




# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Mitchell M. Chen</i>		
<b>Board/Commission Name:</b> <i>Seattle LGBTQ Commission</i>		<b>Position Title:</b> <i>Commission Member</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>6/14/17</i>	<b>Term of Position: *</b> <i>5/1/2016</i> <b>to</b> <i>4/30/2018</i>
<b>Residential Neighborhood:</b> <i>Queen Anne Neighborhood District</i>	<b>Zip Code:</b> <i>98109</i>	<b>Contact Phone No.:</b>
<b>Background:</b>  <p><b>Mitchell Chen</b> is a community organizer and nonprofit development professional. He is currently the Annual Giving Officer for Solid Ground and fundraises for anti-oppression programs to help end poverty. He previously worked as the Program Manager for Asian Pacific Islander Americans for Civic Empowerment (APACE) doing civic engagement and lobbying for the AAPI community. Mitchell believes that advocacy should be led by the communities most impacted by what is at stake and is committed to bringing marginalized voices to the table. He is driven by inspiring community members coming together to fight for meaningful change.</p> <p>In college, Mitchell was the Director of Diversity Efforts and Queer Student Commission Director for UW's student government. He is returning in Fall 2017 to get his Master of Public Administration (MPA) from the University of Washington's Evans School. Say hi!</p>		
<b>Authorizing Signature (original signature):</b>  		<b>Appointing Signatory:</b> <i>Edward B. Murray</i> <i>Mayor of Seattle</i>

FILED  
 CITY OF SEATTLE  
 2017 JUL -3 PM 2:22  
 CITY CLERK

\*Term begin and end date is fixed and tied to the position and not appointment date.

# MITCHELL M. CHEN

## EDUCATION

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**University of Washington, Evans School of Public Policy and Governance** *September 2017 to June 2020*  
*Masters of Public Administration (MPA)*  
• Nonprofit Management and Philanthropy Track

**University of Washington, Seattle, WA** *September 2012 to June 2016*  
*Microbiology (BS) and Biochemistry (BA)*  
• Minors in: Diversity & Gender, Women, and Sexuality Studies  
• Study Abroad: LGBT Disparities in Education (Spain-Germany)  
• Leadership roles in: Office of Minority Affairs & Diversity (OMA&D), ASUW Diversity Committee, SHIFA Clinics, UW Honors, Alpha Epsilon Delta, CHID 496 – Queer 101, UW Leaders, Washington Student Association, OMA&D Diversity Council

## PROFESSIONAL EXPERIENCE

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**Solid Ground** *March 2017 to Present*  
*Annual Giving Officer*  
• Responsible for managing all aspects of the Annual Fund Campaign - developing donor cultivation, stewardship, and solicitation strategies  
• Implements workplace giving, monthly giving, GiveBIG, and new donor protocol  
• Maintains an Annual Fund Portfolio of between 65-85 active donors giving under \$1,000 annually to Solid Ground  
• Works with the Major Gifts Officer to steward and elevate donors toward major donor status  
• Enter and manage donor information with the Raiser's Edge database

**Asian Pacific Islander Americans for Civic Empowerment (APACE)** *June 2016 to March 2017*  
*Program Manager*  
• Implemented a comprehensive Get Out the Vote campaign targeting 34,000 AAPI individuals in Seattle with robocalls, phone-banking, mailers, and texting campaigns  
• In 2016, hosted over 24 accessible ballot parties, candidate forums, voter education workshops, and drives for limited English speaking and immigrant and refugee communities  
• Increased both foundation revenue and the organization's donor portfolio by over 50 percent  
• Served as the sole representative of APACE/APACEvotes at more than a dozen political coalition meetings

**Pride Foundation** *April 2016 to June 2016*  
*Development and Community Engagement Intern*  
• Coordinated a social justice donor education program to educate donors, especially those with Donor-Advised Funds, of social justice philanthropy  
• Managed donor communications for the scholarship program  
• Kept track of donors and compiled estate fund investors using the DonorPerfect database  
• Helped plan the annual scholarship dinner for over 100 scholarship awardees

**Associated Students at the University of Washington** *June 2015 to Present*  
*Director of Diversity Efforts (25-30 hours/week)*  
• Elected member of the Board of Directors overseeing 1.3 million dollars, 72 employees, and 500+ volunteers  
• Provided direct oversight to ten diversity-related entities, totaling 11 employees and 150,000 dollars in allocations  
• Lobbied for an increase in budget of 40,000 dollars for the diversity commissions, including a brand new Middle Eastern Student Commission

# MITCHELL M. CHEN

- Provided cultural competency and diversity trainings to over 20 committees
- Advocated for underrepresented students on numerous university and state committees and oversaw ASUW relations to over 200 diversity-related campus departments, academic units, and student organizations

## **Associated Students of the University of Washington**

*June 2014 to June 2015*

*Queer Student Commission Director (20-25 hours/week)*

- Sole manager of an 8,000 dollar programming budget entirely dedicated to community building and advocacy
- Programmed inclusive events for LGBT students at UW, totaling 24 programs serving 3,000 students
- Coordinated QSC's 11 member intern team and base of volunteers
- Doubled the amount of queer and trans students participating in university and state lobbying and fought for trans inclusiveness in university databases

## **COMMUNITY SERVICE**

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### **ASUW Joint Commission (Diversity) Committee**

*September 2015 to June 2016*

*Chair*

- Led ASUW's diversity committee with representatives from different marginalized communities on campus
- Managed and institutionalized a 15,000 dollar joint fund dedicated to cross-community coalition building
- Spearheaded joint statements/lobbying efforts and planned cross-community awareness campaigns surrounding bias/discrimination and sexual assault on campus

### **Global HEED – UW Chapter**

*December 2012 to May 2015*

*Founder & President 2012-2014*

- Named by Seattle Globalist as one of the Top Three UW Student Organizations for Global Change
- Expanded the group to 35 members, led general meetings, and oversaw all internal and external affairs
- Supervised planning of Global Health Workshops for Wallingford Boys & Girls Club
- Planned fundraisers and raised over 1,500 dollars for a partner clinic in Calhuitz Village, Guatemala.
- Helped to coordinate a sponsored global health non-profit trip to Calhuitz Village

### **CHID 496 - Queer 101 (2 credit seminar)**

*September 2014 to April 2015*

*Co-Facilitator*

- Engaged in critical discussions about intersectional social justice issues, totaling 10 two-hour sessions
- Helped 25+ queer students build emotional knowledge and critical thinking
- Taught about current activist approaches and the need for an inclusive community

## **AWARDS**

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**ASUW Board Member of the Year**

*June 2015*

**ASUW Event of the Year**

*June 2015*

**GSBA (LGBTQ) Scholarship**

*May 2015*

**Husky Leadership Certificate**

*May 2015*

**Mary Gates Leadership Scholar**

*December 2013*

**Honors Undergraduate Scholar**

*September 2012*

# Seattle Lesbian, Gay, Bisexual, Transgender and Queer Commission

## June 2017

16 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms:

- 7 City Council-appointed
- 8 Mayor-appointed
- 1 Other Appointing Authority-appointed: Commission-appointed

### Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Member	Julia Ikaura Ricciardi	5/1/17	4/30/19	2	City Council
			2.	Member	Katrina Sanford	5/1/17	4/30/19	1	Mayor
			3.	Member	Ann Luetzow	5/1/17	4/30/19	1	City Council
			4.	Member	Latosha Correll	5/1/17	4/30/19	1	Mayor
			5.	Member	Vacant	5/1/15	10/31/17		City Council
			6.	Member	Manuel Venegas	5/1/15	10/31/17	1	Mayor
			7.	Member	Anders McConachie	5/1/15	10/31/17	1	Commission
			8.	Member	Vacant	5/1/15	10/31/17		Mayor
			9.	Member	Nikki Hurley	5/1/16	4/30/18	1	City Council
			10.	Member	Mitchell M. Chen	5/1/16	4/30/18	1	Mayor
			11.	Member	Joseph Suttner	5/1/16	4/30/18	1	City Council
			12.	Member	Ray Corona	5/1/16	4/30/18	1	Mayor
			13.	Member	Vacant	11/1/16	10/31/18		City Council
			14.	Member	Ian Irving Bradshaw	11/1/16	10/31/18	1	Mayor
			15.	Member	Vacant	11/1/16	10/31/18		City Council
			16.	Get Engaged	Hannah Johnson	09/01/16	8/31/17	1	Mayor

### SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2					1	2						
Council		1								1			
Comm	1									1			
<b>Total</b>	<b>4</b>	<b>1</b>					<b>2</b>			<b>2</b>			

### Key:

- \*D List the corresponding *Diversity Chart* number (1 through 9)
  - \*\*G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
  - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.*