

2022 Seattle City Council Budget Action

Council Budget Action: Agenda

Tab	Action	Option	Version
HSD	030	A	001

Budget Action Title: Add \$600,000 and 8.0 FTEs to HSD for the finance team and cut \$600,000 from FG reserved for this purpose

Ongoing: Yes Has Budget Proviso: No

Has CIP Amendment: No Has Attachment: No

Primary Sponsor: Teresa Mosqueda

Council Members:

Staff Analyst: Aly Pennucci

Council Bill or Resolution:

Date		Total	LH	TM	KS	AP	DJ	DS	AL	BC	LG
	Yes	0									
	No	0									
	Abstain	0									
	Absent	0									

Summary of Dollar Effect

See the following pages for detailed technical information

	2022 Increase (Decrease)	2023 Increase (Decrease)
General Fund		
General Fund Revenues	\$0	
General Fund Expenditures	\$0	
Net Balance Effect	\$0	
Total Budget Balance Effect	\$0	

Budget Action Description:

This council budget action (CBA) would transfer \$600,000 GF from Finance General (FG) to the Human Services Department (HSD) and adds 8.0 FTEs to HSD's finance team.

The 2022 Proposed Budget included \$600,000 in Finance General that was reserved for finance support to HSD as the City Budget Office worked with HSD to determine what additional staffing resources are needed on HSD's finance team. HSD's budget has grown significantly in recent years and additional support is needed to ensure that the department is complying with Federal Grants requirements and City standards for accounting, budgeting and procurement processes. This CBA also adds 8.0 FTEs (four accountants, two buyers, and two managers). These positions were added on an emergency basis by the Director of the City Budget Office in November; this action adds the permanent position authority.

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An additional \$455,000 will be needed in 2022 to fully fund these positions. If HSD does not have sufficient underspend at the end of 2021 to carry forward to support those costs a supplemental budget action will be needed in 2022.

Budget Action Transactions

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BSL	Fund	Year	Revenue Amount	Expenditure Amount
1	Transfer from Finance General Reserve for HSD Finance team		0	0	FG - FG000	FG - BO-FG-2QD00 - General Purpose	00100 - General Fund	2022	\$0	\$(600,000)
2	Add appropriation for HSD Finance team		0	0	HSD - HS000	HSD - BO-HS-H5000 - Leadership and Administration	00100 - General Fund	2022	\$0	\$600,000
3	Pocket Adjustments	Accountant	2	2	HSD - HS000	HSD - BO-HS-H5000 - Leadership and Administration	00100 - General Fund	2022	\$0	\$0
4	Pocket Adjustments	Accountant,Prin	1	1	HSD - HS000	HSD - BO-HS-H5000 - Leadership and Administration	00100 - General Fund	2022	\$0	\$0
5	Pocket Adjustments	Accountant,Sr	1	1	HSD - HS000	HSD - BO-HS-H5000 - Leadership and Administration	00100 - General Fund	2022	\$0	\$0
6	Pocket Adjustments	Buyer	2	2	HSD - HS000	HSD - BO-HS-H5000 - Leadership and Administration	00100 - General Fund	2022	\$0	\$0
7	Pocket Adjustments	Manager1,Fin,Bud,&Actg	2	2	HSD - HS000	HSD - BO-HS-H5000 - Leadership and Administration	00100 - General Fund	2022	\$0	\$0