



SEATTLE CITY COUNCIL

Neighborhoods, Education, Civil Rights, and Culture Committee

Agenda

Friday, December 8, 2023

9:30 AM

Council Chamber, City Hall
600 4th Avenue
Seattle, WA 98104

Tammy J. Morales, Chair
Kshama Sawant, Vice-Chair
Andrew J. Lewis, Member
Sara Nelson, Member
Dan Strauss, Member

Chair Info: 206-684-8802; Tammy.Morales@seattle.gov

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SEATTLE CITY COUNCIL
Neighborhoods, Education, Civil Rights, and
Culture Committee
Agenda
December 8, 2023 - 9:30 AM

Meeting Location:

Council Chamber, City Hall, 600 4th Avenue, Seattle, WA 98104

Committee Website:

<https://www.seattle.gov/council/committees/neighborhoods-education-civil-rights-and-culture>

This meeting also constitutes a meeting of the City Council, provided that the meeting shall be conducted as a committee meeting under the Council Rules and Procedures, and Council action shall be limited to committee business.

Members of the public may register for remote or in-person Public Comment to address the Council. Details on how to provide Public Comment are listed below:

Remote Public Comment - Register online to speak during the Public Comment period at the meeting at <http://www.seattle.gov/council/committees/public-comment>. Online registration to speak will begin two hours before the meeting start time, and registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

In-Person Public Comment - Register to speak on the Public Comment sign-up sheet located inside Council Chambers at least 15 minutes prior to the meeting start time. Registration will end at the conclusion of the Public Comment period during the meeting. Speakers must be registered in order to be recognized by the Chair.

Pursuant to Council Rule VI.10., this Committee Meeting will not broadcast members of the public in Council Chambers during the Public Comment period.

Submit written comments to Councilmember Tammy J. Morales at Tammy.Morales@seattle.gov

Please Note: Times listed are estimated

A. Call To Order

B. Approval of the Agenda

C. Public Comment

D. Items of Business

Consent Agenda Appointments

A recommendation for items listed on the Consent Agenda will be taken with a single vote.

1. [Appt 02527](#) **Appointment of Lorne McConachie as member, Historic Seattle Preservation and Development Authority Governing Council, for a term to November 30, 2026.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

2. [Appt 02718](#) **Appointment of Mohamed Adel Bonah as member, Seattle Human Rights Commission, for a term to July 22, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

3. [Appt 02719](#) **Appointment of Andre Brown as member, Seattle Human Rights Commission, for a term to July 22, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

4. [Appt 02720](#) **Appointment of Haley R. Miller as member, Seattle Human Rights Commission, for a term to July 22, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

5. [Appt 02632](#) **Appointment of Bryennah Quander as member, Seattle Human Rights Commission, for a term to July 22, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

6. [Appt 02721](#) **Reappointment of Ilays A. Aden as member, Seattle Immigrant and Refugee Commission, for a term to July 31, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

7. [Appt 02722](#) **Reappointment of Emmanuel Dolo as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

8. [Appt 02723](#) **Reappointment of Amanda Sandoval as member, Seattle Immigrant and Refugee Commission, for a term to July 31, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

9. [Appt 02724](#) **Appointment of Afra Mahmood as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

10. [Appt 02725](#) **Appointment of Ananda Rao as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

11. [Appt 02726](#) **Reappointment of Jennifer Matter as member, Families, Education, Preschool, and Promise Levy Oversight Committee, for a term to December 31, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

12. [Appt 02727](#) **Appointment of Natalie Beauregard as member, Families, Education, Preschool and Promise Levy Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

13. [Appt 02728](#) **Reappointment of Erin Okuno as member, Families, Education, Preschool, and Promise Levy Oversight Committee, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

14. [Appt 02730](#) **Appointment of Heidi Morisset as member, Community Involvement Commission, for a term to May 31, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

15. [Appt 02731](#) **Appointment of Fiona Murray as member, Community Involvement Commission, for a term to May 31, 2024.**
- Attachments:* [Appointment Packet](#)
- Briefing, Discussion, and Possible Vote** (1 minute)
- Presenter:** Tammy J. Morales, Committee Chair
-
16. [Appt 02732](#) **Appointment of Nausheen Rajan as member, Community Involvement Commission, for a term to May 31, 2025.**
- Attachments:* [Appointment Packet](#)
- Briefing, Discussion, and Possible Vote** (1 minute)
- Presenter:** Tammy J. Morales, Committee Chair
-
17. [Appt 02733](#) **Appointment of Jessica Reeves as member, Community Involvement Commission, for a term to May 31, 2025.**
- Attachments:* [Appointment Packet](#)
- Briefing, Discussion, and Possible Vote** (1 minute)
- Presenter:** Tammy J. Morales, Committee Chair
-
18. [Appt 02735](#) **Appointment of Russell Monroe as member, Pike Place Market Preservation and Development Authority Governing Council, for a term to June 30, 2025.**
- Attachments:* [Appointment Packet](#)
- Briefing, Discussion, and Possible Vote** (1 minute)
- Presenter:** Tammy J. Morales, Committee Chair

19. [Appt 02736](#) **Appointment of Michele Kauffman as member, Seattle Disability Commission, for a term to April 30, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

20. [Appt 02633](#) **Reappointment of Kyla Evans as member, Seattle Women's Commission, for a term to July 1, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

21. [Appt 02634](#) **Reappointment of Vinati Mamidala as member, Seattle Women's Commission, for a term to July 1, 2024.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (1 minute)

Presenter: Tammy J. Morales, Committee Chair

Department Presentations

22. [Appt 02734](#) **Appointment of Jenifer Chao as Director of the Department of Neighborhoods, for a term to December 31, 2025.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (20 minute)

Presenter: Jenifer Chao, Interim Director, Department of Neighborhoods

23. [Appt 02693](#) **Appointment of Gülgün Kayim as Director of the Office of Arts & Culture.**

Attachments: [Appointment Packet](#)

Briefing, Discussion, and Possible Vote (15 minute)

Presenter: Gülgün Kayim, Interim Director, Office of Arts & Culture

24. [CB 120729](#) **AN ORDINANCE relating to historic preservation; imposing controls upon the Elephant Car Wash Sign, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.**

Supporting
Documents:

[Summary and Fiscal Note](#)

[Summary Ex A - Vicinity Map of the Elephant Car Wash Sign](#)

[Landmarks Preservation Board Report](#)

[Photos](#)

Briefing, Discussion, and Possible Vote (15 minute)

Presenters: Melia Brooks, Sara Sodt, Department of Neighborhoods;
Justin Ibarra, Amazon

E. Adjournment



Legislation Text

File #: Appt 02527, **Version:** 1

Appointment of Lorne McConachie as member, Historic Seattle Preservation and Development Authority Governing Council, for a term to November 30, 2026.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Lorne McConachie		
Board/Commission Name: Historic Seattle Preservation and Development Authority		Position Title: Member, Position #3
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: HS Constituency		Term of Position: * 11/30/2022 to 11/30/2026 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Ravenna Neighborhood	Zip Code: 98115	Contact Phone No. 206.390.8338
Background: See attached resume.		
Authorizing Signature (original signature):  Date Signed (appointed): 4/10/23		Appointing Signatory: Stephanie Toothman HSPDA Council Chair

*Term begin and end date is fixed and tied to the position and not the appointment date.

Lorne McConachie FAIA, Principal Emeritus Bassetti Architects

Over the past 35 years, Lorne has developed expertise in the planning, design, and restoration of historic facilities. From landmark buildings in the midst of large cities, to facilities in rural settings, his tailored approach has produced projects that preserve, extend, and revitalize historic structures. In addition to his design work, Lorne has reviewed hundreds of landmark applications in his role as a board member. Lorne is the recipient of a Seattle Chapter AIA Award for the historic renovation of Franklin High School and the State of Washington's highest honor, the Valerie Sivinski Award for Historic Preservation, for Stadium High School.

COMMUNITY & PROFESSIONAL SERVICE

Member, Historic Seattle Foundation Board, 2021–present
Member, Pioneer Square Preservation Board, 2006–2012; Chair, 2009–2012
Member, Seattle Landmarks Preservation Board, 1998–2006; Chair, 2000–2006
Member, National Trust for Historic Preservation, 1997–present
Member, Historic Seattle Advocacy Committee, 2006
Member, Mayor's Task Force on Historic Schools, Seattle, 1997–1998

HISTORIC PROJECT EXPERIENCE

Benson Polytechnic High School, Portland, OR
Fran's Chocolate, Seattle, WA
Franklin High School, Seattle, WA
Great Falls High School, Great Falls, MT
Highline High School, Burien, WA
John Stanford International School at Latona, Seattle, WA
Lincoln High School, Seattle, WA
Lopez Island School, Lopez Island, WA
Madison Middle School, Seattle, WA
Mary Gates Hall, University of Washington, Seattle, WA
Morgan Middle School, Ellensburg, WA
Natrona County High School, Casper, WY
Oak Harbor Elementary School, Oak Harbor, WA
Queen Anne High School Adaptive Reuse, Seattle, WA
Roosevelt High School, Portland, OR
Roosevelt High School, Seattle, WA
Showalter Middle School, Tukwila, WA
St Edward Seminary, Kenmore, WA
Stadium High School, Tacoma, WA
Stewart Middle School, Tacoma, WA
The Ronald School, Shoreline, WA
Van Asselt Elementary School, Seattle, WA
Villa Academy, Seattle, WA
West Seattle High School, Seattle, WA



EDUCATION

Bachelor of Architecture
University of Oregon

REGISTRATION

Architect, WA 4209

HISTORIC CONSULTING

316 Alaskan Way, Gerding Edlen Development, Seattle, WA
Chief Sealth High School, Seattle Public Schools, Seattle, WA
CitizenM Hotel Pioneer Square, citizenM Asset Management USA, LLC, Seattle, WA
Denny Middle School, Seattle Public Schools, Seattle, WA
Federal Reserve Bank, MSRE Management, LLC, Seattle, WA
Firestone Building, MSRE Management, LLC, Seattle, WA
Georgetown Masonic Building, Sugar Mountain Capital, Seattle, WA
Ingraham High School, Seattle Public Schools, Seattle, WA
Memorial Stadium, Seattle Public Schools, Seattle, WA
Mercer Middle School, Seattle Public Schools, Seattle, WA
Rainier Beach High School, Seattle Public Schools, Seattle, WA
Ravenna Neighborhood National Historic District, Seattle, WA
Seattle Times Landmarks Study, Onni Contracting, Seattle, WA
The Ronald School, Shoreline School District, Shoreline, WA
Troy Laundry Site Development, Touchstone Corp, Seattle, WA
Vashon Allied Arts Center, Vashon, WA

AWARDS

Beth Chave Award for Preservation Champion
Historic Seattle, 2022
Valerie Sivinski Award for Historic Preservation
Stadium High School, 2007
Restore Oregon, DeMuro Award
Roosevelt High School, 2019
Learning by Design, Educational Facilities Design Awards, Honorable Mention
Natrona County High School, 2019
Learning by Design, Renovation and Adaptive Reuse, Citation of Excellence
Roosevelt High School, 2019
Association of King County Historical Organizations Preservation Award
Franklin High School, 1991
Washington Trust for Historic Preservation, Award of Merit
Franklin High School, 1991
AIA Seattle Chapter, Award of Commendation
Franklin High School, 1991

Historic Seattle Preservation and Development Authority

APRIL 2023

12 members: Per RCW 35.21.730 and Seattle Municipal Code 3.110, all subject to City Council confirmation.

- 4 Mayor-appointed
- 8 Other Authority-appointed (specify): (4) PDA Governing Council and (4) PDA Constituency

Roster:

*D	**G	Position No.	Position Title	Name	Term Start Date	Term End Date	Term #	Appointed By
6	M	1.	Ex Officio	David Yeaworth	11/30/20	11/30/24	2	Constituency
6	F	2.	Chair	Stephanie Toothman	11/30/21	11/30/22	2	Mayor
6	F	3.	Member	Lorne McConachie	11/30/22	11/30/26	1	Constituency
6	F	4.	Member	Stephanie Johnson Toliver	11/30/21	11/30/23	1	Governing Council
2	M	5.	Vice-Chair	Kenny Pittman	11/30/20	11/30/24	1	Mayor
1	F	6.	Member	Mariko Park	11/30/21	11/30/22	2	Constituency
2	M	7.	Member	Georgio Brown	11/30/20	11/30/24	1	Governing Council
6	F	8.	Member	Mary McCumber	11/30/18	11/30/22	6	Governing Council
6	M	9.	Member	Karen True	11/30/21	11/30/25	1	Governing Council
1	F	10.	Secretary	Valerie Tran	11/30/18	11/30/22	2	Mayor
6	M	11.	Member	Rick Sever	11/30/19	11/30/23	5	Constituency
6	M	12.	Treasurer	Jack O'Connor	11/30/19	11/30/23	1	Mayor

Diversity Chart:

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Vacant	Minority	Asian-American	Black/African American	Hispanic/Latino	American Indian/Alaska Native	***Other	Caucasian/Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	2			1	1				2			
HS Council	2	2				2				2			
Other	2	2			1					3			
Total	6	6			2	3				7			

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M or F

***Other Includes diversity in any of the following: *race, gender and/or ability*



Legislation Text

File #: Appt 02718, **Version:** 1


Appointment of Mohamed Adel Bonah as member, Seattle Human Rights Commission, for a term to July 22, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions

Notice of Appointment

Appointee Name: Mohamed Adel Bonah		
Board/Commission Name: Seattle Human Rights Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed:	Term of Position: * 7/23/2023 to 7/22/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Central District	Zip Code: 98112	Contact Phone No.:
Background: Mohamed is an immigrant to Seattle and the United States, originally from Egypt. His wife is from Seattle, and they moved here together in 2017 when their oldest daughter was born. Mohamed's academic background in Egypt is in law and Human Rights, and he has served in a variety of roles focused on international Human Rights Law, including working for United Group, the premier law firm dealing with Human Rights cases in Egypt. Mohamed has also worked with the United Nations Development Programme and the United Nations High Commission for Refugees, in addition to working with local NGOs in Egypt and Lebanon. He received his Master of Law degree, where he took a number of courses that centered around Human Rights, including classes in Business and Human Rights as well as working with professors on international cases of wrongful detention in Iran. He currently works with the union UFCW3000, concentrating on labor rights. Mohamed also volunteers with the Northwest Immigrant Rights Project, assisting with Arabic translations/interpretations.		
Authorizing Signature (original signature): 		Appointing Signatory: Councilmember Tammy Morales Seattle City Council

*Term begin and end date is fixed and tied to the position and not the appointment date.

MOHAMED ADEL BONAH

PROFILE

I am a current Union Representative with UFCW3000. I am looking to advance my career within the Union, and work as a Negotiator/Researcher

EXPERIENCE

Union Representative, UFCW300; Seattle, WA — 2022-present

Duties include: Identifying and developing leaders, moving and assessing workers and recruiting and training union stewards; reading and understanding collective bargaining agreements and enforcing those agreements through workplace action; grievance investigation and timely filing of grievances; leadership recruitment and mobilization for contract negotiations; mobilizing members to take political action.

Freelance Legal Interpreter, Northwest Immigrant Rights Project; Seattle, WA — 2018-2021

Duties included: providing written translations from Arabic to English and vice-versa of a variety of legal documents relating to asylum cases; providing simultaneous interpretation relating to asylum cases.

Project Manager, Lebanon Community Resilience Initiative, USAID; Tripoli, Lebanon — 2017

Duties included: organization and overall logistical support for training sessions and other activities, including administration and follow-up of community projects and public events; recruitment of TOT trainers and field coordinators, as well as managing a ten-person team. I also served as the Deputy Area Manager North for Basmeh w Zeitoneh, a local NGO, ensuring project implementation and smooth operations in North Lebanon.

Associate Consultant, International Labour Organization; Cairo, Egypt — 2014-2017

Technical Project Consultant for the ILO project "Promoting Workers Rights and Duties in Egyptian Export Industries." Duties included: providing support for training workshops as well as serving as a liaison between the ILO and the Egyptian Labour Ministry.

Deputy Manager for Projects and International Relations, Egyptian Center for Economic and Social Rights; Cairo, Egypt — 2014-2016

Duties included: responsible for writing and submitting funding proposals; subsequent negotiations with international donor organizations, implementation of the strategic plan; oversight of all projects.

**Term begin and end date is fixed and tied to the position and not the appointment date.*

Manager, Arab Coalition for Darfur; Cairo, Egypt — 2012

Duties included: Lobbying of Arab League member states; advocacy on behalf of Darfur.

RSD Protection Assistant, United Nations High Commission for Refugees; Cairo, Egypt — 2010-2011

Duties included: reviews of current refugee cases; conducting in-depth interviews of refugees and subsequent determination of refugee status, specifically regarding cases of human trafficking in East Africa.

Program Assistant, United Nations Development Program; Cairo, Egypt — 2008-2010

Duties included: creation and implementation of human rights training workshops in the educational, media, and civil society sectors; creation and supervision of the budgets of these workshops; liaising between trainers, trainees, and the UNDP; and writing the protocols for these workshops.

EDUCATION

University of Washington School of Law — LLM in General Law, 2022

Cairo University, Faculty of Economics and Political Science — Graduate Diploma in Civil Society and Human Rights, 2008

Cairo University, School of Law — B.A., 2005

SKILLS

Fluent/Native Speaker of Arabic; proficient in Microsoft Office; Mac OS, and Google Suite; effective internet researcher in Arabic or English; able to work within deadlines and under pressure; punctual and organized; strong public speaker

Seattle Human Rights Commission

August 2023

21 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F		1.	Member	Bryennah Quander	7/23/23	7/22/25	1	City Council
	M		2.	Member	Andre Brown	7/23/23	7/22/25	1	Mayor
	F		3.	Member	Haley Miller	7/23/23	7/22/25	1	City Council
			4.	Member	Vacant	7/23/23	7/22/25	1	Mayor
	M		5.	Member	Mohamed Adel Bonah	7/23/23	7/22/25	1	City Council
			6.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			7.	Member	Vacant	1/23/22	1/22/24	1	City Council
			8.	Member	Vacant	1/23/22	1/22/24	1	Commission
	F		9.	Member	Andrea Dailey-Michaux	7/23/22	7/22/24	1	Mayor
			10.	Member	Vacant	7/23/22	7/22/24	1	City Council
			11.	Member	Vacant	7/23/22	7/22/24	1	Mayor
			12.	Member	Vacant	7/23/22	7/22/24	1	City Council
			13.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			14.	Member	Vacant	1/23/22	1/22/24	1	City Council
			15.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			16.	Get Engaged	Vacant	9/1/22	8/31/23	1	Mayor
			17.	Member	Vacant	7/23/22	7/22/24	1	City Council
	F		18.	Member	Tricia Diamond	1/23/22	1/22/24	1	Mayor
			19.	Member	Vacant	7/23/22	7/22/24	1	Commission
			20.	Member	Vacant	1/23/22	1/22/24	1	Commission
			21.	Member	Vacant	7/23/22	7/22/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	2				3							
Council	1	2				2				1			
Comm		0											
Total	2	4											

Key: *D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown Residential Council District number 1 through 7 or N/A -Diversity info is self-identified and

**RD voluntary.

*Term begin and end date is fixed and tied to the position and not the appointment date.



Legislation Text

File #: Appt 02719, **Version:** 1

Appointment of Andre Brown as member, Seattle Human Rights Commission, for a term to July 22, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions

Notice of Appointment

Appointee Name: Andre Brown		
Board/Commission Name: Seattle Human Rights Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed:	Term of Position: * 7/23/2023 to 7/22/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Capitol Hill	Zip Code: 98122	Contact Phone No.:
Background: Andre is interested in serving on the Human Rights Commission because he is interested in working with people to solve the issues in the community. He is heavily invested in helping the community and region succeed and flourish. Currently Andre works for Sound Mental Health as a Mental Health Clinician, providing support and assistance to consumers and families in taking responsibility, and making choices, in their recovery plans. In the past Andre worked for Compass Housing Alliance as a counselor, working with clients from a variety of economic, cultural, and ethnic backgrounds, physical and mental ability, and sexual orientations, linking them to relevant inside and outside resources and programs.		
Authorizing Signature (original signature):  Date: 8/9/2023		Appointing Signatory: Bruce A. Harrell Mayor of Seattle

*Term begin and end date is fixed and tied to the position and not the appointment date.

Andre Brown

Objective: Seeking employment as a Case Manager, responsible for the direct improvement of individual and family client cases.

Work History:

September 2017-present: Working for Sound Mental Health as a Mental Health Clinician, providing support and assistance to consumers and families in taking responsibility, and making choices, in their recovery plans. Duties include developing coping skills and tools, while reducing the sense of isolation and helplessness, which is often felt by individuals.

February 2016-September 2017: Worked for Sound Mental health as Peer Specialist. Duties including maintaining a caseload of clients, developing independent living skills, assisting with housing resources with the added goal of finding clients permanent housing, coordinating with probation officers and treatment providers to assess progress, while using Motivational Interviewing skills to build a rapport.

2015-2016: Worked for Compass Housing Alliance as a counselor. Duties included working with clients from a variety of economic, cultural, and ethnic backgrounds, physical and mental ability, and sexual orientations, linking them to relevant inside and outside resources, programs, etc., including updating of computer records. Daily actions included resolving medical, mental health conflict, while enforcing all rules of conduct on premises.

2014-2015: Worked for the Arc of King County as a Direct Support professional. Primary work is maintaining caseloads for developmental and mental health clients, while performing regular check-ins, and assisting with individual medical and personal needs. Training includes certification as a NAR.

Volunteer Activities:

January 2014 - present: Currently serving as a volunteer facilitator with National Alliance on Mental Illness (NAMI). Training and duties include offering guidance and advice to individuals participating in a mental health support group for issues such as schizophrenia, bi-polar, alcohol dependency, sleep disorder. Facilitated a class in de-escalation techniques.

2011-present: Currently serving as an apprentice trainer with Washington State Peace Team, a subdivision of Washington State Action Network. Training and duties include conflict intervention, non-violent communication, conflict resolution and physical interpositioning. Apprentice duties included leading a dozen training exercises in non-violence skills. Skills have been employed with community food banks and political rallies as an peacekeeping force.

Education:

June 2017-present: Attending Seattle Central College, seeking a Chemical Dependency License.

September 2016-present: Chemical Dependency Professional Trainee, accruing training hours towards a certificate.

**Term begin and end date is fixed and tied to the position and not the appointment date.*

February 2017: Completed Advanced Motivational Interviewing training.

August 2015: Completed a 40 hour training course in Peer Support Counseling with CVAB, with certification.

June 2012: Completed a training course in Compassionate Listening.

June 2003: Graduated from Renton High School with a high school diploma.

Seattle Human Rights Commission

August 2023

21 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F		1.	Member	Bryennah Quander	7/23/23	7/22/25	1	City Council
	M		2.	Member	Andre Brown	7/23/23	7/22/25	1	Mayor
	F		3.	Member	Haley Miller	7/23/23	7/22/25	1	City Council
			4.	Member	Vacant	7/23/23	7/22/25	1	Mayor
	M		5.	Member	Mohamed Bonah	7/23/23	7/22/25	1	City Council
			6.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			7.	Member	Vacant	1/23/22	1/22/24	1	City Council
			8.	Member	Vacant	1/23/22	1/22/24	1	Commission
	F		9.	Member	Andrea Dailey-Michaux	7/23/22	7/22/24	1	Mayor
			10.	Member	Vacant	7/23/22	7/22/24	1	City Council
			11.	Member	Vacant	7/23/22	7/22/24	1	Mayor
			12.	Member	Vacant	7/23/22	7/22/24	1	City Council
			13.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			14.	Member	Vacant	1/23/22	1/22/24	1	City Council
			15.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			16.	Get Engaged	Vacant	9/1/22	8/31/23	1	Mayor
			17.	Member	Vacant	7/23/22	7/22/24	1	City Council
	F		18.	Member	Tricia Diamond	1/23/22	1/22/24	1	Mayor
			19.	Member	Vacant	7/23/22	7/22/24	1	Commission
			20.	Member	Vacant	1/23/22	1/22/24	1	Commission
			21.	Member	Vacant	7/23/22	7/22/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	2				3							
Council	1	2				2				1			
Comm		0											
Total	2	4											

Key: *D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown Residential Council District number 1 through 7 or N/A -Diversity info is self-identified and

**RD voluntary.

*Term begin and end date is fixed and tied to the position and not the appointment date.



Legislation Text

File #: Appt 02720, **Version:** 1


Appointment of Haley R. Miller as member, Seattle Human Rights Commission, for a term to July 22, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions

Notice of Appointment

Appointee Name: Haley R. Miller		
Board/Commission Name: Seattle Human Rights Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed:	Term of Position: * 7/23/2023 to 7/22/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Queen Anne	Zip Code: 98119	Contact Phone No.:
Background: Haley has deep roots in the greater Seattle area. Haley has consistently taken on leadership roles in her various residential, academic, and workplace communities. She volunteered full-time as an AmeriCorps VISTA, where she was placed as the volunteer coordinator for a nonprofit organization in downtown Tacoma. Haley also volunteered as a Court-Appointed Special Advocate for Pierce County Juvenile Court, as a Commissioner/Member on the City of Tacoma Human Services Commission, and for several other local nonprofits including the City Club of Tacoma and the Boys and Girls Club of South Puget Sound. At Seattle University School of Law, she is the Co-Founder and President of the Disability Inclusion Alliance (DIA), a student organization dedicated to the wellbeing, academic success, and professional development of law students with disabilities. Her role as president focuses on holding the law school administration accountable for its role in meeting the needs of diverse students. The DIA strives to connect students with disabilities to resources within the school to ensure everyone can access what they need to achieve academically. She also served as the Vice President of the Labor and Employment Law Association this last year, in addition to serving as the Mental Health Lead on the school's Wellness Committee during all three years of law school. Haley is deeply committed to human rights advocacy, and plans to practice civil rights litigation after graduation from law school in May 2024 based on both her lived experience with both disability and sex discrimination as well as her general interest in bettering the lives of people from historically marginalized backgrounds.		
Authorizing Signature (original signature): 		Appointing Signatory: Councilmember Tammy Morales Seattle City Council

*Term begin and end date is fixed and tied to the position and not the appointment date.

Haley R. Miller

Disability Advocate & Aspiring Civil Rights Attorney

EDUCATION

Seattle University School of Law, Seattle, WA

Class of 2024

Juris Doctorate Candidate

- One of 25 students selected to receive the inaugural **“Students Who Soar” Award**
- **1st Place Winner** in Fall 2022 ADR Mediation Competition
- **Quarterfinalist** in Spring 2022 1L Mock Trial Competition
- **Involvement:** Disability Inclusion Alliance (Co-Founder and President); Labor and Employment Law Association (Vice President/Recorder); School of Law Wellness Committee (Co-Chair)

Pacific Lutheran University, Tacoma, WA

Class of 2013

Bachelor of Arts in Anthropology, Cum Laude

- One of 15 Class of 2013 grads inducted into **Pinnacle Honor Society** for leadership and service
- Selected as **Class of 2013 Student Speaker** before the Board of Regents
- Recognized as **2011 Student Leader of Distinction**
- Appeared on **Dean’s List** in Fall 2009, Fall 2011, Spring 2012, Fall 2012
- **Involvement:** Associated Students of PLU (Human Resources Director); University Student Media Board (Chairperson); University Long-Range Planning Committee (Student Representative)

Gig Harbor High School, Gig Harbor, WA

Class of 2009

PROFESSIONAL EXPERIENCE

Washington State Attorney General’s Office, Seattle, WA

June 2023 – Present

APR 9 Licensed Legal Intern / Summer Law Clerk

Full-time, internship

T-Mobile, Bellevue, WA

May – Aug 2022

Legal Intern

Full-time, internship

Managed a variety of network operations and cybersecurity compliance projects under the supervision of a senior legal director; culminating internship project was to develop a compliance program in response to the FCC’s Broadband Data Collection public challenge process. Volunteer on Legal Supplier Diversity Committee.

Microsoft, Redmond, WA

Jan 2021 – Present

Senior Risk & Compliance Architect

Full-time, contract

Worked with financial services institutions to identify and mitigate security and privacy risks associated with the transition from on-premises data center management to cloud computing.

Amazon, Seattle, WA

Dec 2015 – Oct 2020

➤ *Program Manager* (May 2017 – Oct 2020)

Full-time

Managed data and reporting for AWS Infrastructure’s colocation data center contracts portfolio. Reported on contractual obligations for Accounting, Finance, Legal and Tax teams. Drove closure of several hundred critical engineering issues and contractual deviations across colocation portfolio.

➤ *Legal Assistant / Associate Compliance Specialist* (Dec 2015 – May 2017)

Managed daily operations of Amazon’s global ethics hotline program. Managed administration and reporting for Amazon’s global compliance training program and anti-bribery third-party due diligence process. Reported ethics hotline and loss prevention data to Board of Directors on a quarterly basis.

Washington State Bar Association, Seattle, WA

Nov 2014–Feb 2015

Regulatory Services Analyst

Full-time

Reviewed and analyzed applications for admission to ensure compliance with regulations and policies. Managed daily operations of Washington State’s APR 9 Licensed Legal Intern Program. Planned and administered bar exams.

**Term begin and end date is fixed and tied to the position and not the appointment date.*

Seattle Human Rights Commission

August 2023

21 Members: Pursuant to SMC 3.14.920, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F		1.	Member	Bryennah Quander	7/23/23	7/22/25	1	City Council
	M		2.	Member	Andre Brown	7/23/23	7/22/25	1	Mayor
	F		3.	Member	Haley R. Miller	7/23/23	7/22/25	1	City Council
			4.	Member	Vacant	7/23/23	7/22/25	1	Mayor
	M		5.	Member	Mohamed Bonah	7/23/23	7/22/25	1	City Council
			6.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			7.	Member	Vacant	1/23/22	1/22/24	1	City Council
			8.	Member	Vacant	1/23/22	1/22/24	1	Commission
	F		9.	Member	Andrea Dailey-Michaux	7/23/22	7/22/24	1	Mayor
			10.	Member	Vacant	7/23/22	7/22/24	1	City Council
			11.	Member	Vacant	7/23/22	7/22/24	1	Mayor
			12.	Member	Vacant	7/23/22	7/22/24	1	City Council
			13.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			14.	Member	Vacant	1/23/22	1/22/24	1	City Council
			15.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			16.	Get Engaged	Vacant	9/1/22	8/31/23	1	Mayor
			17.	Member	Vacant	7/23/22	7/22/24	1	City Council
	F		18.	Member	Tricia Diamond	1/23/22	1/22/24	1	Mayor
			19.	Member	Vacant	7/23/22	7/22/24	1	Commission
			20.	Member	Vacant	1/23/22	1/22/24	1	Commission
			21.	Member	Vacant	7/23/22	7/22/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	1	2				3							
Council	1	2				2				1			
Comm		0											
Total	2	4											

Key: *D List the corresponding Diversity Chart number (1 through 9)

**G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
Residential Council District number 1 through 7 or N/A -Diversity info is self-identified and

**RD voluntary.

*Term begin and end date is fixed and tied to the position and not the appointment date.



Legislation Text

File #: Appt 02632, **Version:** 1

Appointment of Bryennah Quander as member, Seattle Human Rights Commission, for a term to July 22, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions

Notice of Appointment

Appointee Name: Bryennah Quander		
Board/Commission Name: Seattle Human Rights Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed:	Term of Position: * 7/23/2023 to 7/22/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: West Seattle	Zip Code: 98125	Contact Phone No.:
Background: <p>Although Bryennah was born in Atlanta, Georgia, Seattle has always been her home. She has had the opportunity to volunteer with organizations such as the Vera Project, and as a community accountability board member with the King County Partnership for Youth Justice. Her work as an employee with the City of Burien has allowed her to expand her knowledge of equitable community engagement. As a member of an advancing racial equity group, she has learned and continues to learn how governmental systems can address barriers. She strongly believes that engaged communities are a key part in reducing disparities. She hopes to apply her educational background in public service and policy and continue to help the Human Rights Commission fulfill its mission. She is excited to continue to work with fellow commissioners and continue contributing to the community that she calls home.</p>		
Authorizing Signature (original signature): 		Appointing Signatory: <i>Councilmember Tammy Morales</i> <i>Seattle City Council</i>

Bryennah Quander

EDUCATION

Bachelor of Science, Public Service and Policy 2021 – 2022
Arizona State University | Tempe, AZ

Associate of Arts, General Studies 2014 - 2016
Seattle Central College | Seattle, WA

WORK EXPERIENCE

Records Coordinator June 2021 – Present
City of Burien Clerks Department | Burien, WA

- Managed records management departmental projects and ensure compliance with state laws
- Updated the special events permitting process and coordinated completion of permits
- Assisted in the preparation and running of city council, boards, and commissions meetings
- Completed gathering and evaluating data to assist in the creation of a 5-year strategic plan
- Advancing Racial Equity work group member

Administrative Assistant Jan. 2021 – May 2021

City of Burien Parks, Recreation, and Cultural Services | Burien, WA

- Processed invoices, contracts, and generated budget reports
- Created employee schedules and completed timesheets
- Assisted in developing an asset management system
- Implemented citywide staff technology updates

Customer Service Representative III March 2018 – Dec. 2020

City of Burien Parks, Recreation, and Cultural Services | Burien, WA

- Served as staff lead of Customer Service Representative I and II
- Registered customers for classes, received and processed facility and park rental requests
- Created training and resource manuals

Customer Service Representative I June 2014 – Feb. 2018

City of Burien Parks, Recreation, and Cultural Services | Burien, WA

- Supervised and ensured upkeep of community center during facility rentals

VOLUNTEER EXPERIENCE

Partnership For Youth Justice Accountability Board Member May 2022 – Present

King County Juvenile Court Services | Seattle, WA

- Attend PYJ meetings to meet with youth and their families eligible for diversion
- Collaborated with other board members to determine diversion assignments and resources

Volunteer Member/House Manager April 2019 – Present

The Vera Project | Seattle, WA

- Supervised volunteers, completing ticket deposits, processing staff and artist payments, liaison for performing artists
- Scanned tickets, concession sales, security, janitorial duties, opening/closing building, etc.

Community Accountability Board Member July 2017 – March 2018

Pierce County Juvenile Court | Tacoma, WA

- Conducted interviews with juvenile and parents/guardians
- Determined the terms and conditions of Diversion Agreement

SKILLS

- MS Office with Excel Certification
- Google Suite
- Research methodology
- Laserfiche
- Records Management
- Adobe Acrobat Pro
- Project Management

Seattle Human Rights Commission

August 2023

21 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed: Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
	F		1.	Member	Bryannah Quander	7/23/23	7/22/25	1	City Council
			2.	Member	Vacant	7/23/23	7/22/25	1	Mayor
			3.	Member	Vacant	7/23/23	7/22/25	1	City Council
			4.	Member	Vacant	7/23/23	7/22/25	1	Mayor
			5.	Member	Vacant	7/23/23	7/22/25	1	City Council
			6.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			7.	Member	Vacant	1/23/22	1/22/24	1	City Council
			8.	Member	Vacant	1/23/22	1/22/24	1	Commission
	F		9.	Member	Andrea Dailey-Michaux	7/23/22	7/22/24	1	Mayor
			10.	Member	Vacant	7/23/22	7/22/24	1	City Council
			11.	Member	Vacant	7/23/22	7/22/24	1	Mayor
			12.	Member	Vacant	7/23/22	7/22/24	1	City Council
			13.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			14.	Member	Vacant	1/23/22	1/22/24	1	City Council
			15.	Member	Vacant	1/23/22	1/22/24	1	Mayor
			16.	Get Engaged	Vacant	9/1/22	8/31/23	1	Mayor
			17.	Member	Vacant	7/23/22	7/22/24	1	City Council
	F		18.	Member	Tricia Diamond	1/23/22	1/22/24	1	Mayor
			19.	Member	Vacant	7/23/22	7/22/24	1	Commission
			20.	Member	Vacant	1/23/22	1/22/24	1	Commission
			21.	Member	Vacant	7/23/22	7/22/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART				(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	
	Male	Female	Transgender	NB/ O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor		2											
Council		1											
Comm		0											
Total		3											

Key: *D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown



Legislation Text

File #: Appt 02721, **Version:** 1

Reappointment of Ilays A. Aden as member, Seattle Immigrant and Refugee Commission, for a term to July 31, 2024.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Ilays A. Aden		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input type="checkbox"/> Appointment <i>OR</i> <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		Term of Position: * 8/1/2022 to 7/31/2024 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Tukwila	Zip Code:	Contact Phone No.: [REDACTED]
Background: Ilays Aden is a Somali-American activist who came to the U.S. as a refugee in 1995. She has lived in Seattle since 2004. She graduated from University of Washington with a Bachelor's in Arts, majoring in Economics and African Studies. After graduating, she worked directly with immigrant and refugees from East Africa in South King County in educational support and with the citizenship process. Her passions to help her community led her to law school at American University, where she focused on immigration and human rights law. Ilays has more than ten years of experience in the fields of youth development, civic engagement, and fund development. She co-founded the Eat With Muslims Project, bringing people of all faiths and backgrounds together to learn more about Islam and fight back against Islamophobia. Her work to counter the dehumanization of Muslims and xenophobia led her to receive Congressman Adam Smith's 2018 Champion of Justice Award. She is currently the Environmental Engagement Program Coordinator for the Port of Seattle.		
Authorizing Signature (original signature):  Date: 7/13/2023		Appointing Signatory: Bruce A. Harrell Mayor of Seattle

*Term begin and end date is fixed and tied to the position and not the appointment date.

ILAYS A. ADEN

EDUCATION

American University Washington College of Law, Washington, DC -*Juris Doctor*, May 2015

Activities: Symposium Editor, American University Labor and Employment Law Forum and Brief June 2014-May 2015
Community Outreach Chair, Black Law Student Association April 2013- April 2014
Alternative Break Chair, Action for Human Rights April 2014- May 2015

Studies Abroad and in US: Economics and Human Rights Law in London, Brussels, Paris, Geneva June 2013
Alternative Spring Break: Furthering Afro-Colombian Rights in Bogota, Colombia March 2014
Alternative Winter Break: Reforming the Orleans Parish Prison System Dec. 2014
Alternative Spring Break: Assisting the Navajo Nation Judicial Court March 2015

University of Washington, Seattle, WA - *Bachelor of Arts* in Economics and African Studies Minor, Dec. 2009

Study Abroad: European Union Policy Studies- Université Libre de Bruxelles, Brussels, Belgium June -Aug. 2009

EXPERIENCE

Forterra– Community Campaign Manager, Seattle, WA Aug 2018- Present

- Work closely with community partners and organization on our affordable housing and land banking projects
- Raised over \$780,000 towards capital campaigns for Forterra’s development projects
- Organize information sessions, focus groups and open houses for community members to learn more about our work on land conservation, urban work, and park and riparian restoration
- Meet with donors, for-profit and non-profit leaders, city leaders, and stakeholders to keep them informed, while learning about other work in our region to tackle affordable housing issues
- Write grants and proposals to government agencies, corporations and foundations to support our work

Eat With Muslims– Co-Founder, Seattle, WA Dec. 2016- Present

- Co-founded this organization based in Seattle, WA to counteract Islamophobia and build stronger communities through advocacy, events and gatherings, and courageous conversations
- We have created and organized over 60 events all over Seattle and South King County, bringing together over a 3,500 Muslims and non-Muslims including immigrant and refugees, people of color, elderly, and youth to share courageous conversations around Islamophobia
- Responsible for writing grants to foundations to support our mission and vision of peace and understanding
- Create reports and surveys sent to our donors and partners, including Seattle Foundation, 4Culture, and United Way of King County
- Email and telephone correspondence with guests, donors, and community members interested in our work
- We have been featured as a story on The Today Show, NPR/KUOW, Seattle Weekly, AirBnb Magazine, and have been filmed for an upcoming documentary that centers around the women’s march and representation of Muslim-American women

Correia & Puth, PLLC– Law Clerk, Washington, DC Sept. 2015- Feb. 2016

- Directly communicated with potential clients in employment disputes and performed intakes
- Investigated and researched legal claims and drafted memos discussing employment discrimination and harassment
- Utilized LexisNexis to research legal questions for the firm’s current cases
- Researched and summarized recent Supreme Court and Circuit Court decisions in employment law cases
- Attended Metropolitan Washington Employment Lawyer’s Association meetings to gather information on new legislation and procedures effecting employment law in DC and reported back to the firm
- Met with partners and associates weekly to discuss research memos and upcoming deadlines for cases
- Tracked time and billing on Sage Timeslips

International Human Rights Law Clinic– Student Attorney, Washington, DC Aug. 2014- May 2015

- Worked with my student attorney partner on six cases concerning immigration and asylum law, family law, as well as employment discrimination
- Conducted client intakes and interviews and coordinated with translators to have effective meetings

- Researched and wrote memos on asylum, immigration, and family law cases
- Wrote briefs, motions, and FOIA requests to help our clients have timely and successful cases
- Represented clients in Immigration Court and filed in Maryland Circuit Court
- Actively participated in a seminar that provided support and knowledge on human rights issues and defense work

American Federation of Government Employees –Law Clerk, Washington, DC Aug. 2014- May 2015

- Interviewed and performed intakes for clients and members, as well as investigated claims
- Drafted appeals and provided arguments for government employees who have been terminated or suspended without pay
- Worked with attorneys in the General Counsel’s Office to provide legal research for trials and arbitrations
- Organized information and data for our case files, utilized Excel, Word, and Outlook on a daily basis

Students United For Youth Justice/Mentoring Today– Program Mentor, Washington, DC April 2013- January 2015

- Program focused on mentoring young black males in DC’s juvenile system, Department of Youth Rehabilitation Services
- Worked with my mentee to set goals, explore his interest, and pursue his education while in the facility
- Upon his release, we worked together to secure housing, employment, and provide access to family planning
- We also set aside time to explore the city and attend different art events, as he enjoyed drawing
- Attended court hearings and spoke positively to his judge on his improvements and drastic lifestyle changes in order to reduce his probation

The Law Offices of David R. Saffold & Associates – Immigration Law Intern, Washington, DC June- Sept. 2014

- Worked with clients on immigration and asylum cases, helping them gather affidavits and evidence for their case
- Worked under supervising attorney to help prepare the client for immigration court or asylum office interviews
- Researched and wrote memos on new immigration and asylum case law, as well as clients' issues

Center for Human Rights and Humanitarian Law- Legal Intern, Washington, DC July- Aug. 2013

- Utilized LexisNexis and Westlaw databases to conduct research on environmental human rights issues, relevant international treaties and domestic laws, and case law
- Helped write “Right to a Healthy Environment” chapter for the Center’s human rights lawyering handbook, which is used as a reference for legal aid attorneys across the country who are litigating cases with a human rights component

Somali Youth and Family Club - Program Coordinator and Tutor, Seattle, WA July 2010- Aug. 2012

- Led the after school program and coordinated tutors to serve about hundred East African students in Skyway and Renton
- Performed intakes and referrals for clients seeking citizenship and went out to the communities to provide education on the paths to citizenship.
- Attended community meetings to strengthen partnerships with local government officials and professional organizations, including the King County Disproportionality Coalition
- Assisted in writing grants that resulted in the organization receiving nearly \$85,000 in funds
- Created monthly reports and informed partners of SYFC’s community impact and access to services

Key Bank - Teller and Customer Service Representative, Issaquah, WA April 2010- July 2011

- Reached out to community and businesses for new customers
- Improved branch’s customer service scores by providing excellent service and catering to clients’ needs
- Exceeded monthly referral goals and became one of the top tellers in the region

Congressman William Jefferson - Staff Assistant, Washington, DC June- Sept. 2008

- Spoke directly with constituents, gave tours, and was the first line of communication
- Created daily schedule and briefed Congressman Jefferson on upcoming activities and meetings
- Attended meetings for the congressman, updated him on issues concerning his constituents
- Wrote and presented a community action plan to help regulate trade in New Orleans

Language

- Somali (proficient)

VOLUNTEER AND ACTIVITIES

- Puget Sound Educational Service District Strategic Direction Action Team Member- Volunteer for the community cohort that is working to change PSESD's policies to reflect an anti-racist and racial equity agenda for all students 2018
- United Way of King County volunteer and grant reviewer 2017
- Producer of *Pursued*- A short film about a young Immigrant Muslim man in Seattle, premiering later this year 2019

AWARDS AND RECOGNITION

- U.S. Congressman Adam Smith's 2018 Champion of Justice Award- Congressman Smith recognized the work of Eat With Muslims and its impact around the 9th District of Washington.
- The Op-Ed Project 2018 Scholarship recipient- Chosen as a leader in Seattle to work on crafting an opinion editorial about issues in my community. This national organization works to elevate key voices that are especially missing from our country's conversations.

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
			4.	Member	Afra Mahmood	2/1/23	1/31/25	1	Mayor
3	F	5	5.	Member	Vacant	8/1/2022	7/31/24	1	Council
2	F	NA	6.	Member	Ilays A. Aden	8/1/2022	7/31/24	2	Mayor
			7.	Member	Vacant	8/1/2022	7/31/24	1	Mayor
			8.	Member	Vacant	2/1/2022	1/31/24	1	Council
3	F	5	9.	Member	Maria Jimenez-Zepeda	2/1/2022	1/31/24	3	Council
			10.	Member	Vacant	2/1/23	1/31/25	1	Mayor
2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
3	F	4	13.	Member	Amanda Sandoval	8/1/2022	7/31/24	2	Mayor
			14.	Member	Vacant	2/1/2022	1/31/24	1	Council
1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02722, **Version:** 1

Reappointment of Emmanuel Dolo as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2024.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Emmanuel Dolo		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		Term of Position: * 2/1/2022 to 1/31/2024 <input type="checkbox"/> Serving remaining term of a vacant position
Residential Neighborhood: Auburn	Zip Code (work): 98121	Contact Phone No.: [REDACTED]
<p>Background:</p> <p>As a victim of civil wars and a refugee for nearly 10 years, exposed to traumatic experiences and untold human sufferings, Emmanuel GV Dolo is committed to helping and serving the immigrant and refugee communities in Seattle. Dolo founded the Population Caring Organization (PCO) in 2014. The humanitarian organization started in the Buduburam Refugee Camp in Ghana and was extended to Liberia in 2006. For more than 9 years, Dolo served as the Executive Director, helping to provide good sanitation to camp residents, free primary education to more than 800 vulnerable refugee children, vocational skills training to more than 245 refugee women (especially mothers).</p> <p>Emmanuel Dolo moved to Seattle in 2012. Realizing the great potentials of African community leaders in and around Seattle, he worked with Professor Mark Hower (Core Faculty at Antioch University Seattle at the time, now Dean at Antioch University Los Angeles) to mobilize African entrepreneurs who lead nonprofits and other enterprises in their respective African communities. In 2016, he and Dr. Hower conducted a series of workshops and community meetings, drawing participants from eight African-led organizations and communities. At the end of the initiative, the participants formed themselves into a group called the African Community Alliance. The purpose of the alliance is to promote networking and mutual support among participating organizations and communities.</p> <p>Currently, Dolo is the Director of Programs for the African Chamber of Commerce of the Pacific Northwest. Prior to his work at the Chamber, he founded and was the Operating Manager at Washington Transfinancial Services, an LLC based in South Seattle. In this role, he provides professional support to African-owned small enterprises, especially in the areas of targeted business development strategies, operational support, and transportation. He has been in this role since the establishment of the LLC in September of 2019.</p>		
Authorizing Signature (original signature): 		Appointing Signatory: Bruce A. Harrell
Date Signed (appointed): 7/13/2023		Mayor of Seattle

*Term begin and end date is fixed and tied to the position and not the appointment date.

Emmanuel Dolo

Professional Summary

- Entrepreneurial Project and Program Manager with a master's degree and 15+ years of experience developing and managing large-scale initiatives that effect positive, lasting change, often at a national level
- Proven track record of using data to measure and continuously improve processes and achieve goals while collaborating to foster multicultural understanding and inclusion
- Excellent communication and organizational skills, with strong critical-thinking and problem-solving abilities

Core Skills

- | | | |
|----------------------------|----------------------------------|----------------------------------|
| ▪ Community development | ▪ Project management | ▪ Digital storytelling |
| ▪ Community engagement | ▪ Project development and design | ▪ Microsoft Office (Word, Excel) |
| ▪ Proactive Problem Solver | ▪ Operations improvement | ▪ Database management systems |
| ▪ Program management | ▪ Reporting, report writing | ▪ Presentations |

Professional Experience

Washington Transfinancial Services, LLC – Seattle Washington

September 2019 to present

Founder

- Formed the Limited Liability Company (LLC) by registering with the State of Washington and filing all formation documents including SS-4 document for EIN, preparing bylaws/operating agreement, etc., and obtaining the certificate of formation.
- Recruited members, organized the Record Book Issued Ownership Certificates, and filed articles of incorporation/organization
- Created and continually improved the concept of the business

Operating Manager

- Established the business ideas of the three major services, i.e transportation, financial, and business development support
- Setup Business Bank Account
- Created a professional business plan
- Recruited the first three customers
- Managed two staff members

International Rescue Committee (IRC) – Seattle Washington

December 2018 to present

Volunteer, Youth Program Tutors

- Supported the College and Career Academy program on Mondays and Wednesdays from 10-11am

On-Call Volunteer

- Step-up to support staff and clients when needed

Cultivating New Frontiers in Agriculture (CNFA) - Monrovia, Liberia

Aug – Oct 2017

Graduate Intern, Liberia Agribusiness Development Activity

- Identified challenges and made concrete recommendations for 13K farmers across 40 businesses to improve economic development, processes, policies, finance, hiring, and labor compliance over the next 3 years
- Facilitated the process that empowered 113 agribusiness staff and managers to develop metrics in order to measure the social and financial impact of their businesses on their communities as part of the \$19 million project

Antioch University Counseling and Psychology Clinic-Seattle, Washington

Jun – Aug 2017

Assistant to the Director

- Vastly simplified and streamlined the client information record system in 2 months, increasing efficiency and reducing time spent recording by several hours in the first month

Antioch University - Seattle, Washington

Jan 2013 – Jul 2015

Admissions Assistant

- Reduced admissions counselors' workload by collaborating to organize info sessions, recording potential student information, and explaining academic programs, freeing up several man-hours per week

iLEAP- Seattle, Washington

Jul – Aug 2012

Program Assistant (Temporary Contract)

- Supported 9 international students visiting the US by facilitating and guiding their learning and research to help them feel comfortable and receive the best possible learning experience

Population Caring Organization- Liberia and Ghana

May 2004 – Jul 2012

Founder and Executive Director

- Founded the Organization and led a staff of 48+, including 14 peace-cells facilitators, transforming ideas into actions and fostering collaboration
- Created a program at Buduburam Refugee Camp, providing sanitation and skills training for 120 elders, 350 women, 56 peace-cells facilitators, and 735 child students; indirectly, the program benefited 16K+ refugees
- Planned and implemented a national initiative in Liberia, bringing together 16 civil society groups into national councils, fostering understanding and reconciliation across religious, social, tribal, and political systems
- Designed and implemented the African Community Alliance Program in the state of Washington, enabling 8 Seattle-based African community partnerships to collaborate and share resources to impact the community
- Developed and managed a myriad of projects, including the PCO Refugee School Project, the Rural Liberian War-Affected Youth Project, and the Refugee Mothers' Vocational Skills Training Program

Children Better Way-Buduburam, Ghana

Mar 2000 – Feb 2003

Child Rights Coordinator

- Led a project to raise awareness of refugee children's rights by educating parents and guardians, significantly reducing corporal punishment and enabling a vast majority of children to feel safe, respected, and loved

Education

Northwest University | Kirkland, Washington

Graduated May 2018

- Master of Arts (MA) in International Community Development

Antioch University | Seattle, Washington

Graduated Jul 2015

- Bachelor of Arts (BA) in Liberal Studies

Seattle Central College | Seattle, Washington

Transferred Jul 2015

- Associate of Arts in Business Administration

Honors and Awards

International Youth Foundation | Baltimore, Maryland

- ***Laureate Global Fellow***- Rigorously selected as one of 20 worldwide fellows for outstanding contributions to improving lives

iLEAP | Seattle, Washington

- ***International Fellow***- One of only Five applicants worldwide admitted as a fellow

Buduburam Refugee Camp Social Club | Buduburam, Ghana

- ***Director of the Year Award***-Recognized for community contributions made as Founder and Director of the Population Caring Organization

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
			4.	Member	Afra Mahmood	2/1/23	1/31/25	1	Mayor
3	F	5	5.	Member	Vacant	8/1/2022	7/31/24	1	Council
2	F	NA	6.	Member	Ilays A. Aden	8/1/2022	7/31/24	2	Mayor
			7.	Member	Vacant	8/1/2022	7/31/24	1	Mayor
			8.	Member	Vacant	2/1/2022	1/31/24	1	Council
3	F	5	9.	Member	Maria Jimenez-Zepeda	2/1/2022	1/31/24	3	Council
			10.	Member	Vacant	2/1/23	1/31/25	1	Mayor
2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
3	F	4	13.	Member	Amanda Sandoval	8/1/2022	7/31/24	2	Mayor
			14.	Member	Vacant	2/1/2022	1/31/24	1	Council
1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02723, **Version:** 1

Reappointment of Amanda Sandoval as member, Seattle Immigrant and Refugee Commission, for a term to July 31, 2024.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Amanda Sandoval</i>		
Board/Commission Name: <i>Seattle Immigrant and Refugee Commission</i>		Position Title: <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * <i>8/1/2022 to 7/31/2024</i> <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Skyway</i>	Zip Code: <i>98178</i>	Contact Phone No.:
Background: <p>Amanda Sandoval is a Senior Public Policy Impact Manager at United Way of King County. Previously, she was the Public Policy Coordinator for the Mockingbird Society, where she helped establish partnerships with local coalitions, advocacy groups, and government stakeholders. Her experience will add to the commission and her expertise on public policy and community organizing will help fill a significant gap on the commission and will enrich the work being done by the other commissioners.</p> <p>Amanda Sandoval is an ally and advocate for immigrant and refugee rights. Her background in community organizing with community, non-profits, government agencies, and various stakeholders. Her own immigrant background gives her firsthand experiences of the hardships many immigrants and refugees face. In her current research role, she has been interviewing refugees throughout King County, asking them about their experience resettling, and giving them an opportunity to be heard. Making sure that they know people are listening to them, their voices are heard, and that they are a vital group in our communities.</p>		
Authorizing Signature (original signature):  Date: <i>7/13/2023</i>		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

Amanda Sandoval

EDUCATION

Masters of Arts in Policy Studies, University of Washington, Bothell June 2019

Bachelor of Arts in International Studies, University of Washington, Seattle June 2016

SKILLS AND QUALIFICATIONS

- Social media relations across multiple platforms (Facebook, Twitter, Instagram, Tumblr)
- Collaboration and building partnerships with stakeholders and community partners
- Strong communication and presentation skills in diverse settings
- Organized individual with the ability to manage multiple projects
- Proficient Spanish

WORK EXPERIENCE

Public Policy Coordinator April 2019-Present

The Mockingbird Society- Seattle, WA

- Establish partnerships with local coalitions, advocacy groups, and government stakeholders
- Supervise/mentor youth advocate
- Research, analyze, and monitor public policy issues in King County & Seattle
- Lead workgroups, panels, and town hall meetings for partnering youth advocacy boards
- Serve on racial equity committee to king county NIS initiative

Community organizer

May 2018- December 2018

Senator Rebecca Saldaña- 37th district, WA

- Hire and supervise student interns, and manage volunteer group of 120 people
- Oversee student fellowship program and implement community outreach with other organizations
- Engage with inactive voters via canvassing, phone banking, community involvement, and social media to bring them into our participatory democracy
- Use social media to elevate campaign and reach communities
- Create reports for the community based off data entry to track voter participation

Information Controller/Logistics and Trainer

January 2012- Present

US Air Force Reserves- JBLM Tacoma, WA

- Coordinated, delegated, and managed logistics operations of cargo, specialized cargo, and personnel for preparedness and actual operations of military movements and deployments both in continental United States and overseas
- Supervise the training of over 20 airmen in computer programs, proper handling of equipment and planes, development and real world missions in support of air expeditionary force movements and deployments
- Create and update monthly reports of manpower and supplies of unit to send to Air Force Reserve command and pentagon
- Collaborate with fellow law enforcement, federal agencies, embassy's, and foreign military to ensure port security and successful port operation

VOLUNTER EXPERIENCE

Immigrant and Refugee Commission

October 2019-Present

City of Seattle

- Advise city of Seattle on policies to make sure they are inclusive of immigrants and refugees
- Outreach to communities so they are aware of opportunities and the city has direct feedback
- Offer recommendations to city departments and other commissions on how to best include immigrant and refugee communities

Admin Assistant volunteer

Fall 2017-January 2018

International Rescue Committee- Burien, WA

- Assisted in reviewing case files for completeness, and accuracy, and help clients fill out government forms
- Contribute to youth programs and young adult community engagement classes
- Hold informational “interviews” with clients to help them understand community services available to them

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
			4.	Member	Afra Mahmood	2/1/23	1/31/25	1	Mayor
3	F	5	5.	Member	Vacant	8/1/2022	7/31/24	1	Council
2	F	NA	6.	Member	Ilays A. Aden	8/1/2022	7/31/24	2	Mayor
			7.	Member	Vacant	8/1/2022	7/31/24	1	Mayor
			8.	Member	Vacant	2/1/2022	1/31/24	1	Council
3	F	5	9.	Member	Maria Jimenez-Zepeda	2/1/2022	1/31/24	3	Council
			10.	Member	Vacant	2/1/23	1/31/25	1	Mayor
2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
3	F	4	13.	Member	Amanda Sandoval	8/1/2022	7/31/24	2	Mayor
			14.	Member	Vacant	2/1/2022	1/31/24	1	Council
1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02724, **Version:** 1

Appointment of Afra Mahmood as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Afra Mahmood		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * 2/1/2023 to 1/31/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Belltown	Zip Code: 98121	Contact Phone No.:
Background: Afra grew up in Charlotte, NC, and was a close observer of her mother’s efforts in welcoming her refugee neighbors to her community. While obtaining her B.A. in Public Health and B.S. in Spanish at UNC Charlotte, she consequently grew connected with a local immigrant and refugee-serving after school program: ourBRIDGE for KIDS. There, she supported the facilitation of a culturally-relevant science, technology, engineering, art, and math curriculum that was grounded in creating an environment that sought to build the students’ self-esteem in the learning process. Afra recognizes the crucial importance of one’s community in acting as a protective factor that promotes the health and wellbeing of families. Upon relocating to Seattle in 2020, she learned of the gap in relevant resources and facilities for Muslims with disabilities in Washington. She worked with the organization “MUHSEN” to ensure gathering spaces are accommodating to individuals with special needs. Afra has served on the Immigrant & Refugee Commission as a Get Engaged Member and the Commission is thrilled for her to continue to serve as a member. Currently, she is a medical student at the UWSOM.		
Authorizing Signature (original signature):  Date Signed (appointed): 7/13/2023	Appointing Signatory: Bruce A. Harrell Mayor of Seattle	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Afra Mahmood

EDUCATION

University of North Carolina at Charlotte

2020 May

Bachelor of Science in Public Health (BSPH); Bachelor of Arts in Spanish (BA); summa cum laude

RESEARCH EXPERIENCE

Academy for Research on Community Health, Engagement and Services (ARCHES)

(2yr 3mo) Jan '18 – Mar

'20 Undergraduate Research Assistant

- Authored literature reviews on biopsychosocial factors affecting the health and well-being of residents in high-stress, low-resource communities
- Supported Principal Investigator in grant preparation (drafted budget narrative, project summary, aims, and objectives)
- Collaborated with a team of faculty, graduate students, and community leaders to run operations of the U-City Family Zone, a place-based partnership between the university and surrounding geographical area

Southeastern Association of Culture Studies Regional Conference, Lead Presenter

Feb

'20

- Presented findings of honors thesis that investigated the role of English language literacy as a social determinant of health and barriers to English language learning among immigrant and refugee youth

Dahl Lab, Department of Public Health Sciences

(7mo) May '19 – Jun '19; Aug '19 – Dec

'19 Undergraduate Research Assistant

- Drafted a master protocol for a pilot study measuring self-reported health factors present during pregnancy among African American women in the county
- Co-authored a mental health needs assessment and resource directory for NCAA female student athletes
- Evaluated the county's tobacco-free parks ordinance by surveying park visitors' (n = 102) observations of behaviors and attitudes towards tobacco-free policies

EXPERIENCE

New Horizons

(6mo) Oct '21 – March

'22

Shelter Counselor (Part-Time)

- Oversee operations of the Cedar St. homeless shelter for adults ages 18 to 25
- Provide presence, reassurance, and support to clients through assisting with basic needs (serving meals, warm clothes, etc.)

Muslims Understanding and Helping Special Educational Needs (MUHSEN)

(1yr 8mo) Oct '20 – Jun

'22

Mosque Certification Intern, Outreach Coordinator

- Organize a national campaign to partner with mosques to establish accommodations like ramps, respite care, and educational programming to advance conversations surrounding inclusion and accessibility
- Develop a national directory of caregivers as a means of offering informal mutual support and opportunities to discuss caregiving challenges and strategies

Our Bridge for Kids

(2yr 8mo) Oct '18 – May

'20

Intern

- Responsible for day-to-day academic support of a 2nd to 3rd class of students of refugee status
- Supported instructors in carrying out a trauma-informed curriculum that builds children's self-esteem in the learning process

Shifa Free Health Clinic

(4yr 5mo) Oct '15 – Mar

'20

Volunteer

- Assisted physicians in taking vital signs of incoming patients, conducting screenings to validate eligibility for services, and acting as a Spanish-English translator
- Executed resource referrals to community partners and agencies to address concerns such as food insecurity, housing instability, and other social needs

Allegro Foundation

(2yr 3mo) Jan '18 – Mar

'20

Volunteer

- Facilitated weekly kinesthetic instruction sessions (in English and Spanish) to stimulate communication among children with special needs in three Title 1 elementary schools

Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

(5mo) Aug '19 – Dec

'19 Intern

- Led outreach seminars (in English and Spanish) in two maternal health clinics that promoted WIC program services among immigrant mothers upon observation of the decline in program participation in the county
- Conducted interviews with a team of nutritionists and registered dietitians to learn which resources were most and least utilized by expecting women exhibiting high blood pressure (presented findings as a means of increasing resource referral)

RELATED OBJECTIVES

Question, Persuade, Refer (QPR) Gatekeeper, Mental Health America | Certified Peer Educator | Spanish and Urdu, Intermediate and Advanced proficiency

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
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Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
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2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
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1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
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- RD Residential Council District number 1 through 7 or N/A

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Legislation Text


File #: Appt 02725, **Version:** 1

Appointment of Ananda Rao as member, Seattle Immigrant and Refugee Commission, for a term to January 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Anand Rao		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * 2/1/2023 to 1/31/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Insert neighborhood name</i>	Zip Code: <i>Insert zip code</i>	Contact Phone No.:
Background: <i>Anand is a Grants Specialist at The Washington State Department of Veterans Affairs. He is a recent immigrant from India, who has also lived in Canada and Nigeria. He completed his Masters in Public Administration at the University of Washington, and has volunteered for immigrant serving community-based organizations.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): 7/13/2023	Appointing Signatory: Bruce A. Harrell Mayor of Seattle	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Anand Rao

WORK EXPERIENCE

Management Analyst 3

Washington Dept. Of Veterans Affairs

09/22 – Present

- Established and developed processes to receive, review and award grants to organizations that address at risk for suicide Veterans.
- Provided oversight of the Veteran Suicide Prevention Grant Program by administering and directing grant program activities.
- Analyzed State and Federal policies to determine unmet priorities and opportunities for Veterans and their family members
- Created and presented reports with programmatic updates to leadership, community partners and public
- Collected and analyzed data needed to evaluate the effectiveness of each grant program recipient.

Program Evaluation Intern

King County Department of Local Services

03/22 – 06/22

- Supported program management by facilitating committee meetings, conducting interviews and presenting results to stakeholders.
- Developed demographic surveys, collected qualitative and quantitative data and presented findings to help King County's outreach and engagement efforts.
- Prepared and presented evaluation reports to County management on recommendations to improve program efficacy.

Senior Financial Analyst

Anderson DDB

03/20 11/20

- Computed and monitored annual revenue of CAD \$20 million, performed trend and variance analyses on monthly financial statements of CAD \$2.5 million.
- Consolidated financial statements and presented for management reporting.

Management Accountant

GroupM;Publicis Groupe

08/16 – 3/20

- Contributed to the creation and review of annual budget of over CAD \$80 million and monthly rolling forecasts of over CAD \$7 million, leveraging historical knowledge.
- Reconciled inter company accounts between 17 agencies with transactions over CAD \$15 million.

EDUCATION

- Master of Public Administration
University of Washington
- Master of Arts- Political Science
IGNO University
- Bachelor of Finance and Accounting
Osmania University

CERTIFICATIONS

- Fundamentals of Sustainability Accounting- Level 1
- Lean Six Sigma – Green Belt
- Google Project Management Certification

SKILLS

- Policy Analysis
- Program Evaluation
- Grant Management
- Program Management
- Community Engagement
- Legislative Analysis
- Communications
- Qualitative Analysis
- Qualitative Analysis
- Budgeting
- Full Cycle Accounting
- Financial Planning and Analysis
- Data Visualization: PowerBI, R
- Software Skills: Microsoft Excel, Stata,R,

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
			4.	Member	Afra Mahmood	2/1/23	1/31/25	1	Mayor
3	F	5	5.	Member	Vacant	8/1/2022	7/31/24	1	Council
2	F	NA	6.	Member	Ilays A. Aden	8/1/2022	7/31/24	2	Mayor
			7.	Member	Vacant	8/1/2022	7/31/24	1	Mayor
			8.	Member	Vacant	2/1/2022	1/31/24	1	Council
3	F	5	9.	Member	Maria Jimenez-Zepeda	2/1/2022	1/31/24	3	Council
			10.	Member	Vacant	2/1/23	1/31/25	1	Mayor
2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
3	F	4	13.	Member	Amanda Sandoval	8/1/2022	7/31/24	2	Mayor
			14.	Member	Vacant	2/1/2022	1/31/24	1	Council
1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02726, **Version:** 1

Reappointment of Jennifer Matter as member, Families, Education, Preschool, and Promise Levy Oversight Committee, for a term to December 31, 2024.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Jennifer Matter		
Board/Commission Name: Families, Education, Preschool, and Promise Levy Oversight Committee		Position Title: Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * 1/1/2022 to 12/31/2024 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Beacon Hill	Zip Code: 98108	Contact Phone No.: [REDACTED]
Background: Jennifer Matter is the President of the Seattle Education Association (SEA), the union representing over 6500 certificated and classified staff working in Seattle Public Schools. SEA is the voice for educators, standing united to address the needs of our community and to transform SPS into an anti-racist school system where every student thrives. Jennifer has 21 years of experience working in and advocating for improving public education, including teaching at Madison Middle School and Washington Middle School in Seattle, and Bret Harte Middle School in Oakland, California. She earned a Master's in Teaching and a State of Washington teaching certificate from the University of Washington. Jennifer is also the proud mother of one current Seattle Public School student and another recent graduate of SPS.		
Authorizing Signature (original signature): 	Appointing Signatory: Tammy J. Morales Seattle City Councilmember	
Date Signed (appointed): 7/24/2023		

*Term begin and end date is fixed and tied to the position and not the appointment date.

Jennifer Matter

Public Education Experience

President, Seattle Education Association (SEA) Seattle, WA Jun. 2020 – Present
President for the union representing over 6,500 educators in SPS. Responsibilities include acting as primary officer and spokesperson for the union, presiding over board meetings and member assemblies, and leading member-driven campaigns to improve public education for our school communities. Prior to becoming President, served on multiple bargaining teams (2013, 2015, 2019), as SEA Treasurer, and as a building representative for almost entire educational career.

Teacher, Madison Middle School Seattle, WA Aug. 2011 – Jun. 2020
Taught 6th Language Arts and Ancient World History, 7th Reading. Leadership activities include PBIS (Positive Behaviors, Interventions, and Support) Lead 2016-2020, Teacher Leader 2016-2020, Mentor/Cooperating Teacher 2012-2020, Digital Learning Steering Committee Member 2019-2020, Madison's Educator of the Year 2017.

Teacher, Washington Middle School Seattle, WA Aug. 2006 – Jun. 2010
Taught 6th Language Arts and Ancient World History, 6th Computer Awareness (elective for learning multiple computer applications), 8th Computer Awareness II (elective for learning digital photography and video production), 7-8th Yearbook. Leadership activities include BLT representative 2009-10, Equity Team 2006-2010, Yearbook Advisor 2006-2009.

Teacher, Bret Harte Middle School Oakland, CA Aug. 2001 – Jun. 2006
Taught 6th Language Arts and Ancient World History, 6-8th English Language Development and History, 6-8th Visual Arts. Leadership activities include Girls Techbridge (math/science after school program) 2005-06, Dept. Chair 6th Language Arts and Ancient World History 2002-06, Grade-level Dept. Co-chair 2002-06, Faculty Council 2005-06, School Site Council 2004-05.

Education

UNIVERSITY OF WASHINGTON Seattle, WA Sept. 1999 – Jun. 2001
Master's in Teaching & State of Washington initial teaching certificate with endorsements in K-8 elementary education, K-12 Art, K-12 Spanish.

MACALESTER COLLEGE St. Paul, MN Sept. 1994 – May 1998
*Bachelor of Arts, Major: Spanish Minor: Art
Study abroad: Guatemala, Columbia, Ecuador in Fall 1996 with HECUA*

Professional References

Yvette De La Cruz, known since May 2020
Executive Director, Seattle Education Association, Seattle, WA, 206-283-8443

Dr. Gary, known since 2013
Principal, Madison Middle School, Seattle, WA, 206-252-9200

Renee Swayne, known since 2001
Retired Humanities Teacher, Oakland Unified School District, Oakland, CA, 510-421-6638

Families, Education, Preschool, and Promise Levy Oversight Committee

17 Members: Pursuant to *Ordinance 125604*, 12 members subject to City Council confirmation, *staggered*-year terms:

- 6 City Council-appointed 3-year terms, subject to City Council confirmation
- 6 Mayor-appointed 3-year terms, subject to City Council confirmation
- 5 Other Appointing Authority-appointed (specify): *Ordinance 125604*

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	F	2	1.	Member	Erin Okuno	1/1/23	12/31/25	3	Council
6	F		2.	Member	Natalie Beauregard	1/1/23	12/31/25	1	Council
3	F	2	3.	Member	Manuela Slye	1/1/21	12/31/24	1	Council
6	F	1	4.	Member	Jennifer Matter	1/1/22	12/31/24	2	Council
2	M	2	5.	Member	Donald Felder	1/1/22	12/31/24	2	Council
2	F	N/A	6.	Member	Kimberly Walker	1/1/21	12/31/23	2	Council
4	F	N/A	7.	Member	Kateri Joe	1/1/22	12/31/24	1	Mayor
2	F		8.	Member	Linda Thompson Black	1/1/22	12/31/24	1	Mayor
1	F	N/A	9.	Member	Susan Lee	1/1/23	12/31/25	2	Mayor
2	M		10.	Member	Marques Gittens	1/1/23	12/31/25	2	Mayor
2	F	4	11.	Member	Stephanie Gardner	1/1/20	12/31/23	1	Mayor
6	M		12.	Member	Evan Smith	1/1/22	12/31/23	1	Mayor
9	M	N/A	13.	Mayor	Bruce Harrell	N/A	N/A	1	Ordinance 125604
3	F	N/A	14.	Governance and Education Committee	Tammy Morales	N/A	N/A	1	Ordinance 125604
2	M	N/A	15.	School District Superintendent	Brent Jones	N/A	N/A	1	Ordinance 125604
1	F	N/A	16.	School District Board Member	Victoria Song Maritz	N/A	N/A	1	Ordinance 125604
1	F	N/A	17.	Chancellor of Seattle Colleges	Rosie Rimando-Chareunsap	N/A	N/A	1	Ordinance 125604

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	4			1	3		1		1			
Council	1	5			1	2	1			2			
Other	3	2			2	1	1						1
Total	6	11			4	6	2	1		3			1

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02727, **Version:** 1

Appointment of Natalie Beauregard as member, Families, Education, Preschool and Promise Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Natalie Beauregard</i>		
Board/Commission Name: <i>Families, Education, Preschool, and Promise Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		Term of Position: * <i>1/1/2023</i> to <i>12/31/2025</i> <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Wallingford</i>	Zip Code: <i>98103</i>	Contact Phone No.:
Background: <i>Natalie is a lifelong Washingtonian whose life and work experience remain at the intersection of health and education. She currently works for the University of Washington, managing and overseeing a federal training grant for postsecondary students interested in adolescent health.</i> <i>Having previously worked closely with the School-Based Partnerships Team at Public Health – Seattle & King County to examine equitable service delivery in school-based health centers, she is ready to provide her unique perspective and contribute to the FEPP Levy Oversight Committee.</i>		
Authorizing Signature (original signature): 		Appointing Signatory: <i>Tammy J. Morales</i> <i>Seattle City Councilmember</i>
Date Signed (appointed): <i>7/25/2023</i>		

*Term begin and end date is fixed and tied to the position and not the appointment date.

Natalie Beauregard

EDUCATION

University of Washington, Seattle, WA

Master of Public Administration, Daniel J. Evans School of Public Policy and Governance
Master of Public Health in Health Services, School of Public Health

University of Puget Sound, Tacoma, WA

Bachelor of Arts in Psychology

PROFESSIONAL EXPERIENCE

University of Washington, Department of Pediatrics

Seattle, WA

Leadership Education in Adolescent Health (LEAH) Program Manager

January 2023 – Present

- Manage all activities of a federal training grant, including curriculum development, program evaluation, partnership development, trainee onboarding, and orientation
- Conduct outreach to develop partnerships and share opportunities for collaboration with academic institutions, healthcare providers, state health departments, and local advocacy organizations
- Participate in grant oversight activities to ensure compliance with training grant requirements
- Co-facilitate Teen and Parent Advisory Board meetings, faculty meetings, and weekly seminars

Seattle Children's

Seattle, WA

Research Coordinator

March 2014 – October 2022

- Implement multiple long-term research and evaluation projects for youth and adolescents with diabetes
- Cultivate ongoing relationships with multiple stakeholders of diverse backgrounds, including families, providers, cross-system partners, and community advocates
- Contribute to the design, development, and implementation of research policies and procedures
- Facilitate meetings, outreach activities, and community presentations for community stakeholders
- Represent research team on departmental Justice, Equity, Diversity, and Inclusion Committee, advocating for equitable access and trauma-informed practices for all patients and families

Public Health – Seattle & King County

Seattle, WA

School-Based Partnerships Program Evaluation Team

June 2021 – August 2022

- Collaborated with school-based partnerships team to design and implement an evaluation of equitable service delivery in school-based health centers
- Designed and oversaw a community-based qualitative evaluation, conducting interviews with school-based medical and mental health providers about topics related to diversity, equity, and inclusion
- Collaborated and built partnerships with multiple stakeholders including cross system partners, local government employees, and providers
- Developed and presented recommendations regarding equitable service delivery in the school-based health center setting

PATH

Seattle, WA

Maternal, Newborn, Child Health, and Nutrition (MNCHN) Program Intern

January 2022 – June 2022

- Collaborated with MNCHN team on evaluation, professional learning, and policy development initiatives
- Communicated with colleagues and community partners to develop and implement strategic communications and marketing plan to increase awareness of MNCHN programs and initiatives
- Developed resources for MNCHN staff to share their work with community partners, including faculty, funders, and community members

University of Washington, School of Public Health

Seattle, WA

Teaching Assistant

September 2020 – June 2022

- Collaborated with interdisciplinary teaching team to organize, implement, and facilitate undergraduate courses related to equity and social justice in public health practice
- Facilitated weekly discussion sections with young adults of diverse backgrounds and abilities, presenting curriculum related to behavioral health policy and legislative bill analysis
- Monitored the academic progress of undergraduate students and advocated for students' educational needs
- Hosted weekly office hours to provide students with additional support regarding educational progress and goals

Associated Recreation Council**Seattle, WA***Child Care Counselor**July 2012 – September 2013*

- Provided care and supervision for children in a year-round enrichment program
- Collaborated with other program staff to develop and implement inclusive activities and programs for children
- Communicated with parents and caregivers about their child’s individual needs and preferences

VOLUNTEER EXPERIENCE

Camp Leo for Children with Diabetes**Auburn, WA***Leadership Program Director**July 2015 – Present**Operations Manager**February 2018 – January 2019**Cabin Counselor**July 2008 – July 2015*

- Using a racial equity lens, direct leadership retreat and summer camp for young people with diabetes, including program development, strategic planning and decision-making, volunteer recruitment and training, and relationship-building with community stakeholders
- Develop and implement innovative programs to build the leadership, critical thinking, and problem-solving skills of campers and volunteers
- Cultivate relationships with leadership staff, campers, volunteers, and community members of diverse backgrounds
- Design and facilitate professional development opportunities for volunteer staff, focusing on content related to racial equity and social justice

University of Washington, School of Public Health**Seattle, WA***Curriculum and Education Policy Committee Member**September 2021 – June 2022*

- Participated in monitoring and reviewing matters related to the UW School of Public Health curriculum
- Provided input and oversight regarding curriculum-related decisions including educational equity, course development, evaluation, training, and required educational competencies

SKILLS

- Experience building relationships and partnerships with multiple stakeholders
- Experience providing oversight for federal grants and contracts
- Knowledge and experience related to FEPP Levy investments in health, K-12 academic achievement, cultural responsiveness, and postsecondary completion
- Excellent verbal and written interpersonal communication skills.
- Commitment to racial equity and social justice

Families, Education, Preschool, and Promise Levy Oversight Committee

17 Members: Pursuant to *Ordinance 125604*, 12 members subject to City Council confirmation, *staggered*-year terms:

- 6 City Council-appointed 3-year terms, subject to City Council confirmation
- 6 Mayor-appointed 3-year terms, subject to City Council confirmation
- 5 Other Appointing Authority-appointed (specify): *Ordinance 125604*

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	F	2	1.	Member	Erin Okuno	1/1/23	12/31/25	3	Council
6	F		2.	Member	Natalie Beauregard	1/1/23	12/31/25	1	Council
3	F	2	3.	Member	Manuela Slye	1/1/21	12/31/24	1	Council
6	F	1	4.	Member	Jennifer Matter	1/1/22	12/31/24	2	Council
2	M	2	5.	Member	Donald Felder	1/1/22	12/31/24	2	Council
2	F	N/A	6.	Member	Kimberly Walker	1/1/21	12/31/23	2	Council
4	F	N/A	7.	Member	Kateri Joe	1/1/22	12/31/24	1	Mayor
2	F		8.	Member	Linda Thompson Black	1/1/22	12/31/24	1	Mayor
1	F	N/A	9.	Member	Susan Lee	1/1/23	12/31/25	2	Mayor
2	M		10.	Member	Marques Gittens	1/1/23	12/31/25	2	Mayor
2	F	4	11.	Member	Stephanie Gardner	1/1/20	12/31/23	1	Mayor
6	M		12.	Member	Evan Smith	1/1/22	12/31/23	1	Mayor
9	M	N/A	13.	Mayor	Bruce Harrell	N/A	N/A	1	Ordinance 125604
3	F	N/A	14.	Governance and Education Committee	Tammy Morales	N/A	N/A	1	Ordinance 125604
2	M	N/A	15.	School District Superintendent	Brent Jones	N/A	N/A	1	Ordinance 125604
1	F	N/A	16.	School District Board Member	Victoria Song Maritz	N/A	N/A	1	Ordinance 125604
1	F	N/A	17.	Chancellor of Seattle Colleges	Rosie Rimando-Chareunsap	N/A	N/A	1	Ordinance 125604

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	4			1	3		1		1			
Council	1	5			1	2	1			2			
Other	3	2			2	1	1						1
Total	6	11			4	6	2	1		3			1

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02728, **Version:** 1

Reappointment of Erin Okuno as member, Families, Education, Preschool, and Promise Levy Oversight Committee, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Erin Okuno</i>		
Board/Commission Name: <i>Families, Education, Preschool, and Promise Levy Oversight Committee</i>		Position Title: <i>Member</i>
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> City Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		Term of Position: * <i>1/1/2023</i> to <i>12/31/2025</i> <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Beacon Hill</i>	Zip Code: <i>98144</i>	Contact Phone No.:
Background: <i>Erin Okuno is the former executive director of the Southeast Seattle Education Coalition (SESEC). Before joining SESEC, Erin worked on developing K-12 and early learning education policy, supporting public libraries, and developing education coalitions. Through these experiences, she developed a deep interest in racial equity, which prepared her to lead SESEC and the coalition in its efforts to address poor educational achievements and unequal investments in SE Seattle schools. This will be Erin's third term on the Committee.</i>		
Authorizing Signature (original signature): Date Signed (appointed): <i>7/24/2023</i>		Appointing Signatory: <i>Tammy J. Morales</i> <i>Seattle City Councilmember</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

PROFILE

- Experience leading and collaborating for racially just processes and outcomes.
- Extensive experience building, leading, and staffing high performing organizations working on behalf of community and education related causes.
- History of building partnerships and relationships with agencies, grassroots leaders, philanthropic organizations, academia, and community groups to accomplish goals and projects that enhance opportunities for families.
- Understanding of racial equity and working with communities of color, supporting underserved and overlooked communities.

PROFESSIONAL EXPERIENCE

Partnership and Network Building, Leadership Management for Racial Equity

- History of building partnership to drive towards action and systems change.
- Extensive experience working with grassroots, community based organizations and systems level agencies including Seattle Public Schools and other government organizations.
- Background in working with volunteers, policymakers and their staffs, administrators, board members, community members, and others to drive towards a common and shared agenda.
- History of nurturing relationships to build long-term partnerships and benefit advocacy efforts.
- Grassroots and systems work to listen to community members and serving as a liaison to connect groups to systems level providers and vice versa. Use a racial equity lens to support those farthest from racial justice.
- Created and adapted programs to meet the needs of underserved communities, including a grantmaking program targeted at supporting grassroots and emerging leaders, leadership development programs, forums to support ongoing learning, data learning cohort, and a advocacy and policy cohort.
- Partner with University of Washington College of Education, Seattle Public Schools, various community based nonprofits, ethnic and language based organizations, other coalitions, etc.

Program Management and Advocacy Experience

- Experience in partnering and working with underserved communities including grantees, partner organizations, and grassroots leaders. Communities include Native American, Latino, Asian, rural and remote, and others.
- Represented organizations at policy coalition meetings and representing their interest in policy discussions.
- Worked within other coalitions to support and guide policy recommendations and maintain relationships with policymakers.
- Guided Office of Education Ombuds and Southeast Seattle Education Coalition's policy and advocacy efforts. Including positioning the organization's efforts and positions to advance systemic and organizational changes that positively impact clients.
- Strong writing background, including writing grants, copy writing, and editing.

Fundraising and Grantmaking Experience

- Cultivated philanthropic donors, including program officers from foundations and businesses.
- Built relationships with local funders and worked to diversify foundation support.
- Worked with academic partners on academic grants.
- Served as a grant reader and grantmaker.

- History of working with funders including family foundations, Boeing Company, Bill & Melinda Gates Foundation, etc.
- Managed events, including: fundraising breakfasts, black-tie auctions, Grantee Grantmaker Exchange, etc.
- Created and maintain an Advisory Board to stay connected to key community members.

Administrative Experience

- Managed and guided staff to achieve organizational goals and operations.
- Built a highly effective team galvanized around a common goal of closing achievement and opportunity gaps.
- Managed program and project budgets, timelines, contracts, including working with external partners to accomplish goals.
- Wrote and oversaw work plans, including determining appropriate outcomes and value statements.
- Used social media to communicate the importance of our mission and work with the broader community.
- Work closely with a Board of Directors to maintain and advance organizational growth and development. Including recruitment of board members, continuous communication, cultivation, and creating meaningful dialogue between board and staff.

EMPLOYMENT

Governor's Office of the Education Ombuds

Director, October 2022 – Present

Southeast Seattle Education Coalition, Seattle, WA

Executive Director, September 2014 – September 2022

SOAR, Seattle, WA

Early Learning Projects Coordinator, September 2013 – 2014

Okuno Consulting, Seattle, WA

Principal and Blogger at Fakequity.com, January 2013 – Present

VOLUNTEER AND CIVIC ENGAGEMENT

Womxn of Color in Education, Puget Sound, WA

Raise campaign contributions, recruit, and support women of color running for school boards

Founding steering committee member– 2018-Present

Asian Pacific Directors Coalition, Puget Sound, WA

Co-Chair, 2021 -- Present

Center for Children and Family Wellbeing, University of Washington, Seattle, WA

Advisory Board, Fall 2009–Present

Washington State Budget & Policy Center, Seattle, WA

Board of Directors, 2016 – 2021

Neighborhood House, Seattle, WA

Board of Directors, Chair Board Development Committee, December 2010–2016

EDUCATION

Seattle University, June 2007

- Masters of Public Administration
- GPA: 3.97
- Inducted into the Pi Alpha Alpha honor society

Seattle University, June 2000

- Bachelor degree in Public Administration
- Minors in Political Science and Social Work

Families, Education, Preschool, and Promise Levy Oversight Committee

17 Members: Pursuant to *Ordinance 125604*, 12 members subject to City Council confirmation, *staggered*-year terms:

- 6 City Council-appointed 3-year terms, subject to City Council confirmation
- 6 Mayor-appointed 3-year terms, subject to City Council confirmation
- 5 Other Appointing Authority-appointed (specify): *Ordinance 125604*

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
1	F	2	1.	Member	Erin Okuno	1/1/23	12/31/25	3	Council
6	F		2.	Member	Natalie Beauregard	1/1/23	12/31/25	1	Council
3	F	2	3.	Member	Manuela Slye	1/1/21	12/31/24	1	Council
6	F	1	4.	Member	Jennifer Matter	1/1/22	12/31/24	2	Council
2	M	2	5.	Member	Donald Felder	1/1/22	12/31/24	2	Council
2	F	N/A	6.	Member	Kimberly Walker	1/1/21	12/31/23	2	Council
4	F	N/A	7.	Member	Kateri Joe	1/1/22	12/31/24	1	Mayor
2	F		8.	Member	Linda Thompson Black	1/1/22	12/31/24	1	Mayor
1	F	N/A	9.	Member	Susan Lee	1/1/23	12/31/25	2	Mayor
2	M		10.	Member	Marques Gittens	1/1/23	12/31/25	2	Mayor
2	F	4	11.	Member	Stephanie Gardner	1/1/20	12/31/23	1	Mayor
6	M		12.	Member	Evan Smith	1/1/22	12/31/23	1	Mayor
9	M	N/A	13.	Mayor	Bruce Harrell	N/A	N/A	1	Ordinance 125604
3	F	N/A	14.	Governance and Education Committee	Tammy Morales	N/A	N/A	1	Ordinance 125604
2	M	N/A	15.	School District Superintendent	Brent Jones	N/A	N/A	1	Ordinance 125604
1	F	N/A	16.	School District Board Member	Victoria Song Maritz	N/A	N/A	1	Ordinance 125604
1	F	N/A	17.	Chancellor of Seattle Colleges	Rosie Rimando-Chareunsap	N/A	N/A	1	Ordinance 125604

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	4			1	3		1		1			
Council	1	5			1	2	1			2			
Other	3	2			2	1	1						1
Total	6	11			4	6	2	1		3			1

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02730, **Version:** 1

Appointment of Heidi Morisset as member, Community Involvement Commission, for a term to May 31, 2024.

The Appointment packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Heidi Morisset</i>		
Board/Commission Name Community Involvement Commission		Position Title: Member-at-Large (position 13)
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 6/1/2022 to 5/31/2024 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Maple Leaf	Zip Code 98125	Contact Phone No.: [REDACTED]
Background: Heidi is a true Seattleite, born and raised in the city. While she took time away from the city for higher education, she returned to her roots by purchasing a home in the quiet Maple Leaf neighborhood. As a Snoqualmie Tribal member, Heidi is rooted in the heritage of these lands. Heidi's educational background in psychology, sports management, and mental health counseling has aided her professional and personal growth by providing insight into human behavior. Heidi has worked at several Seattle based companies and finds her passion through making connections in the communities and with the people around her. In her off time, you can find her frequenting most of Seattle's sporting events, at the parks with her puppy, and adventuring in the local waterways. As a young indigenous person, Heidi hopes to bring a new perspective to the city. Her goal as a member of the Community Involvement Commission is to make civic engagement exciting and easily attainable to all populations and people of Seattle.		
Authorizing Signature (original signature):  Date Signed (appointed): 9/6/2023		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.



HEIDI MORISSET



OBJECTIVE

Bringing energy is my modus operandi; cultivating curiosity with every person I engage with. Understanding the how and why, is crucial to navigating the best course of action in leadership. Getting there means making connections to establish perspective. Each of which feeds into my energetic curiosity and desire to reach as many populations as I can.

CAREER

2022-
PRESENT

COMMERCIAL PROPERTY MANAGER & BROKER Gibraltar, LLC

- Professionally managing 40 commercial buildings with over 300 tenants
- Perform annual budgeting, NNN estimates, and property inspections
- Leasing negotiations of vacant units and renewals for current tenants
- Careful tracking each month of budget comparatives and asset projections
- Organization of vendors, tenants, and ownership in conjunction with one another
- Daily attendance to individualized care for each person and property concern alike

2020-
2022

ASSET MANAGER Pacific Asset Advisors

- Oversees operations for 20+ retail centers, at over 500,000 rentable sq. ft.
- Integrating daily performance and annual requirements with financial analytics for highest ROI
- Cultivating co-operative environments to balance tenant, vendor, and owner relations
- Coordinate large-scale improvements with vendors for tenants and property owners
- Annual budgeting, contract management, emergency problem solving, and systems tracking

EDUCATION

2021

ST. MARTIN'S UNIVERSITY Master of Arts in Counseling

- Maintained a 3.9 GPA throughout the program.
- Aided faculty in initiating new University-wide policies.
- Worked full-time throughout attending classes.
- Member of the American Counseling Association.

2016

LINFIELD COLLEGE Bachelor of Science in Psychology, minor in Sports Management

- Founder and President of Active Minds Linfield College.
- Dean's list for consecutive semesters.
- Director of Alumnae Relations & Recruitment Chair - Alpha Phi.
- Dual sport athlete.

SKILLS

- Advanced communication
- Independence
- Multi-tasking
- Leadership
- Time management
- Problem Solver
- Fast learner
- Detail Orientation

Community Involvement Commission

Sixteen Members: Pursuant to Ordinance 125192, all members subject to City Council confirmation, one – and two-year terms for the initial round of appointments, two-year terms thereafter:

- 7 City Council-appointed
- 7 Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Commission-selected

Roster:*Updated 9/6/23

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		1	1.	City Council District 1 Member	VACANT	6/1/22	5/31/24	1	City Council
		2	2.	City Council District 2 Member	VACANT	6/1/23	5/31/25	1	City Council
		3	3.	City Council District 3 Member	VACANT	6/1/22	5/31/24	1	City Council
2	F	4	4.	City Council District 4 Member	Martha Lucas	6/1/23	5/31/25	1	City Council
2	M	5	5.	City Council District 5 Member	William (Bill) Southern	6/1/22	5/31/24	2	City Council
1	M	6	6.	City Council District 6 Member	Dong Soo Michael Seo	6/1/23	5/31/25	1	City Council
		7	7.	City Council District 7 Member	VACANT	6/1/22	5/31/24	1	City Council
2/9	F	6	8.	At-Large Member	Julia Jannon-Shields	6/1/23	5/31/25	1	Mayor
2	M	2	9.	At-Large Member	Abdi Isaak	6/1/22	5/31/24	1	Mayor
1	F	7	10.	At-Large Member	Nausheen Rajan	6/1/23	5/31/25	1	Mayor
2	F	6	11.	At-Large Member	Ahoua Koné	6/1/22	5/31/24	1	Mayor
9	F	3	12.	At-Large Member	Jessica Reeves	6/1/23	5/31/25	1	Mayor
4	F	5	13.	At-Large Member	Heidi Morisset	6/1/22	5/31/24	1	Mayor
6	M	5	14.	Get Engaged Member	Cade Wiger	9/1/23	8/31/24	1	Mayor
2	M	7	15.	Commission-Selected Member	Marcus White	6/1/23	5/31/25	1	Commission
6	F	4	16.	Commission-Selected Member	Fiona Murray	6/1/22	5/31/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5			1	3*		1		1			2*
Council	2	1			1	2							
Other	1	1				1				1			
Total	5	7			2	6		1		2			2

*One Commissioner identifies as both (2) and (9) so totals will be different

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02731, **Version:** 1

Appointment of Fiona Murray as member, Community Involvement Commission, for a term to May 31, 2024.

The Appointment packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Fiona Murray		
Board/Commission Name: Community Involvement Commission	Position Title: Commission-Selected Member	
<input checked="" type="checkbox"/> Appointment <i>OR</i> <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: Commission-Selected	Term of Position: * 6/1/2022 to 5/31/2024 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Eastlake	Zip Code: 98102	Contact Phone No.:
Background: Fiona (she/her) grew up in the Seattle area and resides in the Eastlake neighborhood. While studying for her Masters in Public Administration at the University of Washington she became fascinated with theories of equitable policy development. For her capstone project, she had the privilege of consulting for the U.S. Census Bureau researching and developing recommended best practices for engaging historically undercounted communities in Washington state. During this time, she also became more invested in civic engagement and served as the Seattle fellow for IGNITE National, the largest organization dedicated to empowering young women to run for office, which inspired her to apply to this commission. Currently, she works as an Operations and Policy Analyst in child care. She is excited to leverage her experiences and passion for access to civic engagement to bring creative ideas on how to better involve the Seattle community.		
Authorizing Signature (original signature):  Date Signed (appointed): 09.07.23	Appointing Signatory: Marcus White Community Involvement Commission Co-Chair	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Fiona Murray, M.P.A. (she/her/hers)

SUMMARY OF QUALIFICATIONS

- Politically savvy public administrator and quick learner with experience in policy analysis, communication, community engagement, interpretation of legislation and regulation, and teamwork.
 - Extensive experience in project management, research, community-centered policy development, message crafting, writing, team collaboration, and creating comprehensive and easily understandable reports.
 - Knowledgeable about equity lenses of analysis, the political and policy process, and local/state government.
-

POLICY EXPERIENCE

Oregon Department of Education Office of Child Care Operations and Policy Analyst May 2021-Present

- Perform policy analysis and development including modernizing staff data entry instructions for internal software, key performance metric implementation, and translation processes for letters to child care providers
- Contribute support on multiple committees and projects including co-leading administration of an EPA grant
- Co-developed and supported facilitation of the internal Continuous Improvement Committee to implement streamlined and equitable policy analysis in considering improvements and improvement projects
- Performs routine services used by the whole office including updating data reports and creating project plans

US Census Community Partnership and Engagement Program Consultant December 2019 - June 2020

- Developed and recommended eight best practices for engaging undercounted populations through rigorous analysis of over thirty interviews and a thirteen thousand-person reach survey
- Managed a five-person team for a dynamic six-month project through facilitation, scheduling, and communication
- Researched extensively on the impacts of the Census, best practices for community engagement of undercounted communities in Washington state and wrote an in-depth seventy-page policy analysis report on this topic for future use

Seattle Councilmember Deborah Juarez Legislative Department Intern October 2019 - December 2019

- Researched policy and services to support and responded to over three hundred constituent inquiries
- Supported the legislative process, all operations, and special projects of the Councilmember's office
- Crafted a guidebook on effective communication and best practices for tracking constituent correspondence

Graduate and Professional Student Senate (GPSS) Senator 2019 - 2020

- Represented approximately four hundred students and their unique needs, attended bi-monthly meetings, voted on resolutions, actively communicated with constituents through weekly updates in the Evans newsletter and social media, offered office hours several times a quarter, and worked on projects and communications with my co-Senator

- Legislative Advisory Board member & student liaison 2018 - 2020
- Elections Committee Chair 2019 - 2020

Evans Network of Womxn - Programming Director Board Member 2019 - 2020

- Co-led production with other equity student organizations of a sold-out 200 person attended Summit on Race and Equity in Public Policy & Governance with two keynote speakers, four breakouts, and fully catered breakfast and lunch
- Created programming for and fostered professional development for women and gender non-conforming students

ORGANIZING EXPERIENCE

Joy for Washington Campaign Manager September 2020 - November 2020

- Organized candidate, interns, and volunteers to execute just under 60,000 phone calls and about 32,000 text messages
- Managed Joy's calendar, two different emails for the campaign, and planned all non-fundraising campaign events
- Recruited 8 interns to work on the campaign, delegated them responsibilities and developed educational programming
- Work closely with consultants, other campaigns, organizations, and individuals that support the campaign to make voter contact, develop programming, fundraise, and bring exposure to Joy Stanford and her campaign

Fiona Murray, M.P.A. (she/her/hers)

Bobman Consulting Campaign Fundraising Intern

August 2020

- Conducted donor research and compiled donor history and contact information for candidates to use in calltime

IGNITE National Seattle Fellow

August 2019 - June 2020

- Built political ambition for approximately two hundred young women through mentorship and formal political and empowerment training; rigorously recruited and facilitated leadership-building through IGNITE chapters
- Fostered relationships with local political leaders, educators, and nonprofit leaders, to expand and enrich programming
- Created programming for and managed four large events on political training with young women elected officials
- Trained in innovative leadership, how to run for office, and had extensive engagement with young women elected officials, many POC, to learn their stories, barriers, skills, and how they used their identities to their electoral advantage

WA Legislative District 48 Democrats Fundraising/Events Coordinator and Volunteer PCO

2019

- Engaged voters and canvassed using NGP/VAN; produced 6 large events including fundraising, and outreach events
- Engaged and cultivated relationships with local political leaders to forward progressive policies
- Collaborated within an all-volunteer board to cohesively progress politics and promote the organization

Friends for Jon Intern

July 2019

- Canvassed 1,375 doors educating voters about Seattle policy and election conditions for a City Council candidate

ADMINISTRATIVE EXPERIENCE

Signature Theatre Company General Management Assistant

July 2016 - September 2018

- Managed the schedule of a large performance venue with three stages, two studios, and numerous other spaces
- Maintained the office needs of the staff of forty-five and was a go-to person for organizational questions
- Managed over seventy studio rentals through rigorous communication and relationship-building; retained clients
- Collaborated across departments and liaised with clients to ensure smooth execution of all rentals and events

Network for Peace Through Dialogue Office Manager

October 2012 - September 2016

- Assisted programming on seven fundraising events and three panels at the UN Commission on the Status of Women
- Facilitated and helped organize around thirty years of organization programming and documents to be archived at Harvard's Arthur & Elizabeth Schlesinger Library on the History of Women in America
- Performed all key administrative duties for the organization and crafted content for a weekly email blast
- Wrote on programming topics including human trafficking and climate change

EDUCATION

MPA - *Evans School of Public Policy and Governance, University of Washington*

Graduated June 2020

Relevant Courses: Policy Analysis, Advanced Policy Analysis, Legislative Relations, Managing the Policy Process, Mediation and Negotiation, Race and Equity in Public Policy and Governance, American Indian Law, Crime and Punishment, Regulatory Authority, Program Evaluation, Economics for Policy Analysis I & II, Quantitative Analysis I & II

Research Papers/Projects: The Right to Vote Native, WA State Community Custody Voting, Lack of Equitable Voting Access for ADOS, Increasing Latinx Voter Registration in Washington State, USAID Funding for Climate Mitigation through International Women's Education, The Necessity of Environmental Regulation for Textiles and Fashion Industry

BA *Marymount Manhattan College*

Graduated May 2016

- Study abroad at *Charles University, Prague, Czech Republic*

September -December 2015

Community Involvement Commission

Sixteen Members: Pursuant to Ordinance 125192, all members subject to City Council confirmation, one – and two-year terms for the initial round of appointments, two-year terms thereafter:

- 7 City Council-appointed
- 7 Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Commission-selected

Roster:*Updated 9/6/23

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		1	1.	City Council District 1 Member	VACANT	6/1/22	5/31/24	1	City Council
		2	2.	City Council District 2 Member	VACANT	6/1/23	5/31/25	1	City Council
		3	3.	City Council District 3 Member	VACANT	6/1/22	5/31/24	1	City Council
2	F	4	4.	City Council District 4 Member	Martha Lucas	6/1/23	5/31/25	1	City Council
2	M	5	5.	City Council District 5 Member	William (Bill) Southern	6/1/22	5/31/24	2	City Council
1	M	6	6.	City Council District 6 Member	Dong Soo Michael Seo	6/1/23	5/31/25	1	City Council
		7	7.	City Council District 7 Member	VACANT	6/1/22	5/31/24	1	City Council
2/9	F	6	8.	At-Large Member	Julia Jannon-Shields	6/1/23	5/31/25	1	Mayor
2	M	2	9.	At-Large Member	Abdi Isaak	6/1/22	5/31/24	1	Mayor
1	F	7	10.	At-Large Member	Nausheen Rajan	6/1/23	5/31/25	1	Mayor
2	F	6	11.	At-Large Member	Ahoua Koné	6/1/22	5/31/24	1	Mayor
9	F	3	12.	At-Large Member	Jessica Reeves	6/1/23	5/31/25	1	Mayor
4	F	5	13.	At-Large Member	Heidi Morisset	6/1/22	5/31/24	1	Mayor
6	M	5	14.	Get Engaged Member	Cade Wiger	9/1/23	8/31/24	1	Mayor
2	M	7	15.	Commission-Selected Member	Marcus White	6/1/23	5/31/25	1	Commission
6	F	4	16.	Commission-Selected Member	Fiona Murray	6/1/22	5/31/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5			1	3*		1		1			2*
Council	2	1			1	2							
Other	1	1				1				1			
Total	5	7			2	6		1		2			2

*One Commissioner identifies as both (2) and (9) so totals will be different

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02732, **Version:** 1

Appointment of Nausheen Rajan as member, Community Involvement Commission, for a term to May 31, 2025.

The Appointment packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Nausheen Rajan		
Board/Commission Name Community Involvement Commission		Position Title: Member-at-Large (position 10)
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 6/1/2023 to 5/31/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: South Lake Union	Zip Code 98121	Contact Phone No.:
Background: Nausheen (she/her) has spent her professional career to fostering inclusive economic development in her communities. Over three years ago, Nausheen co-founded an initiative to increase generational voter participation and civic engagement in her Muslim community by training over 150 community members how to organize. The initiative was able to reach close to 10,000 individuals. While in graduate school, Nausheen served on the Diversity, Inclusion, and Equity Council to empower the voices of first-generation students and was Co-Chair of Students and Alumni for Color. She is deeply passionate about bringing underrepresented voices to the table to foster positive change. Nausheen completed her Master's in Public Affairs from Princeton University's School of Public and International Affairs, and her Bachelor of Arts in International Studies from American University She lives in South Lake Union, and enjoys reading, volunteering in her community, and is always down to get Salt & Straw ice cream.		
Authorizing Signature (original signature):  Date Signed (appointed): 9/6/2023	Appointing Signatory: Bruce A. Harrell Mayor of Seattle	

*Term begin and end date is fixed and tied to the position and not the appointment date.

NAUSHEEN RAJAN

EDUCATION

Princeton University, School of Public and International Affairs - Princeton, NJ

Master in Public Affairs: International Development and Certificate in Urban Policy and Planning, 05/2022

American University - Washington, DC

Bachelor of Arts: International Studies & Asian Studies, Magna Cum Laude, 05/2016

WORK HISTORY

Workforce Development Policy Fellow, 07/2022 to Present

Economic Development Team, Bloomberg Associates – Remote

- Leads the expertise on workforce development streams for client cities on the team
- Conducts independent in depth research, best practice review, and policy analysis in areas such as business sector ecosystem development, downtown and neighborhood revitalization, financing and incentives, and economic strategy
- Manages the biannual programming for the Economic Development Leaders Network comprised of over ten U.S. city leaders
- Develops memos, research papers, case studies, and presentations based on research findings
- Identifies outreach to and conduct interviews with senior government, academic, nonprofit, and business leaders as part of research projects
- Engages, coordinates with, and presents to project clients

Innovation Fellow, 03/2022 to Present

Policy and Data Team, New Jersey State Office of Innovation – Remote

- Analyzes data and generate insights about audiences reached through products and programs, and how users interact with the content, features, and services available
- Works as the subject matter expert on impact measurement related to social equity
- Assists in making improvements to the Impact Measurement Framework, particularly in the areas of KPIs and their measurement, ensuring alignment with the portfolio objectives
- Creates performance monitoring dashboards that track and centralize customer experience, user demographic, and product/program usage data from disparate sources, using relevant data collection methods
- Conducts best practices research on areas related to systematic performance implementation and data governance
- Liaises with government subject matter experts to identify metrics and data sources utilized in tracking state programs and services to strengthen DAI's overall impact measurement efforts
- Prepares other written and oral communications to convey research findings, performance, or impact evaluations
- Collects qualitative and quantitative data on a regular cadence to measure progress against performance indicators

Graduate Consultant, 09/2021 to 01/2022

Mind, Behavior, and Development Unit, World Bank – Remote

- Completed literature review on the behavioral science principles that underpin the spread of misinformation with a team comprised of eight graduate students led by a Senior Economist from the World Bank
- Documented the current strategies and interventions to decrease vaccine-related misinformation
- Gathered information from NGO and community stakeholders about how misinformation is shared and the impact on vaccine uptake
- Developed and proposed evaluation questions for the Mind, Behavior, and Development Unit to add to our social media survey to determine the impact of misinformation on vaccine intentions

Harold W. Rosenthal Fellow, 06/2021 to 09/2021

United States Department of Labor, Bureau of International Labor Affairs – Remote

- Edited, proofread, and drafted ILAB's Congressionally-mandated *2020 Findings on the Worst Forms of Child Labor*
- Developed data sets and completed validation rounds for ILAB's Sweat & Toil mobile application, API, and Better Trade tools
- Updated the data dictionary for ILAB's API tool in order for efficient use of the Sweat & Toil mobile application
- Completed extensive analysis on potential goods that should be added to the list of goods produced by child labor and forced labor, as mandated by the Trafficking Victims Protection Reauthorization Act
- Conducted stakeholder analysis on potential goods produced by child labor and forced labor, and coordinating meetings with institutional partners to evaluate the status of such goods

Kathleen Crotty Policy Fellow, 06/2020 to 08/2020

New Jersey Policy Perspective – Remote

- Investigated the costs to transition New Jersey from a public bus transportation system based on fossil fuels to one powered by electricity
- Evaluated the direct costs, such as planning, purchasing, and the deployment of public buses
- Explored potential revenue options to fund a sustainable public transportation infrastructure
- Worked with the Transportation and Climate Initiative (TCI), a multilateral state partnership that is exploring regional policies to improve transportation systems, while pursuing a clean energy economy
- Analyzed economic opportunities and emissions reductions that vehicles bring to New Jersey state, a top priority for TCI
- Provided clean energy solutions for New Jersey that are grounded in racial equity and economic justice
- Participated in the Port Authority of New York and New Jersey's Planning and Regional Development Department's Summer Mentors Program, a select program for graduate-level students working on transportation planning and policy issues

Senior Project Management Associate, 01/2017 to 06/2020

Chemonics International, Inc – Washington, D.C.

- Contributed to the contractual and financial management of a \$25 million early grade reading project, a \$35 million project to support and strengthen the SME sector in Pakistan, a \$13 million project to expand the public financial management sector in the Philippines, and a \$17 million project to encourage private sector investment and promote policy reforms in the agriculture sector in Pakistan
- Manage cross-functional relationships with procurement, legal, and finance departments to ensure home office and field office functions operate effectively
- Built relationships with home and field office staff by leading coordination of technical events and conferences, responding to administrative queries, and maintaining ongoing communication
- Supported project programming, budgeting, and compliance through budget forecasting, contract administration, grants review, technical reviews of reports, recruitment, and liaises between field offices and support departments
- Completed two rotations on the business development team by supporting proposal development in line roles, coordinating partners, conducting field research, and managing consultants
- Assisted the Democracy and Governance Practice team with editing quarterly reports, gathering accruals, and organizing conferences on political economy analysis, rule of law, and accountability ecosystems

LEADERSHIP AND SERVICE

First-Generation Representative, 09/2020 to 07/2022

Diversity, Equality, and Inclusion Team, Princeton School of Public and International Affairs – Princeton, NJ

- Collaborates with Curriculum Reps to review core curriculum once a year, and coordinate with faculty and staff accordingly
- Keeps abreast of the DEI needs of the student body to promote initiatives or campaigns
- Supports students of marginalized identities across intersectional axes of oppression
- Serves as an advocate within the student government, particularly for first-generation students at SPIA
- Founded a student group for first-generation and low-income students to create an inclusive community at SPIA

Co-Chair, 09/2020 to 07/2022

Students and Alumni of Color, Princeton School of Public and International Affairs – Princeton, NJ

- Leads programming for the Students and Alumni of Color Symposium for over 100+ students and alumni at SPIA for two years
- Serves as a member of the leadership team to develop professional and social activities for a student group comprised of over 50+ students
- Organizes the student group to plan for 2021 Fall Retreat and 2022 Students and Alumni of Color Symposium, which are two of the organization's largest annual events

Co-Founder, 06/2020 to Present

Ismailis Rise Up – Remote

- Leads the vision and strategy to grow a community of Ismaili Muslims dedicated to political organizing for the first time in the community's history of civic engagement
- Develops a national voter mobilization and civic engagement campaign for the community across six states in five languages
- Trains 150+ organizers within the community through original curriculum over the course of three masterclasses led by experts
- Creates key partnerships with civic organizations, trusted leaders in the community, and political leaders to enhance efforts
- Generates metrics to maximize impact and reach of the campaign across 10,000+ households
- Oversees a 12-person volunteer staff that comprise of two main verticals, field organizing and digital organizing

SKILLS

- Languages: Hindi (professional working proficiency - verbal), Urdu (professional working proficiency - verbal), and Mandarin Chinese (elementary working proficiency)
- Technology: Microsoft Office Suite (Word, PowerPoint, Excel, Outlook), STATA, Google Data Studio, and Google Apps

Community Involvement Commission

Sixteen Members: Pursuant to Ordinance 125192, all members subject to City Council confirmation, one – and two-year terms for the initial round of appointments, two-year terms thereafter:

- 7 City Council-appointed
- 7 Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Commission-selected

Roster:*Updated 9/6/23

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		1	1.	City Council District 1 Member	VACANT	6/1/22	5/31/24	1	City Council
		2	2.	City Council District 2 Member	VACANT	6/1/23	5/31/25	1	City Council
		3	3.	City Council District 3 Member	VACANT	6/1/22	5/31/24	1	City Council
2	F	4	4.	City Council District 4 Member	Martha Lucas	6/1/23	5/31/25	1	City Council
2	M	5	5.	City Council District 5 Member	William (Bill) Southern	6/1/22	5/31/24	2	City Council
1	M	6	6.	City Council District 6 Member	Dong Soo Michael Seo	6/1/23	5/31/25	1	City Council
		7	7.	City Council District 7 Member	VACANT	6/1/22	5/31/24	1	City Council
2/9	F	6	8.	At-Large Member	Julia Jannon-Shields	6/1/23	5/31/25	1	Mayor
2	M	2	9.	At-Large Member	Abdi Isaak	6/1/22	5/31/24	1	Mayor
1	F	7	10.	At-Large Member	Nausheen Rajan	6/1/23	5/31/25	1	Mayor
2	F	6	11.	At-Large Member	Ahoua Koné	6/1/22	5/31/24	1	Mayor
9	F	3	12.	At-Large Member	Jessica Reeves	6/1/23	5/31/25	1	Mayor
4	F	5	13.	At-Large Member	Heidi Morisset	6/1/22	5/31/24	1	Mayor
6	M	5	14.	Get Engaged Member	Cade Wiger	9/1/23	8/31/24	1	Mayor
2	M	7	15.	Commission-Selected Member	Marcus White	6/1/23	5/31/25	1	Commission
6	F	4	16.	Commission-Selected Member	Fiona Murray	6/1/22	5/31/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5			1	3*		1		1			2*
Council	2	1			1	2							
Other	1	1				1				1			
Total	5	7			2	6		1		2			2

*One Commissioner identifies as both (2) and (9) so totals will be different

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02733, **Version:** 1

Appointment of Jessica Reeves as member, Community Involvement Commission, for a term to May 31, 2025.

The Appointment packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Jessica Reeves</i>		
Board/Commission Name Community Involvement Commission		Position Title: Member-at-Large (position 12)
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other:	Term of Position: * 6/1/2023 to 5/31/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: Capitol Hill	Zip Code 98102	Contact Phone No.:
Background: Originally from the North Shore of Oahu in Hawaii Jessica moved to the greater Seattle area as a youth. She eventually found herself attending Evergreen State College in Olympia and later the University of Washington in Seattle. With over 20+ years of work in community engagement from the grassroots to enterprise level, Jessica is a strong advocate for the power of community involvement. Being a person of mixed race and a single mother, Jessica has encountered many incongruities in society that she has committed her life to restructure. From picketing with her grandmother to painting murals with her mother to her time as a DJ, schoolteacher, and project manager for large tech organizations, Jessica has always championed the belief that every citizen must make their voice heard for any long-term change to take place.		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 9/6/2023	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Jessica Reeves

EXPERIENCE

Verizon — *Project Manager*

January 2022 - December 2022

- Produced each project from idea to launch, including reviewing budgets, researching and onboarding outside teams, defining project scope, and maintaining regular communication with stakeholders

Yahoo — *Strategic Communications Manager*

February 2021 - January 2022

- Developed the communications strategy for all public-facing content, including
 - Advertising Channels (Radio, Podcasts, Television)
 - Digital marketing (SEO, SEM, Email, Social Media)
 - Online Advertising Strategies (Google AdWords, Twitter Ads, Facebook Ads)

Yahoo — *Editorial Producer*

February 2020 - January 2021

- Producer and publishing editor for the Yahoo Small Business (YSB) Covid-19 Microsite and Resource Center blog releasing new targeted content each weekday
- Produced regularly scheduled webinars, interviews, and streaming shows
- Produced all social media content across multiple platforms

Yahoo — *Sales Associate*

February 2018 - February 2020

- Worked with businesses to develop effective strategies to maximize their social media, search engine optimization, search engine marketing, and email marketing strategies by utilizing the suite of resources offered by Yahoo

Boom Boom Room Productions — *Event Producer*

June 2014 - March 2015

- Produced all offsite events and festivals, including our annual appearance at JazzFest in New Orleans
- Produced and managed all of our in-house events that happened seven days a week
- Maintained relationships with established artists and scouted new talent
- Generated any necessary marketing materials, including newspaper ads, posters, and flyers
- Maintained all budgeting, operations management, and staff training

All Night Long Events — *Event DJ*

April 2012 – May 2013

- Pre-event research, including song curation, event itinerary, and venue relationship
- Setup and teardown of sound, lighting, and video setup
- MC and DJ event with flexibility for extended hours depending on the client's request

Jet Set Games — *Quality Assurance Specialist / Character Likeness*

February 2011 – March 2012

- Testing gameplay on various platforms noting any bugs or potential issues in the QA database
- Assigning bug fixes to the appropriate team and monitoring the progress of updates
- My likeness and backstory were used for a main character in the game Highborn

Sellstate Realty — *Digital Strategist*

July 2010 – January 2011

- Created the digital strategy, including assessing market saturation, SEO, and online advertising
- Cultivated relationships with representatives at Zillow, Trulia, Homefinder, and other online real estate marketing platforms
- Coordinated the scheduling team of 15 realtors

Hollywood Lights Inc. — *Marketing & Sales Associate*

November 2007 – September 2008

- Assisted in expanding local and national market share through strategic planning and effective marketing programs
- Aided in researching and generating bids for local public construction projects

Napkin Nights — *Photojournalist*

October 2006 – October 2007

- Covered multiple events per evening across the city of Seattle
- Edited, curated, and uploaded photos and event recap to the company site within 24 hours
- Coordinate with the team on events that require additional coverage and group appearances

BFG Agency — *Brand Ambassador*

October 2004 – October 2005

- Coordinate with the office team on brand initiatives, upcoming events, and market saturation
- Visited multiple venues per evening with brand products, promotions, and tickets to upcoming events
- Logged all community engagement information on the company site

Walking Wounded — *Theatrical Producer*

October 2002 – October 2003

- Built awareness of the upcoming show within the community
- Coordinated with local businesses on funding, donations, and recognition in show materials
- Strategized with the stage manager and director on any additional needs for the production

Community Involvement Commission

Sixteen Members: Pursuant to Ordinance 125192, all members subject to City Council confirmation, one – and two-year terms for the initial round of appointments, two-year terms thereafter:

- 7 City Council-appointed
- 7 Mayor-appointed
- 2 Other Appointing Authority-appointed (specify): Commission-selected

Roster:*Updated 9/6/23

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		1	1.	City Council District 1 Member	VACANT	6/1/22	5/31/24	1	City Council
		2	2.	City Council District 2 Member	VACANT	6/1/23	5/31/25	1	City Council
		3	3.	City Council District 3 Member	VACANT	6/1/22	5/31/24	1	City Council
2	F	4	4.	City Council District 4 Member	Martha Lucas	6/1/23	5/31/25	1	City Council
2	M	5	5.	City Council District 5 Member	William (Bill) Southern	6/1/22	5/31/24	2	City Council
1	M	6	6.	City Council District 6 Member	Dong Soo Michael Seo	6/1/23	5/31/25	1	City Council
		7	7.	City Council District 7 Member	VACANT	6/1/22	5/31/24	1	City Council
2/9	F	6	8.	At-Large Member	Julia Jannon-Shields	6/1/23	5/31/25	1	Mayor
2	M	2	9.	At-Large Member	Abdi Isaak	6/1/22	5/31/24	1	Mayor
1	F	7	10.	At-Large Member	Nausheen Rajan	6/1/23	5/31/25	1	Mayor
2	F	6	11.	At-Large Member	Ahoua Koné	6/1/22	5/31/24	1	Mayor
9	F	3	12.	At-Large Member	Jessica Reeves	6/1/23	5/31/25	1	Mayor
4	F	5	13.	At-Large Member	Heidi Morisset	6/1/22	5/31/24	1	Mayor
6	M	5	14.	Get Engaged Member	Cade Wiger	9/1/23	8/31/24	1	Mayor
2	M	7	15.	Commission-Selected Member	Marcus White	6/1/23	5/31/25	1	Commission
6	F	4	16.	Commission-Selected Member	Fiona Murray	6/1/22	5/31/24	1	Commission

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5			1	3*		1		1			2*
Council	2	1			1	2							
Other	1	1				1				1			
Total	5	7			2	6		1		2			2

*One Commissioner identifies as both (2) and (9) so totals will be different

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)

**G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text

File #: Appt 02735, **Version:** 1

Appointment of Russell Monroe as member, Pike Place Market Preservation and Development Authority Governing Council, for a term to June 30, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Russell Monroe		
Board/Commission Name: Pike Place Market Preservation and Development Authority		Position Title: Member
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> Council <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Other: Pike Place Market Constituency	Date Appointed: 9/27/2021	Term of Position: * 7/1/2021 to 6/30/2025 <input checked="" type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood/Council District: Fremont	Zip Code: 98103	Contact Phone No.: [REDACTED]
Background: Russell Monroe has been an active supporter of the Pike Place Market since his relocation to Seattle from Florida in 2009. He worked the service side of various Market businesses until 2015. He joined the Pike Place Market Constituency in 2018 and was elected Secretary-Treasurer in 2019. Russell holds a bachelor's degree in Environmental Studies from the University of Washington's Program on the Environment. He lives in the Fremont neighborhood of Seattle and is a member of various local and statewide environmental organizations.		
Authorizing Signature (original signature): 		Appointing Signatory: Haley Land Outgoing Vice Chair, PPM Constituency Jerry Baroh Incoming Vice Chair, PPM Constituency

*Term begin and end date is fixed and tied to the position and not the appointment date.

RUSSELL MONROE

ENVIRONMENTAL AND COMMUNITY-BASED SUSTAINABILITY

OBJECTIVE

To obtain a position with an environmentally proactive organization specializing in community outreach and political lobbying.

SKILLS

Within my array of skills, my ability to communicate stands out. It is an innate gift that has allowed me to understand and work with a wide range of people and organizations.

EXPERIENCE

INTERN • WASHINGTON ENVIRONMENTAL COUNCIL • 2018
My time at WEC focused on voter outreach and I was primarily tasked with reaching out and educating WA constituencies about various legislative actions and initiatives, most importantly that of I-1631.

MANAGER • ART OF THE TABLE • 2016-PRESENT
Managing the front of house at AOTT taught me the hard skills involved in operating a fine dining Seattle establishment, including forging relationships with local vendors and farmers, directing staff, overseeing nightly operations and professionally engaging with guests.

EDUCATION

BA, ENVIRONMENTAL STUDIES • UNIVERSITY OF WASHINGTON 3.5 cumulative GPA in the Program on the Environment, College of the Environment. Completed various internships throughout and a study abroad at Tsinghua University in Beijing, China.

AA, POLITICAL SCIENCE • 2016 • SEATTLE CENTRAL COLLEGE
3.5 cumulative GPA, participated in several clubs and student organizations, including Student Council

VOLUNTEER EXPERIENCE

Volunteered in the housing department of the Lifelong AIDS Alliance from 2015-2017. This involved conducting clerical duties as well as organizing fundraising and community-building events.

Pike Place Market Preservation and Development Authority

November 2022

12 Members: Pursuant to RCW 35.21.730 and Seattle Municipal Code 3.110; all subject to City Council confirmation, 4-year terms:

- 4 Mayor-appointed
- 8 Other Appointing Authority-appointed (specify): (4) Constituency and (4) PDA Governing Council

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
6	M	7	1.	Member	JJ McKay	7/1/22	6/30/26	2	Mayor
6	M	3	2.	Member	Paul Neal	7/1/21	6/30/25	2	Governing Council
6	M	7	3.	Member	Devin McComb	7/1/21	6/30/25	2	Mayor
6	M	7	4.	Member	Nick Setten	7/1/22	6/30/26	2	Constituency
6	M	6	5.	Member	Russell Monroe	7/1/21	6/30/25	1	Constituency
1	M	5	6.	Member	Ray Ishii	7/1/19	6/30/23	2	Governing Council
1	M	7	7.	Member	Gundeep Singh	7/1/20	6/30/24	1	Mayor
6	F	6	8.	Member	Margaret Norton-Arnold	7/1/22	6/30/26	1	Governing Council
6	M	7	9.	Member	Gordon McIntyre	7/1/20	6/30/24	1	Constituency
5	M		10.	Member	David Ghoddousi	7/1/19	6/30/23	5	Constituency
6	F	N/A	11.	Member	Patrice Barrentine	7/1/20	6/30/24	3	Governing Council
6	F	3	12.	Member	Jan Hendrickson	7/1/19	6/30/23	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)		(2)		(3)		(4)		(5)		(6)		(7)		(8)		(9)	
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial					
Mayor	3	2			1					3								
Gov. Council	2	1			1					3		1						
Other	4								1	3								
Total	9	3			2				1	9		1						

Key:

- *D List the corresponding Diversity Chart number (1 through 9)
 - **G List gender, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
 - RD Residential Council District number 1 through 7 or N/A
- Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02736, **Version:** 1

Appointment of Michele Kauffman as member, Seattle Disability Commission, for a term to April 30, 2025.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Michele Kauffman</i>		
Board/Commission Name: <i>Seattle Disability Commission</i>		Position Title: <i>Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other:	Date Appointed:	Term of Position: * 5/1/2023 to 4/30/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: <i>Greenwood</i>	Zip Code: 98103	Contact Phone No.:
Background: <p><i>Michele Kauffman's career in forensic accounting with the U.S. Attorney's Office ended in 2010, after sustaining the first of two brain injuries. Her lived experience provides first-hand knowledge of the gaps and needs in the disabled community. For over a decade, her volunteer work has focused on providing information and facilitating access to services that are often not provided to the disabled population. Michele sits on numerous boards and attends meetings hoping to have the disabled voices listened to, even when they have not been heard. Previous work includes serving as president of the Highland Terrace Neighborhood Association in Shoreline, while sitting on The Shoreline Neighborhood Council. She is the current treasurer and advocacy director of the Brain Network, and collaborates with People's First of WA, BIAWA and PeerWA to provide support, education, and community to the disabled population in WA and nationally.</i></p> <p><i>By raising public awareness and increasing community participation in the Seattle Disability Commission, Michele will collaborate with the other commissions to share ideas and have community collective voices amplified. By partnering with like-minded organizations and working on common goals, she hopes to provide strength in numbers and intentions.</i></p>		
Authorizing Signature (original signature): 		Appointing Signatory: <i>Councilmember Tammy Morales</i> <i>Seattle City Council</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

MICHELE KAUFFMAN

My goal is to raise public awareness of our disabled and underserved communities that have fallen through the gaps and have been marginalized by institutions and community organizations. By bringing their voice to the table, the unmet needs of the disabled will be heard by the decision-makers. For the past decade, I have advocated for people with special needs, including those with an injury to the brain and developmental disabilities.

WORK EXPERIENCE

9/2019-4/2022

ADMINISTRATIVE AND SURVIVOR SUPPORT, BIAWA, SEATTLE, WA

2/2019-7/2019

IN-HOME CARE FOR DEVELOPMENTALLY DISABLED ADULTS, ELMVIEW, ELLENSBURG, WA

9/2018-2/2019

INTERNSHIP, BIAWA, SEATTLE, WA

7/2003-Present

OWNER KAUFFMAN CAPTIONING

Transcribed medical reports, probation reports, council meetings, internal investigations. Major client contracts include Louisiana State Prison, San Bernardino County Probation Office, City of San Diego, Peoria Police Department

7/2001-6/2003

PARALEGAL, FORENSIC ACCOUNTANT, UNITED STATES ATTORNEY'S OFFICE, WESTERN DISTRICT OF WA

Reviewed criminal cases by judgment and resolved discrepancies in complex cases. Assist financial specialists in reports, balancing ledgers, and problem-solving.

4/2000-6/2001

FINANCIAL TECHNICIAN UNITED STATES DISTRICT COURT, DEPT. OF JUSTICE, SEATTLE, WA

Reviewed criminal cases by judgment and resolved discrepancies in complex cases. Assist financial specialists in reports, balancing ledgers, and problem-solving.

6/1999-3/2000

Office Manager, KIM WHITTLE FREELANCE CONSULTING, SHORELINE, WA
Excel, QuickBooks, hi Pro, accounts payable, accounts receivable, payroll, general ledger, customer service, and sales

1974-2000

Office Manager, VALLEY TUX SHOPS, OLYMPIC DISTRIBUTORS, PROFIT SYSTEMS, PAC NATIONAL

Various tasks with each company. Word processing, support of sales staff, accounts receivable, accounts payable, payroll supports, customer service, scheduling, inventory reconciliation.

VOLUNTEER WORK

May 2022 – present

Advocacy Director, Treasurer, The Brain Network, a 501(C)3 Non-profit

2019 to present,

Peer support, TBI GROUPS, Private Facebook group

2012- current

Volunteer, Harborview Medical Center, Seattle, WA

2012-2014

Executive secretary, Seattle BrainWorks Clubhouse, Seattle, WA

2011- Present

Volunteer BIAWA, Seattle, WA

- **Facilitator for peer support groups**
Harborview and Swedish Charity Hill
- **Survivor peer support/buddy system**

2007

President PTA, Summit School, K-12 liberal arts school, Seattle, WA

1993 - 1996

- **President of PTA**, Highland Terrace Elementary School, Shoreline, WA
- **President Highland Terrace neighborhood Association**, Shoreline, WA

- **Board Member**, Shoreline Neighborhood Association, Shoreline, WA
- **Board Member** Shoreline Council PTA, Shoreline, WA
- **Member**, Shoreline Education Foundation, Shoreline, WA
- **President**, North Seattle Family Center Advisory Council, Seattle, WA

EDUCATION

1976

High School Graduate, Eisenhower High School, Yakima, WA

SKILLS

- Advocate for brain injury community
- Collaborative leader
- Certified Peer Support Facilitator
- Conflict resolution counselor
- Email marketing
- Social medial marketing
- Fundraiser
- Legislative advocate

Seattle Disability Commission

August 2023

21 Members: Pursuant to *SMC 3.14.920*, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed (includes 1 Get-engaged Mayor position)
- 4 Other Appointing Authority-appointed (specify): Commission-appointed

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
			1.	Member	VACANT	5/01/23	4/30/25	1	Mayor
			2.	Member	Michele Kauffman	5/01/23	4/30/25	1	City Council
			3.	Member	VACANT	5/01/23	4/30/25	1	Mayor
			4.	Member	VACANT	5/01/23	4/30/25	1	City Council
			5.	Member	VACANT	11/1/21	10/31/23	1	Mayor
			6.	Member	VACANT	11/1/21	10/31/23	1	City Council
			7.	Member	VACANT	11/1/21	10/31/23	1	Mayor
			8.	Member	VACANT	11/1/21	10/31/23	1	Commission
4	F		9.	Member	Kristina M. Sawyckyj	5/01/22	4/30/24	3	City Council
			10.	Member	VACANT	5/01/22	4/30/24	1	Mayor
			11.	Member	VACANT	5/01/22	4/30/24	1	City Council
			12.	Member	VACANT	5/01/22	4/30/24	1	Mayor
			13.	Member	VACANT	11/1/22	10/31/24	1	City Council
			14.	Member	VACANT	11/1/22	10/31/24	1	Mayor
	F	5	15.	Member	Taylor Woods	11/1/22	10/31/24	2	City Council
			16.	Get Engaged	VACANT	9/1/22	8/31/23	1	Mayor
1	F	4	17.	Member	Jessica Lo	5/01/22	4/30/24	1	City Council
			18.	Member	VACANT	11/1/22	10/31/24	1	Mayor
6	F	7	19.	Member	Shelby Dey	5/01/22	4/30/24	1	Commission
	F	3	20.	Member	Dawn Dailey	11/1/22	10/31/24	2	Commission
6	F	1	21.	Member	Kaitlin Skilton	11/1/22	10/31/24	2	Commission

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/O/U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council		3			1			1		1			
Other		3								2			
Total		6			1			1		3			

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M= Male, F= Female, T= Transgender, NB= Non-Binary O= Other U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.



Legislation Text


File #: Appt 02633, **Version:** 1

Reappointment of Kyla Evans as member, Seattle Women's Commission, for a term to July 1, 2024.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Kyla Evans		
Board/Commission Name: Seattle Women's Commission		Position Title: Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>mm/dd/yy.</i>	Term of Position: * 7/2/2022 to 7/1/2024 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Central District	Zip Code:	Contact Phone No.:
Background: Kyla Evans is a clinical social worker at Harborview Medical Center where she provides case management and psychotherapy services to adults with mental health and substance use disorders. Her professional background includes domestic and international advocacy within local and national government, as well program development and management with a focus on women's issues, health equity, and criminal justice. She recently completed consulting work for Duwamish Tribal Services and served as a founding member of a student, staff, and faculty led collective aimed at integrating an abolitionist lens into social work practice at the University of Washington. Kyla served in the United States Peace Corps in Malawi from 2015-2018. During this time, she worked on grassroots projects addressing gender-based violence and health disparities; she also served as a member of a national Ministry of Gender taskforce to create the Government of Malawi's National Strategy on Ending Child Marriage (launched in 2018). Kyla holds a Master of Social Work from the University of Washington (2020) and a Master of Science from the DePaul University School of Public Service (2013). Kyla graduated with a Bachelor of Arts in Communication Studies from Eastern Washington University (2010) where she was a co-captain on the women's basketball team. Kyla Evans was born and raised in Brewster, Washington. She currently resides in the Central District of Seattle.		
Authorizing Signature (original signature): 	Appointing Signatory: <i>Councilmember Tammy Morales</i> <i>Seattle City Council</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Kyla Evans

Education

University of Washington | Seattle, WA | 2020 Master of Social Work

DePaul University | Chicago, IL | 2013 Master of Science in Public Service Management with Distinction, Concentrations in Nonprofit Management & Women's Studies

Eastern Washington University | Cheney, WA | 2010 Bachelor of Arts in Communication Studies, Magna Cum Laude and Honors Ad Maxima Valorem

Relevant Professional Experience Harborview Mental Health and Addiction

Services | Mental Health Practitioner Seattle, WA | May 2020 - Present ▪ Leverage a trauma-informed, feminist approach to provide case management and psychotherapy services to a caseload of 90+ diverse patients experiencing psychosocial distress and mental health and substance use challenges; ▪ Advocate directly with King County systems, including DSHS, DCYF, Seattle Housing Authority, King County Housing Authority, King County Superior Court, and Crisis Services; ▪ Coordinate research project analyzing implementation and outcomes of clinic's evidence-based practices to inform processes and illuminate gaps in diversity, equity, and inclusion. **Harborview Mental Health and Addiction Services** | Clinical Social Work Intern Seattle, WA | September 2019 - March 2020 ▪ Provided intensive case management and trauma-informed counseling services for adults with severe and persistent mental illness using a strengths-based, harm reduction approach; ▪ Completed intake assessments including diagnostic formulations to enroll patients in appropriate services; ▪ Coordinated with state and county agencies including DSHS, Washington Health Care Authority, Seattle Housing Authority, and patient's medical providers to coordinate and advocate for patient care across caseload.

Duwamish Tribal Services | Health Equity Consultant Seattle, WA | September 2019 - March 2020 ▪ In collaboration with Duwamish Tribe leadership, co-led the planning, community engagement, and organization of the Duwamish Tribe's first Health and Wellness Fair which provided information and resources to urban Native Americans; ▪ Spearheaded resource identification in King County to develop a health and wellness resources hub now live on the Duwamish Tribal Services website.

Catholic Community Services: Counseling, Recovery and Wellness (CRew) Program | Clinical Social Work Intern Seattle, WA | November 2018 – June 2019 ▪ Supported 10-person caseload of adults with severe and persistent mental illness through provision of case management and trauma-informed counseling services; ▪ Liaised with outside agencies including DSHS, Washington Health Care Authority, Seattle Housing Authority, and patient's medical providers to coordinate and advocate for patient care across caseload.

Human Rights Defense Center | Research Assistant Seattle, WA | October 2018 - May 2020 ▪ Conducted primary research and drafted literature reviews on human rights issues facing currently or formerly incarcerated people for two monthly publications, *Prison Legal News* and *Criminal Legal News*, circulated to over 10,000 subscribers; ▪ Maintained Prison Phone Justice Campaign website and managed Freedom of Information Act (FOIA) requests as part of a multi-disciplinary political advocacy team aimed at increasing transparency and accountability within the prison telecommunications industry.

Girls Empowerment Network of Malawi | HIV and Gender Program Specialist Blantyre, Malawi | May 2017 – May 2018 ▪ Served as project coordinator for the Enabling Girls to

**Term begin and end date is fixed and tied to the position and not the appointment date.*

Advance Gender Equity (ENGAGE) project, a four-year project funded by the Gates Foundation to decrease incidence of child marriage for 16,000+ beneficiaries in Malawi; ▪ Developed multilingual curricula, monitoring and evaluation systems, and group-based technical training concerning women and girls' rights, gender-based violence, advocacy, and sexual and reproductive health; ▪ Designed and implemented arts-based activism campaign to champion girls' education by equipping 20+ direct service providers with technical skills to document the experiences of girls in rural communities; ▪ Served as a member of the national taskforce created by the Malawi Government Ministry of Gender's national taskforce to develop the Government's National Strategy on Ending Child Marriage, launched by the First Lady of Malawi in 2018. **President's Emergency Plan for AIDS Relief (PEPFAR) Malawi** | Technical Advisor, Adolescent Girls and Young Women (AGYW) (temporary contract) Lilongwe, Malawi | February 2017 – April 2017 ▪ Liaised amongst PEPFAR Coordinator, USAID Mission Director, U.S. Ambassador to Malawi and Malawian government officials to develop the 2018 country operational plan, including successfully leading the proposal development process to secure \$90 million to build more than 150 secondary schools in Malawi; ▪ Served as United States Government (USG) focal person on AGYW technical working group to ensure key stakeholder (Government of Malawi, UN organizations, Global Fund, and other donors) coordination on joint programming.

Peace Corps Malawi | NGO Advisor for Community Health Volunteer Tengani, Nsanje, Malawi | March 2015 – February 2017 ▪ Designed and implemented evidence-based programs reaching 600+ students, teachers, and parents to develop community-based solutions addressing gender inequity, health disparities, and violence using expressive arts, peer education, and advocacy strategies; ▪ Led strategic planning workshops and gender-responsive trainings to develop capacity of seven government, public health, and women's organizations to fund, plan, implement, and evaluate community-based programs; ▪ Served as the Program and Sustainability Coordinator in Malawi for the worldwide Peace Corps initiative, Girls Leading Our World (GLOW), including leading the design and implementation of a national program to equip adolescent girls and supportive males with relevant life skills related to human rights, positive self-identity, health, and leadership through the planning and execution of community-based activities.

Vanessa Behan Crisis Nursery | Family Support Specialist and Case Manager Spokane, Washington | May 2014 – February 2015 ▪ Provided in-person and remote crisis counseling to daily caseload of approximately 15 families facing immediate crises and seeking refuge for their children following instances of substance abuse, domestic violence, and/or homelessness; ▪ Provided ongoing, intensive case management to caseload of single mothers through provision of weekly counseling and resource referral support to assist in creating a safe and stable home environment; ▪ Streamlined process for accessing protective orders in conjunction with local legal systems and service providers by developing agency protocol concerning provision of assistance to survivors of domestic violence.

Institute for Health and Recovery | Research & Program Assistant Cambridge, Massachusetts | September 2013 – March 2014 ▪ Conducted scholarly and operational research, co-facilitated technical trainings, and completed data analysis for a portfolio of federal and state funded youth, women, and family trauma, substance use, and mental health programs; ▪ Managed outreach communications for outpatient behavioral health services targeting women and youth; ▪ Authored agency communications including federal and state reporting, SAMHSA grant applications, and donor communications via annual appeal and gift acknowledgements.

The Siragusa Foundation | Grants Administrator Chicago, Illinois | May 2012-August 2013 ▪ Administered \$1.1 million grantmaking program including the provision of technical support, programmatic guidance, and financial analysis within health and human

**Term begin and end date is fixed and tied to the position and not the appointment date.*

services portfolios; ▪ Developed and implemented strategic plans in coordination with senior program staff and board of directors.

Relevant Volunteer Experience Justice 2.3: University of Washington School of Social Work | Founding Member | Seattle, WA | 2018-2020 ▪ Co-led a student, staff, and faculty collective which incorporated an abolitionist- and decarceration-focused lens into social work practice at the UW School of Social Work through curricula integration and public events.

Boston Girls Leadership – Organized Women (GLOW) | Organizer | Boston, MA | 2013-2014 ▪ Conducted outreach and planning for the 2014 Boston V-Day event; Co-facilitated the filming and production of a video highlighting the work of the girls' leadership programming at GLOW.

Emerging Practitioners in Philanthropy - Chicago Chapter | Founding Member | Chicago, IL | 2013 ▪ Led coalition of social justice-minded grantmakers in the greater Chicago area in the formation of the Chicago Chapter of Emerging Practitioners in Philanthropy.

Crossroads Fund | Grantmaking Committee Volunteer | Chicago, IL | 2013 ▪ Conducted proposal evaluations and site visits to assess and evaluate grant proposals for a community fund supporting community organizations working on issues of racial, social, and economic justice in the Chicago area.

Relevant Professional Research

Children of the Incarcerated Conference | WA Jail & Prison Phone Calls: The True Cost | Tacoma, WA | March 2019 ▪ Co-presented research on the impact of incarceration-induced poverty on the parent-child relationship through the lens of prison profiteering and prison and jail phone call costs in Washington State.

DePaul University | Thesis: Effective Organizing in the Reproductive Justice Movement | Chicago, IL | June 2013 ▪ Conducted extensive program evaluation for the Illinois Caucus for Adolescent Health's strategic plan aimed at creating systemic change within the reproductive justice movement and youth healthcare systems in Chicago, IL.

Gender Matters Annual Conference | Presenter | Chicago, IL | April 2013 ▪ Presented original research on the role of SMS technology in sexual education as a member of a panel focused on gender and reproductive justice.

DePaul University | Policy Analysis Researcher | Havana, Cuba | June 2012 ▪ Completed fieldwork including in-country observation and interviews with Cuban host country nationals leading to the development of in-depth policy analysis of Cuban Constitution Article 44,Codigo de Familia (Family Code).

Honors and Awards ▪ Northwest Leaders in Behavioral Health Fellow 2019-2020 ▪ Eastern Washington University Inspirational Young Alumni Award 2020 ▪ Etnyre Lonesome Endowed Scholar 2019 ▪ University of Washington School of Social Work Social Impact Scholarship Recipient, 2018 & 2019 ▪ National Collegiate Athletic Association (NCAA) Postgraduate Scholarship Recipient 2011 ▪ National Collegiate Athletic Association (NCAA) Woman of the Year Nominee 2011 ▪ Eastern Washington University Athletic Department "Triple Threat Citizen" Award 2011 ▪ Eastern Washington University Athletic Department "Triple Threat Citizen" Award 2010 ▪ ESPN *The Magazine* Academic All-District VIII Second Team Selection 2010 ▪ ESPN *The Magazine* Academic All-District VIII First Team Selection 2009

Page Break

Seattle Women's Commission July 2023

21 Members: Pursuant to SMC 3.14.920, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed -plus one Get Engaged.
- 4 Other Appointing Authority-appointed: Commission-appointed

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
2			1.	Member	Marcia Wright-Soika	7/02/21	7/01/23	1	Mayor
			2.	Member	Abriel Johnny	7/02/22	7/01/24	2	Mayor
			3.	Member	VACANT	7/02/22	7/01/24	1	Mayor
			4.	Member	VACANT	7/02/20	7/01/22		Mayor
			5.	Member	VACANT	7/02/21	7/01/23		Mayor
			6.	Member	VACANT	7/02/21	7/01/23		Mayor
6			7.	Member	Rebecca Bryant	7/02/22	7/01/24	2	Mayor
3		4	8.	Member	Krystal Guerrero	7/02/22	7/01/24	1	Commission
			9.	Member	VACANT	7/02/21	7/01/23		Mayor
9			10.	Member	Kyla Evans	7/02/22	7/01/24	1	City Council
			11.	Member	VACANT	7/02/21	7/01/23		City Council
			12.	Member	VACANT	7/02/21	7/01/23		City Council
1			13.	Member	Vinati Mamidala	7/02/22	7/01/24	1	City Council
1	F		14.	Member	Sarah Liu	7/02/22	7/01/24	1	City Council
			15.	Member	VACANT	7/02/21	7/01/23		City Council
6			16.	Member	Jema Turk	7/02/21	7/01/23	1	City Council
6			17.	Member	Rachel Morowitz	7/02/22	7/01/24	1	Commission
			18.	Member	VACANT	7/02/20	7/01/22		City Council
1	F		19.	Member	Whitney Nakamura	7/02/22	7/01/24	2	Commission
			20.	Member	VACANT	7/02/21	7/01/23		Commission
			21.	Get Engaged	Theresa Faltesek-Gibbons	9/01/22	8/31/23	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART (1) (2) (3) (4) (5) (6) (7) (8) (9)

	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	0	0	0	0	0	1	0	0	0	1	0	0	0
Council	0	1	0	0	2	0	0	0	0	1	0	0	1
Comm	0	1	0	0	1	0	1	0	0	1	0	0	0
Total	0	0	0	0	3	1	0	0	0	3	0	0	1

Key:

*D List the corresponding Diversity Chart number (1 through 9)

**G List gender, M = Male, F= Female, T= Transgender, U= Unknown

*Term begin and end date is fixed and tied to the position and not the appointment date.



Legislation Text

File #: Appt 02634, **Version:** 1

Reappointment of Vinati Mamidala as member, Seattle Women's Commission, for a term to July 1, 2024.

The Appointment Packet is provided as an attachment.



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Vinati Mamidala		
Board/Commission Name: Seattle Women's Commission		Position Title: Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input checked="" type="checkbox"/> Council <input type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Date Appointed: <i>mm/dd/yy.</i>	Term of Position: * 7/2/2022 to 7/1/2024 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Residential Neighborhood: Ravenna	Zip Code: 98115	Contact Phone No.:
Background: Vinati Mamidala has lived in Seattle since 1987 and has been an employee at the Gates Foundation since 2003. Prior to the foundation, Vinati worked in Seattle Public Schools and in the King County Department of Finance, Financial Management Division. Vinati has a Bachelor's degree in Arts from Osmania University in Hyderabad, India, and a Non-Profit Management Certification from the University of Washington. She volunteers extensively and is passionate about helping our local communities. Vinati has been active member on the Seattle Women's Commissions since 2021 and looks forward to her continued the work on the commission.		
Authorizing Signature (original signature): 	Appointing Signatory: <i>Councilmember Tammy Morales</i> <i>Seattle City Council</i>	

*Term begins and end date is fixed and tied to the position and not the appointment date.

VINATI MAMIDALA

PROFESSIONAL EXPERIENCE

BILL & MELINDA GATES FOUNDATION

Seattle WA

Senior Assistant, Financial Planning & Analysis (FP&A)

2003 – Present

Providing comprehensive administrative support for

- Chief Financial Officer, Global Development (GD), Global Growth Opportunity (GGO)
- Chief Financial Officer, Global Policy Advocacy (GPA), Gender Equality (GE), US Program (USP)

KING COUNTY – FINANCIAL MANAGEMENT DIVISION, Seattle WA

2000 - 2001

- **Fiscal Specialist II**
 - Performed daily front-end balancing of the County's primary accounting and records management system to ensure that all system input was received and properly processed.
 - Balanced daily controls; identified out-of-balance conditions and missing records to correct errors; prepared cash-ending balance.
 - Produced semi-monthly and monthly reports.
-

Primary Responsibilities Include

Communication

- Handles PCFOs internal external communications with a high level of professionalism. Great attention to partnership discretion and confidentiality. High quality interactions, clear and consistent communications with grantees, partners in the field acting as face of the program CFO.
- Establishes excellent working relationships with key internal and external partners. Ex: external Board connections, external partners.

Calendar Management

- Handles a high volume of day-to-day work demands, multiple assignments with great agility; organizes and maintains PCFOs complex calendar including a large volume of internal and external meetings.
- Practices sound judgement, anticipates approaching assignments, upcoming deadlines and prepares the PCFOs Ex: annual performance partnership meetings. Keeps track of PCFOs tasks, deliverables, and action items.
- Makes efficient use of 1:1 time with the PCFOs to discuss team, organizational and strategic priorities.
- Manages external Board Engagement related tasks/meetings.
- Arranges high volume domestic and international travel. Prepares and submits timely, accurate expense reports.

Project work

- FPA SharePoint sites Administrator.
 - Leads team recruitment efforts; onboards new FPA staff.
 - Space Coordinator; Records Administrator.
 - Coordinates Annual Team Retreats and Team Building Activities.
 - Coordinates Professional Development/Learning training sessions - external, internal.
 - Delegation of Authority representative.
 - Coordinates PCFO bi-weekly meetings/agendas.
-

**Term begins and end date is fixed and tied to the position and not the appointment date.*

Seattle Women's Commission July 2023

21 Members: Pursuant to SMC 3.14.920, all members subject to City Council confirmation, 2-year terms:

- 8 City Council-appointed
- 9 Mayor-appointed -plus one Get Engaged.
- 4 Other Appointing Authority-appointed: Commission-appointed

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
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			3.	Member	VACANT	7/02/22	7/01/24	1	Mayor
			4.	Member	VACANT	7/02/20	7/01/22		Mayor
			5.	Member	VACANT	7/02/21	7/01/23		Mayor
			6.	Member	VACANT	7/02/21	7/01/23		Mayor
6			7.	Member	Rebecca Bryant	7/02/22	7/01/24	2	Mayor
3		4	8.	Member	Krystal Guerrero	7/02/22	7/01/24	1	Commission
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1	F		14.	Member	Sarah Liu	7/02/22	7/01/24	1	City Council
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6			17.	Member	Rachel Morowitz	7/02/22	7/01/24	1	Commission
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			21.	Get Engaged	Theresa Faltesek-Gibbons	9/01/22	8/31/23	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART (1) (2) (3) (4) (5) (6) (7) (8) (9)

	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	0	0	0	0	0	1	0	0	0	1	0	0	0
Council	0	1	0	0	2	0	0	0	0	1	0	0	1
Comm	0	1	0	0	1	0	1	0	0	1	0	0	0
Total	0	0	0	0	3	1	0	0	0	3	0	0	1

Key:

*D List the corresponding Diversity Chart number (1 through 9)

**G List gender, M = Male, F= Female, T= Transgender, U= Unknown

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary

*Term begins and end date is fixed and tied to the position and not the appointment date.



Legislation Text

File #: Appt 02734, **Version:** 1

Appointment of Jenifer Chao as Director of the Department of Neighborhoods, for a term to December 31, 2025.

The Appointment Packet is provided as an attachment.

City of Seattle



Director Department of Neighborhoods

**Confirmation Packet
August 1, 2023**

Jenifer Chao



August 1, 2023

The Honorable Debora Juarez
President, Seattle City Council
Seattle City Hall, 2nd Floor
Seattle, WA 98104

Dear Council President Juarez:

It is my pleasure to transmit to the City Council the following confirmation packet for my appointment of Jenifer Chao as Director of the Department of Neighborhoods (DON).

The materials in this packet are divided into two sections:

A. Jenifer Chao

This section contains Ms. Chao's appointment and oath of office form, her resume, and the press release announcing her selection.

B. Background Check

This section contains the report on Ms. Chao's background check.

The Department of Neighborhoods helps us make real on our *One Seattle* promise of building thriving, connected communities by engaging directly with neighbors to understand their needs and elevate solutions that improve quality of life for all. With her strong community ties and proven commitment to equity, Jenifer Chao is the type of leader we need driving this department forward to invest in community-driven solutions, respond to the needs of underserved communities with tangible action, and build authentic relationships between City government and the neighbors we serve.

Working with the City of Seattle since 2009, Ms. Chao has built a reputation as a community collaborator and strong voice for equity and opportunity for youth and historically underserved communities. She previously served on the Department of Neighborhoods' Outreach and Engagement team, where she focused on developing strong and trusted relationships in the Chinatown-International District (CID) through work on the CID Community Vision Workgroup and Sound Transit 3 planning. She also served as the Interim Director of the Office for Civil Rights' Race and Social Justice Initiative and worked in the Human Services Department where she supported the Seattle Youth Employment Program. Outside of her service at the City, she served five years at the Seattle non-profit Neighborhood House, where she supported people looking to achieve their long-term education and employment goals.

I appointed Jenifer Chao as Interim Director of our Department of Neighborhoods following a competitive search process administered by our Seattle Department of Human Resources. We sought input from department staff, the future Director's direct reports, and fellow department directors whose work closely intersects with DON's mission, like the Office of Economic Development, the Office for Civil Rights, the Office of Planning & Community Development, the Human Services Department, and the Office of Immigrant and Refugee Affairs. After meeting with the top three finalists, I concluded that

Jenifer Chao had the inclusive spirit, forward-thinking mentality, and relationship-centered approach to uplift the voices of our diverse communities and drive solutions to make a true impact on people's lives. I've also been pleased to hear acclamations of support of Jenifer's leadership from representatives of organizations including Friends of Little Saigon, Build Lake City Together, Historic South Downtown, InterIm Community Development Association, Seattle Neighborhood Group, the Chinese Information & Service Center, and stakeholders who have worked with Jenifer in her past roles at the City. Review of her performance as a City employee and as Interim DON Director, along with the feedback from community stakeholders, is the process that informed my decision to advance Ms. Chao for your consideration today.

I trust that after reviewing Ms. Chao's application materials, meeting with her, and following Councilmember Morales' diligent Neighborhoods, Education, Civil Rights & Culture Committee review, you will find she is well poised to serve as permanent Director of our Department of Neighborhoods. She has been engaging with communities across our city, evaluating and improving the operations of the department, and bringing needed stability to a team that has had four Directors in the last two years.

If you have any questions about the attached materials or need additional information, Deputy Mayor Greg Wong would welcome hearing from you. I appreciate your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Bruce A. Harrell". The signature is written in black ink and is positioned above the printed name and title.

Bruce A. Harrell
Mayor of Seattle

SECTION

A



City of Seattle

Mayor Bruce Harrell

July 21, 2023

Jenifer Chao
Seattle, WA
Transmitted via e-mail

Dear Jenifer,

It gives me great pleasure to appoint you to the position of Director of the Seattle Department of Neighborhoods at an annual salary of \$180,000.

Your appointment as Director is subject to City Council confirmation; therefore, you will need to attend the Council's confirmation hearings. Once confirmed by the City Council, you serve at the pleasure of the Mayor and your initial term is through December 31, 2025.

Your contingent offer letter provided employment information related to the terms of your employment, benefits, vacation, holiday and sick leave.

I look forward to working with you in your role as Director and wish you success. We have much work ahead of us, and I am confident that the Department of Neighborhoods will thrive under your leadership.

Sincerely,

A handwritten signature in black ink that reads "Bruce A. Harrell". The signature is written in a cursive, flowing style.

Bruce A. Harrell
Mayor of Seattle

cc: Seattle Department of Human Resources file



City of Seattle Department Head Notice of Appointment

Appointee Name: <i>Jenifer Chao</i>	
City Department Name: <i>Department of Neighborhoods</i>	Position Title: <i>Director</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * Council Confirmation to 12/31/2025 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Background: Working with the City of Seattle since 2009, Jenifer Chao has built a reputation as a community collaborator and strong voice for equity and opportunity for youth and historically underserved communities. She previously served on the Department of Neighborhoods’ Outreach and Engagement team, where she focused on developing strong and trusted relationships in the Chinatown-International District (CID) through work on the CID Community Vision Workgroup and Sound Transit 3 planning. She also served as the Interim Director of the Office for Civil Rights’ Race and Social Justice Initiative and worked in the Human Services Department where she supported the Seattle Youth Employment Program. Outside of her service at the City, she served five years at the Seattle non-profit Neighborhood House, where she supported people looking to achieve their long-term education and employment goals.	
Authorizing Signature:  Date Signed: August 1, 2023	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.



CITY OF SEATTLE ▪ STATE OF WASHINGTON
OATH OF OFFICE

State of Washington

County of King

I, Jenifer Chao, swear or affirm that I possess all of the qualifications prescribed in the Seattle City Charter and the Seattle Municipal Code for the position of Director of the Department of Neighborhoods; that I will support the Constitution of the United States, the Constitution of the State of Washington, and the Charter and Ordinances of The City of Seattle; and that I will faithfully conduct myself as the Director of the Department of Neighborhoods.

Jenifer Chao

Subscribed and sworn to before me

this ____ day of _____, 2023.

[Seal]

Scheereen Dedman, City Clerk

JENIFER CHAO



PROFESSIONAL SUMMARY

Proven success in change management, policy, and cultivating intergovernmental and community relationships with 15+ years of experience working in key areas of communication, HR and union collaboration, budget development, and culturally responsive community engagement. Politically savvy, highly skilled, and strategic at operationalizing policy from an innovative and human centered approach that is grounded in equity and social justice. Demonstrated strength in streamlining projects and building resilient partnerships.

KEY ACCOMPLISHMENTS

- Streamlined competing projects in politically sensitive neighborhoods under a shared community vision.
- Operationalized race and social justice through culturally responsive community engagement into process improvements, policy and legislation development, and business practices.
- Implemented the first Innovation Fund to promote racial equity that increased funding opportunities for individuals and organizations of color and became the model for future request for proposals.

RELEVANT EXPERIENCE

Deputy Director of Strategy and Administration; Finance and Administrative Services; Jan 2020 – Present

Overseeing a \$11M budget and 50 staff in the division working on policy, regulatory licensing, revenue administration, data management, and enforcement for 21+ industries. Managing existing and emerging policies and initiatives on a variety of regulatory policy and program issues, developing funding options, and rate setting that is focused on consumer protection.

Leading development and implementation of legislation, director's rules, and operating policies and procedures to improve regulatory programs that serve the community. Developing and implementing programs and business process improvements in 21+ industries to increase the Consumer Protection Division's effectiveness and efficiency. Growing a work culture that forges teamwork, collaboration, and accountability.

Interim Race and Social Justice Initiative (RSJI) Director, Seattle Office for Civil Rights, Nov 2021 – June 2022

Called to serve the RSJI team and citywide racial justice work during the transition of new administration. Provided coaching and support to department directors and executive leaders on their department's annual racial equity plans.

Strengthened the existing RSJI network of the City of Seattle employees by building their capacity as racial justice organizers and advocated for their efforts to receive adequate resources from the City. Guided the process and led citywide engagement to codify the Race and Social Justice Initiative into a City of Seattle ordinance.

Strategic Initiatives Advisor; Department of Neighborhoods; November 2017 – January 2020

Made recommendations to the Mayor, City Council, elected officials, and department heads regarding project staffing, budget issues, and strategic approaches that centered communities. Collaborated across departmental teams that increased the efficiencies and effectiveness in reaching project milestones and accomplishing project objectives.

Anticipated future issues or concerns and implemented strategies that mitigated potential risks or issues. Developed partnerships with key constituencies and maintained community relationships. Used quantitative and qualitative data that informed policy, budget, and program decisions.

Funding Policy Advisor; Director's Office; Human Services Department; October 2016 – November 2017

Developed contracting and monitoring processes and procedures in partnership with the Contracts Unit and service divisions that created shared ownership. Implemented the department funding manual that standardized operational procedures.

Implemented the first Innovation Fund to promote racial equity that increased funding opportunities for individuals and organizations of color and became the model for future request for proposals.

Grants and Contracts Manager; Human Services Department; August 2015 – October 2016

Led the division's annual contract plan and budget, financial, and narrative reports that supported department forecasting. Collected, analyzed, and interpreted statistics, and financial data for annual evaluation that resulted in process improvements.

Recruited, hired, and supervised 10 Senior Grants and Contracts Specialists responsible for developing, preparing, negotiating, and administering contracts. Coordinated shared decision-making that involved the community, intergovernmental representatives, and the City.

Human Services Supervisor; City of Seattle Youth Employment Program; July 2009 – August 2015

Planned and implemented high quality employment activities during the school year and summer that resulted in work readiness training and internship experience to 450+ program participants. Ensured service delivery was equitable and in compliance with Federal, State and City regulations and guidelines, including the Workforce Development Council and Workforce Investment Act regulations.

Recruited and hired 12 Senior Counselors responsible for supporting program participants to achieve their employment and education goals. Developed and implemented evaluation tools that analyzed on-going performance, program effectiveness and participant satisfaction.

Education and Employment Manager; Neighborhood House; July 2007 – July 2009

Designed new employment related programs that ensured service delivery was equitable and in compliance with Federal, State, and City regulations and guidelines. Developed data collection systems that tracked achieved outcomes.

Recruited, hired, and supervised 10 Case Managers responsible for supporting program participants to achieve their education and employment goals. Built and strengthened partnerships with employers, educational institutions, and community-based organizations that supported strategies and increased self-sufficiency for low income or immigrant/refugee communities.

Education & Employment Coordinator; Neighborhood House; February 2004 – July 2007

Recruited and maintained a caseload of 45+ program participants and developed individual training from a service equity lens with participants that helped them meet their long-term education and employment goals.

Recruited, hired, and supervised the Career Developer that supported participants to meet their goals. Tracked participant activities and achievements based on program outcomes and completed documentation that met funder requirements, managed budget, and allocated funds for each participant.

Career Developer; YWCA; January 2001 – February 2004

Cultivated business partnerships with employers that developed jobs and internships. Met enrollment requirements by managing the hiring process from diverse recruitment, application screening to interviewing, reference checking and pre-employment assessment.

Met quarterly performance measures in employer recruitment and job placements that maintained program funding. Participated in employer and community-based committees that created opportunities for equity and inclusion in hiring diverse and underrepresented populations.

Case Manager/Prevention Specialist; Asian Counseling & Referral Service; June 1999 – January 2001

Recruited, hired, and supervised 10 interns responsible for providing diversity education and developing a peer counseling component. Established relationships with school officials and community leaders that delivered culturally competent programs to the community.

Delivered case management to the Southeast Asian population and provided culturally relevant consultation and education to the community, educational institutions, and social service agencies that promoted equity and inclusion for opportunities.

TRAININGS AND CERTIFICATIONS

- RSJI Core Team 5 - Citywide Organizers for Racial Equity, December 2021
- City Leadership Academy, June 2019
- Results Based Facilitation (RBF) Practitioner, January 2018
- Continuous Quality Improvement (LEAN), November 2016
- Well Spoken Wo/Man Communicating for Success, August 2016

EDUCATION

University of Washington, June 1998
Bachelor of Arts in Communications

Press Release

Mayor Harrell Nominates Jenifer Chao to be Next Director of Department of Neighborhoods

by [Jamie Housen](#) on February 9, 2023

SEATTLE (February 9, 2023) – Today, Seattle Mayor Bruce Harrell announced that he will appoint Jenifer Chao to serve as the next Director of the Department of Neighborhoods (DON). Chao, a community engagement leader, currently serves as the Deputy Director of Strategy and Administration in the City of Seattle’s Finance and Administrative Services.

Working with the City of Seattle since 2009, Chao has built a reputation as a community collaborator and strong voice for equity and opportunity for youth and historically underserved communities. Chao previously served on the Department of Neighborhoods’ Outreach and Engagement team, where she focused on developing strong and trusted relationships in the Chinatown-International District (CID) through work on the CID Community Vision Workgroup and Sound Transit 3 planning. Chao also served as the Interim Director of the Office of Civil Rights’ Race and Social Justice Initiative and worked in the Human Services Department where she supported the Seattle Youth Employment Program.

Outside of her service at the City, Chao served five years at the Seattle non-profit Neighborhood House, where she supported people looking to achieve their long-term education and employment goals.

“The Department of Neighborhoods helps us make real on our **One Seattle** promise of building thriving, connected communities by engaging directly with neighbors to understand their needs and elevate solutions that improve quality of life for all,” said **Mayor Harrell**. “With her strong community ties and proven commitment to equity, Jenifer is the type of leader we need driving this department forward to invest in community-driven solutions, respond to the needs of underserved communities with tangible action, and build authentic relationships between City government and the neighbors we serve. I also want to thank Acting Director Sarah Morningstar for stepping up to lead the department during this time of transition.”

“I am honored and excited to serve as the next Director of the Department of Neighborhoods,” **said Chao**. “In my 23 years as a public servant, 10 years in the non-profit sector and as a small business owner, and 13 years with the City, I have always served where I am called to make things better for community. As a Southeast Asian immigrant who calls Seattle home, I understand how critical it is for all communities to have access to government so everyone can thrive. I look forward to building on the work of the department to grow strong community partnerships that are grounded in trust, connected to humanity, and centered in relationships.”

Chao’s nomination follows the selection of Greg Wong to [serve as Deputy Mayor of External Relations](#) in August 2022. Wong served as the Interim Director of DON after being appointed by Mayor Harrell in February 2022.

“Jenifer has worked tirelessly to uplift the voices of Seattle’s diverse communities to ensure they are heard, making her the right leader for the Department of Neighborhoods,” **said Deputy Mayor Wong**. “I’m confident that she will strengthen the City’s relationship with community members and help us drive progress towards Mayor Harrell’s vision of an equitable, supportive, and inclusive *One Seattle*.”

The Department of Neighborhoods (DON) helps the City of Seattle build diverse, thriving communities by connecting residents to each other and government services. The Department provides resources and opportunities for residents to foster community and improve their overall quality of life.

Popular programs include the P-Patch Community Gardening Program, which serves 3,600 gardeners in 90 community-managed gardens across the City, and the Historic Preservation Program, which oversees the protection of sites and objects of historic, cultural, and social importance. The department also invests in community-led projects through the Food Equity Fund and Neighborhood Matching Fund; supports numerous boards and commissions; and engages with neighbors to strengthen relationships.



What People Are Saying:

Kathleen Barry Johnson, Executive Director, Historic South Downtown

“Jenifer understands that the health and vibrancy of our neighborhoods is something to be nurtured and supported as it is vital to the health of our entire city. Across all her work, Jenifer has displayed a commitment to listening to the voices of underserved communities, helping City government work better for ordinary people who may not have access to power. I believe she will harness the power of community relationships to provide meaningful support for our neighborhoods.”

Raft Hollingsworth, Owner & CEO Hollingsworth Cannabis Company

“Jenifer is an excellent choice for this position. She will be a champion to bridge government and community because right now there aren’t many channels for people to communicate with government and power. When she visited our farm, she really did the work to listen and understand problems at a grassroots level, and I believe her commitment to include all voices will make her a strong advocate for our communities.”

Pradeepta Upadhyay, Executive Director for Interim CDA

“We are enthusiastic to hear about the news that Mayor Harrell has hired Jenifer Chao as the director of the Department of Neighborhoods. Our experience working with Jenifer has been only positive, as she has always listened to the neighborhood’s underrepresented voices. More importantly, Jenifer has always supported a bottom-up process in planning within our community. In her work in the Chinatown International District (CID), she helped bridge the disparate voices in our neighborhood by facilitating conversations between diverse groups. Communities like the CID, built by the labor of immigrants, people of color, and the most marginalized, need leadership that Jenifer can bring to the City, especially critical ones like the Department of Neighborhoods. Jenifer will listen and help facilitate working and thriving partnerships with City leaders to make Seattle a livable city for all. She understands the systemic racism that has harmed the lives of communities of color and will work to help repair that damage. We know she will show up and do all she can to make all communities thrive.”

SECTION

B



City of Seattle

Seattle Department of Human Resources

Kimberly Loving, Director

February 6, 2023

TO: Pam Inch – Senior Executive Recruiter SDHR

FROM: Annie Nguyen - Seattle Department of Human Resources

SUBJECT: Background check for Yen Liem Chao

The Seattle Department of Human Resources has received a copy of **Yen Liem Chao's** background check provided by Global Screening Solutions. There were no findings that would impact their employment eligibility.

Cc: Personnel File

Seattle Department of Human Resources

Seattle Municipal Tower, 700 5th Avenue Suite 5500, PO Box 34028, Seattle, WA 98124-4028
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Legislation Text

File #: Appt 02693, **Version:** 1

Appointment of Gülgün Kayim as Director of the Office of Arts & Culture.

The Appointment Packet is provided as an attachment.

City of Seattle



Director Office of Arts & Culture

**Confirmation Packet
November 16, 2023**

Gülgün Kayim



November 16, 2023

The Honorable Debora Juarez
President, Seattle City Council
Seattle City Hall, 2nd Floor
Seattle, WA 98104

Dear Council President Juarez:

It is my pleasure to transmit to the City Council the following confirmation packet for my appointment of Gülgün Kayim as the Director of the Office of Arts & Culture.

The materials in this packet are divided into two sections:

A. Gülgün Kayim

This section contains Ms. Kayim's appointment, oath of office forms, and her resume.

B. Background Check

This section contains the report on Ms. Kayim's background check.

As artists and cultural organizations are primed and poised to rebound following the pandemic peak, Gülgün Kayim is precisely the kind of leader the Office of Arts and Culture needs. She brings vast experience in uplifting artists through economic and social growth, which will help stimulate Seattle's creative economy. With a proven cross-sector leadership track record and her conviction to work with various stakeholders to make the arts accessible to all, Ms. Kayim is already bringing innovative and equitable ideas to our city.

Ms. Kayim joins Seattle from the City of Minneapolis where she served as founding Director of the Office of Arts, Culture and the Creative Economy, an office focused on powering Minneapolis's economic and social growth through arts and cultural expression. During her time as Director, she oversaw the creation of several arts recovery funds for organizations impacted by the pandemic and funds for restorative art in underserved communities. Prior, she was an Assistant Director at the Archibald Bush Foundation where she managed the selection of artist fellows and supported the fellowship program. She was also the co-founder and Co-Artistic Director of Skewed Visions, a Minneapolis-based performing arts organization.

I nominated Ms. Kayim for the Council's consideration after an extensive stakeholder committee search process. An open and competitive national recruitment process was conducted by our Seattle Department of Human Resources that included marketing the job opportunity through professional and affinity career center sites, direct candidate sourcing and referrals from community. In March of this year, I established an ARTS Director Search Committee consisting of a broad array of prominent Seattle arts leaders and stakeholders. The selection committee was made up of 16 members who represented different perspectives in Seattle's diverse arts community. Selection committee members included:

- **Councilmember Tammy Morales**, District 2, Chair Neighborhoods, Education, Civil Rights and Culture Committee
- **Kate Becker**, Creative Economy Director at Office of King County Executive Dow Constantine

- **Catalina Cantu**, Board President and Co-Founding member La Sala; multi-genre writer and interdisciplinary artist; Jack Straw Fellow and VONA/Voices Alum
- **Manuel Cawaling**, Executive Director, Inspire Washington
- **Steven Eng**, Accounting Services – Employee Representative, Seattle Office of Arts + Culture
- **Josh LaBelle**, Executive Director, Seattle Theatre Group
- **Erika Lindsay**, Chief Communications Officer – Employee Representative, Seattle Office of Arts + Culture
- **Aleksa Manila**, Founder, Pride ASIA; Board Member, Historic South Downtown; Miss Gay Seattle 2003-2004; drag performance artist & activist; Public Health researcher & social worker
- **James Miles**, Assistant Professor, Seattle University; Executive Director of Third Stone
- **Nate Miles**, Vice President of Strategic Initiatives – State Government Affairs, Eli Lilly and Company
- **Eric Nelson**, Executive Director and Chief Executive Officer, National Nordic Museum
- **Sam Pailca**, Associate General Counsel, Regulatory Enforcement Litigation, Microsoft
- **Dr. Judith Rayl**, Fine Art Photographer and President of Board of Directors at Center on Contemporary Art (CoCA)
- **Steven Severin**, Co-Owner, Neumos; Co-President and Director of Music Programming, New Rising Sun (Curator and Producer of Bumbershoot: Seattle’s Arts & Music Festival)
- **Earnest Thomas**, President, Onyx Fine Arts Collective
- **Ellen Walker**, Executive Director, Pacific Northwest Ballet

The search process included art-goers, creatives, and residents from across the city – seeking insight into what community members hoped the office and its next director would elevate and champion. Seattle residents attended three community conversations to inform the search process as well. This past spring, the committee narrowed applicants, interviewed candidates, and recommended four finalists for my consideration.

After meeting with her, Gülgün Kayim stood as the clear choice to lead our Office of Arts & Culture, bringing her experience as an artist, a bridge-builder, a planner, and an advocate. She takes a strategic approach to arts investment and recognizes the value in assisting cultural organizations through capacity building, planning, and investing for the future. And, most importantly, she has a true love for the arts.

I would like to express my sincere thanks to the members of the Search Committee who offered both their time and valuable insight. Their work helped lead to the nomination of the credentialed leader by I’ve referred for your review today.

If you have any questions about the attached materials or need additional information, Deputy Mayor Greg Wong would welcome hearing from you. I appreciate your consideration.

Sincerely,



Bruce A. Harrell
Mayor of Seattle

SECTION

A



City of Seattle

Mayor Bruce Harrell

November 6, 2023

Gülgün Kayim
Seattle, WA
Transmitted via e-mail

Dear Gülgün,

It gives me great pleasure to appoint you to the position of Director of the Office of Arts & Culture at an annual salary of \$180,006.

Your appointment as Director is subject to City Council confirmation; therefore, you will need to attend the Council's confirmation hearings. Once confirmed by the City Council, you serve at the pleasure of the Mayor.

Your contingent offer letter provided employment information related to the terms of your employment, benefits, vacation, holiday and sick leave.

I look forward to working with you in your role as Director and wish you success. We have much work ahead of us, and I am confident that the Office will thrive under your leadership.

Sincerely,

A handwritten signature in black ink that reads "Bruce A. Harrell". The signature is written in a cursive, flowing style.

Bruce A. Harrell
Mayor of Seattle

cc: Seattle Department of Human Resources file



City of Seattle Department Head Notice of Appointment

Appointee Name: <i>Gülgün Kayim</i>	
City Department Name: <i>Office of Arts & Culture</i>	Position Title: <i>Director</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * Council Confirmation to Mayor's Discretion <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>
Background: Ms. Kayim joins Seattle from the City of Minneapolis where she served as founding Director of the Office of Arts, Culture and the Creative Economy, an office focused on powering Minneapolis's economic and social growth through arts and cultural expression. During her time as Director, she oversaw the creation of several arts recovery funds for organizations impacted by the pandemic and funds for restorative art in underserved communities. Prior, she was an Assistant Director at the Archibald Bush Foundation where she managed the selection of artist fellows and supported the fellowship program. She was also the co-founder and Co-Artistic Director of Skewed Visions, a Minneapolis-based performing arts organization.	
Authorizing Signature:  Date Signed: November 16, 2023	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.



CITY OF SEATTLE ▪ STATE OF WASHINGTON
OATH OF OFFICE

State of Washington

County of King

I, Gülgün Kayim, swear or affirm that I possess all of the qualifications prescribed in the Seattle City Charter and the Seattle Municipal Code for the position of Director of the Office of Arts & Culture; that I will support the Constitution of the United States, the Constitution of the State of Washington, and the Charter and Ordinances of The City of Seattle; and that I will faithfully conduct myself as Director of the Office of Arts & Culture.

Gülgün Kayim

Subscribed and sworn to before me

this ____ day of _____, 2023.

[Seal]

Scheereen Dedman, City Clerk

GÜLGÜN KAYIM

[linkedin.com/in/ gülgün-kayim-68a81412/](https://www.linkedin.com/in/gülgün-kayim-68a81412/)

KEY COMPETENCIES

Experienced collaborative leader and manager of innovative arts programming from design through implementation in government, philanthropic, educational, and non-profit settings with a focus on municipal systems change to support racial equity, inclusion and belonging:

- Experience working in a government setting to integrate the arts into community development in collaboration with policymakers, department leadership, city staff, community artists and activists.
- Strong experience launching and managing projects, programs, special events and initiatives in municipal settings.
- Strong experience managing permanent and temporary public art commissions and programming
- Demonstrated experience producing a wide variety of events such as festivals, civic commemorations, exhibits, performances and convenings
- Effective at leading and directing a team, assigning work, developing workplans and supervising budgets of up to \$5 million
- Experienced communicator working with a wide variety of stakeholders such as elected officials, commissions, board members, businesses, community leaders, arts organizations, artists and activists.
- Strong experience developing municipal plans, arts sector metrics, economic reports, policies, reports and evaluations for local government and private foundations.
- Demonstrated success developing strategic partnerships, managing external relations and communications

EXPERIENCE

2011-PRESENT

DIR. ARTS, CULTURE & THE CREATIVE ECONOMY, CITY OF MINNEAPOLIS, MN

Provide arts and culture strategic vision, leadership and policy direction. Create and manage arts programs and partnerships in support of community development goals. Work with Mayor and elected officials, Minneapolis Arts Commission, City Departments and community stakeholders to achieve goals. Track and measure creative sector economics and represent the City of Minneapolis in local and national convenings, events and gatherings. Provide written and oral communication, manage budget and staff, raised \$3.5 million in grant funding to operate programs.

- Founding Director of new municipal arts and culture division
- Led the city's cultural vision and planning
- Led legislative process to create a new Dept of Arts and Cultural Affairs in 2021
- Launched several major program initiatives focused on innovation, cross-sector collaboration, arts-based community development and eliminating racial disparities
- Responsible for program related strategic partnerships and collaborations

- Responsible for producing a variety of convenings, civic festivals, commemoration events, exhibits and performances
- Launched bi-annual creative sector economic research and reporting
- Managed design and launch of website, content and related communications
www.minneapoliscreates.org

2008 – 2011

ASST. DIR, ARTIST FELLOWSHIP PROGRAM, BUSH FOUNDATION, MN

Managed two multi-disciplinary arts fellowship programs for individual artists in Minnesota, South and North Dakota with budget of \$1.5 million. Managed all aspects of fellows' selection process, orientation, and communications. Developed and managed artist technical assistance and annual and quarterly convenings. Oversaw transition of legacy grants worth \$5 million to regional arts and cultural organizations through the Regional Arts Development program.

- Managed transition of legacy grants to regional arts and cultural organizations through the Regional Arts Development program
- Collaborated on the development of the new Bush Leadership Fellows program
- Researched, managed convenings and recommended foundation's strategic revisioning of arts-based investments

2005- 2015

ADJUNCT FACULTY – DEPT OF THEATRE ARTS & DANCE. UNIVERSITY OF MN

Taught core curriculum, fundamentals of acting, directing, race and culture in performance and special projects in the BA program in performance. Additional classes taught in cross departmental collaborative arts program.

1993 - 2008

FOUNDING MEMBER & CO –ARTISTIC DIR, SKEWED VISIONS, MN

One of three founders and core artists of interdisciplinary, experimental performance collective. Responsibilities included guiding overall artistic vision, strategy, mission and season. Grant writing, marketing and oversight of general administrative operations. Produced and coordinated events and international touring and residency series. Wrote, directed and produced award winning company performances.

1993-1999

COORDINATOR PUBLIC ART ON CAMPUS, WEISMAN ART MUSEUM, MN

Founding Coordinator of public art programming. Developed administrative structure, rules, procedures, and implementation criteria for \$2 million in percent for art commissions and launched \$150,000 Jerome/Lilly temporary public art commissions. Managed all aspects of selection process, project design, contracting, reporting and budget supervision.

1988-1989

ASST. COORDINATOR, SHARING THE ARTS, NJ STATE COUNCIL FOR THE ARTS

Developed and managed visual, literary and performing arts programming to serve underserved audiences at three regional arts centers in New Jersey. Coordinated program related outreach and events at art centers, area schools and hospitals.

1987 – 1988

DRAMA PROJECT COORDINATOR, TURKISH CYPRIOT CULTURAL ASSC, LONDON

Created and implemented theatre classes and workshops for inner city Turkish youth, developed program curriculum publicity and materials, hired teachers and workshop leaders.

INDEPENDENT CURATORIAL AND CONSULTING

2018

(Im)permanence: FAMAGUSTA WHITE NIGHTS FESTIVAL. Co-curated temporary public art residency program in the ancient, walled City of Famagusta, Cyprus.

2012

McKnight Artist Fellowship Program, Minneapolis College of Art and Design, MN. Consultant, provided technical assistance to 2012 visual arts fellows.

2010

Art in the Union Depot, St. PAUL PUBLIC ART, MN. Consultant, part of a multidisciplinary team to design a curatorial plan for Union Depot.

2008/9

International Symposium on Site-Specific Performance, MARTIN SEGEL CENTER, CUNY NYC. Co-curated and coordinated International performance symposium for curators, artists, scholars

2003-2004

Adjunct Arts Consultant, SPRINGBOARD FOR THE ARTS, MN. Artist career consultant.

2003-2004

Adjunct Curator – Art Inside/Outside Space, INTERMEDIA ARTS, MN. Managed all aspects of Jerome Foundation funded visual artist commission program.

2004

Dir. Site-Specific Visible Fringe, MN FRINGE FESTIVAL. Conceived, curated, and managed pilot program and multi-disciplinary visual arts event in tandem with the Minnesota Fringe Festival.

2000

Community Outreach Consultant, FORECAST PUBLIC ARTWORKS, MN. Consultant, Developed and led public forums to solicit community input on aesthetic qualities of the Hiawatha Light Rail Transit Corridor for the Metropolitan Council.

EDUCATION

1993

MFA THEATRE DIRECTING, UNIVERSITY OF MINNESOTA

1992

MA THEATRE THEORY & PRACTICE, UNIVERSITY OF WISCONSIN- MADISON
Asian experimental performance with a focus on intercultural practices

1987

BA (HONS) THEATRE & FILM, UNIVERSITY OF MIDDLESEX, LONDON UK
Magna Cum Lauda

FIELD LEADERSHIP

Memberships - Grant Makers in the Arts, Americans for the Arts, United States Urban Arts Federation. Grant Reviewer – Artplace America, NEA, Jerome Foundation, MRAC and MN State Arts Board

- 2022 – Workgroup, Asset Mapping Handbook, Americans for the Arts
- 2021- Policy Workgroup – National Coalition for Arts Preparedness and Emergency Response
- 2020-2022, Steering Committee, *Put Creative Workers Back to Work*
- 2019- 2021, Executive Committee, United States Urban Arts Federation – Americans for the Arts
- 2019, Workgroup, Municipal Strategies in Creative Placemaking- Artplace America & Civic Arts
- 2019 Workgroup, Artist and Civic Partnerships, Animating Democracy
- 2018, Creative Cities Fellow – Stanford Arts Institute, Stanford University, CA

- 2018, Arts Workgroup, Government Alliance on Race and Equity
- 2014-2020 Workgroup, Creative Minnesota, Minnesota Citizens for the Arts
- 2014, Rising Star Award – Women in Public Service, Hamline University Business School, MN
- 2010-2011, James Shannon Leadership Fellow, Wilder Foundation, MN
- 2004-2005 Bush Foundation Fellow, MN

References available on request

SECTION

B



City of Seattle

Seattle Department of Human Resources

Kimberly Loving, Director

June 26, 2023

TO: Pam Inch – Senior Executive Recruiter SDHR

FROM: Annie Nguyen - Seattle Department of Human Resources

SUBJECT: Background check for Gulgun Hayati Kayim

The Seattle Department of Human Resources has received a copy of **Gulgun Hayati Kayim's** background check provided by Global Screening Solutions. There were no findings that would impact their employment eligibility.

Cc: Personnel File

Seattle Department of Human Resources

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Legislation Text

File #: CB 120729, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to historic preservation; imposing controls upon the Elephant Car Wash Sign, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

WHEREAS, the Landmarks Preservation Ordinance, Chapter 25.12 of the Seattle Municipal Code (SMC), establishes a procedure for the designation and preservation of sites, improvements, and objects having historical, cultural, architectural, engineering, or geographic significance; and

WHEREAS, the Landmarks Preservation Board (“Board”), after a public meeting on July 6, 2022, voted to approve the nomination of the object located at 2205 7th Avenue (which is referred to as “the Elephant Car Wash Sign”) for designation as a landmark under SMC Chapter 25.12; and

WHEREAS, after a public meeting on August 17, 2022, the Board voted to approve the designation of the Elephant Car Wash Sign under SMC Chapter 25.12; and

WHEREAS, on February 15, 2023, the Board and the Elephant Car Wash Sign’s owner agreed to controls and incentives to be applied to specific features or characteristics of the designated landmark; and

WHEREAS, the Board recommends that the City Council enact a designating ordinance approving the controls and incentives; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Designation. Under Seattle Municipal Code (SMC) 25.12.660, the designation by the Landmarks Preservation Board (“Board”) of the object located at 2205 7th Avenue (which is referred to as “the

Elephant Car Wash Sign”) is acknowledged.

A. Legal Description. The Elephant Car Wash Sign is located on the property legally described as:

Lots 1 and 2, Block 21 of the Plat of the Second Addition to the Town of Seattle Laid Off by the Heirs of Sarah A. Bell, according to the Plat thereof recorded in Volume 1 of Plats, Page 121, in King County, Washington.

B. Specific Features or Characteristics Designated. Under SMC 25.12.660.A.2, the Board designated the following specific features or characteristics of the Elephant Car Wash Sign: the sign.

C. Basis of Designation. The designation was made because the Elephant Car Wash Sign is more than 25 years old; has significant character, interest, or value as a part of the development, heritage, or cultural characteristics of the City, state, or nation; has integrity or the ability to convey its significance; and satisfies the following SMC 25.12.350 provisions:

1. It is associated in a significant way with a significant aspect of the cultural, political, or economic heritage of the community, City, state, or nation (SMC 25.12.350.C).
2. It embodies the distinctive visible characteristics of an architectural style, or period, or of a method of construction (SMC 25.12.350.D).
3. It is an outstanding work of a designer or builder (SMC 25.12.350.E).

Section 2. Controls. The following controls are imposed on the features or characteristics of the Elephant Car Wash Sign that were designated by the Board for preservation:

A. Certificate of Approval Process.

1. Except as provided in subsection 2.A.2 or subsection 2.B of this ordinance, the owner must obtain a Certificate of Approval issued by the Board according to SMC Chapter 25.12, or the time for denying a Certificate of Approval must have expired, before the owner may make alterations or significant changes to the features or characteristics of the Elephant Car Wash Sign that were designated by the Board for preservation.
2. No Certificate of Approval is required for the following: any in-kind maintenance or repairs of the features or characteristics of the Elephant Car Wash Sign that were designated by the Board for

preservation.

B. City Historic Preservation Officer (CHPO) Approval Process.

1. The CHPO may review and approve alterations or significant changes to the features or characteristics listed in subsection 2.B.3 of this ordinance according to the following procedure:

a. The owner shall submit to the CHPO a written request for alterations or significant changes, including applicable drawings or specifications.

b. If the CHPO, upon examination of submitted plans and specifications, determines that alterations or significant changes are consistent with the purposes of SMC Chapter 25.12, the CHPO shall approve the alterations or significant changes without further action by the Board.

2. If the CHPO does not approve the alterations or significant changes, the owner may submit revised materials to the CHPO, or apply to the Board for a Certificate of Approval under SMC Chapter 25.12. The CHPO shall transmit a written decision on the owner's request to the owner within 14 days of receipt of the request. Failure of the CHPO to timely transmit a written decision constitutes approval of the request.

3. CHPO approval of alterations or significant changes to the features or characteristics of the Elephant Car Wash Sign that were designated by the Board for preservation is available for the following:

a. Internal mechanical or electrical alterations that do not affect the appearance of the sign.

b. Relocation of the sign, if the proposed new location remains in the general vicinity of the current location and continues to be visible from the public rights-of-way.

Section 3. Incentives. The following incentives are granted on the features or characteristics of the Elephant Car Wash Sign that were designated by the Board for preservation:

A. Certain incentives, and exceptions to or exemptions from regulations in Title 23 Seattle Municipal Code may be available, either by virtue of the zoning designation applicable to the landmark or its status as a landmark.

B. Exceptions to certain of the requirements of the Seattle Building Code and the Seattle Energy Code, adopted by SMC Chapter 22.101, may be authorized according to the applicable provisions.

C. Special tax valuation for historic preservation may be available under chapter 84.26 RCW upon application and compliance with the requirements of that statute.

Section 4. Enforcement of this ordinance and penalties for its violation are as provided in SMC 25.12.910.

Section 5. The Elephant Car Wash Sign is added alphabetically to Section IX, Miscellaneous, of the Table of Historical Landmarks contained in SMC Chapter 25.32.

Section 6. The City Clerk is directed to record a certified copy of this ordinance with the King County Recorder's Office, deliver two certified copies to the CHPO, and deliver one copy to the Director of the Seattle Department of Construction and Inspections. The CHPO is directed to provide a certified copy of this ordinance to the Elephant Car Wash Sign's owner.

Section 7. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the _____ day of _____, 2023, and signed by me in open session in authentication of its passage this _____ day of _____, 2023.

President _____ of the City Council

Approved / returned unsigned / vetoed this _____ day of _____, 2023.

Bruce A. Harrell, Mayor

Filed by me this _____ day of _____, 2023.

Scheereen Dedman, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact:	CBO Contact:

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title:

AN ORDINANCE relating to historic preservation; imposing controls upon the Elephant Car Wash Sign, a landmark designated by the Landmarks Preservation Board under Chapter 25.12 of the Seattle Municipal Code, and adding it to the Table of Historical Landmarks contained in Chapter 25.32 of the Seattle Municipal Code.

Summary and Background of the Legislation:

The attached legislation acknowledges the designation of the Elephant Car Wash Sign as a historic landmark by the Landmarks Preservation Board, imposes controls, grants incentives, and adds the Elephant Car Wash Sign to the Table of Historical Landmarks contained in SMC Chapter 25.32. The legislation does not have a financial impact.

This Elephant Car Wash Sign was designed by Beatrice Haverfield for a car wash business. It was fabricated in 1956 and was installed in its original location at Sixth and Battery in the Denny Triangle neighborhood. It has been relocated nearby to Seventh and Blanchard. A Controls and Incentives Agreement has been signed by the owner and has been approved by the Landmarks Preservation Board. The controls in the agreement apply to the sign, but do not apply to any in-kind maintenance or repairs of the designated features.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes X No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes X No

Does the legislation have other financial impacts to The City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?
No.

Are there financial costs or other impacts of *not* implementing the legislation?
No.

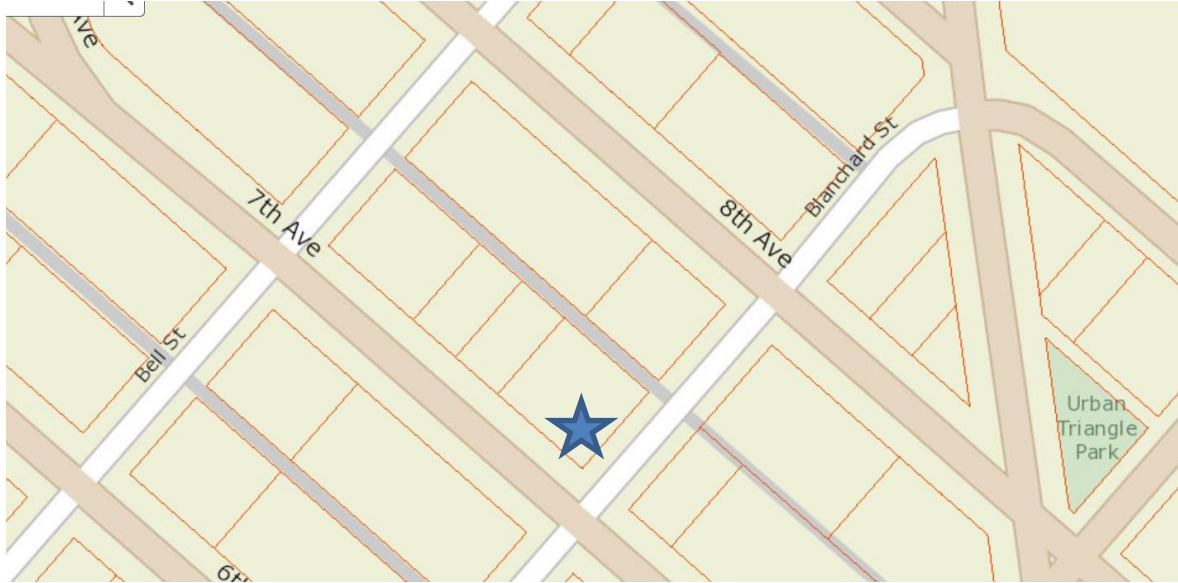
4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?**
No.
- b. **Is a public hearing required for this legislation?**
No.
- c. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**
No.
- d. **Does this legislation affect a piece of property?**
Yes, see attached map.
- e. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?**
N/A
- f. **Climate Change Implications**
- 1. Emissions: Is this legislation likely to increase or decrease carbon emissions in a material way?**
No.
 - 2. Resiliency: Will the action(s) proposed by this legislation increase or decrease Seattle's resiliency (or ability to adapt) to climate change in a material way? If so, explain. If it is likely to decrease resiliency in a material way, describe what will or could be done to mitigate the effects.**
No.
- g. **If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s)?**
No new initiative or programmatic expansion.

Summary Attachments (if any):

Summary Exhibit A – Vicinity Map of the Elephant Car Wash Sign

Summary Ex A – Vicinity Map of the Elephant Car Wash Sign
V1a



Note: This map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.



The City of Seattle

Landmarks Preservation Board

Mailing Address: PO Box 94649, Seattle WA 98124-4649

Street Address: 600 4th Avenue, 4th Floor

LPB 319/22

REPORT ON DESIGNATION

Name and Address of Property: **Elephant Car Wash Sign – the small version sign formerly located at 6th Ave. & Battery St.**

Legal Description: **N/A**

At the public meeting held on August 17, 2022 the City of Seattle's Landmarks Preservation Board voted to approve designation of Elephant Car Wash Sign (small version) as a Seattle Landmark based upon satisfaction of the following standard for designation of SMC 25.12.350:

- C. *It is associated in a significant way with a significant aspect of the cultural, political, or economic heritage of the community, City, state or nation.*
- D. *It embodies the distinctive visible characteristics of an architectural style, or period, or a method of construction.*
- E. *It is an outstanding work of a designer or builder.*

DESCRIPTION

The Original Setting

The subject of this nomination is a large neon sign previously located at a former car business. The car wash business included a low-scale, 4,100 square foot flat roof structure on an 18,965 square foot (0.44-acre) property at the corner of Denny Way and Battery Street, between 6th and 7th Avenues. The property was located on Block W of Bells 6th Addition to the City of Seattle. Its irregular triangular shape resulted from a realignment of streets in the early 1950s following the opening of the Battery Street tunnel connection from the waterfront to Aurora Avenue N/Highway 99.

This particular location is associated with the city's mid-century auto culture as it was on a prominent street at the north-bound entry to and south-bound exit from Aurora Avenue N. The site provided optimal visibility to vehicle drivers and easy access to the car wash. The irregular, L-shaped, single story structure was placed on the site at an angle to accommodate cars entering it on the east and exiting on the southwest.² In 1967 the building was altered by builder Charles Tuttle at an estimated cost of \$10,000.³

**Administered by The Historic Preservation Program
The Seattle Department of Neighborhoods**

"Printed on Recycled Paper"

A prominent sign was placed at the north and south corners of this site, each supported on painted steel posts. Both signs were double-sided, and both depicted the profile form of an elephant outlined with neon and detailed with neon imagery and lettering. The subject sign was located at the site's south corner. The companion sign, at the north end, was larger and rotated, and it was detailed with small sheet metal elephants at its base, and blinking lights. It also featured few words. Each sign was supported by a steel support column with a shaped extension on the rotating base.

The Elephant Sign

The subject sign has a steel framed internal structure that serves as an armature for its painted sheet metal exterior cabinet, which is 1'-0"-wide. As shown in an original sketch and current drawings, the sign measures 10'-2"-wide and 9'-10"-tall including a base to which the two feet are attached. A 6"-diameter steel pole connects the internal frame within the cabinet to a subgrade footing support.

The sign's sheet metal cabinet is painted pink and outlined, with red, white, and black lettering. On one side neon tubes outline the elephant's outer profile, and its wavy ear, jaws, smiling mouth, trunk, and tail in a deep pink color. The small pillbox hat that it wears is made with orange and pink colored neon tubes, and the elephant's eye is a light blue neon circle and its eyebrow a similar color. Green neon outlines the water squirting from its trunk, and the large cursive script on the body that reads, "Super" while smaller capitalized orange print identifies, "Elephant" and "Car Wash" above and below. Near the lower edge thinner linework notes "Open."

All of the linework and lettering are made with neon and argon-filled glass tubing, phosphorous powder, glass, aluminum, copper, patinated enamel over sheet metal with electromagnetic transformers, an animator, carbon steel and stainless steel hardware. The sign has all of the exposed neon tubing mounted to the cabinet and all other elements, such as transformers and secondary wiring, are housed within the cabinet. The neon tubes are attached to one side of the cabinet as it was originally, while the opposite side retains the original painting. The figure of the elephant is rendered in a cartoon-like manner through paint as well as neon tubing as a contour outline. The sign at the north end of the original site had some of these same features.

The car wash sign was maintained at the original location with many decades of repairs and replacement of broken tubes. Such repairs likely occurred repeatedly as neon tubes are estimated to last on average only 8 to 15 years. In ca. 1970 much of the tubing was replaced-in-kind, and the steel cabinet was repainted at least once in late 2010.⁴ In 2020 both of the elephant signs were moved from their original site after the car wash business was closed by its operator, and the site was sold by the property owner.

The subject sign is being repaired and restored by Western Neon at its studios on 4th Avenue S in south Seattle. The owner's proposed plan calls for the subject sign to be placed on a new open plaza in the Belltown/Denny Regrade neighborhood near the northeast corner of 7th Avenue and Blanchard Street, approximately two blocks to the south of the original location where it will stand as a piece of privately-owned public art. At this location it will be accompanied by an interpretive plaque.

Neon Features and Details

The recent restoration and in-kind repairs were undertaken by a skilled team of neon craftspeople at Western Neon. The sheet metal cabinet was cleaned and old and broken tubing removed. Loose paint was removed and replaced, with color chosen to match the original, and then the surface was finished with a clear protective coating. New tubes, each 15mm to 18mm (approximately ½ to ⅝ ") in diameter, were

created with the support of a two-dimensional design based on an original design drawing and the physical piece.

Working with the neon tubes that remained, and with historic photos and the design drawing, the team at Western Neon built a template – essentially a sign blueprint printed on a plotter. The template was laid out on a work table, and pieces cut from 4 foot-long tubes, heated and bent into the shapes with the template guiding the work. The tubes are clear or coated or pre-colored glass.

When working with neon, a tube bender holds sections of glass into a propane flame and, as the glass becomes supple, the bender blows through a rubber tube into the glass to help the tube retain a shape. The bender quickly comes to the template table with wood blocks to finish the shaping of the hot glass. Once a section of glass is bent into shape an electrode is welded to the ends of the tubes, and it is heated again. Through use of a high voltage machine called a bombardier any impurities in the glass are loosened by this heating process, and vacuumed out. Then a noble gas or a mix of such gasses – neon, argon, krypton, helium, and xenon – are pushed into the tube. There is a testing period, and afterwards the tubes are protected until they are attached to the cabinet, wired for electrodes, and turned on. To protect the work, the final installation and lighting of the tubes occurs on the site of the installation.⁵

In some areas of the original sign it appears that prior repairs resulted in some slippage and misalignment. (This was particularly the case where lines of water appear to spray from the elephant's trunk). To reconstruct the original Elephant Car Wash sign design, the tube bender crafted each tube piece slowly to realign the template and bring the in-kind pieces close to Bea Haverfield's original creation.

SIGNIFICANCE

A Brief History of Signs

Signs have been a means of communication since at least medieval times in Western cultures. They are expressive of their era's aesthetics and businesses needs and, when prominent and long-lasting, they "become part of community memory, even outlasting the original business."

Up through the 19th century business signs were often painted on walls or glass or rod-supported hanging and blade signs attached to the storefront exterior of a building, most often at pedestrian level and scale. There were also larger scale signs that could be seen from afar, such as the "ghost signs" painted on masonry walls, or the wall-mounted west-facing sign on the Bell Street Terminal visible from Elliott Bay that announced the Port of Seattle. The signs on a commercial building typically serves to make its presence known, and draw in customers. Use of symbols – such as those on early taverns – typically represented the business activity, and this traditional form of communication extended to the present. This is exemplified by the Post Intelligencer globe – a typical symbol for media connecting world-wide events – installed at the newspaper's former headquarters and printing plant at 6th Avenue and Wall Street in 1948.

Nighttime illumination emerged in cities and towns in the 18th century, provided by candles and gas-fueled light fixtures. The P.T. Barnum company drew customers to its circus in 1840 by building a gas-lit sign, but it was the invention of electrical lighting in the late 1800s that resulted in illuminated billboards as well as a sense of movement from blinking sequential lamps. With the advent of train and vehicular travel in the 19th and 20th centuries, signs became brighter to attract the attention of people in motion. Neon lettering identified both businesses and messages.

Meanwhile, cities such as Seattle capitalized on sources of electricity to communicate their sense of progressive growth and urbanity through the installation of street lighting. In 1909, with the completion of its Lake Union Steam Plant, this claim was made literal through the illumination in the tall windows facing onto South Lake Union, "City Light." Repetitive messaging also emerged along with letters, such as the Rainier "R" and symbols, such as the Mobile gas station winged horse or the noodle bowl to identify and brand both mass-market products or specialized retailers.

With greater urban density signs on buildings were relocated to rooftop locations as exemplified by two scaffold type signs in Seattle on former commercial bakeries – the Wonderbread bakery's tall letters on its S Jackson Street bakery (replicated), and the 130 foot-long Grandma's Cookies plant on N 34th Street in Wallingford (demolished) – as well as by the sign remaining atop the Roosevelt Hotel/Theodore Hotel in downtown Seattle (ca. 1928). Similar signs publicized commercial ventures in prominent buildings, high-rise corporate headquarters, and hotels. Others were used to identify institutions, such as the Seattle City Light sign atop its service center.

Neon and Neon Signage

Neon, from the Greek word for new, is a rare gaseous element discovered by William Ramsey and M. W. Travers in 1898 in London, where it was obtained by liquefaction of air and separated from the other gases by distillation. Neon light offers an array of colors that compounds visible light. The gas neon produces a red color, but others are made possible by the use of other noble (non-reactive) gases discovered at the end of the 19th century: argon (lavender), mercury (blue), helium (gold), krypton (green), and xenon (gray-blue) along with phosphor coating of glass tubes (green and a range of pastels), and colored glass tubing. The result is more than 150 colors, all luminous with magical effect.

These discoveries occurred during the golden age of chemistry and the initial period of electrification, when physicists and inventors sought means to create electrical light, such as vapor discharge lamps. The use of neon in lamping was invented in 1898 by a French engineer and chemist Georges Claude (1870-1960). In ca. 1902 he applied an electrical discharge to a sealed glass tube of neon gas to create a lamp. He displayed the neon lighting tube in Paris in 1910, illuminated the Parisian Luna Park in 1911, and created the first neon advertisement in a 1913 sign for Cinzano vermouth. Claude patented his invention in 1915 (U.S. Patent 1,125,4760). Despite these European origins, neon signage emerged an American story when Claude's invention had its first commercial application in two neon signs his company designed and manufactured for Earl Anthon's Los Angeles Packard auto dealership in 1923. "Neon lighting quickly became a popular fixture in outdoor advertising. Visible even in daylight . . . the first neon signs [were] dubbed 'liquid fire.' "

Commercial neon signage was seen throughout North America in the mid-1920s through the 1930s in established urban areas, and it gained renewed popularity in the post-war era. The assemblage of four to eight foot-long glass tubes allowed neon to take the form of any linework – letters, script, numbers, abstract shapes, and figurative outlines in a wide variety of colors, and even moving shapes. The sign designs represented popular styles, from Art Deco and Moderne and to free-form and futuristic shapes in the 1950s and 1960s. Today these signs are recognized as part of American pop culture by artists, architects, collectors, and the general public. As critic Tom Wolfe cited their power in his description of Las Vegas in the mid-1960s:

One can look at Las Vegas from a mile away on Route 91 and see no buildings, no trees, only signs. But such signs! They tower. They revolve, they oscillate, they soar in shapes before which the existing vocabulary of art history is helpless. I can only attempt to supply names—Boomerang

Modern, Palette Curvilinear, Flash Gordon, Ming-Alert Spiral, McDonald's Hamburger Parabola, Mint Casino Elliptical, Miami Beach Kidney. Las Vegas' sign makers work so far out beyond the frontiers of conventional studio art that they have no names themselves for the forms they create.

The use of neon signs in Seattle emerged in the mid- to late-1920s. Their apparent success may be due to the city's northern location, with gray skies and long winter nights. Among the most recognized of these signs are those at the Pike Place Market at the foot of Pike Street (1928), and the aforementioned Roosevelt Hotel sign (1929). Others graced long gone restaurants, stores and bars from the period.

Neon signs inspired the work of many recognized American and European artists in the mid- to late 20th century, including Mario Merz, Bruce Nauman, Dan Flavin, Joseph Kosuth, Lili Lakich, Keith Sonnier, Chrysta, Tracey Emin and others. Following a trend in contemporary art these artists transformed an aspect of low culture, often associated with the kitsch of urban commerce, into a powerful medium of fine art. These sculptural works explore "the intersection of light, color, and space; as well as pop culture imagery, consumerism, and various themes associated with the contemporary lived environment." Neon remains a medium in fine art. With its vivid luminosity and cosmopolitan roots, it has inspired Northwest artists, such as Sally Banfill, Michael Lindenmeyer, Dylan Neuwirth, Lynn Paul Davis, Kelsey Fernkopf, and others.

Today neon and neon signs also make up historic and art collections, such as those in the Neon Museum of Las Vegas with its Neon Boneyard and collection of over 200 signs and 400 pieces; the Neon Museum, Philadelphia; Pittsburgh Glass Center; National Neon Sign Museum in the Dalles, Oregon; Museum of Neon Art in Los Angeles; and the American Sign Museum in Cincinnati. In Seattle, the Museum of History and Industry (MOHAI) has developed a collection including the larger Elephant Car Wash sign.

Neon signs are so strongly connected with the country's historic pre- and post-war periods that they evoke strong nostalgia. Over time these signs have served as metaphors because of their strong association with the nighttime allure of the 1950s noir era, and romantic interpretations of the earlier seedy side of life of the 1930s and 1940s in novels by Nelsen Algren and Raymond Chandler, and the songs by Cole Porter, Peggy Lee, and others.¹³ Other historic signs, such as those at the car wash, provide the simple pleasure of cartoon aesthetics and provoke a humorous response. Beyond romantic nostalgia, the signs hold their own, as evocative objects from the recent past. Their nighttime illumination remains compelling in evoking visual and cultural connections.

Some view preservation of the signs in Seattle as symbolic of other historic preservation issues in the city as it has undergone dramatic change in the past two decades. As Seattle artist and Center on Contemporary Art board member Joyce Moty, notes, "Neon can be an object of aesthetic beauty or interest. It's a folk art, tied to different periods of time, documenting the history of the city."

Seattle's 20th Century Auto Culture

By the time the Elephant Car Wash opened at 6th Avenue and Battery Street in 1956, the auto era in Seattle was very well established. This era began at the turn of the 20th century when mid-west manufacturers and their nationwide dealership began to sell dozens of available models following the introduction of the first automobile in Seattle in 1900. Auto ownership increased in the city from 400 to 7,500 between 1908 and 1913.¹⁶ By the latter date local dealerships included Packard, Hudson, Pierce Arrow, Chalmer, Winton, Overland as well as Ford, Buick, Cadillac, Studebaker, and others. Most of these were located in Seattle's first "auto row" that emerged on Capitol Hill on and near Broadway and Pike and Pine Streets, along with associated service and repair garages and parts businesses.

These were followed by other dealerships and auto-related buildings located along Westlake Avenue and in the Denny Triangle area in the 1920s including the Ford McKay (1922) and Pacific McKay Lincoln dealerships (1925), M. Gaudy Company dealership (1925), Durant Motor Building (1928), and Firestone Tire Building (1929). Associated supply businesses, service and repair garages affirmed the importance of automobiles in the local economy. By 1907 Standard Oil opened city's first drive-in gas station, and in 1909 there were at least eight tire stores in Seattle. By 1939 there were approximately 40 auto-related businesses along of Westlake Avenue between downtown and south Lake Union.

Meanwhile, Seattle was growing dramatically, from 80,670 residents in 1900 to 237,194 in 1910, 315,312 in 1920, and 365,583 in 1930. As its population rose and as private cars replaced horses and early mass transit, the city saw profound changes. Perhaps the most impactful of these was the number of motor vehicles. Vehicle registrations in the state increased three-fold from 60,734 in 1916 to 185,359 in 1921, by which time 11 percent of Washington residents owned a car.¹⁹ Auto ownership continued to grow rapidly through 1929, when this figure rose to nearly 25 percent. (Between 1928 and 1929 alone, more than 35,000 new vehicles were registered.) In the following year, however, with onset of the Depression fewer than 3,000 new autos were registered. The 1930s saw a rise in the number of car sales, but only used vehicles.

By the early 1940s the U.S. auto industry had largely recovered from the Depression, but its efforts were redirected to the war effort. Production dropped from 3,250,000 passenger vehicles in 1941 to fewer than 1,000 in 1945.²⁰ At the war's end it took several years for American factories to reconfigure, and the industry did not introduce new cars until 1949. Meanwhile, having a car became a necessity, with nationwide vehicle ownership rising from 20 percent in 1930 to 25 percent in 1940, 32 percent in 1950 and over 40 percent in 1960. By 1967 it reached over 50 percent.

Post-war prosperity and new highways impacted auto production and sales. With the Puget Sound's regional economy booming, construction of new dealerships and associated service centers and garages resumed. Most were built in Seattle's growing suburbs, but also in the Denny Triangle and Denny Regrade neighborhoods, such as the S.L. Savidge Dealership / Washington Talking Book & Braille Library at 202 9th Avenue (1948, designed by NBBJ). The 1950s and 1960s also saw the introduction of foreign cars dealerships in "auto row" of the Westlake corridor.

The mid-century saw additional "auto rows" in Ballard, Roosevelt Way and Lake City. As auto sales lots soon grew in size many dealerships moved to the "Aurora Speedway" and into new buildings to the north end. Like the Elephant Car Wash these businesses were drawn to highway locations. Five dealerships opened on highway 99/Aurora Avenue N between 1942 and 1967. Relocations by 1969 included Pontiac, Mercury, Dodge, Buick and other dealerships – all to the blocks between N 120th and 130th Avenues. By the 1980s, only a few of the auto dealerships remained in the center of the city, while others were its northern and southern parts, or established in Bellevue and Kirkland, north in Lynnwood, and south in Kent and Auburn.

The architectural style of the new post-war, low-rise buildings types included Streamline Moderne and big-box International Style structures. The highly glazed, object like showrooms, surrounded by sales lots, were typically announced with bold, up-scaled, eye-catching illuminated signage.

Along with the dealerships, other new auto-oriented building types emerged during the post-war period, such as drive-in restaurants. The Igloo, a diner and drive-in restaurant at the southeast corner of 6th

Avenue and Denny Way (near the future location of the car wash business), operated from two attention-grabbing domed building in 1940 to 1954. Drive-ins emerged in neighborhoods, such as Dick’s on NE 45th Street and Wallingford and Broadway on Capitol Hill (ca. 1954), and both national fast-food chains and local drive-ins were built along major roads and highways. Like the Elephant Car Wash, these new auto-related businesses relied on large, neon signs to draw customers from their cars.

In the last half of the 20th century auto culture in Washington state continued to grow, along with its increased population, as represented by the following data:

Date	Population	Registrations
1950	40,339,077	751,586
1960	61,671,390	1,112,113
1970	89,243,557	1,618,603
1980	121,600,843	2,293,521
1990	133,700,497	2,950,847

Increased residential density in its center and more mass transit has impacted one aspect of auto culture, but only in the last few years. Seattle, which had more auto registrations per person than all but one other major American city, saw this number drop in 2021.

The Elephant Car Wash Business

In 1951 a new car wash opened in Seattle at 2763 4th Avenue S at the corner of Lander Street in south Seattle. Several years later, the same company announced its new facility at the north end of the Denny Regrade neighborhood, close to the “auto row” that had emerged along Westlake Avenue and the Denny Triangle area. The brothers’ plan was summarized in a local newspaper article in early November 1956:

An automobile-washing station is under construction at Seventh Avenue and Battery Street for the A.D.E. Corp., Seattle, headed by Eldon Anderson. The station, to be known as the Super Car-Wash, will contain equipment designed by Anderson, for which he has applied for patents. It was designed by Donald Earl Roberts, architects, and is being built by H.E. Forsman, contractor. The site was leased by A.D.E. from the Scott Building Corp., owner. Al Clise of Charles F. Clise, Inc., represented the owner, and Maxine Johnson of Vincent D. Miller, Inc., represented the lessee.

Eldon Anderson and his wife, Virginia, initially established the business in 1951. Theirs was the first automatic car wash in Washington state, with a “hands-free” machine that advanced automobiles safely and use of specialized equipment, such as plastic bristle brushes. The company’s initial Five Minute Car Wash location was at 2743 4th Avenue S, a street that served as an extension of the Pacific Highway, and the primary vehicular entry to the city. The business soon grew under the partnership of Eldon and his brothers. With the prominence of its “world-famous rotating elephant,” installed in 1956 at their 616 Battery Street location, it soon became known as the Elephant Car Wash. In 1963 the Anderson brothers opened a third facility on downtown Tacoma’s Pacific Avenue. Through the following decades the A.D.E. company expanded the business to a local chain of “hands-free” car washing and auto detailing stations.

In 1959 Eldon and Archie Anderson operated the business, serving as the company’s president and vice president, respectively. That year they remodeled and added onto the 4th Avenue S property with a design by Seattle architects Jerry Gropp and Ed Barr. The project involved new fencing and siding, an enlargement of the structure and new finishes. By that date, the business was known as Auto-Matic Wash,

Inc.28 In April 1967 the brothers undertook \$10,000 in alterations to their 616 Battery Street location with builder Charles Tuttle according to a building permit.

The local business grew to become part of the region's vernacular auto culture, along with Sunday family drives, drive-in theaters, and drive-in restaurants. In 1982 the two Elephant Carwash locations, along with other members of the International Carwash Association/National Carwash Council, offered free car washes to customers in advance of the July 4th holiday, as a patriotic "Happy Birthday America" event. The Battery Street station manager noted, "Who knows with car washes all over the U.S. taking part in this patriotic event maybe we'll even make the Guinness Book of World Records for the most cars washed in a day."

The Andersons sold the two Seattle carwash properties to its current owner, Bob Haney later in 1982, and he went on to expand the company, even in the face of increased competition from other similar businesses as well as coin-operated, do it-yourself washing bays. Oil companies and service stations also offering automated car washes, often free to customers, along with spaces for sale of convenience foods, auto accessories and auto part and accessories. In 1984 the twelfth Brown Bear Carwash opened in Redmond, a \$1,000,000 investment by its local owner, Vic Oderman of Car Wash Enterprises, Inc. Oderman, who had started with a service station and hand car washing business in 1962, then operated the largest car wash business in the region. The businesses proved to be good investments: by 1984 estimated station equipment costs ranged from \$18,000 to \$150,000, and annual profit margins 5 to 10 percent.

The car wash industry played a part in the ever growing car culture of post war America. The International Car Wash Association (ICW) estimates that by 1984 there were 22,000 car wash stations throughout the U.S. Locally there were approximately 70 tunnel-type automated car wash washes businesses, with an additional 70 throughout the state. Of these, the Elephant Carwash at 6th and Battery Street was reportedly the largest single operation in the region, handling up to 1,000 cars each day with full-service cleaning rather than exterior washing only. By that date the station sold fuel, beverages, snacks, auto accessories, and shoeshine services in addition to its signature automated washing and hand detailing, under the direction of its location manager, Ann Simmons, and 39 full and part-time employees. By that time the elephant had become an iconic symbol that branded the business.

During the period from 1994 to 2019 the professional car wash market increased from 48 percent to 77 percent of the market. Most of the car wash locations in the U.S. are owned and operated by small to medium size independent companies. (Those with more than four stations represent only 15 percent of all locations while large companies only 2 percent.)

In early 2020, the ICW undertook a study to quantify the size of the American car wash industry. It identified a total of nearly 62,700 locations, with more than 16,000 self-serve stations, approximately 17,500 conveyor types, and 29,000 in-bay automatic or roll-over car wash stations. In addition, in Europe there were an estimated 69,000 locations and in Australia 1,950. This same study identified trends, among them that in America and Europe drivers preferred to have their cars washed rather than doing it themselves. Retail sales in 2020 totaled approximately \$15 billion, and the industry employed more than 220,000 full time workers and an additional 15,000 within vendors providing equipment and chemical sales and services.

In March 2020, the Denny Regrade Elephant Carwash was closed temporarily in response to pandemic lockdown orders. The business closed permanently late that year, a victim of both the loss of revenue

during the pandemic and high operation costs in the rapidly developing neighborhood. As the owner explained in a local newspaper article, “The cost of maintaining operations of the Elephant Super Car Wash on Denny and Battery are very high . . . Downtown property taxes and monthly leases have increased to the point that the car wash is no longer able to cover those expenses and pay our employees at the minimum wage that the city of Seattle requires.” As the article further noted, “The carwash, which pays taxes on the site, has seen its bill rise 31% since 2017, from \$129,510 to \$169,242 . . . [The carwash] lot is appraised at nearly \$20 million, or \$1,050 per square foot, according to the assessor’s data, making it one of the highest-value empty lots in the city.”

The Anderson brothers reportedly sold the last of their three original Elephant Car Wash stations, the one in Tacoma, in the 1980s. Presently there are fourteen Elephant Car Wash facilities located in eleven south Puget Sound communities – Auburn, Boney Lake, Covington, Federal Way (two locations), Gig Harbor, Lacey, Maple Valley, Olympia, Puyallup (three locations), Sumner, and one recent operation in Bellevue.³⁴ The business established and led by Bob Haney, who purchased the car wash locations from the Andersons, remains a family-owned and operated company with more than a dozen locations in the Puget Sound area.” The elephant sign, used originally in 1951, remains at these other locations.

According to recent job opening notices, the current hourly wage paid to detailers by the Elephant Car Wash in several King County locations is set at \$13.69. This detail and the industry’s employment data raise an important feature about the local business and the carwash industry as a whole: its role as an employer in the social realm of labor history. Traditionally the Elephant CarWash business engaged workers from diverse walks of life for the cleaning and washing of cars. Employment ads from the 1970s to the present day call for able-bodied people with a strong work ethic.

Archie Anderson’s family members confirm this approach to hiring: the brothers often sought workers from local shelters or missions. Employees included the transients – the homeless and recently released – as well as local residents, women as well as men, and people of all races and ethnicity. While the Elephant Car Wash had regular employees, it paid these workers on a daily basis, allowing them to address their immediate livelihood needs regardless of what might be transitory residence or other barriers to typical employment. At the same time, by employing day labor, the process was beneficial for the business by providing flexibility in response to its labor needs.

The Original Owners – Eldon, Archie, and Dean Anderson

Three brothers – Eldon, Archie, and Dean Anderson – opened the Elephant Carwash business under their company name, A.D. & E. Corp in the early 1950s. The local roots of these three men begin in the early 20th century when their family came west. Their parents, Anker Morris Anderson and Emillie Katrina Christensen, married in Minnesota in 1907. By 1908 they were living in Western Washington with their first son, Milton. Both Anker and Emillie were born in Minnesota; his family having emigrated from Norway and her family from Denmark. They were farmers, aided on the farm by five sons and one daughter all born between 1908 and 1923. Members of both of their families would come west and settle in Western Washington over the coming years and spread throughout Western Washington, the Anker Anderson family settled in Oak Harbor in 1912.

Eldon Hadley Anderson (1910 – 1999) was the couple’s second child. He grew to be a mechanically minded young man, and worked as a steam shovel operator in the building of the Deception Pass Bridge. During World War II he was employed at Boeing as a supervisor in the metal stamping shop.

Eldon developed some of the first mechanical car wash technology. Before the 1950s car washing was done with men pushing the car through a tunnel or with a winch and pulley. The winch and pulley worked well enough until a customer stepped on the brakes. In 1956 Eldon Anderson received a patent for a “vehicle drier nozzle with a self-positioning mount,” and he applied for another patent in 1958 for an “automobile guiding device.” His 1960 patented device remains in use today to vehicle guide tires of assorted sizes onto a moving conveyor belt.

Archie Wallace Harvey Anderson (1916 – 2001) was the third Anderson child. In a recent interview with his living children – Lana, Carmen, and Adrian, and Eldon’s son-in-law, Richard Fromme – Archie was described as one who would jump into the tunnel and start washing cars on a busy day. For many years of their partnership Eldon and Densmore “Dean” Goodwin Anderson (1918 – 2009), were silent partners while Archie ran the business, working mostly out of the “4th South” location. But he put a lot of miles on his car working between the Tacoma and Battery street locations.

The three brothers undertook complementary roles in the business. Eldon started the whole thing, and Archie ran it, while “Dean” Goodwin Anderson often returned to farming on Whidbey Island where he raised poultry, livestock, and horses. Archie’s children remember Dean as a great jokester, and one who could fix anything at the car washes.

While they went into business together as A.D.& E. Corp, the three brothers also did business later under the names Kar Laundry, Inc., Auto-Matic Wash Inc., and Ancon Corp. They made major decisions together and respected each other’s contributions. They were known for hosting business meetings at another Seattle institution, the Dog House restaurant and bar at 7th and Bell.

The business operates today under different ownership, but it continues to follow the workplace traditions and business goals set originally by the Anderson brothers:

The Elephant Car Wash’s rotating pink elephant is as much a Seattle landmark as its neighbor, the Space Needle. Established in 1951, we are proud to be a Puget Sound tradition, offering exceptional full-service car washes to generations of loyal customers. Through the years we’ve seen celebrities, politicians, foreign diplomats, and past United States Presidents (complete with full security detail!) visit. We’re privileged to have some of the Northwest’s leading companies, city, state, and federal officials, military, and media outlets as clients . . . Our customers know the Pink Elephant icon is a symbol of outstanding car wash service, at a rate far less than the cost of a full-detail.

Seattle’s Post War Aspirational Development

The Andersons brothers opened their business with keen insight into the growing post-war market for auto services. They chose the Denny Regrade location for their second car wash due to its close proximity to SR 99, Aurora Avenue, and the Bell Street Tunnel, as well as the many auto dealerships and associated businesses nearby in the South Lake Union and Denny Triangle area “auto rows”.

State Route 99 had extended the Pacific Highway, which linked the western states from the Canadian to Mexican borders. One of 15 primary highways in the state authorized in the 1920s, it originally ran through Seattle on 4th and 6th Avenues up through the 1940s to meet the Aurora/George Washington Memorial Bridge, built in 1932. (North of the bridge it was long known as the “Aurora Speedway.”)

In response to increased vehicle ownership and travel the federal highway act provided additional funding for highways, and raised design standards in 1944. After World War II the Washington State Legislature authorized limited-access highways with higher speeds and additional safety designs in 1947. To address SR99, the state's most heavily used highway, new rights-of-way were acquired to widen Aurora Avenue N, and the Alaska Way Viaduct and Battery Street tunnel were built in 1950-1954.⁴⁵

Critical to the planning and design of the Alaska Way Viaduct was its bypass routing, intended to move most of the highway traffic past rather than into the city center. This effort included the Battery Street Tunnel, a 2,134 foot-long subway extension from the Viaduct and 1st Avenue that ended below Denny Way and 7th Avenue. By the time it opened in mid-1954, Aurora Avenue had been widened further to allow for an exit from the highway to Denny Way and an entry onto it from Battery Street. Construction of surface fans and vents for the tunnel cut through the block bordered by 6th and 7th Avenues and Battery and Wall streets, resulting in a new 60 foot-wide city right-of-way, and leaving two small triangular shaped lots.

The new right-of-way became a roadbed while the lots remained in private ownership by the Clise company. Construction of the Elephant Car Wash followed in 1956. The location was optimal for the business, in proximity to other nearby auto-related businesses, but also for visibility and traffic.

Expansion of the highway system, planning for the interstate, and planning for a major exhibition at the civic center (the later Seattle World's Fair of 1962), were all part of Seattle's growing sense of self. The expression of Northwest Regional architecture from the mid-century is an important and long-lasting legacy from this post-war period. But it was not the only one: a unique vernacular cityscape was also emerging. As Leonard Garfield, Executive Director of MOHAI, notes the use of neon signage coincided with the city's aspirational period of urbanization: "Neon coincided quite literally with Seattle's coming of age . . . neon (signage) was a visual way of signifying that this was a place of sophistication, this was a 24-hour place, this was a place that had bright lights and big stores and exciting activity . . . the development of neon as a feature of the Seattle skyline really [aligns] with Seattle's own self-consciousness as an important place."

The Original Sign Designer, Beatrice Haverfield

Beatrice Haverfield (1913 – 1996) was one of Seattle's preeminent commercial sign designers, and the creator of the Elephant Car Wash sign design. She was born in Seattle to Finnish immigrants. Her mother was a chef at the Olympic Hotel, while her father, August Kiva, worked at the Seattle Gas Light Company at Gas Works Park. Recognized as a girl for her artistic talent she graduated from Franklin High School in the 1930s. She married a fellow student, Elden Filer, and the two soon started a sign business in Seattle, with Bea serving as the designer and her husband as the fabricator. During World War II Elden served in the military and Bea worked for Boeing in south Seattle.

After the war, the couple resumed their business. They soon joined another local company, Campbell Neon in ca 1946, where Beatrice became one of the lead designers. Among her early works was a neon sign for Ivar Haglund's waterfront café on Pier 54, which read in her stylish cursive script, "Ivar's". She also created a boomerang-shaped design for the Chubby and Tubby retail store on Rainier Avenue S, and the original Rainier "R" that overlooked south Seattle. She was responsible also for a neon sign at the Hat n' Boots gas station at its original E Marginal Way location, a large sign on Highway 99 for the Sunny Jim preserves plant on Airport Way S, and many others.

Beatrice continued to work in the 1950s despite her divorce from Elden and marriage to Robert Haverfield, a local cabinet maker, and the birth of the first of their four children. She created the signature cursive sign for Dick's new drive-in on NE 45th Street in Seattle's Wallingford neighborhood in 1954, and the iconic signs for the Elephant Car Wash in 1956.

While the concept of an elephant is attributed to Archie Anderson, and the image of a pachyderm with a spraying trunk is credited to local design firm, Tube Art Inc., Beatrice developed the design and added her own flourishes, including the four smaller elephants at the base of the north end sign which represented each of her own four children. This neon sign also rotated and featured hundreds of blinking lights. She designed the original Cinerama sign at the Paramount Theater in 1956, and she also helped design the first sign for the Cinerama theater on 4th Avenue.

Beatrice's design career ended abruptly in the late-1960s after she was injured in a car accident and lost some of her acute vision. She left Campbell Neon in 1968, although her daughter, Barbara, continued to work with the company. In late 1968 her husband, Robert Haverfield, died. In 1969 she began working again, initially as a secretary at South Seattle Community College where she eventually became a faculty member in the horticulture program. During this period, she also emerged as a local anti-war activist.

Beatrice Haverfield died in 1996 at the age of 83. Her artistic legacy continued, however, in the highly visible neon signs that represent the transformation of Seattle from a provincial blue collar city to a prominent Pacific coast metropolis. Her artistic talents are recognized in local publications and presentations, and in an exhibit at the Edmonds Historical Museum in 2020-2021.

Campbell Neon and Other Seattle Sign Makers

Campbell Neon, a local Seattle manufacturer, was responsible for the design and fabrication of the Elephant Car Wash sign in 1956. The company was founded in 1924 by Vernon Campbell.

Vern Campbell (1907-2008) was born in Walhalla, North Dakota to Archibald and Beatrice Campbell, the eldest of four children. His family immigrated to Canada where Vern grew up in Saskatchewan and Alberta before returning to the United States in 1924. He and his father established Campbell Neon in Seattle, one of the first local sign companies in the city to use neon. The business was responsible for some of the city's most memorable signs, including some at the Pike Place Market, Ray's Boathouse, the Doghouse Restaurant, Hat 'n Boot gas station, Ivar's central waterfront restaurant and Dick's Drive-In. Many of these well-known signs were designed by Beatrice Haverfield as an employee at Campbell Neon.

Vern Campbell later turned to contracting with a partner, Halton Molvik, and built houses and many apartment buildings throughout Seattle. He remained active in this contracting business until his death in 2008. His other interests included skating: he was active in the Seattle Skating Club and was a National Figure Skating judge for over 50 years.

Other post-war neon sign makers in the city included the Meyer Sign Company, owned by Bill Kline, established in 1947, and Tube Art, which later became the Tube Art Group.

An informal survey and a self-guided tour of neon signage in Seattle in 1987 cited the elephant car wash signs as well as older signs for the Varsity, Neptune, Broadway, and Guild 45th cinemas, the bucking horse sign at the Buckaroo Tavern in Fremont, along with newer signs at F.X. McRory's Restaurant in Pioneer Square, Roxy Music in the University District, Alderwood and Oak Tree Cinemas, and the Kirkland Roaster and Ale House in Kirkland. The installation and required periodic maintenance of these and other neon

signs has helped retain the number of local sign manufacturers and studios. In 1985 Western Neon was founded, and by the late 1980s two other commercial neon artist studios were established in Seattle, Neo Neon and Neon Beach. Many of those who work in the field of neon cite Seattle, with its gray skies and long dark nights, as having more neon signs than any other city in the U.S. with exception of Las Vegas and Los Angeles.

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The features of the Landmark to be preserved include: The sign.

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Elephant Car Wash Sign, 2023



Elephant Car Wash Sign, 1965