



# CITY OF SEATTLE

## City Council

### Agenda

Monday, April 6, 2020

2:00 PM

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

M. Lorena González, President

Lisa Herbold, Member

Debora Juarez, Member

Andrew J. Lewis, Member

Tammy J. Morales, Member

Teresa Mosqueda, Member

Alex Pedersen, Member

Kshama Sawant, Member

Dan Strauss, Member

Chair Info: 206-684-8809; [Lorena.González@seattle.gov](mailto:Lorena.González@seattle.gov)

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Council Chamber Listen Line: 206-684-8566

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# CITY OF SEATTLE

## City Council Agenda

**April 6, 2020 - 2:00 PM**

### **Meeting Location:**

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

### **Committee Website:**

<http://www.seattle.gov/council>

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*In-person attendance is currently prohibited per the Washington Governor's Proclamation No. 20-28 until April 23, 2020. Meeting participation is limited to access by telephone conference line and Seattle Channel online.*

#### **A. CALL TO ORDER**

#### **B. ROLL CALL**

#### **C. PRESENTATIONS**

#### **D. APPROVAL OF THE JOURNAL**

[Min 275](#)                      March 30, 2020

**Attachments:** [Minutes](#)

#### **E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR**

*Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.*

[IRC 249](#)                      April 6, 2020

**Attachments:** [Introduction and Referral Calendar](#)

#### **F. APPROVAL OF THE AGENDA**

**G. PAYMENT OF BILLS**

*These are the only Bills which the City Charter allows to be introduced and passed at the same meeting.*

[CB 119767](#)

AN ORDINANCE appropriating money to pay certain audited claims for the week of March 23, 2020 through March 27, 2020 and ordering the payment thereof.

**H. COMMITTEE REPORTS**

*Discussion and vote on Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF).*

**CITY COUNCIL:**

1. [Res 31941](#) A RESOLUTION establishing a committee to develop recommendations to enhance the capacity of the Office of City Auditor to conduct performance audits.

**Supporting Documents:**

[Summary and Fiscal Note v2](#)

[Proposed Amendment 1](#)

**I. ADOPTION OF OTHER RESOLUTIONS****J. OTHER BUSINESS****K. ADJOURNMENT**



# SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor  
Seattle, WA 98104

## Legislation Text

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**File #:** Min 275, **Version:** 1

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March 30, 2020

# SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor  
Seattle, WA 98104



## Journal of the Proceedings of the Seattle City Council

Monday, March 30, 2020

2:00 PM

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

### City Council

*M. Lorena González, President*

*Lisa Herbold, Member*

*Debora Juarez, Member*

*Andrew J. Lewis, Member*

*Tammy J. Morales, Member*

*Teresa Mosqueda, Member*

*Alex Pedersen, Member*

*Kshama Sawant, Member*

*Dan Strauss, Member*

Chair Info: 206-684-8809; [Lorena.González@seattle.gov](mailto:Lorena.González@seattle.gov)

*In-person attendance is currently prohibited per the Washington Governor's Proclamation No. 20-28 until April 23, 2020. Meeting participation is limited to access by telephone conference line and Seattle Channel online.*

#### **A. CALL TO ORDER**

The City Council of The City of Seattle met remotely pursuant to Washington State Governor's Proclamation No. 20-28 and guidance provided by the Attorney General's Office, on March 30, 2020, pursuant to the provisions of the City Charter. The meeting was called to order at 2:01 p.m., with Council President González presiding.

#### **B. ROLL CALL**

**The following Councilmembers were present and participating electronically:**

**Present:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

#### **C. PRESENTATIONS**

There were none.

#### **D. APPROVAL OF THE JOURNAL**

[Min 272](#)

**March 16, 2020**

**Motion was made, duly seconded and carried, to adopt the proposed Minutes by the following vote, and the President signed the Minutes:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

[Min 273](#)

**March 19, 2020**

**Motion was made, duly seconded and carried, to adopt the proposed Minutes by the following vote, and the President signed the Minutes:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

[Min 274](#)      **March 23, 2020**

**Motion was made, duly seconded and carried, to adopt the proposed Minutes by the following vote, and the President signed the Minutes:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

**E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR**

[IRC 248](#)      **March 30, 2020**

**Motion was made, duly seconded and carried, to adopt the proposed Introduction and Referral Calendar (IRC) by the following vote:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

**F. APPROVAL OF THE AGENDA**

Motion was made, duly seconded and carried, to adopt the proposed Agenda.

**G. PAYMENT OF BILLS**

[CB 119765](#)      **AN ORDINANCE appropriating money to pay certain audited claims for the week of March 16, 2020 through March 20, 2020 and ordering the payment thereof.**

Motion was made and duly seconded to pass Council Bill 119765.

**The Motion carried, the Council Bill (CB) was passed by the following vote, and the President signed the Bill:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

**H. COMMITTEE REPORTS**

**CITY COUNCIL:**



1. [CB 119763](#) **AN ORDINANCE related to City finances; creating a fund for depositing donations, gifts, and grants related to The City of Seattle's response to the COVID-19 pandemic; creating a Budget Summary Level; amending Ordinance 126000, which adopted the 2020 Budget; changing appropriations to various departments and budget control levels, and from various funds in the Budget; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.**

ACTION 1:

Motion was made and duly seconded to pass Council Bill 119763.

ACTION 2:

Motion was made by Councilmember Mosqueda and duly seconded, to amend Council Bill 119763, by adding a new Section 10, and renumbering the remaining sections accordingly, as shown in the underlined language below:

Section 10. The Council requests that the Mayor provide a weekly report on the sources and uses of funds deposited in the COVID-19 Donation Fund created by Section 2 of this ordinance. The report shall include, at a minimum, information on the names of private donors, restrictions or covenants applied to the City's use of donated funds, information on City planning and outreach processes for the use of funds, and information about residents and businesses receiving distributions from the fund. The weekly report may be combined with information provided in the weekly reports requested in Resolution 31937.

ACTION 3:

Motion was made by Councilmember Herbold, duly seconded and carried, to further amend the amendment in Action 2, Section 10, as shown in the underlined language below:

Section 10. The Council requests that the Mayor provide a weekly report on the sources and uses of funds deposited in the COVID-19 Donation Fund created by Section 2 of this ordinance. The report shall include, at a minimum, information on the names of private donors, restrictions or covenants applied to the City's use of donated funds, information on City planning and outreach processes for the use of funds, the categories of use as described in Section 3, permissible uses, and information about residents and businesses receiving distributions from the fund. The weekly report may be combined with information provided in the weekly reports

requested in Resolution 31937.

ACTION 4:

The Motion in Action 2 was restated as amended and the Motion carried.

ACTION 5:

Motion was made by Councilmember Mosqueda, duly seconded and carried, to amend Council Bill 119763, by amending Section 3, as shown in the underlined language below:

Section 3. The purpose of the COVID-19 Donation Fund is to address impacts of the COVID-19 civil emergency in the City of Seattle by providing resources to external organizations and individuals.

Permissible uses include:

- Food assistance for persons in need
- Financial assistance to small businesses
- Assistance with child care costs
- Loan guarantees for small businesses or individuals
- Rent assistance for small businesses or individuals
- Operating assistance to cultural and non profit organizations
- Emergency housing and homelessness supports

ACTION 6:

Motion was made and duly seconded to pass Council Bill 119763 as amended.

**The Motion carried, the Council Bill (CB) was passed as amended by the following vote, and the President signed the Bill:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

2. [CB 119764](#) **AN ORDINANCE amending Ordinance 126000, which adopted the 2020 Budget; changing appropriations to the Executive Department's Office of Sustainability and Environment, the Department of Neighborhoods, the Department of Education and Early Learning, Seattle Parks and Recreation, and budget control levels, and from various funds in the Budget, for the purpose of providing food support to individuals in Seattle; and ratifying and confirming certain prior acts; all by a 3/4 vote of the City Council.**

ACTION 1:

Motion was made and duly seconded to pass Council Bill 119764.

ACTION 2:

Motion was made by Councilmember Morales, duly seconded and carried, to amend Council Bill 119764, by adding a new Section 5, and renumbering the remaining sections accordingly, as shown in the underlined language below:

Section 5. The Council requests that the Office of Sustainability and Environment prioritize supporting the following categories of Seattle residents, should the City fund additional food assistance in the future:

A. Immigrants and refugees, regardless of immigration status, and including recipients of the State-Funded Food Assistance Program;

B. Individuals aged 60 years or older;

C. Individuals with disabilities;

D. Workers dislocated due to the COVID-19 civil and state emergency; and

E. Individuals enrolled in City assistance programs, such as Fresh Bucks and the Utility Discount Program.

ACTION 3:

Motion was made by Councilmember Herbold, duly seconded and carried, to amend Council Bill 119764, by adding a new Section 6, and renumbering the remaining sections accordingly, as shown in the underlined language below:

Section 6. The Council requests that the Office of Sustainability and

Environment continue to pursue partnerships with additional retailers, with a preference for those with unionized employees, for its emergency grocery voucher program so that program participants have a wider range of options for purchasing their groceries and other eligible household items.

ACTION 4:

Motion was made and duly seconded to pass Council Bill 119764 as amended.

**The Motion carried, the Council Bill (CB) was passed as amended by the following vote, and the President signed the Bill:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

3. [Res 31939](#) **A RESOLUTION in support of the bid by The City of Seattle to host the National League of Cities 2025 City Summit conference.**

Motion was made and duly seconded to adopt Resolution 31939.

**The Motion carried, the Resolution (Res) was adopted by the following vote, and the President signed the Resolution:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

**I. ADOPTION OF OTHER RESOLUTIONS**

4. [Res 31940](#) **A RESOLUTION calling on Governor Inslee to impose an immediate moratorium on rent payments and urging the Governor to call on federal legislators and the Trump administration to impose an immediate moratorium on rent and mortgage payments; and calling on federal legislators and the Trump administration to impose an immediate moratorium on rent and mortgage payments.**

ACTION 1:

Motion was made and duly seconded to adopt Resolution 31940.

ACTION 2:

By unanimous consent, Council Rule III.A.7, relating to amendments presented to the City Council at least two hours before the meeting, was suspended to allow consideration of an amendment to Resolution 31940.

ACTION 3:

Motion was made by Councilmember Strauss, duly seconded and carried, to amend Resolution 31940, as shown on Attachment 1 to the Minutes.

*Councilmember Sawant left the phone line at 3:20 p.m.*

ACTION 4:

Motion was made and duly seconded to adopt Resolution 31940 as amended.

The Motion carried, and the Resolution was adopted as amended by the following vote:

In favor: 8 - González, Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Strauss

Opposed: 0

Absent: 1 - Sawant

ACTION 5:

Motion was made by Councilmember González, duly seconded and carried, to reconsider the vote adopting Resolution 31940 as amended.

MOTION 6:

Motion was made and duly seconded to adopt Resolution 31940 as amended.

**The Motion carried, the Resolution (Res) was adopted as amended by the following vote, and the President signed the Resolution:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

5. [Res 31942](#) **A RESOLUTION adding the West Seattle Bridge emergency closure and repairs to the Watch List of capital projects for enhanced quarterly monitoring established in Resolution 31931.**

ACTION 1:

Motion was made and duly seconded to adopt Resolution 31942.

ACTION 2:

Motion was made by Councilmember Herbold, duly seconded and carried, to amend Resolution 31942, by adding a new second recital, as shown in the underlined language below:

WHEREAS, under normal conditions, the West Seattle Bridge is the busiest roadway in the City of Seattle, handling some 100,000 vehicle per weekday along with 17,000 transit riders, and ferry traffic from Vashon Island and Kitsap County; and

ACTION 3:

Motion was made and duly seconded to adopt Resolution 31942 as amended.

The Motion carried, and the Resolution was adopted as amended by the following vote:

In favor: 8 - González, Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Strauss

Opposed: 0

Absent: 1 - Sawant

ACTION 4:

*Councilmember Sawant rejoined the phone line at 3:33 p.m.*

Motion was made by Councilmember González, duly seconded and carried, to reconsider the vote adopting Resolution 31942 as amended.

MOTION 5:

Motion was made and duly seconded to adopt Resolution 31942 as amended.

**The Motion carried, the Resolution (Res) was adopted as amended by the following vote, and the President signed the Resolution:**

**In Favor:** 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

**Opposed:** None

**J. OTHER BUSINESS**

There was none.

**K. ADJOURNMENT**

There being no further business to come before the Council, the meeting was adjourned at 3:41 p.m.

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**Jodee Schwinn, Deputy City Clerk**

**Signed by me in Open Session, upon approval of the Council, on April 6, 2020.**

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**M. Lorena González, Council President of the City Council**

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**Monica Martinez Simmons, City Clerk**

**Att 1 - Action 3 of Resolution 31940**



Att 1 – Action 3 of Resolution 31940

Section 1. The Seattle City Council calls on Governor Inslee:

A. To use emergency powers to impose an immediate moratorium on residential and commercial rent payments, including associated residential rental costs, such as renters' insurance, such that no Seattleite should be required to pay rent during this health emergency or accumulate debt for unpaid rent; and

B. To call on federal legislators and President Trump's administration to impose an immediate moratorium on residential and commercial mortgage payments, including associated residential ownership costs, such as property taxes and mortgage insurance, such that no owner of Seattle property should be required to pay mortgage during this health emergency or accumulate additional debt for unpaid mortgage payments.

Section 2. The Seattle City Council calls on members of the United States Congress, specifically Representatives Pramila Jayapal, Adam Smith, and Financial Services Committee Chair Maxine Waters, and Senators Patty Murray and Maria Cantwell, to impose an immediate moratorium on residential and commercial mortgage payments and rents, including associated residential real property rental and ownership costs, such as property tax, renters' insurance, and mortgage insurance, such that no owner of property in the nation should be required to pay mortgage during this health emergency or accumulate additional debt for unpaid mortgage payments, and no renter in the nation should be required to pay rent during this health emergency or accumulate debt for unpaid rent.

Section 3. The Seattle City Council calls on President Trump to issue an executive order to impose an immediate moratorium on residential and commercial mortgage payments and rents, including associated residential real property rental and ownership costs, such as property tax, renters insurance, and mortgage insurance, such that no owner of property in the nation

Att 1 – Action 3 of Resolution 31940

should be required to pay mortgage during this health emergency or accumulate additional debt for unpaid mortgage payments, and no renter in the nation should be required to pay rent during this health emergency or accumulate debt for unpaid rent.



Legislation Text

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**File #:** IRC 249, **Version:** 1

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April 6, 2020



## Introduction and Referral Calendar

List of proposed Council Bills (CB), Resolutions (Res), Appointments (Appt) and Clerk Files (CF) to be introduced and referred to a City Council committee

Record No.	Title	Committee Referral
<b><u>By: Mosqueda</u></b>		
1. <a href="#">CB 119767</a>	AN ORDINANCE appropriating money to pay certain audited claims for the week of March 23, 2020 through March 27, 2020 and ordering the payment thereof.	City Council
<b><u>By: Strauss</u></b>		
2. <a href="#">CB 119769</a>	AN ORDINANCE relating to land use review decision and meeting procedures; temporarily modifying and suspending procedures in Titles 23 and 25 of the Seattle Municipal Code and amending Chapters 23.41, 23.49, 23.66, 23.79, 25.12, 25.16, 25.20, 25.21, 25.22, 25.24, and 25.30 of the Seattle Municipal Code, consistent with the Governor's proclamations and the Mayor's proclamation of civil emergency on March 3, 2020; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.	City Council
<b><u>By: González</u></b>		
3. <a href="#">CB 119770</a>	AN ORDINANCE relating to the Office of the Hearing Examiner; temporarily suspending deadlines imposed by the Seattle Municipal Code for the duties of the Hearing Examiner; temporarily superseding several sections of the Seattle Municipal Code that impose deadlines on the actions of the Hearing Examiner; and ratifying and confirming certain prior acts.	City Council
<b><u>By: González</u></b>		
4. <a href="#">CB 119771</a>	AN ORDINANCE relating to the 2018 Families, Education, Preschool, and Promise Levy; amending the levy implementation and evaluation plan adopted by Ordinance 125807 to provide for emergency childcare services; ratifying and confirming the Mayor's Civil Emergency Order - Emergency Childcare Services for Front-line Essential Workers; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.	City Council
<b><u>By: No Sponsor Required</u></b>		
5. <a href="#">CF 314448</a>	Full unit lot subdivision application of Build Sound LLC to subdivide one development site into fourteen unit lots at 7508 43rd Ave S. (Project No. 3034221-LU; Type III).	City Council

**By: No Sponsor Required**

6. [CF 314447](#)

Application of Isola Homes to rezone a portion of a split zoned site located at 7012 Roosevelt Way NE from Lowrise 1 multifamily residential with an M Mandatory Housing Affordability (MHA) suffix (LR1 (M)) to Neighborhood Commercial 2 with a 55 foot height limit and M1 MHA suffix (NC2 55 (M1)) (Project 3035227-LU; Type IV).

Land Use and  
Neighborhoods  
Committee



Legislation Text

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**File #:** CB 119767, **Version:** 1

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**CITY OF SEATTLE**

**ORDINANCE \_\_\_\_\_**

**COUNCIL BILL \_\_\_\_\_**

AN ORDINANCE appropriating money to pay certain audited claims for the week of March 23, 2020 through March 27, 2020 and ordering the payment thereof.

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. Payment of the sum of \$21,195,806.23 on PeopleSoft 9.2 mechanical warrants numbered 4100325718- 4100327598 plus manual or cancellation issues for claims, E-Payables of \$96,924.31 on PeopleSoft 9.2 9100005931- 9100005986 and Electronic Financial Transactions (EFT) in the amount of \$66,821,833.54 are presented for ratification by the City Council per RCW 42.24.180.

Section 2. Any act consistent with the authority of this ordinance taken prior to its effective date is hereby ratified and confirmed.

Section 3. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 6th day of April 2020 and signed by me in open session in authentication of its passage this 6th day of April 2020.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Jenny A. Durkan, Mayor

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Monica Martinez Simmons, City Clerk

(Seal)



Legislation Text

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**File #:** Res 31941, **Version:** 1

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**CITY OF SEATTLE**

**RESOLUTION \_\_\_\_\_**

A RESOLUTION establishing a committee to develop recommendations to enhance the capacity of the Office of City Auditor to conduct performance audits.

WHEREAS, in 1991 the voters of Seattle amended the City Charter to provide for an independent City Auditor;  
and

WHEREAS, the City Auditor has the power to direct auditing activities, including performance audits, related financial reporting and analysis, and other initiatives to improve city operations, pursuant to Chapter 3.40 of the Seattle Municipal Code; and

WHEREAS, Resolution 31030, adopted on January 22, 2008, recognized the City Auditor's overall priorities in developing a work program, identified a process to be implemented by the City Auditor for selection of projects to be included in a work program, authorized the City Auditor to make the final decisions regarding the content of the work program, and affirmed that the City Council will determine whether additional resources are needed to expand the Office of City Auditor's work program; and

WHEREAS, performance audits improve the performance of operations, reduce costs, facilitate decision making, and contribute to public accountability; and

WHEREAS, the Office of the City Auditor requires each Auditor-in-Charge to complete a work paper when initiating a new audit or non-audit project, identifying race and social justice considerations including potential disparate racial/ethnic impacts and potential benefits or issues associated with the audit; and

WHEREAS, the Office of City Auditor's performance audits are usually initiated in response to requests from City Council and address specific performance issues; and



WHEREAS, the City Council wishes to increase the accountability, efficiency, and efficacy of City government; and

WHEREAS, the City Council desires to establish a working group to review and recommend opportunities for enhancing the capacity of the Office of City Auditor to perform performance audits; NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEATTLE THAT:**

Section 1. There is established a Working Group for Performance Auditing (“Working Group”) to advise the Council on matters relating to an enhanced performance audit function within the Office of City Auditor. The Working Group’s role shall be limited to developing recommendations for consideration by the Council, and the Working Group shall not have any independent decision-making authority.

A. The Working Group for Performance Auditing shall consist of nine voting members including the Chair of the Governance and Education Committee or designee, who shall serve as the Chair of the Working Group, and eight members appointed by the City Council, comprised as follows:

1. Two individuals with direct experience conducting performance audits of local government;
2. One individual from a company that provides performance audit, financial management, and/or government performance analytics services;
3. One representative of a labor union;
4. One faculty member from an institution of higher education with expertise in government performance analytics;
5. One Seattle community leader with experience promoting good government practices; and
6. The Inspector General for Public Safety or designee; and
7. The City Auditor or designee.

B. The Working Group shall adopt such rules and administrative procedures for its own governance, consistent with City Charter and ordinances, as are necessary for its functions and responsibilities.

1. The Working Group shall convene at least once per month, with more meetings as needed and scheduled by the chairperson in alignment with the reporting timeline in subsection 2.B of this resolution.

2. All final documents and reports to the Council shall be posted by the Office of City Auditor to the City's website.

C. The office of the Working Group Chair shall be responsible for meeting logistics and Working Group communications and Central Staff shall prepare briefings and reports for the Working Group, in coordination with the Office of City Auditor.

Section 2. The Working Group shall perform the following duties:

A. Review and consider opportunities and challenges associated with performance audits conducted by the Office of City Auditor, including but not limited to:

1. The benefits realized from performance audits in terms of improved efficiency, effectiveness, equity, increased revenue and savings, and innovation;

2. How to maximize the benefits of using consultants in performance audits

3. Best practices of comparable local government performance audit programs, including authority, audit topic selection, staff composition and expertise, inclusion of race and social justice issues, regional partnerships, and funding; and

4. The capacity of and the required resources for the Office of City Auditor to deliver high impact analyses across City operations.

B. Report to the City Council by July 31, 2020 recommendations to strengthen the performance audit function of the Office of City Auditor.

Section 3. Any vacancy on the Working Group shall be filled in the same manner as the original appointment. The Working Group will dissolve after submitting the report in subsection 2.B of this resolution.

Adopted by the City Council the \_\_\_\_\_ day of \_\_\_\_\_, 2020, and signed by me in open session in authentication of its adoption this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Filed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Monica Martinez Simmons, City Clerk

(Seal)

**SUMMARY and FISCAL NOTE\***

<b>Department:</b>	<b>Dept. Contact/Phone:</b>	<b>CBO Contact/Phone:</b>
LEG	Lise Kaye/206-256-6264	

*\* Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

**1. BILL SUMMARY**

**Legislation Title:** A RESOLUTION establishing a committee to develop recommendations to enhance the capacity of the Office of City Auditor to conduct performance audits.

**Summary and background of the Legislation:** This resolution would create a Working Group for Performance Auditing (“Working Group”) charged with making recommendations to the City Council by July 31, 2020 on enhancing the capacity of the Office of City Auditor to conduct performance audits. The Working Group would consist of nine voting members, including the Chair of the Governance and Education Committee or designee who shall serve as the Chair of the Working Group, and eight members appointed by the City Council, comprised as follows:

- Two individuals with direct experience conducting performance audits of local government;
- One individual from a company that provides performance audit, financial management, and/or government performance analytics services;
- One representative of a labor union;
- One faculty member from an institution of higher education with expertise in government performance analytics;
- One Seattle community leader with experience promoting good government practices;
- The Inspector General for Public Safety or designee; and
- The City Auditor or designee.

The Working Group would consider the opportunities and challenges associated with performance audits conducted by the Office of City Auditor, including but not limited to:

- The benefits realized from performance audits in terms of improved efficiency, effectiveness, equity, increased revenue and savings, and innovation;
- How to maximize the benefits of using consultants in performance audits
- Best practices of comparable local government performance audit programs, including authority, audit topic selection, staff composition and expertise, inclusion of race and social justice issues, regional partnerships, and funding; and

- The capacity of and the required resources for the Office of City Auditor to deliver high impact analyses across City operations.

The Working Group would adopt rules and procedures. In coordination with the Office of City Auditor, the office of the Working Group Chair would be responsible for meeting logistics and communications and Central Staff would prepare briefings and reports for the Working Group.

## 2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? \_\_\_ Yes \_\_\_x\_\_\_ No

## 3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? \_\_\_ Yes \_\_\_x\_\_\_ No

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?  
No

Is there financial cost or other impacts of *not* implementing the legislation?  
No

## 4. OTHER IMPLICATIONS

- a. Does this legislation affect any departments besides the originating department?  
No
- b. Is a public hearing required for this legislation?  
No
- c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?  
No
- d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?  
No
- e. Does this legislation affect a piece of property?  
No
- f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged

**communities? What is the Language Access plan for any communications to the public?**

While the proposed resolution does not have direct impact on vulnerable or historically disadvantaged communities, it is conceivable that recommendations for efficiencies or cost effectiveness from a given performance audit could have disproportionate impacts on a vulnerable or disadvantaged community. The proposed resolution notes in its recitals that the Office of City Auditor currently addresses this possibility by requiring each Auditor-in-Charge to complete a work paper when initiating a new audit or non-audit project, identifying race and social justice considerations including potential disparate racial/ethnic impacts and potential benefits or issues associated with the audit. The proposed resolution requires the work group to consider inclusion of race and social justice issues when looking for local government best practices for performance audit programs. The proposed resolution does not specify a Language Access Plan, but final documents and reports to the Council will be posted on the City's website and translation service requests can be made through the City Council customer support team at 206-684-8888.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**

N/A

**List attachments/exhibits below:**

## PROPOSED AMENDMENT 1

**Amendment Name:** Chair of Performance Audit Group

**Sponsor:** Councilmember Lewis

**Effects Statement:** Clarifies that the Chair of the Governance and Education Committee will nominate a member of the City Council as Chair of the Working Group for Performance Auditing.

### **Proposed Amendment to Substitute Section 1.A.**

#### **Delete Section 1.A.:**

~~A. The Working Group for Performance Auditing shall consist of nine voting members including the Chair of the Governance and Education Committee or designee, who shall serve as the Chair of the Working Group, and eight members appointed by the City Council, comprised as follows:~~

~~1. Two individuals with direct experience conducting performance audits of local government;~~

~~2. One individual from a company that provides performance audit, financial management, and/or government performance analytics services;~~

~~3. One representative of a labor union;~~

~~4. One faculty member from an institution of higher education with expertise in government performance analytics;~~

~~5. One Seattle community leader with experience promoting good government practices; and~~

- ~~6. The Inspector General for Public Safety or designee; and~~
- ~~7. The City Auditor or designee.~~

**New Section 1.A.**

A. The Working Group for Performance Auditing shall consist of nine voting members appointed by the City Council, comprised as follows:

1. Two individuals with direct experience conducting performance audits of local government;
2. One individual from a company that provides performance audit, financial management, and/or government performance analytics services;
3. One representative of a labor union;
4. One faculty member from an institution of higher education with expertise in government performance analytics;
5. One Seattle community leader with experience promoting good government practices;
6. The Inspector General for Public Safety or designee;
7. The City Auditor or designee; and
8. The Chair of the Working Group, who shall be a member of the Seattle City Council nominated by the Chair of the Governance and Education Committee.