



# CITY OF SEATTLE

## City Council

### Agenda

Monday, April 27, 2020

2:00 PM

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

M. Lorena González, President

Lisa Herbold, Member

Debora Juarez, Member

Andrew J. Lewis, Member

Tammy J. Morales, Member

Teresa Mosqueda, Member

Alex Pedersen, Member

Kshama Sawant, Member

Dan Strauss, Member

Chair Info: 206-684-8809; [Lorena.González@seattle.gov](mailto:Lorena.González@seattle.gov)

[Watch Council Meetings Live](#) [View Past Council Meetings](#)

Council Chamber Listen Line: 206-684-8566

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# CITY OF SEATTLE

## City Council Agenda

**April 27, 2020 - 2:00 PM**

### **Meeting Location:**

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

### **Committee Website:**

<http://www.seattle.gov/council>

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*In-person attendance is currently prohibited per the Washington Governor's Proclamation No. 20-28.1 until May 4, 2020. Meeting participation is limited to access by telephone conference line and Seattle Channel online.*

Register online to speak during the Public Comment period at the 2:00 p.m. City Council meeting at

<http://www.seattle.gov/council/committees/public-comment>.

Sign-up registration will begin two hours before the 2:00 p.m. meeting start time and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Submit written comments to all Councilmembers at

[Council@seattle.gov](mailto:Council@seattle.gov)

Sign-up to provide Public Comment at the meeting at

<http://www.seattle.gov/council/committees/public-comment>

Watch live streaming video of the meeting at

<http://www.seattle.gov/council/watch-council-live>

Listen to the meeting by calling the Council Chamber Listen Line at 206-684-8566

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PRESENTATIONS**

**D. APPROVAL OF THE JOURNAL****E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR**

*Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.*

[IRC 252](#)

April 27, 2020

**Attachments:** [Introduction and Referral Calendar](#)

**F. APPROVAL OF THE AGENDA****G. PUBLIC COMMENT**

**Members of the public may sign up to address the Council for up to 2 minutes on matters on this agenda; total time allotted to public comment at this meeting is 20 minutes.**

**Register online to speak during the Public Comment period at the 2:00 p.m. City Council meeting at**

**<http://www.seattle.gov/council/committees/public-comment>.**

**Sign-up registration will begin two hours before the 2:00 p.m. meeting start time and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.**

**H. PAYMENT OF BILLS**

*These are the only Bills which the City Charter allows to be introduced and passed at the same meeting.*

[CB 119778](#)

**AN ORDINANCE appropriating money to pay certain audited claims for the week of April 13, 2020 through April 17, 2020 and ordering the payment thereof.**

**I. COMMITTEE REPORTS**

*Discussion and vote on Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF).*

**CITY COUNCIL:**

1. [CB 119769](#) AN ORDINANCE relating to land use review decision and meeting procedures; temporarily modifying and suspending procedures in Titles 23 and 25 of the Seattle Municipal Code and amending Chapters 23.41, 23.49, 23.66, 23.79, 25.12, 25.16, 25.20, 25.21, 25.22, 25.24, and 25.30 of the Seattle Municipal Code, consistent with the Governor's proclamations and the Mayor's proclamation of civil emergency on March 3, 2020; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

**Supporting Documents:**

[Summary and Fiscal Note](#)  
[Morales Amendment 1](#)  
[Lewis Amendment 2 v2](#)

***Reconsideration of Council Bill 119769.***

2. [Appt 01575](#) Appointment of Scott Haskins as member, City Light Review Panel, for a term to April 11, 2023.

**Attachments:** [Appointment Packet](#)

3. [Appt 01577](#) Appointment of Estela Ortega as member, Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)

4. [Appt 01578](#) Appointment of Cheryle A. Broom as member, the Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)

5. [Appt 01579](#) Appointment of LaVonne Griffin-Valade as member, Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)

6. [Appt 01580](#) Appointment of Shaun Van Eyk as member, Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)



7. [Appt 01581](#) Appointment of Justin Marlowe as member, Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)

8. [Appt 01582](#) Appointment of Bob Thomas as member, Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)

9. [Appt 01583](#) Appointment of Andrew J. Lewis as Chair, Working Group for Performance Auditing.

**Attachments:** [Appointment Packet](#)

10. [Appt 01568](#) Appointment of Rebecca Finkel as member, Sweetened Beverage Tax Community Advisory Board, for a term to August 31, 2023.

**Attachments:** [Appointment Packet](#)

11. [Appt 01558](#) Appointment of Barbara Baquero as member, Sweetened Beverage Tax Community Advisory Board, for a term to August 31, 2023.

**Attachments:** [Appointment Packet](#)

#### J. ADOPTION OF OTHER RESOLUTIONS

12. [Res 31943](#) A RESOLUTION to initiate a University District Business Improvement Area.

**Attachments:** [Ex A - University District Business Improvement Area](#)

**Supporting Documents:** [Summary and Fiscal Note](#)

13. [Res 31944](#) A RESOLUTION of intention to establish a University District Parking and Business Improvement Area and fix a date and place for a hearing thereon.

**Attachments:** [Ex A - University District Business Improvement Area](#)

**Supporting Documents:** [Summary and Fiscal Note](#)

#### K. OTHER BUSINESS

#### L. ADJOURNMENT



Legislation Text

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**File #: IRC 252, Version: 1**

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April 27, 2020



## Introduction and Referral Calendar

List of proposed Council Bills (CB), Resolutions (Res), Appointments (Appt) and Clerk Files (CF) to be introduced and referred to a City Council committee

Record No.	Title	Committee Referral
<b><u>By: Mosqueda</u></b>		
1. <a href="#">CB 119778</a>	AN ORDINANCE appropriating money to pay certain audited claims for the week of April 13, 2020 through April 17, 2020 and ordering the payment thereof.	City Council
<b><u>By: Herbold</u></b>		
2. <a href="#">CB 119780</a>	AN ORDINANCE relating to the Department of Finance and Administrative Services; authorizing the Director of Finance and Administrative Services to negotiate and execute a real property lease with Epic Life Church, for a site located at 10503 Interlake Avenue N; and ratifying and confirming certain prior acts.	City Council
<b><u>By: Herbold</u></b>		
3. <a href="#">CB 119781</a>	AN ORDINANCE relating to the Seattle Department of Finance and Administrative Services; authorizing the acquisition of real property being identified in King County Records as Parcels AA, BB, CC, and DD of City of Seattle Short Subdivision No. 3025019, and Parcel Y of Seattle Lot Boundary Adjustment No. 3026183; authorizing acceptance and recording of deeds for general municipal purposes including, but not limited to, the construction of Fire Station 31; and ratifying and confirming certain prior acts.	City Council
<b><u>By: Herbold</u></b>		
4. <a href="#">CB 119782</a>	AN ORDINANCE relating to the financing of fire facilities; creating a fund for depositing proceeds of Limited Tax General Obligation Bonds in 2021; authorizing the loan of funds in the amount of \$8,200,000 from the Construction and Inspections Fund to the 2021 Multipurpose LTGO Bond Fund for bridge financing of the Fire Station 31 Replacement Project; amending Ordinance 126000, which adopted the 2020 Budget, including the 2020-2025 Capital Improvement Program, changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.	City Council
<b><u>By: Mosqueda</u></b>		
5. <a href="#">CB 119783</a>	AN ORDINANCE related to the City's response to the 2020 COVID-19 crisis; amending Ordinance 126000, which	City Council

adopted the 2020 Budget; accepting funding from non-City sources; changing appropriations to various departments and budget control levels, and from various funds in the Budget; declaring an emergency; and establishing an immediate effective date, all by a 3/4 vote of the City Council.

**By: González**

6. [CB 119784](#) AN ORDINANCE relating to termination of residential rental tenancies; providing a defense to evictions occurring within six months after the termination of the Mayor's residential eviction moratorium as amended by Resolution 31938; amending Section 22.206.160 of the Seattle Municipal Code; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.
- City Council

**By: Mosqueda**

7. [CB 119785](#) AN ORDINANCE relating to funding for housing and community development programs; adopting The City of Seattle 2020 Annual Action Plan to the 2018-2022 Consolidated Plan for Housing and Community Development and authorizing its submission to the United States Department of Housing and Urban Development; authorizing acceptance of grant funds from that department for programs and activities included in the Annual Action Plan; amending Ordinance 126000 which adopted the 2020 Budget, by modifying appropriations to various departments and budget control levels in the 2020 Adopted Budget; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.
- City Council

**By: Morales, Pedersen**

8. [Res 31943](#) A RESOLUTION to initiate a University District Business Improvement Area.
- City Council for Introduction & Adoption

**By: Morales, Pedersen**

9. [Res 31944](#) A RESOLUTION of intention to establish a University District Parking and Business Improvement Area and fix a date and place for a hearing thereon.
- City Council for Introduction & Adoption

**By: Mosqueda**

10. [Appt 01568](#) Appointment of Barbara Baquero as member, Sweetened Beverage Tax Community Advisory Board, for a term to August 31, 2023.
- City Council for Re-referral & Confirmation

**By: Mosqueda**

11. [Appt 01568](#) Appointment of Rebecca Finkel as member, Sweetened Beverage Tax Community Advisory Board, for a term to August 31, 2023.
- City Council for Re-referral & Confirmation

**By: Morales, Pedersen**

12. [CB 119779](#)

AN ORDINANCE establishing a new University District Parking and Business Improvement Area (BIA); levying special assessments upon owners of commercial, multifamily residential property, and mixed-use property within the BIA; providing for the deposit of revenues in a special account and expenditures therefrom; providing for collection of and penalties for delinquencies; providing for the establishment of a BIA Advisory Board; providing for an implementation agreement with a Program Manager; providing for the continuity of services and the transfer of any remaining funds from the current U. District BIA account that was established in 2015 by Ordinance 124761; and ratifying and confirming certain acts related thereto.

Community  
Economic  
Development  
Committee



Legislation Text

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**File #: CB 119778, Version: 1**

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE appropriating money to pay certain audited claims for the week of April 13, 2020 through April 17, 2020 and ordering the payment thereof.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Payment of the sum of \$18,842,096.46 on PeopleSoft 9.2 mechanical warrants numbered 4100331338 - 4100333233 plus manual or cancellation issues for claims, E-Payables of \$150,714.97 on PeopleSoft 9.2 9100006086 - 9100006131 and Electronic Financial Transactions (EFT) in the amount of \$50,552,423.68 are presented for ratification by the City Council per RCW 42.24.180.

Section 2. Payment of the sum of \$49,349,250.17 on City General Salary Fund mechanical warrants numbered 51333163- 51333684 plus manual warrants, agencies warrants, and direct deposits numbered 170001 - 172717 representing Gross Payrolls for payroll ending date April 14, 2020 as detailed in the Payroll Summary Report for claims against the City which were audited by the Auditing Committee and reported by said committee to the City Council April 23, 2020 consistent with appropriations heretofore made for such purpose from the appropriate Funds, is hereby approved.

Section 3. Any act consistent with the authority of this ordinance taken prior to its effective date is hereby ratified and confirmed.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by

Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 27th day of April 2020, and signed by me in open session in authentication of its passage this 27th of April 2020.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jenny A. Durkan, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Monica Martinez Simmons, City Clerk

(Seal)



Legislation Text

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**File #:** CB 119769, **Version:** 2

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE relating to land use review decision and meeting procedures; temporarily modifying and suspending procedures in Titles 23 and 25 of the Seattle Municipal Code and amending Chapters 23.41, 23.49, 23.66, 23.79, 25.12, 25.16, 25.20, 25.21, 25.22, 25.24, and 25.30 of the Seattle Municipal Code, consistent with the Governor’s proclamations and the Mayor’s proclamation of civil emergency on March 3, 2020; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. The City Council finds and declares that:

A. On February 29, 2020, Governor Inslee proclaimed a State of Emergency for all counties throughout the State of Washington as a result of the confirmed person-to-person spread of COVID-19 in Washington State.

B. The COVID-19 disease, caused by a virus that spreads easily from person to person and which may cause serious injury and death, has spread throughout King County and the City of Seattle.

C. On March 3, 2020, Mayor Durkan issued a Proclamation of Civil Emergency declaring a civil emergency within the City of Seattle based on the confirmed spread of COVID-19 in King County and resulting deaths.

D. In recognition of the danger that hospitals may become overwhelmed with COVID-19 patients unless the spread of the disease is slowed, on March 23, 2020, Governor Inslee imposed a stay-home order throughout Washington State prohibiting all people in the State from leaving their homes or participating in



gatherings with only limited exceptions for participating in essential activities or essential business services. While the order initially was for a term of two weeks, the Governor has already recognized that that the order may need to be extended beyond that time to effectively fight the pandemic. It is possible that, to respond to COVID-19, social distancing measures will be required for a considerable period of time, measured in months.

E. In recognition of the fact that to curtail the spread of COVID-19, it is necessary to limit person to person contact the Governor determined that it is necessary to waive any requirements in the Open Public Meetings Act (chapter 42.30 RCW) that provide for activities necessitating in-person contact, and issued Proclamation 20-28 on March 24, 2020 prohibiting any public agency from conducting any meeting subject to chapter 42.30 RCW unless the meeting is not conducted in-person and instead provides an option for the public to attend through, at minimum, telephonic access.

F. In addition to the paramount public health concerns, the spread of COVID-19 and the necessary measures taken to reduce that spread are causing and will continue to cause severe economic dislocation in the State of Washington, King County, and the City of Seattle. On March 26, it was announced that over 133,000 Washington residents filed for jobless benefits the previous week - nine times greater than a week earlier and five times greater than in any week during the Great Recession. Indeed, the velocity of jobless claims is the greatest since the 1930s - even before the effect of Governor Inslee's stay-at-home order is fully felt. In addition, governments at all levels, including the City of Seattle, face major reductions in tax revenues even as they face major new emergency expenditures to combat the pandemic.

G. Commercial and residential construction is necessary to accommodate businesses and to provide much-needed housing, including affordable housing, for City residents. Construction also employs a large number of workers and is a driver of economic activity in its own right. Construction activity has, of necessity, been severely reduced by the recent measures needed to limit in-person contact. However, when public health considerations allow relaxation of those measures, resumption of normal levels of construction will be essential to reviving the local economy as well as meeting the still-urgent need for housing.

H. The City of Seattle is a focus of construction activity in the region, and the volume of land use permitting activity has been very robust in recent years. Many of the City's land use permitting processes, particularly those involving design review and the regulation of historic structures and districts, involve public meetings as an integral and required part of the development approval process. In light of the public health crisis described above and the orders and proclamations issued to respond to COVID-19, the City cannot now hold public meetings that involve in-person contact, and likely will be unable to do so for a considerable period of time. The City has recently been cancelling, and will continue to cancel, public meetings - at least 18 design review meetings have already been cancelled.

I. The City is undertaking urgent efforts to design and implement, as soon as possible, technical measures that would allow public meetings to be held remotely or virtually, without in-person contact. However, for the types of public meetings involved in the land use approval process, such measures are not easy to place in operation. The members of many of the boards in question are volunteers who will be participating from their individual homes or businesses and will require training to do so effectively on a remote basis. Particularly in the case of design review, many meetings involve substantial graphic materials such as plans, pictures, and visualizations that are difficult to present electronically, particularly given the technological limitations that may be faced by members of the public wishing to participate. Some meetings involve large attendance, increasing the difficulty of designing processes that allow public input in an orderly fashion. Finally, any virtual meeting process will require development of careful instructions and outreach materials to educate the public on the technical aspects of using the process, and preparing such materials will take time.

J. Even in the best of circumstances, virtual public meetings will proceed slower than in-person meetings, reducing a board's capacity.

K. During the likely several-months-long period of time that it will take the City to create the capacity for non-in-person public meetings by many of the boards involved in the land use permitting process, the City

faces the prospect of major disruptions in land use permitting unless Seattle Municipal Code procedures are modified. As noted, public meetings are a required part of the current process for many types of approval. For example, the Design Review Boards involved in the “full” design review process under the City’s Land Use Code hold meetings in a given month involving approximately 20 major projects. The boards involved in historic preservation matters process a wide range of matters, from nominations and designations of landmarks, to certificates of approval for alterations and modifications to various structures. Absent the ability of the various boards to hold public meetings, a large number of development projects will become stalled in the development approval process.

L. The ability of projects to continue through the development approval process is critical to the economic recovery of the City and region as the restrictions needed to combat the pandemic are, hopefully, relaxed in coming months. When construction activity is able to resume, it will be critical for permits to be ready to be issued, as opposed to being either stalled or months behind in the permitting process.

M. The changes in this ordinance are designed to achieve that goal while still allowing for public input in the permitting process. The ordinance shifts projects that are subject to full design review (which requires meetings of the Design Review Board) to administrative design review for the six-month duration of the ordinance or until such earlier time as the City has put in operation a system for the Board to hold such meetings virtually or the Board is able to resume meetings involving in-person contact. Administrative design review still involves opportunities for public input, but the design review recommendation is made by the Director of the Seattle Department of Construction and Inspections rather than by the Board.

N. Similarly, the ordinance suspends meetings of the Landmarks Preservation Board and other boards involved with historic preservation to give the City time to set up virtual meetings. However, to reduce the workload of these boards so that they can accommodate the likely slower pace of virtual meetings, as well as to avoid interruption in the approval of comparatively minor matters such as certain alterations to existing structures, the ordinance temporarily shifts to the City’s Historic Preservation Officer the authority to approve

such matters.

O. The ordinance also provides an exemption from design review for certain affordable housing projects, if they can file a building permit application in the next six months. The Office of Housing is funding a number of affordable housing projects that will serve populations particularly impacted by the COVID-19 pandemic, including seniors and people at risk of or exiting homelessness, and that are far into the permitting process. These projects are currently subject to administrative design review, which allows certain departures to be granted from provisions of the Land Use Code. Exempting these projects from design review and allowing limited departures to be granted outside of the design review process will shorten the time required for these projects to complete the permitting process, advancing the date by which they can be constructed, and the allowed departures seek to increase the number of affordable units created. Finishing these projects as soon as possible and maximizing the ability of vulnerable populations to access affordable housing is critical to the City's recovery from the COVID-19 pandemic.

P. The City Council determines that the foregoing creates an emergency justifying adoption of the ordinance without a pre-adoption public hearing and justifying making the ordinance immediately effective. Holding a public hearing (with 30 days' notice) and following the normal rules for the ordinance becoming effective (e.g. after 30 days) would delay the proposed changes for over two months. During that period, for the reasons discussed above, the many projects whose approval requires public meetings that cannot now occur would face the prospect of being stalled, or at a minimum delayed, in the permitting process. This would stymie the City's and region's recovery from the COVID-19 emergency.

Section 2. Subsection 23.41.004 of the Seattle Municipal Code, last amended by Ordinance 125603, is amended as follows:

**23.41.004 Applicability**

A. Design review required

1. Subject to the exemptions in subsection 23.41.004.B, design review is required in the

following areas or zones when development is proposed that exceeds a threshold in Table A or Table B for

23.41.004:

- a. Multifamily;
- b. Commercial;
- c. Seattle Mixed;
- d. Downtown; and
- e. Stadium Transition Area Overlay District as shown in Map A for 23.74.004, when the

width of the lot exceeds 120 feet on any street frontage.

2. Subject to the exemptions in subsection 23.41.004.B, design review is required in the following areas or zones when commercial or institution development is proposed that exceeds a threshold in Table A or Table B for 23.41.004:

- a. Industrial Buffer; and
- b. Industrial Commercial.

3. The gross floor area of the following uses is not included in the total gross floor area of a development for purposes of determining if a threshold is exceeded:

- a. Religious facilities;
- b. Elementary and secondary schools;
- c. Uses associated with a Major Institution Master Plan (MIMP); or
- d. Development of a major institution use within a Major Institution Overlay (MIO)

district.

4. Any development proposal participating in the Living Building Pilot Program according to Section 23.40.060, regardless of size or site characteristics, is subject to full design review according to Section 23.41.014.

5. Any development proposal, regardless of size or site characteristics, is subject to the

administrative design review process according to Section 23.41.016 if it receives public funding or an allocation of federal low-income housing tax credits, and is subject to a regulatory agreement, covenant or other legal instrument recorded on the property title and enforceable by The City of Seattle, Washington State Housing Finance Commission, State of Washington, King County, U.S. Department of Housing and Urban Development, or other similar entity as approved by the Director of Housing, which restricts at least 40 percent of the units to occupancy by households earning no greater than 60 percent of median income, and controls the rents that may be charged, for a minimum period of 40 years.

6. Any development proposal that is located in a Master Planned Community zone and that includes a request for departures, regardless of size or site characteristics, is subject to full design review according to Section 23.41.014. If a development proposal in a Master Planned Community zone does not include a request for departures, the applicable design review procedures are in Section 23.41.020.

7. Subject to the exemptions in subsection 23.41.004.B, design review is required for additions to existing structures when the size of the proposed addition or expansion exceeds a threshold in Table A or Table B for 23.41.004. Administrative design review, as described in Section 23.41.016, is required for certain other additions to existing structures according to rules promulgated by the Director.

\* \* \*

### C. Optional design review

1. Design review. Development proposals that are not subject to design review may elect to be reviewed pursuant to the full, administrative, or streamlined design review process if:

a. The development proposal is in any zone or area identified in subsection 23.41.004.A.1 or 23.41.004.A.2 or in the Stadium Transition Area Overlay District, except development that is within a Master Planned Community zone is not eligible for optional design review; and

b. The development proposal does not include the uses listed in subsection 23.41.004.A.3.

2. Administrative design review. According to the applicable process described in Section 23.41.016, administrative design review is optional for a development proposal that is not otherwise subject to this Chapter 23.41 and is on a site that contains an exceptional tree, as defined in Section 25.11.020, when the ability to depart from development standards may result in protection of the tree as provided in Sections 25.11.070 and 25.11.080.

D. Temporary provisions for shifting projects to administrative design review

1. The provisions of this subsection 23.41.004.D apply notwithstanding any contrary provision of this Title 23.

2. The provisions of this subsection 23.41.004.D apply from the effective date of this ordinance until the earlier of: (a) 180 days after the effective date of this ordinance; (b) the date when the Department places in operation a system, consistent with applicable statutory requirements, for holding meetings of the Design Review Board that do not involve in-person contact; or (c) the date when the Design Review Board resumes meetings involving in-person contact consistent with applicable statutory and public health requirements.

3. While the provisions of this subsection 23.41.004.D apply according to subsection 23.41.004.D.2,

a. All projects that are subject to the full design review process according to Section 23.41.014 shall, if the applicant elects, be processed through the administrative design review process according to Section 23.41.016 if (i) a Design Review Board meeting for the project has been cancelled due to the need to avoid in-person contact, or (ii) the project is otherwise ready to be scheduled for a Design Review Board meeting but such a meeting cannot be scheduled due to the need to avoid in-person contact and the lack of an operational system for holding meetings of the Design Review Board that do not involve in-person contact.

b. If an applicant makes the election described in subsection 23.41.004.D.3.a, all early

design guidance and recommendation processes, to the extent not completed under administrative design review, shall be shifted back to the full design review process at the time set forth in subsection 23.41.004.D.2, except that an applicant may elect to have its project continue in administrative design review through the entire period this ordinance is effective, notwithstanding that the Design Review Board has started holding meetings as described in subsections 23.41.004.D.2.b or 23.41.004.D.2.c, if:

i. The project has completed early design guidance under administrative design review prior to the Design Review Board starting to hold meetings as described in subsections 23.41.004.D.2.b or 23.41.004.D.2.c, or

ii. The Director determines that a return to full design review would preclude review from being completed in the time required by Section 23.76.005.

c. An applicant may make the election described in subsection 23.41.004.D.3.a notwithstanding that this subsection 23.41.004.D became effective after the applicant's application vested according to Section 23.76.026.

E. Temporary provisions for affordable housing projects

1. Notwithstanding any contrary provision of Title 23, a project subject to administrative design review according to subsection 23.41.004.A.5 or a project in a Master Planned Community zone that meets the requirements according to subsection 23.41.004.A.5 shall be exempt from design review if the applicant files a complete building permit application while this ordinance is in effect, except that the applicant may elect to have the project be subject to design review notwithstanding the preceding exemption.

2. Requests for departures. If a project is exempt from design review according to subsection 23.41.004.E.1, the Director may consider requests for departures from the following development standards in Title 23:

a. Requirements for bike rooms and the quantity of bike parking;

b. Requirements for the size of parking spaces;



c. Requirements for overhead weather protection;

d. Requirements for façade openings, articulation, and modulation and art on the facades of buildings but not including limitations on structure width;

e. Requirements for the size and design of common recreational areas, amenity areas, community rooms, and similar indoor amenities but not including any required outdoor open space;

f. Requirements related to residential uses, transparency, blank facades, and floor-to-floor height at street level, except as otherwise limited in subsection 23.41.012.B; and

g. Other similar standards as determined by the Director, not including those listed in subsection 23.41.012.B, that pertain to the interior of the building and do not affect the size of the building envelope.

3. Departures decision. Requests for departures according to subsection 23.41.004.E.2 shall be evaluated by the Director, in consultation with the Office of Housing, in light of the particular population designed to be served by the project, and may be granted by the Director as a Type I decision if the departure would not impact the overall height, bulk, and scale of the proposed building and would result in additional housing units meeting the standards of subsection 23.41.004.A.5 being constructed.

Section 3. Subsection 23.41.008.E of the Seattle Municipal Code, which section was last amended by Ordinance 125662, is amended as follows:

**23.41.008 Design Review general provisions**

\* \* \*

E. Meetings of the Design Review Board

1. Notice of Design Review Board meetings shall be given as described in subsection 23.76.015.C.

2. All meetings of the Design Review Board shall be held in the evening in a location that is accessible and conveniently located in the same design review district as the proposed project, except that the

East Board may meet in either the East or Central Area district, except that the foregoing requirements of subsection 23.41.008.E.2 are suspended for meetings that do not involve in-person contact according to subsection 23.41.004.D. Board meetings are open to the general public. The actions of the Board are not quasi-judicial in nature.

3. Design Review Board meetings are limited to the maximum number described in Table B for 23.41.008.

<b>Table B for 23.41.008 Maximum number of Design Review Board meetings for certain projects</b>		
Type of design review	Early design guidance meetings	Recommendation meeting
Full design review	2 <sup>1,2</sup>	1 <sup>1,2</sup>
Footnotes to Table B for 23.41.008 <sup>1</sup> There is no limit to the number of Board meetings when: The project lot is abutting or across the street from a lot in a single-family zone; The development proposal includes a Type IV or Type V Master Use Permit component as described in Chapter 23.76; or Departures are requested, unless the project applicant elects the MHA performance option according to Sections 23.58B.050 or 23.58C.050. <sup>2</sup> The Director may require additional Design Review Board meetings according to subsection 23.41.008.E.4.		

4. The Director may require additional Design Review Board meetings above the maximum established in subsection 23.41.008.E.3 if the Director determines the Design Review Board needs additional time for deliberation and evaluation of a project due to the size and complexity of the site or proposed development, the amount and content of public comment, an applicant's insufficient response to previous Board direction, or at the applicant's request. If the Design Review Board cannot complete a recommendation, it shall identify reasons why another recommendation meeting is necessary.

\* \* \*

Section 4. Subsection 23.41.014.B of the Seattle Municipal Code, which section was last amended by Ordinance 125612, is amended as follows:

**23.41.014 Full design review process**

\* \* \*

B. Community outreach

1. Applicants shall prepare a community outreach plan. The outreach plan shall include, at minimum, the following outreach methods: printed, electronic or digital, and in-person; except that, while this ordinance is in effect, a high impact electronic or digital outreach method from Seattle Department of Construction and Inspections Director's Rule 4-2018, or its successor rule, that is not already being used to meet the electronic or digital outreach requirement, shall satisfy the requirement for in-person outreach methods regardless of the contents of an outreach plan, and a project may be scheduled for an early design guidance meeting, to the extent such a meeting may be held according to subsection 23.41.004.D, notwithstanding a lack of in-person outreach.

2. Applicants shall document compliance with the community outreach plan and submit documentation demonstrating compliance to the Director prior to the scheduling of the early design guidance meeting. The Director shall make the documentation available to the public. The documentation shall include:

- a. A summary of the outreach completed to comply with the outreach plan, including a list and description of the outreach methods used, dates associated with each method, and a summary of what the applicant heard from the community when conducting the outreach; and
- b. Materials to demonstrate that each outreach method was conducted.

3. The purpose of the community outreach plan is to identify the outreach methods an applicant will use to establish a dialogue with nearby communities early in the development process in order to share information about the project, better understand the local context, and hear community interests and concerns related to the project.

4. The Director may establish, by rule, what constitutes the community outreach plan, and how compliance with the community outreach plan must be documented.

\* \* \*

Section 5. Subsection 23.41.016.B of the Seattle Municipal Code, which section was last amended by Ordinance 125429, is amended as follows:

**23.41.016 Administrative design review process**

\* \* \*

B. Community outreach

1. Applicants shall prepare a community outreach. The outreach plan shall include, at minimum, the following outreach methods: printed, electronic or digital, and in-person; except that, while this ordinance is in effect, a high impact electronic or digital outreach method from Seattle Department of Construction and Inspections Director's Rule 4-2018, or its successor rule, that is not already being used to meet the electronic or digital outreach requirement, shall satisfy the requirement for in-person outreach methods regardless of the contents of an outreach plan, and a project may be scheduled for an early design guidance meeting, to the extent such a meeting may be held according to subsection 23.41.004.D, notwithstanding a lack of in-person outreach.

2. Applicants shall document compliance with the community outreach plan and submit documentation demonstrating compliance to the Director prior to the scheduling of the early design guidance meeting. The Director shall make the documentation available to the public. The documentation shall include:

a. A summary of the outreach completed to comply with the outreach plan, including a list and description of the outreach methods used, dates associated with each method, and a summary of what the applicant heard from the community when conducting the outreach; and

b. Materials to demonstrate that each outreach method was conducted.

3. The purpose of the community outreach plan is to identify the outreach methods an applicant will use to establish a dialogue with nearby communities early in the development process in order to share information about the project, better understand the local context, and hear community interests and concerns related to the project.

4. The Director may establish, by rule, what constitutes the community outreach plan, and how compliance with the community outreach plan must be documented.

\* \* \*

Section 6. Subsection 23.41.018.B of the Seattle Municipal Code, which section was last amended by Ordinance 125429, is amended as follows:

**23.41.018 Streamlined administrative design review (SDR) process**

\* \* \*

B. Community outreach

1. Applicants shall prepare a community outreach. The outreach plan shall include, at minimum, the following outreach methods: printed, electronic or digital, and in-person; except that, while this ordinance is in effect, a high impact electronic or digital outreach method from Seattle Department of Construction and Inspections Director’s Rule 4-2018, or its successor rule, that is not already being used to meet the electronic or digital outreach requirement, shall satisfy the requirement for in-person outreach methods regardless of the contents of an outreach plan, and a project may be scheduled for an early design guidance meeting, to the extent such a meeting may be held according to subsection 23.41.004.D, notwithstanding a lack of in-person outreach.

2. Applicants shall document compliance with the community outreach plan and submit documentation demonstrating compliance to the Director prior to the scheduling of the early design guidance meeting. The Director shall make the documentation available to the public. The documentation shall include:

a. A summary of the outreach completed to comply with the outreach plan, including a list and description of the outreach methods used, dates associated with each method, and a summary of what the applicant heard from the community when conducting the outreach; and

b. Materials to demonstrate that each outreach method was conducted.

3. The purpose of the community outreach plan is to identify the outreach methods an applicant

will use to establish a dialogue with nearby communities early in the development process in order to share information about the project, better understand the local context, and hear community interests and concerns related to the project.

4. The Director may establish, by rule, what constitutes the community outreach plan, and how compliance with the community outreach plan must be documented.

\* \* \*

Section 7. Section 23.41.020 of the Seattle Municipal Code, last amended by Ordinance 125429, is amended as follows:

**23.41.020 Master Planned Community design review process**

A. Scope. This Section 23.41.020 applies only to development proposals in Master Planned Community zones that do not include a request for departures. If an application in a Master Planned Community zone includes a request for departures, then the applicable design review procedures are in Section 23.41.014. For purposes of this Section 23.41.020, "highrise structure" and "non-highrise structure" are as defined in Section 23.75.020. While subsection 23.41.004.D's provisions apply, design review for development proposals in a Master Planned Community zone that include a request for departures shall be processed according to the provisions of subsection 23.41.004.D, and design review for highrise structures that are subject to this Section 23.41.020 shall be processed according to the provisions of Section 23.41.020 that apply to non-highrise structures.

\* \* \*

Section 8. Section 23.49.036 of the Seattle Municipal Code, last amended by Ordinance 124952, is amended as follows:

**23.49.036 Planned community developments (PCDs)**

A. Planned community developments (PCDs) may be permitted by the Director as a Type II Land Use

Decision pursuant to Chapter 23.76, Procedures for Master Use Permits and Council Land Use Decisions.

B. Public benefit priorities. The Director shall determine public benefit priorities for the PCD. These priorities shall be prepared prior to application for a Master Use Permit. They shall include priorities for public benefits listed in subsection 23.49.036.F and priorities for implementing the goals of the Comprehensive Plan, including adopted neighborhood plans for the area affected by the PCD, and a determination of whether the proposed PCD may use public right-of-way area to meet the minimum site size set forth in subsection 23.49.036.E. Before the priorities are prepared, the Director shall cause a public meeting to be held to identify concerns about the site and to receive public input into priorities for public benefits identified in adopted neighborhood plans and subsection 23.49.036.F. Notice for the meeting shall be provided pursuant to Section 23.76.011. The Director shall prepare priorities for the PCD taking into account comments made at the public meeting or in writing to the Director, and the criteria in this Section 23.49.036. The Director shall distribute a copy of the priorities to all those who provided addresses for this purpose at the public meeting, to those who sent in comments or otherwise requested notification, and to the project proponent((-)), except that, while this ordinance is in effect, the following provisions shall apply in lieu of the requirement for a public meeting:

1. Before the priorities are prepared, the applicant shall consult with the Department of Neighborhoods to prepare a community outreach plan for conducting public outreach to identify concerns about the site and receiving public input into priorities for public benefits identified in adopted neighborhood plans and subsection 23.49.036.F;

2. Upon approval of the outreach plan by the Department of Neighborhoods, the plan shall govern while this ordinance is in effect and the applicant shall submit to the Director documentation of the public outreach conducted and a summary of public input received;

3. The Director shall prepare priorities for the PCD taking into account comments made during public outreach or in writing to the Director, and the criteria in this Section 23.49.036; and

4. The Director shall distribute a copy of the priorities to all those who provided addresses for

this purpose during public outreach, to those who sent in comments or otherwise requested notification, and to the project proponent.

\* \* \*

Section 9. Section 23.66.030 of the Seattle Municipal Code, last amended by Ordinance 125603, is amended as follows:

**23.66.030 Certificates of approval-Application, review and appeals**

\* \* \*

D. Review

1. Review when no special review board is established

a. When there is no special review board, the Department of Neighborhoods Director shall, within 30 days of a determination that an application for a certificate of approval is complete, determine whether the proposed action is consistent with the use and development standards for the district and shall, within 15 additional days, issue, issue with conditions, or deny the requested certificate of approval.

b. A copy of the Department of Neighborhoods Director's decision shall be sent to the Director and mailed to the owner and the applicant at the addresses provided in the application. Notice of the Director's decision also shall be provided to any person who, prior to the rendering of the decision, made a written request to receive notice of the decision or submitted written substantive comments on the application.

2. Review when special review board is established

a. When a special review board has been established, the board shall hold a public meeting to receive comments on certificate of approval applications.

b. Notice of the board's public meeting shall be posted in two prominent locations in the district at least three days prior to the meeting.

c. The board, after reviewing the application and considering the information received at the public meeting, shall make a written recommendation to the Department of Neighborhoods Director to



grant, grant with conditions, or deny the certificate of approval application based upon the consistency of the proposed action with the requirements of this Chapter 23.66, the district use and development standards, and the purposes for creating the district. The board shall make its recommendation within 30 days of the receipt of a completed application by the board staff, except that the applicant may waive the deadlines in writing for the special review board to make a recommendation or the Director of the Department of Neighborhoods to make a decision, if the applicant also waives any deadlines on the review or issuance of related permits that are under review by the Seattle Department of Construction and Inspections.

d. The Department of Neighborhoods Director shall, within 15 days of receiving the board's recommendation, issue or deny a certificate of approval or issue an approval with conditions.

e. A copy of the decision shall be sent to the Director and mailed to the owner and the applicant at the addresses provided in the application. Notice of the decision shall be provided to any person who, prior to the rendering of the decision, made a written request for notice of the decision, or submitted substantive written comments on the application.

3. Notwithstanding any contrary provision of Section 23.66.020 or Title 23, while this ordinance is in effect, applications for certificates of approval, in the Pioneer Square Preservation District, whether pending or filed during the foregoing period, for the following items shall be subject to the process in subsection 23.66.030.D.1 rather than the process in subsection 23.66.030.D.2:

a. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical, or telecommunication elements necessary for the normal operation of the site, building, or structure.

b. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

c. Installation, removal, or alteration of exterior or interior signage.

d. Installation, removal, or alteration of awnings or canopies.

e. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.

f. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.

g. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.

h. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.

i. Right-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.

j. Installation of improvements for accessibility compliance.

Installation, removal, or alteration of fire and life safety equipment.

k. Installation, removal, or alteration of fire and life safety equipment.

l. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.

m. Change of use, establishment of a new use, or expansion of use, if use is a preferred use per Chapter 23.66 or applicable district rules.

n. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.

o. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.

p. In the Pioneer Square Special Review District, installation of a penthouse, where the

penthouse complies with the applicable Secretary of Interior Standard for Rehabilitation and National Parks Service Preservation Brief 14.

4. A decision denying a certificate of approval shall state the specific reasons for the denial and explain why the proposed changes are inconsistent with the requirements of this Subchapter I and adopted use and development standards for the district.

\* \* \*

Section 10. Section 23.79.002 of the Seattle Municipal Code, enacted by Ordinance 112539, is amended as follows:

**23.79.002 Initiation of development standard departure procedure.**

A. The Seattle School District may apply for development standard departure for public school structures. Applications shall be made to the Director.

B. When demolition of residential structures is proposed, and the public school site includes land acquired for public school use after the effective date of the amendatory ordinance codified in this chapter, the Director shall initiate the process for development standard departures and the School District shall be bound by the development standard departures which are required in order to reduce demolition of residential structures.

C. Notwithstanding any contrary provision of this Chapter 23.79 or Title 23, while this ordinance is in effect, the Director shall decide on applications for development standard departures for public school structures, whether pending or filed during the foregoing period, without the participation of or a recommendation by the Development Standard Advisory Committee described in Section 23.79.004, and in lieu of a recommendation by the Development Standard Advisory Committee, the Director of the Department of Neighborhoods shall make a recommendation to the Director.

Section 11. Section 23.79.006 of the Seattle Municipal Code, last amended by Ordinance 123913, is amended as follows:

**23.79.006 Notice provided for development standard departure**

\* \* \*

B. Notification of the application and formation of a Development Standard Advisory Committee and the first meeting of the advisory committee, or of the review of an application by the Department of Neighborhoods if applicable, shall be provided by the DON Director in the following manner:

1. Mailed notice;
2. Inclusion in the Land Use Information Bulletin;
3. Posting one land use sign visible to the public at each street frontage abutting the site except, when there is no street frontage or the site abuts an unimproved street, the DON Director shall either post more than one sign or select an alternative posting location so that notice is clearly visible to the public;
4. Through the regular processes of a parents' organization, if one exists; and
5. Provision of notice to community organizations known to the DON Director as representing the local area, and to other organizations that have made a written request for notice and provided an address for notice.

Section 12. Section 23.79.010 of the Seattle Municipal Code, last amended by Ordinance 124378, is amended as follows:

**23.79.010 Duties of Director**

A. The Director shall determine the amount of departure from established development standards that may be allowed or required, as well as mitigating measures that may be required. The Director's decision shall be based on an evaluation of the factors set forth in subsection 23.79.008.C, the majority recommendations and minority reports of the advisory committee, or the recommendations of the Director of the Department of Neighborhoods if applicable, comment at the public hearings and other comments from the public. If the Director modifies the recommendations of the advisory committee or Director of the Department of Neighborhoods if applicable, the reasons for the modification shall be put forth in writing.

\* \* \*

Section 13. Section 25.12.080 of the Seattle Municipal Code, last amended by Ordinance 119121, is amended as follows:

**25.12.080 Certificate of approval.**

"Certificate of approval" is written authorization which must be issued by the Board or City Historic Preservation Officer, as applicable, before any alteration or significant change may be made to the controlled features of a landmark or landmark site, or during the pendency of designation proceedings, to a site, improvement or object after its nomination has been approved by the Board for further proceedings. The term "certificate of approval" includes written approval of a preliminary design of a project as well as its subsequent design phases as provided for in Section 25.12.680 E.

Section 14. Section 25.12.320 of the Seattle Municipal Code, last amended by Ordinance 124919, is amended as follows:

**25.12.320 Staff-Historic Preservation Officer**

The Director of the Department of Neighborhoods shall provide adequate staff support to the Landmarks Preservation Board and shall assign a member of the Department's staff to act as Historic Preservation Officer. Under the direction of the Board, the Historic Preservation Officer shall be the custodian of the Board's records, conduct official correspondence, assist in organizing and supervising the Landmarks Preservation Board, organize and supervise the Board staff and the clerical and technical work of the Board to the extent required to administer this Chapter 25.12. In addition, the Historic Preservation Officer shall:

\* \* \*

L. While this ordinance is in effect, be responsible for review and approval of applications for certificates of approval for certain items as set forth in Title 25.

Section 15. Section 25.12.490 of the Seattle Municipal Code, last amended by Ordinance 118012, is amended as follows:

**25.12.490 Negotiation with owner.**

A. Promptly after service on the owner of the Board's report on designation, the Board staff shall attempt to commence negotiations with the owner on the application of controls and incentives to the site, improvement, or object, regarding the specific features or characteristics identified in the Board's report on designation. If within fifteen (15) days of the commencement of the negotiation period, the owner fails to participate in negotiations, or notifies the staff in writing that the owner declines to negotiate controls and incentives, the staff shall prepare and transmit to the Board its recommendations for controls and incentives for the subject site, improvement or object to be considered at a public meeting at the time and place specified in the notice of report on designation.

B. While this ordinance is in effect, for a site, improvement, or object that has been nominated and the designation meeting for which has been cancelled for public health reasons, the Board staff may, at the owner's request, commence negotiations with the owner on the application of controls and incentives to the site, improvement, or object, regarding specific features or characteristics identified in the Board's report on nomination. The question of whether to designate such a site, improvement or object shall be referred to the next meeting of the Board.

Section 16. Section 25.12.500 of the Seattle Municipal Code, last amended by Ordinance 118012, is amended as follows:

**25.12.500 Negotiations-Procedure and time requirements.**

A. The negotiation period may run for a maximum of seventy-five (75) days from the date of service of the Board's report on designation on the owner. The negotiations shall terminate if either party concludes that an impasse has been reached and so notifies the other party in writing.

B. If the owner and the Board staff reach written agreement within the period allotted for negotiation, the Board staff shall submit the agreement to the Board for approval at a Board meeting to be held not later than

thirty (30) days after the written agreement is signed by the owner. Notice of such Board meeting shall be served on the owner and mailed to interested persons of record at least fifteen (15) days prior to such meeting. Within five (5) working days after such meeting the Board shall serve upon the owner, and mail to interested persons of record, notice of its approval or disapproval of the agreement and specify the reasons therefor.

C. Notwithstanding any contrary provision in subsection 25.12.500.B or Title 25, while this ordinance is in effect, if the owner and the Board staff reach written agreement within the period allotted for negotiation, the City Historic Preservation Officer shall approve or disapprove the agreement, without the need for action of the Board or a public meeting.

Section 17. Section 25.12.510 of the Seattle Municipal Code, enacted by Ordinance 106348, is amended as follows:

**25.12.510 Effect of Board approval of agreement.**

If the agreement on controls and incentives between the Board staff and owner is approved by the Board or the City Historic Preservation Officer, as applicable, the Board or City Historic Preservation Officer shall transmit the agreement to the Council with a request for Council action pursuant to Sections 25.12.650 and 25.12.660.

Section 18. Section 25.12.680 of the Seattle Municipal Code, last amended by Ordinance 124949, is amended as follows:

**25.12.680 - Application for certificate of approval-Filing.**

A. Application for a certificate of approval shall be made by filing an application for such certificate with the Board.

\*\*\*

F. A certificate of approval shall be valid for 18 months from the date of issuance of the Board's decision granting it unless the Board grants an extension; provided however, that certificates of approval for actions subject to permits issued by the Seattle Department of Construction and Inspections shall be valid for

the life of the permit issued by the Seattle Department of Construction and Inspections, including any extensions granted by the Seattle Department of Construction and Inspections in writing.

G. Notwithstanding any contrary provisions in Title 25, while this ordinance is in effect, the City Historic Preservation Officer shall approve a final certificate of approval without action of the Board, where the Board previously granted a preliminary design certificate and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval filed pursuant to this Section 25.12.680.

Section 19. Section 25.12.720 of the Seattle Municipal Code, last amended by Ordinance 118012, is amended as follows:

**25.12.720 Board meeting on certificate of approval.**

A. Within thirty (30) days after an application for a certificate of approval is determined to be complete, the Board shall hold a meeting thereon and shall serve notice of the meeting on the owner and the applicant not less than five (5) days before the date of the meeting. The absence of the owner or the applicant from the meeting shall not impair the Board's authority to make a decision on the application.

B. Notwithstanding any contrary provision in subsection 25.12.720.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Board or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Board review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.



2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.
3. Installation, removal, or alteration of exterior or interior signage.
4. Installation, removal, or alteration of awnings or canopies.
5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.
6. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.
7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.
8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.
9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.
10. Installation of improvements for accessibility compliance.
- Installation, removal, or alteration of fire and life safety equipment
11. Installation, removal, or alteration of fire and life safety equipment.
12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.
13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.
14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.

15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 20. Section 25.12.735 of the Seattle Municipal Code, enacted by Ordinance 125429, is amended as follows:

**25.12.735 Development standards departures**

A. An applicant seeking a certificate of approval for new multifamily, commercial or major institution development, that is not otherwise subject to design review pursuant to Section 23.41.004, may also seek land use code departures from the Landmarks Preservation Board, or the applicable Landmark District Board or Historical Commission. A Landmarks Preservation Board, or the applicable Landmark District Board or Historical Commission, may recommend granting a departure where an applicant demonstrates the departure would result in a development that better meets the requirements of Chapter 25.12, the use and development standards for the district, and the purpose for creating the district; except that while this ordinance is in effect, the recommendation on applications for departures shall be made by the City Historic Preservation Officer, without the need for action of a board or commission or a public meeting.

B. Departures may be granted from any Land Use Code standard or requirement, except for the standards or requirements described in subsection 23.41.012.B.

C. The Landmarks Preservation Board, or the applicable Landmark District Board or Historical Commission, or the City Historic Preservation Officer if applicable, shall recommend, in writing, to the Director of the Seattle Department of Construction and Inspections whether to approve, or deny any departure.

D. Departures authorized by this Section 25.12.735 do not limit the approval of waivers or modifications of development standards permitted by other provisions of the Seattle Municipal Code.

E. The Director of the Department of Neighborhoods, in coordination with the Director of the Seattle Department of Construction and Inspections, may establish, by rule, procedures for a Landmarks Preservation

Board, or the applicable Landmark District Board or Historical Commission, to review and prepare a recommendation on whether to approve or deny any requested departure.

Section 21. Section 25.16.100 of the Seattle Municipal Code, last amended by Ordinance 124919, is amended as follows:

**25.16.100 - Certificate of approval-Issuance or denial.**

\* \* \*

C. A certificate of approval shall be valid for 18 months from the date of issuance of the decision granting it unless the Director of the Department of Neighborhoods grants an extension in writing; provided however, that certificates of approval for actions subject to permits issued by the Seattle Department of Construction and Inspections shall be valid for the life of the permit, including any extensions granted in writing by the Seattle Department of Construction and Inspections.

D. Notwithstanding any contrary provision in subsection 25.16.100.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Board or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Board review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.

2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

3. Installation, removal, or alteration of exterior or interior signage.

4. Installation, removal, or alteration of awnings or canopies.

5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.
6. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.
7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.
8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.
9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.
10. Installation of improvements for accessibility compliance.
11. Installation, removal, or alteration of fire and life safety equipment.
12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.
13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.
14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.
15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 22. Section 25.20.090 of the Seattle Municipal Code, last amended by Ordinance 118012, is amended as follows:

**25.20.090 - Board meeting on certificate of approval.**

\* \* \*

B. In reviewing applications, the Application Review Committee and the Landmarks Preservation Board and the Hearing Examiner shall consider: (1) the purposes of this chapter; (2) the criteria specified in Section 25.20.040; (3) any guidelines promulgated pursuant to this chapter; (4) the properties' historical and architectural value and significance; (5) the properties' architectural style and general design; (6) the arrangement, texture, material and color of the building or structure in question, and its appurtenant fixtures, including signs; (7) the relationship of such features to similar features of other buildings within the Columbia City Landmark District; and (8) the position of such buildings or structures in relation to the street or public way and to other buildings and structures.

C. Notwithstanding any contrary provision in subsection 25.20.090.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Board or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Board review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.

2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

3. Installation, removal, or alteration of exterior or interior signage.

4. Installation, removal, or alteration of awnings or canopies.

5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not

destroy historic building materials.

6. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.

7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.

8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.

9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.

10. Installation of improvements for accessibility compliance.

11. Installation, removal, or alteration of fire and life safety equipment.

12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.

13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.

14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.

15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 23. Section 25.21.110 of the Seattle Municipal Code, enacted by Ordinance 122750, is amended as follows:

**25.21.110 Board meeting on certificate of approval.**

\* \* \*

B. In reviewing applications or appeals of decisions of the Board, the Board and the Hearing Examiner shall consider: (1) the purposes of this chapter; (2) the criteria specified in Section 25.21.034; (3) guidelines promulgated pursuant to this chapter; (4) the properties' historical and architectural or landscape value and significance; (5) the properties' architectural or landscape type and general design; (6) the arrangement, texture, material and color of the building or structure in question, and its appurtenant fixtures, including signs; (7) the relationship of such features to similar features within the Fort Lawton Landmark District; and (8) the position of such buildings, structures or landscape elements in relation to public property and to other buildings, structures and landscape elements.

C. Notwithstanding any contrary provision in subsection 25.21.110.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Board or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Board review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.
2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.
3. Installation, removal, or alteration of exterior or interior signage.
4. Installation, removal, or alteration of awnings or canopies.
5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.

6. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.
7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.
8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.
9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.
10. Installation of improvements for accessibility compliance.
11. Installation, removal, or alteration of fire and life safety equipment.
12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.
13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.
14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.
15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 24. Section 25.22.110 of the Seattle Municipal Code, last amended by Ordinance 118012, is amended as follows:

**25.22.110 - Board meeting on certificate of approval.**

\* \* \*



B. In reviewing applications or appeals of decisions of the Board, the Application Review Committee, the Landmarks Preservation Board and the Hearing Examiner shall consider: (1) the purposes of this chapter; (2) the criteria specified in Sections 25.22.040 through 25.22.060; (3) guidelines promulgated pursuant to this chapter; (4) the properties' historical and architectural or landscape value and significance; (5) the properties' architectural or landscape type and general design; (6) the arrangement, texture, material and color of the building or structure in question, and its appurtenant fixtures, including signs; (7) the relationship of such features to similar features within the Harvard-Belmont Landmark District; and (8) the position of such buildings, structures or landscape elements in relation to the street or public way and to other buildings, structures and landscape elements.

C. Notwithstanding any contrary provision in subsection 25.22.110.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Board or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Board review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.

2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

3. Installation, removal, or alteration of exterior or interior signage.

4. Installation, removal, or alteration of awnings or canopies.

5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.

6. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.

7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.

8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.

9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.

10. Installation of improvements for accessibility compliance.

11. Installation, removal, or alteration of fire and life safety equipment.

12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.

13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.

14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.

15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 25. Section 25.24.070 of the Seattle Municipal Code, last amended by Ordinance 124919, is amended as follows:

**25.24.070 Issuance of certificate of approval.**

\* \* \*

B. A certificate of approval for a use shall be valid as long as the use is authorized by the applicable codes. Any other type of certificate of approval shall be valid for 18 months from the date of issuance of the decision granting it unless the Director of the Department of Neighborhoods grants an extension in writing; provided however, that certificates of approval for actions subject to permits issued by the Seattle Department of Construction and Inspections shall be valid for the life of the permit issued by the Seattle Department of Construction and Inspections, including any extensions granted by the Seattle Department of Construction and Inspections in writing.

C. Notwithstanding any contrary provision in subsection 25.24.070.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Commission or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Commission review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.

2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

3. Installation, removal, or alteration of exterior or interior signage.

4. Installation, removal, or alteration of awnings or canopies.

5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.

6. Alteration to interior or exterior paint colors and other finishes when painting a previously

painted or otherwise finished material.

7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.

8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.

9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.

10. Installation of improvements for accessibility compliance.

11. Installation, removal, or alteration of fire and life safety equipment.

12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.

13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.

14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.

15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 26. Section 25.30.090 of the Seattle Municipal Code, enacted by Ordinance 124850, is amended as follows:

**25.30.090 Board meeting on certificate of approval**

\* \* \*

B. In reviewing applications or appeals of decisions of the Board, the Board and the Hearing Examiner

shall consider:

1. The purposes of this chapter;
2. The criteria specified in Section 25.30.040;
3. Guidelines promulgated pursuant to this Chapter 25.30;
4. The properties' historical and architectural or landscape value and significance;
5. The properties' architectural or landscape type and general design;
6. The arrangement, texture, material, and color of the building or structure in question, and its appurtenant fixtures, including signs;
7. The relationship of such features to similar features within the Sand Point Naval Air Station Landmark District; and
8. The position of such buildings, structures, or landscape elements in relation to public property and to other buildings, structures, and landscape elements.

C. Notwithstanding any contrary provision in subsection 25.30.090.A or Title 25, while this ordinance is in effect, applications for certificates of approval, whether pending or filed during the foregoing period, for the following items shall be subject to administrative review and approval by the City Historic Preservation Officer, without the need for action of the Board or a public meeting but otherwise subject to the same approval criteria and procedures as would apply to such an application if it were subject to Board review and approval:

1. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical or telecommunication elements necessary for the normal operation of the site, building or structure.
2. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.
3. Installation, removal, or alteration of exterior or interior signage.

4. Installation, removal, or alteration of awnings or canopies.
5. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.
6. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.
7. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.
8. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.
9. Rights-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.
10. Installation of improvements for accessibility compliance.
11. Installation, removal, or alteration of fire and life safety equipment.
12. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.
13. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.
14. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.
15. Approval of a final certificate of approval when the Board previously granted a preliminary design certificate of approval and when the proposed final design does not deviate from what was submitted and approved in the preliminary design certificate of approval.

Section 27. All public meetings of the Landmarks Preservation Board provided for in Sections

25.12.380, 25.12.390, 25.12.420, 25.12.500, 25.12.520, and 25.12.720 of the Seattle Municipal Code are suspended until the earlier of (a) 60 days after the effective date of this ordinance; (b) the date the Department places in operation a system, consistent with applicable statutory requirements, for holding meetings of the Landmarks Preservation Board, Landmark District Boards, Special Review District Boards and Historical Commissions that do not involve in-person contact but that do provide access to all interested parties in languages commonly spoken in the area; or (c) the date when the Landmarks Preservation Board resumes meetings involving in-person contact consistent with applicable statutory and public health requirements.

Section 28. All public meetings provided for in Sections and subsections 23.66.030.D.2, 23.69.032, 23.76.015, 23.78.010, 23.79.008, 25.16.100, 25.20.090.A, 25.21.110.A, 25.22.110.A, 25.24.070.A, and 25.30.090.A of the Seattle Municipal Code are suspended until the earlier of (a) 60 days after the effective date of this ordinance; (b) the date the City places in operation a system, consistent with applicable statutory requirements, for holding meetings of the Landmarks Preservation Board, Landmark District Boards, Special Review District Boards, Historical Commissions, and other review bodies without in-person contact but that do provide access to all interested parties in languages commonly spoken in the area; or (c) the date when the meetings can resume with in-person contact consistent with applicable statutory and public health requirements.

Section 29. The time periods provided for in Sections and subsections 23.66.030.D.2, 23.79.008.D, 25.12.730, 25.16.100.A, 25.20.090.A, 25.20.100.A, 25.21.110.A, 25.21.120, 25.22.110.A, 25.22.120, 25.24.070.A, 25.30.090.A, and 25.30.100 of the Seattle Municipal Code, to the extent those periods are linked to public meetings suspended according to sections 25 and 26 of this ordinance or to actions that depend on the occurrence of such public meetings, are suspended and tolled for the period of time during which those meetings are suspended according to sections 25 and 26 of this ordinance.

Section 30. The requirements of Sections and subsections 25.12.770, 25.12.850.B, and 25.30.070 of the Seattle Municipal Code wherein approval is deemed to be granted or work may proceed if a decision is not issued in a given time, or a proceeding terminates upon the failure of an event to occur, are suspended for the

period of time during which any meeting relevant to the matter in question is suspended according to sections 25 and 26 of this ordinance and any time limit leading to automatic approval or termination under those provisions is tolled for the period of time during which such a meeting is suspended according to sections 25 and 26 of this ordinance.

Section 31. Pursuant to RCW 36.70A.390, the Council will hold a public hearing within 60 days of adoption of this ordinance to take public testimony and consider adopting further findings.

Section 32. This ordinance shall be automatically repealed without subsequent Council action 180 days after it becomes effective.

Section 33. Based on the findings of fact set forth in Section 1 of this ordinance, the Council finds and declares that this ordinance is a public emergency ordinance, which shall take effect immediately and is necessary for the protection of the public health, safety, and welfare.

Section 34. The Council requests that the Seattle Department of Construction and Inspections and the Office of Labor Standards, in consultation with Public Health - Seattle and King County, investigate the feasibility of promulgating a rule establishing construction industry workplace safety standards to mitigate the risk of COVID-19 transmission. Any draft rule should be informed by best practices identified by the Washington State Building and Construction Trades Council.

Section 35. The Council requests that the Seattle Department of Construction and Inspections report to the Council 60 days after the effective date of this ordinance on progress towards implementing virtual meetings that meet the minimum requirements of the Governor's Proclamation 20-28 and any future proclamation addressing the requirements of the Open Public Meetings Act during the state of emergency.

Section 36. When meetings of the International Special Review District Board, Landmarks Preservation Board and other Historic, Landmarks, and Special Review District Boards and Commissions resume, the Council requests that those boards and commissions prioritize projects with strong community support in scheduling their agendas.



Section 37. By reason of the findings set out in this ordinance, and the emergency that is declared to exist, this ordinance shall become effective immediately upon a passage by a 3/4 vote of the Council, and its approval by the Mayor, as provided in Article IV, subsection 1.I of the Charter of the City.

Passed by a 3/4 vote of all the members of the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and signed by me in open session in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jenny A. Durkan, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Monica Martinez Simmons, City Clerk

(Seal)

**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Mayor's Office	Christina Ghan/206-684-8816	Christie Parker/206-684-5211

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

**1. BILL SUMMARY**

**Legislation Title:** AN ORDINANCE relating to land use review decision and meeting procedures; temporarily modifying and suspending procedures in Titles 23 and 25 of the Seattle Municipal Code and amending Chapters 23.41, 23.49, 23.66, 23.79, 25.12, 25.16, 25.20, 25.21, 25.22, 25.24, and 25.30 of the Seattle Municipal Code, consistent with the Governor's proclamations and the Mayor's proclamation of civil emergency on March 3, 2020; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

**Summary and background of the Legislation:**

**Background:**

For background information on this emergency ordinance, please see Section 1 of the ordinance.

**Summary:**

This legislation would make temporary process changes in Title 23 and Title 25 SMC, to be in effect for up to six months. Adopting these changes on an interim basis will avoid potential public health risks from in-person contact, allow development to continue to minimize economic impacts, address urgent housing needs, and allow the City time to resolve technical issues to allow holding virtual meetings as soon as possible. A summary of the process changes in the legislation is included below.

1. Allow development projects that would normally be reviewed by the Design Review Board to be reviewed by SDCI staff through Administrative Design Review for the next six months, unless the department can transition all board reviews to virtual meetings or safely return to in-person meetings before then.
2. Expedite the production of affordable housing by exempting publicly-funded affordable housing projects from Design Review if the project applicants are ready to submit a complete building permit application within the next six months, and allow the SDCI Director to waive or modify certain development standards for those projects.
3. Allow developers preparing for Design Review to conduct their required Early Community Outreach via electronic or digital methods instead of in-person outreach methods.
4. Allow developers of proposals for planned community development packages to conduct other types of public outreach instead of having in-person public meetings.

5. Allow DON staff to review requests for certain alterations/modifications of City landmarks and buildings within Special Review Districts, Landmark Districts, and Historical Districts, as well as requests for development standard departures for City landmarks and controls and incentives agreements for City landmarks in instances where DON staff and the owner are able to reach written agreement.
6. Allow DON staff to review requests for flexibility from development standards by public schools.
7. Suspend the following board/committee reviews and extend any associated review timelines for 60 days:
  - a. Nomination/Designation of new City landmarks.
  - b. Requests to approve new buildings and larger alterations/modifications of City Landmarks and within Special Review Districts, Landmark Districts, and Historical Districts.
  - c. Controls agreements for City landmarks where staff and owner are not able to reach written agreement.
  - d. Major Institution Master Planning processes.
  - e. Various other public meetings that are required as part of the land use process.

## 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? \_\_\_ Yes      No X

## 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? \_\_\_ Yes      No X

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

No other impacts have been identified to date.

Is there financial cost or other impacts of *not* implementing the legislation?

If this legislation is not approved, certain development projects will be unable to proceed through the development process during the COVID-19 emergency; this will cause delay and potential cancellation of these projects. The result is likely to be a delay and/or loss of related permit fee revenues and real estate excise tax collections.

## 4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

This legislation affects the Seattle Department of Construction and Inspections as well as the Department of Neighborhoods. These two departments will be undertaking the administrative review that would normally be conducted by the Design Review Board, Special Review

District boards, Landmark District boards, Historical District boards and various other ad-hoc boards, commissions, and committees.

**b. Is a public hearing required for this legislation?**

This is emergency legislation. Under the provisions of RCW 36.70A.390, the City Council must hold a public hearing on this legislation within 60 days of adoption.

**c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**

This legislation does not require landlords or sellers of real property to provide information regarding the property to a buyer or tenant.

**d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No.

**e. Does this legislation affect a piece of property?**

This legislation affects applications for development across many areas of the city.

**f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

This legislation will allow housing construction, including affordable housing construction, to continue through the City permitting process and avoid delays due to the COVID-19 emergency. Communities of color are disproportionately burdened by increasing housing costs, and addressing housing affordability issues is an important piece of the City's RSJI work.

**g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

This legislation does not include a new initiative or major programmatic expansion. This legislation temporarily changes the permitting review process to accommodate permitting reviews during the COVID-19 pandemic.

**List attachments/exhibits below:**

Amendment 1 to CB 119769 - Allow administrative approval of some certificates of approval in the International Special Review District (ISRD) and prohibit virtual meetings of the ISRD Board  
Sponsor: Morales  
For April 27, 2020

This amendment would allow the Director of the Department of Neighborhoods to approve certificates of approval for some changes within the International Special Review District (ISRD). It would also remove a provision that would have allowed for virtual meetings of the ISRD Board in lieu of in person meeting. If in person meetings could not be held safely, ISRD Board meetings would not be held for 60 days. The amendment clarifies Council intent regarding prioritizing projects that aren't opposed by community. The amendment also corrects some drafting errors which included incorrect cross references and references to meetings that are not required for Administrative and Streamlined Design Review.

Changes are shown in [track changes](#).

**Amend Sections 9, 27, 28, 29, 30, 36, 5 and 6, as follows:**

\* \* \*

Section 9. Section 23.66.030 of the Seattle Municipal Code, last amended by Ordinance 125603, is amended as follows:

**23.66.030 Certificates of approval-Application, review and appeals**

\* \* \*

D. Review

1. Review when no special review board is established

a. When there is no special review board, the Department of Neighborhoods Director shall, within 30 days of a determination that an application for a certificate of approval is complete, determine whether the proposed action is consistent with the use and development standards for the district and shall, within 15 additional days, issue, issue with conditions, or deny the requested certificate of approval.

b. A copy of the Department of Neighborhoods Director's decision shall be sent to the Director and mailed to the owner and the applicant at the addresses provided in the application. Notice of the Director's decision also shall be provided to any person who, prior to

the rendering of the decision, made a written request to receive notice of the decision or submitted written substantive comments on the application.

2. Review when special review board is established

a. When a special review board has been established, the board shall hold a public meeting to receive comments on certificate of approval applications.

b. Notice of the board's public meeting shall be posted in two prominent locations in the district at least three days prior to the meeting.

c. The board, after reviewing the application and considering the information received at the public meeting, shall make a written recommendation to the Department of Neighborhoods Director to grant, grant with conditions, or deny the certificate of approval application based upon the consistency of the proposed action with the requirements of this Chapter 23.66, the district use and development standards, and the purposes for creating the district. The board shall make its recommendation within 30 days of the receipt of a completed application by the board staff, except that the applicant may waive the deadlines in writing for the special review board to make a recommendation or the Director of the Department of Neighborhoods to make a decision, if the applicant also waives any deadlines on the review or issuance of related permits that are under review by the Seattle Department of Construction and Inspections.

d. The Department of Neighborhoods Director shall, within 15 days of receiving the board's recommendation, issue or deny a certificate of approval or issue an approval with conditions.

e. A copy of the decision shall be sent to the Director and mailed to the owner and the applicant at the addresses provided in the application. Notice of the decision shall

be provided to any person who, prior to the rendering of the decision, made a written request for notice of the decision, or submitted substantive written comments on the application.

3. Notwithstanding any contrary provision of Section 23.66.020 or Title 23, while this ordinance is in effect, applications for certificates of approval, ~~in the Pioneer Square Preservation District,~~ whether pending or filed during the foregoing period, for the following items shall be subject to the process in subsection 23.66.030.D.1 rather than the process in subsection 23.66.030.D.2:

a. The installation, removal, or alteration of: fire escapes, ducts, conduits, HVAC vents, grilles, pipes, panels, weatherheads, wiring, meters, utility connections, downspouts and gutters, or other similar mechanical, electrical, or telecommunication elements necessary for the normal operation of the site, building, or structure.

b. Installation, removal, or alteration of exterior light fixtures, exterior security lighting, and security system equipment.

c. Installation, removal, or alteration of exterior or interior signage.

d. Installation, removal, or alteration of awnings or canopies.

e. Alterations to storefront systems, if the proposed alterations are sympathetic to and do not destroy historic building materials.

f. Alteration to interior or exterior paint colors and other finishes when painting a previously painted or otherwise finished material.

g. Installation, removal, or alteration of the following landscape elements: shrubs; perennials; annuals; and similar low-lying plantings.

h. Installation, removal, or alteration of the following site furnishings: benches; movable tables and seating; movable planters; movable water features; trash/recycling receptacles; and bike racks.

i. Right-of-way alterations, including but not limited to alterations to sidewalks, curbs, and the roadway.

j. Installation of improvements for accessibility compliance.

Installation, removal, or alteration of fire and life safety equipment.

k. Installation, removal, or alteration of fire and life safety equipment.

l. Emergency repairs that are not already considered in-kind repair, if the proposed replacement material used for the repair is compatible with the historic building fabric.

m. Change of use, establishment of a new use, or expansion of use, if use is a preferred use per Chapter 23.66 or applicable district rules.

n. The alteration of existing doors and windows, including changing a door to a window or a window to a door, as long as the proposed alterations are sympathetic to and do not destroy historic building materials.

o. Revisions to a previously approved Certificate of Approval, where the design revisions are sympathetic to and do not destroy historic building materials.

p. In the Pioneer Square Special Review District, installation of a penthouse, where the penthouse complies with the applicable Secretary of Interior Standard for Rehabilitation and National Parks Service Preservation Brief 14.

4. A decision denying a certificate of approval shall state the specific reasons for the denial and explain why the proposed changes are inconsistent with the requirements of this Subchapter I and adopted use and development standards for the district.



\* \* \*

Section 27. All public meetings of the Landmarks Preservation Board provided for in Sections 25.12.380, 25.12.390, 25.12.420, 25.12.500, 25.12.520, and 25.12.720 of the Seattle Municipal Code are suspended until the earlier of (a) 60 days after the effective date of this ordinance; (b) the date the Department places in operation a system, consistent with applicable statutory requirements, for holding meetings of the Landmarks Preservation Board, ~~Landmark District Boards, Special Review District Boards and Historical Commissions~~ that do not involve in-person contact but that do provide access to all interested parties in languages commonly spoken in the area; or (c) the date when the Landmarks Preservation Board resumes meetings involving in-person contact consistent with applicable statutory and public health requirements.

Section 28. All public meetings provided for in Sections and subsections 23.66.030.D.2, 23.69.032, 23.76.015, 23.78.010, 23.79.008, 25.16.100, 25.20.090.A, 25.21.110.A, 25.22.110.A, 25.24.070.A, and 25.30.090.A of the Seattle Municipal Code are suspended until the earlier of (a) 60 days after the effective date of this ordinance; (b) the date the City places in operation a system, consistent with applicable statutory requirements, for holding meetings of the Landmarks Preservation Board, Landmark District Boards, ~~Special Review District Boards~~ Pioneer Square Preservation Board, Historical Commissions, and ~~other review bodies~~ Development Standard Advisory Committees without in-person contact but that do provide access to all interested parties in languages commonly spoken in the area; or (c) the date when the meetings can resume with in-person contact consistent with applicable statutory and public health requirements.

Section 29. The time periods provided for in Sections and subsections 23.66.030.D.2, 23.79.008.D, 25.12.730, 25.16.100.A, 25.20.090.A, 25.20.100.A, 25.21.110.A, 25.21.120, 25.22.110.A, 25.22.120, 25.24.070.A, 25.30.090.A, and 25.30.100 of the Seattle Municipal

Code, to the extent those periods are linked to public meetings suspended according to sections 25 and 26 of this ordinance or to actions that depend on the occurrence of such public meetings, are suspended and tolled for the period of time during which those meetings are suspended according to sections ~~25-27~~ and ~~26-28~~ of this ordinance.

Section 30. The requirements of Sections and subsections 25.12.770, 25.12.850.B, and 25.30.070 of the Seattle Municipal Code wherein approval is deemed to be granted or work may proceed if a decision is not issued in a given time, or a proceeding terminates upon the failure of an event to occur, are suspended for the period of time during which any meeting relevant to the matter in question is suspended according to sections 25 and 26 of this ordinance and any time limit leading to automatic approval or termination under those provisions is tolled for the period of time during which such a meeting is suspended according to sections ~~25-27~~ and ~~26-28~~ of this ordinance.

\* \* \*

Section 36. When meetings of the International Special Review District Board, Landmarks Preservation Board and other Historic, Landmarks, and Special Review District Boards and Commissions resume, the Council requests that those boards and commissions apply an equity lens and prioritize projects ~~with-without~~ strong community ~~support~~ opposition in scheduling their agendas, to the extent possible taking into account existing rules and regulations.

\* \* \*

Section 5. Subsection 23.41.016.B of the Seattle Municipal Code, which section was last amended by Ordinance 125429, is amended as follows:

### **23.41.016 Administrative design review process**

\* \* \*

#### **B. Community outreach**

1. Applicants shall prepare a community outreach. The outreach plan shall include, at minimum, the following outreach methods: printed, electronic or digital, and in-person; except that, while this ordinance is in effect, a high impact electronic or digital outreach method from Seattle Department of Construction and Inspections Director's Rule 4-2018, or its successor rule, that is not already being used to meet the electronic or digital outreach requirement, shall satisfy the requirement for in-person outreach methods regardless of the contents of an outreach plan, and a project may ~~proceed to the early design guidance process be scheduled for an early design guidance meeting, to the extent such a meeting may be held according to subsection 23.41.004.D,~~ notwithstanding a lack of in-person outreach.

\* \* \*

Section 6. Subsection 23.41.018.B of the Seattle Municipal Code, which section was last amended by Ordinance 125429, is amended as follows:

### **23.41.018 Streamlined administrative design review (SDR) process**

\* \* \*

#### **B. Community outreach**

1. Applicants shall prepare a community outreach. The outreach plan shall include, at minimum, the following outreach methods: printed, electronic or digital, and in-person; except that, while this ordinance is in effect, a high impact electronic or digital outreach method from Seattle Department of Construction and Inspections Director's Rule 4-2018, or its successor rule, that is not already being used to meet the electronic or digital outreach

requirement, shall satisfy the requirement for in-person outreach methods regardless of the contents of an outreach plan, and a project may proceed to the early design guidance process be scheduled for an early design guidance meeting, to the extent such a meeting may be held according to subsection 23.41.004.D, notwithstanding a lack of in-person outreach.

Amendment 2 to CB 119769 – Continue Full Design Review for Living Building Pilot Projects that have completed early design guidance.

Sponsor: Lewis

This amendment would exclude projects in the Living Building Pilot from the option to elect administrative design review, if the project has (1) completed early design guidance under a design review board and (2) filed a Master Use Permit application. Changes are shown in [track changes](#).

**Amend Section 2, as follows:**

\*\*\*

Section 2. Subsection 23.41.004 of the Seattle Municipal Code, last amended by Ordinance 125603, is amended as follows:

**23.41.004 Applicability**

A. Design review required

1. Subject to the exemptions in subsection 23.41.004.B, design review is required in the following areas or zones when development is proposed that exceeds a threshold in Table A or Table B for 23.41.004:

- a. Multifamily;
- b. Commercial;
- c. Seattle Mixed;
- d. Downtown; and
- e. Stadium Transition Area Overlay District as shown in Map A for

23.74.004, when the width of the lot exceeds 120 feet on any street frontage.

2. Subject to the exemptions in subsection 23.41.004.B, design review is required in the following areas or zones when commercial or institution development is proposed that exceeds a threshold in Table A or Table B for 23.41.004:

- a. Industrial Buffer; and
- b. Industrial Commercial.

Amendment 2 to CB 119769 – Continue Full Design Review for Living Building Pilot Projects that have completed early design guidance.

Sponsor: Lewis

This amendment would exclude projects in the Living Building Pilot from the option to elect administrative design review, if the project has (1) completed early design guidance under a design review board and (2) filed a Master Use Permit application. Changes are shown in [track changes](#).

3. The gross floor area of the following uses is not included in the total gross floor area of a development for purposes of determining if a threshold is exceeded:

- a. Religious facilities;
- b. Elementary and secondary schools;
- c. Uses associated with a Major Institution Master Plan (MIMP); or
- d. Development of a major institution use within a Major Institution

Overlay (MIO) district.

4. Any development proposal participating in the Living Building Pilot Program according to Section 23.40.060, regardless of size or site characteristics, is subject to full design review according to Section 23.41.014.

5. Any development proposal, regardless of size or site characteristics, is subject to the administrative design review process according to Section 23.41.016 if it receives public funding or an allocation of federal low-income housing tax credits, and is subject to a regulatory agreement, covenant or other legal instrument recorded on the property title and enforceable by The City of Seattle, Washington State Housing Finance Commission, State of Washington, King County, U.S. Department of Housing and Urban Development, or other similar entity as approved by the Director of Housing, which restricts at least 40 percent of the units to occupancy by households earning no greater than 60 percent of median income, and controls the rents that may be charged, for a minimum period of 40 years.

6. Any development proposal that is located in a Master Planned Community zone and that includes a request for departures, regardless of size or site characteristics, is subject

Amendment 2 to CB 119769 – Continue Full Design Review for Living Building Pilot Projects that have completed early design guidance.

Sponsor: Lewis

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to full design review according to Section 23.41.014. If a development proposal in a Master Planned Community zone does not include a request for departures, the applicable design review procedures are in Section 23.41.020.

7. Subject to the exemptions in subsection 23.41.004.B, design review is required for additions to existing structures when the size of the proposed addition or expansion exceeds a threshold in Table A or Table B for 23.41.004. Administrative design review, as described in Section 23.41.016, is required for certain other additions to existing structures according to rules promulgated by the Director.

\* \* \*

### C. Optional design review

1. Design review. Development proposals that are not subject to design review may elect to be reviewed pursuant to the full, administrative, or streamlined design review process if:

a. The development proposal is in any zone or area identified in subsection 23.41.004.A.1 or 23.41.004.A.2 or in the Stadium Transition Area Overlay District, except development that is within a Master Planned Community zone is not eligible for optional design review; and

b. The development proposal does not include the uses listed in subsection 23.41.004.A.3.

2. Administrative design review. According to the applicable process described in Section 23.41.016, administrative design review is optional for a development proposal that is

Amendment 2 to CB 119769 – Continue Full Design Review for Living Building Pilot Projects that have completed early design guidance.

Sponsor: Lewis

This amendment would exclude projects in the Living Building Pilot from the option to elect administrative design review, if the project has (1) completed early design guidance under a design review board and (2) filed a Master Use Permit application. Changes are shown in [track changes](#).

not otherwise subject to this Chapter 23.41 and is on a site that contains an exceptional tree, as defined in Section 25.11.020, when the ability to depart from development standards may result in protection of the tree as provided in Sections 25.11.070 and 25.11.080.

D. Temporary provisions for shifting projects to administrative design review

1. The provisions of this subsection 23.41.004.D apply notwithstanding any contrary provision of this Title 23.

2. The provisions of this subsection 23.41.004.D apply from the effective date of this ordinance until the earlier of: (a) 180 days after the effective date of this ordinance; (b) the date when the Department places in operation a system, consistent with applicable statutory requirements, for holding meetings of the Design Review Board that do not involve in-person contact; or (c) the date when the Design Review Board resumes meetings involving in-person contact consistent with applicable statutory and public health requirements.

3. While the provisions of this subsection 23.41.004.D apply according to subsection 23.41.004.D.2,

a. [Except for projects subject to the full design review process according to subsection 23.41.004.A.4 that have \(i\) completed early design guidance and \(ii\) applied for a Master Use Permit, All projects that are subject to the full design review process according to Section 23.41.014 shall, if the applicant elects, be processed through the administrative design review process according to Section 23.41.016 if \(i\) a Design Review Board meeting for the project has been cancelled due to the need to avoid in-person contact, or \(ii\) the project is otherwise ready to be scheduled for a Design Review Board meeting but such a meeting cannot](#)



Amendment 2 to CB 119769 – Continue Full Design Review for Living Building Pilot Projects that have completed early design guidance.

Sponsor: Lewis

This amendment would exclude projects in the Living Building Pilot from the option to elect administrative design review, if the project has (1) completed early design guidance under a design review board and (2) filed a Master Use Permit application. Changes are shown in [track changes](#).

be scheduled due to the need to avoid in-person contact and the lack of an operational system for holding meetings of the Design Review Board that do not involve in-person contact.

b. If an applicant makes the election described in subsection 23.41.004.D.3.a, all early design guidance and recommendation processes, to the extent not completed under administrative design review, shall be shifted back to the full design review process at the time set forth in subsection 23.41.004.D.2, except that an applicant may elect to have its project continue in administrative design review through the entire period this ordinance is effective, notwithstanding that the Design Review Board has started holding meetings as described in subsections 23.41.004.D.2.b or 23.41.004.D.2.c, if:

i. The project has completed early design guidance under administrative design review prior to the Design Review Board starting to hold meetings as described in subsections 23.41.004.D.2.b or 23.41.004.D.2.c, or

ii. The Director determines that a return to full design review would preclude review from being completed in the time required by Section 23.76.005.

c. An applicant may make the election described in subsection 23.41.004.D.3.a notwithstanding that this subsection 23.41.004.D became effective after the applicant's application vested according to Section 23.76.026.



Legislation Text

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**File #:** Appt 01575, **Version:** 1

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Appointment of Scott Haskins as member, City Light Review Panel, for a term to April 11, 2023.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Scott Haskins		
<b>Board/Commission Name:</b> City Light Review Panel		<b>Position Title:</b> Financial Analyst, Position 2
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		<b>Term of Position: *</b> 4/12/2020 to 4/11/2023  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> View Ridge, District 4	<b>Zip Code:</b> 98115	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Mr. Haskins is a project manager, leader, technologist, subject matter expert, and industry and management consultant for water, wastewater, power, and municipal clients in North America and abroad. He is a senior executive with extensive leadership and professional experience in management and finance and his international experience includes benchmarking, financial evaluation and capacity building. Mr. Haskins is a subject matter expert and industry leader in utility financial management, asset and risk management, alternative contracting, social equity, utility management, operations and maintenance, strategic planning, P3, leadership development, performance management, benchmarking, environmental management and sustainability, resilience, risk management, and triple bottom line and business case analysis. His background includes 30 years of utility management experience, primarily as Deputy Director for Seattle Water Department and Seattle Public Utilities, directing finance, project development, operations and maintenance, community programs, planning and executive leadership over the full range of wastewater, drinking water, and solid waste functions for City of Seattle.  As a global director in Strategic Consulting for CH2M, now Jacobs, Mr. Haskins has worked closely with international industry organizations leading innovation and standards for benchmarking, optimization, asset management, and organizational development.		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> 4/7/2020		<b>Appointing Signatory:</b> Alex Pedersen Seattle City Councilmember – District 4

\*Term begin and end date is fixed and tied to the position and not the appointment date.

#### **EDUCATION**

- Master of Public Administration, University of Washington, Seattle, Washington
- BA, Political Science, University of Washington, Seattle, Washington

#### **CERTIFICATIONS**

- Design-Build Institute of America, Professional Designation (now expired)

#### **PROFESSIONAL AFFILIATIONS**

- American Water Works Association
- Water Environment Federation
- International Water Association
- Design-Build Institute of America
- Water Research Foundation
- National Association of Clean Water Agencies
- Water Services Association of Australia
- Environmental Protection Agency



**Scott Haskins**

**Strategic Consulting-  
Water Market Director  
Jacobs, formerly CH2M**

## **SUMMARY BACKGROUND**

Mr. Haskins is a project manager, leader, technologist, subject matter expert, and industry and management consultant for water, wastewater, power, and municipal clients in North America and abroad. He is a senior executive with extensive leadership and professional experience in management and finance and his international experience includes benchmarking, financial evaluation and capacity building. Mr. Haskins is a subject matter expert and industry leader in utility financial management, asset and risk management, alternative contracting, social equity, utility management, operations and maintenance, strategic planning, P3, leadership development, performance management, benchmarking, environmental management and sustainability, resilience, risk management, and triple bottom line and business case analysis. His background includes 30 years of utility management experience, primarily as Deputy Director for Seattle Water Department and Seattle Public Utilities, directing finance, project development, operations and maintenance, community programs, planning and executive leadership over the full range of wastewater, drinking water, and solid waste functions for City of Seattle.

As a global director in Strategic Consulting for CH2M, now Jacobs, Mr. Haskins has worked closely with international industry organizations leading innovation and standards for benchmarking, optimization, asset management, and organizational development.

## **WORK HISTORY**

### **Jacobs Engineering (2018-Present):**

**Strategic Consulting Water Market Director - Buildings Infrastructure & Advanced Facilities.** Scott Haskins sits on the global leadership team for Strategic Consulting within the Solutions & Technology organization in Buildings Infrastructure & Advanced Facilities at Jacobs. In this capacity, he delivers the full range of consulting services across markets and geographies in the fields of asset management and reliability, management consulting, and financial and P3 services. These practices and resources help our clients solve their management and operations challenges; adapt to a changing business environment; secure the resources they need for successful operations; and make their operations more efficient, effective and sustainable.

#### **CH2M (2007-2017):**

**Senior Vice President and Director of Strategic Consulting (2014-2017).** Mr. Haskins served as senior vice president and director of Strategic Consulting, overseeing delivery of CH2M's full range of consulting services across markets and geographies, with stewardship responsibility for consulting services in the fields of asset management and reliability, management consulting, and financial and P3 services.

**Senior Vice President and Director of Technology, Quality & Innovation - O&M Business Group (2008-2013).** Mr. Haskins served for five years as director of technology, quality and innovation for CH2M HILL's former Operations Management Business Group, where he was on the global leadership team and had responsibility for external consulting services, as well as internal organizational support for environmental compliance, sustainability, quality, technical services and innovation.

**Vice President & Principal Management Consultant - Water Business Group (2007-2008).** Responsible for providing business development, project management and delivery, and related management consulting services to utilities and municipal clients to meet their needs in the areas of asset management, business planning, human resource and financial planning, alternative delivery, sustainability and climate change, leadership development, operations and maintenance, and other management services.

#### **Seattle Public Utilities (1997-2007)**

**Deputy Director (Branch Executive), Seattle Public Utilities, Seattle, WA.** As the Deputy Director of Seattle Public Utilities, Mr. Haskins was responsible for utility systems management for drinking water, surface water, wastewater and solid waste functions. He provided executive oversight for emergency management and security, asset management, water conservation, its race and social justice program, and major interdepartmental projects. His experience also includes triple bottom line evaluation of projects and programs that incorporates social benefits and risk for utility investments. Previously, he was the Utility's Deputy Director for Operations and Maintenance, Resource Management, and Finance and Administration. Scott has also provided leadership for major industry innovations, particularly in asset management, benchmarking, alternative project delivery, and utility management. These roles required extensive interface with the City Council, Mayor's Office, community groups, consultants, regulators, and Federal, State, Regional and other agencies.

**Branch Executive, Utility Systems Management (2005-2007).** Responsible for utility management of drinking water, surface water, wastewater and solid waste functions.

**Branch Executive, Operations and Maintenance (2001-2005).** Responsible for the regional drinking water supply system, the operation and maintenance of the City's drainage, wastewater collection and solid waste system, and for providing support services to all of SPU.

**Branch Executive, Resource Management (1997-2001).** Responsible for all planning and community programs for water, wastewater, storm water and solid waste at SPU; water quality, supply, system operations, and watershed management; capital project development for major CIP program; and alternative delivery.

### **Seattle Water Department (1975-1997)**

**Deputy Director for Finance and Administration (1990-1997).** Directed all finance, human resource and Information Technology functions for Department. Also served as **Acting Superintendent of Water** for six months in 1995 during department transition to new department head.

**Finance Director (1980-1990).** Served as Chief Financial Officer for Seattle's water utility. Responsible for full range of functions, including: financial policies, forecasting and rates; budget/CIP development and administration; economic analysis; performance management; grants; procurement; accounting; auditing; financial systems; debt issuance; financial and utility reporting. Liaison with City Budget Office, Mayor's Office and City Council. This included multiple debt issuances, debt portfolio refinancing and restructurings, development of new financial policies, rating agency presentations, financial advisor and legal counsel and auditor liaison for all financial activities. Responsible for CIP, budget, accounting, grants, management controls and procurement services.

**Budget / CIP Manager (1975-1980).** Responsible for all aspects of budget and capital programs, development and administration. Coordinated utility processes, supervised staff.

### **CITY OF SEATTLE PROJECTS AND EXPERIENCE**

- **City Light related activities:** These activities encompassed such things as coordination with City Light on street related projects; participation on city-wide committees involving City Light such as Board of Public Works; classification and compensation studies, labor management committees and interface, City rate and financial policy formulation; city-wide customer service and permitting issues; presentations on Seattle Public Utilities asset management program; and periodic review of City Light budgets for City Council and OMB.
- **Capital Improvement Program, Seattle, WA.** Mr. Haskins was responsible for all finance, budget, capital improvement program development and administration for Seattle Water Department. He provided executive oversight for debt issuances, rate studies, financial policy development, and financial system development; member of City of Seattle's Debt Management Committee. He was responsible for regular communications and presentations before Seattle City Council, Mayor's Office, rating agencies and other committees. He worked with regional utilities to further collaboration and consensus on capital, rate, legal, conservation and supply issues.
- **Capacity Building (Water Sector volunteer work for U.S. Agency for International Development, Indonesia).** Conducted capacity building for Indonesia's largest utilities; management to leadership development and alternative contracting. Visited country for four extended visits on U.S. Agency for International Development missions, originally to evaluate



capability of utilities to issue debt; signed a twinning agreement with the Government of Indonesia on behalf of AWWA; conducted training in Seattle for 25 utility directors and industry leaders from Indonesia on full range of management, finance, capital planning, contracting, and utility issues.

- **Executive Lead; Cedar River and Tolt River Water Treatment Plants, Seattle, WA.** Mr. Haskins led development, implementation, and financing for the City of Seattle's Cedar River and Tolt River water treatment plants. He led the City negotiation team for these design-build-operate projects and served as Principal in Charge for project issues and agreements. He served as a technical advisor to other cities and utilities on major projects.

## CONSULTING PROJECTS AND EXPERIENCE

- North American and Global Lead for International Asset Management Benchmarking, Water Services Association of Australia (2008-2020). Mr. Haskins has served as the North American lead and most recently as the global lead for WSAA's Asset Management Customer Value Benchmarking Program. This practice based benchmarking is the most advanced consortium process and tool globally, and Scott has participated with some 75 utilities, domestically and internationally, over the last 15 years, working directly with organizations on maturity assessments and leading practices. This has included preparation of utility and industry reports, identification of improvement initiatives, and facilitating leading practice workshops. Social equity practices are one feature of this benchmarking.
- Water Research Foundation's Tailored Collaboration Project: Collaborative Utility Benchmarking in North America, Denver, Colorado (2015-2017). Mr. Haskins provided asset management benchmarking support for the Water Research Foundation, which included a Benchmarking Workshop with Steering Group, comprised of utility leaders, AWWA, WEF, and WSAA, and Project Advisory members, a Benchmarking Workshop Results Summary Report, and the development of an evaluation survey. The project, completed in 2017, focused on evaluating benchmarking in North America and integrated Effective Utility Management and leading research principles, ISO 55000, AWWA's utility metric survey and management standards, and other industry wide sources and considerations.
- **Executive Lead for City of Vancouver and Metropolitan Water District of Southern California SCADA projects (2017-2018).** Provided leadership and guidance, and actively participated, in development of plan, business case, stakeholder involvement, innovation and decision-making process for upgrade and replacement of its SCADA system for water and wastewater treatment facilities.
- Project Director and Lead Strategist for City of Columbus Department of Public Works (Water, Wastewater, Power) Asset Management Program; Columbus, Ohio (2010-2014). The effort focused for 5 years on enterprise asset management development and delivery, service level development, strategic plan, implementation of performance management, business cases, CMMS implementation, operations optimization, training/knowledge transfer, risk management and automation and culture development. The utility achieved a 7 to 1 return on investment for this program.

- **Strategic Advisor and Asset Management Consultant for Cincinnati Metropolitan Sewer District; Cincinnati, Ohio (2008-2016).** Mr. Haskins worked for utility executives and supported asset management and utility improvement efforts in the utility. He helped advance asset management, capacity building, strategic planning, alternative contracting, leadership development, financial and human resource planning, social equity, and utility management.
- **Lead consultant for Metropolitan Council for Environmental Services (MCES) (2014-2020).** Scott has been the lead resource, assisting utility in development of their Strategic Plan and vision for utility; served as executive coach for utility director and leadership team; helped establish performance management; conducted WSAA benchmarking program for utility; trained and helped develop asset management for utility; assisted with human resource planning and system integrations; provided maintenance optimization, and facilitated enterprise risk management efforts.
- **Consulting for SABESP, Brazil (2013).** Conducted asset management workshops and training for approximately 100 members of utility leadership, including modules for asset management framework, risk management, maintenance and operations, change management, strategic planning, performance management, condition assessment, business case evaluation and triple bottom line reporting.
- **Strategic Advisor/Asset Management Consultant, Central Arizona Project, Central Arizona Water Conservation District, Phoenix, AZ (2010-2017).** Part of a team performing an organizational assessment of the maintenance organization. Conducted benchmarking of practices, evaluation of organizational functions, and identification of opportunities for improvement. The project included interviewing key personnel, documenting and analyzing findings, and developing recommendations.
- **Utility Operations and Innovation Improvements (2008-2020).** Scott has participated in project and strategy development and training for numerous large and globally significant projects, including automation and strategic plans covering the full range of utility services. Melbourne Water, Water Care, Cincinnati, Columbus, DC Water, San Diego, LA Sanitation, Seattle City Light, Toho Water Authority, Metropolitan Water District of Southern California, Portland Water, Metropolitan Council for Environmental Services, CH2M's 200 water/wastewater operations contracts, and Seattle Public Utilities.
- **Industry Projects.** Over his career, Mr. Haskins has been one of the most active members and spokespersons in our industry, having served in numerous leadership roles on committees and research projects, as well as authoring several AWWA books, journal articles and many presentations at conferences and workshops. He served on the Study Group on Resilience for NACWA/AMWA; was chair of QualServe and AWWA's Benchmarking Committee for 20 years; conducted an evaluation of benchmarking alternatives for AWWA and documented its program for marketing purposes; serves on IWA's Strategic Group for Asset Management; participated and led WRF focus groups, formulating more than a dozen research projects; served on numerous Project Advisory Committees for WRF; helped formulate and then participated on WERF asset management and utility improvement projects; led four consortium practice benchmarking programs, involving dozens of utilities; was on the original formulating committee that created Effective utility Management; facilitated CEO and CFO workshops on



financial management for WRF; convened and facilitated best practice conferences for our industry; and introduced a number of utilities to social equity research and leaders.

- **Municipal Government Support and Projects.** As a consultant, Mr. Haskins has worked with the US Conference of Mayors, most major cities, American Society of Public Administration, and utilities in the US and abroad. Included was a consulting engagement in 2011-2012 with Seattle City Light to introduce Asset Management to the organization. It included development of an asset management framework, engagement with leadership, and conducting a Blue-Ribbon Panel--- bringing national leaders in the power industry to Seattle to share their asset management journey experiences, leading practices and lessons learned with executives.

## EXAMPLE PUBLICATIONS AND PRESENTATIONS

Co-Author of two AWWA books: The Changing Water Utility: Creative Approaches to Effectiveness and Efficiency, and The Evolving Water Utility: Pathways to Higher Performance. In addition, major contributor to Reinventing Water and Wastewater Systems, Global Lessons for Improving Water Management.

Journal Articles & Other Research Publications (author, co-author or major contributor to the following partial list):

“Seattle’s Approach to Asset Management.” *Underground Infrastructure Management*, December 2004.

“Benchmarking: Performance Indicators for Water and Wastewater Utilities: Survey Data and Analysis Report.” *American Water Works Association*.

“Selection and Definition of Performance Indicators for Water and Wastewater Utilities.” *AWWA Research Foundation and American Water Works Association*.

“Creating Effective Information Technology Solutions.” *AWWA Research Foundation*.

“Financial and Economic Optimization of Water Main Replacement Programs.” *AWWA Research Foundation*.

“Triple Bottom Line Reporting of Sustainable Water Utility Performance. *AWWA Research Foundation and CSIRO*. Spring, 2007

“Findings and Recommendations for a Water Utility Sector Management Strategy.” *APWA, AWWA, AMWA, NACWA, NAWC, US EPA, WEF*. March, 2007.

## OTHER SIGNIFICANT ROLES

American Water Works Association Research Foundation (AWWARF)

Research Advisory Council member

Project Advisory Committee or Case Study Lead (Triple Bottom Line Reporting; Asset Management; SIMPLE for Drinking Water Sector; Water Main Replacement/Renewal; Energy Management; Enhancement of Qualseve Tools

Water Environment Research Foundation (WERF)

Steering Committee or Challenge Project member for: Asset Management; Performance Measures; Strategic Planning; SIMPLE and AMPLE, including current tool enhancement, decay studies, and asset management benchmarking

International Water Association (IWA)

Member; regular presenter at international conferences on asset management, alternative contracting, leadership, performance management and benchmarking

Member of Program Committee and topic coordinator and rapporteur on risk for 2007 Leading Edge Strategic Asset Management Conference (Portugal)

Global Water Research Coalition (GWRC)

Representative for AWWARF and WERF on asset management research collaboration

Environmental Protection Agency (EPA)/Collaborating Industry Organizations

Steering Committee Member for Effective Utility Management Initiative

Member of EPA's Environmental Finance Advisory Board (EFAB)

Design Build Institute of America (DBIA)

Chair, Water/Wastewater Specialty Conference; Program Committee; Water Committee; Trainer.

## OTHER

Numerous papers, presentations and trainings conducted annually for conferences and utilities, including conferences and seminars for EPA, AWWA, WEF, NACWA, AWWARF, WERF, IWA, DBIA, WSAA, and GWRC.

# City Light Review Panel

9 Members: Pursuant to Ordinance 123256, all members subject to City Council confirmation, 3-year terms:

- 4 City Council- appointed
- 5 Mayor- appointed

**Roster:**

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M	4	1.	Economist	Chris Mefford	4/12/17	4/11/20	1	Mayor
6	M	4	2.	Financial Analyst	Scott Haskins	4/12/20	4/11/23	1	City Council
6	F		3.	Non-Profit Representative	Sara Patton	5/1/18	4/30/21	2	Mayor
6	M	6	4.	Residential Customer Representative	Thomas Buchanan	10/1/16	9/30/19	1	City Council
6	M		5.	Commercial Customer Representative	Mikel Hansen	4/13/18	4/12/21	1	Mayor
6	M	4	6.	Industrial Customer Representative	Patrick Jablonski	10/1/16	9/30/19	1	City Council
2	M	3	7.	Low-Income Customer Representative	Leon Garnett	4/12/19	4/12/21	2	Mayor
6	M	4	8.	Member at Large	John Putz	10/1/16	9/30/19	1	City Council
6	F		9.	Suburban Franchise Representative	Gail E. Labanara	5/1/18	4/30/21	2	Mayor

**SELF-IDENTIFIED DIVERSITY CHART**

	<div style="display: flex; justify-content: space-around; font-weight: bold;"> <span>(1)</span> <span>(2)</span> <span>(3)</span> <span>(4)</span> <span>(5)</span> <span>(6)</span> <span>(7)</span> <span>(8)</span> <span>(9)</span> </div>												
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
<b>Mayor</b>	3	2				1				4			
<b>Council</b>	4	0								4			
<b>Other</b>													
<b>Total</b>	7	2											

**Key:**

- \*D List the corresponding *Diversity Chart* number (1 through 9)
  - \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary, O= Other, U= Unknown
  - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 01577, **Version:** 1


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Appointment of Estella Ortega as member, Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Estela Ortega</i>		
<b>Board/Commission Name:</b> <i>Working Group for Performance Auditing</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Beacon Hill, Seattle City Council District 2, King County District 2</i>	<b>Zip Code:</b> <i>98114</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>[see attached bio]</i>		
<b>Authorizing Signature (original signature):</b>   <b>Date Signed (appointed):</b> <b>April 17, 2020</b>	<b>Appointing Signatory:</b> <i>Andrew J. Lewis</i> <i>Councilmember, District 7</i>	

\*Term begin and end date is fixed and tied to the position and not the appointment date.



A voice and a hub for the Latino community as we advocate on behalf of our people and work to achieve social justice.

## Programs & Services

*With over 12,559 volunteer hours, El Centro de la Raza serves 14,542 individuals and 9,442 families through the following programs and services:*

Basic Healthcare Enrollment  
 Bebes! Infant Mortality Prevention  
 Bilingual Legal Clinics  
 Business Opportunity Center  
 Café con El Centro de la Raza  
 César Chávez Demonstration Garden  
 Centilia Cultural Center  
 Citizenship Classes  
 College Readiness  
 Comadres Monthly Workshops  
 Commercial and Tenant Space  
 Community Meeting Space  
 Community Organizing  
 Community Service  
 Crisis Advocacy  
 Cultural / Political / Social Events  
 Economic Development  
 ECR Transitional Housing  
 El Patio Apartments  
 Emergency Safety Planning & Sensitive Location Project  
 Employment Assistance  
 ESL Classes  
 Federal Way Open Doors Program  
 Financial Empowerment & Asset Building  
 Food Bank  
 Foreclosure Counseling  
 Growing and Learning Together  
 Homeless Assistance  
 Hope for Youth Cultural Enrichment  
 Hirabayashi Place  
 Historical and Educational Presentations  
 HUD Housing Counseling  
 Immigration / Social Justice / Human / Civil Rights Advocacy  
 José Martí Child Development Center  
 Labor Standards Outreach & Education  
 Local, State, National & International Coalition Building  
 Luis Alfonso Velásquez Flores After School Program  
 ORCA Lift Reduced Fare Enrollment  
 Parent-Child Home Program  
 Plaza Roberto Maestas  
 Plaza Roberto Maestas After School Program  
 Public Benefits Enrollment  
 Santos Rodriguez Memorial Park  
 Seattle Youth Violence Prevention  
 Senior Nutrition & Wellness  
 Smoking Cessation & Marijuana Prevention  
 Summer Learning  
 Tax Preparation Site  
 Unidos in Finance  
 Veterans' Services  
 Volunteerism & Community Service Site  
 Youth Case Management  
 Youth Employment  
 Youth and Family Job Readiness Training



## ESTELA ORTEGA Executive Director

Estela Ortega is the Executive Director of El Centro de la Raza, leading Seattle-based civil rights, human services, educational, cultural and economic development organization with an operating budget of **\$11.05 Million** that serves over **14,542** individuals and **9,442** families annually. She has actively engaged in coalition building, political advocacy and strategic development while working at El Centro de la Raza, distinguishing herself as one of the organization's most effective leaders and as a respected community organizer.

Ortega is also responsible for the development of Plaza Roberto Maestas a \$45 million mix use community-inspired transit oriented affordable housing project adjacent to the El Centro de la Raza.

Estela Ortega also serves on various boards and committees in the areas of civil rights, education, transportation, economic development and the environment. Ortega has received numerous recognitions and awards throughout her distinguished career with the most recent ones are being named one of the Seattle Times 13 Most Influential People of the Decade, the 2019 Northwest Progressive Institute award, 2018 NFL Hispanic Leadership award, and the 2018 Seattle Met Magazine 50 most influential women in Seattle who have shaped Seattle, the region and beyond.

# Working Group for Performance Auditing

9 Members: Pursuant to *Resolution 31941*, 7 members subject to City Council confirmation.

- 7 City Council-appointed
- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	2	1.	Member	Estela Ortega	City Council Confirmation	N/A	1	City Council
	F	N/A	2.	Member	Cheryle Broom	City Council Confirmation	N/A	1	City Council
	F	N/A	3.	Member	LaVonne Griffin-Valade	City Council Confirmation	N/A	1	City Council
	M	4	4.	Member	Shaun Van Eyk	City Council Confirmation	N/A	1	City Council
	M	4	5.	Member	Justin Marlowe	City Council Confirmation	N/A	1	City Council
	M	N/A	6.	Member	Bob Thomas	City Council Confirmation	N/A	1	City Council
	F		7.	Member	Lisa Judge	City Council Confirmation	N/A	1	City Council
	M		8.	Member	David Jones	City Council Confirmation	N/A	1	City Council
	M	3	9.	Chair	Andrew Lewis	City Council Confirmation	N/A	1	City Council

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council	4	3					1						
Other	1	1											
Total	5	4											

## Key:

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RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 01578, **Version:** 1

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Appointment of Cheryle A. Broom as member, the Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.





# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Cheryle A. Broom		
<b>Board/Commission Name:</b> Working Group for Performance Auditing		<b>Position Title:</b> Member
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> NA	<b>Zip Code:</b> 98501	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> Cheryle Broom directed organizations that contributed to significant public service improvements and cost savings. Among other oversight positions held, Cheryle has served as: King County Auditor, First Deputy Inspector General of the New York State Metropolitan Transportation Authority, and Legislative Auditor for the Washington State Legislature.  At the national and international levels Cheryle is recognized for advancing performance auditing, performance management and accountability. For example, Cheryle provided consulting through the International Institute Graduate School, and was a founding member and chair of the American Society for Public Administration's Center for Accountability and Performance. She has collaborated on developing training materials and programs.  Recently Cheryle co-authored a research paper published in the <u>International Journal of Community Well-Being</u> on integrating community indicators with performance measurement. Cheryle's resume provides further details on her career, volunteer work, publications and awards.  Cheryle has a Master of Public Administration degree from the University of Washington, and is a Certified Government Financial Manager and Certified Inspector General. In 2008 Cheryle was inducted as a fellow in the National Academy of Public Administration.		
<b>Authorizing Signature (original signature):</b> 		<b>Appointing Signatory:</b> Andrew J. Lewis Councilmember, District 7
<b>Date Signed (appointed):</b> April 17, 2020		

\*Term begin and end date is fixed and tied to the position and not the appointment date.

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## CHERYLE A. BROOM - RESUME

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### *Public Service Consultant and Community Volunteer Advancing Performance, Accountability and Engagement*

Cheryle Broom's 35-plus years of experience and demonstrated expertise is in directing organizations that provide oversight of public agencies and programs, and achieve strategic, performance-based goals. Under her leadership and management, audit and evaluation offices have contributed to significant performance improvements, policy changes and compliance, and cost savings in state and local government.

At the national and international level Cheryle is recognized for her contributions to advancing performance auditing and performance management. Through conference programs, publications, research and training, and other volunteer services, Cheryle facilitates understanding and application of best practices to achieve high-performing and accountable public and nonprofit organizations and services. She also promotes meaningful accountability, public engagement and collaboration.

#### **POSITIONS HELD:**

2015 to 2016	Interim Director, King County Office of Law Enforcement Oversight
2001 to 2013	King County Auditor, King County Auditor's Office, Seattle, WA
1998 to 2000	First Deputy Inspector General, New York State Metropolitan Transportation Authority, Office of Inspector General, New York City, New York
1986 to 1998	Legislative Auditor, Washington State Joint Legislative Review and Audit Committee, Olympia, WA
1984 to 1986	Program Staff Director, King County Council, Seattle, WA
1978 to 1984	Management Audits Manager, King County Auditor's Office, Seattle, Washington
1970 to 1978	Positions held include Department of Health, Education & Welfare Citizen Participation Project Coordinator; US Government Accountability Office Evaluator; Management Auditor; Program Budget Analyst; Investment Analyst and Accountant – Seattle, WA

#### **DEMONSTRATED PERFORMANCE IMPACTS:**

Cheryle's career-long commitment to auditing and performance-based state and local government produced tangible operational and financial results. Organizations under her leadership have saved tax payers more than \$400 million in one-time cost savings, and \$85 million in annualized operating cost savings. Examples of the impact of outcome-based audit recommendations include: 1) Immediate \$39 million budget reduction for a nursing home reimbursement system, and replacement of existing system to achieve an ongoing financial impact of over \$50 million annually and improved accountability for serving clients; 2) development of a capital planning framework for evaluating capital

facilities options using appropriate economic criteria and analysis, which are now required in budget instructions; 3) research findings for legislative action on the benefits of community placement of developmentally disabled citizens that is less costly than institutionalization and increased the opportunity to serve unmet needs; and 4) implementation of strengthened management controls to stop the theft of time that conservatively cost a transit department \$15 to \$23 million over a ten-year period.

### **DEMONSTRATED LEADERSHIP RESULTS:**

In executive-level capacities, Cheryle led organizations through processes that produced high performing, efficient operations. Improvements include establishing management controls, a teamwork culture, office-wide strategic plans, human resource and project management systems, performance-oriented budgets, communication tools and appropriate relationships with public officials and other stakeholders. During Cheryle's tenure, the Washington State and King County audit functions were nationally recognized for high quality impact work and for being at the forefront of the performance measurement and managing for results movement. Elected officials consistently used the office's work, and funded new studies and other oversight responsibilities.

### **CREDENTIALS AND CERTIFICATIONS:**

1970s Bachelor of Arts (1970) and Master of Public Administration (1973) and other post graduate work, University of Washington, Seattle, Washington  
Current Certified Government Financial Manager (CGFM), Certificate #5904  
Current Certified Inspector General (CIG), Certificate #0000040  
Current National Academy of Public Administration (NAPA) Fellow, Inducted 2008

### **INDIVIDUAL AND OFFICE RECOGNITION (1990 to Present):**

2013 Certificate of Recognition, Metropolitan King County Council; Certificate of Recognition, Evans School of Public Affairs; Certificate of Recognition, Evergreen ASPA Chapter; Appreciation for Service, Joint Legislative Audit and Review Committee; Certificate of Appreciation, Pacific NW Intergovernmental Audit Forum  
2012 King County Auditor's Office Performance Audit of King County's Investment in Information Technology, recognized in the top five best audit reports of the year for offices of its size by the Association of Local Government Auditors  
2010 King County Auditor's Office Transit Performance Audit, 2010 Practitioner Award to the audit team by the ASPA Evergreen Chapter  
2008 Recipient of the Seattle Chapter of the Association of Government Accountants (AGA) *Third Annual Emerald Award* to recognize someone who has made a substantial contribution to improve the transparency and accountability of government operations  
2005 Association of Government Accountants *Excellence in Government Leadership Award*

- 2004 Metropolitan King County Council recognition for continuous dedication to improving King County services and outstanding work as King County Auditor
- 2003 National Association of Local Government Auditors' *Special Project Award for Special Study of the King County Jails*
- 2002 National Association of Local Government Auditor's Honorable Mention for *Sheriff's Office Communications Center Performance Audit*
- 2002 American Society for Public Administration (ASPA) *Presidential Citation of Merit* as Chair of the Capacity Steering Group
- 2000 ASPA's *2000 Hall of Champions Honorable Mention* for volunteer service to chapter
- 1999 National Legislative Program Evaluation Society's *Award for Excellence in Program Evaluation* to the Washington State Joint Legislative Review Committee/Legislative Auditor's Office for its years of service to the Washington State Legislature and its contributions to legislative program evaluation
- 1999 National Directory of Who's Who in Executives and Professionals
- 1998 ASPA Section for Women in Public Administration's *Service to the Section Award*
- 1998 ASPA Evergreen Chapter's *1998 Outstanding Achievement Award*
- 1998 ASPA Training Award as lead trainer for Evergreen Chapter's performance measurement training programs (also won national award in 1995)
- 1996 ASPA's *Presidential Citation of Merit* as Chair of Governmental Accomplishment and Accountability Task Force Subcommittee
- 1996 Public Financial Publications, Inc.'s *Practitioner Award* (Co-recipient) for *Performance Based Government Models: Building a Track Record, Public Budgeting and Finance*
- 1990s Washington State Joint Legislative Audit and Review Committee consistently received recognition from the National Legislative Program Evaluation Society (affiliated with the National Conference of State Legislatures) for work performed during her tenure

**OTHER PUBLIC SERVICE ENDEAVORS:**

- American Society for Public Administration (ASPA) Endowment Board member
- National Academy for Public Administration Audit Committee member
- Senior Services/Sound Generations of Seattle/King County, Board member and Treasurer
- International Institute Graduate School USA consultant/trainer
- Community Indicators Consortium board member, treasurer and co-chair of the Community Indicators and Performance Measurement Integration Project
- Pacific NW Intergovernmental Audit Committee Board member
- Washington State Local Government Auditor's Association founder and trustee
- Past President of the American Society for Public Administration and the Evergreen Chapter of ASPA
- Founding Member and Chair of ASPA's Center for Accountability and Performance
- Public Administration Review Board of Editors

- Consultant/Trainer for the Executive Development Leadership Program ?????, Finance Officers' Association, Pacific Northwest Intergovernmental Audit Forum, Association of Government Accountants, Association of Pacific Island Public Auditors, and other professional associations
- Instructor and Guest Lecturer for The Evergreen State College Master in Public Administration Program, Seattle University Institute of Public Service, USDA Graduate School, and other academic and training institutions
- Authored numerous professional articles and training materials including the highly successful workbook *Performance Measurement Concepts and Techniques*, 3rd Edition (note: workbook was also translated into Japanese and Chinese ) – See below
- AGA and New York Fund for Civic Engagement performance reporting reviewer
- Co-chair of AGA Performance Management Conference 2005 and 2009
- Chair of the ASPA Finance Committee and other ASPA national and chapter committees and conferences
- President of Broadview Parent Teacher Association, and chair and founding member of Metrocenter/Accelerator YMCA Board of Directors

#### **PUBLICATIONS:**

Co-Author, "A Suggested Model for Integrating Community Indicators with Performance Measurement. Challenges and Opportunities," *International Journal of Community Well-Being*; <https://doi.org/10.1007/s42413-019-00046-6>, 2019

Co-Author, "One County Vision: King County's Incremental Approach to CI-PM Integration," *Real Story for the Community Indicators Consortium (CIC)*; <http://www.communityindicators.net/communities-of-practice,ci-pm-integration,real-stories>, 2012

Co-Author, "Advancing Performance Measurement and Management for Accountability: King County's Collaborative, Incremental Approach," *International Handbook of Practice-Based Performance Management*, Sage Publications, September 10, 2007

Author, "Institutionalizing Performance-Oriented Government," *PA Times*, September 1, 2004

Co-Editor & Co-Author, *Meeting the Challenges of Performance-Oriented Government*, American Society for Public Administration/Center for Accountability and Performance, Washington, DC, 2002

Author, "Using Comparative Performance Measurement," (book review of *Comparative Performance Measurement*, Urban Institute Press, 2001), *Public Administration Review*, Vol. 62, No. 5, September/October 2002

Co-Author, *Performance Measurement Concepts and Techniques Workbook*, American Society for Public Administration/Center for Accountability and Performance, Washington, DC, 1999

Co-Author, "Performance Measurement Training That Works," *Using Performance Measurement to Improve Public and Nonprofit Programs*, Number 75, Jossey-Bass, Fall 1997

Co-Author, "Performance-Based Government Models: Building A Track Record," *Public Budgeting & Finance*, Vol. 15, No. 4, Winter 1995

Co-Author, "Moving Toward Breaking the Cycle of Poverty," *Evaluation Forum*, Special Edition: Issues #5 and #6, Fall 1989

Author, "The Working Poor," (book review of *Working but Poor: America's Contradiction*, The Johns Hopkins University Press, 1987), *Public Administration Review*, Vol. 49, No. 3, May 1989

### **REPORTS (1986-2013)**

List of audits and other study reports managed by Cheryle Broom are available at the following agencies' Web sites:

King County Office of Law Enforcement Oversight <a href="https://www.kingcounty.gov/independent/law-enforcement">https://www.kingcounty.gov/independent/law-enforcement</a>	2016
King County Auditor's Office, Seattle, Washington <a href="http://www.kingcounty.gov/operations/auditor.aspx">www.kingcounty.gov/operations/auditor.aspx</a>	2001 to 2013
Office of Inspector General, Metropolitan Transportation Authority, New York <a href="http://www.mtaig.state.ny.us">www.mtaig.state.ny.us</a>	1998 to 2000
Joint Legislative Audit and Review Committee Olympia, Washington <a href="http://www.leg.wa.gov/jlarc/">www.leg.wa.gov/jlarc/</a>	1986 to 1998

### **TRAINING WORKBOOKS (sample)**

Contributor & Co-Author, Executive Leadership Development Program – Sessions 1 and 4 (e.g., Ethics and Performance Management), International Institute Graduate School USA, 2014-2015

Co-Author, *Conducting Performance Audits: Techniques for Success Training Manual*, Association of Pacific Islands Public Auditors, 2006

Cheryle A. Broom

Page 6

Author, Strategic Planning for Audit Offices: Moving Forward With Next Steps Training Manual, Association of Pacific Islands Public Auditors, 2006

Author, Project Management of Performance Audits: Keeping on Track from Start to Finish Training Manual, Association of Pacific Islands Public Auditors, 2006

Co-Author, Developing Effective Management Controls for Managers Training Manual, Association of Pacific Islands Public Auditors, 2006

Author, Performance Audit Training Manual, U.S. Department of Agriculture Graduate School, 1999

Co-Author, Performance Auditing in State and Local Governments Seminar Training Manual, Governmental Finance Officers Association, 1982

### **PROFESSIONAL PRESENTATIONS**

List available upon request

# Working Group for Performance Auditing

9 Members: Pursuant to *Resolution 31941*, 7 members subject to City Council confirmation.

- 7 City Council-appointed
- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	2	1.	Member	Estela Ortega	City Council Confirmation	N/A	1	City Council
	F	N/A	2.	Member	Cheryle Broom	City Council Confirmation	N/A	1	City Council
	F	N/A	3.	Member	LaVonne Griffin-Valade	City Council Confirmation	N/A	1	City Council
	M	4	4.	Member	Shaun Van Eyk	City Council Confirmation	N/A	1	City Council
	M	4	5.	Member	Justin Marlowe	City Council Confirmation	N/A	1	City Council
	M	N/A	6.	Member	Bob Thomas	City Council Confirmation	N/A	1	City Council
	F		7.	Member	Lisa Judge	City Council Confirmation	N/A	1	City Council
	M		8.	Member	David Jones	City Council Confirmation	N/A	1	City Council
	M	3	9.	Chair	Andrew Lewis	City Council Confirmation	N/A	1	City Council

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council	4	3					1						
Other	1	1											
Total	5	4											

## Key:

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RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*





Legislation Text

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**File #:** Appt 01579, **Version:** 1


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Appointment of LaVonne Griffin-Valade as member, Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>LaVonne Griffin-Valade</i>		
<b>Board/Commission Name:</b> <i>Working Group for Performance Auditing</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Sabin-Alameda Neighborhood, NE Portland. City of Portland Commissioners and Mayor are elected at-large, each technically representing every Portlander; I reside in Multnomah County District #2, and as such, Commissioner Susheela Jayapal is my district representative within County government.</i>	<b>Zip Code:</b> <i>97211</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>LaVonne Griffin-Valade worked as a local government performance auditor for sixteen years, retiring as the elected City Auditor of the City of Portland, Oregon in December 2014. Prior to holding that position, LaVonne served as the elected Multnomah County Auditor. LaVonne worked as a Senior Management Auditor in the Multnomah County Auditor’s Office for eight years before being elected Multnomah County Auditor.</i>		
<i>LaVonne received a Master of Public Administration degree in 1997 from Portland State University and received a Master of Fine Arts in Creative Writing degree in 2017 from Portland State University.</i>		
<i>LaVonne was born and raised in the eastern Oregon town of John Day and has lived in the Portland area since 1979. LaVonne recently completed a novel that is out on speculation to publishers.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> <b>April 17, 2020</b>	<b>Appointing Signatory:</b> <i>Andrew J. Lewis</i> <i>Councilmember, District 7</i>	

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## LaVonne Griffin-Valade



### EDUCATION

Master of Fine Arts in Creative Writing (fiction), Portland State University, June 2017. 4.00 GPA.

Master of Public Administration, Portland State University, March 1997. Honor Graduate. Winner of Department's Graduate Student Achievement Award. 3.8 GPA.

Bachelor's degree in Humanities (English/writing focus), Western Oregon University, 1983. Winner of Outstanding Student in Humanities Award. 3.75 GPA.

### ELECTED OFFICE

**Auditor**, *City of Portland Oregon*. June 9, 2009 through Dec. 31, 2014. Independent of City Council. Director of a City bureau with eight divisions and 50 FTE. Responsible for performance audits of City services; oversight of investigations of complaints of police officer conduct; ombudsman services; hearings officer services; administration of Council sessions and management of City records. Led broad efforts to improve transparency and accountability.

**Auditor**, *Multnomah County Oregon*. Jan. 1, 2007 through March 2, 2009. Independent of County Commissioners. Director of a County department with 10 FTE conducting performance audits of County services. Determined audit topics, supervised the work of auditors throughout projects, edited reports, and advocated for accountability and transparency.

### PROFESSIONAL EXPERIENCE

11/98 – 01/07      Senior Management Auditor, *Multnomah County Auditor's Office*, Portland, OR: Conducted and wrote performance audits of County departments and programs. Presented findings to County leaders.

11/95 – 11/98      Equity Associate, *Equity Assistance Center, Northwest Regional Education Laboratory* (now *Education Northwest*), Portland, OR: Provided race, gender, and national origin equity training and technical assistance to K-12 public school personnel in the Northwest and Pacific regions. Researched and developed articles and training materials.

# Working Group for Performance Auditing

9 Members: Pursuant to *Resolution 31941*, 7 members subject to City Council confirmation.

- 7 City Council-appointed
- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
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	F	N/A	3.	Member	LaVonne Griffin-Valade	City Council Confirmation	N/A	1	City Council
	M	4	4.	Member	Shaun Van Eyk	City Council Confirmation	N/A	1	City Council
	M	4	5.	Member	Justin Marlowe	City Council Confirmation	N/A	1	City Council
	M	N/A	6.	Member	Bob Thomas	City Council Confirmation	N/A	1	City Council
	F		7.	Member	Lisa Judge	City Council Confirmation	N/A	1	City Council
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## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
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Mayor													
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Total	5	4											

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 01580, **Version:** 1


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Appointment of Shaun Van Eyk as member, Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Shaun Van Eyk		
<b>Board/Commission Name:</b> Working Group for Performance Auditing		<b>Position Title:</b> Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> Greenwood – KC District 4	<b>Zip Code:</b> 98117	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>I am an attorney licensed in Washington state working as a union representative for PROTEC17, the largest union of City of Seattle employees. I am also the Co-Chair of the Coalition of City Unions as well as the Labor Co-Chair of the City’s Healthcare Committee (HC2).</i>		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> Andrew J. Lewis Councilmember, District 7	
<b>Date Signed (appointed):</b> April 17, 2020		

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# Shaun Van Eyk

## WORK EXPERIENCE

### **PROTEC17 – Union Representative**

Seattle, *June 2016-present*

Provide advocacy, education, and outreach to over 1100 of the 2800+ members in the City of Seattle. Negotiate and enforce contracts and collaborate with Labor Relations, Human Resource and management professionals City-wide. Review and conduct investigations for grievances, unfair labor practices, and arbitrations. Maintain leadership roles on Labor Management Committees, on the Coalition of City Unions and various other committees.

### **Van Eyk & Moore, PLLC – Partner**

Seattle, *July 2009-June 2016*

Founding partner of firm with a diverse civil and criminal defense practice. Responsible for management of the firm's civil practice. Represented clients in family law matters, landlord-tenant disputes, commercial contract negotiations, individual and class action consumer protection actions and civil rights matters.

### **Johannessen & Associates – Contract Law Clerk**

Seattle, *November 2008-March 2009*

Researched and drafted a variety of plaintiffs' pleadings for MTCA litigation. Reviewed and revised several AIA contract templates for a large institutional client. Researched and drafted letters and memos on various discrete legal matters.

### **Garvey Schubert Barer – Contract Law Clerk**

Seattle, *August 2008-November 2008*

Performed document review for and drafted responses to CERCLA 104(e) requests for large corporate clients for the Portland Harbor Superfund Site. Researched and drafted letters and memos on various discrete legal matters.

### **Massachusetts Office of the Attorney General – Legal Intern**

Boston, *January-April 2008*

Assisted AGO Division of Energy & Telecommunications Attorneys in a vast array of civil and administrative litigation issues including electric utility rate setting and consumer advocacy; researched and drafted legal memoranda, petitions, and motions.

### **DuPont Flooring Systems – Database Analyst**

Seattle & Atlanta, *October 2000-May 2005*

Provided technical support, training and quality assurance testing for proprietary system of records for one of the nations' largest flooring installation and recycling companies.

## EDUCATION

### **Suffolk University Law School**

J.D., May 2008

*Honors:* Dean's List; *Suffolk Jurisprudence Award* in Environmental Law

*Activities:* *Managing Editor*, Journal of High Technology Law (JHTL)

*Secretary & Treasurer*, Environmental Law Society

*Semifinalist*, 3<sup>rd</sup> Year Moot Court Trial Competition

### **Washington State University**

B.A., English, May 2000

*Honors:* Dean's List

*Activities:* *Tutor*, Online Writing Lab (OWL); *Treasurer*, McCroskey International House Student Government

*Study Abroad:* University of Copenhagen, sophomore year, 1997-1998

## VOLUNTEER EXPERIENCE

### **KEXP – DJ Assistant**

Seattle, *December 2014-present*

Provide logistical, musical research, and personal support for radio DJs broadcast live on air and online at [www.kexp.org](http://www.kexp.org).

### **Seattle Works – Logistics Committee Chair**

Seattle, *March 2001-May 2003*

Organized park clean up, donation sorting and community building projects for several teams. Arranged and executed fund-raising event for 2000+ volunteers in 2003.

# Working Group for Performance Auditing

9 Members: Pursuant to *Resolution 31941*, 7 members subject to City Council confirmation.

- 7 City Council-appointed
- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	2	1.	Member	Estela Ortega	City Council Confirmation	N/A	1	City Council
	F	N/A	2.	Member	Cheryle Broom	City Council Confirmation	N/A	1	City Council
	F	N/A	3.	Member	LaVonne Griffin-Valade	City Council Confirmation	N/A	1	City Council
	M	4	4.	Member	Shaun Van Eyk	City Council Confirmation	N/A	1	City Council
	M	4	5.	Member	Justin Marlowe	City Council Confirmation	N/A	1	City Council
	M	N/A	6.	Member	Bob Thomas	City Council Confirmation	N/A	1	City Council
	F		7.	Member	Lisa Judge	City Council Confirmation	N/A	1	City Council
	M		8.	Member	David Jones	City Council Confirmation	N/A	1	City Council
	M	3	9.	Chair	Andrew Lewis	City Council Confirmation	N/A	1	City Council

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council	4	3					1						
Other	1	1											
Total	5	4											

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*





Legislation Text

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**File #:** Appt 01581, **Version:** 1

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Appointment of Justin Marlowe as member, Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Justin Marlowe</i>		
<b>Board/Commission Name:</b> <i>Working Group for Performance Auditing</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Ballard</i>	<b>Zip Code:</b> <i>98107</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Justin Marlowe is a Research Professor at the University of Chicago's Harris School of Public Policy. From 2009 to 2020 served on the faculty at the Evans School of Public Policy &amp; Governance at the University of Washington. His research and teaching are focused on public finance, and he has published five books and more than 100 articles on public capital markets, local financial performance, performance auditing, financial disclosure, and related topics. He is an admitted expert witness in federal and state courts, and has served on technical advisory bodies for the State of Washington, the California State Auditor, the Governmental Accounting Standards Board, and many other public and private organizations. He is a Certified Government Financial Manager and an elected Fellow of the National Academy of Public Administration.</i>		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> <i>Andrew J. Lewis</i> <i>Councilmember, District 7</i>	
<b>Date Signed (appointed):</b> <i>April 17, 2020</i>		

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# Justin Marlowe



## Research Interests

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Public financial management; emphasis on municipal securities, capital budgeting and finance, state and local fiscal policy, governmental accounting, legacy costs, public-private partnerships, state and local budgeting, public health finance

## Academic Appointments

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### University of Chicago, Harris School of Public Policy

2020 - Research Professor  
2020 - Faculty Affiliate, Center for Municipal Finance

### University of Washington, Evans School of Public Policy & Governance

2014-2020 Endowed Professor of Public Finance and Civic Engagement  
2018-2020 Associate Dean for Academic Programs  
2015-2018 Associate Dean for Executive Education  
2014-2020 Professor of Public Policy & Governance  
2012-2014 Associate Professor of Public Affairs (with tenure)  
2009-2012 Assistant Professor of Public Affairs

### University of Kansas, Department of Public Administration

2004-2009 Assistant Professor

## Books

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1. *Handbook of Public Financial Management* (co-edited with Sharon Kioko) (Forthcoming, 2021). (London, UK: Edward Elgar).
2. *Financial Strategy for Public Managers* (with Sharon Kioko) (2016). (Rebus Project)(Open Access).
3. *Financial Management in the Public Sector* (co-edited with David Matkin) (2013). (London, UK: Sage Publications).
4. *Management Policies in Local Government Finance, 6th Edition* (co-edited with W. Bartley Hildreth and John Bartle). (2012). (Washington, DC: International City/County Management Association).
5. *Capital Budgeting: A Guide for Local Governments, 2nd Edition* (with Bill Rivenbark and Jack Vogt) (2009). (Washington, DC: International City/County Management Association).

## Journal Articles

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1. "State Budgeting Since the Great Recession: The Case of Washington State." *Municipal Finance Journal* 40, no. 2 (2019): 122-143.
2. "Estimating the Cost of Foundational Public Health Services" (with Mamaril, et. al.). *Health Services Research* 53 (2018): 2803-2820.
3. "Perceived Need Versus Current Spending: Gaps in Providing a Foundational Set of Public Health Services and Capabilities in Communities." (with Bekemeier, et. al.). *Journal of Public Health Management and Practice* 24, no. 3 (2018): 271-280.
4. "Infrastructure Asset Reporting and Pricing Uncertainty in the Municipal Bond Market" (with Rebecca Bloch and Dean Mead). *Journal of Government and Non-Profit Accounting* 5, no. 1 (2016): 53-70.
5. "Internal Control Deficiencies and Municipal Bond Borrowing Costs" (with Young Joo Park and David Matkin). *Public Budgeting & Finance* 26, no. 2 (2016): 1-26.
6. "Assessing Survey-Based Measures of Personnel Red Tape with Anchoring Vignettes" (with Sanjay Pandey). *Review of Public Personnel Administration* 35, no. 3 (2015): 215-237.
7. "Socially Responsible Investing and Public Pension Fund Performance." *Public Performance and Management Review* 38, no. 6 (2014): 1-23.
8. "Fiscal Implications of City-City Consolidations" (with Michael Gaffney). *State and Local Government Review* 46, no. 4 (2014): 197-204.
9. "Accounting Professionalism and Local Government GAAP Adoption: A National Study" (with Saleha Kumahwala and Dan Neely). *Journal of Public Budgeting, Accounting, and Financial Management* 26, No. 2 (2014): 292-312.
10. "Municipal Capital Budget Reform: Three Cases from the Great Recession." *Journal of Public Budgeting, Accounting, and Financial Management* 25, no. 4 (2013): 693-718.
11. "Beyond Five Percent: Credit Ratings and Optimal Municipal Slack Resources." *Public Budgeting & Finance* 31, no. 4 (2011): 1-16.
12. "Municipal Credit Default Swaps: Implications for Issuers." *Municipal Finance Journal* 32, no. 2 (2011): 1-28.
13. "The Great Recession's Impact on the City of Seattle's Budget" (with Stephanie Leiser). *Municipal Finance Journal* 32, no. 1 (2011): 143-161.
14. "Why Financial Resource Management Matters" (with Sharon Kioko, David Matkin, Michael Moody, Dan Smith, and Jerry Zhao). *Journal of Public Administration Research and Theory* 21 (2011, supplement): i113-i124.
15. "Is There a GAAP Gap? A Politico-Economic Model of Local Government Accounting Policy Choice" (with Deborah Carroll). *Journal of Public Budgeting, Accounting, & Financial Management* 21, no. 4 (2009): 501-523.

16. "Iterations in the Public Financial Management Curriculum: Is What Practitioners Need Being Taught?" (with Michael Moody) *Journal of Public Affairs Education* 15, no. 1 (2009): 47-58.
17. "Penetrating the Performance Predicament: Communication as Mediator or Moderator of Organizational Culture's Impact on Organizational Performance" (with James Garnett and Sanjay Pandey). *Public Administration Review* 68, no. 2 (2008): 266-281.
18. "Much Ado About Nothing? The Size and Credit Quality Implications of Municipal Other Post-Employment Benefit Obligations." *Public Budgeting & Finance* 27, no. 2 (2007): 104-131.
19. "Volume, Liquidity, and Investor Risk Perceptions in the Secondary Market: Lessons from Katrina, Rita, and Wilma." *Municipal Finance Journal* 27, no. 2 (2006): 1-37.
20. "Gender Dimensions of Public Service Motivation" (with Leisha DeHart-Davis and Sanjay Pandey). *Public Administration Review* 66, no. 6 (2006): 873-887.
21. "Citizen Engagement in Local Budgeting: Does Diversity Pay Dividends?" (with Shannon Portillo). *Public Performance and Management Review* 30, no. 2 (2006): 179-203.
22. "Hofferbert in Transit: A Dynamic Stages Model of the Urban Policy Process" (with Robert J. Eger, III). *Review of Policy Research* 23, no. 3 (2006): 413-431.
23. "Fiscal Slack and Counter-Cyclical Expenditure Stabilization: A First Look at the Local Level." *Public Budgeting & Finance* 25, no. 3 (2005): 48-72.
24. "Highway Preventive Maintenance Implementation: Comparing Challenges, Processes, and Solutions in Three States" (with Deborah A Carroll, Rita Cheng, Robert J. Eger, III, and Lara Gruszczynski). *Transportation Research Record*, issue 1877 (2004): 10-16.
25. "Part of the Solution, or Cogs in the System? The Origins and Consequences of Trust in Public Administrators." *Public Integrity* 7, no. 2 (2004): 5-25."
26. "Managing Local Intergovernmental Revenues: The Imperative of Diversification" (with Robert J. Eger, III and Deborah A. Carroll). *International Journal of Public Administration* 26, no. 13 (2003): 1495-1519.
27. "Agricultural Off-Road Fuel-Tax: A Midwestern Comparative Analysis and Assessment" (with Robert J. Eger III, Deborah A. Knudson, and Amy Verbos). *Transportation Research Record*, issue 1839 (2003): 74-80.
28. "Silent Threats: Examining the Importance of Non-Enforcement Auditing Activity" (with Robert J. Eger, III and Deborah A. Knudson). *International Journal of Public Administration* 26, no. 4 (2003): 369-378.

## Book Chapters

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1. "Public Budgeting, Financial Management and Accountability." In *Routledge Handbook of Public Administration*, 4th ed. (forthcoming 2020), eds. Bart Hildreth, Ev Lindquist, and Gerald Miller (New York: Routledge).
2. "Pensions and Other Post-Employment Benefits" (with Thad Calabrese). In *Public Human Resource Management: Problems and Prospects*, 6th ed. (2017), eds. Jerrell Cogburn and Richard Kearney (New York: Pearson).
3. "Local Government Financial Condition Before and After the Great Recession" In *Local Government Budget Stabilization: Explorations and Evidence* (2015), ed. Yilin Hou (New York: Springer).
4. "Control or Collaboration? Market Pressures, Management Reform, and the Evolving Role of the Central Budget Office" (with Robert K. Nye). In *Public Administration Reformation: Market Demand from Public Organizations* (2014), ed. Yogesh K. Dwivedi, Mahmud A. Shareef, Sanjay K. Pandey, and Vinod Kumar (New York: Routledge): 40-58.
5. "Fiscal Slack, Reserves, and Rainy-Day Funds." In *Handbook of Local Government Fiscal Health* (2012), eds. Jonathan Justice, Helisse Levine, and Eric Scorscone (New York: Taylor & Francis): 321-342.
6. "Capital Budgeting and Spending." In *The Oxford Handbook of State and Local Government Finance* (2012), eds. Robert D. Ebel and John E. Petersen (New York: Oxford University Press): 658-681.
7. "Public Management and Public Financial Management: A Reintroduction" (with Dan Smith). In *The Future of Public Administration, Public Management, and Public Service Around the World: The Minnowbrook Perspective* (2010), eds. Rosemary O'Leary, Soon Hee Kim, and David Van Slyke (Washington, DC: Georgetown University Press): 221-232.
8. "From Company Town to Consolidated Government: The Western Style Consolidation of Butte and Silver Bow County" (with Susan Keim). In *Promises Made, Promises Kept: The Promise of City-County Consolidation* (2010), eds. Suzanne Leland and Kurt Thurmaier, eds. (Washington, DC: Georgetown University Press): 161-177.
9. "Financial Management Challenges of Other Post-Employment Benefits for Local Government Employees." In *Handbook of Employee Benefits and Administration* (2008), eds. Jerrell Cogburn and Christopher Reddick (New York: Taylor & Francis): 211-234.
10. "Fund Balance, Working Capital, and Net Assets." In *Public Financial Management* (2006), ed. Howard Frank (New York: Taylor & Francis): 357-381.
11. "Working Capital Management." In *Encyclopedia of Public Administration and Public Policy*, 2nd edition (2004), Jack Rabin, ed. (New York: Marcel Dekker).

## Policy Analysis

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1. *Design Framework for a Public Cooperative Bank in Washington State*. Washington State Legislature (2020).
2. *Evaluation of the Benefits and Risks of a State-Chartered, Public Cooperative Bank for Washington State*. Washington State Office of Financial Management (2018).
3. “A Public Finance Analysis of the Seattle Arena Proposals,” Valiant Capital (2017).
4. “Municipal Bonds and Infrastructure Development: Past, Present, and Future.” White Paper for the Government Finance Officers Association & International City/County Management Association (2015).
5. *Benefits and Costs of City-City Consolidations*. Tri-Cities (WA) Regional Chamber of Commerce (2012).
6. “Financial Considerations for the Proposed SODO Arena.” King County (WA) Council Budget and Fiscal Management Committee, Arena Proposal Expert Review Committee (2012).
7. “Can local government leaders stimulate their local economies?” In *Navigating the Fiscal Crisis: Tested Strategies for Local Leaders*, ed. Gerald J. Miller and James H. Svava, White Paper prepared for the International City/County Management Association (2009).
8. *Evaluation of the Kansas Department of Commerce*. Kansas, Inc. (2007).
9. *Evaluation of Transportation Organization Outsourcing: Decision-making Criteria for Outsourcing Opportunities* (with Robert J. Eger III, Deborah A. Knudson, and Libby Ogard). Midwest Regional University Transportation Consortium (2002).

## Funded Research and Training Activity

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1. “International Program in Public Health Leadership.” Bill and Melinda Gates Foundation, multiple grants from 2016-2020, Principal Investigator, \$12,547,000
2. “Benefits and Costs of a Cooperative Public Bank for Washington State.” Washington State Office of Financial Management, 2018-2019, Principal Investigator, \$367,000
3. “Developing and Evaluating Strategies for a Nationwide Uniform Chart of Accounts to Measure Public Health Investment and Spending.” Robert Wood Johnson Foundation, 2016-2018, Co-Investigator, \$995,000
4. “Inter-Organizational Collaboration in Local Public Health Systems: Implications for Costs, Impact, and Management Capacity.” Robert Wood Johnson Foundation, 2014-2016, Principal Investigator, \$350,000

5. "Costs and Cost-drivers of Providing Foundational Public Health Services in Washington State and Relationships with Structural and Community Factors." Robert Wood Johnson Foundation, 2013-2014, Co-Investigator, \$150,000
6. "Benefits and Costs of City-City Consolidations." UW/WSU William D. Ruckelshaus Center, 2012, Co-Principal Investigator, \$25,000.
7. "Incentives, Processes, and Structures in the Municipal Securities Market." University of Kansas New Faculty General Research Fund, Principal Investigator, 2006-2008, \$7,850.
8. "Tax Incentives and Economic Growth in Kansas" (with David Matkin). Kansas Department of Revenue, Co-Investigator, 2006-2007, \$25,000.
9. "Evaluation of the Kansas Department of Commerce." Kansas, Inc., Principal Investigator, 2006-2007, \$153,000.
10. "Assessing the Public Financial Management Curriculum" (with Michael Moody). University of Kansas Center for Teaching Excellence, Co-Investigator, 2006-2007, \$500.
11. "The Local Fund Balance: Explanations and Implications." American Accounting Association, Government and Non-Profit Section Doctoral Dissertation Grant, Principal Investigator, 2003-2004, \$1,250.
12. "Capital Preventative Maintenance." Midwest Regional University Transportation Consortium, Project Manager, 2002-2003, \$111,664.

## Other Publications

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1. "Research to Practice" - *Government Finance Review*, every other month (2020-present).
2. "Public Money" - *Governing* magazine, every other month (2013-2019).
3. *Guide to Financial Literacy* series, *Governing* Magazine and e.Republic (4 volumes, 2014-2017).
4. *Determining and Distributing the Cost of Shared Public Health Services*. Center for Sharing Public Health Services (2014).
5. "The Impact of Local School Property Tax Reductions on City and County Revenue Decisions: A Natural Experiment in Kansas" (with Jocelyn Johnston, Michael Hayes, and David Matkin). *Public Finance and Management* 11, no. 2 (2011).
6. "Public Financial Engineering and its Discontents." *Public Performance and Management Review* 32, no. 4 (2009): 626-630.
7. "New Developments in State and Local Finance." Edited Journal Symposium, *Municipal Finance Journal* 29, no. 3 (2009).



8. “Budgeting,” “Council-Manager,” and “Debt Issues.” In *Political Encyclopedia of States and Regions*, Don Haider-Markel, ed. (Washington, DC: CQ Press, 2009).
9. “Costs of Compliance with Generally Accepted Accounting Principles.” *Public Management* 89, no. 7 (2007): 17-20.
10. “The New Organizational Economics of Public Budgeting and Financial Management” (with Deborah A. Carroll). Co-Edited Symposium, *Journal of Public Budgeting, Accounting, and Financial Management* 18, no. 2 (2006).
11. *The Budget as a Communication Tool*. International City/County Management Association *IQ Report* 37, no. 4 (2005).
12. “Managing Knowledge Workers in Local Government: Insights from an Expert” (with John Nalbandian). *State & Local Government Review* 37, no. 4 (2005): 250-255.
13. “Politics, Economics, or the Public? Examining the Determinants of State Government Performance” (with Deborah A. Carroll). *Korean Journal of Public Policy* 19 (2005): 1-17.
14. “On the Importance of Relationship-Building in Government Outsourcing: Findings from the Transportation Industry” (with Deborah A. Carroll and Robert J. Eger, III). *Korean Journal of Public Policy* 13, no. 6 (2003): 127-147.
15. *Capital Preventative Maintenance* (with Deborah A. Carroll, Rita Cheng, Robert J. Eger, III, Lara Grusczyński, Hani Titi, and Ali Roohanirad). Midwest Regional University Transportation Consortium (2003).
16. Review of *The Moral Foundations of Trust* by Eric Uslaner. *Administrative Theory & Praxis* 26, no. 1 (2003): 149-153.

## Works in Progress

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1. “Anchoring and the Cost of Municipal Capital.” In progress.
2. “Do Exchange-Traded Funds Improve Municipal Bond Market Quality?”
3. “Structure and Performance in Municipal Debt Management Networks.” In progress.

## Conference Presentations (since 2004)

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Academy Health: 2016, 2015

Academy of Management, Government and Non-Profit Division: 2010, 2008, 2004

American Accounting Association: 2012, 2011

American Accounting Association, Government and Non-Profit Section: 2017, 2015, 2014, 2011, 2010, 2009, 2007, 2006

American Political Science Association: 2014 (invited)

American Public Health Association: 2016, 2015

American Society for Public Administration: 2018, 2017, 2016, 2012, 2008, 2007

Association for Budgeting and Financial Management: every year 2004-2019

Association for Public Policy Analysis and Management: 2014-2018, 2011, 2010, 2004

Brookings Municipal Finance Conference: 2020, 2017, 2015, 2014, 2013, 2012

International Research Society for Public Management: 2016 (invited), 2015

National Association of School of Public Affairs & Administration: 2018

Public Health Services & Systems Research, “Keeneland” Conference: 2015

Public Management Research Association (biennial): 2015, 2013, 2009, 2007

Western Social Science Association, Public Finance and Budgeting Section: 2020, 2017, 2015; 2005-2011

## **Invited Academic Talks and Seminars**

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University of Nebraska-Omaha, February 2019

Central University of Finance and Economics (Beijing, PRC), June 2017

Federal Reserve Bank of Cleveland, April 2015

University of Chicago, Municipal CFO Forum, November 2014

American University, School of Public Affairs, April 2014

University of Kentucky, Martin School of Public Policy and Administration, October 2013

Texas A&M University, Political Science Department, September 2013

Indiana University, School of Public and Environmental Affairs, April 2013

Arizona State University, School of Public Affairs, November 2012

Seoul National University, Graduate School of Public Administration, September 2012

Financial Management Association Applied Finance Conference, June 2012

University of Washington, Evans School of Public Affairs, October 2011

Trans-Atlantic Dialogue on Strategic Management in Public Organizations, June 2011

Rutgers University-Newark, School of Public Policy and Administration, April 2010

Louisiana State University, Ourso College of Business, December 2008

University of Kentucky Public Finance Symposium, May 2006

## Other Professional Presentations (since 2008)

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- 2020 Governing/e.Republic webinar on finance/HR integration; Applied Research in Public Finance Conference (University of Maryland)
- 2019 Applied Research in Public Finance Conference (Chicago); Washington Global Health Alliance (Seattle; Bill and Melinda Gates Foundation); Governing Summit on Financial Leadership (NYC); Governing/e.Republic webinar on citizen engagement technologies; Governing/e.Republic webinar on financial technology; American Society for Tropical Medicine and Hygiene (Washington, DC); National Association of Latino Elected and Appointed Officials (Phoenix, AZ)
- 2018 Government Accountability Office “Seattle Connects” series; Rainier Club (Seattle); Lorman Educational Services (webinar)
- 2017 Brookings Municipal Finance Webinar; *Governing* Summit on Infrastructure Finance and Public-Private Partnerships (Marina Del Rey, CA); Applied Research in Public Finance Conference (Bloomington, IN); GASB Users’ Forum (San Francisco)
- 2016 *Governing* Roundtable on Integrated Stormwater Management Strategies (Richmond, VA; Evans/Cascade Nonprofit Executive Leadership Institute; *Governing* Summit on Infrastructure Finance and Public-Private Partnerships (Santa Monica, CA); Government Finance Officers Association (Toronto, ON); American Accounting Association Doctoral Student pre-conference (NYC); Washington City/County Management Association; *Governing* Summit on Financial Leadership (Washington, DC); Marguerite Casey Foundation Symposium on Evidence-Based Strategies in State and Local Government (Washington, DC)
- 2015 Osher Lifelong Learning Institute; Evans/Cascade Nonprofit Executive Leadership Institute; Association of Local Government Auditors National Conference (San Diego, CA); Association of Washington Cities Elected Officials Finance Workshop; Duke University Energy Initiative, Public Finance Workshop; *Governing* Cost of Government Summit; California Debt Investment Advisory Commission Professional Development conference (San Francisco, CA); Delegation from China Ministry of Finance; *Governing* Summit on Stormwater Infrastructure Finance (Columbia, SC)

- 2014 Philanthropy Northwest Reflections on Philanthropy; *Governing* Outlook Conference; Evans/Cascade Nonprofit Executive Leadership Workshop; Center for Sharing Public Health Services (webinar); UW Leadership Forum for National Service Executives; *Governing* Cost of Government Summit; Pacific Northwest Intergovernmental Audit Forum (Victoria, BC); Seattle University School of Law
- 2013 Seattle Northwest Securities Municipal Finance Conference; Evans/Cascade Nonprofit Executive Leadership Workshop; Seattle World Affairs Council; Washington State Annual Non-Profit Conference; APPAM International Conference (Shanghai, China); Leadership Forum for National Service Executives; Pacific Northwest Intergovernmental Audit Forum; Global Municipal Leaders Conference (Marrakesh, Morocco); *Governing* Cost of Government Summit
- 2012 Evans/Cascade Nonprofit Executive Leadership Workshop; *Governing* Texas Leadership Forum
- 2011 Pacific Northwest Intergovernmental Audit Forum; Washington State Annual Non-Profit Conference; Leadership Forum for National Service Executives; Evans/Cascade Nonprofit Executive Leadership Workshop; Port of Seattle Century Agenda Roundtable
- 2010 Humanities Washington/King County Library; The Non-Profit Center of Greater Seattle/Tacoma; Evans/Cascade Nonprofit Executive Leadership Institute; Leadership Forum for National Service Executives
- 2009 KSGFOA Winter Conference; Alliance for Innovation (webinar); Columbia Capital Management, Inc. Public Finance Symposium
- 2008 Internal Revenue Service, Tax-Exempt/Governmental Entities Division; Louisiana State University, Association of Governmental Accountants (AGA), Kansas City, MO Chapter; Kansas Government Finance Officers' Association (KSGFOA) Winter Conference

## Distinctions

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- National Academy of Public Administration, elected 2018
- Evans School Dean's Award for Teaching Excellence, 2018
- Editor-in-Chief, *Public Budgeting & Finance*, 2017-present
- Distinguished Teaching Award, Evans School Student Organization, 2012
- Honorary Member, Kansas University City Interns, Managers, and Trainees (alumni association), 2009
- Jesse Burkhead Award for best article published in *Public Budgeting & Finance* in 2007, Association for Budgeting and Financial Management/Public Financial Productions, Inc.

Award of Excellence, Public Policy Category, University Economic Development Association, 2008.

“Minnowbrook III” Conference, Emerging Scholar Invitee, 2008

Department of Public Administration Outstanding Graduate Faculty Award, University of Kansas Center for Teaching Excellence, 2005

Best Papers in Ethics Award, Johnson Institute for Responsible Leadership, University of Pittsburgh Graduate School of Public and International Affairs, 2005

Mike Curro Best Student Paper Award, Association for Budgeting and Financial Management, 2003

Michigan Association of Governing Boards Outstanding Graduating Male, Northern Michigan University, 1999

## Media

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Quoted by and/or research mentioned in: Al Jazeera America TV, *Arizona Central Daily*, *Arkansas Democrat-Gazette*, *Austin American-Statesman*, *Bloomberg News*, *Boston Globe*, *Clarín* (Buenos Aires), *Debtwire*, *Deseret (UT) News*, *Detroit News*, BEFM Radio (Busan, South Korea), *Education Dive*, *Governing Magazine*, *Kansas City Star*, *Kansas City Business Journal*, KCBS Radio (San Francisco), KIRO-TV (Seattle), KJR-AM Sports Radio (Seattle), KNKX Radio (Seattle NPR), *MarketWatch*, Michigan (NPR) Radio, *New York Times*, *the Olympian*, *Puget Sound Business Journal*, *The (North NJ) Record*, *Reuters*, *Route 50*, *Sammamish Review*, *Seattle Times*, *Seattle Met/Publicola*, *Sno(qualmie) Valley Star*, *Stateline*, *Tacoma News-Tribune*, *The Street*, *Wall Street Journal*, WESA Radio (Pittsburgh, PA NPR), WNYC Radio, *Washington Post*, *Wenatchee World*, *Yakima Herald*

## Education

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### **University of Wisconsin-Milwaukee**

2004 Ph.D. Political Science and Government

2001 M.A. Political Science

### **Northern Michigan University**

2001 Master of Public Administration

1999 B.S. Public Administration

2013 Certified Government Financial Manager (CGFM)

## Other Professional Employment

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### **City of Marquette, MI**

1998-2001      Management Analyst

### **Council of State Governments, Washington, DC**

1998              Policy Analyst

## Courses Taught

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### **University of Chicago**

Public Capital Markets (MPP)

Public Finance and Budgeting (Evening MPP)

### **University of Washington**

Financial Management and Budgeting (MPA)

Management and Public Capital Markets (MPA)

Public-Private Partnerships (MPA)

MPA Capstone Seminar

Strategic Financial Management I (Executive MPA)

Executive Economics (Executive MPA)

### **University of Kansas**

Resource Allocation and Control (MPA)

Introduction to Quantitative Methods (MPA)

Advanced Quantitative Methods (Ph.D.)

## Professional Service

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### **Technical Advisory**

Center for Digital Government, Senior Fellow, 2020-present

City of Seattle Working Group for Performance Auditing, 2020

WA State Governor's Council of Economic Advisors (gubernatorial appointee), 2018-2020

California State Auditor, Local Government High Risk Advisory Team, 2018-2020

Urban Institute Tax Policy Center, Technical Working Group on Unemployment Insurance Trust Fund Finance, 2018-2020

WA State Citizens' Commission for Performance Measurement on Tax Preferences (gubernatorial appointee), 2016-2020

Pew Charitable Trusts, State Borrowing Practices Interactive Tool, Expert Reviewer, 2017-2018

Governmental Accounting Standards Board, Task Force on the Government Financial Reporting Model, 2015-2020

National Academies of Science, Institute of Medicine, Public Health Cost Estimation Workgroup, 2013-2014

Municipal Bond Information Services, Inc., development partner, 2013-2015

King County (WA) Council Budget & Fiscal Management Committee, Basketball/Hockey Arena Proposal Expert Review Panel, 2012

Governmental Accounting Standards Board, Task Force on Fund Balance Reporting, 2006-2008

### **Expert Witness and Consulting**

Admitted expert witness (Daubert Standard) on government budgeting, finance, and capital markets; Federal District courts, state courts, and SEC civil enforcement actions; 15 cases since 2014

Occasional consulting for: Boston Consulting Group, Brattle Group, Charles River Group, Cornerstone Research, OnPoint Analytics, Public Policy Institute of California, others, 2009-present

### **Editorial Boards**

*Journal of Public Administration Research and Theory*, January 2011 - December 2014

*State and Local Government Review*, January 2010 - December 2012

*Journal of Public Budgeting, Accounting, and Financial Management*, August 2008 - present

### **Association Leadership**

Association for Budgeting and Financial Management: Chair (elected), 2018-2019; Vice-Chair (elected) and Conference Program Chair, 2017-2018; Conference Steering Committee (Seattle Conference), 2014-2016; Executive Committee, 2008-2010; Burkhead Award Committee (2017); Nominating Committee (2013), Conference Sponsorship (Chair, 2011-2013), Taskforce on Curriculum Standards (2011-2012), Aaron Wildavsky Award Committee (2010), Mike Curro Best Student Paper Award Selection Committee (2009, chair; 2006), Kenneth Howard Award Selection Committee (2005)

Brookings Municipal Finance Conference: Program Co-Chair (2014-2015); Conference Co-Chair (2013)

Public Finance and Budgeting Section of the Western Social Science Association: Co-Chair (2007-2008); Best Conference Manuscript Selection Committee (2009)

Association for Public Policy Analysis and Management: Conference Program Public Management Sub-Committee, 2017

Public Management Research Association: Finance Committee, 2019-present; Conference Program Committee, 2013

### **Outside Reviewer**

Tenure and Promotion: 24 cases since 2013

Program Reviewer, Brigham Young University, Department of Public Management, 2016

## **Manuscript Reviews**

Academy of Management Annual Meetings, *Armed Forces & Society*, *Asia Pacific Management Review*, Congressional Quarterly Press, Electronic Hallway (teaching cases), Icelandic Research Fund, IGI Global, *International Journal of Public Administration*, *International Public Management Journal*, *Journal of Business Research*, *Journal of Governmental & Nonprofit Accounting*, *Journal of Policy Analysis and Management*, *Journal of Public Administration Research and Theory*, *Journal of Public Affairs Education*, *Journal of Public and Non-Profit Affairs*, *Journal of Public Budgeting, Accounting, & Financial Management*, *Journal of Urban Affairs*, *Local Government Studies*, *Municipal Finance Journal*, *National Tax Journal*, *Organizational Research Methods*, Palgrave MacMillan, *Policy Studies Journal*, *Public Administration*, *Public Administration Review*, *Public Budgeting & Finance*, *Public Finance Review*, *Public Performance and Management Review*, *Regional Studies*, *Review of Public Personnel Administration*, Roxbury Press, *State and Local Government Review*, University of Illinois Press, *Urban Affairs Review*

## **University Service**

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### **University of Washington, Evans School**

Founder and Faculty Director, UW-Piper Jaffray SNW Public Financial Leadership Academy, 2013 to 2015

Faculty Director, Public Sector Chief Finance Officers' Forum, 2010-2013

Evans School Faculty Council: Chair (2014-2015), Chair-Elect (2013-2014), member (2010-2012)

Ph.D. Dissertation Committee: Stephanie Leiser (chair), placement: Ford School of Public Policy, University of Michigan

MPA Degree Project Advising: Luke Baron, Brady Bekker, Emily Cook, Steven Danna, Jarrad Fjelstad, Myoung Sun Lee, Forrest Longman, Bill Lucia, Amanda Ondrick, Adrian Rony, Jessica Sandusky, Garrett Strain, Joshua White, Julie Wroblewski

Service on Standing Committees: Faculty Affairs (2019-2020 (chair), 2015-2016 (chair), 2009-2010); Research (2009-2010); Executive MPA (2010-2015)

Other Service: Junior Faculty Search Committees (2017, 2016, 2013, 2012, 2010)

### **University of Washington, Outside the Evans School**

UW Alumni Association Civic Engagement Workgroup, 2017-2018

Institute for Health Metrics and Evaluation, Tobacco Policy Faculty Search Committee, 2017-2018

UW Ph.D. Committee Graduate School Representative: Richard D. Kim (School of Pharmacy), Edgar Luna (Economics), Amy Li (College of Education), Luming Shang (Construction Management), Sohaib Gutub (Construction Management)

UW Master's/Professional Thesis Committees: Matt Landry (MS Real Estate), Colin Morgan-Cross (Master of Urban Planning)

Global Social Entrepreneurship Competition, Faculty Judge, 2012-2013



Outside Ph.D. Dissertation Committees: Cameron Arial (Boise State, School of Public Service); Rebecca Bloch (Rutgers University, Accounting); Michael Hayes (American University, Public Administration/Public Finance); Min Su (Georgia St. University, Public Administration/Public Finance); Jiseul Kim (Univ. of Nebraska-Omaha, Public Administration/Public Finance)

### **University of Kansas**

Ph.D. dissertation committees: Robert Nye (chair), placement: Deputy Dean, US Army War College; David Matkin, placement: Askew School of Public Administration, Florida State; Ed Stazyk, placement: School of Public Affairs, American University

Other Service: Career-Option MPA Admissions Committee (2008-2009); Social Sciences Division General Research Fund Review Committee (2008-2009); Faculty coordinator, Department of Public Administration Monday Research Brownbag (2006-2009); MPA Final Essay Reader (2004-2008); Faculty coordinator, Kansas City/County Management Association Spring Conference (2007-2009)

Updated: March 6, 2020

# Working Group for Performance Auditing

9 Members: Pursuant to *Resolution 31941*, 7 members subject to City Council confirmation.

- 7 City Council-appointed
- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	2	1.	Member	Estela Ortega	City Council Confirmation	N/A	1	City Council
	F	N/A	2.	Member	Cheryle Broom	City Council Confirmation	N/A	1	City Council
	F	N/A	3.	Member	LaVonne Griffin-Valade	City Council Confirmation	N/A	1	City Council
	M	4	4.	Member	Shaun Van Eyk	City Council Confirmation	N/A	1	City Council
	M	4	5.	Member	Justin Marlowe	City Council Confirmation	N/A	1	City Council
	M	N/A	6.	Member	Bob Thomas	City Council Confirmation	N/A	1	City Council
	F		7.	Member	Lisa Judge	City Council Confirmation	N/A	1	City Council
	M		8.	Member	David Jones	City Council Confirmation	N/A	1	City Council
	M	3	9.	Chair	Andrew Lewis	City Council Confirmation	N/A	1	City Council

## SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council	4	3					1						
Other	1	1											
Total	5	4											

## Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 01582, **Version:** 1


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Appointment of Bob Thomas as member, Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Bob Thomas</i>		
<b>Board/Commission Name:</b> <i>Working Group for Performance Auditing</i>		<b>Position Title:</b> <i>Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Vashon-Maury Island</i>	<b>Zip Code:</b> <i>98070</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>36 years' experience as a performance auditor and administrator for both King County and the State of Washington, and as a private consultant serving state and local legislatures.</i>		
<b>Authorizing Signature (original signature):</b>   <b>Date Signed (appointed):</b> <b>April 17, 2020</b>	<b>Appointing Signatory:</b> <i>Andrew J. Lewis</i> <i>Councilmember, District 7</i>	

\*Term begin and end date is fixed and tied to the position and not the appointment date.

## Bob Thomas

Owner, Robert C. Thomas & Associates

As a performance auditor for both King County and the State of Washington, and as a private consultant, Bob has conducted dozens of audits and special studies that have adhered to government auditing standards. As a senior analyst and supervisor, he has led many of the most complex and sensitive studies for these two legislative bodies. The range of this work includes such diverse areas as health care, pension fund investing, capital planning, transportation, general government operations, sentencing systems, court, police and jail operations, social welfare, workers' compensation, property/casualty insurance, prisons, K-12 school funding, and child support enforcement. Several of these efforts have received national recognition for research design and impact of recommendations.



Bob's approach to conducting cost analyses is multi-disciplinary, drawing on knowledge and experience with performance auditing, budgeting, government finance, economics and capital planning.

### YEARS OF EXPERIENCE

- Performance Auditing, 36
- Consulting, 34

## Selected Experience

### Audit-Related Employment History

- Performance Auditor and Senior Budget Analyst for the King County Council, 1982-1989
- Audit Supervisor and Staff Coordinator for the Washington State Joint Legislative Audit and Review Committee, 1989-2003
- Senior Principal Management Auditor, Deputy County Auditor and Interim County Auditor, King County Auditor's Office, 2003 to 2015.
- Owner, Robert C. Thomas & Associates, 1986 to present, performing performance audits, economic and operational analysis, capital planning and financial management services for state and local governments.
- Government clients include: States of WA, ID, OR, NY and HI; and Pierce, Kittitas and King Counties, and City of Seattle.

### Academic Experience

Legislative Staff Management Institute, University of Minnesota, Summer Program, 2001; Government Audit Training, USDA Graduate School, 1995 and 1997. Systems Dynamics/Computer Simulation, Massachusetts Institute of Technology, summer, 1987. MPA, Institute of Public Service, Seattle University, 1983. MA, University of Maryland, 1976. BA, Towson State College (Maryland), 1972, summa cum laude.

### Professional publications

- "Reactive Patrol Allocation and Scheduling", *International Review of Police Development*, August 1984
- "Lessons Learned from Evaluating the Feasibility of Privatizing Government Services", *American Evaluation Association: New Directions for Evaluation*, Number 81, Spring 1999
- "A Utilization-Focused Approach to Evaluation by a Performance Audit Agency", *American Evaluation Association: New Directions for Evaluation*, Number 112, winter, 2006.
- "Principles for Economic Analysis", *Quarterly of the Association of Local Government Auditors*, spring, 2009.
- "Tools for Conducting Staffing Analyses", *Quarterly of the Association of Local Government Auditors*, spring 2013.
- "Sensitivity Analyses with Excel Data Tables", *Quarterly of the Association of Local Government Auditors*, fall 2013.

### Teaching

Bob participates as a presenter and panel member in conferences and seminars sponsored by the American Evaluation Association, the American Society for Public Administration, the National Conference of State Legislatures, for state and local government agencies, and for local and national performance auditing associations. Current one-day or half-day class offerings include: Economic Analysis, Life Cycle Cost Analysis, Staffing Analysis, and Analytical Basics.

# Working Group for Performance Auditing

9 Members: Pursuant to *Resolution 31941*, 7 members subject to City Council confirmation.

- 7 City Council-appointed
- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
3	F	2	1.	Member	Estela Ortega	City Council Confirmation	N/A	1	City Council
	F	N/A	2.	Member	Cheryle Broom	City Council Confirmation	N/A	1	City Council
	F	N/A	3.	Member	LaVonne Griffin-Valade	City Council Confirmation	N/A	1	City Council
	M	4	4.	Member	Shaun Van Eyk	City Council Confirmation	N/A	1	City Council
	M	4	5.	Member	Justin Marlowe	City Council Confirmation	N/A	1	City Council
	M	N/A	6.	Member	Bob Thomas	City Council Confirmation	N/A	1	City Council
	F		7.	Member	Lisa Judge	City Council Confirmation	N/A	1	City Council
	M		8.	Member	David Jones	City Council Confirmation	N/A	1	City Council
	M	3	9.	Chair	Andrew Lewis	City Council Confirmation	N/A	1	City Council

## SELF-IDENTIFIED DIVERSITY CHART

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	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council	4	3					1						
Other	1	1											
Total	5	4											

## Key:

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RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 01583, **Version:** 1


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Appointment of Andrew J. Lewis as Chair, Working Group for Performance Auditing.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Andrew J. Lewis</i>		
<b>Board/Commission Name:</b> <i>Working Group for Performance Auditing</i>		<b>Position Title:</b> <i>Chair</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>	<b>City Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Appointing Authority:</b> <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Term of Position: *</b> City Council Confirmation <b>to</b> N/A  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
<b>Residential Neighborhood:</b> <i>Uptown/Lower Queen Anne, Seattle City Council District 7, King County Council District 4</i>	<b>Zip Code:</b> <i>98119</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Andrew Lewis has served as a member of the Seattle City Council since January of 2020. Prior to his service on the City Council Andrew represented the people of Seattle in court as an assistant city attorney, and as a member of the Seattle Human Rights Commission.</i>		
<b>Authorizing Signature (original signature):</b>  <b>Date Signed (appointed):</b> <i>April 17, 2020</i>	<b>Appointing Signatory:</b> <i>M. Lorena Gonzalez</i> <i>Council President, At Large</i>	

\*Term begin and end date is fixed and tied to the position and not the appointment date.



# ANDREW J. LEWIS

## EDUCATION

### **University of California Berkeley, School of Law, J.D., May 2016**

- Member of *Ecology Law Quarterly*, Berkeley's environmental law journal.
- Public Interest and Social Justice Law Certificate.
- Recipient of the Prosser Prize for distinction in Domestic Violence Law.

### **London School of Economics and Political Science, MSc. History and International Relations, December 2013**

- Graduated with 'Distinction', the highest possible degree classification.
- Dissertation: 'Anglo-American Cooperation and the Destruction of the Slave Trade, 1860-1865'.

### **University of Washington, B.A., History and Political Science, June 2012**

- One of 150 students and alumni to receive the Timeless Award from UW Arts and Sciences.
- Director of Government Relations for the Associated Students of the University of Washington. Worked with the Downtown Seattle Association for a transit pass deduction to Seattle's Commercial Parking Tax.

### **Harry S. Truman Scholar, Sole Washington Recipient, April 2011**

- Highly competitive national scholarship awarded to 60 college juniors seeking a career in public service.

### **Henry M. Jackson Leadership Fellow, Inaugural Recipient, August 2015**

- Competitive fellowship awarded to civic-minded Seattle area young professionals. Fellows receive mentorship and leadership training in addition to completing a project related to the work of Senator Jackson.

## EXPERIENCE

### **Assistant City Attorney, City of Seattle, Criminal Division**

June 2017-Present

- Write trial briefs and motions covering a diverse array of legal issues.
- To date, have argued 10 jury trials to verdict, and negotiated plea deals, for offenses including shoplifting, trespassing, theft, assault, harassment, and car prowling, among others.
- Review and analyze retail theft cases to make determinations on whether to file charges.

### **Deputy Prosecuting Attorney, King County, Juvenile Division**

Nov. 2016-May 2017

- Wrote trial briefs and assorted pre-trial motions.
- Argued bench trials and daily King County Superior Court hearing calendars for offenses ranging from shoplifting to manslaughter.
- Reviewed and analyzed misdemeanor and felony referrals for the filing of charges.
- Coordinated with a myriad of diversion programs, including Creative Justice, FIRS, Step-Up, Alive and Free, and Choose 180.

### **Student Instructor for Prof. Robert Reich, U.C., Berkeley, Goldman School**

Dec. 2015-May 2016

Taught two sections of 30 students for Professor Reich's "Wealth and Poverty" course, which explores the roots of inequality in the United States through the study of law, politics, and economics. Critically assessed three written essays per student.

### **Council Appointed Commissioner, Seattle Human Rights Commission, City of Seattle**

Sept. 2008-Sept. 2011

Appointed unanimously by the Seattle City Council to two terms on the SHRC. Served on the Civil Rights Appeals Board and as commission secretary from 2010-2011.

### **Intern to Seattle City Councilmember Sally J. Clark, Seattle City Council**

Sept. 2007-June 2008

Year-long high school senior internship. Worked with constituents on various problems related to business relicensing, parking permitting, and ADA complaints. Wrote initial policy memo on revisions to the multi-family housing code and an initial report on the history and feasibility of public financing for political campaigns.

## ADDITIONAL INFORMATION

Enjoy swimming, arts, and sailing; member of the Center for Wooden Boats, MOHAI, and SAM.

# Working Group for Performance Auditing

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- # Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Ex Officio pursuant to Resolution 31941.

## Roster:

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## SELF-IDENTIFIED DIVERSITY CHART

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Mayor													
Council	4	3					1						
Other	1	1											
Total	5	4											

## Key:

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RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*



Legislation Text

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**File #:** Appt 01568, **Version:** 1

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Appointment of Rebecca Finkel as member, Sweetened Beverage Tax Community Advisory Board, for a term to August 31, 2023.

The Appointment Packet is provided as an attachment.



## City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Rebecca Finkel</i>		
<b>Board/Commission Name:</b> <i>Sweetened Beverage Tax Community Advisory Board</i>		<b>Position Title:</b> <i>Food Access Representative (Pos. #3)</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>1/13/2020</i>	<b>Term of Position: *</b> <i>9/1/2019</i> <b>to</b> <i>8/31/2023</i>  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Wedgwood/NE Seattle</i>	<b>Zip Code:</b> <i>98115</i>	<b>Contact Phone No.:</b> <div style="background-color: black; width: 100px; height: 15px;"></div>
<b>Background:</b> <p>Rebecca Finkel is a registered dietitian who has spent the past decade engaged in community nutrition and food access work across Seattle. Most recently Rebecca served as clinical dietitian at Odessa Brown Children's Clinic where she provided family-centered nutrition care and collaborated with community partners, including Northwest Harvest and WithinReach, to promote equitable access to healthy food. In 2016 Rebecca co-chaired a daylong symposium on childhood hunger at Seattle Children's Hospital and has since become an outspoken advocate for promoting food security in healthcare. At OBCC Rebecca helped integrate food security screenings and interventions into primary care and served as implementing partner on the Washington State Department of Health's USDA FINI grant's Complete Eats and Fresh Bucks Rx initiatives. Rebecca previously served as a nutrition educator for WSU Extension and consultant for Jewish Family Service of Seattle's food bank. She lives in NE Seattle with her husband and two children.</p>		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>	

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 CITY OF SEATTLE  
 20 FEB - 7 PM 3: 25  
 CITY CLERK

\*Term begin and end date is fixed and tied to the position and not the appointment date.

**Experience:**

***Clinical Dietitian II, Odessa Brown Children's Clinic, Seattle Children's Hospital (May 2013 – June 2019)***

- Integrated nutrition into primary care services through referrals and collaborative care with physicians, nurses, mental health providers and social workers
- Offered nutrition programming to patients in pediatric medical clinic and affiliated school-based health clinics through individual counseling, group cooking classes and community kitchens
- Coordinated nutrition, cooking and physical activity programs and community partnerships with YMCA, Solid Ground, Seattle Tilth, NW Harvest, and Seattle Parks and Recreation for Community Benefit
- Initiated clinic food insecurity team – streamlined clinic food insecurity screenings, produce prescription program, evaluation process. Partnered with WA state DOH and City of Seattle OSE on USDA FINI grant, including five years of planning, programming and evaluation.
- Partnered with Seattle- King County Public Health in launch of King County Food Insecurity and Healthcare Learning Network.
- Co-chaired hospital day-long symposium on childhood food insecurity
- Served as preceptor for dietetic interns, serve as adjunct LEAH (Leadership Education in Adolescent Health) faculty to nutrition fellows, supervise clinic's nutrition volunteers, teach medical residents
- Developed vision for food justice and nutrition programming at OBCC Othello, designed teaching kitchen and nutrition integration model

***Nutrition Instructor and Food Bank Volunteer, Jewish Family Service of Seattle (March 2009 – August 2014)***

- Taught nutrition classes for food bank clients in volunteer capacity for several years
- Staff food bank shifts, interacted with clients of emergency food assistance program, packaged and delivered food to seniors
- Launched monthly community cooking and nutrition classes and later hired as subcontractor to continue programming
- Developed farmers market pilot program for food bank clients

***Nutrition Educator, Washington State University Extension, King County (September 2012 – June 2013)***

- Engaged students in nutrition lessons and activities as part-time instructor at Food \$ense program, a SNAP-Ed funded nutrition education curriculum for low-income public school students in King County.
- Developed relationships with teachers and parents to promote improved nutrition knowledge and health status of participants and their families

***Instructor, Livnot (now Livnot Chai) (September 2012 – March 2013)***

- Taught food justice to Jewish high school students in service-learning after school program. Framed topics like food insecurity, industrial agriculture, food sovereignty and nutrition within a Jewish context.
- Coordinated logistics for class and monthly group food deliveries from food bank to homebound clients.

***Co-Editor, HEN Post (September 2012 – August 2014)***

- Solicited and edited submissions to quarterly newsletter for Hunger and Environmental Nutrition Dietetic Practice Group. Planned the production schedule, coordinated publication with designer, reviewed content to ensure a high quality, informative product to keep members abreast of the latest advances to improve food insecurity and build healthy, sustainable food and water systems.
- Wrote articles, contributed film reviews, solicited and edited submissions, covered FNCE for DPG newsletter

## Rebecca Finkel, MA, MS, RDN, CD



### Public Speaking Experience:

- “Cultural Humility in Dietetics,” Guest Speaker, University of Washington SPH GCPD. Guest lecture to dietetic interns. June 2019
- “Weighing the Harm: Tips & Tools for Growth Assessment,” webinar on pediatric growth for SeaMar Community Health Clinic dietitians. May 2019
- “Human Impact of Hunger,” keynote: Food Innovation Lab, Seattle Public Utilities daylong event, November 2018
- “RD Rx: Dietitian Partnerships to Reduce Food Insecurity,” WSAND Education Conference presentation, April 2018
- “Tackling Hunger in Pediatric Practice,” Co-Chair, Seattle Children’s Hospital Nutrition Symposium. December 2016
- “Cooking Together: Engaging Clients Through Nutrition,” Interactive presentation delivered at NW Harvest Annual Conference. April 2014
- Student-elected commencement speaker, Bastyr University. June 2011
- “From Counting Calories to Consumer Consciousness: Redefining the Role of Nutrition in the Food Movement,” Presentation at Hazon Food Conference. December 2010
- Student commencement speaker, Jewish Studies Department commencement, Queens College. June 2003

### Previous Work Experience

#### ***Part-Time Office Manager, Glow Natural Health Center*** (September 2008 – May 2011)

- Responsible for scheduling, insurance verification, customer support, filing, dispensary inventory and general office organization and cleanliness for busy integrative health practice in Seattle, WA
- Supported half dozen providers in multiple modalities including massage, chiropractic, acupuncture and naturopathic medicine.

#### ***Student Relations Coordinator, Tel Aviv University*** (Jan 2007 – May 2008)

- Coordinated admissions process for nearly a dozen undergraduate and graduate study abroad programs at largest university in Israel.
- Liaised between American students, parents, universities, and School for Overseas Students to facilitate credit transfer, financial aid, and other general logistics for overseas study.

#### ***Museum Educator for Internships, Museum of Jewish Heritage*** (Dec 2003 – Aug 2005)

- Hired as Assistant Museum Educator in December 2003, promoted to Museum Educator in March 2005.
- Managed highly competitive paid internship programs in social justice and cultural celebration for NYC high school, college and graduate students. Prepared materials, developed curricula, evaluated programs, assessed outcomes, created reports.
- Recruited interns, conducted outreach to teachers, supervised interns and alumni relations, participated in education department initiatives, including teacher training workshops.

### Education:

<b>University of Michigan, School of Public Health</b> (Ann Arbor, MI), <i>Dietetic Internship</i>	July 2011 – January 2012
<b>Bastyr University</b> (Kenmore, WA), <i>Master of Science in Nutrition</i>	Sept 2009 – June 2011
<b>Bastyr University</b> (Kenmore, WA), <i>Post-Baccalaureate in Nutrition</i>	Sept 2008 – June 2009
<b>Tisch School of the Arts, New York University</b> , <i>Master of Arts in Cinema Studies</i>	Aug 2004 – May 2006
<b>Queens College, City University of New York</b> , <i>B.A. in Jewish Studies and Film Studies</i>	Aug 1999 – May 2003



**Affiliations:** Membership in Academy of Nutrition and Dietetics, Washington State Academy of Nutrition and Dietetics, Pediatric Nutrition Practice Group, Hunger and Environmental Nutrition DPG, Public Health/Community Nutrition Practice DPG, WA State Children with Special Health Care Needs Nutrition Network, Registration through Commission on Dietetic Registration, Certified Dietitian in the state of Washington

# Sweetened Beverage Tax Community Advisory Board

**11 Members:** Pursuant to **Ordinance 125324**, all members subject to City Council confirmation, two and four-year terms for initial appointments, four-year terms thereafter:

- 5 City Council-appointed
- 6 Mayor-appointed

**Roster:**

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Food Access Representative	Lisa Chen	9/1/2017	8/31/2021	1	Council
3	F	2	2.	Food Access Representative	Barbara Baquero	9/1/2019	8/31/2023	1	Mayor
1	F	5	3.	Food Access Representative	Rebecca Finkel	9/1/2019	8/31/2023	1	Mayor
			4.	Community Representative		9/1/2019	8/31/2023	1	Mayor
2	F	2	5.	Community Representative	Tanika Thompson	9/1/2019	8/31/2023	1	Council
1	F	2	6.	Public Health Representative	Christina Wong	9/1/2019	8/31/2023	1	Council
3	F	4	7.	Public Health Representative	Laura Flores Cantrell	9/1/2017	8/31/2021	1	Council
6	F	1	8.	Public Health Representative	Jennifer Hey	9/1/2017	8/31/2021	1	Mayor
	M		9.	Public Health Representative	Paul E. Sherman	9/1/2017	8/31/2021	1	Mayor
3	M	3	10.	Early Learning Representative	Adrian Lopez-Romero	9/1/2019	8/31/2023	1	Council
1	F	4	11.	Early Learning Representative	Dila Perera	9/1/2017	8/31/2021	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	4			1	0	1			2			
Council	1	4			1	2	1	1		0			
Other	N/A	N/A			N/A	N/A	N/A			N/A			
<b>Total</b>	<b>1</b>	<b>5</b>			<b>2</b>	<b>1</b>	<b>1</b>			<b>1</b>			

**Key:**

- \*D List the corresponding *Diversity Chart* number (1 through 9)
  - \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
  - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*

*\*Term begin and end date is fixed and tied to the position and not the appointment date.*





Legislation Text

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**File #:** Appt 01558, **Version:** 1

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Appointment of Barbara Baquero as member, Sweetened Beverage Tax Community Advisory Board, for a term to August 31, 2023.

The Appointment Packet is provided as an attachment.



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Barbara Baquero</i>		
<b>Board/Commission Name:</b> <i>Sweetened Beverage Tax Community Advisory Board</i>		<b>Position Title:</b> <i>Food Access Representative (Pos. #2)</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> 1/13/2020	<b>Term of Position: *</b> 9/1/2019 to 8/31/2023  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>University District</i>	<b>Zip Code:</b> 98105	<b>Contact Phone No.:</b> <div style="background-color: black; width: 100px; height: 15px;"></div>
<b>Background:</b> <p>Dr. Barbara Baquero's research focuses on designing &amp; implementing effective community-based interventions to prevent obesity &amp; chronic diseases &amp; promote physical activity &amp; healthy diets among underserved populations, particularly Latinxs. Her research approach intersects community-based participatory research (CPBR), behavior change intervention research, and implementation science. Her research considers socioeconomic, historical, geographical, and structural factors &amp; conditions that characterize communities and includes valuable insights generated by her work with Latinx communities across the US. Dr. Baquero's research activities address gaps in &amp; advance public health research &amp; practice in two main areas: advancing behavioral intervention research applying CBPR with Latinxs and conducting implementation research in community &amp; public health departments focusing on new destinations &amp; emergent immigrant communities.</p>		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>	

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 CITY OF SEATTLE  
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 CITY CLERK

\*Term begin and end date is fixed and tied to the position and not the appointment date.

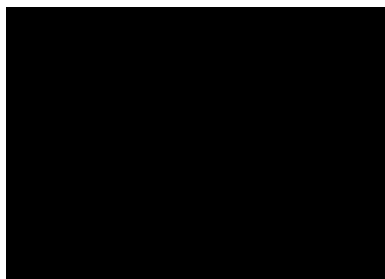
## Curriculum Vitae: Barbara Baquero

### 1. Biographical Information

Address:

Telephone Numbers:

E-mail Address:



### 2. Education

- |                      |   |
|----------------------|---|
| B.A. (1997)          | Universidad Rafael Urdaneta, Maracaibo, Venezuela<br>Field of Study: Clinical Psychology  |
| M.P.H. (2005)        | San Diego State University, San Diego, California<br>Field of Study: Health Promotion   |
| Ph.D. (2010)         | San Diego State University / University of California<br>San Diego, San Diego, California<br>Field of Study: Health Behavior  |
| Post-Doctoral (2012) | University of North Carolina at Chapel Hill / Gillings<br>School of Global Public Health, Chapel Hill, North<br>Carolina:<br>W.K. Kellogg Health Scholar in Community Based<br>Participatory Research |

### 3. Licensure – N/A

### 4. Professional Positions

- |             |  |
|-------------|--|
| 1997 – 1998 | HIV/STIs Counselor (Zulia State Office of HIV/STD, Clinical<br>Psychology Internship)  |
| 1997 – 1998 | Adjunct Professor (Instituto Universitario de Tecnologia)  |
| 2000 – 2001 | Research Associate (San Diego Latino Health Partnership, San Diego,<br>CA)   |
| 2001 – 2002 | Measurement Coordinator (Institute for Behavioral and Community<br>Health, San Diego State University, Graduate School of Public Health,<br>San Diego, CA) |

2001 – 2002	Research Assistant (University of California, San Diego, San Diego, CA)
2002 – 2005	Evaluation Coordinator (Institute for Behavioral and Community Health, San Diego State University, Graduate School of Public Health, San Diego, CA)
2005 – 2007	Program Evaluation Consultant (University of California, San Diego, CA)
2006 – 2008	Project Manager (Institute for Behavioral and Community Health, San Diego State University, Graduate School of Public Health, San Diego, CA)
2008 – 2010	Minority Research Fellow (San Diego Prevention Research Center, San Diego State University, Graduate School of Public Health, San Diego, CA)
2010 – 2012	W.K. Kellogg Health Scholar (University of North Carolina at Chapel Hill / Gillings School of Global Public Health Chapel Hill, NC)
2010 – 2014	Investigator (University of Iowa Prevention Research Center, University of Iowa, Iowa City, IA)
2012 – 2018	Assistant Professor (Department of Community and Behavioral Health, University of Iowa College of Public Health, Iowa City, IA)
2012 – 2018	Co-Director, Founding Director (Health Equity Advancement Lab Department of Community and Behavioral Health, University of Iowa College of Public Health, Iowa City, IA)
2014 – 2018	Deputy Director and Core Principal Investigator (University of Iowa Prevention Research Center, University of Iowa, Iowa City, IA)
2018	Associate Professor (Department of Community and Behavioral Health, University of Iowa College of Public Health, Iowa City, IA)
2019 –	Associate Professor (Health Services School of Public Health, University of Washington, Seattle, WA)

## 5. Honors, Awards, Scholarships

- Fellowship [Minority Training Institute in Cancer Control Research, University of California at Los Angeles], 2004
- John Hanlon Student of the Year Award [Graduate School of Public Health, San Diego State University], 2004
- Pre-Doctoral Minority Fellowship [Association of Schools of Public Health, Center for Disease and Control Prevention], 2008-2010
- 4<sup>th</sup> Annual Research and Coaching Clinic [New Connections Program, Robert Wood Johnson Foundation], 2010

- 11<sup>th</sup> Annual Summer Institute on Randomized Behavioral Clinical Trials [National Heart, Lung and Blood Institute], 2011
- Mentoring Researchers in Latino Health Disparities [Programs to Increase Diversity among Individuals Engaged in Health-Related Research (PRIDE)], 2013-2014
- Mentored Training for Dissemination and Implementation for Research in Cancer (MT-DIRC), 2016-2018
- Elected member of the Alpha Phi chapter of the Delta Omega Society Honorary Public Health Society, 2017
- Diversity Catalyst Award [Center for Diversity and Enrichment, University of Iowa], 2018

## 6. Professional Activities

### Robert Wood Johnson Foundation

- Policy Report Review Consultant, Salud America!, 2013 – 2015
- Invited Co-Chair, Healthy Eating Research, Healthy Food Retail Working Group, Retails and Customers Sub-Working Group, 2016 – 2017

### American Public Health Association

- Co-Chair, Latino Caucus Program Committee, 2016 – present

### University of Southern California

- External Advisory Committee, MADRES Center for Environmental Health Disparities, 2016 – present

### Peer Reviewer

- *Journal of Nutrition and Metabolism*
- *American Journal of Preventive Medicine*
- *Journal of Nutrition Education and Behavior*
- *Journal of Urban Health*
- *Journal Of Behavioral Medicine*
- *Journal of Health Disparities Research and Practice*

### Membership in Professional Organizations

- American Public Health Association (APHA) Public Health Education and Health Promotion Latino Caucus Program Committee
- Society for Behavioral Medicine
- Academy Health
- International Society for Behavioral Nutrition and Physical Activity
- Society for Implementation Research Collaboration

## 7. Bibliography

\* indicates that I served as a primary advisor or research mentor to the first author at the time the paper was written.

\* Denotes students

### Refereed Research Articles

1. Elder, J. P., Ayala, G. X., Campbell, N. R., Slymen, D., Lopez-Madurga, E. T., Engelberg, M., **Baquero, B.** (2005). *Interpersonal and Print Nutrition Communication for a Spanish Dominant Latino Population*. Health Psychology. 1st ed., vol. 24, pp. 49-57. PMID: 15631562
2. Arredondo, E. M., Elder, J. P., Ayala, G. X., Campbell, N., **Baquero, B.**, Duerksen, S. (2006). *Is Parenting Style Related to Children's Healthy Eating and Physical Activity in Latino Families?* Health Education Research. 6th ed., vol. 21, pp. 862-873. PMID: 17032706
3. Elder, J. P., Ayala, G. X., Campbell, N. R., Arredondo, E. M., Slymen, D. J., **Baquero, B.**, Zive, M., Ganiats, T. G., Engelberg, M. (2006). *Long-term Effects of Secretos De La Buena Vida: Interpersonal and Print Nutrition Communication for Spanish-Dominant Latinas*. American Journal of Preventive Medicine. 2nd ed., vol. 31, pp. 159-166.
4. Ayala, G. X., **Baquero, B.**, Arredondo, E. M., Campbell, N. R., Larios, S., Elder, J. (2007). *Association Between Family Variables and Children's Dietary Behaviors*. Journal of Nutrition Education and Behavior. 2nd ed., vol. 39, pp. 62-69. PMID: 17346653.
5. Duerksen, S. C., Elder, J. P., Arredondo, E. M., Ayala, G. X., Slymen, D. J., Campbell, N. R., **Baquero, B.** (2007). *Family Restaurant Choices: Associations with Body Mass Index (BMI) in Mexican American Children and Adults*. Journal of the American Dietetic Association. 5th ed., vol. 107, pp. 849-853. PMID: 17467384
6. Ayala, G. X., **Baquero, B.**, Klinger, S. (2008). *A Systematic Review of the Relationship Between Acculturation and Diet Among Latinos in the United States: Implications for Future Research*. Journal of the American Dietetic Association. 8th ed., vol. 108, pp. 1330-1344. PMID: 1865673
7. Ayala, G. X., Rogers, M., Arredondo, E. M., Campbell, N. R., **Baquero, B.**, Duerksen, S. C., Elder, J. P. (2008). *Away-From-Home Food Intake and Risk for Obesity: Examining the Influence of Context*. Obesity Research. 5th ed., vol. 16, pp. 1002-1008. PMID: 18309297
8. McKenzie, T. L., **Baquero, B.**, Crespo, N. C., Arredondo, E. M., Campbell, N. R., Elder, J. P. (2008). *Environmental Correlates of Physical Activity in Mexican-American Children at Home*. Journal of Physical Activity and Health. 4th ed., vol. 5, pp. 579-591. PMID: 18648122
9. Larios, S. E., Ayala, G. X., Arredondo, E. M., **Baquero, B.**, Elder, J. P. (2009). *Development and validation of a scale to Measure Latino Parenting Strategies Related to Children's Obesigenic Behaviors: The Parenting Strategies for Eating and Activity Scale*. Appetite. 1st ed., vol. 52, pp. 166-172. PMID: 18845197
10. Martinez, S. M., Arredondo, E. M., Perez, G., **Baquero, B.** (2009). *Individual, Social, and Environmental Barriers to and Facilitators of Physical Activity Among Latinas*

*Living in San Diego County: Focus Group Results*. Family & Community Health. 1st ed., vol. 32, pp. 22-33. PMID: 19092432

11. **Baquero, B.**, Ayala, G. X., Elder, J. P., Arredondo, E. M., Campbell, N. R., Slymen, D. J., Gallo, L. (2009). *Secretos De La Buena Vida: Processes of Dietary Change Via a Tailored Nutrition Communication Intervention for Latinas*. Health Education Research. 5th ed., vol. 24, pp. 855-866. PMID: 19339374
12. Elder, J. P., Arredondo, E. M., Campbell, N., **Baquero, B.**, Duerksen, S., Ayala, G. X., Crespo, N., Slymen, D., McKenzie, T. (2010). *Individual, Family and Community Environmental Correlates of Obesity in Hispanic Elementary School Children*. Journal of School Health. 1st ed., vol. 80, pp. 20-30. PMID: 20051087
13. McKenzie, T. L., Crespo, N. C., **Baquero, B.**, Elder, J. P. (2010). *Leisure-Time Physical Activity in Elementary Schools: Analysis of Contextual Conditions*. Journal of School Health. 10th ed., vol. 80, pp. 470-477. PMC: PMC3217268, PMID: 20840656
14. Ayala, G. X., Elder, J. P., Campbell, N. R., Arredondo, E., **Baquero, B.**, Crespo, N., Slymen, D. J. (2010). *Longitudinal Intervention Effects on Parenting of the Aventuras para Niños Study*. Am J Prev Med. 2nd ed., vol. 38, pp. 154-162. PMC: PMC2832210, PMID: 20117571
15. Crespo, N. C., Elder, J. P., Ayala, G. X., Slymen, D. J., Campbell, N. R., Sallis, J. F., McKenzie, T. L., **Baquero, B.**, Arredondo, E. M. (2012). *Results of a multi-level intervention to prevent and control childhood obesity among Latino children: The Aventuras Para Niños Study*. Annals of Behavioral Medicine. 1st ed., vol. 43, pp. 84-100. PMC: PMC4131843, PMID: 22215470
16. Ayala, G. X., **Baquero, B.**, Laraia, B. A., Ji, M., Linnan, L. (2013). *Efficacy of a store-based environmental change intervention compared with a delayed treatment control condition on store customers' intake of fruits and vegetables*. Public Health Nutrition. 11th ed., vol. 16, pp. 1953-60. PMC: PMC3795910, PMID: 23561842
17. **Baquero, B.**, Goldman, S\*. N., Siman, F., Muqueeth, S\*, Eng, E., Rhodes, S. (2014). *Mi Cuerpo, Nuestra Responsabilidad: Using Photovoice to describe the assets and barriers to reproductive health among Latinos in North Carolina*. Perspective in Reproductive and Sexual Health. Journal of Health Disparities Research and Practice. 1st ed., vol. 7, pp. 65-83.
18. **Baquero, B.**, Linnan, L., Laraia, B. A., Ayala, G. X. (2014). *Process Evaluation of a Food Marketing and Environmental Change Intervention in Tiendas That Serve Latino Immigrants in North Carolina*. Health Promotion Practice. vol. 10, 6, 839-848. doi: 10.1177/1524839913520546. PMID: 24514017
19. Molina, M. A., Ayala, G. X., **Baquero, B.**, Madanat, H., Garcini, L. (2014). *The Link between border crossing and obesity*. Journal of Immigrant and Minority Health. vol. Jan, 2, 614-617. PMID: 24442511.

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21. Daniel-Ulloa, J., Ulibarri, M., **Baquero, B.**, Sleeth, C\*, Harig, H., Rhodes, S. D. (2016). *Behavioral HIV Prevention interventions among Latinas in the US: A Systematic Review of the Evidence*. Journal of Immigrant and Minority Health. Vol. 18, Iss. 6, pp 1498-1521, doi:10.1007/s10903-015-0283-0
22. Arrellano, L., Elder, J. P. Sosa, E., **Baquero, B.**, Alcantara, C. (2016). *Health Promotion among Latino Adults: Conceptual Frameworks, Relevant Pathways and Future Directions*. Journal of Latino/o Psychology. Vol.4(2), May, pp 83-87. doi:10.1037/lat0000051
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27. Jerome, M.,\* Janz, K.F., **Baquero, B.**, Carr, L.J. (2017). *Introducing Sit-stand Desks Increases Classroom Standing Time among College Students*. Preventive Medicine Reports. 8, 232-237. <https://doi.org/10.1016/j.pmedr.2017.10.019>
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- families: “A peach may not fill you up as much as hamburger.” *Health Education and Behavior*. Oct; 45(5):817-823. doi: 10.1177/1090198117752790.
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  31. Metcalf, K., **Baquero, B.**, Coronado Garcia, M., Francis, S., Janz, K., Laroche, H., Sewell, D. (2018). *Calibration of the Global Physical Activity Questionnaire to Accelerometry Measured Physical Activity and Sedentary Behavior*. *BMC Public Health*. Mar 27;18(1):412. doi: 10.1186/s12889-018-5310-3.
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  35. Parker, E., **Baquero, B.** Daniel-Ulloa, J., Diers, L., Haines, H., Kava, C.M., Hellige, K., Hernandez, H., & Novak, N. (2019). *Implementing a CBPR Partnership in a New Destination Micropolitan Community in the Midwest*. *Progress in Community Health Partnerships: Research, Education and Action*. 13(2), 201-208. doi:10.1353/cpr.2019.0020.
  36. Haynes-Maslow, L., Osborne, I., Pitts, S., Sitaker, M., Byker-Shanks, C., Leone, L., Maldonado, A., McGuirt, J., Andress, L., Bailey-Davis, L., **Baquero, B.**, Kolodinsky, J., Lo, B., Morgan, E., Senguin, R., Ammerman, A. (2018). *Rural Corner Store Owners’ Perceptions of Stocking Healthier Foods in Response to Proposed Changes to the United States’ Supplemental Nutrition Assistance Program Retailer Rule*. *Food Policy*. 81, 58-66. <https://doi.org/10.1016/j.foodpol.2018.10.004>

37. Kava, C. M\*, Parker, E. A., **Baquero, B.**, Curry, S. J., Gilbert, P. A., Sauder, M., & Sewell, D. K. (2018). *Organizational culture and the adoption of anti-smoking initiatives at small to very small workplaces: An organizational level analysis*. *Tobacco Prevention & Cessation*, 4 (December). doi:10.18332/tpc/100403.
38. Castro, I.A., Majmundar, A., Williams, C.B., **Baquero, B.** (2018). *Customer Purchase Intentions and Choice in Food Retail Environments: A Scoping Review*. *International Journal of Environmental Research and Public Health*. 15, 2493; <https://doi.org/10.3390/ijerph15112493>
39. Kava, C. M\*, Parker, E. A., **Baquero, B.**, Curry, S. J., Gilbert, P. A., Sauder, M., & Sewell, D. K. (2019). Associations between organizational culture, workplace health climate, and employee smoking at smaller workplaces. *Tob Use Insights*, 12, 1179173X1983584. doi:10.1177/1179173x19835842.
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### Submitted Manuscripts

1. Woods-Jaeger, B., Daniel-Ulloa, J., Slagel, L., Bucklin, R., Maldonado, A., Gilbert, P.A., Rema, A., Parker, E.A., **Baquero, B.** *Building Leadership, Capacity, and Power to Advance Health Equity and Justice through Community-Engaged Research in the Midwest*. *American Journal of Community Psychology*.
2. **Baquero, B.**, Anderson Steeves, E., Polacsek, M., De Marco, M., Chapman, L., Leone, L.A., Simon, C. *Evaluating the Implementation and Impact of a Healthier Checkout Program at a Regional Convenience Store Chain*. *Journal of Nutrition Education and Behavior*.
3. Sanchez-Flack JC, **Baquero B.**, Lin SF, Belch, G, Pickrel JL, Andersom CAM, Arredondo, E, Martinez ME, Mayer J, Ji M, Elder, JP, & Ayala GX. *Evaluation of store environment changes of an in-store intervention to promote fruits and vegetables in Latino/Hispanic-focused food stores*. *International Journal of Environmental Research and Public Health*.

### Manuscripts in Preparation

1. Daniel-Ulloa J., **Baquero B.**, Morris C., Haines, H., Parker E. Hernandez H. *Factors associated with mental health for men and women living in a micropolitan city*. *Community Mental Health Journal*.

2. **Baquero, B.**, Maldonado, A., Fonseca, K., Bleich, S.N., Franckle, B., Grigsby, D., Houghtaling, B., Polacsek, M., Racine, E., Steeves, B.A., Zeballos, E. *Findings and recommendations from a systematic review of the evidence on healthy food retail interventions*. Preventing Chronic Disease.
3. **Baquero, B.**, Pickrel, J., Sam, L., Linnan, L., Ayala, G.X. *Implementing El Valor de tu Salud. A RCT to promote fruit and vegetable consumption in Latino grocery stores*. Implementation Science.
4. Maldonado, A\*, **Baquero, B.**, Daniel-Ulloa, J., Haines, H., Bucklin, R., Worth, W., Diers, L., Dunn, B., Burnside, C., and Parker, E. *Role of Psychosocial Stressors on Elevated Levels of Blood Pressure among White and Latino Residents of a Micropolitan Community in the Midwest*. Social Science and Medicine: Population Health.

#### **Book Chapters (Invited Chapters)**

1. Duerksen, S. C., Campbell, N., Arredondo, E. M., Ayala, G. X., **Baquero, B.**, Elder, J. P. (2007). *Aventuras para Niños: Obesity Prevention in the Homes, Schools, and Neighborhoods of Mexican American Children*. In W. Brettschneider & R. Rue (Ed.). Lang. (pp. 135-150).
2. Arredondo, E. M., Elder, J. P., Marshall, S., **Baquero, B.** (2007). *Chapter 7: Ecological Momentary Assessment of Physical Activity in Hispanics/Latinos Using Pedometers and Diaries*. In Stone (Ed.), *The Science of Real-Time Data Capture*. (pp. 136-150). Stone.
3. Belone, L., Griffith, D., **Baquero, B.** (2018). Chapter 19. *Academic Positions for Faculty of Color: Combining Life Calling, Community Service, and Research*. In Wallerstein, Duran, Oetzel, Minkler (Ed). 3rd Edition of *Community-Based Participatory Research for Health* (pp. 265-278). Jossey-Bass.
4. **Baquero, B.**, Parra-Medina, D. (2019). *Chapter Two: Chronic Disease and the Latinx Population: Evaluating the State of the Field*. In Rhodes, S., Martinez, A (Ed). *New and Emerging Issues in Latinx Health*. (pp 19-44). Springer International.
5. Parker, EA, **Baquero, B.**, Gilbert, PG, Daniel-Ulloa, J. (2019). *Community Engaged Research In: Marcy-Rosenau-Last Public Health and Preventive Medicine, 16<sup>th</sup> Ed*. Editor: M. Bolton, Section Editor: K. Glanz. Chicago: McGraw-Hill, in press.

#### **Other Non-Refereed Scholarly Publications –N/A**

#### **Published Abstracts**

#### **Technical Reports**

#### **8. Patents and Other Intellectual Property – N/A**

#### **9. Funding History at University of Washington**

**Completed Projects****Innovative Nutrition Communication for Latinas**

Grant # R01 CA81877	05/12/01 – 02/29/04
National Cancer Institute (Elder)	\$2,500,000
Role: Research Staff (50%)	

**Obesity Prevention in Latinos Homes and Community**

Grant R01 HL0737776	09/30/02 – 08/31/06
National Health, Lung, and Blood Institute (Elder)	\$2,500,000
Role: Research Staff (75%)	

**Vida Sana Hoy y Manana (Healthy Life Today and Tomorrow)**

Grant R01 CA120929	09/01/06 – 08/31/08
National Cancer Institute (Ayala)	\$250,000
Role: Graduate Research Assistant (50%)	

**Social, Cultural, and Ecological Influences on Obesity Related Health Indicators Among Mexican/Mexican Americans Along the US-Mexico Border in Southern California**

Grant PA 04003	01/01/08 – 12/31/10
Prevention Research Center (CDC)	\$46,000
Role: PI (100%)	

**The Value of Our Health**

Grant R01 CA140326	01/01/10 – 12/31/15
National Cancer Institute (Arredondo)	\$2,500,000
Role: Consultant	

**University of Iowa Prevention Research Center**

Grant # 1 U48 DP0050021	03/01/10 – 01/15/19
Centers for Disease Control and Prevention	\$3,750,000
Role: PI, Research Core; Co-PI, PRC (35%)	
Role: co-Investigator	01/16/19 - 09/29/19

**Familial and Community-Based Social Networks of Older Adults in Rural Iowa, Pilot Project**

Grant # UI-Intramural	03/01/13 – 02/28/14
Prevention Research Center for Rural Health	\$19,996
Role: Co-I (0%)	

**Exploring and Understanding Social Networks of Community-Based Organizations Associated with Healthy Eating and Active Lifestyle Among Latinos in Ottumwa, IA, Pilot Project**

Grant # UI-Intramural	03/01/13 – 09/01/14
Prevention Research Center for Rural Health	\$20,000
Role: PI (0%)	

**Cancer Prevention and Control Research Network Collaborating Center**

Grant # 3 U48 DP005021-01S4 09/30/14 – 09/29/19  
 Prevention Research Center for Rural Health \$924,797  
 Role: Investigator (5%)

**Science University of Iowa Clinical and Translational Science Program**

Grant # 1 U54 TR001356-0 08/01/15 – 07/31/17  
 NIH National Center for Advancing Translational Science \$4,559,794  
 Role: Investigator (10%)

**Hispanic Retail – Shop Healthy Iowa**

Grant n/a 11/30/15 – 06/20/18  
 Iowa Department of Public Health \$48,383  
 Role: PI (10%)

**Healthy Eating Research – Healthy Food Retail Research Commissioned Work**

Grant n/a 08/01/16 – 12/15/16  
 Robert Wood Johnson Foundation \$6,000  
 Role: PI (0%)

**Healthy Eating Research – Healthy Food Retail Research Commissioned Work**

Grant n/a 01/01/18 – 01/10/18  
 Robert Wood Johnson Foundation \$25,000  
 Role: PI (6%)

**Ongoing Projects****University of Iowa Prevention Research Center**

Competing renewal, R01CA160217 10/01/18 – 09/29/24  
 Centers for Disease Control and Prevention \$3,750,000  
 Role: PI, Research Co-PI, UIPRC Center (0%)

**University of Washington Health Promotion Research Center**

Competing renewal 10/16/19 – 09/29/24  
 Centers for Disease Control and Prevention \$3,750,000  
 Role: Co-I, (10%)

**University of Washington Health Promotion Research Center**

Cancer Prevention and Control Research Network (CPCRN)  
 Competing renewal 10/16/19 – 09/29/20  
 Centers for Disease Control and Prevention 350,000  
 Role: Co-I, (3%)

**University of Washington Northwest Center for Public Health and Practice**

Solutions in Health Analytics for Rural Equity in the NW (SHARE-NW)  
 HHS Office of Minority Health CPIMP171144-01-00 10/16/19 – 06/29/22  
 Role: Co-I, (5%) \$1,998,966

**Pending Applications****Development and Implementation of a Tool to Assess Grocery Store Beverage Equity**

Healthy Eating Research- RWJF

01/01/20 – 06/30/21

Role: Co-PI (7%)

\$200,000

**10. Public Health Practice Activities****11. Conferences and Symposia**

1. Yamada AM, Baquero B, & Dubois B. Mental Health Services for Older Adults in Long-term Care. Western Psychological Association Convention; Irvine, California; 2002.
2. Ayala GX, Baquero B, Arredondo E & Elder JP. Cultural and Familial Influences on the Dietary Behaviors of Latino Children. 24th Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine; Salt Lake City, Utah; 2003.
3. Arredondo E, Elder JP, Baquero B, Ayala GX, & Campbell N. The Influence of Church Involvement and Acculturatio on Latinas' Participation in Physical Activity. 24th Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine; Salt Lake City, Utah; 2003.
4. Arredondo E, Elder JP, Baquero B, Ayala GX, & Campbell N. The Influence of Egalitarian Versus Autonomous Meal Decision-making and preparation on Latinas' Dietary Practices. 24th Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine; Salt Lake City, Utah; 2003.
5. Arredondo E, Elder JP, Baquero B, Ayala GX, & Campbell N. Comparing the Dietary Practices of Latinas from Egalitarian Versus Autonomous Families. Overcoming Diabetes Health Disparities Conference, Meharry-Vanderbilt Alliance; Nashville, Tennessee; 2003.
6. Elder JP, Ayala GX, Campbell NR, Slymen D, Baquero B, Lopez-Madurga ET & Engelberg M. Interpersonal and Print Nutrition Communication for a Latino Population: Secretos de la Buena Vida. Behavior, Lifestyle & Social Determinants of Health, American Public Health Association Annual Meeting; San Francisco, California; 2003.
7. Baquero B, Ayala GX, Arredondo EM, Mueller K, Elder JP & Campbell N. An Innovative Health Communication Nutrition Intervention for Latinas: Process Evaluation Findings. Public Health and the Environment, American Public Health Association Annual Meeting; Washington, District of Columbia; 2004.
8. McKenzie TL, Schlenker L, Baquero B, Arredondo EM, Elder JP & Campbell N. Environmental Correlates of Physical Activity in Mexican-American Children at Home. Using Evidence to Prevent Childhood Obesity & Create Active Communities, Active Living Research Annual Conference; San Diego, California; 2006.
9. Baquero B, Arredondo EM, Brandstein K, Campbell N, Duerkson S, Ayala GX & Elder JP. Aventuras para Ninos: a Promotora Home-based Intervention that Addresses Parents'

- Behavioral Strategies to Healthy Eating. 27th Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine; San Francisco, California; 2006.
10. Arredondo EM, Ayala GX, Elder JP, Campbell N, Baquero B. Aventuras para Ninos: a Promotora Promoting Healthy Eating and Physical Activity in the Home: Does Parenting Style Really Matter? 27th Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine, San Francisco, California; 2006.
  11. Carvajal S, Baquero B, Arredondo EM, Ayala GX, Campbell N. The Relationship Between Infant Feeding Practices and Body Mass Index among a Cohort of Latino Children in South San Diego. 27th Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine, San Francisco, California; 2006.
  12. Ramirez m, Coleman KJ, Baquero B, Arredondo EM, Medina E, Campbell N, Elder J. Correlates of Physical Activity among Young Latino Children. International Physical Activity Conference; Atlanta, Georgia; 2006.
  13. McKenzie T, Elder JP, Baquero B, Arredondo EM. Observation of Physical Activity and Contexts at Home and School: Aventuras para Ninos. International Physical Activity Conference; Atlanta, Georgia; 2006.
  14. McKenzie T, Hardung M, Baquero B, Arredondo EM, Elder J. Leisure-time Physical Activity in Elementary Schools: Analysis of Environmental Conditions. 53rd Annual Meeting, American College of Sports Medicine; Denver, Colorado; 2006.
  15. McKenzie T, Hardung M, Baquero B, Arredondo EM, Elder J. Leisure-time Physical Activity in Elementary Schools: Analysis of Environmental Conditions. 53rd Annual Meeting, American College of Sports Medicine; Denver, Colorado; 2006.
  16. Rogers MK, Ayala GX, Baquero B, Barajas D, Duerkson S, Arredondo EM, Campbell N, Elder JP. Correlates of Away-from-home Eating Behavior and Restaurant Selection among Latino Families with Elementary-age Children in South San Diego County. Public Health and Human Rights, American Public Health Association Annual Meeting; Boston, Massachusetts; 2006.
  17. Gastelum C, Arredondo EM, Baquero B, Campbell N, Ayala GX, Elder JP. Caregiver Perceptions of Overweight in Latino Elementary Children. 28th Annual Meeting & Scientific Sessions, the Society of Behavioral Medicine; Washington, District of Columbia; 2007.
  18. Arredondo EM, Baquero B, McKenzie T, Ayala GX, Campbell N, Elder JP. Environmental Influences on Latino Children's Eating and Physical Activity: Availability of Healthy Foods. 28th Annual Meeting & Scientific Sessions, the Society of Behavioral Medicine; Washington, District of Columbia; 2007.
  19. Fernandez-Cerdeno A, Baquero B, Elder JP. Social-ecological Obesity Prevention: Measuring Systemic Interpenetrating and Multi-level Impact of Investing in Promotoras

- Human, Social and Political Capital. Politics, Policy and Public Health, American Public Health Association Annual Meeting; Washington, District of Columbia; 2007.
20. Baquero B, Arredondo EM, Ayala GX, Campbell N, Elder JP. The Association Between Subjective Social Status, Objective Socio-economic Status, Psychosocial and Behavioral Factors among Latinas Living in San Diego. 29th Annual Meeting & Scientific Sessions, the Society of Behavioral Medicine; San Diego, California; 2008.
  21. Baquero B, Ayala GX, Ward M, Linnan L, Laraia B, Bloom P. A Food-Marketing and Environmental Change Intervention to Promote Fruit and Vegetable Consumption among Latinos Through Food Stores: Vida Sana Hoy y Manana. Public Health Without Borders, American Public Health Association Annual Meeting; San Diego, California; 2008.
  22. Baquero B, Marcelli E. Social Capital and Physical Activity among Migrants in the Boston Metro Area. 80th Annual Meeting, Pacific Sociological Association Annual Meeting; San Diego, California; 2009.
  23. Baquero B, Marcelli E, Ayala GX, Hoffman L, Arredondo E, Elder JP. Social, Cultural and Ecological Influences on Obesity-related Health Indicators among Mexican Immigrants/Mexican-Americans along the US-Mexico Border in Southern California.
  24. Midyear Meeting, SOPHE/CDC-Prevention Research Centers; Atlanta, Georgia; 2010.
  25. Baquero B, Ayala GX, Marcelli E. Macro, Meso and Cultural Exchange Influences on Obesity Among Mexican Immigrants and Mexican Americans Along the US-Mexico Border in Southern California. First Annual Research Training Workshop, UC Center of Expertise on Migration and Health (COEMH); San Diego, California; 2010.
  26. Baquero B, Linnan L, Ayala GX. Peeling the Layers: A Process Evaluation Analysis to Understand the Implementation of a Store-based Intervention for Latino Customers. 32nd Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine; Washington, District of Columbia; 2011.
  27. Baquero B, Hoffman L, Cuestas I, Cardenas D, Elder JP, Ayala GX. A Participatory Model to Implement a Community Wide Health Assessment Survey and Build Capacity among Community Residents. Health Communities Promote Healthy Minds and Bodies, American Public Health Association Annual Meeting; Washington, District of Columbia; 2011.
  28. Baquero B, Elder JP, Ayala GX. Social and Cultural Determinants of Obesity among Mexican Immigrants and Mexican-Americans Living on the US-Mexico Border in Southern California. Health Communities Promote Healthy Minds and Bodies, American Public Health Association Annual Meeting; Washington, District of Columbia; 2011.
  29. Baquero B, Des Marais A, Fitzgerald A, Goldman S, Muqueeth S, Harrington C, Linnan L. Latino Beauty Salons, a Promising Setting to Reach and Promote Health among Latino Immigrants in North Carolina. 33rd Annual Meeting and Scientific Sessions, the Society of Behavioral Medicine; New Orleans, Louisiana; 2012.



30. Baquero B, Goldman SN, Muqueeth S, Fitzgerald A, Marietta A, Rhodes S, Eng E, Siman F, Albino A, Hernandez J, Reyes MI, Sanchez M. Mi Cuerpo, Nuestra Responsabilidad: Using Photovoice to Describe the Assets and Barriers to Reproductive Health among Latinos in North Carolina. Prevention and Wellness Across the Lifespan, American Public Health Association Annual Meeting; San Francisco, California; 2012.
31. Baquero B. Setting Priorities for the Future-feedback from Working Group Sessions. Latino Cancer Summit, University of Iowa College of Public Health; Iowa City, Iowa; 2013.
32. Baquero B. Partnering with Communities to Prevent and Control Obesity. Presented at Diabetes and Obesity Talks, University of Iowa Obesity Initiative; Iowa City, Iowa; 2013.\*
33. Baquero B. Are Community-Based Initiatives the Key for Obesity Prevention and Control? Presented at Many Faces; One Vision 9<sup>th</sup> Annual Diversity Conference, Indian Hills Community College; Ottumwa, Iowa; 2013.\*
34. Baquero B. Partnering with Communities to Promote Health and Prevent Disease. Presented at Mini Medical School 3-week series: The Science of Obesity, University of Iowa Carver College of Medicine; Iowa City, Iowa; 2013.\*
35. Baquero B. Where Should We Meet? Exploring and Understanding the Social Networks of Latinos and the Community-Based Organizations that Serve Them in Iowa. Presented at the Board of Advisors Meeting, University of Iowa College of Public Health; Iowa City, Iowa; 2013.\*
36. Baquero B. Community Based Participatory Research and Prevention of Disease. Presented at the Iowa Hospital Association Annual Meeting; Des Moines, Iowa; 2013.\*
37. Baquero B. The Role of Community and Behavioral Health in Public Health. Presented at the Round Table Discussion and Community Forum, University of Iowa College of Public Health, Business Leadership Network; Ottumwa, Iowa; 2013.\*
38. Baquero B. Partnership for Health Improvement: The Ottumwa and Prevention Center for Rural Health Experience. Annual Iowa Governor's Public Health Conference, Annual Iowa Governor's Public Health Conference; Ames, Iowa; 2014.
39. Baquero B. Engaging Communities to Identify their Needs. Promoting Patient Decision Making with Evidence-Based Practice, Twenty-First National Evidence-Based Practice Conference; 2014.
40. Pickrel JL, Castro IA, Sanchez J, Baquero B, Olson C, Ayala GX. Grocery shopping behaviors and fruit and vegetable consumption among Latinos in San Diego, California. Annual Meeting, International Society for Behavioral Nutrition and Physical Activity; San Diego, California; 2014.
41. Baquero B. Association of demographics, health behaviors, social factors, neighborhood perceptions, and quality of life among residents of a rural, new destination community in the Midwest. American Public Health Association Annual Conference; 2014.

42. Baquero B. Panel of Experts of Cancer and Obesity Link. Presented at the Iowa Cancer Consortium Spring Meeting, Iowa Cancer Consortium; 2014.\*
43. Baquero B. Capacity Building for Health Promotion: Community Health Worker Approaches. Presented at the Culturally Responsive Health Care in Iowa Conference, University of Iowa; Iowa City, Iowa; 2014.\*
44. Baquero B. Introduction of Community-Based Participatory Research to academics in Liberal Arts Sciences. Presented at the Obermann Center for Advanced Studies, University of Iowa; Iowa City, Iowa; 2015.\*
45. Baquero B. What does it take? Establishing a Community-Academic Partnership to explore health-related needs and assets and to develop a health promotion agenda for Latinos in the Midwest. American Public Health Association Annual Conference; 2015.
46. Baquero & Voss. Shop Healthy Iowa: A Latino Healthy Corner Store Initiative. An Academic-Public Health Department Collaborative. Presented at the Healthier Food Retail Peer Network Call, Center for Disease Control; 2016.\*
47. Gilbert, Askelson, & Baquero. Using Community-Based Practices: A Workshop for Public Health Practitioners & Community Partners. Presented at the Iowa Governor's Conference on Public Health; Des Moines, Iowa; 2016.\*
48. Baquero & Voss. Shop Healthy Iowa: A Latino Healthy Corner Store Initiative, A Research-Practice Collaborative. Presented at the NOPREN Rural Food Access Working Group monthly meeting presentation; 2016.\*
49. Baquero, Evans & Ferdig. Housing Inequalities. Presented at the Spotlight Seminar, University of Iowa College of Public Health; Iowa City, Iowa; 2016.\*
50. A-wan, I. I., Baquero, B., Cowan, K., Daniel-Ulloa, J., LeBrón, A. M. W., Lopez, W. D., et al. The first two community ID programs in the Midwest: Organizing, Evaluation, and Community Health in Johnson County, IA and Washtenaw County, MI. Cambios de Colores/Change of Colors Annual Conference Cambio Center, University of Missouri; 2016.
51. Baquero, B., Pickrel, J., Lin, S.F., Castro, I., De Soriano, I., Ayala, G.X. Examining the implementation of a Latino healthy food retail intervention and its relationship with customers' behavioral outcomes. Dissemination and Implementation Science Conference; Washington D.C.; 2016.
52. Daniel-Ulloa J, Seegmiller L, Baquero B, Steckel G, Mendoza M, Duarte A, Harb C. Knowledge, attitudes, and beliefs about HPV, Gardasil and access differ among Latinos by gender and generational status in a small rural new destination setting. Poster session presentation at: 38<sup>th</sup> Annual Meeting & Scientific Sessions of the Society of Behavioral Medicine; San Diego, CA; 2017.

53. Baquero, B., Payne, C., Ruhs, B., Ybarra, R. Research and Practice Implications from a Systematic Review of the Evidence on Healthy Food Retail Interventions. *Healthy Eating Research*. 11<sup>th</sup> Annual Grantee Meeting; Saint Paul, Minnesota; 2017.
54. Baquero, B. Laying the Foundations for a More Equitable Future: A Lightning Round of Faculty's Field-based Health Equity Research. *Health Equity Advancement Lab (HEAL) 2017 Summit*. College of Public Health, University of Iowa; Iowa City, Iowa; 2017.
55. Kava, C., Baquero, B., Daniel-Ulloa, J., Juarez, Sewell, D., Ross, G., Parker, P. The relationship between unemployment type and smoking status among US adults living in micropolitan context. *American Public Health Association annual meeting*; Atlanta, GA; 2017.
56. Daniel-Ulloa J., Baquero B., Juarez, Y., Schumacher, A., Morris C., Haines, H., Parker E. Hernandez H. Factors associated with mental health for men and women living in a micropolitan city. *American Public Health Association annual meeting*; Atlanta, GA; 2017.
57. De Soriano, B., Cheney, M., Baquero, B., Daniel-Ulloa, J. Developing a Toolkit to Train Community Health Promotores in Rural Iowa to Deliver Cancer Prevention Messages. *American Public Health Association annual meeting*; Atlanta, GA; 2017.
58. Maldonado, A\*, Baquero, B., Daniel-Ulloa, J., Haines, H., Bucklin, R., Worth, W., et al. Role of Psychosocial Stressors on Elevated Levels of Blood Pressure among White and Latino Residents of a Micropolitan Community in the Midwest. *American Public Health Association annual meeting*; Atlanta, GA; 2017.
59. Baquero, B., Santos, N., Bucklin, R., Wilson, S., Wolseth, J., Sanders, J., Voss, C. Adapting healthy food retail evidence-based interventions for Latinos living in the US Midwest. *Dissemination and Implementation Science Conference*; Arlington, VA; 2017.
60. Baquero, B., Worth, W., Bucklin, R., Daniel-Ulloa, J., Haines, H., Parker, E. Lessons learned from adapting and implementing the community guide recommendations for physical activity in a rural micropolitan city in the Midwest USA. *Dissemination and Implementation Science Conference*; Arlington, VA; 2017.
61. Baquero, B., Worth, W., Bucklin, R., Daniel-Ulloa, J., Maldonado, A., Haines, H., Berto, S. & Parker, E. Engaging in a multi-sector partnership to adapt and implement the community guide recommendations for physical activity in a rural micropolitan new destination city in the Midwest USA. *Active Living Research Annual Conference: Future-Proofing Activity: Application Across Sectors*; Banff, Canada; 2018.

\*Invited presentations

## 12. University Service

Reviewer; American Public Health Association, Latino Caucus; 2005 – 2009.

Reviewer; Society for Behavioral Medicine; 2009 – 2011.

Reviewer; American Public Health Association, Latino Caucus; 2012.

Reviewer; Active Living Research Conference; 2015.

Reviewer; Business Leadership Network Community Grant Program, University of Iowa College of Public Health; 2015.

Panel Reviewer; United States Department of Agriculture Food Insecurity Nutrition Incentive Grant Program; 2017 – 2018.

Secretary; Latino Council, University of Iowa; 2012 – 2016.

Chair, Member; Curriculum Committee, Community and Behavioral Health; 2012 – 2017.

Member; Faculty Search Committee, Community and Behavioral Health; 2013 – 2014.

Member; Curriculum Innovations Committee, College of Public Health; 2014 – 2018.

Member; Advisory Council, Latino Studies Minor; 2015 – 2017.

Member; Place-Based Inclusion Work Group, Obermann Center for Community Engaged Scholars; 2015 – 2018.

Member; Obermann Graduate Institute Advisory Board; 2016 – 2018.

Member; Iowa Social Science Research Center Advisory Board; 2016 – 2018.

### **13. Professionally-Related Community Service**

Fundraising Co-Chair; League of United Latino American Citizens (LULAC) Iowa City Chapter 308; 2015.

Volunteer; Johnson County Crisis Center and Food Bank; 2012 – 2016.

Volunteer; Kirkwood Community College English Learners Classroom Assistant; 2016 – 2017

### **14. N/A**

### **15. Teaching History**

**University of Washington**

Social Determinants 514

Role: Primary Instructor

% Responsibility: 100

Date: Spring 2019

### **Teaching at Previous Institutions**

**Instituto Universitario de Tecnologia, Venezuela**

Developmental Psychology I

Role: Primary Instructor	% Responsibility: 100	Date: Spring 1997
Ethics in Education Psychology		
Role: Primary Instructor	% Responsibility: 100	Date: Fall 1997
Developmental Psychology I		
Role: Primary Instructor	% Responsibility: 100	Date: Spring 1998
Ethics in Education Psychology		
Role: Primary Instructor	% Responsibility: 100	Date: Fall 1998
<b>San Diego State University</b>		
PH607 Research Methods and Grant Writing Proposal		
Role: Teaching Assistant	% Responsibility: 50	Date: Spring 2004
PH664 International Health Promotion Research		
Role: Teaching Assistant	% Responsibility: 50	Date: Spring 2004
PH664 International Health Promotion Research		
Role: Teaching Assistant	% Responsibility: 50	Date: Spring 2005
PH664 International Health Promotion Research		
Role: Teaching Assistant	% Responsibility: 50	Date: Spring 2006
Chronic Disease Prevention and Control		
Role: Guest Lecture	% Responsibility:	Date: Spring 2006
PH664 International Health Promotion Research		
Role: Teaching Assistant	% Responsibility: 50	Date: Spring 2007
PH666 Program Planning and Evaluations		
Role: Guest Lecture	% Responsibility:	Date: Spring 2007
PH303 Health Behavior in Community Setting		
Role: Guest Lecture	% Responsibility:	Date: Spring 2007
PH490C Health Program Evaluation		
Role: Guest Lecture	% Responsibility:	Date: Spring 2007
PH661 Theoretical Foundations of Health Promotion		
Role: Teaching Assistant	% Responsibility: 50	Date: Fall 2007
PH490B Planning Public Health Programs		
Role: Primary Instructor	% Responsibility: 100	Date: Fall 2008
PH490B Planning Public Health Programs		
Role: Primary Instructor	% Responsibility: 100	Date: Spring 2009

**University of North Carolina Chapel Hill, Gillings School of Global Public Health**

HBHE:740/790-066 Capstone Course: NC Beauty Capstone Team

Role: Team Teaching                      % Responsibility:                      Date: Fall 2011

HBHE:740/790-066 Capstone Course: NC Beauty Capstone Team

Role: Team Teaching                      % Responsibility:                      Date: Fall 2012

**University of Iowa**Formal Courses

172:106 Global Nutrition Policy, 13 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Fall 2013

172:260 Community-Based Participatory Research, 8 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Fall 2014

CBH:6205 Designing and Implementing Interventions, 18 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Spring 2015

CBH:5235 Community-Based Participatory Research, 8 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Fall 2015

CBH:6205 Designing and Implementing Interventions, 11 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Spring 2016

CBH:6515 Independent Study Research Methods, 1 student

Role: Primary Instructor                      % Responsibility: 100                      Dates: Spring 2016

CBH:6205 Designing and Implementing Interventions, 11 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Spring 2017

URES:3993 Undergraduate Research/Creative Projects, 4 students

Role: Supervisor                      % Responsibility: 100                      Dates: Spring 2017

CBH:6415 Independent Study Research Methods, 1 student

Role: Supervisor                      % Responsibility: 100                      Dates: Summer 2017

CBH:5235 Community-Based Participatory Research, 12 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Fall 2017

CBH:6205 Designing and Implementing Intervention, 19 students

Role: Primary Instructor                      % Responsibility: 100                      Dates: Spring 2018

Other Teaching – Guest Lectures

172:150 Health Behavior &amp; Health Education, Spring 2013

172:170 Special Topics: Community Engagement, Spring 2013

173:233 Global Nutrition Policy, Spring 2013

172:183 Qualitative Research for Public Health, Fall 2013

173:236 Nutrition Intervention in Clinical Trails Research, Fall 2013

170:099 Fundamentals of Public Health, Fall 2013

EPID:6330 Global Nutrition Policy, Spring 2015

MPH:2099 Fundamentals of Public Health, Fall 2015

CBH:4105 Intro to Health Promotion and Disease Prevention, Spring 2016

CPH:2099 Fundamentals of Public Health, Fall 2016

CBH:5235 Community-Based Participatory Research, Fall 2016

CBH:4105 Intro to Health Promotion and Disease Prevention, Spring 2017

## **16. Advising and Formal Mentoring**

### **a) PhD Dissertations, Chair Committee**

Adriana Maldonado, Community and Behavioral Health, anticipated graduation May 2020.

### **b) Masters Theses and Capstones, Chair Committee**

Megan Evans, Master of Public Health,

Doctoral Student, Health Behavior University of North Carolina, Gillings School of Public Health, anticipated graduation May 2020.

### **c) Mentored scientists and postdocs – N/A**

### **d) MPH and PhD committees in non-chair role**

Matt Jerome, MPH, Policy student at University of Iowa, graduated 2017

Jamie Butler, PhD, Occupational and Environmental Health, graduated 2015

Cristian Meier, PhD, Social Work, graduated 2017

Andrea Holcombe, PhD, Epidemiology, graduated 2018

Christine Kava, PhD, Community and Behavioral Health, graduation 2017

### **e) Other mentoring- N/A**

### **f) Academic Advising**

Carolyn Sleeth, MD, MPH

Role: Advisor

Graduated 2014

Elizabeth Swanton, MPH

Role: Advisor

Graduated 2014

Meagan Evans, MPH

Role: Advisor

Graduate 2016

Jessica Ferdig, MPH

Role: Advisor

Graduated 2016

Natalia Santos, MPH

Role: Advisor

Graduated 2016

Mara Cheney, MPH

Role: Advisor

Graduated 2017

Isabella De Soriano, MPH  
Ellen Page, MPH

Role: Advisor  
Role: Advisor

Graduated 2017  
Graduated 2019



# Sweetened Beverage Tax Community Advisory Board

**11 Members:** Pursuant to **Ordinance 125324**, all members subject to City Council confirmation, two and four-year terms for initial appointments, four-year terms thereafter:

- 5 City Council-appointed
- 6 Mayor-appointed

**Roster:**

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Food Access Representative	Lisa Chen	9/1/2017	8/31/2021	1	Council
3	F	2	2.	Food Access Representative	Barbara Baquero	9/1/2019	8/31/2023	1	Mayor
1	F	5	3.	Food Access Representative	Rebecca Finkel	9/1/2019	8/31/2023	1	Mayor
			4.	Community Representative		9/1/2019	8/31/2023	1	Mayor
2	F	2	5.	Community Representative	Tanika Thompson	9/1/2019	8/31/2023	1	Council
1	F	2	6.	Public Health Representative	Christina Wong	9/1/2019	8/31/2023	1	Council
3	F	4	7.	Public Health Representative	Laura Flores Cantrell	9/1/2017	8/31/2021	1	Council
6	F	1	8.	Public Health Representative	Jennifer Hey	9/1/2017	8/31/2021	1	Mayor
	M		9.	Public Health Representative	Paul E. Sherman	9/1/2017	8/31/2021	1	Mayor
3	M	3	10.	Early Learning Representative	Adrian Lopez-Romero	9/1/2019	8/31/2023	1	Council
1	F	4	11.	Early Learning Representative	Dila Perera	9/1/2017	8/31/2021	1	Mayor

**SELF-IDENTIFIED DIVERSITY CHART**

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	4			1	0	1			2			
Council	1	4			1	2	1	1		0			
Other	N/A	N/A			N/A	N/A	N/A			N/A			
<b>Total</b>	<b>1</b>	<b>5</b>			<b>2</b>	<b>1</b>	<b>1</b>			<b>1</b>			

**Key:**

- \*D List the corresponding *Diversity Chart* number (1 through 9)
  - \*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
  - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*

\*Term begin and end date is fixed and tied to the position and not the appointment date.



Legislation Text

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**File #:** Res 31943, **Version:** 1

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**CITY OF SEATTLE**

**RESOLUTION \_\_\_\_\_**

A RESOLUTION to initiate a University District Business Improvement Area.

WHEREAS, the owners and operators of commercial, multifamily residential, and mixed-use properties that are subject to 60 percent of the special assessment that would be assessed upon the establishment of a Parking and Business Improvement Area filed a petition with The City of Seattle pursuant to Chapter 35.87A RCW, and said petition is filed in Clerk File 321659; and

WHEREAS, the City Council has reviewed the petition and letters of support, and determined it is in the best interests of the City to proceed, as permitted by Chapter 35.87A RCW, under the resolution method of creating a Parking and Business Improvement Area instead of the petition method; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE THAT:**

**Section 1.** The City Council finds and declares that:

A. Governor’s Proclamation 20-28 prohibits agencies from taking action (as defined in RCW 42.30.020), unless the matter is 1) necessary and routine; or 2) necessary to respond to the COVID-19 public health emergency.

B. This legislation is necessary because allowing Parking and Business Improvement Areas (BIAs) to expire would result in the loss of much needed funding for business district management and improvement, and may also result in staff layoffs.

C. The City Council routinely reviews and approves BIAs.

**Section 2.** The City Council of The City of Seattle (“City”) declares its intention to establish a

University District Parking and Business Improvement Area (“U. District BIA”) in accordance with Chapter 35.87A RCW.

**Section 3.** The U. District BIA shall be within the following boundaries as shown on the map attached to this resolution as Exhibit A, including three additional benefit zones within the U. District BIA boundaries (when a street or alley is named, the area boundary is the centerline of the right-of-way including vacated portions unless otherwise specified in the description):

**The U. District Business Improvement Area**

From the southwest intersection of Brooklyn Ave NE and NE Ravenna Blvd, proceed West along the northern property line of Parcel #5226300235; then proceed South along the western property line of the same parcel (#5226300235); then proceed East along the southern property line of the same parcel (#5226300235); then proceed East across the centerline of Brooklyn Ave NE toward the southern property line of Parcel #5226300165; then proceed East toward the centerline of the alleyway between Brooklyn Ave NE and University Way NE; then proceed South along the centerline of the alleyway between Brooklyn Ave NE and University Way NE toward NE 55th St at the southeast corner of Parcel # 8714600155; then proceed West along the centerline of NE 55th St to the northwestern corner of Parcel #2862100600; then proceed South along the western property lines of Parcels #2862100600, #2862100590, #2862100585, 2862100580, #2862100575, #2862100570, #2862100560, #2862100550, toward NE 53rd St; then proceed West along the centerline of NE 53rd St toward the southeast corner of NE 53rd St and 8th Ave NE; then proceed South along the centerline of 8th Ave NE to the southwest corner of Parcel #2862100795; then proceed East along the southern property line of the same parcel (#2862100795) and Parcel #2862100750 toward 9th Ave NE; then proceed South along the centerline of 9th Ave NE toward the intersection of NE 50th and 9th Ave NE; then proceed West along the centerline of NE 50th St toward the northwest corner of Parcel #0889000005 (University Playground); then proceed South along the western property line of the same parcel (#0889000005); then proceed East along the southern property line of the same parcel (#0889000005) toward the intersection of NE 48th St and 9th Ave NE; then proceed South along the centerline of 9th Ave NE toward the intersection of NE 47th St; then proceed West along the centerline of NE 47th toward the intersection of 7th Ave NE; then proceed South along the centerline of 7th Ave NE toward NE 45th St; then proceed Southwest along the east edge of Interstate-5 toward NE 40th St; then proceed East along the centerline of NE 40th St toward the intersection of Eastlake Ave NE; then proceed Northeast along the centerline of Eastlake Ave NE toward the intersection of NE Campus Pkwy and Roosevelt Way NE; then proceed North along the centerline of Roosevelt Way NE to the intersection of NE 41st St; then proceed East along the centerline of NE 41st St toward the southeast corner of Parcel #1142001825; then proceed North along the centerline of the alleyway between 11th Ave NE and Roosevelt Way NE toward the southwest corner of Parcel #1142001810; then proceed East along the southern property line of the same parcel (#1142001810) toward 11th Ave NE; then proceed East toward the southwest corner of Parcel #1142001725; then proceed East along the southern property line of the same parcel (#1142001725) toward the alleyway between 11th Ave NE and 12th Ave NE; then proceed South toward the southwest corner of Parcel #1142001675; then proceed East along the southern property line of the same parcel (#1142001675) toward the centerline of 12th Ave NE; then proceed South along the centerline of 12th Ave NE toward the intersection of NE 41st St; then proceed East along the centerline of NE 41st St toward the centerline of the alleyway between University Way NE and 15th Ave NE; then proceed North along the centerline of the alleyway between University Way NE and 15th Ave NE toward the intersection of NE 42nc

St; then proceed  
East along the centerline of NE 42nd St toward the intersection of 15th Ave NE; then proceed  
North toward the intersection of NE 45th St; then proceed  
East along the centerline of NE 45th St toward the alleyway between 17th Ave NE and 18th Ave NE; then proceed  
North along the centerline in the alleyway between 17th Ave NE and 18th Ave NE toward the intersection of NE 50th St;  
then proceed  
West along the centerline of NE 50th St toward the alleyway between 15th Ave NE and 16th Ave NE; then proceed  
North along the centerline of the alleyway between 15th Ave NE and 16th Ave NE toward the intersection of NE 56th St;  
then proceed  
West along the centerline of NE 56th St toward the alleyway between 15th Ave NE and University Way NE; then proceed  
North along the centerline of the alleyway between 15th Ave NE and University Way NE toward the intersection of NE  
Ravenna Blvd; then proceed  
West along the centerline of NE Ravenna Blvd to the point of origin at the southwest corner of Brooklyn Ave NE.

**The South Ave Cleaning Area**

From the intersection of Brooklyn Avenue NE and NE 52nd Street, proceed east along the centerline of NE 52nd Street to the  
centerline of the alleyway between University Way NE and 15th Avenue NE; then proceed  
South along the centerline of the alleyway between University Way NE and 15th Ave NE to the centerline of NE 41st Street;  
then proceed  
West along the centerline of NE 41st Street to the centerline of the alleyway between Brooklyn Avenue NE and University  
Way NE; then proceed  
North along the centerline of the alleyway until the southern property line of the parcel on the southeast corner of NE 43rd  
Street and Brooklyn Avenue NE (Parcel #1142001140); then proceed  
West along the southern property line of Parcel #1142001140; then proceed  
Across Brooklyn Avenue NE and along the southern property line of the property on the southwest corner of the intersection  
of NE 43th Street and Brooklyn Avenue NE (Parcel # 1142000905); then proceed  
Along the southern property line of the property on the southeast corner of 12th Avenue NE and NE 43rd Street (Parcel  
#1142001020) to the centerline of 12th Avenue NE; then proceed  
North along the centerline of 12th Avenue NE until the centerline of NE 45th Street; then proceed  
East along the centerline of NE 45th Street to the centerline of the alleyway between 12th Avenue NE and Brooklyn Avenue  
NE; then proceed  
North along the centerline of the alleyway between 12th Avenue NE and Brooklyn Avenue NE to the centerline of NE 50th  
Street; then proceed  
East along NE 50th Street to the centerline of Brooklyn Avenue NE; then proceed  
North along the centerline of Brooklyn Avenue NE to the point of origin at the centerline of NE 52nd Street.

**The North Ave Cleaning Area**

From the intersection of NE Ravenna Boulevard and the alleyway between Brooklyn Avenue NE and University Way NE,  
proceed east along the centerline of NE Ravenna Boulevard to the centerline of the alleyway between University Way NE  
and 15th Avenue NE; then proceed  
South along the centerline of the alleyway between University Way NE and 15th Avenue NE to the centerline of NE 52nd  
Street; then proceed  
West along the centerline of NE 52nd Street to the centerline of the alleyway between Brooklyn Avenue NE and University  
Way NE; then proceed  
North along the centerline of the alleyway to the point of origin at the centerline of NE Ravenna Boulevard.

In case of a conflict between the descriptions of the areas and the map, the descriptions shall control.

**Section 4. Programs.** Special assessment revenues shall be used for the following component programs:

- A. Cleaning and Public Safety;
- B. Events and Marketing;
- C. Policy and Advocacy, but not related to land use or zoning changes;

- D. Economic Development, including efforts to prevent small businesses within the district area from being displaced;
- E. Urban Vitality, Public Realm, and the Built Environment;
- F. Planning; and
- G. Program Management.

All such activities are supplemental to street maintenance and law enforcement provided by the City and are not intended to displace any services regularly provided by municipal government.

**Section 5.** There shall be an advisory board whose membership is comprised of ratepayers representative of the entire geography and variety of sizes in the U. District BIA, businesses, and business tenants within the U. District BIA, and may include public agencies and residents.

**Section 6.** To finance the programs authorized in Section 4 of this resolution, there is proposed a 12-year special assessment to be levied and collected from the owners of business property, multifamily residential property (buildings containing four or more residential units), and mixed-use property (multifamily residential and commercial) located within the boundaries of the U. District BIA described in Section 3 of this resolution. The U. District BIA will annually update records based on data and information from King County and the City. The base assessments in 2020-2021 will be based upon 2019-2020 U. District BIA Assessments from the Department of Finance and Administrative Services, plus an inflation factor of 2.375 percent and a one-time 10 percent increase for program expansion.

A. U. District Fund Area Base Formula =  $(\$0.25 \times (\text{Established Base Year Total Taxable Value}/\$1000 + \text{CPI Factors}) \times 2.375$  percent x 10 percent increase).

B. U. District Fund Area New Benefit Formula =  $(\$0.275 \times (\text{Established Base Year Total Taxable Value of Property}/\$1,000))$ .  
Total Taxable Value = Land + Improvements. This calculation is called the “New Benefit Formula.”

C. South Cleaning Area First Year Assessment =  $(\$0.16 \times (\text{Total Lot Square Feet}))$ .

D. North Cleaning Area First Year Assessment =  $(\$0.09 \times (\text{Total Lot Square Feet}))$ .

E. Greater District Cleaning Area (all other properties outside the South and North Cleaning Areas) First Year Assessment =  $(\$0.03 \times (\text{Total Lot Square Feet}))$ .

F. Modifications or limitations to these assessments are described below.

1. If the Total Appraised Value (Land + Improvements) and Total Taxable Value (Land + Improvements) in the King County Assessor’s records are not equal, tax-exempt rates for nonprofits and churches may apply under the following rules:

a. If the Total Taxable Value is zero, then calculate the U. District BIA First Year Assessment using the

Total Appraised Value of the property at 25 percent of the Base Formula ( $(\$0.275 \times (\text{Total Appraised Value}/\$1,000)) \times 25$  percent). If the property is located within either Cleaning Area, apply the corresponding Cleaning Area Formula at 25 percent.

b. If the Total Taxable Value and the Total Appraised Value are not equal, then:

1) Apply the full rate of the Base Formula to the Total Taxable Value ( $\$0.275 \times (\text{Total Taxable Value}/\$1,000)$ ) and apply 25 percent of the Base Formula to the difference between the Total Appraised and Taxable Values ( $(\text{Total Appraised Value} - \text{Total Taxable Value})/\$1,000 \times 25$  percent). These two calculated amounts are then added together for the First Year Assessment. As an example, Building A has a property tax exemption for a portion of its building. Its Total Taxable Value is \$700,000 and its Total Appraised Value is \$1,000,000. The full rate of the Base Formula will be applied to \$700,000 and then 25 percent of the Base Formula will be applied to the difference between the two values, or \$300,000. The assessment would be:  $(\$0.275 \times (\$700,000/\$1,000)) + ((25 \text{ percent} \times (\$0.275 \times (\$300,000/\$1,000))) = \$192.5 + \$20.63 = \$213.13$ .

2) If the property is located within either of the Cleaning Areas, then apply the full Cleaning Area Formula to the percentage of the Lot Square Footage that is equivalent to  $(\text{Total Taxable Value} / \text{Total Appraised Value})$  and apply 25 percent of the corresponding Cleaning Area Formula to the percentage of the Lot Square Footage that is equivalent to  $(\text{Total Appraised Value} - \text{Total Taxable Value}) / \text{Total Appraised Value}$ . For example, Building A is located in the North Cleaning Area, has a Lot Square Footage of 10,000, Taxable Value of \$700,000 and Appraised Value of \$1,000,000. The North Cleaning Area First Year Assessment would be  $(\$0.09 \times 10,000 \times (\$700,000/\$1,000,000)) + (25 \text{ percent} \times \$0.09 \times 10,000 \times (\$300,000/\$1,000,000)) = \$630 + \$67.50 = \$697.50$ .

G. Multifamily Tax Exemption (MFTE). If a property is owned by a for-profit entity and qualifies for the MFTE exemption from the City, the Base Year Assessment and Cleaning Area Formula will be calculated using the Total Appraised Value upon 100 percent completion of the building and/or authorization of the MFTE.

H. For the properties where the Property Taxpayer on record is "UNIVERSITY OF WASHINGTON," unique circumstances require an assessment reflecting the unique nature of the University's presence in the District. This assessment supersedes subsections 6.A through 6.E above. The aggregate First Year Assessment for all properties owned by the University of Washington within the U. District BIA will be \$423,115. In subsequent years, the University of Washington's U. District BIA assessment will be subject to the same CPI Factor as other properties within the BIA.

1. Properties owned by governmental entities will not be assessed, except as provided in this subsection 6.H.

2. Government agencies owning property within the District may contribute to the funding of District services but are not directly charged. The Program Manager may negotiate funding contributions and/or services with relevant governmental

agencies, to supplement existing U. District BIA services where appropriate.

I. Ratepayers will be assessed by the City for 24 semi-annual installments beginning with the year of the authorization (2020).

1. In 2020, properties will be assessed using the First Year Base Assessments for the U. District BIA, Greater District Cleaning Area, South Cleaning Area, and North Cleaning Area as set forth in this Section 6.

2. For each year following the first year of authorization, assessments will be calculated using a “CPI Factor” that is based on the Consumer Price Index for All Urban Consumers in Seattle-Tacoma-Bellevue (“CPI-U-Seattle”) as published monthly by the U.S. Department of Labor, Bureau of Labor Statistics (available at: [http://www.bls.gov/eag/eag.wa\\_seattle\\_msa.htm](http://www.bls.gov/eag/eag.wa_seattle_msa.htm)). For the U. District Fund Area Base Assessment, the CPI Factor will be the lesser of three percent per year or the percentage change in CPI-U-Seattle between September 2020 and September of the year prior to the assessment year. For the North, South, and Greater District Cleaning Areas, the actual CPI shall be used and not limited to three percent.

J. “New Benefit Area” shall be added to the assessment roll on an annual basis, and will supersede the previous assessment for that parcel. A New Benefit Area is created when a parcel’s Net Building Square Footage increases as a result of either a new building or significant expansion of an existing building, as recorded by the King County Assessor’s Office. The Base Formula for a New Benefit Area will be calculated using the new King County Assessor’s values in the Base Formula multiplied by the annual CPI Factor in effect, and the corresponding Cleaning Area Formula factor (reflecting the updated Total Lot Square Footage) multiplied by the annual CPI Factor in effect. New BIA assessments will be billed at the next regularly scheduled billing period established by the Department of Finance and Administrative Services.

K. Rate Changes. Changes in assessment rates other than as described in this section shall only be authorized by ordinance consistent with RCW 35.87A.140 and with the approval of the BIA Advisory Board and shall not occur more than one time per year.

Adopted by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and signed by me in open session in authentication of its adoption this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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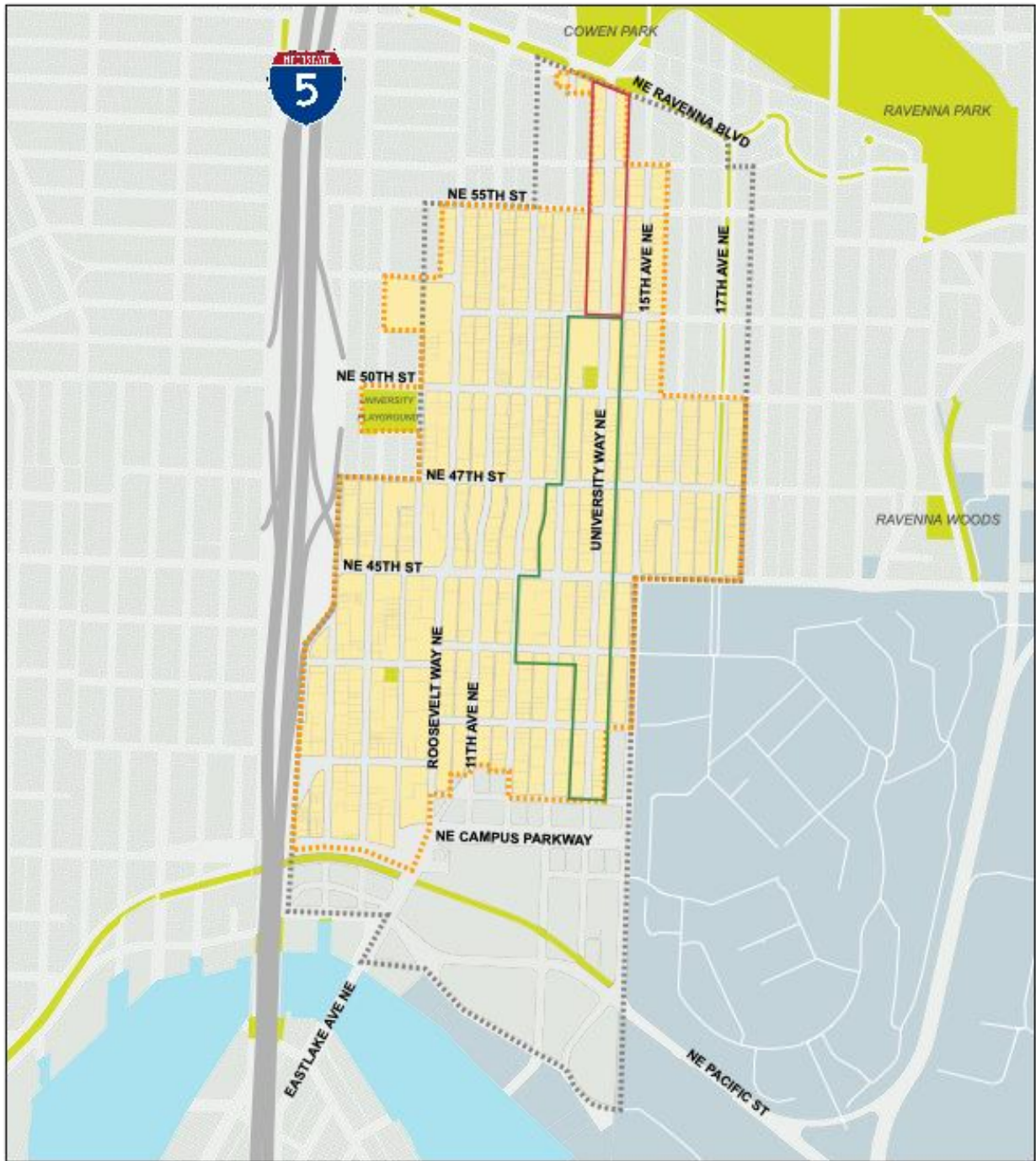
Monica Martinez Simmons, City Clerk

(Seal)

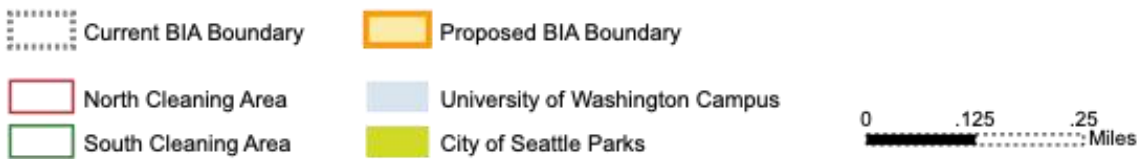
Attachments:  
Exhibit A - University District Business Improvement Area



### EXHIBIT A: UDBIA PROPOSED BOUNDARIES



#### Proposed New U District BIA Boundary



**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Economic Development	Phillip Sit / 256-5137	Julie Dingley / 684-5523

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION to initiate a University District Parking and Business Improvement Area.

**Summary and background of the Legislation:**

This Resolution initiates a new U. District Parking and Business Improvement Area (U. District Business Improvement Area) and is the first of two similar pieces of legislation that must be prepared, per RCW 35.87A. The legislation package also includes a Resolution to set a public hearing date and place. Subsequently, the City Council may introduce an ordinance to create the U. District Business Improvement Area after the public hearing has taken place.

The U. District Business Improvement Area was originally established in 2015 for a five-year period, and is scheduled to sunset on May 1<sup>st</sup>, 2020. Based on its ability to provide services valued by its ratepayers, the U. District Business Improvement Area developed a proposal recommending the creation of a new BIA that will essentially extend it for a period of twelve years. The U. District Business Improvement Area believes its proposal is efficient, accountable, and responsive to the area’s needs. The group collected signatures for a petition to form a U. District Business Improvement Area that will continue to fund its programs:

- A. Cleaning and Public Safety;
- B. Events and Marketing;
- C. Policy and Advocacy, but not related to land use or zoning changes;
- D. Economic Development including efforts to prevent small businesses within the district area from being displaced;
- E. Urban Vitality, Public Realm, and the Built Environment;
- F. Planning;
- G. Program Management

The petitioning effort resulted in a show of financial support by ratepayers who would pay at least 60% of the total special assessment revenues. Assessments will commence as of June 1, 2020, or the effective date of this ordinance, whichever is later. The new U. District Business Improvement Area will be overseen by a Ratepayers Advisory Board, which would be broadly representative of the proposed ratepayers.

## 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project?       Yes  No

## 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget?       Yes  No

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

None.

Is there financial cost or other impacts of *not* implementing the legislation?

None to the City. The U. District Business Improvement Area is established as a revenue neutral program.

## 4. OTHER IMPLICATIONS

**a. Does this legislation affect any departments besides the originating department?**

Yes – the Department of Finance and Administrative Services (FAS), which administers the assessments for the BIAs. OED has worked in close coordination with FAS on this legislation package. FAS will collect the BIA assessments from its ratepayers. FAS holds the funds solely for the purpose of reimbursing the U. District Business Improvement Area for administering staffing, projects, and other costs associated with the BIA.

**b. Is a public hearing required for this legislation?**

Yes, this legislation package includes a companion resolution of intention that establishes the date and place of the hearing, as required by RCW 35.87A.140.

**c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**

No

**d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

Yes. The companion resolution must be published to give notice of the public hearing of the proposed Council Bill.

**e. Does this legislation affect a piece of property?**

No.

**f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

A Racial Equity Toolkit has been done for the U. District BIA proposal and it is attached to the fiscal note for the ordinance.

**g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

The U. District BIA work plan will remain largely the same as in prior years, with an expansion of its current services into the new boundaries. The summary of services and outcomes include the following:

- A) Clean and Safe – the majority of BIA assessment funds are directed to these programs. These include: cleaning in designated cleaning areas by professional contractors; cleaning district wide by UDP Beautification staff; monthly and annual volunteer cleanup projects; convening our community for monthly public meetings on clean and safe issues in the district; coordinating our efforts with Seattle Police and University Police departments: Ambassador patrol programs; projects to enliven streetscape like annual holiday lighting and bi-annual flower basket installations and maintenance; a district wide business crime prevention watch system; REACH mental health outreach; CPTED review and consultations; and support/utilization of homeless youth employment training.
- B) Economic Development – the BIA supports the sustainability and growth of all existing businesses in the district and serves as a resource/reference for attracting and supporting new business entry into the district. Programs include: supporting and growing a U District Business Network open to all for-profit and not-for-profit businesses; collecting and analyzing key data and performance indicators useful to businesses; conducting surveys, providing or funding research and analysis papers (Retail Saturation Study 2018-19, Steinbruck study 2017); sponsoring and producing events to drive retail foot traffic (Up Your Ave-Dawg Daze, Halloween on Roosevelt, Cherry Blossom Festival-2020, Special Olympics-2019); advocating for individual and collective businesses on issues critical to their interests (43<sup>rd</sup> redevelopment, 5G installation, Ambassador team response to business requests for assistance).
- C) Marketing and Events – the BIA: supports all events listed above with professional staffing for planning and implementation; invests resources in district wide advertising; provides weekly and monthly newsletters; and maintains the BIA website. A proposed priority for the new BIA will be to undertake a long-term commitment to rebrand the district to highlight its exceptional opportunity for businesses to establish themselves, for residents to live and as a retail/entertainment district attractive t a great King County market. Once compete, resources will be committed to a long-term propagation of that branding and messaging.

D) Public Realm – the BIA supports unbiased community engagement and dialogue on public realm issues important to the district. Specifically excluded by ordinance from engaging in “land use” advocacy, the BIA focuses its public realm resources on working with public and private development projects to ensure district concerns and values are maintained; in public space activations (Christie Park renovation, Parking Days, Night Out); representing district concerns on major transportation projects; and convening or funding the convening of community gatherings on any public realm issues that need broader civic engagement (Let’s Go U District, Mobility Study).

**List attachments/exhibits below:**



Legislation Text

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**File #:** Res 31944, **Version:** 1

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**CITY OF SEATTLE**

**RESOLUTION \_\_\_\_\_**

A RESOLUTION of intention to establish a University District Parking and Business Improvement Area and fix a date and place for a hearing thereon.

WHEREAS, the owners and operators of commercial, multifamily residential, and mixed-use properties that are subject to 60 percent of the special assessment that would be assessed upon the establishment of a Parking and Business Improvement Area filed a petition with The City of Seattle pursuant to Chapter 35.87A RCW, and said petition is filed in Clerk File 321659; and

WHEREAS, the City Council has reviewed the petition and letters of support, and determined it is in the best interests of the City to proceed, as permitted by Chapter 35.87A RCW, under the resolution method of creating a Parking and Business Improvement Area instead of the petition method; and

WHEREAS, the City Council introduced and adopted Resolution 31943 on April 27, 2020, initiating the University District Parking and Business Improvement Area; and

WHEREAS, the City Council wishes to declare its intent to establish a University District Parking and Business Improvement Area, and to set a public hearing for the public and all affected persons to consider its establishment; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE THAT:**

**Section 1.** The City Council finds and declares that:

A. Governor's Proclamation 20-28 prohibits agencies from taking action (as defined in RCW 42.30.020), unless the matter is 1) necessary and routine; or 2) necessary to respond to the COVID-19 public health emergency.

B. This legislation is necessary because allowing Parking and Business Improvement Areas (BIAs) to expire would result in the loss of much needed funding for business district management and improvement, and may also result in staff layoffs.

C. The City Council routinely reviews and approves BIAs.

**Section 2.** The City Council declares its intention to establish a University District Parking and Business Improvement Area (“U. District BIA”) in accordance with Chapter 35.87A RCW.

**Section 3.** The U. District BIA shall be within the following boundaries as shown on the map attached to this resolution as Exhibit A, including three additional benefit zones within the U. District BIA boundaries (when a street or alley is named, the area boundary is the centerline of the right-of-way including vacated portions unless otherwise specified in the description):

**The U. District Business Improvement Area**

From the southwest intersection of Brooklyn Ave NE and NE Ravenna Blvd, proceed West along the northern property line of Parcel #5226300235; then proceed South along the western property line of the same parcel (#5226300235); then proceed East along the southern property line of the same parcel (#5226300235); then proceed East across the centerline of Brooklyn Ave NE toward the southern property line of Parcel #5226300165; then proceed East toward the centerline of the alleyway between Brooklyn Ave NE and University Way NE; then proceed South along the centerline of the alleyway between Brooklyn Ave NE and University Way NE toward NE 55th St at the southeast corner of Parcel # 8714600155; then proceed West along the centerline of NE 55th St to the northwestern corner of Parcel #2862100600; then proceed South along the western property lines of Parcels #2862100600, #2862100590, #2862100585, 2862100580, #2862100575, #2862100570, #2862100560, #2862100550, toward NE 53rd St; then proceed West along the centerline of NE 53rd St toward the southeast corner of NE 53rd St and 8th Ave NE; then proceed South along the centerline of 8th Ave NE to the southwest corner of Parcel #2862100795; then proceed East along the southern property line of the same parcel (#2862100795) and Parcel #2862100750 toward 9th Ave NE; then proceed South along the centerline of 9th Ave NE toward the intersection of NE 50th and 9th Ave NE; then proceed West along the centerline of NE 50th St toward the northwest corner of Parcel #0889000005 (University Playground); then proceed South along the western property line of the same parcel (#0889000005); then proceed East along the southern property line of the same parcel (#0889000005) toward the intersection of NE 48th St and 9th Ave NE; then proceed

South along the centerline of 9th Ave NE toward the intersection of NE 47th St; then proceed  
West along the centerline of NE 47th toward the intersection of 7th Ave NE; then proceed  
South along the centerline of 7th Ave NE toward NE 45th St; then proceed  
Southwest along the east edge of Interstate-5 toward NE 40th St; then proceed  
East along the centerline of NE 40th St toward the intersection of Eastlake Ave NE; then proceed  
Northeast along the centerline of Eastlake Ave NE toward the intersection of NE Campus Pkwy and  
Roosevelt Way NE; then proceed  
North along the centerline of Roosevelt Way NE to the intersection of NE 41st St; then proceed  
East along the centerline of NE 41st St toward the southeast corner of Parcel #1142001825; then  
proceed  
North along the centerline of the alleyway between 11th Ave NE and Roosevelt Way NE toward the  
southwest corner of Parcel #1142001810; then proceed  
East along the southern property line of the same parcel (#1142001810) toward 11th Ave NE; then  
proceed  
East toward the southwest corner of Parcel #1142001725; then proceed  
East along the southern property line of the same parcel (#1142001725) toward the alleyway between  
11th Ave NE and 12th Ave NE; then proceed  
South toward the southwest corner of Parcel #1142001675; then proceed  
East along the southern property line of the same parcel (#1142001675) toward the centerline of 12th  
Ave NE; then proceed  
South along the centerline of 12th Ave NE toward the intersection of NE 41st St; then proceed  
East along the centerline of NE 41st St toward the centerline of the alleyway between University Way  
NE and 15th Ave NE; then proceed  
North along the centerline of the alleyway between University Way NE and 15th Ave NE toward the  
intersection of NE 42nd St; then proceed  
East along the centerline of NE 42nd St toward the intersection of 15th Ave NE; then proceed  
North toward the intersection of NE 45th St; then proceed  
East along the centerline of NE 45th St toward the alleyway between 17th Ave NE and 18th Ave NE;  
then proceed  
North along the centerline in the alleyway between 17th Ave NE and 18th Ave NE toward the  
intersection of NE 50th St; then proceed  
West along the centerline of NE 50th St toward the alleyway between 15th Ave NE and 16th Ave NE;  
then proceed  
North along the centerline of the alleyway between 15th Ave NE and 16th Ave NE toward the  
intersection of NE 56th St; then proceed  
West along the centerline of NE 56th St toward the alleyway between 15th Ave NE and University Way  
NE; then proceed  
North along the centerline of the alleyway between 15th Ave NE and University Way NE toward the  
intersection of NE Ravenna Blvd; then proceed  
West along the centerline of NE Ravenna Blvd to the point of origin at the southwest corner of  
Brooklyn Ave NE.

**The South Ave Cleaning Area**

From the intersection of Brooklyn Avenue NE and NE 52nd Street, proceed east along the centerline of  
NE 52nd Street to the centerline of the alleyway between University Way NE and 15th Avenue NE; then  
proceed  
South along the centerline of the alleyway between University Way NE and 15th Ave NE to the  
centerline of NE 41st Street; then proceed



West along the centerline of NE 41st Street to the centerline of the alleyway between Brooklyn Avenue NE and University Way NE; then proceed  
North along the centerline of the alleyway until the southern property line of the parcel on the southeast corner of NE 43rd Street and Brooklyn Avenue NE (Parcel #1142001140); then proceed  
West along the southern property line of Parcel #1142001140; then proceed  
Across Brooklyn Avenue NE and along the southern property line of the property on the southwest corner of the intersection of NE 43th Street and Brooklyn Avenue NE (Parcel # 1142000905); then proceed  
Along the southern property line of the property on the southeast corner of 12th Avenue NE and NE 43rd Street (Parcel #1142001020) to the centerline of 12th Avenue NE; then proceed  
North along the centerline of 12th Avenue NE until the centerline of NE 45th Street; then proceed  
East along the centerline of NE 45th Street to the centerline of the alleyway between 12th Avenue NE and Brooklyn Avenue NE; then proceed  
North along the centerline of the alleyway between 12th Avenue NE and Brooklyn Avenue NE to the centerline of NE 50th Street; then proceed  
East along NE 50th Street to the centerline of Brooklyn Avenue NE; then proceed  
North along the centerline of Brooklyn Avenue NE to the point of origin at the centerline of NE 52nd Street.

**The North Ave Cleaning Area**

From the intersection of NE Ravenna Boulevard and the alleyway between Brooklyn Avenue NE and University Way NE, proceed east along the centerline of NE Ravenna Boulevard to the centerline of the alleyway between University Way NE and 15th Avenue NE; then proceed  
South along the centerline of the alleyway between University Way NE and 15th Avenue NE to the centerline of NE 52nd Street; then proceed  
West along the centerline of NE 52nd Street to the centerline of the alleyway between Brooklyn Avenue NE and University Way NE; then proceed  
North along the centerline of the alleyway to the point of origin at the centerline of NE Ravenna Boulevard.

In case of a conflict between the descriptions of the areas and the map, the descriptions shall control.

**Section 4.** Programs. Special assessment revenues shall be used for the following component programs:

- A. Cleaning and Public Safety;
- B. Events and Marketing;
- C. Policy and Advocacy, but not related to land use or zoning changes;
- D. Economic Development, including efforts to prevent small businesses within the district area from being displaced;
- E. Urban Vitality, Public Realm, and the Built Environment;
- F. Planning; and

G. Program Management.

All such activities are supplemental to street maintenance and law enforcement provided by the City and are not intended to displace any services regularly provided by municipal government.

**Section 5.** There shall be an advisory board whose membership is comprised of ratepayers representative of the entire geography and variety of sizes in the U. District BIA, businesses, and business tenants within the U. District BIA, and may include public agencies and residents.

**Section 6.** To finance the programs authorized in Section 4 of this resolution, there is proposed a 12-year special assessment to be levied and collected from the owners of business property, multifamily residential property (buildings containing four or more residential units), and mixed-use property (multifamily residential and commercial) located within the boundaries of the U. District BIA described in Section 3 of this resolution. The U. District BIA will annually update records based on data and information from King County and The City of Seattle (“City”). The base assessments in 2020-2021 will be based upon the 2019-2020 U. District BIA Assessments from the Department of Finance and Administrative Services, plus an inflation factor of 2.375 percent and a one-time 10 percent increase for program expansion.

A. U. District Fund Area Base Formula =  $(\$0.25 \times (\text{Established Base Year Total Taxable Value}/\$1000 + \text{CPI Factors}) \times 2.375 \text{ percent} \times 10 \text{ percent increase})$ .

B. U. District Fund Area New Benefit Formula =  $(\$0.275 \times (\text{Established Base Year Total Taxable Value of Property}/\$1,000))$ . Total Taxable Value = Land + Improvements. This calculation is called the “New Benefit Formula.”

C. South Cleaning Area First Year Assessment =  $(\$0.16 \times (\text{Total Lot Square Feet}))$ .

D. North Cleaning Area First Year Assessment =  $(\$0.09 \times (\text{Total Lot Square Feet}))$ .

E. Greater District Cleaning Area (all other properties outside the South and North Cleaning Areas) First Year Assessment =  $(\$0.03 \times (\text{Total Lot Square Feet}))$ .

F. Modifications or limitations to these assessments are described below.

1. If the Total Appraised Value (Land + Improvements) and Total Taxable Value (Land + Improvements) in the King County Assessor's records are not equal, tax-exempt rates for nonprofits and churches may apply under the following rules:

a. If the Total Taxable Value is zero, then calculate the U. District BIA First Year Assessment using the Total Appraised Value of the property at 25 percent of the Base Formula ( $(\$0.275 \times (\text{Total Appraised Value}/\$1,000)) \times 25$  percent). If the property is located within either Cleaning Area, apply the corresponding Cleaning Area Formula at 25 percent.

b. If the Total Taxable Value and the Total Appraised Value are not equal, then:

1) Apply the full rate of the Base Formula to the Total Taxable Value ( $\$0.275 \times (\text{Total Taxable Value}/\$1,000)$ ) and apply 25 percent of the Base Formula to the difference between the Total Appraised and Taxable Values ( $(\text{Total Appraised Value} - \text{Total Taxable Value})/\$1,000 \times 25$  percent). These two calculated amounts are then added together for the First Year Assessment. As an example, Building A has a property tax exemption for a portion of its building. Its Total Taxable Value is \$700,000 and its Total Appraised Value is \$1,000,000. The full rate of the Base Formula will be applied to \$700,000 and then 25 percent of the Base Formula will be applied to the difference between the two values, or \$300,000. The assessment would be:  $(\$0.275 \times (\$700,000/\$1,000)) + (25 \text{ percent} \times (\$0.275 \times (\$300,000/\$1,000))) = \$192.5 + \$20.63 = \$213.13$ .

2) If the property is located within either of the Cleaning Areas, then apply the full Cleaning Area Formula to the percentage of the Lot Square Footage that is equivalent to  $(\text{Total Taxable Value} / \text{Total Appraised Value})$  and apply 25 percent of the corresponding Cleaning Area Formula to the percentage of the Lot Square Footage that is equivalent to  $(\text{Total Appraised Value} - \text{Total Taxable Value}) / \text{Total Appraised Value}$ . For example, Building A is located in the North Cleaning Area, has a Lot Square Footage of 10,000, Taxable Value of \$700,000, and Appraised Value of \$1,000,000. The North Cleaning Area First Year Assessment would be  $(\$0.09 \times 10,000 \times (\$700,000/\$1,000,000)) + (25 \text{ percent} \times \$0.09 \times 10,000 \times (\$300,000/\$1,000,000)) = \$630 + \$67.50 = \$697.50$ .

G. Multifamily Tax Exemption (MFTE). If a property is owned by a for-profit entity and qualifies for the MFTE exemption from the City, the Base Year Assessment and Cleaning Area Formula will be calculated using the Total Appraised Value upon 100 percent completion of the building and/or authorization of the MFTE.

H. For the properties where the Property Taxpayer on record is “UNIVERSITY OF WASHINGTON,” unique circumstances require an assessment reflecting the unique nature of the University’s presence in the District. This assessment supersedes subsections 6.A through 6.E above. The aggregate First Year Assessment for all properties owned by the University of Washington within the U. District BIA will be \$423,115. In subsequent years, the University of Washington’s U. District BIA assessment will be subject to the same CPI Factor as other properties within the BIA.

1. Properties owned by governmental entities will not be assessed, except as provided in this subsection 6.H.

2. Government agencies owning property within the District may contribute to the funding of District services but are not directly charged. The Program Manager may negotiate funding contributions and/or services with relevant governmental agencies, to supplement existing U. District BIA services where appropriate.

I. Ratepayers will be assessed by the City for 24 semi-annual installments beginning with the year of the authorization (2020).

1. In 2020, properties will be assessed using the First Year Base Assessments for the U. District BIA, Greater District Cleaning Area, South Cleaning Area, and North Cleaning Area as set forth in this Section 6.

2. For each year following the first year of authorization, assessments will be calculated using a “CPI Factor” that is based on the Consumer Price Index for All Urban Consumers in Seattle-Tacoma-Bellevue (“CPI-U-Seattle”) as published monthly by the U.S. Department of Labor, Bureau of Labor Statistics (available

at: [http://www.bls.gov/eag/wa\\_seattle\\_msa.htm](http://www.bls.gov/eag/wa_seattle_msa.htm)). For the U. District Fund Area Base Assessment, the CPI Factor will be the lesser of three percent per year or the percentage change in CPI-U-Seattle between September 2020 and September of the year prior to the assessment year. For the North, South and Greater District Cleaning Areas, the actual CPI shall be used and not limited to three percent.

J. “New Benefit Area” shall be added to the assessment roll on an annual basis, and will supersede the previous assessment for that parcel. A New Benefit Area is created when a parcel’s Net Building Square Footage increases as a result of either a new building or significant expansion of an existing building, as recorded by the King County Assessor’s Office. The Base Formula for a New Benefit Area will be calculated using the new King County Assessor’s values in the Base Formula multiplied by the annual CPI Factor in effect, and the corresponding Cleaning Area Formula factor (reflecting the updated Total Lot Square Footage) multiplied by the annual CPI Factor in effect. New BIA assessments will be billed at the next regularly scheduled billing period established by the City Finance and Administrative Services office.

K. Rate Changes. Changes in assessment rates other than as described in this section shall only be authorized by ordinance consistent with RCW 35.87A.140 and with the approval of the BIA Advisory Board and shall not occur more than one time per year.

**Section 7.** A hearing shall be held on this matter before the Community Economic Development Committee in the City Council Chamber, City Hall, 600 Fourth Avenue, 2nd Floor, Seattle, Washington, 98104 on May 27, 2020, at 9:30 a.m., or as soon thereafter as the same may be heard. Due to the COVID-19 civil emergency declared by the City and the State of Washington, persons who wish to participate in or attend the hearing may be required to do so remotely. The City will provide instructions in the meeting agenda on how to participate remotely. In addition, persons desiring to submit written evidence to the City Council may send it to [udistrictbia@seattle.gov](mailto:udistrictbia@seattle.gov) by May 26, 2020, by 5 p.m. The City Council will hear all protests and receive all evidence for or against the proposed action.

**Section 8.** The City Clerk is requested to publish this resolution of intention in a newspaper of general

circulation in Seattle and mail a complete copy of this resolution to each prospective ratepayer within the proposed area, at least ten days prior to the hearing. The notice shall include a statement that a copy of the proposed ordinance, with attachments, may be examined electronically at <http://www.seattle.gov/cityclerk>, or will be mailed upon request.

Adopted by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and signed by me in open session in authentication of its adoption this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

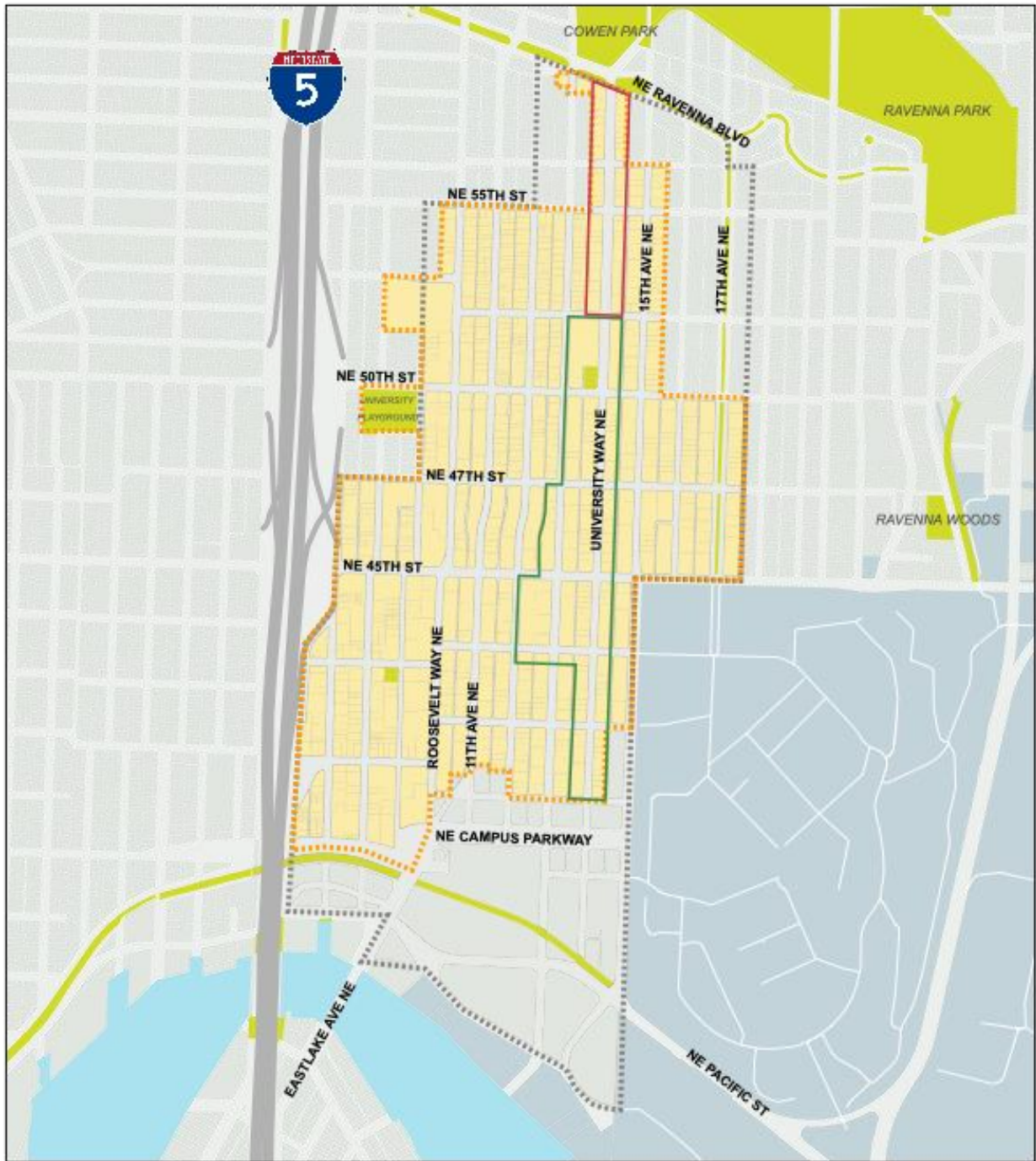
Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Monica Martinez Simmons, City Clerk

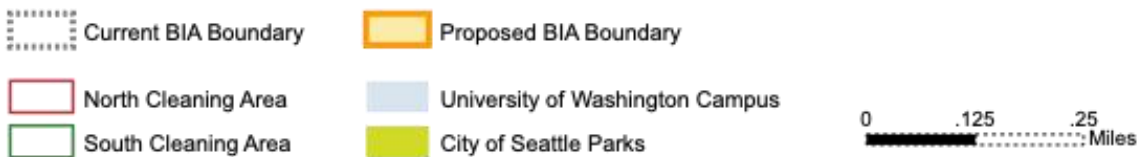
(Seal)

Attachments:  
Exhibit A - University District Business Improvement Area

### EXHIBIT A: UDBIA PROPOSED BOUNDARIES



#### Proposed New U District BIA Boundary



**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Economic Development	Phillip Sit / 256-5137	Julie Dingley / 684-5523

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION of intention to establish a University District Parking and Business Improvement Area and fix a date and place for a hearing thereon.

**Summary and background of the Legislation:**

This resolution initiates a new U. District Parking and Business Improvement Area (U. District Business Improvement Area) and is the first of two similar pieces of legislation that must be prepared, per RCW 35.87A. The legislation package also includes a resolution to set a public hearing date and place. Subsequently, the City Council may introduce an ordinance to create the U. District Business Improvement Area after the public hearing has taken place.

The U. District Business Improvement Area was originally established in 2015 for a five-year period, and is scheduled to sunset on May 1<sup>st</sup>, 2020. Based on its ability to provide services valued by its ratepayers, the U. District Business Improvement Area developed a proposal recommending the creation of a new BIA that will essentially extend it for a period of twelve years. The U. District Business Improvement Area believes its proposal is efficient, accountable, and responsive to the area’s needs. The group collected signatures for a petition to form a U. District Business Improvement Area that will continue to fund its programs:

- A. Cleaning and Public Safety;
- B. Events and Marketing;
- C. Policy and Advocacy, but not related to land use or zoning changes;
- D. Economic Development including efforts to prevent small businesses within the district area from being displaced;
- E. Urban Vitality, Public Realm, and the Built Environment;
- F. Planning;
- G. Program Management

The petitioning effort resulted in a show of financial support by ratepayers who would pay at least 60% of the total special assessment revenues. Assessments will commence as of June 1, 2020, or the effective date of this ordinance, whichever is later. The new U. District Business Improvement Area will be overseen by a Ratepayers Advisory Board, which would be broadly representative of the proposed ratepayers.



## 2. CAPITAL IMPROVEMENT PROGRAM

- a. Does this legislation create, fund, or amend a CIP Project?     Yes  No

## 3. SUMMARY OF FINANCIAL IMPLICATIONS

- a. Does this legislation amend the Adopted Budget?     Yes  No
- b. Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
None.
- c. Is there financial cost or other impacts of *not* implementing the legislation?  
None to the City. The U. District Business Improvement Area is established as a revenue-neutral program.

## 4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?  
Yes – the Department of Finance and Administrative Services (FAS), which administers the assessments for the BIAs. OED has worked in close coordination with FAS on this legislation package. FAS will collect the BIA assessments from its ratepayers. FAS holds the funds solely for the purpose of reimbursing the U. District Business Improvement Area for administering staffing, projects, and other costs associated with the BIA.
- b. Is a public hearing required for this legislation?  
Yes, this resolution establishes the date and place of the hearing, as required by RCW 35.87A.140.
- c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?  
No
- d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?  
Yes. The companion resolution must be published to give notice of the public hearing of the proposed Council Bill.
- e. Does this legislation affect a piece of property?  
No.

**f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**

A Racial Equity Toolkit has been done for the U. District BIA proposal and it is attached to the fiscal note for the ordinance.

**g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

The U. District BIA work plan will remain largely the same as in prior years, with an expansion of its current services into the new boundaries. The summary of services and outcomes include the following:

- A) Clean and Safe – the majority of BIA assessment funds are directed to these programs. These include: cleaning in designated cleaning areas by professional contractors; cleaning district wide by UDP Beautification staff; monthly and annual volunteer cleanup projects; convening our community for monthly public meetings on clean and safe issues in the district; coordinating our efforts with Seattle Police and University Police departments: Ambassador patrol programs; projects to enliven streetscape like annual holiday lighting and bi-annual flower basket installations and maintenance; a district wide business crime prevention watch system; REACH mental health outreach; CPTED review and consultations; and support/utilization of homeless youth employment training.
- B) Economic Development – the BIA supports the sustainability and growth of all existing businesses in the district and serves as a resource/reference for attracting and supporting new business entry into the district. Programs include: supporting and growing a U District Business Network open to all for-profit and not-for-profit businesses; collecting and analyzing key data and performance indicators useful to businesses; conducting surveys, providing or funding research and analysis papers (Retail Saturation Study 2018-19, Steinbruck study 2017); sponsoring and producing events to drive retail foot traffic (Up Your Ave-Dawg Daze, Halloween on Roosevelt, Cherry Blossom Festival-2020, Special Olympics-2019); advocating for individual and collective businesses on issues critical to their interests (43<sup>rd</sup> redevelopment, 5G installation, Ambassador team response to business requests for assistance).
- C) Marketing and Events – the BIA: supports all events listed above with professional staffing for planning and implementation; invests resources in district wide advertising; provides weekly and monthly newsletters; and maintains the BIA website. A proposed priority for the new BIA will be to undertake a long-term commitment to rebrand the district to highlight its exceptional opportunity for businesses to establish themselves, for residents to live and as a retail/entertainment district attractive to a great King County market. Once complete, resources will be committed to a long-term propagation of that branding and messaging.

D) Public Realm – the BIA supports unbiased community engagement and dialogue on public realm issues important to the district. Specifically excluded by ordinance from engaging in “land use” advocacy, the BIA focuses its public realm resources on working with public and private development projects to ensure district concerns and values are maintained; in public space activations (Christie Park renovation, Parking Days, Night Out); representing district concerns on major transportation projects; and convening or funding the convening of community gatherings on any public realm issues that need broader civic engagement (Let’s Go U District, Mobility Study).

**List attachments/exhibits below:**