

MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT between the City of Seattle and Seattle Central College , establishes the composition of the Citizens Advisory Committee to assist in development of the College's Major Institution Master Plan, and rules related to committee vacancies, alternate members, ex- officio members, a standing advisory committee, and committee staffing.

WHEREAS, pursuant to SMC 23.69.032 the Department of Neighborhoods and Seattle Central College have developed a list of potential members to serve on the Citizens Advisory Committee for Seattle Central College; and

WHEREAS, the Director of the Department of Neighborhoods has reviewed the list of potential members, none of whom has a direct economic relationship with the institution (except the non-management representative of Seattle Central College) and recommends them to the Council for confirmation; and

WHEREAS, the City Council's Finance and Neighborhoods Committee has reviewed the Director's recommendation and determined that the members would provide a balanced, representative, and independent committee and has so recommended to the full City Council; and

NOW THEREFORE, IT IS AGREED BY THE CITY OF SEATTLE AND SEATTLE CENTRAL COLLEGE THAT:

SECTION 1 – INITIAL VOTING MEMBERS

The initial voting members of the Citizens Advisory Committee for Seattle Central College shall be the following persons, each of whom meets the criteria for appointment to the Committee and brings the desired skills described below:

	Name	Code Categories/Skills Met*
1	Don Anderson	Categories: 2) Resident 3) Property owner 5) Consumer group using the services of the institution Skills: a) Neighborhood organization and issues e) Building development
2	Adam Behrman	Categories: 2) Resident Skills: e) Building development
3	Jacobi Bourdreaux	Categories: 8) General community or citywide organization representative Skills: b) Land use and zoning
4	Jamie Merriman-Cohen	Categories: 8) General community or citywide organization representative Skills: b) Land use and zoning
5	McCaela Daffern	Categories: 2) Resident 7) Person participating in neighborhood planning Skills: a) Neighborhood organization and issues
6	Michael Gilbride	Categories: 1) Representative of area community group 2) Resident 5) Consumer group using the services of the institution Skills: a) Neighborhood organization and issues

7	Tori Halligan	Categories: 7) Person participating in neighborhood planning Skills: c) Architecture or landscape architecture
8	Jacqueline Kim	Categories: 2) Resident Skills: c) Economic development
9	Erica Loynd	Categories: 2) Resident 3) Property owner Skills: c) Architecture or landscape architecture
10	Brittney Moraski	Categories: 2) Resident Skills: d) Economic development;
11	Michael Seiwerath	Categories: 1) Representative of area community group 2) Resident 3) Property owner 4) Business person 5) Consumer group using the services of the institution Skills: a) Neighborhood organization and issues b) Land use and zoning c) Economic development d) Building development
12	Emily Thurston	Non-management representative

***Key to Categories and Skills:** SMC 23.69.032 states that persons may be appointed to the Citizens Advisory Committee from the following categories:

- 1) Representative of area community group;
- 2) Resident
- 3) Property owner;

- 4) Business person;
- 5) Consumer group using the services of the institution;
- 6) Person or organization directly affected by the actions of the institution;
- 7) Person participating in neighborhood planning; and
- 8) General community or citywide organization representative

The Code mandates that there be at least one person on the Committee from categories 7 and 8 above.

The Code also states that, to the extent possible, members of the Citizens Advisory Committee should possess expertise or experience in the following subjects as:

- a) Neighborhood organization and issues;
- b) Land use and zoning;
- c) Architecture or landscape architecture;
- d) Economic development;
- e) Building development; and
- f) Education and medical services.

A non-management representative of the institution is automatically included on the Committee.

SECTION 2 – ALTERNATES

Before the City Council adopts the new master plan for Seattle Central College, vacancies that may occur among the voting committee members of the Citizens Advisory Committee may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

- a) Do not increase the size of the Committee above 12 members;
- b) Maintain a reasonable balance of interests, expertise, and experiences represented by the Committee, as determined by the Director of the Department of Neighborhoods

In making such appointments the Director of the Department of Neighborhoods will consult closely with Seattle Central College.

Following publication of a Final Master Plan, vacancies may be filled only by those alternates who are identified below. In the event none are available, the position shall remain vacant.

	Name	Code Categories/Skills Met*
Alt 1	None Available	

SECTION 3 – EX-OFFICIO MEMBERS

Four non-voting ex-officio members of the Citizens Advisory Committee shall represent Seattle Central College, the Department of Neighborhoods, the Seattle Department of Planning and Inspections, and the Seattle Department of Transportation.

The initial voting members listed in Section 1 above (or alternates appointed pursuant to Section 2) shall serve an initial term that expires upon City Council adoption of the new master plan for Seattle Central College.

SECTION 4 – APPOINTMENTS TO THE STANDING ADVISORY COMMITTEE

Following adoption by the City Council of a new Master Plan for Seattle Central College, a standing advisory committee shall be established. Both in the initial convening of that committee and the filling of subsequent vacancies on it, (1) the Director of the Department of Neighborhoods may appoint or reappoint voting members to serve any number of additional, renewable, two-year terms upon agreement of Seattle Central College and without additional City Council re-confirmation; and (2) vacancies among voting members (including but not limited to vacancies that occur as a result of the failure of the Director of the Department of Neighborhoods and Seattle Central College to mutually agree upon appointment of reappointment for any position), may be filled by the Director of the Department of Neighborhoods without City Council confirmation, provided that such appointments:

- a) Do not increase the size of the Committee above 12 members;
- b) Maintain a reasonable balance of interests, expertise, and experiences represented by the Committee, as determined by the Director of the Department of Neighborhoods

SECTION 5 - STAFFING

The Advisory Committees shall be staffed by the Department of Neighborhoods with the cooperation and assistance of Seattle Central College. Technical assistance will be provided by the Seattle Department of Construction and Inspections, the Department of Neighborhoods, and the Seattle Department of Transportation.

For Seattle Central College

Dr. Sheila Edwards Lange
President, Seattle Central College

Date

For the City of Seattle

Andres Mantilla,
Director, Department of Neighborhoods

Date