



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Rachael Steward		
Board/Commission Name: Capitol Hill Housing Improvement Program		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: <i>Fill in appointing authority</i> CHH Governing Council	Date Appointed: 12/10/2018	Term of Position: * 12/1/2018 4/1/19 <i>kp</i> to 3/31/2019 3/31/22 <i>kp</i> <input checked="" type="checkbox"/> Serving remaining term of a vacant position
Residential Neighborhood/Council District: Federal Way	Zip Code: 98023 .	Contact Phone No.: [REDACTED]
Background: Rachael Steward leads the Community Services group at Seattle Housing Authority which plans, develops, seeks partnerships for and oversees the provision of referrals, service coordination and direct service to SHA's low-income residents and voucher participants. She is the former Deputy Director at the Center for Community Engagement at Seattle University, where she worked for eight years. Rachael joined the CHH Community Development Committee in December 2016 as a non-Board community representative. She has an MPA in Non-Profit and Community Development from Kentucky State University, as well as a certificate in Executive Leadership from Seattle University. This appointment represents Ms. Steward's first term		
Authorizing Signature (original signature): 		Appointing Signatory: Robert Schwartz, Chair Capitol Hill Housing Governing Council

FILED
 CITY OF SEATTLE
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 CITY CLERK

*Term begin and end date is fixed and tied to the position and not the appointment date.

September 2009

Kentucky State University

Frankfort, KY

- Designed problem-based learning curriculum for hands-on engagement, 6-10th grades
- Identified hands-on, critical thinking technology and science based activities led by master science teachers
- Created and implemented behavior management systems to ensure respectful and inclusive learning environments
- Identified and recruited STEM instructors for effective instruction and leadership development of college students.
- Managed program budgets of \$175k
- Ensured compliance with state and federal funding guidelines
- Recruited master level science and technology teachers from within and outside of Kentucky state
- Managed training and continuous development of staff for risk management.
 - Ensured staff receive 6 hours of professionalism, adolescent development and conflict resolution training
- Created and maintained effective communication systems for a staff of 25 individuals to function as a team
- Advisor for Minorities in Agriculture, Natural Resources, and Related Sciences (MANRRS)
- Facilitated student professional development activities, workshops, and travel
- Developed and maintained relationships with potential internship and post-graduation sites
- Coached organization members for scientific research presentation competitions (MANRRS: 2nd place winner 2008, 2nd place winner 2009) (ARD: 1st place winner 2009)

August 2005

Interim Director, Office of Multicultural Affairs

to December 2005

Eastern Oregon University

La Grande, OR

- Created a safe space and leadership opportunities for minoritized students by developing community-building programming and advocating for non-inclusive policy revisions
- Founded EOU College Chapter of NAACP
- Collected data and monitored the recruitment, retention and graduation rates for university and OUS system for target students
- Maintained a productive relationship with the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) and Sunridge Middle School, Pendleton School District
- Ensured completion of program goals as outlined by JUMP Grant from Department of Justice

August 2004

Financial Aid Counselor, Office of Financial Aid

to August 2005

Eastern Oregon University

La Grande, OR

- Processed federal and state financial aid packages
- Coordinated and implemented Service to Country Scholarship
- Coordinated and implemented Foundation Scholarships (Approximately 25 foundation awards)

July 2002

Senior Program Coordinator, Office of Service Learning

to July 2004

Tulane University

New Orleans, LA

- Developed community partnerships and assisted community partners in developing service learning positions
- Represented Tulane University in matters dealing with education, ensuring that Tulane students have access to educational facilities across the city
- Assured program visibility to community organizations (brochures/handbooks)
- Developed and organized comprehensive orientation and training sessions
- Facilitated student Reflection Sessions
- Advised faculty on course refinement for deep and engaged learning
- Worked extensively with Teacher Preparation and Certification Program to further develop programming and state certification
- Assisted with Learn and Serve America consortium activities
- Shared knowledge and provided on-going support throughout the year to two sub-grantee institutions

GRANT MANAGEMENT

Choice Neighborhood

Awarded by Department of Housing and Urban Development, Seattle Housing Authority
\$1.7 million 2011-2019

Jumpstart for Children

Awarded by Jumpstart for Children
\$65,000/yr 2010-2017

Summer Transportation Institute

Awarded by Federal Highway Administration, Kentucky Transportation Cabinet
\$60,000 2007
\$85,000 2008
\$60,000 2009

Pathways and Access to Careers in Technology

Environmental Education Center Mini-Grant, National Science Foundation
\$2500 2009

EDUCATION

Certificate in Dual-Capacity Building Family Engagement

Graduate School of Education
Harvard University, Cambridge, MA

Certificate in Executive Leadership

Albers School of Business
Seattle University, Seattle, WA

Masters of Public Administration

Specialization: Non-profit Management and Community Development
Kentucky State University, Frankfort, KY

Bachelors of Science- Biology

Xavier University of Louisiana, New Orleans, LA

PROFESSIONAL SERVICE and ORGANIZATIONAL MEMBERSHIP

Black Community Impact Alliance Member	2015-Present
Capitol Hill Housing Community Development Committee	2016-Present
Meredith Mathews E. Madison YMCA Board Member	2011-2017
4C Coalition Board Member	2012-2013
National Association for the Advancement of Colored People (NAACP)	

Capitol Hill Housing Improvement Program (CHH) Public Development Authority

MAY 2018

No less than 11 members and no more than 15 members: Pursuant to RCW 35.21.730 and Seattle Municipal Code 3.110, *all* members subject to City Council confirmation, 3-year terms:

- 3 Mayor-appointed
- 8 to 12 Other Appointing Authority-appointed (specify): CHH Governing Council

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M	3	1.	Member	Paul Breckenridge	4/1/17	3/31/20	2	Governing Council
4	F	3	2.	Member	Alice Quaintance	4/1/15	4/1/18	4	Governing Council
3	M	7	3.	Member	Chasten Fulbright	3/1/17	4/1/20	1	Mayor
2	F	N/A	4.	Member	Rachel Steward	4/1/19	3/31/22	1	Governing Council
6	M	3	5.	Member	Derrick Belgarde	4/1/16	4/1/19	1	Governing Council
6	M	3	6.	Member	Bob Fikso	4/1/17	3/31/20	2	Governing Council
2	F	2	7.	Member	Jill Cronauer, filling out the remainder of an unexpired term.	4/1/17	4/1/20	1	Mayor
6	M	3	8.	Member	Michael Malone	4/1/17	3/31/20	4	Governing Council
6	M	N/A	9.	Vice Chair	Robert Schwartz	1/11/16	4/1/18	2	Governing Council
6	F	3	10.	Member	Rachel Ben-Shmuel	4/1/16	4/1/19	3	Governing Council
6	F	3	11.	Chair	Catherine Hillenbrand	4/1/15	4/1/18	3	Governing Council
6	M	3	12.	Member	Dana Behar	4/1/17	3/31/20	3	Governing Council
6	M	3	13.	Member	Eric Snow	4/1/18	4/1/21	2	Mayor
2	F	3	14.	Member	Barbara Nabors-Glass	7/13/15	4/1/18	1	Governing Council
6	M	3	15.	Treasurer	Drew Porter	4/1/16	4/1/19	1	Governing Council

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	1					1			1			1
Council													
Other	6	6				3		1		8			
Total	8	7				3	1	1		9			1

Key: *D List the corresponding *Diversity Chart* number (1 through 9) – Diversity information is self-identified & voluntary
****G** List *gender*, M = Male, F= Female, T= Transgender, U= Unknown