



SEATTLE CITY COUNCIL

Legislative Summary

CB 119688

Record No.: CB 119688

Type: Ordinance (Ord)

Status: Passed

Version: 1

Ord. no: Ord 125998

In Control: City Clerk

File Created: 09/09/2019

Final Action: 12/02/2019

Title: AN ORDINANCE relating to an employee giving program for City employees; retitling Chapter 3.124, amending Sections 3.124.010, 3.124.020, and 3.124.040, and repealing Sections 3.124.030 and 3.124.050 of the Seattle Municipal Code.

Date

Notes:

Filed with City Clerk:

Mayor's Signature:

Sponsors: Bagshaw

Vetoed by Mayor:

Veto Overridden:

Veto Sustained:

Attachments:

Uploaded By: adam.schaefer@seattle.gov

Filing Requirements/Dept Action:

History of Legislative File

Legal Notice Published:

Yes

No

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor	09/23/2019	Mayor's leg transmitted to Council	City Clerk			
1	City Clerk	10/14/2019	sent for review	Council President's Office			
1	City Council	10/21/2019	referred	Select Budget Committee			
1	Select Budget Committee	11/06/2019					
1	Select Budget Committee	11/19/2019	pass				Pass
<p>Action Text: The Committee recommends that City Council pass the Council Bill (CB). In Favor: 8 Chair Bagshaw, Member González , Member Harrell, Member Herbold, Member Juarez, Member O'Brien, Member Pacheco, Member Sawant Opposed: 0</p>							
1	City Council	11/25/2019	passed				Pass
<p>Action Text: The Council Bill (CB) was passed by the following vote, and the President signed the Bill:</p>							

In Favor: 9 Councilmember Bagshaw, Councilmember González , Council
President Harrell, Councilmember Herbold, Councilmember Juarez,
Councilmember Mosqueda, Councilmember O'Brien, Councilmember
Pacheco, Councilmember Sawant
Opposed: 0

1	City Clerk	11/26/2019	submitted for	Mayor
			Mayor's signature	
	Action Text:	The Council Bill (CB) was submitted for Mayor's signature. to the Mayor		
1	Mayor	11/27/2019	Signed	
1	Mayor	12/02/2019	returned	City Clerk
1	City Clerk	12/02/2019	attested by City Clerk	
	Action Text:	The Ordinance (Ord) was attested by City Clerk.		

CITY OF SEATTLE

ORDINANCE 125998

COUNCIL BILL 119688

AN ORDINANCE relating to an employee giving program for City employees; retitling Chapter 3.124, amending Sections 3.124.010, 3.124.020, and 3.124.040, and repealing Sections 3.124.030 and 3.124.050 of the Seattle Municipal Code.

WHEREAS, since 1988, The City of Seattle (“City”) has provided its employees the ability to contribute to 501(c)(3) organizations by payroll deduction and has supported annual giving campaigns; and

WHEREAS, in 2018, 10 percent of City employees donated approximately \$644,000 to 697 nonprofit organizations; and

WHEREAS, the 2018 adopted budget reduced the staffing that supported the charitable giving program by abrogating one FTE and committed to transferring the administration and management of the program to a structured organization that specializes in charitable giving; and

WHEREAS, the Seattle Department of Human Resources no longer has the capacity to continue administering the payroll deduction portion of the charitable giving program, which is not a core service of the department; and

WHEREAS, the City wishes to continue to support an annual giving campaign in which employees independently make contributions to nonprofits and charitable causes; and

WHEREAS, Chapter 3.124 of the Seattle Municipal Code contains outdated language and obsolete references that need to be corrected; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

1 Section 1. Chapter 3.124 of the Seattle Municipal Code, last amended by Ordinance
2 124567, is amended as follows:

3 **CHAPTER 3.124 ((SOLICITATIONS FOR CHARITABLE CONTRIBUTIONS FROM
4 CITY EMPLOYEES)) CITY OF SEATTLE EMPLOYEE GIVING PROGRAM**

5 **3.124.010 Purpose ((-))**

6 ((Currently, a single charitable organization is authorized to conduct a campaign for solicitations
7 from City employees for contributions which are making payroll deduction contributions to other
8 social service organizations through procedures developed by the Comptroller. Charitable
9 organizations currently not permitted to participate in the annual campaign for contributions
10 from City employees desire to be permitted to participate in a campaign for such contributions.

11 This chapter is intended to establish a means consistent with RCW 41.04.035, 41.04.036,
12 49.52.050 and 49.52.060 whereby uniform procedures will be established for the efficient
13 administration of two (2) annual campaigns for charitable contributions from City employees
14 which may be made through payroll deductions.)) The City seeks to provide support to

15 employees who wish to make charitable contributions to qualified non-profit organizations. This
16 ((chapter)) Chapter 3.124 shall be liberally construed to accomplish this purpose.

17 **3.124.020 Definitions ((-))**

18 ((A-)) "Campaign" means the solicitation of contributions from City employees by
19 ((representatives of federations of charitable organizations and of charitable organization funds))
20 designated campaign administrators through oral presentations, printed materials, audio/video
21 media, or other similar means ((which)) that occurs on City property during normal City business
22 hours.

1 “Designated campaign administrator” means a qualified nonprofit third party
2 administrator and/or a program overseen by the Seattle Department of Human Resources and
3 implemented by City departments for the purpose of supporting an employee charitable giving
4 program.

5 ~~((B.—“Charitable organization”))~~ “Qualified nonprofit organization” means an
6 organization ((to which tax deductible charitable contributions may be made pursuant to Section
7 170(e) of the Internal Revenue Code and which meets the additional criteria established in rules
8 adopted pursuant to this chapter.)) registered as a 501(c)(3) organization with the Internal
9 Revenue Service.

10 ~~((C.—“Charitable organization fund” means an organization to which tax deductible~~
11 ~~charitable contributions may be made pursuant to Section 170(e) of the Internal Revenue Code,~~
12 ~~which solicits and distributes charitable contributions on behalf of other charitable organizations~~
13 ~~and which collects Five Hundred Dollars (\$500.00) or more in aggregate contributions, or~~
14 ~~receives contributions from at least one hundred (100) City employees each year.~~

15 ~~D.—“Federation of charitable organizations” means a group to which tax deductible~~
16 ~~contributions may be made pursuant to Section 170(e) of the Internal Revenue Code, which~~
17 ~~consists of five (5) or more charitable organizations organized to solicit and distribute~~
18 ~~contributions on behalf of its member charitable organizations and which collects Five Hundred~~
19 ~~Dollars (\$500.00) or more in aggregate contributions, or receives contributions from at least one~~
20 ~~hundred (100) City employees each year.~~

21 **3.124.030 Employee committee.**

22 ~~A.— A committee of nine (9) City employees shall be appointed to a City Employee~~
23 ~~Charitable Campaign Committee. Four (4) City employees shall be appointed to the Committee~~

1 by the Mayor and five (5) shall be appointed by the City Council. The term of Committee
2 members shall be three (3) years.

3 B. — The City Employee Charitable Campaign Committee shall include two
4 subcommittees. One subcommittee shall recommend rules consistent with this chapter to the
5 Seattle Human Resources Director regarding eligibility standards for participating in City
6 charitable campaigns and shall determine which federations of charitable organizations and
7 charitable organization funds may, consistent with rules adopted, participate in the City's
8 charitable campaigns. The second subcommittee shall recommend rules consistent with this
9 chapter to the Seattle Human Resources Director regarding the conduct of City charitable
10 campaigns and shall assist the Seattle Human Resources Director and his or her designee in
11 managing the campaigns.

12 C. — Members of the Employee Committee shall serve voluntarily without additional
13 salary but shall be reimbursed by their employing departments for travel, lodging and meals in
14 accordance with City laws and regulations. Committee members shall be given release time from
15 regular work hours to serve on the committee. Employee members of the Committee shall be
16 paid no additional compensation for working beyond normal working hours.))

17 **3.124.040 Charitable campaign ((:))**

18 A. There shall be, at minimum, one annual campaign by ((federations of charitable
19 organizations and charitable organization funds)) designated campaign administrators each year.

20 ((The campaign shall be conducted as provided in rules adopted pursuant to this chapter.

21 B. — The persons conducting campaigns pursuant to the rules adopted as provided in
22 this chapter may solicit donations from City employees to be made by payroll deductions. The
23 Director of Finance and Administrative Services shall make deductions from City employees'

1 ~~salary warrants and pay the moneys so collected to the federations of charitable organizations~~
2 ~~and charitable organization funds designated by City employees when such deductions and~~
3 ~~payments are authorized by City employees pursuant to rules adopted in accordance with this~~
4 ~~chapter.~~

5 ~~(C.))~~ B. As provided in RCW 41.06.250(1) and ~~((42.17.130))~~ 42.17A.555, City
6 property, equipment, or City employees' working time may not be used during a campaign for
7 partisan political purposes, to assist in an individual's election to political office, or for the
8 promotion of or opposition to any ballot proposition.

9 ~~((D.))~~ C. City employees' participation in charitable campaigns shall be strictly
10 voluntary. No City employee shall be coerced to participate in any campaign presentation or
11 coerced to make any donation to a charitable organization. No City employee shall be penalized
12 for failing to participate in a campaign or for failing to make a donation to a charitable
13 organization.

14 ~~((E.))~~ ~~The City's annual charitable campaign shall be administered by the Seattle~~
15 ~~Human Resources Director who, in consultation with the employee committee, shall determine~~
16 ~~whether the campaign shall be coordinated and managed by a City employee or an independent~~
17 ~~nonprofit organization. If the campaign is coordinated and managed by a City employee, the~~
18 ~~Seattle Human Resources Director shall evaluate the duties of the position and determine the~~
19 ~~appropriate job classification and salary level. If the campaign is coordinated and managed by an~~
20 ~~independent nonprofit organization, the Seattle Human Resources Director, in consultation with~~
21 ~~the employee committee, shall establish criteria to assure that such services are provided by an~~
22 ~~organization with demonstrated expertise, in an efficient and cost-effective manner, with the~~
23 ~~policy review and approval of the employee committee. The Seattle Human Resources Director~~

1 shall assure that interested members of the City Council have an opportunity to review the
2 criteria before any request for proposals is issued to select an independent organization to
3 manage the campaign. The Seattle Human Resources Director is authorized to hire an employee
4 in the classification and at the salary level determined by the Seattle Department of Human
5 Resources or contract with a nonprofit organization in accord with criteria established in
6 consultation with the employee committee to coordinate and manage the City campaign;

7 F. — The salary and benefits paid to the employee coordinator or the fees paid for
8 contracted services and the printing, duplicating and data processing costs incurred by the Seattle
9 Department of Human Resources in conducting the campaign shall be reimbursed from moneys
10 donated by City employees to charitable organization funds and federations through the
11 campaign.

12 **3.124.050 Seattle Human Resources Director to adopt rules**

13 The Seattle Human Resources Director shall adopt rules pursuant to Chapter 3.02 which shall
14 govern campaigns and shall specify the procedure by which City employees may authorize
15 payroll deductions from City employees' salary warrants to make donations to federations of
16 charitable organizations and to charitable organization funds.))

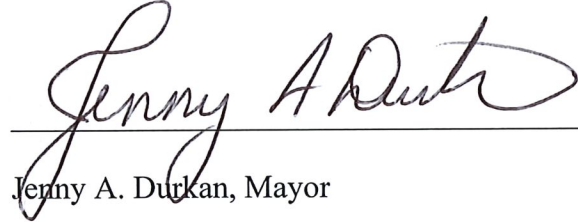
1 Section 2. This ordinance shall take effect and be in force 30 days after its approval by
2 the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it
3 shall take effect as provided by Seattle Municipal Code Section 1.04.020.

4 Passed by the City Council the 25th day of NOVEMBER, 2019,
5 and signed by me in open session in authentication of its passage this 25th day of
6 NOVEMBER, 2019.

7 

8 President _____ of the City Council

9 Approved by me this 27th day of November, 2019.

10 
11 Jenny A. Durkan, Mayor

12 Filed by me this 2nd day of December, 2019.

13 

14 Monica Martinez Simmons, City Clerk

15 (Seal) 