City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: *Akhil Arun*	

Board/Commission Name: *East Design Review Board*	**Position Title:** *Development Professional*

☒ **Appointment** *OR* ☐ **Reappointment**	**City Council Confirmation required?** ☒ Yes ☐ No
Appointing Authority: ☒ City Council ☐ Mayor ☐ Other: *Fill in appointing authority*	**Term of Position: *** 4/4/2023 **to** 4/3/2025 ☒ *Serving remaining term of a vacant position*

Residential Neighborhood: *Capitol Hill*	**Zip Code:** *98102*	**Contact Phone No.*:** *Business phone # - NOT personal phone #*

Background: *Akhil is a Development Associate at DESC Seattle.*

Authorizing Signature (original signature): *[signature]* **Date Signed (appointed):** **3/19/2024**	**Appointing Signatory:** *Tammy J. Morales* *Seattle City Councilmember*

*Term begin and end date is fixed and tied to the position and not the appointment date.

AKHIL ARUN

Columbia University — Feb 2020 - Jun 2020
- *Construction Project Management Certificate*

Syracuse University — Aug 2016 - Nov 2019
- *Masters of Architecture*

Lasalle School of Design — Aug 2012 - May 2015
- *B.A Interior Design*

Professional Experience

Development Associate, DESC. *Seattle* — Feb 2023 - Current
- *Familiarity with low-income tax credit housing development.*
- *Early-stage site feasibility analysis. Site identification, zoning review, and title review.*
- *Coordination with architect, real estate brokers and sellers to initiate sales process. Review of letter of intent, PSA agreements, and coordination with sellers.*
- *Review of loan documents. Coordination between funders, legal teams, and internal development team to effectively manage funding stack.*
- *Preparation and management of multiple RFP's*
- *Construction monitoring. Reviewing daily logs, submittals, construction schedules and costs. Tracking and reviewing change orders.*
- *Coordination with city district utilities to establish preconstruction requirements. Review of insurance requirements, attaining coverage and gathering required documentation.*
- *Managing and processing monthly construction draws. Management of project accounting spreadsheets to track budgets and cashflows.*

Development Coordinator, Burrard Properties. *Seattle* — Oct 2021 - Feb 2023
- *General planning overview of several projects through design, estimation, scheduling, and budgeting phases.*
- *Research, negotiations, and drafting of various contracts for civil, engineering and design related projects.*
- *Supervision of subcontractor and subordinate staff activities. Management of project timelines and budgets.*
- *Preparation of construction project estimates.*
- *Tracking and logging project expenditure. Managing and following project cashflows.*
- *Various forms of research to support early-stage project development. Environmental, civil, demographic and market related analysis.*
- *Periodic market research to support Pro-Forma development*
- *Program Management. Design and development of rent to own program for Nexus project. Generated $45,000 of cashflow & $2.5million in sales.*

Design Drafter, BEE Consulting. *Seattle* — Aug 2021 - Oct 2021
- *Coordination between Geotechnical engineer, Civil Engineer, Contractor, and Project manager to ensure appropriate application of waterproofing and air barrier systems.*
- *Coordination with on-field site inspectors to develop solutions for Project-specific issues.*
- *Production and design of envelope details for residential and commercial construction.*
- *Drafting and management of specification sheets and material location drawings*
- *Production of multiple detail assembly drawing sets for residential and commercial projects*
- *Design of custom details for multiple projects through architectural and structural sets.*
- *Coordination with professional engineers, project managers, and design teams.*

AKHIL ARUN

Professional Experience

Designer, Cottage LLC. *San Francisco*
- *Coordination with sales team to identify and assess the feasibility of multiple ADU projects.*
- *Development of multiple Schematic level design packages.*
- *Lead numerous schematic level design presentations between client and Cottage. Schematic level design for 24,000sqft of residential space.*
- *Lead and coordinated multiple design development meetings with clients and project managers.*
- *Coordination and development of multiple ADU's between project manager, structural engineer, and client.*
- *Review and production of multiple permit packages of ADU's. Permit producation for 15,000sqft of residential space.*
- *Familiarity with California residential building code and city permit process.*

Technical Skills

Architecture & Design
- *Bluebeam, Procore, Smartsheets, Revit, Rhino, AutoCAD, Maya, 3D Max, Google Sketchup, Vray, Revit, Adobe suite*

Data Analysis & Presentation
- *ArcGIS, Diva, Grasshooper, TeamGantt, MS Project, Word, Excel, Powerpoint*

Awards & Invitations

AUDTT - Architecture & Urban ThinkTank. *Creative Director, Co-Founder*
- *Co-founded think tank to research and catalogue larger scale urban conditions with mid-tier Cities*
- *Incharge of Design proposals and Team coordination.*

Design Teaching Assistant - Awarded
- *Syracuse University School Of Architecture Co-taught architectural design studio with focus on urban analysis and design intergration*
- *Top 5% awarded full scholarship design studio teaching assistantship*

Graduate Research & Teaching Assistant - Awarded
- *ARC 242 Architectural Theory Graduate research on urban enclave and migratory design patterns.*
- *Graduate research on political border conditions on the Balkans*

Creative Research Grant - Awarded
- *Proposal based award. Grant awarded to perform urban research focused investigations.*
- *Unbuilt New York - Presentation based on series of speculative projects within New York greater.*

IMPACT Prize - Awarded
- *Blackstone IMPACT Prize for Social Innovation*

Visitng Critic - Invitation
- *ARC 202 (Fall 2020), Final Review critic for student work*

Works Published

3 Cities Asia - Works Published
- *Select works published*

The Village of Global Warming - Exhibition
- *Select works featured in overall exhibition*

Design Review Board

42 Design Review Board Members: Pursuant to SMC 23.41.008, *all* members are subject to City Council confirmation, *two*-year terms that may be re-appointed to a second term:

- *12* City Council-appointed
- *13* Mayor-appointed
- *15* Joint Mayor and Council appointed
- *2* *Mayor appointed per SMC 3.51 (Get Engaged)*

Roster:

*D	**G	RD	Position No.	Position Title	Name († holdover, ‡ beginning mid-term)	Term Begin Date	Term End Date	Term #	Appointed By
1	M		1.	Local Residential, DT	Kuo, Jonas	4/4/2023	4/3/2025	1	Mayor/ Council
6	M		2.	Local Community, NE	Lee, Todd	4/4/2023	4/3/2025	1	Mayor
6	M		3.	Development, SW	Schaefer, Gavin	4/4/2024	4/3/2026	1	Mayor
6	M		4.	Business/ Landscape, W	Allwine, Stephen A ‡	4/4/2023	4/3/2025	1	Mayor/ Council
9	M		5.	Local Residential, SW	McCulloch, Rob	4/4/2023	4/3/2025	1	Mayor
6	F		6.	Business/ Landscape, E	van Geldern, Emily †	4/4/2022	4/3/2024	2	Mayor/ Council
6	F		7.	Local Community, SE	Wild, Kirsten	4/4/2024	4/3/2026	1	Mayor
6	F		8.	Development, SE	Baxter, Brenda L.	4/4/2024	4/3/2026	1	Council
1	M		9.	Local Community, NW	Prathivadi, Keshav	4/4/2024	4/3/2026	1	Council
9	M		10.	Business/ Landscape, NW	Wagner, Solomon	4/4/2023	4/3/2025	1	Mayor/ Council
6	F		11.	Design Professional, E	Gage, Gina	4/4/2023	4/3/2025	2	Mayor
6	M		12.	Development, NW	Efthimiadis, Nicholas	4/4/2024	4/3/2026	1	Mayor
2	F		13.	Business/ Landscape, DT	Vasser, Lisa	4/4/2024	4/3/2026	2	Mayor/ Council
5	M		14.	Development, E	Arun, Akhil ‡	4/4/2023	4/3/2025	1	Council
6	M		15.	Development, NE	Say, Dan	4/4/2024	4/3/2026	1	Council
6	F		16.	Local Community, SW	McClurg, Jessie	4/4/2024	4/3/2026	1	Council
3	M		17.	Design Professional, NE	Herrera-Enzuate, Stuart	4/4/2024	4/3/2026	1	Council
1	F		18.	Design Professional, W	Sato, Norie	4/4/2023	4/3/2025	1	Council
5	F		19.	Local Community, W	Maas, Sarah Ashley	4/4/2024	4/3/2026	1	Mayor
6	M		20.	Development, DT	Bendix, Christopher	4/4/2023	4/3/2025	1	Council
3	F		21.	Business/ Landscape, SW	Alvarez, Ana ‡	4/4/2023	4/3/2025	1	Mayor/ Council
9	F		22.	Design Professional, SE	De Giuli, Adriana	4/4/2023	4/3/2025	1	Council
6	M		23.	Design Professional, NW	DiRaimo, Ryan	4/4/2023	4/3/2025	1	Mayor

*D	**G		#	Position	Name	Start	End		Appointed By
9	M		24.	Local Community, E	Reilly, Joe ‡	4/4/2023	4/3/2025	1	Council
6	F		25.	Local Residential, NW	Böehm, Vanessa Martina	4/4/2024	4/3/2026	1	Mayor/ Council
1	F		26.	Local Community, DT	Fortaleza, Che	4/4/2024	4/3/2026	2	Mayor
6	F		27.	Development, W	Rattray, Tiffany	4/4/2023	4/3/2025	2	Mayor
9	F		28.	Local Residential, NE	Schickler, Kayleigh	4/4/2023	4/3/2025	1	Mayor/ Council
6	M		29.	Design Professional, DT	Woll, Jacob	4/4/2024	4/3/2026	1	Mayor
1	F		30.	Design Professional, SW	Li, Nicole ‡	4/4/2023	4/3/2025	1	Mayor/ Council
6	M		31.	Business/ Landscape, SE	Duda, Nick	4/4/2024	4/3/2026	1	Mayor/ Council
2	M		32.	Local Residential, W	Ogunmola, Kinsley	4/4/2023	4/3/2025	1	Mayor/ Council
6	U		33.	Local Residential, E	Cosman, Jacob	4/4/3023	4/3/2025	1	Mayor/ Council
1	M		34	Local Residential, SE	Zhang, Zi	4/4/2023	4/3/2025	1	Mayor/ Council
6	M		35.	Business/ Landscape, NE	Doehr, Benjamin	4/4/2024	4/3/2026	1	Mayor/ Council
2	F		36.	Get Engaged	Abdulkadir, Shabazz	9/1/2023	8/31/2024	1	Mayor (SMC 3.51)
6	F		37.	Local Residential, CA	Port, Brittany	4/4/2024	4/3/2026	1	Council
6	M		38.	Local Community, CA	Karlinsey, Ethan	4/4/2024	4/3/2026	1	Mayor
1	F		39.	Design Professional, CA	Wong, Samantha	4/4/2024	4/3/2026	1	Council
5	M		40.	Development, CA	Hirsty, Daniel	4/4/2024	4/3/2026	1	Mayor
1	F		41.	Business/ Landscape, CA	Hu, Quanlin	4/4/2024	4/3/2026	1	Mayor/ Council
N/A	N/A		42.	Get Engaged	Soulmani, Radia	9/1/2023	8/31/2024	1	Mayor (SMC 3.51)

New Appointments	
Re-appointments	
Vacant	

SELF-IDENTIFIED DIVERSITY CHART

					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Men	Women	Transgender	Unknown	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	8	6	0	0	1	1	0	0	2	9	0	0	1
Council	6	6	0	0	3	0	1	0	1	5	0	0	2
Joint	8	7	0	0	4	2	1	0	0	5	0	0	2
Total	22	19	0	0	8	3	2	0	3	19	0	0	5

Key:

*D List the corresponding *Diversity Chart* number (1 through 9)
G List *gender*, **M = Male, **F**= Female, **T**= Transgender, **U**= Unknown
RD Residential Council District number 1 through 7 or N/A
Diversity information is self-identified and is voluntary.