

## SUMMARY and FISCAL NOTE\*

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
Legislative	Jeff Simms 206-684-3580	

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

### 1. BILL SUMMARY

1. **Legislation Title:** A RESOLUTION relating to City Council confirmation and reconfirmation of City department heads; describing the steps that the City Council intends to follow; outlining materials that should be submitted to the City Council prior to and as part of a nomination; describing general criteria that the Council intends to consider when evaluating the search process for an appointment and department head candidates; and superseding Resolution 30962.
2. **Summary and background of the Legislation:** The legislation outlines the Council's intended approach for reviewing an appointment or reappointment of a department head. The resolution requests the Mayor to first submit information on the search and vetting process that will be used. The materials that should be submitted as part of the appointment file are identified. The criteria that the Council will use in evaluating both submissions are discussed. Resolution 30962 is superseded, though the steps and timeline outlined by that resolution are generally continued.

### 2. CAPITAL IMPROVEMENT PROGRAM

- a. **Does this legislation create, fund, or amend a CIP Project?**      Yes  No

### 3. SUMMARY OF FINANCIAL IMPLICATIONS

- a. **Does this legislation amend the Adopted Budget?**      Yes  No
- b. **Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?**  
No, though there could be costs associated with future selection processes.
- c. **Is there financial cost or other impacts of *not* implementing the legislation?**  
No

### 4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?**  
Yes, the Office of the Mayor will provide memos and materials to the Council before a search process begins and in the process of making a nomination.

**b. Is a public hearing required for this legislation?**

No

**c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**

No.

**d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**

No

**e. Does this legislation affect a piece of property?**

No

**f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities?**

Yes, this legislation highlights the importance of the City's Race and Social Justice Initiative and calls upon the Mayor to collaboratively develop minimum expectations for department director search processes that are consistent with principles of that initiative.

**g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

Not applicable.

**List attachments/exhibits below:**