



# Position 8 Vacancy Appointment

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SCHEEREN DEDMAN, CITY CLERK; DANA ROBINSON SLOTE, COMMUNICATIONS DIRECTOR  
ESTHER HANDY, CENTRAL STAFF DIRECTOR; LAUREN HENRY, LEGISLATIVE LEGAL COUNSEL

COUNCIL BRIEFING  
JANUARY 8, 2024

# Vacancy Initiated

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- Councilmember Mosqueda resigned from her position, to join the King County Council, creating a vacancy effective January 3
- Vacancy appointment process is 20 days, guided by City Charter and SMC 3.93.010
- Appointed Councilmember will serve until Special Election in November 2024
- Position 8 Committee Assignment: Sustainability, City Light, Arts & Culture
- Public Information available: <http://www.seattle.gov/cityclerk/council-vacancy>

# Accepting Applications

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Applications accepted via email to: [councilvacancy@seattle.gov](mailto:councilvacancy@seattle.gov) until 5 p.m. PST on January 9. Applications must include:

- Cover Letter
- Resume
- Financial Interest Form

By Charter, candidates must be:

- a citizen of the United States
- able to read and write the English language
- a qualified elector of the State of Washington; and
- a registered voter of the City of Seattle at least 120 days prior to filing the declaration of candidacy.

# Public Forum & Community Entities

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Community entities that wish to participate in developing or hosting the public forum may submit a letter of interest to [councilvacancy@seattle.gov](mailto:councilvacancy@seattle.gov) by 5 p.m. January 9, indicating:

- Capacity
- Relevant prior experience

Community entities who wish to share general feedback can complete the [online form](#) by 5 p.m. PST on January 9, including:

- Recommendations for forum structure
- questions posted to candidates; or
- accessibility considerations.

# Council Deliberation

<b>Wednesday, January 10</b>	Councilmembers receive applications and may begin their review including meeting individually with any applicant.
<b>Friday, January 12</b>	Special City Council Meeting to select community entity/entities to host community forum and, if necessary, to select finalist candidates; discussion in executive session and selections in open session.
<b>Wednesday or Thursday, January 17 or 18</b>	Community Forum
<b>Monday, January 22</b>	Special City Council meeting to accept public comment, interview applicants in open session, and discuss qualifications in executive session.
<b>Tuesday, January 23</b>	City Council vote on appointment.

# Questions?