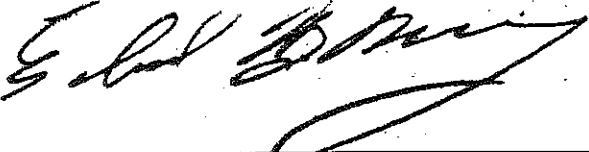




# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> Laurel Saito		
<b>Board/Commission Name:</b> Seattle Immigrant & Refugee Commission		<b>Position Title:</b> GET ENGAGED Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Specify appointing authority</i>		<b>Term of Office:</b> 9/1/2015 - 8/31/2016
<b>Residential Neighborhood:</b> Mt View - Tacoma	<b>Zip Code:</b> 98465	<b>Contact Phone No.:</b> [REDACTED]
<b>Legislated Authority:</b> Per Ordinances 123822 and 120325, and SMC 3.14.545		
<p>Laurel Saito Bio</p> <p>Laurel Saito is a youth development professional with a passion for working with immigrant and refugee students. Through her organization, the Vietnamese Friendship Association, she's had the privilege of being based at the Seattle World School, a Seattle Public School for immigrant and refugee students. In her current role, Laurel manages SWS' after school, Saturday school, and summer school programs. Much of her work involves building partnerships with local community-based organizations and nonprofits, helping those groups better understand and adapt programming to the unique needs of immigrant and refugee youth, and addressing barriers to participation so SWS students can access and attend these academic and extracurricular activities. Previously Laurel served as a Peace Corps Volunteer in the Philippines, where she taught at a public high school and worked at a home for abused, abandoned, and neglected boys. Laurel professional experience also includes time in Cambodia with the Public Affairs Section of the the United Nations Assistance to the Khmer Rouge Trials, a hybrid court which is prosecuting senior member of the Khmer Rouge. Laurel is a fourth generation Japanese American and her family's personal encounters with discrimination motivate her to ensure other groups don't face the same challenges in Seattle.</p>		
<b>Date of Appointment:</b>  6/29/15	<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b>  Mayor Edward B. Murray

FILED  
 CITY OF SEATTLE  
 2015 JUL 20 PM 2:46  
 CITY CLERK

# LAUREL SAITO

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## EXPERIENCE

### **Vietnamese Friendship Association** – Seattle, Washington

*Academic Services Manager* (October 2013 to present)

- Managed Seattle World School's (SWS) after school programs, which included 11 unique programs and 8 partnerships with community-based organizations, non-profits, and volunteers
- Coordinated SWS' weekly Saturday English School for 150 students
- Handled all the logistics, data, outreach, reporting, surveying, student files and administrative details for the after school and Saturday school programs

### **Peace Corps** – Sorsogon City, Philippines

*Teacher of English Language Fluency* (August 2010 to October 2012)

- Co-taught English classes of 45 to 60 students at a public high school
- Facilitated activities for abused, abandoned, and neglected boys at NGO *Casa Miani Sorsogon*
- Collaborated with local NGO *Shalom* to support education and art programs

## EDUCATION

### **Seattle University** – Seattle, Washington

*Bachelor of Arts* (December 2009)

Majors: **International Studies, Journalism**; Minors: **Asian Studies, Japanese**

- Graduated Cum Laude with 3.69 GPA

## VOLUNTEER ACTIVITIES

### **Seattle Public Schools Bell Times Analysis Task Force** – Seattle, Washington

*Member and Neighbor to Neighbor Subcommittee Member* (December 2014 to present)

- Represented Southeast Seattle Education Coalition and the interests of immigrant and refugee students
- Helped develop video for outreach and recommended groups for SPS to connect with
- Assisted in organizing an additional SPS information event specifically targeting ELL families

### **Seattle Area Peace Corps Association** – Seattle, Washington

*Board Secretary and Events Chair* (January 2015 to present)

- Organized monthly service events, potlucks, and happy hours
- Recorded and organized the minutes of each board meeting

### **Big Brothers Big Sisters of Puget Sound** – Tacoma, Washington

*Big Sister* (November 2013 to March 2015)

- Mentored a Little and connected her to the greater community through weekly outings and activities

## LANGUAGES

- Fluent in conversational Tagalog (Peace Corps-certified)

## Immigrant and Refugee Commission

16 Members: Per Ordinances 123822 and 120325, and SMC 3.14.545, all subject to City Council confirmation. (14) have 2-year terms, (1) Get Engaged Member has 1-year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed

### Roster:

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
2	F	1.	Member	Tsegaba Woldehaimanot	2/11/13	1/31/17	2	Mayor
2	F	2.	Member	Isatou Jallow	8/3/15	8/3/17	1	Council
8	F	3.	Member	Michele E. Ramirez	4/21/14	4/30/16	1	Mayor
1	M	4.	Member	Simon M-S Khin	5/6/13	2/23/17	2	Council
1	F	5.	Member	Jennifer Calleja	1/31/13	2/1/17	2	Mayor
8	F	6.	Member	Kianoush Naficy	4/21/14	4/30/16	1	Council
8	F	7.	Member	Roxana Norouzi	2/25/13	2/1/17	2	Mayor
3	F	8.	Get-Engaged Member	Laurel Saito	9/1/15	8/31/16	1	Mayor
2	F	9.	Member	Farhiya Mohamed	4/21/14	1/31/16	2	Mayor
1	F	10.	Member	Mindy Au	4/21/14	4/30/16	1	Council
3	M	11.	Member	Luis Ortega	6/8/15	4/14/17	1	Mayor
8	F	12.	Member	Dori C. Cahn	2/23/15	2/23/17	2	Council
3	F	13.	Member	Marilena Morales	6/8/15	4/14/17	1	Mayor
1	F	14.	Member	Veasna A. Hoy	4/21/14	4/30/16	1	Council
2	F	15.	Member	Riddhi Mukhopadhyay	4/21/14	4/30/16	1	Mayor

### Diversity Chart:

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic/Latino	American Indian/Alaska Native	***Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor		6	0		1	2	4											1
Council	2	4	0		4	1				1								1
Other																		
<b>Total</b>	<b>2</b>	<b>13</b>	<b>0</b>		<b>5</b>	<b>4</b>	<b>4</b>			<b>1</b>								<b>2</b>

### Key:

- \*D List the corresponding Diversity Chart number (1 through 9)
- \*\*G List gender, M or F
- \*\*\*Other Includes diversity in any of the following: race, gender and/or ability