

2017 - 2018 Seattle City Council Green Sheet

Ready for Notebook

| Tab | Action | Option | Version |
|-----|--------|--------|---------|
| 144 | 2 | A | 3 |

Budget Action Title: Add \$50,000 GSF in one-time funding in 2017 to support coordinated outreach to tenants and landlords

Ongoing: Yes

Has CIP Amendment: No Has Budget Proviso: Yes

Primary Sponsor: González, M. Lorena

Councilmembers:

Staff Analyst: Aly Pennucci

Council Bill or Resolution:

| Date | | Total | SB | TB | LG | BH | LH | RJ | DJ | MO | KS |
|------|---------|-------|----|----|----|----|----|----|----|----|----|
| | Yes | | | | | | | | | | |
| | No | | | | | | | | | | |
| | Abstain | | | | | | | | | | |
| | Absent | | | | | | | | | | |

Summary of Dollar Effect

See the following pages for detailed technical information

| | 2017 Increase (Decrease) | 2018 Increase (Decrease) |
|--|---------------------------------|---------------------------------|
| General Subfund | | |
| General Subfund Revenues | \$0 | \$0 |
| General Subfund Expenditures | <u>\$50,000</u> | <u>\$0</u> |
| Net Balance Effect | (\$50,000) | \$0 |
| Other Funds | | |
| Planning and Development Fund (15700) | | |
| Revenues | \$50,000 | \$0 |
| Expenditures | <u>\$50,000</u> | <u>\$0</u> |
| Net Balance Effect | \$0 | \$0 |
| Total Budget Balance Effect | (\$50,000) | \$0 |

Budget Action description:

This green sheet adds \$50,000 GSF in 2017 to the Seattle Department of Construction and Inspection (SDCI) budget to support coordinated outreach efforts and prepare educational materials to better inform tenants

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and landlords of their rights and responsibilities under Seattle’s rental regulations. Seattle’s rental laws are complex and can be difficult to navigate. SDCI would coordinate with the Office of Immigrant and Refugee Affairs, Department of Neighborhoods, and the Office for Civil Rights to coordinate outreach efforts and develop materials that address the range of policies, regulations and services administered by the City and partner agencies and organizations. This would include focused outreach to communities with limited English proficiency and immigrant and refugee communities. In addition, this green sheet would impose the following budget proviso:

"Of the appropriation in the 2017 budget for Seattle Department of Construction’s (SDCI) Code Compliance BCL, \$50,000 is appropriated solely for SDCI to conduct outreach and prepare educational materials to better inform tenants and landlords of their rights and responsibilities under Seattle’s rental regulations with a focus on communities with limited English proficiency and immigrant and refugee communities. Furthermore, none of the money so appropriated may be spent until the Director of SDCI files a specific work plan for this funding with the City Clerk. The Director of the SDCI should also send a copy of the work plan to the Gender Equity, Safe Communities & New Americans Committee Chair."

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Budget Action Transactions

Budget Action Title: Add \$50,000 GSF in one-time funding in 2017 to support coordinated outreach to tenants and landlords

| # | Transaction Description | Position Title | Number of Positions | FTE | Dept | BCL or Revenue Source | Summit Code | Fund | Year | Revenue Amount | Expenditure Amount |
|---|---|----------------|---------------------|-----|------|-------------------------------|-------------|-------|------|----------------|--------------------|
| 1 | Add \$50,000 in GSF to SDCI for tenant/landlord outreach and education. | | | | FG | Planning and Development Fund | Q5971570P&D | 00100 | 2017 | | \$50,000 |
| 2 | Increase revenue from the GSF to SDCI for tenant/landlord outreach and education. | | | | SDCI | General Subfund Support | 587001 | 15700 | 2017 | \$50,000 | |
| 3 | Appropriate funds to SDCI for tenant/landlord outreach and education. | | | | SDCI | Code Compliance | U2400 | 15700 | 2017 | | \$50,000 |