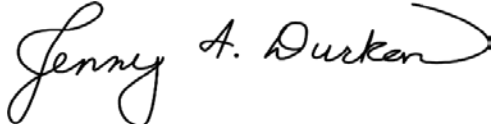




# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Anquida Adams		
<b>Board/Commission Name:</b> Seattle Commission for People with Disabilities		<b>Position Title:</b> Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b>	<b>Term of Position: *</b> 5/1/2020 <b>to</b> 4/30/2022  <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> Capitol Hill	<b>Zip Code:</b> 98102	<b>Contact Phone No.:</b>
<b>Background:</b> <p>For the past two years, Anquida has been serving as a Commissioner on the Seattle Commission for People with disabilities and has been chair of the Inclusions Development and Outreach Committee. She is a genuine, authentic, empathic, intuitive, solutions oriented, progressive, practitioner who helps navigate Individuals and Corporations through times of personal &amp; professional crisis by focusing on our core foundation of: mental self- investigation, emotional intelligence, conversational intelligence, and physical wellness. As a seasoned expert in her field with several years in education and personal hands experience behind her, she knows what truly drives self-awareness, confidence, trust, communication intelligence that will promote outcome returns in more productive teams, better managers, confident direct reports towards management, and balanced work place. Her passion for personal &amp; professional empowerment ignites her current career path as the CEO and Founder of A.L.A. Consulting Firm.</p> <p>Anquida earned a Bachelor of Arts in Sociology with minors in Gender Studies and Leadership Skills Mississippi State University. Also, Lean Six Sigma Certified with Green Belt from UW Tacoma.</p>		
<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b> Jenny A. Durkan Mayor of Seattle	

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# ANQUIDA ADAMS

## STATEMENT

I am seeking to be reappointed as the Mayor appointed Commissioner for People with Disabilities. I successfully apply data-driven decision through Lean Six Sigma techniques to uphold company standards. I work best in professional environments rich in cultural appreciation through both business and education.

## SKILL SET

- Bachelors Degree, 4+ years of HR experience, strong leadership and professional team etiquette, on-boarding expertise and influential positive character with a variety of face-to-face business management experience.
- In-depth knowledge of Microsoft Office software including Word, Excel, Outlook, PowerPoint, and SharePoint in addition to communication platforms First Class and Green Light.
- Pro-actively organized, attentive to detail and team oriented goals.

## EDUCATION

Minority Business Executive Program  
University of Washington, Seattle, WA 2018

Certification, Lean Six Sigma Green Belt  
University Of Washington Tacoma, Tacoma, WA 2016

Pursued Masters in Organizational and Leadership Development  
Saybook Univerity, Bellevue, WA, 2014 fall session through winter 2015

Pursued Masters in Clinical Mental Health Counseling  
South University, Chattanooga, TN, fall 2010 session through winter 2011.

Bachelor of Arts in Sociology, Minors in Gender Studies and Leadership Skills  
Mississippi State University, Starkville, MS May 2010

Associate of the Arts, Elementary Education  
Colin Community College, Wesson, MS December 2007

Emotional Intelligence Cognitive Training, Oakwood University, Huntsville, AL September 2003  
Multi-Cultural Training, University of Huntsville, Huntsville, AL September 2005

# EXPERIENCE

## **CEO/Founder of A.L.A. Event Planning and Management, WA January 2017-Present**

Anquida and direct team are responsible for provide our clientele of organizations (professionals/corporations/government/non-profits) a memorable event during every stage from the event planning to the day of managing with effective transitions and process. Whether it is our signature career fair (Career Fair Pros), organizational private events, and small to midsize events:one--day event, 3-day event, or one-week event.

- Work collaboratively with HR/Departmental team (directors, recruiters, sales managers, event coordinators), to create a memorable event for organizations private events, small to midsize events.
- Recruit Organizations as vendors for our signature Career and Resource Fair.
- Exclusively work with your team to effectively designed private recruiting events as part of your overall talent acquisition strategy.

## **CEO/ Founder of A.L.A. Consulting Firm, Seattle, WA August 2016-Present**

Anquida is the main practitioner with expertise In seeing, developing, and Implementing Systems. Whether it's a human system or organizational system

Our direct team and I, are responsible for creating current effective resources and tools for organized transitional flow within and between systems, which create a learning environment for Organizations (Corporation/Government/ Non-Profits), Diversity, Equity & Inclusion, Business Startups, Entrepreneurs, and Individuals to explore a Holistic/Human-Centered approach to developing skills of creating a higher awareness of Identity intelligence™ and other internal/external environmental stimulus to address next-generation individual and organizational challenges.

- Work collaboratively with cross-functional teams
- Contribute to strategic direction of the company through direct involvement in formation and evolution of the technical strategy.
- Ability to communicate complex ideas clearly and simply.
- Natural inclination to explore, prototype, and learn.
- Interact with a range of external audiences to listen/learn as well as to evangelize/influence, increase Organizations thought leadership, credibility, and elicit adoption of organizations offers.
- Leadership Skills: Create clarity and alignment. Find and shape brilliance. Boldly raise the bar.
- Comfortable and effective engaging internal audiences and external audiences as a strategic listener and advisor. Coach/developer who is hands on and collaborative.
- Empathetic and approachable with thoughtful, convicted positions and a clear bias toward customer needs and customer success.

**Payroll Analysis/ Departmental Administrator /Starbucks Coffee Company, WA September 2015- December 2015**

- Point person for reissues of Partners pay checks.
- Processed validations of all of payroll analysis reissues checks daily.
- Created daily labels for FedEx and PR.
- Sealed and delivered checks to drop off point for mailing Partners reissued checks.
- Knowledgeable of SAP and Roast System.
- Trained new incoming contingent works on validations and reissues.
- Provides assistance for data entry for claims department.

**Junior Recruiter/ On Boarding Lead / Swissport USA, Seattle, WA April 2015 – August 2015**

- Manages the hiring and training processes while providing an outstanding professional team experience.
- Works closely with career development managers and team members.
- Provides assistance to new hires and sources solutions for immigrant on-boarding.
- Simplifies and streamlines onboarding process to improve efficiencies and reduce risk.
- Strategic management of new training delivery methods to leverage company growth and development.
- Resources scheduling and lead-time management.
- Creates onboarding playbook, spanning pre-hire engagement.
- Collaborates closely with peers in Customer Success and Customer Support.
- Attended local Career Fair Events as a vender to Recruit future candidates.
- Created a new culture for Diversity and Inclusion on all levels of open positions in cleaning, ramp, and ticket counter.

**Event Manager / Choice Career Fair, Seattle, WA March 2014 – Present**

- Manages 25 vendor exhibits.
- Registers paperwork, career evaluation and categorization.
- Sources opportunities for over 500 job seekers and matches clientele to career fair participants.
- Provides team leadership to the Choice Career Fair event platform.
- Implement emotional intelligences during the following tasks: managing all three direct reports, decelerating and creating solutions frustrated job seekers /vendors.

**HR Talent and Development Administer / Coordinator / employed in other departments in the in-house Temp Pool at Alaska Airlines, SeaTac, WA May 2014- July 2016**

- Provides the department proficiency in Microsoft Office applications (i.e. - PowerPoint, Word, and Excel) daily.
- Gains efficiency with the company email First Class and familiarized with Green Light.
- Exhibits character development related to team-oriented leadership skills.
- Manages project assignments brought to completion successfully with little supervision.
- Builds customer service skills and knowledge of how to deliver quality team to customer interactions including excellent experience in professional written and verbal communication skills.
- Resources and creates training information of pre-work for class participants, manages class catering and registration of AA training.
- Provides services of secretarial / administrative support duties for the Talent and Development Manager and Specialist's.
- Implemented Emotional Intelligence skills during everyday tasks as the coordinator in the following areas: planning, scheduling, on boarding training.

**Administrative Support, AppleOne, Seattle, WA September - December 2015**

- Enters, analyzes, and interprets business data for clientele including Fare Start, Port of Seattle, Sound Transit, and Puget Sound Blood Center, Starbucks Corporate.
- Delivers maintenance of professional relationships to internal departments or agencies.
- Provides personal service and secretarial, administrative, coordinator, and or payroll, support duties.
- Utilizes proper email and phone etiquette while communicating with clients and current employees.
- Prepares documents, spreadsheet, and report using MS Words and Excel.

**Personal Assistant to Manager and Onsite Apartment Manager Old Town Realty, Port Orchard, WA November 2013 - May 2014**

- Provides tenants personal service with any malfunction of their apartment.
- Conducts walk through upon arrival and departure of tenants.
- Assists with repairs and cleaning of apartment building.
- De-escalates any confrontation on the premises.
- Administrates organizational strategy to Management of Old Town Realty.

# VOLUNTEER EXPERIENCE

## **Mayor appointed Commissioner, Seattle Commission for People with Disabilities Office of Civil Rights, May 2018 to Present.**

- Adviser to the Mayor, City Council, and City departments about issues of importance to people with disabilities, recommends policies, practices, and legislation to the City in matters affecting the concerns of people with disabilities, and encourages understanding among people with various disabilities as well as between people disabilities and larger Seattle community.

## **Chair of Inclusion, Development, and Outreach, Seattle Commission for People with Disabilities, March 2019 to present**

- Bridging the Gaps between the disability communities, allies, organizations, institutions and entertainment with a human-centered approach.
- Providing awareness, concentration, and inclusiveness within the workforce, institutions, and entertainment sectors for individuals with disabilities. To create a pathway for initiating advocacy and implementing change in order to dismantle fears, lack of knowledge and interactions with the disability community.
- In addition to awareness, concentrations and inclusiveness, our committee will continue to be responsive to issues identified by the disabilities community in the areas of Accessibility, Economic and Educational Opportunities, Equitable Development, and Building a strong Constituent base to create community and belonging.

## **Union Women's Shelter, Southlake Union, Seattle Washington October 2019 to present**

- Setup room for women stay,
- Connect with women during their stay before bed during dinner and socialize time,
- setup for breakfast, and
- Morning Cleanup.

# Seattle Commission for People with Disabilities

## October 2020

21 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed (specify): Commission-appointed

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
9	F	3	1.	Member	Hannah Wilson	5/01/19	4/30/21	1	Mayor
			2.	Member	VACANT	5/01/19	4/30/21		City Council
6	M	3	3.	Member	Eric L. Scheir	5/01/19	4/30/21	2	Mayor
6	M	6	4.	Member	Jayson Morris	5/01/19	4/30/21	2	City Council
			5.	Member	VACANT	11/1/19	10/31/21		Mayor
			6.	Member	VACANT	11/1/19	10/31/21		City Council
2	NB	5	7.	Member	ChrisTiana ObeySumner	11/1/19	10/31/21	3	Mayor
			8.	Member	VACANT	11/1/19	10/31/21		Commission
4	F		9.	Member	Kristina Sawyckyj	5/01/20	4/30/22	2	City Council
2	F	3	10.	Member	Anquida Adams	5/01/20	4/30/22	2	Mayor
6	F	7	11.	Member	Jessica Williams-Hall	5/01/20	4/30/22	2	City Council
			12.	Member	VACANT	5/01/20	4/30/22		Mayor
			13.	Member	VACANT	11/1/20	10/31/22		City Council
			14.	Member	VACANT	11/1/20	10/31/22		Mayor
			15.	Member	VACANT	11/1/20	10/31/22		City Council
			16.	Get Engaged	Paula Orrego	9/1/20	8/31/21	1	Mayor
			17.	Member	VACANT	5/01/20	4/30/22		City Council
			18.	Member	VACANT	11/1/20	10/31/22		Mayor
1	M	2	19.	Member	Daniel Kogita	5/01/20	4/30/22	2	Commission
			20.	Member	VACANT	11/1/20	10/31/22		Commission
		1	21.	Member	Kaitlin Skilton	11/1/20	10/31/22	1	Commission

### SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	2		1		2				1			1
Council	1	2						1		2			
Other	1				1								
<b>Total</b>	<b>3</b>	<b>4</b>		<b>1</b>	<b>1</b>	<b>2</b>		<b>1</b>		<b>3</b>			<b>1</b>

### Key:

\*D List the corresponding *Diversity Chart* number (1 through 9)

\*\*G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

*Diversity information is self-identified and is voluntary.*