



SEATTLE CITY COUNCIL

Governance, Accountability, and Economic Development Committee

Agenda

Thursday, March 14, 2024

2:00 PM

Council Chamber, City Hall

600 4th Avenue

Seattle, WA 98104

Sara Nelson, Chair

Robert Kettle, Vice-Chair

Joy Hollingsworth, Member

Maritza Rivera, Member

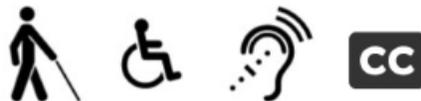
Rob Saka, Member

Chair Info: 206-684-8809; Sara.Nelson@seattle.gov

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SEATTLE CITY COUNCIL
**Governance, Accountability, and Economic
Development Committee**
Agenda
March 14, 2024 - 2:00 PM

Meeting Location:

Council Chamber, City Hall , 600 4th Avenue , Seattle, WA 98104

Committee Website:

seattle.gov/council/committees/governance-accountability-and-economic-development

This meeting also constitutes a meeting of the City Council, provided that the meeting shall be conducted as a committee meeting under the Council Rules and Procedures, and Council action shall be limited to committee business.

Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period at the meeting at

<https://www.seattle.gov/council/committees/public-comment>

Online registration to speak will begin one hour before the meeting start time, and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Pursuant to Council Rule VI.C.10, members of the public providing public comment in Chambers will be broadcast via Seattle Channel.

Submit written comments to Councilmembers at Council@seattle.gov.

Please Note: Times listed are estimated

A. Call To Order

B. Approval of the Agenda

C. Public Comment

D. Items of Business

1. [CB 120747](#) **AN ORDINANCE relating to grant funds from non-City sources; authorizing the Director of the Office of Economic Development to accept specified grants and execute related agreements for and on behalf of the City; amending Ordinance 126955, which adopted the 2024 Budget; changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts.**

*Supporting
Documents:*

[Summary and Fiscal Note
Presentation](#)

Briefing, Discussion, and Possible Vote (25 minutes)

Presenters: Theresa Barreras, Director of Business Districts, Alicia Teel, Deputy Director, Office of Economic Development (OED); Joël Barraquiel Tan, Executive Director of the Wing Luke Museum; Jasmine Marwaha, Council Central Staff

2. **Seattle Department of Human Resources Overview**

Supporting Documents: [Presentation](#)

Briefing and Discussion (35 mins)

Presenters: Kimberly Loving, SDHR Director, Nana Mendez, HR Director, Amanda Grumbach, Director of Shared Administrative Services, Seattle Department of Human Resources (SDHR); Karina Bull, Council Central Staff

3. **Office of City Auditor Overview**

Supporting Documents: [Presentation](#)

Briefing and Discussion (35 minutes)

Presenters: David Jones, City Auditor, and Miroslava Meza, Deputy City Auditor, Office of City Auditor

E. Adjournment



Legislation Text

File #: CB 120747, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to grant funds from non-City sources; authorizing the Director of the Office of Economic Development to accept specified grants and execute related agreements for and on behalf of the City; amending Ordinance 126955, which adopted the 2024 Budget; changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts.

WHEREAS, on September 14, 2023, the Wing Luke Museum sustained significant property damage in an act of vandalism that was an apparent hate crime; and

WHEREAS, the Wing Luke Museum is a significant and unique cultural asset in Seattle as the only pan-Asian Pacific American community-based museum in the United States, in addition to being a National Park Service Affiliated Area and a Smithsonian affiliate; and

WHEREAS, the City and the Washington State Department of Commerce have jointly committed \$100,000 to the Museum assist with repairs; and

WHEREAS, the City, having an existing contractual relationship with the Museum, will serve as the entity to reimburse the Museum for these repairs, up to \$100,000; and

WHEREAS, the share of funding from the Washington State Department of Commerce requires execution of an interlocal agreement contingent on acceptance of this funding as a grant; and

WHEREAS, pursuant to RCW 35.22.570 and 35A.11.040, the City’s legislative body has the power to accept grants; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. The Director of the Office of Economic Development is authorized to accept the following

non-City funding from the grantor listed below, and to execute, deliver, and perform agreements for the purposes described below. The funds, when received, shall be deposited in the receiving fund identified below to support, or as reimbursement for, the corresponding appropriations set forth in Section 2 of this ordinance.

Item	Department	Fund	Grantor	Purpose	Amount
1.1	Office of Economic Development	General Fund (00100)	Washington State Department of Commerce	Assist the Wing Luke Museum with repairs for property damage sustained in Sept. 14, 2023 incident	\$50,000
					\$50,000

Section 2. Contingent upon the execution of the grant or other funding agreement and receipt of the grant funds authorized in Section 1 of this ordinance, the appropriations for the following items in the 2024 Budget are increased as follows:

Item	Department	Fund	Budget Summary Level	Amount
2.1	Office of Economic Development	General Fund (00100)	Business Services (BO-ED-X1D00)	\$50,000
Total				\$50,000

Unspent funds so appropriated shall carry forward to subsequent fiscal years until they are exhausted or abandoned by ordinance.

Section 3. Any action consistent with the authority of this ordinance taken after its passage and prior to its effective date is ratified and confirmed.

Section 4. This ordinance shall take effect as provided by Seattle Municipal Code Sections 1.04.020 and 1.04.070.

Passed by the City Council the _____ day of _____, 2024, and signed by me in open session in authentication of its passage this _____ day of _____, 2024.

President _____ of the City Council

Approved / returned unsigned / vetoed this ____ day of _____, 2024.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2024.

Scheereen Dedman, City Clerk

(Seal)

SUMMARY and FISCAL NOTE

Department:	Dept. Contact:	CBO Contact:
Office of Economic Development (OED)	Alicia Teel	Nick Tucker

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to grant funds from non-City sources; authorizing the Director of the Office of Economic Development to accept specified grants and execute related agreements for and on behalf of the City; amending Ordinance 126955, which adopted the 2024 Budget; changing appropriations to various departments and budget control levels, and from various funds in the Budget; and ratifying and confirming certain prior acts.

Summary and Background of the Legislation: This legislation authorizes the Office of Economic Development (OED) to accept a grant from the Washington State Department of Commerce and amends OED’s budget in the amount of the grant.

On September 14, 2023, the Wing Luke Museum on South King Street in Seattle was targeted in an apparent hate crime that resulted in significant property damage. The City and State of Washington Department of Commerce have jointly committed \$100,000 to assist in repairs to the Museum.

This bill facilitates that joint commitment to reimburse the Museum for repair work related to this incident. The Office of Economic Development has entered into an agreement with the Museum to reimburse for these repairs.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation have financial impacts to the City? Yes No

Expenditure Change (\$);	2024	2025 est.	2026 est.	2027 est.	2028 est.
General Fund	\$50,000	-	-	-	-
Expenditure Change (\$);	2024	2025 est.	2026 est.	2027 est.	2028 est.
Other Funds	-	-	-	-	-

Revenue Change (\$);	2024	2025 est.	2026 est.	2027 est.	2028 est.
General Fund	\$50,000	-	-	-	-

Revenue Change (\$); Other Funds	2024	2025 est.	2026 est.	2027 est.	2028 est.
	-	-	-	-	-

Number of Positions	2024	2025 est.	2026 est.	2027 est.	2028 est.
	-	-	-	-	-

Total FTE Change	2024	2025 est.	2026 est.	2027 est.	2028 est.
	-	-	-	-	-

3.a. Appropriations

This legislation adds, changes, or deletes appropriations.

Fund Name and Number	Dept	Budget Control Level Name/Number*	2024 Appropriation Change	2025 Estimated Appropriation Change
General Fund (00100)	OED	Business Services/BO- ED-X1D00	\$50,000	-
TOTAL			\$50,000	-

*See budget book to obtain the appropriate Budget Control Level for your department.

Appropriations Notes:

3.b. Revenues/Reimbursements

This legislation adds, changes, or deletes revenues or reimbursements.

Anticipated Revenue/Reimbursement Resulting from This Legislation:

Fund Name and Number	Dept	Revenue Source	2024 Revenue	2025 Estimated Revenue
General Fund (00100)	OED	Washington State Department of Commerce	\$50,000	-
TOTAL			\$50,000	-

3.c. Positions

This legislation adds, changes, or deletes positions.

3.d. Other Impacts

Does the legislation have other financial impacts to The City of Seattle, including direct or indirect, one-time or ongoing costs, that are not included in Sections 3.a through 3.c? If so, please describe these financial impacts.

No. This is a one-time grant from the State Department of Commerce that will be used to assist the Wing Luke Museum in 2024.

If the legislation has costs, but they can be absorbed within existing operations, please describe how those costs can be absorbed. The description should clearly describe if the absorbed costs are achievable because the department had excess resources within their existing budget or if by absorbing these costs the department is deprioritizing other work that would have used these resources.

N/A

Please describe any financial costs or other impacts of *not* implementing the legislation.

If not enacted, the City and the Wing Luke Museum miss an opportunity to tap State of Washington resources to meet a current need in the city of Seattle.

4. OTHER IMPLICATIONS

a. Please describe how this legislation may affect any departments besides the originating department.

N/A

b. Does this legislation affect a piece of property? If yes, please attach a map and explain any impacts on the property. Please attach any Environmental Impact Statements, Determinations of Non-Significance, or other reports generated for this property.

No.

c. Please describe any perceived implication for the principles of the Race and Social Justice Initiative.

i. How does this legislation impact vulnerable or historically disadvantaged communities? How did you arrive at this conclusion? In your response please consider impacts within City government (employees, internal programs) as well as in the broader community.

This legislation supports repairs to an important and unique cultural asset in Seattle's Chinatown-International District (CID) neighborhood. The CID is a historically significant and culturally rich community in Seattle's south downtown that has seen decades of insufficient investment, harmful public policies, and institutional racism. In recent years, the community has faced new public and private development pressures, the devastating impacts of the COVID-19 pandemic, and a rise in anti-Asian hate crimes and violence, including the incident that led to the need for these repairs.

This bill would have positive impact by investing in repairs for a valued neighborhood institution and cultural resource. The Wing Luke Museum is the only pan-Asian Pacific American community-based museum in the United States, in addition to being a National Park Service Affiliated Area and a Smithsonian affiliate. In addition to its importance as an institution that honors the history of our region's Asian communities and tells their stories, it is also an anchor for a neighborhood that is one of the highest equity priority census tracts in the Race and Social Equity Index, as identified by the Office of Planning and Community Development.

ii. Please attach any Racial Equity Toolkits or other racial equity analyses in the development and/or assessment of the legislation.

N/A

iii. What is the Language Access Plan for any communications to the public?

N/A

d. Climate Change Implications

i. Emissions: How is this legislation likely to increase or decrease carbon emissions in a material way? Please attach any studies or other materials that were used to inform this response.

N/A

ii. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.

N/A

e. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)? What mechanisms will be used to measure progress towards meeting those goals?

N/A

5. CHECKLIST

Please click the appropriate box if any of these questions apply to this legislation.

- Is a public hearing required?
- Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required?
- If this legislation changes spending and/or revenues for a fund, have you reviewed the relevant fund policies and determined that this legislation complies?
- Does this legislation create a non-utility CIP project that involves a shared financial commitment with a non-City partner agency or organization?

6. ATTACHMENTS

List Summary Attachments (if any):

Wing Luke Museum Investment 2024

Alicia Teel, Deputy Director, Office of Economic Development

Joël Barraquiel Tan, Executive Director, Wing Luke Museum

Theresa Barreras, Director of Business Districts, Office of
Economic Development



OED: Our Guiding Framework

Our guiding principle: An inclusive economy is a competitive, prosperous economy.

Our purpose: Shape an economically prosperous, diverse, just, and resilient city.

Striking a balance:

- Supporting our local economy
- Competing in the global economy

Today's Legislation

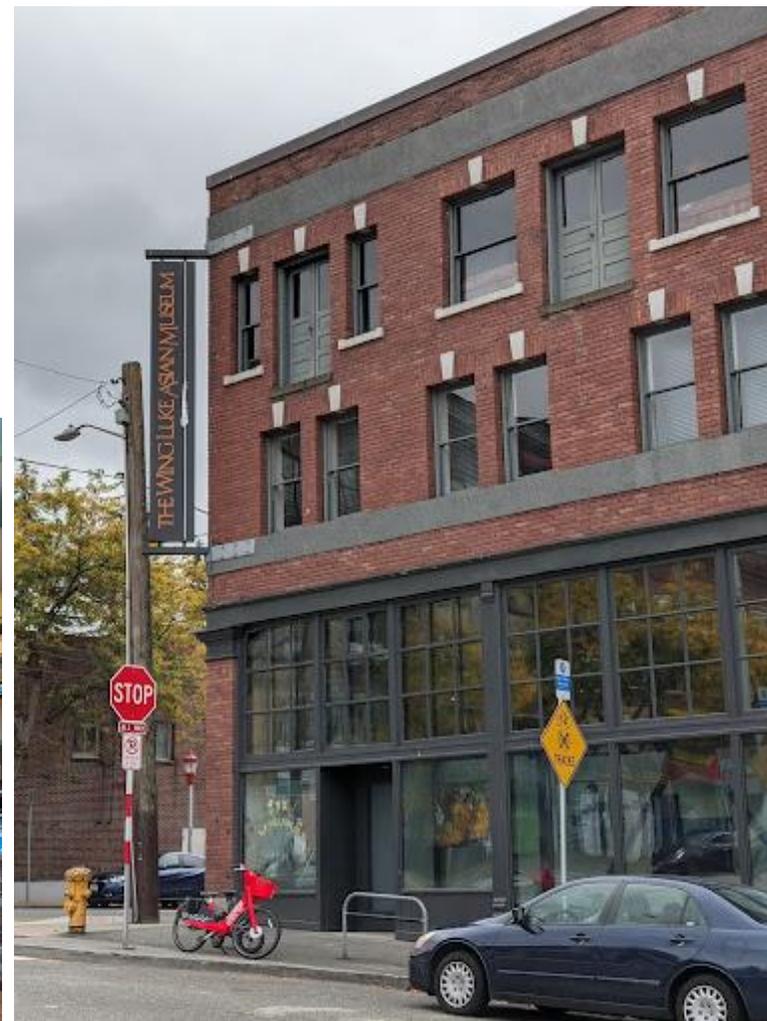
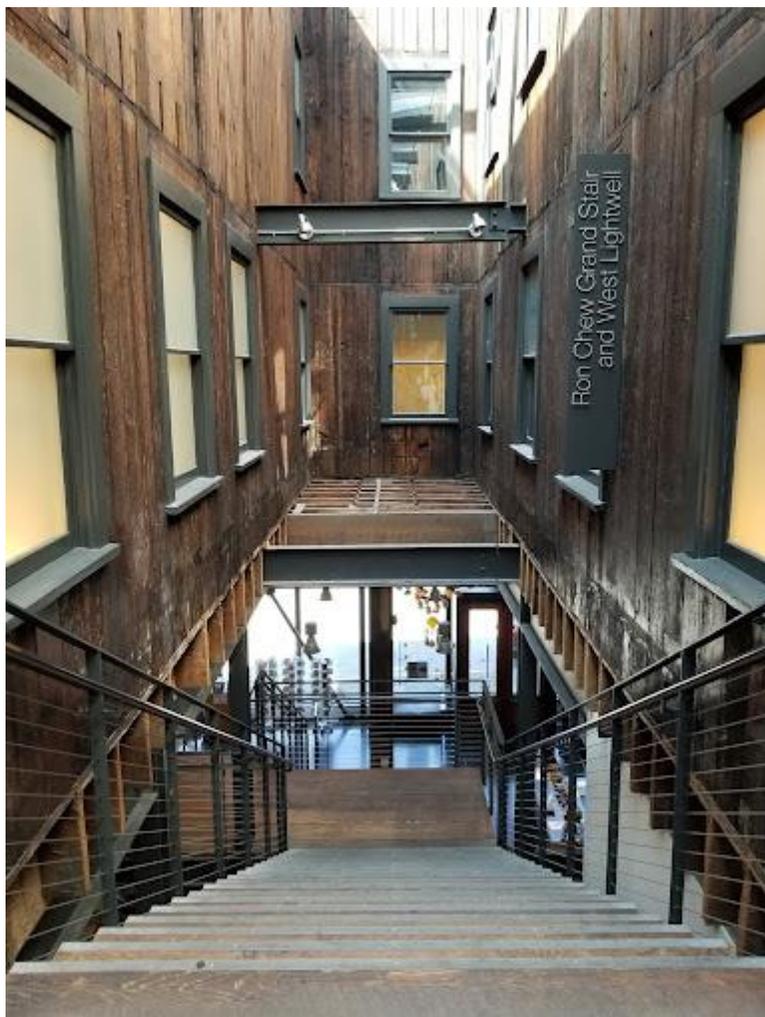
Grant Award: \$50,000

City Match: \$50,000

Project Impact: Supports significant structural repairs following the September 14 incident at the Wing Luke Museum, which resulted in major property damage. Prosecutors have charged an individual with a hate crime.

Wing Luke Museum

Established in 1967, the museum is a Smithsonian Institution affiliate and the only pan-Asian Pacific American community-based museum in the United States.



OED Investments in the Chinatown-International District



Storefront Repair
Fund Recipient
Alice's Floral
Designs

OED Investments in the Chinatown-International District

Public and commercial space activations like JamFest.



Public community art spaces hosting five artist residencies.



Legislation Text

File #: Inf 2428, **Version:** 1

Seattle Department of Human Resources Overview

Seattle Department of Human Resources (SDHR) Department Overview

Kimberly Loving, SDHR Director

Nana Mendez, HR Service Delivery Director

Amanda Grumbach, Shared Administrative Services Director

March 14, 2024

Employee partnership, equity, experience, community



Agenda

- Department Overview and Federated HR Model
- SDHR Divisions and Business Units
- What's Ahead in 2024
 - Labor contracts, legislation
 - Workday
 - Classification Program Study



Who We Are

Seattle Department of Human Resources is committed to building trusting relationships with our customers and partners. Our work embodies HR best practices, delivered with competence, professionalism, empathy, and equity.

What is a decentralized model ?

- There are 44 City departments/Offices/Commissions
- All departments pay for partial SDHR services (e.g. LR, HRIU, Classification/Compensation) and manage HR internally
- 20 departments pay for and receive full support from SDHR

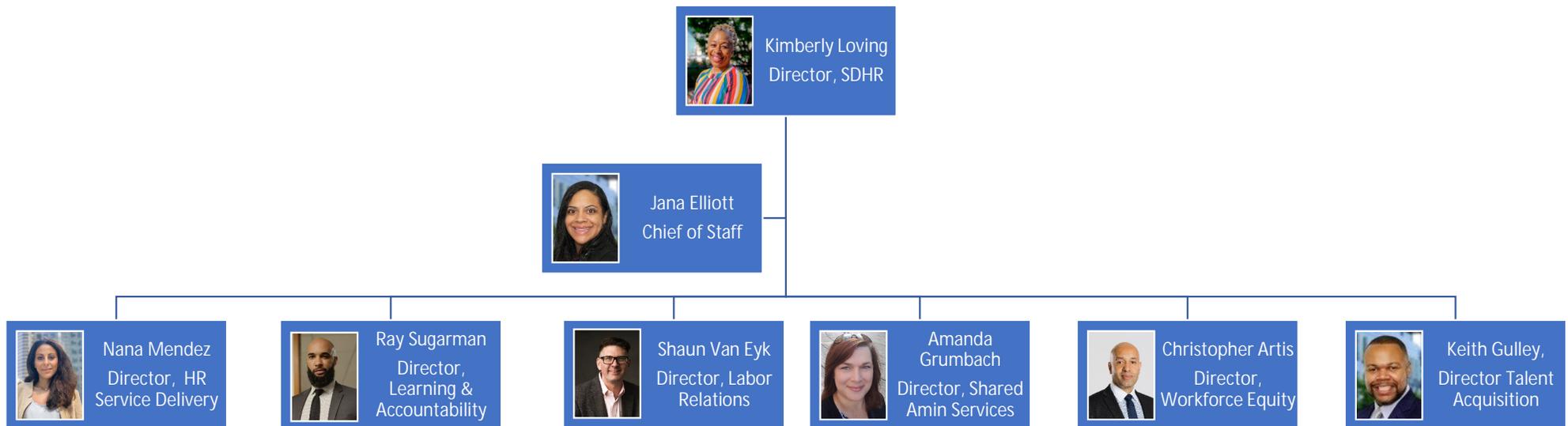
What We Do

- Federated (decentralized) HR model
 - SDHR provides a full scope of HR services to 20 supported departments
 - Establish Citywide Personnel Rules and Labor policy
 - Manage some Citywide programs like labor relations, recruitment compliance, various employee benefits
 - Offer select services and consultation within our subject-matter expertise to City departments and the HR community, in partnership with the labor unions and executive departments

Supported Departments

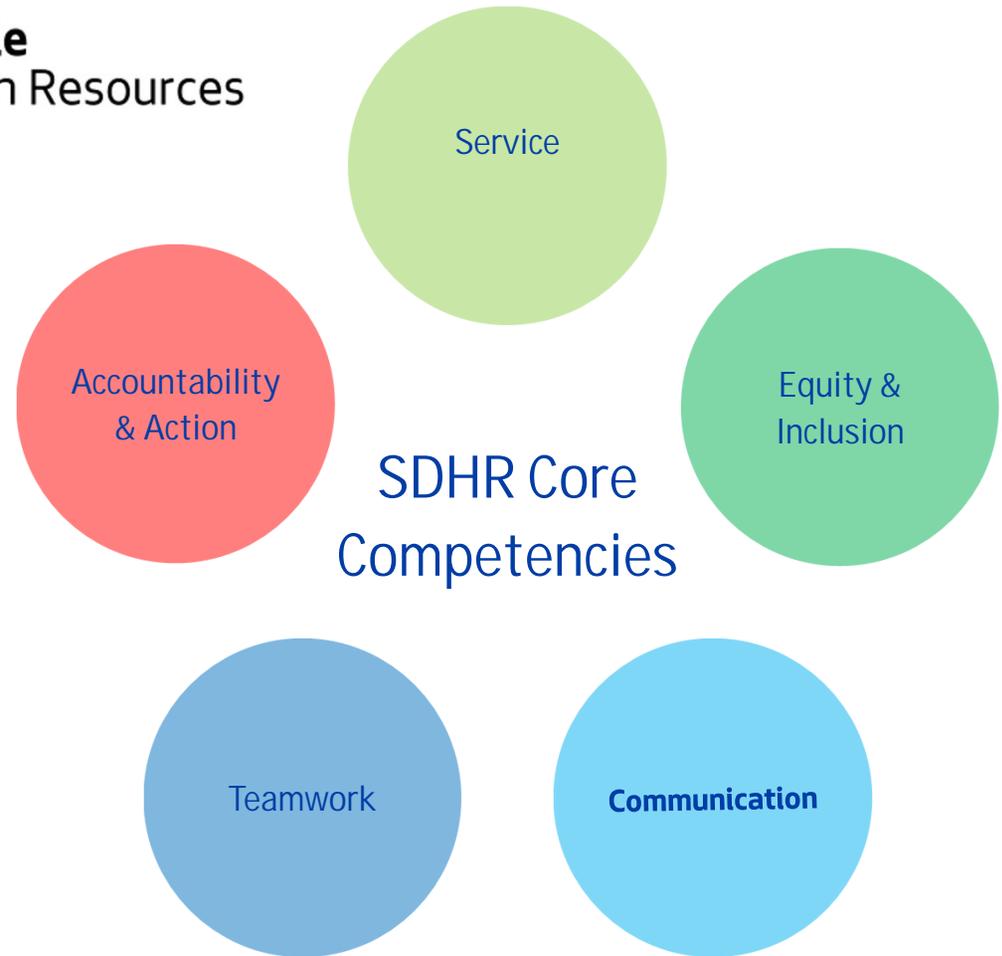
- Mayor's Office
- Seattle Department of Human Resources
- Department of Education and Early Learning
- Ethics and Elections
- Office of Economic Development
- Office of Immigrant & Refugee Affairs
- Office of Sustainability & the Environment
- Civil Service Commission
- Department of Neighborhoods
- Office of Housing
- Office of Labor Standards
- Office of the Employee Ombud
- Office of Planning & Community Development
- Community Police Commission
- Office of Emergency Management
- Office of Intergovernmental Relations
- Office of Economic and Revenue Forecasts
- City Budget Office
- Office of Arts and Culture
- Office for Civil Rights

SDHR Executive Team





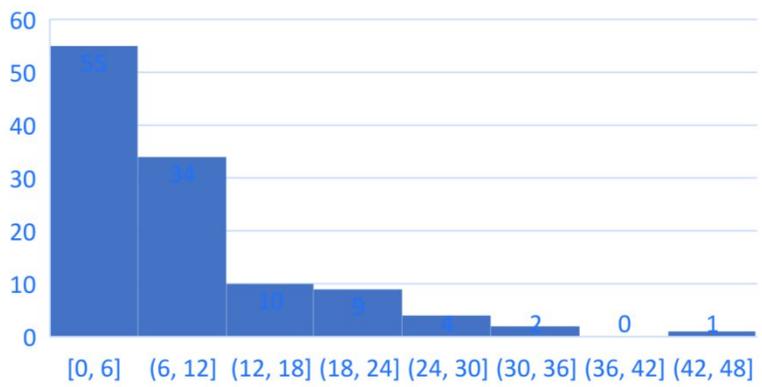
Seattle
Human Resources



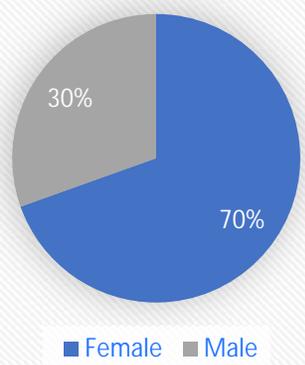
SDHR Budget

Organization (\$ millions)	2024 Budget	
	FTE	\$ Amount
Director's Office	3.0	0.6
Shared Administrative Services	46.0	7.3
Talent Acquisition & Workforce Development	21.5	3.9
Labor Relations	10.5	1.9
Business Operations & Finance	10.5	1.7
Learning & Development	5.0	1.6
HR Service Delivery	10.0	1.4
HR Investigations	6.0	1.0
Workforce Equity	3.5	0.7
Central Costs & Pooled Benefits	0.0	6.1
Grand Total	116.0	26.2

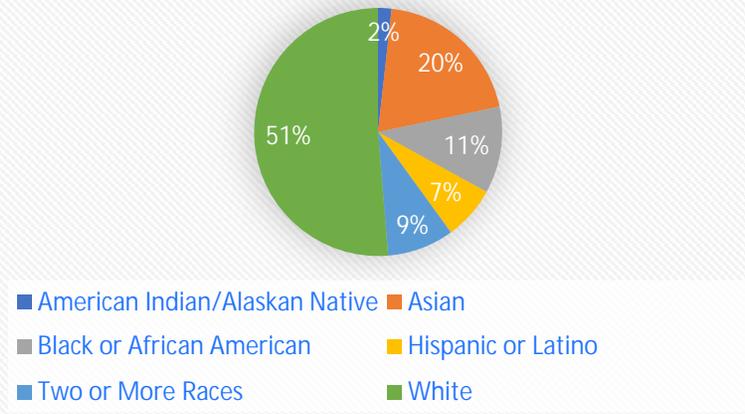
SHR Employee Years of Service



SDHR Gender



SDHR Race/Ethnicity



SDHR Divisions and Business Units

Employee partnership, equity, experience, community



Business Operations

Chief of Staff: Jana Elliott

- Communications
- Emergency Management
- Finance
- Policy and Legislation
- Public Disclosure



Labor Relations

Division Director: Shaun Van Eyk

- Responsible for bargaining, interpreting, and enforcing collective bargaining agreements with labor unions that represent City employees in all branches of City government.
- Provide direct support and guidance to City departments on all matters related to wages, hours, and working conditions of represented employees.
- Responsible for developing and advising labor relations strategy for the City as a whole.



Talent Acquisition and Workforce Development

Citywide Director Talent Acquisition: Keith Gulley

- Oversees full-cycle of recruitments for 20 supported departments
 - Citywide Executive Recruitment
 - Citywide Job Compliance
 - Citywide Temporary Employee Service Program
 - Citywide Supported Employment program
 - Responsible for creating a behavioral hiring model for the city: Talent, Experience, and Alignment
-
- Workforce Development Unit
 - Fire & Police Exams Unit
 - Citywide Internship program
 - Citywide Flash Mentorship program



Human Resources Investigations Unit and Learning and Development

Division Director: Ray Sugarman
Human Resources Investigations

- Investigates alleged violations of Personnel Rule 1.1 regarding harassment, discrimination, retaliation, and workplace misconduct on behalf of all City departments.

Learning & Development

- Designs, delivers, and consults on Citywide training and professional development courses on leadership and HR-related topics, including New Employee Orientation, Emerging Leaders, and Anti-Harassment & Anti-Discrimination.

Shared Administrative Services

Division Director: Amanda Grumbach

Provides operational expertise in a wide range of HR operations functions spanning 7 business lines:

- Benefits
- Compensation and Classification
- Deferred Compensation
- City Leave Programs
- Safety
- Workers' Compensation
- Workforce Analytics & Reporting



Service Delivery

Division Director: Nana Mendez

- Oversees HR operations and strategy for 20 supported departments
- Citywide E3 performance management program



Workforce Equity

Division Director: Christopher Artis

- Under Executive Order 2015-02, SDHR and OCR partnered to create Workforce Equity Strategic Plan. WFE oversees this plan.
- Also oversees:
 - Equal Employment Opportunity/Affirmative Action Compliance
 - Language Premium Program
 - Citywide WFE advisement, consultation, and reporting

What's Ahead in 2024

- Coalition of City Unions Tentative Agreements
- Workday Implementation
- Classification Program Study



Thank you!

SEATTLE
CITY HALL

Employee partnership, equity, experience, community





Legislation Text

File #: Inf 2429, **Version:** 1

Office of City Auditor Overview

Office of City Auditor

GOVERNANCE, ACCOUNTABILITY & ECONOMIC DEVELOPMENT
COMMITTEE DRAFT

MARCH 14, 2024



About the City Auditor's Office

- Seattle voters created the Office of City Auditor by approving City Charter amendments (1991).
- Responsibilities/authorities are codified in Seattle Municipal Code section 3.40.
- Seattle City Council appoints the City Auditor to a four-year term.
- Only through a majority vote of the Council can they remove the City Auditor before the term's end.
- Access to all City of Seattle (City) employees and records. Authority to audit many City contracts with outside vendors.
- We can also audit City created public development authorities and some private business records to aid in audits of the Office of Labor Standards enforcement efforts.
- We have 10 FTEs.



What does the City Auditor do?

- We can examine anything the City spends money on (e.g., programs, services, capital projects, information systems, and contracts).
- We conduct independent, in-depth analyses and develop recommendations to improve City programs and services.
- We submit our reports to the City Council, the Mayor, City departments, the media, and the public via presentations to City Council committees and through our website (www.seattle.gov/cityauditor).
- We are an advocate for good government.



How does the office maintain independence?

- We follow the independence standards specified in the Government Auditing Standards that are promulgated by the U.S. Comptroller General.
- We are housed in the Legislative branch of City government, and we conduct performance audits of the activities of Executive branch departments (i.e., those that report to the Mayor) and some functions of the City's Judicial branch.
- This structure helps maintain our independence.



What are the different types of work performed by the Office of City Auditor? (1/2)

Performance Audits

Much of our work is devoted to conducting performance audits, which evaluate how well government programs are operating and, when warranted, offer recommendations for improvements.

Our audits answer questions such as:

- Are programs achieving their intended objectives?
- Are services provided efficiently and/or equitably?
- Are legal requirements and rules being met?
- Are programs using evidence-based best practices?



What are the different types of work performed by the Office of City Auditor? (2/2)

Non-Audit Projects

- We conduct non-audit projects when a topic is best handled by something other than a performance audit.
- Non-audit projects are not done in strict accordance with Government Auditing Standards, providing the option of completing them more quickly than performance audits.



How does the office develop its work program?

- The City Auditor determines the office's annual work program, which can be updated throughout the year.
- Gives the highest priority to requests from the City Council and prioritizes them based on risk and extent of Council interest (i.e., ordinance-directed work is top priority).
- The City Auditor will also, as resources allow, consider requests from the Mayor, City departments, the public, and perform work that the City Auditor deems worthwhile. (City Council Resolution 31030).
- The City Auditor meets with the City Council President's office to keep them up-to-date on the office's activities.
- City Auditor emails all Councilmembers whenever the office starts or completes a project.



What is the 2024 work program?

Projects	1. Substance Use Disorder-Related Crime and Overdose Events	2. Office of City Auditor 2023 Annual Recommendation Follow Up Report	3. Parks District Capital Projects	4. 2023 Annual Surveillance Technologies Review	5. Crime Prevention Review	6. Crime Technologies	7. Utilities Audit	8. Firearm-Related Hospitalizations and Deaths and Stolen Guns Statistical Report	9. Quality Assurance Reviews of Office of Inspector General Investigations
Source	Request by former City Council President Juarez and Mayor Harrell	City Council Request	Request by Parks District Board: Cycle 2 Funding Plan (Amendment 9)	Ordinance 125376	Request by City Council President Nelson and Mayor Harrell	Request by City Council President Nelson and Mayor Harrell	City Auditor Initiated	Ordinance 125620	Under the agreement between the City of Seattle and the Seattle Police Officers' Guild Appendix E – 3.29.125 (H).**
Estimated Completion Date	Q2 2024	Q2 2024	Q4 2024	Q3 2024	Q3 2024	Q3 2024	Q4 2024	Q4 2024	As needed

** Under the agreement between the City of Seattle and the Seattle Police Officers' Guild Appendix E – 3.29.125 (H), the Office of City Auditor reviews police misconduct investigations the Office of Inspector General (OIG) performs when the Office of Police Accountability has a conflict of interest with an investigation and OIG must perform it.



How are staff assigned to audits? When does the office decide to contract with external entities for research?

- The City Auditor decides which staff to assign to a project based on their availability, subject matter expertise, and development needs.
- We have contracted with external entities either (1) when the City Council assigns us that responsibility and provides funding for an evaluation by outside parties (e.g., Secure Scheduling, Sweetened Beverage Tax) or (2) when we need specialized expertise, usually in performing audits concerning information technology or cybersecurity issues.

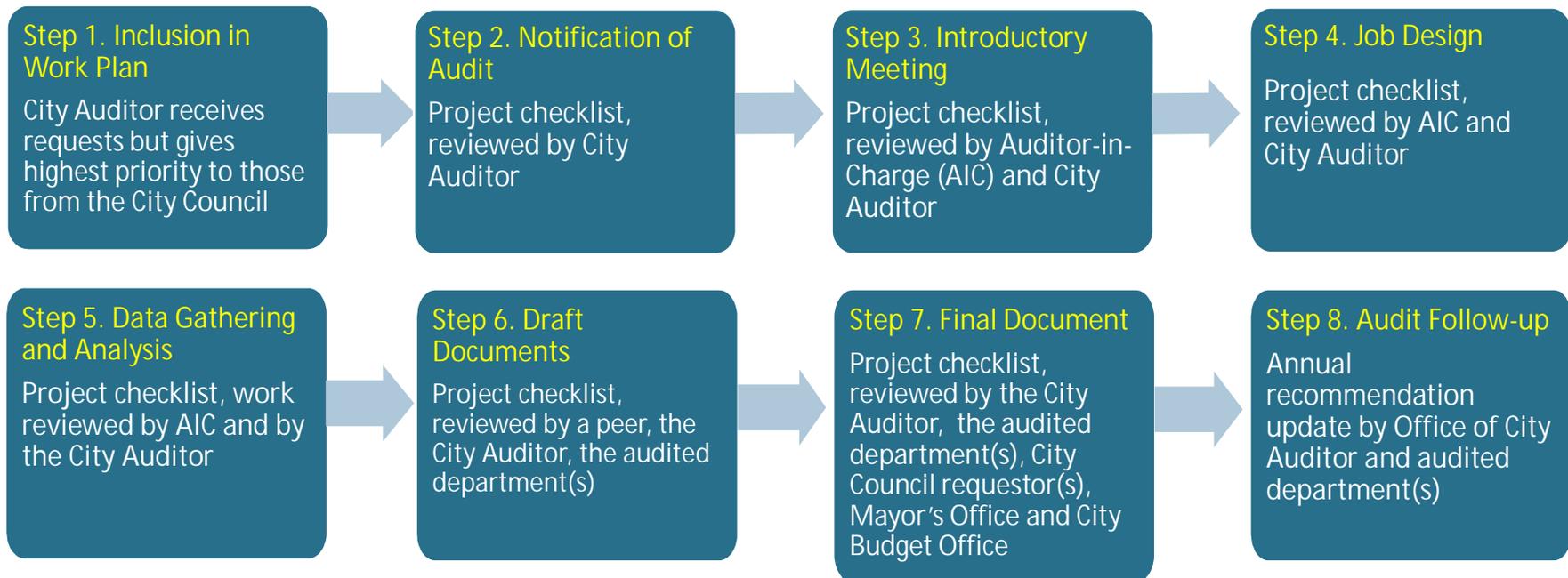


What is the office's quality assurance framework?

- Audits are conducted in accordance with the quality assurance requirements found in the Government Auditing Standards.
- We undergo a review of our quality assurance process every three years by an independent peer review team.
- The last peer review was completed in December 2021. The results of these reviews are posted on our website:
<http://www.seattle.gov/cityauditor/performanceaudit#peer>



Audit Protocol & Quality Assurance



What is the office's racial equity lens for conducting audits?

- At the start of every audit project, our audit teams complete a form that requires us to consider the Race and Social Justice (RSJ) implications of the work that we plan on conducting for an audit.
- This form was based on the City's Racial Equity Toolkit (RET) but modified to be relevant to the type of work conducted by our office and was updated in 2023.
- We use the information provided by our RET to inform the development of our plans for the audits we conduct.
- This RET form has inspired the adoption of similar toolkits by other local government audit offices.



What is the office's development program for staff who may not have extensive experience conducting audits?

- On the job training with an experienced auditor.
- Completion of the office's New Auditor Orientation course.
- Training provided by outside trainers and at relevant conferences.
- To adhere to Government Auditing Standards, our staff must earn 80 Continuing Professional Education credits every 2 years.



What happens after the office publishes a report? What is the involvement of the Council, Mayor, and Departments?

- The Mayor's Office and City departments are responsible for implementing any recommendations we make in our reports.
- The City Council in its oversight role can have departments report on their progress in implementing our office's recommendations.

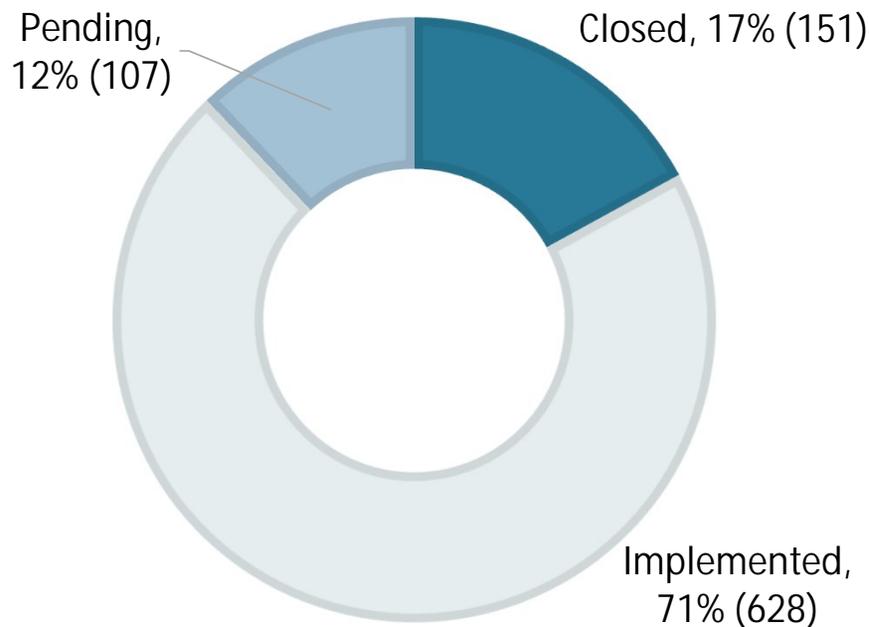


How does the City Auditor determine whether/how audit recommendations are achieving the intended goals?

- When performing audits, we spend a considerable amount of time producing recommendations that will have a positive impact on whatever is being audited.
- Our audit process includes providing opportunities for the audited entity to provide feedback on our draft recommendations to ensure that they are feasible, and value added.
- Auditors from our office annually contact departments to obtain updated information on open recommendations.
- Annually our office publishes a report that describes the implementation status of all our recommendations that were still open in the previous year.
- Our recommendation status database is available on our website:
[Recommendations - CityAuditor | seattle.gov](https://www.seattle.gov/cityauditor/recommendations).



Recommendation Status Summary 2007 – 2022



Implemented

We determined that the recommendation or the intent of the recommendation has been met, or we see significant progress has been made and there is no barrier to its full implementation.

Pending

We determined that implementation is in process or is uncertain, and additional monitoring is warranted. We will follow up on these recommendations in the future.

Closed

We decide to close recommendations when either: (1) the recommendation is no longer relevant; (2) implementation is not feasible; (3) the audited entity's management does not agree with the recommendation and is not planning to implement the recommendation; or (4) the recommendation was considered by the City Council but not adopted. We will no longer follow up on these recommendations.



Thank you!

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