	Secretary	Judy Tobin	12/31/15	12/31/18	2	Governing Council
6	F	2	5.	Member	Susan Crane	01/01/18	12/31/20	2	Mayor
2	M		6.	Member	Tony McLean	01/01/17	12/31/19	2	Governing Council
1	F		7.	Member	Sue Taoka	01/04/17	12/31/19	1	Mayor
3	F		8.	Member	Eleanor Menzies	12/31/15	12/31/18	2	Mayor
6	F		9.	Vice Chair	Nancy Sugg	12/31/16	12/31/19	2	Governing Council

SELF-IDENTIFIED DIVERSITY CHART

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Men	Women	Transgender	Other/Unknown	Asian	Black/African American	Hispanic/Latino	American Indian/Alaska Native	Other (Specification Optional)	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor Gov. Council	2	4			1		2			1								
Other		1				1				3								
Total	2	7			1	2	2			4								

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
- **G List gender, M = Male, F= Female, T= Transgender, U= Unknown, O= Other
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.