




City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: Emmanuel Dolo		
Board/Commission Name: Seattle Immigrant and Refugee Commission		Position Title: Member
<input type="checkbox"/> Appointment OR <input checked="" type="checkbox"/> Reappointment		City Council Confirmation required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Appointing Authority: <input type="checkbox"/> City Council <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Other: <i>Fill in appointing authority</i>		Term of Position: * 2/1/2022 to 1/31/2024 <input type="checkbox"/> Serving remaining term of a vacant position
Residential Neighborhood: Auburn	Zip Code (work): 98121	Contact Phone No.: [REDACTED]
Background: <p>As a victim of civil wars and a refugee for nearly 10 years, exposed to traumatic experiences and untold human sufferings, Emmanuel GV Dolo is committed to helping and serving the immigrant and refugee communities in Seattle. Dolo founded the Population Caring Organization (PCO) in 2014. The humanitarian organization started in the Buduburam Refugee Camp in Ghana and was extended to Liberia in 2006. For more than 9 years, Dolo served as the Executive Director, helping to provide good sanitation to camp residents, free primary education to more than 800 vulnerable refugee children, vocational skills training to more than 245 refugee women (especially mothers).</p> <p>Emmanuel Dolo moved to Seattle in 2012. Realizing the great potentials of African community leaders in and around Seattle, he worked with Professor Mark Hower (Core Faculty at Antioch University Seattle at the time, now Dean at Antioch University Los Angeles) to mobilize African entrepreneurs who lead nonprofits and other enterprises in their respective African communities. In 2016, he and Dr. Hower conducted a series of workshops and community meetings, drawing participants from eight African-led organizations and communities. At the end of the initiative, the participants formed themselves into a group called the African Community Alliance. The purpose of the alliance is to promote networking and mutual support among participating organizations and communities.</p> <p>Currently, Dolo is the Director of Programs for the African Chamber of Commerce of the Pacific Northwest. Prior to his work at the Chamber, he founded and was the Operating Manager at Washington Transfinancial Services, an LLC based in South Seattle. In this role, he provides professional support to African-owned small enterprises, especially in the areas of targeted business development strategies, operational support, and transportation. He has been in this role since the establishment of the LLC in September of 2019.</p>		
Authorizing Signature (original signature):  Date Signed (appointed): 7/13/2023		Appointing Signatory: Bruce A. Harrell Mayor of Seattle

*Term begin and end date is fixed and tied to the position and not the appointment date.

Emmanuel Dolo

Professional Summary

- Entrepreneurial Project and Program Manager with a master's degree and 15+ years of experience developing and managing large-scale initiatives that effect positive, lasting change, often at a national level
- Proven track record of using data to measure and continuously improve processes and achieve goals while collaborating to foster multicultural understanding and inclusion
- Excellent communication and organizational skills, with strong critical-thinking and problem-solving abilities

Core Skills

- | | | |
|----------------------------|----------------------------------|----------------------------------|
| ▪ Community development | ▪ Project management | ▪ Digital storytelling |
| ▪ Community engagement | ▪ Project development and design | ▪ Microsoft Office (Word, Excel) |
| ▪ Proactive Problem Solver | ▪ Operations improvement | ▪ Database management systems |
| ▪ Program management | ▪ Reporting, report writing | ▪ Presentations |

Professional Experience

Washington Transfinancial Services, LLC – Seattle Washington

September 2019 to present

Founder

- Formed the Limited Liability Company (LLC) by registering with the State of Washington and filing all formation documents including SS-4 document for EIN, preparing bylaws/operating agreement, etc., and obtaining the certificate of formation.
- Recruited members, organized the Record Book Issued Ownership Certificates, and filed articles of incorporation/organization
- Created and continually improved the concept of the business

Operating Manager

- Established the business ideas of the three major services, i.e transportation, financial, and business development support
- Setup Business Bank Account
- Created a professional business plan
- Recruited the first three customers
- Managed two staff members

International Rescue Committee (IRC) – Seattle Washington

December 2018 to present

Volunteer, Youth Program Tutors

- Supported the College and Career Academy program on Mondays and Wednesdays from 10-11am

On-Call Volunteer

- Step-up to support staff and clients when needed

Cultivating New Frontiers in Agriculture (CNFA) - Monrovia, Liberia

Aug – Oct 2017

Graduate Intern, Liberia Agribusiness Development Activity

- Identified challenges and made concrete recommendations for 13K farmers across 40 businesses to improve economic development, processes, policies, finance, hiring, and labor compliance over the next 3 years
- Facilitated the process that empowered 113 agribusiness staff and managers to develop metrics in order to measure the social and financial impact of their businesses on their communities as part of the \$19 million project

Antioch University Counseling and Psychology Clinic-Seattle, Washington

Jun – Aug 2017

Assistant to the Director

- Vastly simplified and streamlined the client information record system in 2 months, increasing efficiency and reducing time spent recording by several hours in the first month

Antioch University - Seattle, Washington

Jan 2013 – Jul 2015

Admissions Assistant

- Reduced admissions counselors' workload by collaborating to organize info sessions, recording potential student information, and explaining academic programs, freeing up several man-hours per week

iLEAP- Seattle, Washington

Jul – Aug 2012

Program Assistant (Temporary Contract)

- Supported 9 international students visiting the US by facilitating and guiding their learning and research to help them feel comfortable and receive the best possible learning experience

Population Caring Organization- Liberia and Ghana

May 2004 – Jul 2012

Founder and Executive Director

- Founded the Organization and led a staff of 48+, including 14 peace-cells facilitators, transforming ideas into actions and fostering collaboration
- Created a program at Buduburam Refugee Camp, providing sanitation and skills training for 120 elders, 350 women, 56 peace-cells facilitators, and 735 child students; indirectly, the program benefited 16K+ refugees
- Planned and implemented a national initiative in Liberia, bringing together 16 civil society groups into national councils, fostering understanding and reconciliation across religious, social, tribal, and political systems
- Designed and implemented the African Community Alliance Program in the state of Washington, enabling 8 Seattle-based African community partnerships to collaborate and share resources to impact the community
- Developed and managed a myriad of projects, including the PCO Refugee School Project, the Rural Liberian War-Affected Youth Project, and the Refugee Mothers' Vocational Skills Training Program

Children Better Way-Buduburam, Ghana

Mar 2000 – Feb 2003

Child Rights Coordinator

- Led a project to raise awareness of refugee children's rights by educating parents and guardians, significantly reducing corporal punishment and enabling a vast majority of children to feel safe, respected, and loved

Education

Northwest University | Kirkland, Washington

Graduated May 2018

- Master of Arts (MA) in International Community Development

Antioch University | Seattle, Washington

Graduated Jul 2015

- Bachelor of Arts (BA) in Liberal Studies

Seattle Central College | Seattle, Washington

Transferred Jul 2015

- Associate of Arts in Business Administration

Honors and Awards

International Youth Foundation | Baltimore, Maryland

- **Laureate Global Fellow**- Rigorously selected as one of 20 worldwide fellows for outstanding contributions to improving lives

iLEAP | Seattle, Washington

- **International Fellow**- One of only Five applicants worldwide admitted as a fellow

Buduburam Refugee Camp Social Club | Buduburam, Ghana

- **Director of the Year Award**-Recognized for community contributions made as Founder and Director of the Population Caring Organization

Seattle Immigrant and Refugee Commission

15 Members: Pursuant to *Ordinances 12822 and 120345 and SMC 3.14.545*, [all] members subject to City Council confirmation, [14 [have 2-year terms, (1) Get Engage Member has 1 year term:

- 7 City Council-appointed
- 8 Mayor-appointed
- 0 Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
8	F	NA	1.	Member	Gul Siddiqi	2/1/23	1/31/25	1	Council
			2.	Member	Ahmad Hilal Abid	2/1/23	1/31/25	1	Council
			3.	Member	Anand Rao	2/1/23	1/31/25	1	Mayor
			4.	Member	Afra Mahmood	2/1/23	1/31/25	1	Mayor
3	F	5	5.	Member	Vacant	8/1/2022	7/31/24	1	Council
2	F	NA	6.	Member	Ilays A. Aden	8/1/2022	7/31/24	2	Mayor
			7.	Member	Vacant	8/1/2022	7/31/24	1	Mayor
			8.	Member	Vacant	2/1/2022	1/31/24	1	Council
3	F	5	9.	Member	Maria Jimenez-Zepeda	2/1/2022	1/31/24	3	Council
			10.	Member	Vacant	2/1/23	1/31/25	1	Mayor
2	M	2	11.	Member	Emmanuel Dolo	2/1/2022	1/31/24	2	Mayor
9	F	3	12.	Member	Heather Yang Hwalek	2/1/23	1/31/25	1	Council
3	F	4	13.	Member	Amanda Sandoval	8/1/2022	7/31/24	2	Mayor
			14.	Member	Vacant	2/1/2022	1/31/24	1	Council
1	F	7	15.	Get Engaged Member	Vacant	9/1/22	8/31/23	2	Mayor

SELF-IDENTIFIED DIVERSITY CHART

			(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other (Specification Optional)	Caucasian/ Non- Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor													
Council													
Other													
Total													

Key:

- *D List the corresponding *Diversity Chart* number (1 through 9)
- **G List *gender*, M = Male, F= Female, T= Transgender, U= Unknown
- RD Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.