

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
LEG	Whitson/206-615-1674	N/A

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title:

AN ORDINANCE relating to City employment of public records officers; returning positions to the civil service system; and amending Section 4.13.010 of the Seattle Municipal Code.

Summary and background of the Legislation:

This bill would return five positions to the civil service. All five positions are filled by Public Records Officers whose duties are to respond to requests for the records of elected officials. Two positions are in the Mayor’s Office, two positions are in the Legislative Department, and one position is in the City Attorney’s Office. If adopted, civil service protections would be available to these employees, including the ability to appeal disciplinary demotions, suspensions, and terminations to the Civil Service Commission.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes X No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? X Yes ___ No

	General Fund \$		Other \$	
Appropriation change (\$):	2021	2022	2021	2022
	0	0	0	0
	Revenue to General Fund		Revenue to Other Funds	
Estimated revenue change (\$):	2021	2022	2021	2022
	0	0	0	0
	No. of Positions		Total FTE Change	
Positions affected:	2021	2022	2021	2022
	5	5	5	5

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?
 None identified.

Is there financial cost or other impacts of *not* implementing the legislation?

None identified.

3.a. Appropriations

 This legislation adds, changes, or deletes appropriations.

3.b. Revenues/Reimbursements

 This legislation adds, changes, or deletes revenues or reimbursements.

3.c. Positions

 X This legislation adds, changes, or deletes positions.

Total Regular Positions Created, Modified, or Abrogated through this Legislation, Including FTE Impact:

The legislation changes the titles for the following three positions, as shown:

Position # for Existing Positions	Position Title & Department*	Fund Name & #	Program & BCL	PT/FT	2021 Positions	2021 FTE	Does it sunset? (If yes, explain below in Position Notes)
10005310	StratAdvsr2, Exempt, Mayor's Office	00100 – General Fund	MO - PO-MA-X1A00 - Office of the Mayor	FT	(2)	(2.0)	No
10005310	StratAdvsr2, General Government, Mayor's Office	00100 – General Fund	MO - PO-MA-X1A00 - Office of the Mayor	FT	2	2.0	No
10005302	StratAdvsr2, Exempt, Law Department	00100 – General Fund	LAW - BO-LW-J1300 - Civil	FT	(1)	(1.0)	No
1005302	StratAdvsr2, General Government, Law Department	00100 – General Fund	LAW – BO-LW – J1300 – Civil	FT	1	1.0	No
TOTAL					0	0	

Position Notes:

In addition to the position title changes listed above, two General Fund full time positions in the Legislative Department (BSL LEG - BO-LG-G1000 - Legislative Department) would be returned to the civil service, as follows:

1 filled position (10003762) Strategic Advisor-Legislative

1 filled position (10005304) Paralegal

No title change is proposed for these two positions.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

In addition to two positions in the Legislative Department, this legislation would return two positions in the Office of the Mayor and one position in the Law Department to the civil service.

b. Is a public hearing required for this legislation?

No.

c. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

No.

d. Does this legislation affect a piece of property?

No.

e. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

None identified.

f. Climate Change Implications

1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?

No.

2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.

No.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

Not applicable.

List attachments/exhibits below: