



Legislation Details (With Text)

**File #:** CB 118664    **Version:** 1    **Name:** CB 118664  
**Type:** Ordinance (Ord)    **Status:** Passed  
**In control:** City Clerk  
**On agenda:** 4/25/2016  
**Final Action:** 5/2/2016    **Ord. No.** Ord 125032  
**Title:** AN ORDINANCE relating to Legislative Department staff; increasing the number of Legislative Assistant positions; amending Ordinance 118851; and amending the Legislative Assistant Compensation Plan Administrative Guidelines.  
**Sponsors:** Bruce Harrell  
**Indexes:**  
**Attachments:** 1. Summary and Fiscal Note, 2. Signed Ordinance 125032, 3. Affidavit of Publication

| Date      | Ver. | Action By                  | Action                          | Result |
|-----------|------|----------------------------|---------------------------------|--------|
| 5/4/2016  | 1    | Mayor                      | returned                        |        |
| 5/2/2016  | 1    | City Clerk                 | attested by City Clerk          |        |
| 5/2/2016  | 1    | Mayor                      | Signed                          |        |
| 4/26/2016 | 1    | City Clerk                 | submitted for Mayor's signature |        |
| 4/25/2016 | 1    | City Council               | passed                          | Pass   |
| 4/18/2016 | 1    | City Council               | referred                        |        |
| 4/14/2016 | 1    | Council President's Office | sent for review                 |        |
| 4/12/2016 | 1    | City Clerk                 | sent for review                 |        |

**CITY OF SEATTLE**  
**ORDINANCE** \_\_\_\_\_  
**COUNCIL BILL** \_\_\_\_\_

AN ORDINANCE relating to Legislative Department staff; increasing the number of Legislative Assistant positions; amending Ordinance 118851; and amending the Legislative Assistant Compensation Plan Administrative Guidelines.

WHEREAS, Ordinance 118851 provided for a new compensation plan for exempt Legislative Assistants in the Legislative Department and incorporated the Legislative Assistant Compensation Plan Administrative Guidelines; and

WHEREAS, Ordinance 118851 provided for each City Councilmember to receive an annual salary budget and to hire up to three full-time equivalent positions as Legislative Assistants; and

WHEREAS, additional staff support is desired in City Councilmember offices to address the increased workload resulting from the voter-approved charter amendment to elect a majority of the City Council positions by district; NOW, THEREFORE,

**BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:**

Section 1. The following new positions, which are exempt from Civil Service and Public Safety Civil Service rules and laws, are created:

| Department  | Position Title        | Position Status | Number |
|-------------|-----------------------|-----------------|--------|
| Legislative | Legislative Assistant | Full-time       | 9      |

The City Councilmembers or the City Councilmembers' designees are authorized to fill these positions subject to applicable personnel rules and laws.

Section 2. Subsection 2.A. of Ordinance 118851 is amended as follows:

A. In lieu of individual position authority for Legislative Assistants, each City Councilmember shall receive an annual salary budget. Within that budgeted lid, each City Councilmember may hire up to ~~((three (3)))~~ four ~~((full-time))~~ full-time equivalent positions, but no combination of staff may exceed the budgeted lid. All staff will be assigned the ordinance title of Legislative Assistant, and may be given any working title deemed appropriate by the City Councilmember to whom they report.

Section 3. The Legislative Assistant Compensation Plan Administrative Guidelines, incorporated by Ordinance 118851, are amended as follows:

**LEGISLATIVE ASSISTANT COMPENSATION PLAN ADMINISTRATIVE GUIDELINES**

The following guidelines are intended to facilitate the implementation and administration of a new compensation plan for Legislative Assistants. These guidelines may be revised by the City Council by resolution at any time based on Councilmembers' agreement to administer the legislated compensation plan in a manner other than provided herein.

**Program Specifications**

\* \* \*

Individual Councilmembers may hire up to ~~((three))~~ four appointed, nonintermittent FTE under the Plan. Actual numbers and compensation levels of staff shall be limited by the imposition of a compensation budget lid, which shall be identified in the Legislative Department's biennial budget. The lid includes actual salary costs and benefits.

\* \* \*

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the \_\_\_\_ day of \_\_\_\_\_, 2016, and signed by me in open session in authentication of its passage this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
President \_\_\_\_\_ of the City Council

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Edward B. Murray, Mayor

Filed by me this \_\_\_\_ day of \_\_\_\_\_, 2016.

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Monica Martinez Simmons, City Clerk

(Seal)