




# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Susan W. Crane</i>		
<b>Board/Commission Name:</b> Pacific Hospital Preservation & Development Authority		<b>Position Title:</b> Member
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:		<b>Term of Office:</b> Remainder of 3-year term  <i>Upon Appointment to 12/31/17</i>
<b>Residential Neighborhood:</b> <i>North Beacon Hill</i>	<b>Zip Code:</b> <i>98144</i>	<b>Contact Phone No.:</b> 
<b>Legislated Authority:</b> SMC 3.110		
<p><b>Background:</b> Susan Crane is Executive Director of Skillup Washington, a workforce education funders collaborative. Members include public entities and private philanthropic organizations, such as the Bill and Melinda Gates Foundation, the Seattle Foundation, and the P.G. Allen Family Foundation. Skillup Washington supports community college and workforce innovation. Susan has held that position since 2010. From 1997 to 2010, Susan was Executive Director at Ports Jobs and was responsible for managing a nonprofit organization focused on economic development, employment, and public-private partnerships. Susan was also Supervising Analyst on the Seattle City Council Central Staff from 1987 to 1997 working in the areas of public safety, housing, health and human services, labor policy, and personnel issues.</p> <p>Ms. Crane's civic involvements and appointments include: Washington State Apprenticeship and Training Council; National Skills Coalition; Workforce Matters; and National Network of Sector Practitioners.</p> <p>Ms. Crane has a Bachelor of Arts degree from Antioch College (Yellow Springs, Ohio); a Masters of Public Administration from Seattle University; and has participated in the Program for Senior Executives in State and Local Government at the Kennedy School of Government (Harvard University).</p> <p>This appointment will represent Ms. Crane's first appointment and is for the remainder of an unexpired terms that ends December 31, 2017.</p>		
<b>Date of Appointment:</b>  <i>11/30/15</i>	<b>Authorizing Signature (original signature):</b> 	<b>Appointing Signatory:</b>  Mayor Edward B. Murray City of Seattle

FILED  
 CITY OF SEATTLE  
 2015 DEC -2 AM 8:27  
 CITY CLERK

Susan Crane



November 23, 2015

Mayor Ed Murray  
Seattle Municipal Building  
600 4<sup>th</sup> Avenue  
Seattle WA 98104

Dear Mayor Murray:

It is my understanding that there is a vacancy on the Pacific Medical Center PDA, and that you are considering my appointment to that vacancy. I would be happy to serve as a PDA board member. I am a 30 year+ resident of North Beacon Hill and Pacific Medical Center—and in fact I pass it every day.

I am a member of the Seattle Community College District's Advisory Council, and I'm excited about the new chapter that this venerable institution is starting. Pac Med was, and still is, an important community institution. Nothing honors this historical building as much as its new mission of providing both health care training for Seattleites, AND provision of healthcare to low-income residents.

I have previously served as the Public Member of the Washington State Apprenticeship and Training Council, and I currently serve as a member of the State's Adult Education Advisory Council. In my current work I work with healthcare training funds and community colleges.

In closing, if you choose to appoint me, I would be happy to serve.

Sincerely,

Susan Crane

**SUSAN WILDER CRANE, EXECUTIVE DIRECTOR**

**SKILLUP WASHINGTON  
1200 5<sup>TH</sup> AVE., SUITE 1300  
SEATTLE, WA 98101  
206-388-1670**

**SUMMARY OF QUALIFICATIONS**

- More than 20 years of experience working in nonprofit organizations, including planning and development of new programs, budget development, training and public speaking, building partnerships, contract management, staffing board of directors, fundraising, grant writing, training, hiring and supervision of staff, and direct service delivery. Created Airport Jobs, an airport employment center that has helped more than 12,000 people find airport employment, Working Wheels, which has helped 300+ low-income workers purchase reliable used cars, Financial Tools for the Trades, a nationwide financial education program focused on apprentices, and Airport University, which has offered onsite college credit-bearing community college classes to airport workers since 2006.
- Ten years of experience working for the Seattle City Council Central Staff as a Legislative Analyst and Supervising Analyst. Responsible for: policy and budget analysis, staff supervision, development of Council work programs, management of consultant contracts, and work on numerous labor-management task forces. Examples of work include: study of funding options for emergency medical services, public defender salary and caseload study, analysis of aquarium master plan, development of a City apprenticeship policy, staffing various public safety issues (jail cost containment study, selection of new police chief, developing a process for citizen review of internal investigations unit of police department, and creating savings for police and fire pension systems), representing the Council on Oversight Committee for \$50 million low-income housing levy, and staffing the City Council's Labor Relations Policy Committee.
- Creative problem-solver with excellent written and oral communications skills. Proven interpersonal skills with a variety of constituencies, including community groups, educators, labor representatives, business leaders, and elected officials.

**WORK EXPERIENCE**

**SkillUp Washington**

**2010-present**

***Executive Director***

Responsible for managing SkillUp Washington, a workforce education funders collaborative. Members include public entities, such as the City of Seattle and the State Board of Community and Technical Colleges, as well as private philanthropic organizations, such as the Bill and Melinda Gates Foundation, the P.G. Allen Family Foundation, the Seattle Foundation, and others. See [www.skillupwa.org](http://www.skillupwa.org) for a full list of our funders. SkillUp has an annual budget of \$2.5 M, and supports community college and workforce innovation. Signature initiatives have included the College for Working Adults, Manufacturing Advancement Pilot Project, Healthcare Learning Community, and Skill Link. The latter provides on-ramps to college to low-skilled young adults in six communities in Washington state.

**Port Jobs, Seattle Washington**

**1997- 2010**

***Executive Director***

Responsible for managing a non-profit corporation focused on economic development, employment, and public-private partnerships. Under my leadership, Port Jobs created: Airport Jobs, a one-stop employment center at Seattle-Tacoma International Airport, Airport University, C-WEST, a high school program focusing on skilled trades, Financial Tools for the Trades, a financial education program for construction apprentices, and Working Wheels, a car ownership program for low-income workers. All of these involved brokering public-private partnerships. Have also conducted research studies and developed educational programs. Ran an organization with an annual budget of \$1.3M. Supervised a staff of ten and

managed \$600,000+ of annual contracts with service providers and consultants. Improved marketing of Port Jobs' programs, including publishing research studies, producing a quarterly newsletter and several e-newsletters, and producing several videos. See: <http://www.portjobs.org>, <http://www.financialtoolsfortrades.org/> <http://www.airportjobs.org> and <http://www.working-wheels.org>)

#### **Seattle City Council Central Staff, Seattle Washington**

*Supervising Analyst*

**1991- 1997**

*Legislative Analyst*

**1987-1991**

Responsible for project management in the areas of: public safety, housing, health, and human services, labor policy, and personnel issues for the Seattle City Council. Duties included supervision of policy staff, work program development, quality control over scope and content of policy analyses, policy analysis and writing, budget analysis, team building and problem-solving with staff and Council members, and staffing the Council's Labor Policy Committee (including serving on labor-management committees on: apprenticeship, health care cost containment, and industrial insurance).

#### **Early Career**

**Evergreen Legal Services, Seattle Washington, *Director, Abused Woman Project***

**Seattle/ King County YWCA, Seattle Washington , *Emergency Housing Coordinator***

**New Beginnings Shelter for Battered Women, Seattle Washington, *Volunteer Coordinator/ Fundraiser***

#### **EDUCATION**

- *Program for Senior Executives in State and Local Government*, Kennedy School of Government, Harvard University, Cambridge, Massachusetts, June 1995.
- *Master of Public Administration*, Seattle University, Seattle, Washington, 1984.
- *Bachelor of Arts*, Antioch College, Yellow Springs, Ohio, 1976.

#### **CIVIC INVOLVEMENT AND APPOINTMENTS**

***Governor's Appointee (with Senate confirmation), Washington State Apprenticeship and Training Council-*** The WSATC is a seven-member body responsible for oversight of Washington's apprenticeship system, an educational system serving 17,000 apprentices. The WSATC has rule-making, administrative, and adjudicative responsibility for the state's apprenticeship system. 1999-2013

***Advisory Committee Member, National Network of Sector Practitioners-*** The NNSP is a national workforce development organization. 1999- present

***Advisory Committee Member, Workforce Matters-*** Workforce Matters is a national group made up of private philanthropic organizations that make grants to public and private organizations. We are also an affinity group within the Council on Foundations. 2010-present

***Member, Adult Education Advisory Council, Washington State Board of Community and Technical Colleges***  
2008-present

***Leadership Council, National Skills Coalition-*** 2014- present

#### **AWARDS –**

- Received South Seattle Community College's Outstanding Community Partner Award
- Governor Locke recognized Port Jobs for developing an innovative employment center at Sea-Tac Airport.
- Received Governor's Best Practice Award for Workforce Development for Airport Screeners' Project .
- Recognized by the Seattle Department of Housing and Human Services for advocacy for the Seattle Conservation Corps.
- Received a leadership award from the King County Coalition Against Domestic Violence.
- Recognized by the Seattle Police Department for training efforts.
- Listed in "Who's Who of Professional and Executive Women"
- Received Systems Change Award, National Fund for Workforce Solutions

# Pacific Hospital Preservation and Development Authority (PHPDA)

November 2015

9 members: Per RCW 35.21.730 and Seattle Municipal Code 3.110, all subject to City Council confirmation, 3-year terms:

- 4 Mayor-appointed
- 4 Other Appointing Authority-appointed (specify): PHPDA Governing Council
- 1 King County Executive-appointed

**Roster:**

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
1	F	1.	Member	Doris Koo	12/31/14	12/31/17	1	Mayor
6	M	2.	Chair	Mike Heinisch	12/31/14	12/31/17	2	Governing Council
6	M	3.	Treasurer	Nate Dreon	12/31/12	12/31/15	1	KC Executive
6	F	4.	Secretary	Judy Tobin	12/31/12	12/31/15	2	Governing Council
6	F	5.	Member	Susan Crane (filling out remainder Rich Nafziger's of 3-year term)	11/30/15	12/31/17	1	Mayor
2	M	6.	Member	Tony Mclean	12/21/13	12/21/16	1	Governing Council
2	F	7.	Member	Rhonda Berry	12/21/13	12/21/16	1	Mayor
3	F	8.	Member	Eleanor Menzies	12/31/15	12/31/18	2	Mayor
6	F	9.	Vice Chair	Nancy Sugg	12/31/13	12/31/16	1	Governing Council

**Diversity Chart:**

		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)			
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic / Latino	American Indian/ Alaska Native	*** Other	Caucasian / Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor		4		3	1	1	1			1			
Governing Council	2	2		1		1				3			
Other	1									1			
Total	3	6		4	1	2	1			5			

**Key:**

- \*D List the corresponding *Diversity Chart* number (1 through 9)
- \*\*G List *gender*, M or F
- \*\*\*Other Includes diversity in any of the following: *race, gender and/or ability*