



# City of Seattle Boards & Commissions Notice of Appointment

<b>Appointee Name:</b> <i>Lance Neely</i>		
<b>Board/Commission Name:</b> <i>Landmarks Preservation Board</i>		<b>Position Title:</b> <i>Real Estate</i>
<input checked="" type="checkbox"/> <b>Appointment</b> OR <input type="checkbox"/> <b>Reappointment</b>		<b>Council Confirmation required?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Appointing Authority:</b> <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	<b>Date Appointed:</b> <i>11/26/2019</i>	<b>Term of Position: *</b> <i>8/15/2019</i> to <i>4/30</i> <i>8/15/2022</i> <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
<b>Residential Neighborhood:</b> <i>Madrona</i>	<b>Zip Code:</b> <i>98122</i>	<b>Contact Phone No.:</b> [REDACTED]
<b>Background:</b> <i>Mr. Neely is a real estate broker, with a background in project management and business services. He holds a Bachelor of Arts in Sociology, and a Master of Arts in Clinical Psychology. Mr. Neely is the proprietor of a residential real estate firm with a focus on historic homes.</i>		
<b>Authorizing Signature (original signature):</b> <i>Jenny A. Durkan</i>	<b>Appointing Signatory:</b> <i>Jenny A. Durkan</i> <i>Mayor of Seattle</i>	

FILED  
CITY OF SEATTLE  
19 NOV 26 AM 10:37  
CITY CLERK

\*Term begin and end date is fixed and tied to the position and not the appointment date.

# Lance Neely

## CORE

### COMPETENCIES

Project Life Cycle  
Management

♦ ♦ ♦

Business Operations  
Management

♦ ♦ ♦

Customer  
Relationship  
Management

♦ ♦ ♦

Research, Analysis &  
Reporting

♦ ♦ ♦

Workflow Planning  
& Prioritization

♦ ♦ ♦

### CERTIFICATIONS

Certified Project  
Manager

Operational  
Excellence, Bronze  
Certification

♦ ♦ ♦

### EDUCATION

B.A.

U. of Washington  
M.A.

Antioch University  
Clinical Psychology

♦ ♦ ♦

### TECHNOLOGY

MS Office Suite,  
Project, Access,  
SharePoint

## RELEVANT EXPERIENCE

GERRARD, BEATTIE & KNAPP REAL ESTATE, SEATTLE, WA

**BROKER 2014- Present**

*Residential Real Estate Sales*

- ❑ Dedicated, resourceful and creative real estate advisor who focuses relentlessly on protecting his clients' interests
- ❑ Applies a project management approach that ensures risk remediation & thorough analysis for each transaction
- ❑ Recognized as a trusted advisor in a heated real estate market, who masterfully navigates his clients through buying and selling processes.
- ❑ Understands how to translate buyers' needs into market-available options and lead them through securing financing and submitting the most attractive bid. For sellers skilled at bringing out the best in a home and presenting a compelling opportunity to buyers

AT&T SERVICES INCORPORATED, REDMOND, WA

**SENIOR BUSINESS PROJECT MANAGER 2010- 2011**

*Project Management Office- Mobility Operations*

- ❑ Drove end to end mobile device & application launches, managing internal & external inputs required for successful implementations
- ❑ Established direction by partnering with project stakeholders to facilitate, define and document requirements and business use cases on behalf of the end to end customer
- ❑ Managed business stakeholders to benchmark best practices, identify gaps, and develop tactical and strategic plans to support implementation of initiatives
- ❑ Created & managed SharePoint sites, to include development of custom web parts to ensure successful cross collaboration amongst project resources

WASHINGTON MUTUAL (ACQUIRED BY JP MORGAN CHASE) SEATTLE, WA 2000-2009

**PROJECT MANAGER 2007- 2009**

*Business Effectiveness-Transition Services, Corporate Human Resources*

- ❑ Acted as sole project manager for Employee Relations team, managing the implementation of HR projects by working with sponsors to define requirements, scope and coordinate interdepartmental workflows
- ❑ Re-designed Transition Services processes by removing defects and errors, resulting in reduced operating expenses, and 20% increase in productivity
- ❑ Quickly synthesized and simplified complex, interdepartmental processes then educated others by developing comprehensive, easy to understand documentation of inputs, process steps, dependencies, outputs, and areas of opportunity

**CORE  
COMPETENCIES**

Project Life Cycle  
Management  
■ ■ ■

Business Operations  
Management  
■ ■ ■

Customer  
Relationship  
Management  
■ ■ ■

Research, Analysis &  
Reporting  
■ ■ ■

Workflow Planning  
& Prioritization  
■ ■ ■

Training &  
Presentations  
■ ■ ■

Vendor Contract  
Negotiations  
■ ■ ■

**CERTIFICATIONS**  
Certified Project  
Manager

Operational  
Excellence, Bronze  
Certification  
■ ■ ■

**EDUCATION**

B.A.  
U. of Washington  
M.A.

Antioch University  
Clinical Psychology  
■ ■ ■

**TECHNOLOGY**  
MS Office Suite,  
Project, Access,  
SharePoint

**PROJECT MANAGER 2006- 2007**

*Business Operations Management, Enterprise Technology Risk Services (ERS)*

- Oversaw project management for the Business Operations team within Enterprise Technology Risk Services, including analysis and management of finance activities, communication plan creation and Operation Excellence implementation
- Managed annual \$12.2 million departmental budget; utilized Six Sigma methodology to remove defects and identify cost save opportunities, resulting in \$845,000 in annual operational savings
- Drove consistent execution of Operation Excellence & Six Sigma methodology through lifecycle of initiatives
- Two-time recipient of ERS Excellence Award- award for employees who consistently demonstrate high standards of performance and service

**PROJECT MANAGER 2005-2006**

*Office of Continuity Assurance, Business Continuity Services*

- Managed the implementation of million dollar, corporate-wide business continuity & disaster recovery hardware application for 55,000 employees including training, access and compliance related processes to ensure successful project deployment
- Evaluated annual Business Continuity & Disaster Recovery Vendor Assessments; worked with external vendors to ensure continued adherence of compliance regulation
- Created professional executive presentations to drive change by building understanding and buy-in throughout all levels of the organization

**PROJECT MANAGER 2004-2005**

*Talent & Organizational Capability – Executive Recruitment/Recruiting Operations*

- Lead process improvement initiative utilizing Six Sigma methodology to re-engineer Executive On-boarding processes, resulting in \$70,000 cost reduction in materials
- Conducted cost-benefit analysis to initiate, manage and oversee completion of RFP for company-wide Executive Recruiting collateral; worked with vendors & corporate sourcing on contract negotiations and finalization
- Acted as Project Lead for talent management software application, creating and managing employee training & certifications, producing reports to support training goals for 60,000 employees

**PROJECT ANALYST 2002-2004**

*Technology Architecture Services – Process, Metrics & Reporting*

- Analyzed, formulated and then documented process relating directly to Technical Feasibility studies and integrated into Corporate Project Methodology for enterprise-wide use
- Managed SharePoint deployment strategy for Information Technology organization, including management of user testing and customization needs
- Developed & implemented changes to processes by defining and prioritizing project activities, identifying operational impacts, preparing task outlines and user requirements and documenting processes, policies and procedures

# Landmarks Preservation Board

12 Members: Pursuant to Ordinance No. 106348, all members subject to City Council confirmation, 3-year term for 11 members, and 1-year term for Get Engaged Member:

- 12 Mayor-appointed

## Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
-	M	5	1.	At- Large	Dean E. Barnes	08-15-19	08-14-22	1st	Mayor
5	M	3	2.	At-Large	Manish Chalana	08-15-17	08-14-20	1st	Mayor
-	F	2	3.	Structural Engineer	Roi Chang	08-15-19	08-14-22	1st	Mayor
6	M	2	4.	Get Engaged	Ian Macleod	09-01-19	08-31-20	1st	Mayor
6	M	6	5.	Architect	Jordan Kiel	08-15-18	08-14-21	2nd	Mayor
-	F	3	6.	Urban Planning	Amy Farley	08-15-18	08-14-21	1st	Mayor
-	M	3	7.	Real Estate	Lance Neely	08-15-19	08-14-22	1st	Mayor
-	F	3	8.	At-Large	Harriet Wasserman	08-15-18	08-14-21	1st	Mayor
-	-	-	9.	Historian	vacant	08-15-19	08-14-22	1st	Mayor
6	F	6	10.	Architect	Kristen Johnson	08-15-19	08-14-22	2nd	Mayor
6	M	3	11.	Finance	Russell Coney	08-15-19	08-14-22	2nd	Mayor
-	M	6	12.	Historian	Matt Inpanbutr	08-15-19	08-14-22	1st	Mayor

## SELF-IDENTIFIED DIVERSITY CHART (1) (2) (3) (4) (5) (6) (7) (8) (9)

	Male	Female	Transgender	NB/O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	7	4							1 (South Asian)	4			
Council													
Other													
Total													

### Key:

- \*D List the corresponding Diversity Chart number (1 through 9)
- \*\*G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.