



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Jessica Caudle</i>		
Board/Commission Name: <i>Seattle Arts Commission</i>		Position Title: <i>Get Engaged Member</i>
<input checked="" type="checkbox"/> Appointment OR <input type="checkbox"/> Reappointment	City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>	Term of Position: * 9/1/2021 to 8/31/2022 <input type="checkbox"/> <i>Serving remaining term of a vacant position</i>	
Residential Neighborhood: <i>Lake City</i>	Zip Code: <i>98125</i>	Contact Phone No.:
Background: <i>Jessica firmly believes in the power of arts and culture to transform and uplift community. As a student she practiced music, theater, & visual arts, has volunteered with various arts and culture organizations, and worked as the Assistant Arts Director to the Boys and Girls Club in her home state of North Carolina. She is excited for this opportunity to directly engage with the City of Seattle and the various arts communities throughout the city. Jessica moved to Seattle in the Summer of 2019 and recently graduated from the University of Washington's Masters of Social Work program.</i>		
Authorizing Signature (original signature): <i>Bruce A. Harrell</i> Date Signed (appointed): 3/7/2022	Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>	

*Term begin and end date is fixed and tied to the position and not the appointment date.

Jessica Caudle

EDUCATION

University of Washington, Seattle, WA — *Master of Social Work*

October 2019 – Expected Graduation June 2021

Enrolled in the Administration and Policy Practice Concentration. Served as a student representative to the Graduate and Professional Student Senate in Spring 2020.

North Carolina State University, Raleigh, NC — *Bachelor of Social Work*

August 2011 - May 2016

Matriculated into Social Work Spring 2013, originally in College of Education. Dean's List member Spring 2016. Art's Village Living and Learning Community Hall Council Member - Philanthropy Chair 2011-2013. Administrative Assistant to the Music Department Program Coordinator 2014-2015.

WORK EXPERIENCE

YMCA Social Impact Center, Seattle, WA — *Young Adult Grant Advisory Committee*

October 2020 - PRESENT

- Member of the Young Adult Grant Advisory Committee, a partnership of the YMCA and Raikes Foundation designed to provide young people with opportunity to develop professional philanthropy and grant management experience
- Funding projects related to youth housing and homelessness in Seattle
- Established scope of our target audience, developed promotion materials, created a request-for-proposal, currently reviewing applications
- Demonstrated ability to engage in a cross disciplinary team to develop and implement programming and evaluation practices.
- Presented experiential data to funders and other stakeholders.

Veterans Health Administration, Seattle, WA — *Program Administration Intern*

October 2020 – June 2021

- Supervised by Social Work Program Coordinator
- Developed and implemented program on Advance Care Directive completion with Veterans in PACT programs at Seattle and American Lake VA Campuses
- Contributed to development and facilitation of Food Insecurity Training and Medical Ethics Training for all Social Work staff
- Observed hospital Ethics Committee, participated in National Ethics calls
- Reviewed and implemented VA policies and procedures
- Audited clinical documentation records
- Shadowed within different VA programs and departments to get a holistic view of treatment modalities and coordination of care.
- Increased familiarity with medical and mental health diagnoses, disabilities, and treatment procedures.
- Demonstrated ability to work with Veterans and family members from various diverse backgrounds.

Washington Nonprofits, Seattle, WA – *Research Assistant Internship*

October 2019 - October 2020

- Hired as MSW Intern in October 2019, contracted as a summer research assistant June 2020 – October 2020
- Worked on grant management projects including conducting a needs assessment to develop an affinity network and training for volunteer coordinators in Washington State, and interviewing HR professionals in partnership with Labor and Industries
- Assisted with event planning for our Legislative Reception and State Conferences
- Conducted research and provided program support to 2020 Census efforts in Washington
- Produced meeting minutes for weekly Covid-19 community advocacy task force meetings
- Assisted Executive Director with other projects as requested

College Advising Corps, Americorps, Raleigh, NC – *College Adviser*

July 2017 - May 2019

- Advised high school students to develop their pathway to college
- Facilitated over 1200 1:1 meetings with students and families
- Maintained college application data for 250+ seniors annually
- Assisted students to secure over \$5,000,000 in college funding
- Developed programs and presentations to increase the college-going culture at Franklinton High School in Franklin County, NC
- Provided college consultation and education opportunities to school staff
- Enriched the school scholarship process through communication with community partners, updating the scholarship website, and developing content to use on social media and other communication platforms
- Submitted required invoices, budgets, and other documents to comply with University policy
- Lead CAC Alumni Engagement Committee and coordinated activities at our winter and spring in-service training events.

Southeastern Healthcare of North Carolina, Raleigh, NC – *Associate Professional*

January 2016 - June 2017

- Hired as a paraprofessional intern in January 2016, promoted to Associate Professional in May 2016.
- Submitted daily clinical documentation for 20+ clients enrolled in psychosocial rehabilitation adult day health program
- Contributed to psychosocial assessments and reviews in collaboration with cross disciplinary client care teams to determine needed supportive services.
- Provided individual counseling and case management as appropriate
- Assisted clients to develop and implement person-centered-plans.
- Facilitated therapeutic group sessions including peer support, self-advocacy, music and art meditations, geriatrics, and women's health.
- Connected clients to relevant community resources and programming
- Observed over 100 clients daily for mental, emotional, and physical well-being.

VOLUNTEER EXPERIENCE

Young Nonprofit Professionals Network, Seattle, WA – Board Member

January 2021 - PRESENT

- Currently serving as an at-large member on the volunteer board for YNPN
- Assisting with coordinating community partnerships and event programming
- Developing a defined membership model to implement with our network
- Supporting growth and defining organizational culture within the board and our member network

Mu Beta Psi, National Honorary Music Fraternity – Alumni Association Member

Fall 2017 - PRESENT

- Chair of the National Scholarship Committee (2018 - Present)
 - Lead committee in promoting, fundraising, and dispersing annual Music Service Scholarship
 - Developed effective fundraising strategies that transferred from in-person planning to accommodating virtual events
- Co-Chair of the Equity and Social Justice Committee (2020 - Present)
 - Continuing to lead an inventory of organizational practices around equity and social justice work
 - Developed and facilitated a workshop on Diversity, Equity, and Inclusion practices at National Convention March 2021
 - Presented structural recommendations to the organization to implement stronger and sustainable DEI practices
 - Participated in a revision of organization's strategic plan to incorporate DEI initiatives in our work.

Seattle Arts Commission Roster

16 Members: Pursuant to ordinance 121006, all members subject to City Council confirmation, 2-year terms (Get-Engaged member serves a 1-year term):

- 7 City Council-appointed
- 7 Mayor-appointed
- 1 Commission-appointed
- 1 Get-Engaged

Roster as of 1/5/2022

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
2	M	1	1.	At-Large	Yeggy Michael (needs reappointment)	01/01/22	12/31/23	2 nd	City Council
			2.	At-Large	vacant	01/01/22	12/31/23	1 st	City Council
3	F	1	3.	At-Large	Vanessa Villalobos	01/01/21	12/31/22	1 st	City Council
			4.	At-Large	vacant	01/01/22	12/31/23	1 st	City Council
			5.	At-Large	vacant	01/01/22	12/31/23	1 st	City Council
5	F	3	6.	At-Large	Chieko Phillips (needs reappointment)	01/01/22	12/31/23	3 rd	City Council
1	O	2	7.	At-Large	Vivian Hua	01/01/21	12/31/23	1 st	City Council
			8.	At-Large	vacant	01/01/22	12/31/23	1 st	Commission
			9.	At-Large	vacant	01/01/22	12/31/23	1 st	Mayor
2	F	3	10.	At-Large	Ebony Arunga	01/01/21	12/31/22	1 st	Mayor
6	F	3	11.	At-Large	Kayla DeMonte (needs reappointment)	01/01/22	12/31/23	2 nd	Mayor
2	M	1	12.	At-Large	James Miles	01/01/21	12/31/22	2 nd	Mayor
6	F	2	13.	At-Large	Holly Jacobson (needs reappointment)	01/01/22	12/31/23	2 nd	Mayor
9	F	3	14.	At-Large	Mikhael Mei Williams	01/01/21	12/31/22	2 nd	Mayor
9	M	1	15.	At-Large	Rick Araluce	01/01/21	12/31/22	1 st	Mayor
6	F	5	16.	Get-Engaged	Jessica Caudle	09/01/21	08/31/22	1 st	Mayor

SELF-IDENTIFIED DIVERSITY CHART

	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)				
	Men	Women	Transgender	Other/Unknown	Asian	Black/African American	Hispanic/Latino	American Indian/Alaska Native	Other (Specification Optional)	Caucasian / Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	2	5				2				3			2
Council	1	2		1	1	1	1		1				

Other													
Total	3	7		1	1	3	1		1	3			2

Key:

***D** List the corresponding *Diversity Chart* number (1 through 9)

****G** List *gender*, **M** = Male, **F**= Female, **T**= Transgender, **U**= Unknown, **O**= Other

RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.