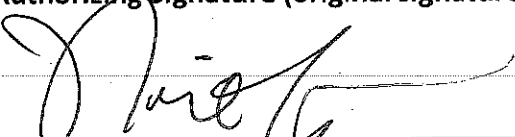




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: SHARON NYREE WILLIAMS		
Board/Commission Name: Seattle Arts Commission		Position Title: Commissioner
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:		Term of Office: 01/01/2016 -12/31/2017
Residential Neighborhood: Central Area	Zip Code: 98144	Contact Phone Number: [REDACTED]
Legislated Authority: 121006		
Background: Sharon Nyree Williams is the Managing Director for the Central District Forum for Arts & Ideas. A Seattle resident for past thirteen years, previously Williams was the manager of budget and operations for Seattle University's College of Nursing. Over the past ten years she has served as stage manager, research assistant, production assistant and producer for several performing arts organizations in the Seattle area. In 2006, she founded the collaborative arts organization The Mahogany Project. Sharon is also a playwright, filmmaker, solo performer, and producer.		
Date of Appointment: 12/14/2015	Authorizing Signature (original signature): 	Appointing Signatory: Nick Licata, Chair, Seattle City Council Finance and Culture Committee

SHARON N. WILLIAMS

EDUCATION

Seattle University	M.F.A., Arts Leadership	Seattle, WA	2009
Delaware State University	M.B.A., Business Administration	Dover, DE	2000
Delaware State University	B.A., Television Production	Dover, DE	1997

WORK EXPERIENCE

Central District Forum for Arts & Ideas *Managing Director* **Seattle, WA** **2013 – Present**

Develop strategy, build relationships, oversee day to day operations, and organizational leadership.

- Responsible for the oversight of financial, organizational, and technological resources
- Creates and manages annual operating budget
- Implement strategic framework; develop long and short term organizational goals
- Primary liaison to the Board of Directors
- Responsible for working with the Board Programming Committee to ensure seasonal programming meets organizational objectives and serves the mission
- Leads all fundraising and institutional advancement activities
- Spokesperson to the media, institutional funders, community partners/leaders, organizational peers, and other stakeholders
- Provides strategic guidance for brand development, audience building, and community support
- Prospects and cultivate one on one relationships with current and prospective donors

Seattle University College of Nursing *Manager of Budget and Operations* **Seattle, WA** **2008 – 2013**

Manage department accounts, maintain department budget, and supervise staff.

- Responsible for creating budget reports
- Maintain operational budget over 5.1 million and gift accounts over 3 million
- Supervise staff members
- Staff liaison to the Dean's Executive Team
- Create budget forecast
- Responsible for processing and tracking daily expenses, income and resolving discrepancies
- Project trends and cost out new programs
- Participate in annual budget deliberations with Academic Affairs office
- Create and track individual grant budgets
- Key player in the college's re-organizational structure task force
- Member of Strategic Plan, Market Equity and Clinical Performance Lab Advisory Committees
- Member of university's Budget Managers and Major Financial Managers group
- Present budget updates at departmental meetings

Langston Hughes Performing Arts Center *Production Manager* **Seattle, WA** **2005 – 2008**

Manage production cost, form production team, and implement strategies in creating successful performances.

- Responsible for creating and tracking \$165,000 project budget
- Responsible for managing 15 member production team
- Oversee the daily operations of the summer production and hip-hop workshops
- Create and implement project timelines
- Production liaison for Langston Hughes and the performance venue for the Summer Musical
- Organized special events for summer program (fundraiser, parades, community barbecue, etc.)

Seattle Repertory Theatre *Production Management Intern* **Seattle, WA** **2004 – 2005**

Learn and perform the responsibilities of the Production Manager

- Create contracts for directors, actors, and designers
- Review IATSE Union Agreement and Actor's Equity Agreement
- Assist Stage Management staff with Production Meeting minutes
- Observe technical rehearsals
- Produce weekly schedule for the staff
- Assist Production Manager with Facilities Use Schedule
- Assist Company Management with hospitality for artists, car service reservations, travel arrangements, and cleaning schedules
- Observed casting process for workshops
- Stage and Production Manager for Education student resident plays

THEATRE EXPERIENCE

Producer/Writer

Circles of Life	Northwest African American Museum	The Mahogany Project	2011
Homeless: Driven, Spirited, and Broken (Poverty Forum)	Town Hall	The Mahogany Project	2010
Plight (One Woman Show)	Northwest African American Museum	The Mahogany Project	2009
My Experience (play)	Seattle University's Lee Center	D.O.I (Declaration of Independents) (full production)	2009
My Experience (play)	Marriott's Winston Room	National Black Theatre Festival (New works-reading)	2007

Stage Manager

Pullman Porter Blues (Assistant Stage Manager)	Seattle Repertory Theatre (Workshop)	Lisa Peterson	2011
Women Playwrights Festival	Seattle Repertory Theatre	Elizabeth Farwell	2007
Newcomers Event	Seattle Center	Michelle Blackmon	2007
African American Legislative Day	Washington Performing Arts Center	Reco Bembry	2007
Ethnic Booking Conference	City of Seattle, Seattle Center	Michelle Blackmon	2006

Living History	Intiman Theatre	Robin Lynn-Smith	2006
"Cry of The Beloved Country"	Book-it Repertory Theatre	Myra Platt	2006
Rough Eagles	Intiman Theatre	Timeca Briggs	2006
"The Edge of Blue Light"	Langston Hughes Performing Arts Center	Jackie Moscou	2006
"Mabaire, Don't Forget Me"	Langston Hughes Performing Arts Center	Rose Cano	2006

FILM EXPERIENCE

What About Us?	Producer	Visigoth Pictures	Deatra Harris	2012
Sirens	Consultant	Dilated Pictures	Alen Blake	2011
From The Heart	Producer/Writer/Director/Actor	D.O.I	Sharon Williams	2009
Addicted	Producer	DLH Films	Deatra Harris	2008
Man to Man	Actor	Atrium Cinematics	Eddie Smith	2007
Dating at the Speed of Life	Actor	Obsidian Media	Leroy Mack III	2006
Porcelain	Producer	Obsidian Media	Yaroslav Altunin	2006
Swipe	Producer	3Films 3Visions	Bryan Johnson	2006

OTHER PRODUCTION EXPERIENCE

Humanity (Poetry/Storytelling CD on homelessness)	Writer, Producer, and Performer	The Mahogany Project	Sharon N. Williams	2013
Engaged Theatre Project WA State Women's Correctional Center	Teaching Artist	Freehold Theatre	Robin Lynn Smith	2011- 2013
The Sun Always Rises Japan Benefit Concert	Production Assistant	ACT Theatre	Mimi Katano and Naho Shioya	
No Black Male Show	Production Coordinator	Central District Forum	Carl Rux	2007
Dance Split Bill	Production Assistant	Central District Forum	Denee McCloud	2006
Native Son	Research Assistant	Intiman Theatre	Cheryl West	2006
Women Playwrights Festival	Production Assistant	Seattle Repertory Theatre	Christine Sumption	2006

GENERAL TRAINING AND SKILLS

Performance Training Computer Proficiency

Solo Performance Class—Freehold Theatre (Summer 2010)
Microsoft Word, Excel, PowerPoint and Outlook

ARTISTIC ACHIEVEMENTS

BrownBox Theatre, 2012
ARTS Crush, Seattle, 2010 and 2011
Wilmington, Delaware Fringe Festival, Seattle, 2010
Festival de Caanes, 2009
National Black Theatre Festival, 2007
American Black Film Festival, 2007

Advisory Board Member
Plight: I am my brother's keeper and Circles of Life
Plight: I am my brother's keeper
Addicted (Producer -- Short Film Corner)
My Experience (Reader's Theatre of New Works)
The Movement (finalist for Allstate Be Reel Competition)

SEATTLE ARTS COMMISSION (SAC) DECEMBER 2015

- 16 Commissioners serve up to 3 two-year terms (*initial term of less than 2 years counts as one of the three terms maximum*).
- 7 appointed by Mayor; 7 appointed by City Council; 1 appointed by SAC.
- 1 Get Engaged member, City Boards and Commissions program, appointed by Mayor for 1-year maximum term.
- All appointments subject to City Council confirmation.

D*	G	Position No.	Name	Appointed	Term Ends	Term #	Clerk File	Appointed By
(2)	m	1	Jonathan Cunningham	05/28/2014	12/31/2017	2-	313877 pending	Mayor
(3)	m	2	Juan Alonso-Rodriguez	12/14/2015	12/31/2017	1	pending	Council
(1)	f	3	Terri Hiroshima	10/01/2012	12/31/2016	3-	312569 312672 314212	Mayor
(1)	f	4	Cassandra Chinn	12/14/2015	12/31/2017	1	pending	Council
(5)	f	5	Tracy Rector	12/03/2012	12/31/2016	2	312671 314214	Mayor
(2)	f	6	Sharon N. Williams	10/16/2013	12/31/2017	2	313318 pending	Council
(6)	m	7	Jeff Benesi	12/23/2011	12/31/2017	3	311988 313653 pending	Mayor
(1)	f	8	Priya Frank	11/03/2014	12/31/2016	1	314166	Council
(6)	m	9	Gian-Carlo Scanduzzi	05/04/2011	12/31/2016	3-	311533 312684 314215	Mayor
(6)	m	10	Billy O'Neill	06/18/2012	12/31/2016	3-	312414 312668 314165	Council
(2)	f	11	Vivian Phillips	07/23/2013	12/31/2016	2-	313165 314213	Mayor
(1)	f	12	Huong T. Vu	12/05/2011	12/31/2017	3	311888 313455 pending	Council
(3)	f	13	Kelly Rodriguez	11/14/2014	12/31/2016	1	314216	Mayor
(3)	m	14	Jerry Garcia	08/5/2013	12/31/2016	2-	313131 314164	Council
(6)	m	15	Steven Galatro	12/14/2015	12/31/2017	1	pending	SAC
(1)	m	16	Ashraf Hasham	09/01/2015	09/01/2016	1	Get Engaged 00181	Mayor

***Diversity** (- means less than full initial term)

Appt. Authority	Men	Women	Vacant	Minority	(1)	(2)	(3)	(4)	(5)	(6)
					Asian-American	African-American	Hispanic Latin	Native-American	Other**	Caucasian
Mayor	4	4	0	6	2	2	1	0	1	2
Council	3	4	0	6	3	1	2	0	0	1
SAC	1	0	0	0	0	0	0	0	0	1
Get Engaged	1	0	0	1	1	0	0	0	0	0
Total	9	8	0	13	6	3	3	0	1	4

**Other includes diversity in any of the following: race, gender and/or ability

[Legislative Department Roster]