



Legislative Department
Seattle City Council
Memorandum

Date: May 4, 2016

To: Councilmember Tim Burgess, Chair
Councilmember Lisa Herbold, Vice Chair
Councilmember Rob Johnson, Member
Affordable Housing, Neighborhoods, and Finance Committee

From: Erik Sund, Council Central Staff

Subject: Issue identification, 1st Quarter 2016 supplemental budget package

The Executive has proposed Council Bills 118668, 118669, 118670, and 118671, which together form the 1st Quarter Supplemental Budget package. In briefest overview, these bills would change the 2015 and 2016 Adopted Budgets as follows:

- **CB 118668**, the 2015 “exceptions” appropriations ordinance, amends the 2015 Adopted Budget to address unanticipated costs realized late in 2015 that resulted in spending in excess of the expenditure authority previously granted for certain Budget Control Levels’ (BCLs’) and capital projects. The net appropriations increase is \$680,456, none of which is General Subfund (GSF). It is typical to have an exceptions ordinance transmitted in the first quarter of each year.
- **CB 118669**, the 2015 year-end “carryforward” appropriations ordinance, is typically used to re-appropriate funds previously provided for various purposes in the 2015 Adopted Budget but not yet expended, increasing 2016 Adopted Budget appropriations by approximately \$16.5 million in total (\$3.5 million GSF).
- **CB 118670**, the first quarter 2016 grant acceptance ordinance, authorizes City departments (primarily the Police Department, the Executive Department, and Seattle Public Utilities) to receive approximately \$7.4 million of funding from outside sources to support a range of purposes.
- **CB 118671**, the first quarter 2016 budget supplemental ordinance, provides expenditure authority to use the grants in the grant acceptance ordinance above (CB 118670) and for other budget revisions requested by various City departments.
 - The net appropriations increase in the first quarter supplemental, excluding grant-backed appropriations, is approximately \$26.2 million, of which \$8.4 million is GSF.
 - Of the \$8.4 million GSF appropriation, about \$6.1 million is backed by grant revenue or reimbursements, so the impact on fund balance is approximately \$2.3 million.
 - Additionally, a net increase in authorized employment positions of 27.5 full-time equivalent positions, through the creation of 25 new full-time positions and the

reclassification of five part-time positions (four at Seattle Center and one in Human Resources) as full-time. The newly created positions are shown in the table below:

Department	New FTEs	Titles
Education and Early Learning (DEEL)	1.0	Training and Education Coordinator
Neighborhoods (DON)	1.0	Grants and Contracts Specialist
Construction and Inspections (DCI)	6.0	Elevator Inspector (3) Building Inspector Supervisor Senior Personnel Specialist Land Use Planner 4
Finance and Administrative Services (FAS)	2.0	Administrative Specialist 2 (False Alarms) Strategic Advisor 2 (Project Oversight)
Human Resources (SDHR)	3.0	Personnel Analyst (Health Compliance) Executive 3 (Deputy Director) Executive 2 (Strategic Initiatives)
Police (SPD)	6.0	Administrative Staff Analyst (Special Events) Administrative Specialist 2 (OPA) Management Systems Analyst Communications Dispatcher Supervisor (3)
Seattle IT	2.0	IT Professional A (2)
Ethics and Election Commission	1.0	Strategic Advisor 3 (Elections Vouchers)
Law	2.0	Paralegal (2)
Executive/Mayor's Office	1.0	Executive 2 (Director of Homelessness)
Total New Positions	25.0	

While appropriations provided in the carryforward ordinance generally provide for one-time expenditures, many of the items in the proposed first quarter supplemental, such as new or expanded positions, create ongoing funding requirements that will need to be satisfied in the City's 2017-18 budget if the positions are to continue.

Policy Issues for Committee Consideration

City Budget Office (CBO) Director Ben Noble will provide an initial briefing on the Mayor's proposed first quarter supplemental package to the Affordable Housing, Neighborhoods, and Finance Committee (AHNFC) on this legislation at its meeting on May 4th. The Council Central Staff is continuing to examine the proposed legislation and will follow up on Councilmembers' questions and any Council-generated amendments at the May 18th AHNFC meeting.

Next Steps

The next opportunity for discussion of this package in Committee will be at the meeting on Wednesday, May 18th.