	D86
1	CITY OF SEATTLE
2	ORDINANCE
3	COUNCIL BILL
4 5 6 7 8	<ul> <li>title</li> <li>AN ORDINANCE requiring periodic building energy tune-ups for certain nonresidential buildings; and adding a new Chapter 22.930 to the Seattle Municipal Code.</li> <li>body</li> <li>WHEREAS, The City of Seattle (City) has a goal to become a carbon-neutral city by 2050 and</li> </ul>
9	has adopted a strategy for achieving this goal through Resolution 31447, adopting the
10	2013 Seattle Climate Action Plan; and
11	WHEREAS, the 2013 Seattle Climate Action Plan includes an action to require periodic retro-
12	commissioning or building tune-ups for the largest and least efficient commercial and
13	multifamily buildings; and
14	WHEREAS, building tune-ups help buildings to perform at optimum efficiency; and
15	WHEREAS, building tune-ups are on average shown to reduce energy consumption by 15
16	percent and provide short-term paybacks to owners; and
17	WHEREAS, as part of its 2013 Seattle Climate Action Plan, the City set a 2050 goal for
18	reducing emissions from all commercial buildings by 45 percent from 2008 levels; and
19	WHEREAS, emissions tracking from 2008 to 2012 through a citywide greenhouse gas inventory
20	shows the City is not currently on track in per-year energy reductions to meet these
21	targets; NOW, THEREFORE,
22	BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:
23	Section 1. A new Chapter 22.930 is added to the Seattle Municipal Code as follows:
24	CHAPTER 22.930 BUILDING TUNE-UPS
25	22.930.010 Applicability

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1	This Chapter 22.930 applies to all nonresidential buildings that are (1) equal to or larger than
2	50,000 square feet of floor area; and (2) are subject to Energy Benchmarking requirements in
3	Section 22.920.010. For buildings with both residential and non-residential space uses, this
4	Chapter 22.930 applies to non-residential portions of a building where the non-residential space
5	is equal to or larger than 50,000 square feet of floor area.
6	22.930.020 Definitions
7	In this Chapter 22.930, the following definitions apply:
8	"Building owner" means an individual or entity possessing a fee interest in a
9	nonresidential benchmarking building. Where a condominium is subject to this chapter,
10	"Building Owner" means the owners' association. In a condominium where the powers of an
11	owners' association are exercised by or delegated to a master association, as defined in RCW
12	64.34.276, "Building Owner" means the master association.
13	"Building energy tune-up" is defined in 22.930.030.
14	"Certificate of occupancy" means the certificate issued by the Department of Planning
15	and Development Director after final inspection, allowing the building to be occupied.
16	"Energy benchmarking" means the assessment of a building's energy use and efficiency
17	as required in Chapter 22.920.
18	"Certified Energy Star score" means the score certified and provided by the
19	Environmental Protection Agency ENERGY STAR program for commercial buildings
20	indicating the relative energy performance of a building as compared to similar buildings
21	nationwide, as verified and stamped by a licensed professional engineer or registered architect.

1	"Initial occupancy date" means the date that a certificate of occupancy was first issued
2	for a building. If no certificate of occupancy was issued, the date any utility service was first
3	billed for the building shall be the initial occupancy date.
4	"Notice of violation" means a written notice issued to a building owner for failure to
5	comply with the requirements of this Chapter 22.930 or for making any misrepresentation of any
6	material fact in a document required to be prepared or disclosed by this Chapter 22.930.
7	"OSE Director" means the Director of the Office of Sustainability and Environment or
8	designee.
9	"Tenant" means a person or business occupying or holding possession of a building or
10	premises pursuant to a rental agreement.
11	22.930.030 Requirement for building tune-ups
12	A. Once every five years, owners of buildings subject to this Chapter 22.930 are required
13	to conduct a tune-up of building energy and water systems and submit a report to the City of
14	findings, outcomes, and actions taken based on the tune-up, pursuant to Section 22.930.050. A
15	building tune-up is defined as:
16	1. An inspection of building energy and water systems pursuant to Section
17	22.930.060, conducted by a qualified tune-up specialist pursuant to Section 22.930.080, and
18	resulting in a report of findings and recommendations for improving building energy operations
19	pursuant to Section 22.930.070; and
20	2. Actions taken to optimize energy and water performance by implementing all
21	low-cost adjustments and minor repairs to existing buildings' energy and water systems as
22	determined by the OSE Director.

B. Unless otherwise restricted by statute or contract, tenants shall allow building owners
 reasonable access to systems and utility information, if necessary to comply with the terms of
 this Chapter 22.930.

4 **22.930.040** Exemptions and extensions

A. Buildings meeting one or more of the following conditions may apply for an
exemption from complying with a single interval of tune-ups as required by this Chapter 22.930.
Building owners shall demonstrate they meet a condition for exemption by submitting evidence
of the condition to the OSE Director no later than 180 days before the tune-up compliance date
as specified in Section 22.930.050. The OSE Director shall notify applicants within 60 days of
receiving an exemption request on the determination of whether the exemption is granted.
Conditions meeting an exemption include but are not limited to:

Buildings with a high certified ENERGY STAR score preceding the tune-up
 compliance date identified in Section 22.930.050, as determined by the Director;

2. Buildings that have received a green building certification that is equivalent to
standards accepted in the industry for an efficiently operating building within the three years
preceding the tune-up compliance date identified in Section 22.930.050. As of the date of the
ordinance introduced as Council Bill \_\_\_\_\_, a green building certification could be equivalent
to a Gold Rating under the USGBC's LEED for Operations and Maintenance v4, or a Net-Zero
Energy Certification from the International Living Future Institute;

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3. Buildings that can show evidence of active monitoring and continuous commissioning, as determined by the Director;

1	4. Buildings that have participated in and successfully completed an approved
2	utility retro-commissioning incentive program in the three years preceding the tune-up
3	compliance date identified in Section 22.930.050;
4	5. Buildings that have completed a full retro- or re-commissioning procedure
5	within the three years preceding the tune-up compliance date identified in Section 22.930.050,
6	with documentation that building performance was optimized;
7	6. Buildings that can demonstrate energy savings of at least 15 percent in the three
8	years preceding the tune-up compliance date identified in Section 22.930.050;
9	7. Buildings that have undergone an energy audit no less stringent than the
10	ASHRAE Level II standard and implemented all of the no-cost/low-cost energy efficiency
11	measures, defined as providing a simple payback of three years or less, identified in the audit in
12	the three years preceding the tune-up compliance date identified in Section 22.930.050;
13	8. Buildings that have participated in the Seattle City Light Energy Assistance
14	Analysis program or equivalent, as determined by the OSE Director, and implemented the
15	program defined cost-effective measures within the three years preceding the tune-up
16	compliance date identified in Section 22.930.050;
17	9. Buildings scheduled to be demolished within one year of the date the building
18	tune-up is due pursuant to Section 22.930.050, per documentation determined by the OSE
19	Director;
20	10. Buildings that demonstrate financial distress, such as being owned by a
21	financial institution though default of the borrower, or other conditions as determined by the
22	OSE Director.

1	11. Buildings receiving their initial certificate of occupancy less than three years
2	before the tune-up compliance date identified in Section 22.930.050.
3	B. The OSE Director is authorized to prescribe rules for requesting an exemption under
4	this Chapter 22.930.
5	22.930.050 Schedule for tune-ups and reporting
6	A. Building owners shall conduct an initial building tune-up according to the following
7	schedule. For buildings with both residential and non-residential uses, the compliance deadline
8	will be based on the square footage of non-residential use.
9	1. Buildings with non-residential uses of 200,000 square feet or larger shall
10	comply by October 1, 2018. Subsequent tune-ups shall be required by October 1 of every fifth
11	year thereafter.
12	2. Buildings with non-residential uses of at least 100,000 and less than 200,000
13	square feet shall comply by October 1, 2019. Subsequent tune-ups shall be required by October 1
14	of every fifth year thereafter.
15	3. Buildings with non-residential uses of at least 70,000 and less than 100,000
16	square feet shall comply by October 1, 2020. Subsequent tune-ups shall be required by October 1
17	of every fifth year thereafter.
18	4. Buildings with non-residential uses of at least 50,000 and less than 70,000
19	square feet shall comply by October 1, 2021. Subsequent tune-ups shall be required by October 1
20	of every fifth year thereafter.
21	B. Newly constructed buildings shall comply with the applicable schedule for the
22	building size pursuant to subsection 22.930.050.A.

1	C. A building owner may apply for a one-year compliance extension by showing good
2	cause. Receiving an extension does not alter the future schedule for compliance. By requesting
3	and receiving an extension, the building's next compliance schedule will be less than the typical
4	five-year schedule. The OSE Director is authorized to prescribe rules for applying for an
5	extension under this subsection 22.930.050.C. Conditions to receive an extension include but are
6	not limited to:
7	1. Buildings with less than 50 percent of the rentable floor area occupied;
8	2. Buildings or building owners that can demonstrate a disproportionate burden of
9	this Chapter 22.930, as determined by the OSE Director.
10	22.930.060 Building tune-up requirements
11	A. Building tune-ups and reports to the City shall address the following building
12	elements:
13	1. Bill analysis: examine and verify energy and water data and perform basic
14	billing analysis;
15	2. Sensors: Examine for proper operation and appropriate location;
16	3. Schedules: Optimize schedules of all equipment for actual daily, weekly,
17	holiday, and seasonal schedules;
18	4. Set points: Optimize setpoints for all zones and equipment, and implement reset
19	and lock-outs for equipment;
20	5. Outside air control: Calculate ventilation requirements, measure actual
21	ventilation rates, and optimize ventilation delivery and control;
22	6. Equipment controls: Optimize equipment controls for energy efficient
23	operations;

1	8. Maintenance check: Check for common maintenance items that impact energy
2	usage;
3	9. Design issues: Identify design issues leading to high energy use such as missing
4	insulation, missing controls, large leaks, unbalanced systems, critical zones;
5	10. Lighting: Identify outdated lighting technologies, over-lit spaces, and areas
6	needing lighting controls; and
7	11. Domestic plumbing system maintenance.
8	B. The OSE Director is authorized to prescribe detailed requirements for the elements in
9	subsection 22.930.060.A.
10	22.930.070 Building energy tune-up results reports
11	A. Reports to the City shall be in a form developed by the OSE Director and include
12	findings, recommendations, and actions taken as a result of the building energy tune-up and
13	projected energy reductions.
14	B. The City may publicly share information about compliance with this Chapter 22.930.
15	Building owners are also encouraged to provide tune-up results to buyers during a building sale.
16	22.930.080 Qualifications for tune-up specialists
17	Building tune-ups pursuant to this Chapter 22.930 shall be conducted by qualified tune-
18	up specialists. A licensed professional engineer qualifies as a tune-up specialist under this
19	Chapter 22.930. The OSE Director is also authorized to prescribe additional certifications and
20	training to meet the minimum qualifications of a qualified tune-up specialist.
21	22.930.090 Violations

1 No person or entity to which this Chapter 22.930 applies shall fail to comply with the 2 requirements of this Chapter 22.930 or misrepresent any material fact in a document required to 3 be prepared or disclosed by this Chapter 22.930.

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#### 22.930.100 Authority to enforce

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A. The OSE Director shall have the authority to enforce this Chapter 22.930.

B. This Chapter 22.930 shall be enforced for the benefit of the health, safety, and welfare of the general public and not for the benefit of any particular person or class of persons.

C. It is the intent of this Chapter 22.930 to place the obligation of complying with its requirements upon the owners of the buildings and other persons subject to this Chapter 22.930.

D. No provision or term used in this Chapter 22.930 is intended to impose any duty upon the City or any of its officers or employees that would subject them to damages in a civil action.

E. The OSE Director may delegate the enforcement of any provision of this Chapter 22.930 to any other appropriate City of Seattle department including but not limited to the authority to investigate and determine if any building owner, tenant, or other person subject to this Chapter 22.930 has not complied with its requirements, to issue notices of violation, and to collect assessed penalties.

22.930.110 Investigating violations and issuing notices of violation

18 A. The OSE Director is authorized to investigate and determine if any building owner has 19 not complied with Sections 22.930.030, 22.930.050, 22.930.060, or 22.930.090, including 20 reviewing reported data and requiring a building owner to have an additional third party site visit 21 conducted to verify compliance with this ordinance.

22 B. If after investigation the Director determines that the requirements of this Chapter 23 22.930 have been violated, the Director may issue a notice of violation as provided in this

Section 22.930 to the building owners, tenants, or other responsible persons subject to this
 Chapter.

C. The notice of violation shall state the requirement or requirements violated, the
necessary corrective action or actions, and any penalties or penalties imposed.

5 D. The notice of violation shall be served on the building owners as provided for in
6 subsection 23.90.006.C.

E. A copy of the notice of violation may be filed with the King County Department of
Records and Elections if any building owner fails to correct the violation or the OSE Director
requests the City Attorney take appropriate enforcement action as provided for in subsection
23.90.006.D.

F. Nothing in this Section 22.930.110 shall limit or preclude any action or proceeding to
enforce this Chapter 22.930, nor does anything in this Section 22.930.110 obligate the OSE
Director to issue a notice of violation before initiating a civil enforcement action.

14 **22.930.120** Penalties

A. Penalties for the failure of a building owner to comply with Section 22.930.030,
22.930.050, or 22.930.070 shall be imposed as follows for each five-year tune-up requirement
pursuant to the schedule in Section 22.930.050.

18 1. For buildings greater than or equal to 200,000 square feet, the following
19 penalties shall be imposed for the failure to tune-up a building and submit a report as required by
20 Section 22.930.050:

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a. 180 days after October 1 due date — \$5,000;

b. 360 days after due date — \$20,000.

1	2. For buildings greater than or equal to 100,000 square feet and less than 200,000
2	square feet, the following penalties shall be imposed for the failure to tune-up a building and
3	submit a report by the following dates:
4	a. 180 days after due date — \$2,500;
5	b. 360 days after due date — \$10,000.
6	3. For buildings greater than or equal to 50,000 square feet and less than 100,000
7	square feet, the following penalties shall be imposed for failure to tune-up a building and submit
8	a report by the following dates:
9	a. 180 days after due date — \$2,000;
10	b. 360 days after due date — \$8,000.
11	4. The OSE Director shall have the authority by OSE Director's rule to establish
12	grace periods for imposing penalties for any class of structure upon a finding that such grace
13	period will facilitate the submission of energy benchmarking reports and energy performance
14	ratings or otherwise further the purposes of this Chapter 22.930.
15	B. If a building owner of any building subject to this Chapter 22.930 has been previously
16	issued a notice of violation under this Chapter 22.930 within the past two years, all subsequent
17	violations by that building owner for failing to disclose an energy benchmarking report shall be
18	subject to a \$500 fine in addition to any other penalty imposed under this Chapter 22.930.
19	C. If the Director determines that a building owner has intentionally misrepresented the
20	results of a tune-up in its report, the OSE Director may, in addition to any other remedy
21	authorized by law or equity, seek the following remedies:
22	1. A \$5,000 fine shall be imposed for the first violation; and
23	2. A \$10,000 fine shall be imposed for the second and any subsequent violations.

1 D. A subfund shall be established in the City's General Fund to receive revenue from 2 penalties under this Section 22.930.120. Revenue from penalties under this subsection shall be 3 allocated that aim to improve the energy and water efficiency of Seattle buildings. The OSE 4 Director shall recommend to the Mayor and City Council how these funds should be allocated. 5 E. The penalties in subsection 22.930.120.A shall be imposed by serving a notice of 6 violation that states the specific violation, the amounts of each increase in penalties, and the 7 specific dates that each increase in penalties will accrue. A building owner shall have 30 days 8 from the date of mailing or service of the notice of violation to seek an administrative review of 9 the imposition of the penalties, including each increase in penalties, contained in the notice of 10 violation. The initiation of an administrative review is governed by Section 22.930.140. The 11 failure of a building owner to initiate an appeal within 30 days of the date of mailing or service 12 of the notice of violation shall be a waiver of the right to an administrative review and a waiver 13 of any subsequent appeal or request for mitigation to the Hearing Examiner under Section 14 22.930.140 or Section 22.930.160 of all penalties contained within the notice of violation. 15 The penalties in subsections 22.930.120.B and 22.930.120.C shall be imposed by serving 16 a notice of violation stating each violation and each corresponding penalty. Administrative 17 review and appeal of all violations and penalties contained within a notice of violation shall be 18 governed in accordance with Sections 22.930.130, 22.930.140, 22.930.150 and 22.930.160.

Any other violation of this Chapter 22.930 shall be subject to the issuance of a notice of violation and corresponding penalty provisions.

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22.930.130 Response to notice of violation

A. A building owner shall respond to a notice of violation by:

1	1. Paying the amount of the penalty specified in the notice of violation, in which
2	case the record shall show a finding that the person cited committed the violation; or
3	2. Requesting in writing an administrative review in accordance with Section
4	22.930.140 and providing a mailing address to which a benchmarking and reporting program
5	violation challenge form may be sent.
6	B. A response to a notice of violation shall be received by the Office of Sustainability and
7	Environment within 30 days after the date the notice of violation is mailed or otherwise served.
8	When the last day of the administrative appeal period is a Saturday, Sunday, or federal or City
9	holiday, the period shall run until 5 p.m. on the next business day.
10	22.930.140 Administrative review of notice of violation by OSE Director
11	A. A notice of violation shall be subject to administrative review if the aggrieved party
12	requests in writing a review by the OSE Director within 30 days after service of the notice of
13	violation. When the last day of the review-request period is a Saturday, Sunday, or federal or
14	City holiday, the period shall run until 5 p.m. on the next business day.
15	B. To be considered by the OSE Director, the written request for review shall be
16	submitted with the Building Tune-Up and Reporting Violation Review Form, which will
17	document the reason for the review.
18	C. After receiving a request for review, the OSE Director shall notify the requesting
19	party, the building owners who were issued a notice of violation, and any person who requested
20	notice of the review that a request for review has been received.
21	D. The OSE Director will review the basis for issuing the notice of violation and the
22	Violation Review Form. The OSE Director may request clarification of information received.
23	After the review is completed, the OSE Director may:

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	OSE Building Tune-Ups ORD D8b
1	1. Sustain the notice of violation;
2	2. Withdraw the notice of violation;
3	3. Continue the review to a date certain for receipt of additional information; or
4	4. Modify or amend the notice of violation.
5	E. The OSE Director's administrative review decision is final but is subject to a request
6	for a contested hearing or a mitigation hearing before the Hearing Examiner according to
7	Sections 22.930.160 and 22.930.170.
8	22.930.150 Failure to respond to an administrative review decision
9	If a person fails to respond to an administrative decision within 15 days of service, an order shall
10	be entered by the OSE Director finding that the person cited committed the violation stated in the
11	notice of violation and assessing the penalty specified in the notice of violation.
12	22.930.160 Response to an administrative review decision
13	A. A building owner shall respond to an administrative decision by:
14	1. Paying the amount of the penalty specified in the notice of violation, in which
15	case the record shall show a finding that the person cited committed the violation; or
16	2. Requesting in writing a mitigation hearing to explain the circumstances
17	surrounding the commission of the violation and providing a mailing address to which notice of
18	such hearing may be sent; or
19	3. Requesting in writing a contested hearing and specify the reason why the cited
20	violation did not occur or why the person cited is not responsible for the violation, and providing
21	a mailing address to which notice of such hearing may be sent.
22	B. A response to an administrative decision shall be received by the Office of the Hearing
23	Examiner no later than 15 days after the date the administrative decision is mailed or served.

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When the last day of the appeal period is a Saturday, Sunday, or federal or City holiday, the
 period shall run until 5 p.m. on the next business day.

#### 22.930.170 Administrative decision mitigation hearings

A. Date and notice. If a building owner requests a mitigation hearing, the mitigation
hearing shall be held within 30 days after a written response to the administrative decision
requesting a hearing is received by the Hearing Examiner. Notice of the time, place, and date of
the hearing will be sent in accordance with Section 3.02.090 not less than ten days prior to the
hearing date.

B. Procedure at hearing. The Hearing Examiner shall hold an informal hearing that shall
not be governed by the Rules of Evidence. The person cited may present witnesses, but witnesses
may not be compelled to attend. A representative from the OSE Director may also be present and
may present additional information; however, attendance by a representative from the City of
Seattle or the OSE Director is not required.

C. Disposition. The Hearing Examiner shall determine whether the building owner's explanation justifies reduction of the penalty; however, the penalty may not be reduced unless the Director affirms or certifies that the violation has been corrected before the mitigation hearing. Factors that may be considered in whether to reduce the penalty include: whether the violation was caused by the act, neglect, or abuse of another; or whether correction of the violation was commenced promptly before notice of violation but that full compliance was prevented by a condition or circumstance beyond the control of the person cited.

### 21 **22.930.180** Contested hearings

A. Date and notice. If a building owner requests a contested hearing, the hearing shall be held within 60 days after the written response to the notice of violation requesting such hearing is received.

B. Hearing. Contested hearings shall be conducted pursuant to the procedures for hearing contested cases contained in Section 3.02.090 and the rules adopted by the Hearing Examiner for hearing contested cases, except as modified by this Section 22.930.180. The issues heard at the hearing shall be limited to those that are raised in writing in the response to the notice of violation and that are within the jurisdiction of the Hearing Examiner. The Hearing Examiner may issue subpoenas for the attendance of witnesses and the production of documents.

C. Sufficiency. No notice of violation shall be deemed insufficient for failure to contain a detailed statement of the facts constituting the specific violation that the person cited is alleged to have committed or by reason of defects or imperfections, provided such defects or imperfections or lack of detail do not prejudice substantial rights of the person cited.

D. Amendment of notice of violation. A notice of violation may be amended prior to the conclusion of the hearing to conform to the evidence presented if substantial rights of the person cited are not prejudiced.

E. Evidence at hearing

1. The certified statement or declaration authorized by RCW 9A.72.085 submitted
 by the Director shall be prima facie evidence that a violation occurred and that the person cited is
 responsible. The certified statement or declaration of the Director authorized under RCW
 9A.72.085 and any other evidence accompanying the report shall be admissible without further
 evidentiary foundation.

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2. Any certifications or declarations authorized under RCW 9A.72.085 shall also be admissible without further evidentiary foundation. The person cited may rebut the evidence and establish that the cited violations did not occur or that the person contesting the notice of violation is not responsible for the violation.

F. Disposition. If the notice of violation is sustained at the hearing, the Hearing Examiner shall enter an order finding that the person cited committed the violation. If the violation remains uncorrected, the Hearing Examiner shall impose the applicable penalty. The Hearing Examiner may reduce the monetary penalty in accordance with the mitigation provisions in Section 22.930.160 if the violation has been corrected. If the Hearing Examiner determines that the violation did not occur, the Hearing Examiner shall enter an order dismissing the notice of violation.

G. Appeal. The Hearing Examiner's decision is the final decision of the City. Any judicial
review shall be commenced by applying for a writ of review in the King County Superior Court
within 14 days from the date of the decision in accordance with the procedure set forth in chapter
7.16 RCW, other applicable laws, and court rules.

# 16 **22.930.190** Failure to appear for notice of violation hearing

Failure to appear for a requested hearing shall result in an order being entered finding that the
person cited committed the violation stated in the notice of violation and assessing the penalty
specified in the notice of violation. For good cause shown and upon terms the Hearing Examiner
deems just, the Hearing Examiner may set aside an order entered upon a failure to appear.

# 21 **22.930.200** Collection of notice of violation penalties

If the person cited fails to pay a penalty imposed pursuant to this Chapter 22.930, the penalty
may be referred to a collection agency. The cost to the City for the collection services will be

## 3 **22.930.210** Referral to City Attorney for enforcement

If a person fails to correct a violation or pay a penalty, the OSE Director shall refer the matter to
the City Attorney's Office for civil enforcement action. Civil actions to enforce a violation shall
be brought exclusively in Municipal Court.

## 7 **22.930.220** Appeal to Superior Court

Because civil enforcement actions under this Chapter 22.930 are brought exclusively in
Municipal Court, notices of violations are not subject to judicial review under chapter 36.70C
RCW. Instead, final decisions of the Municipal Court may be appealed under the Rules for
Appeals of Decisions of Courts of Limited Jurisdiction.

Section 2. The provisions of this ordinance are declared to be separate and severable. The
invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance,
or the invalidity of its application to any person or circumstance, does not affect the validity of
the remainder of this ordinance or the validity of its application to other persons or
circumstances.

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1	Section 3. This ordinance shall take effect and be in force 30 days after its approval	by
2	the Mayor, but if not approved and returned by the Mayor within ten days after presentation	, it
3	shall take effect as provided by Seattle Municipal Code Section 1.04.020.	
4	Passed by the City Council the day of, 2016, and	1
5	signed by me in open session in authentication of its passage this	
6	day of, 2016.	
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9	President of the City Council	
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11	Approved by me this day of, 2016.	
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14	Edward B. Murray, Mayor	
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16	Filed by me this day of, 2016.	
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19	Monica Martinez Simmons, City Clerk	
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22	(Seal)	
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