District Project Fund
Program Overview and Operational Procedures

Seattle City Council
Transportation Committee

September 2, 2025

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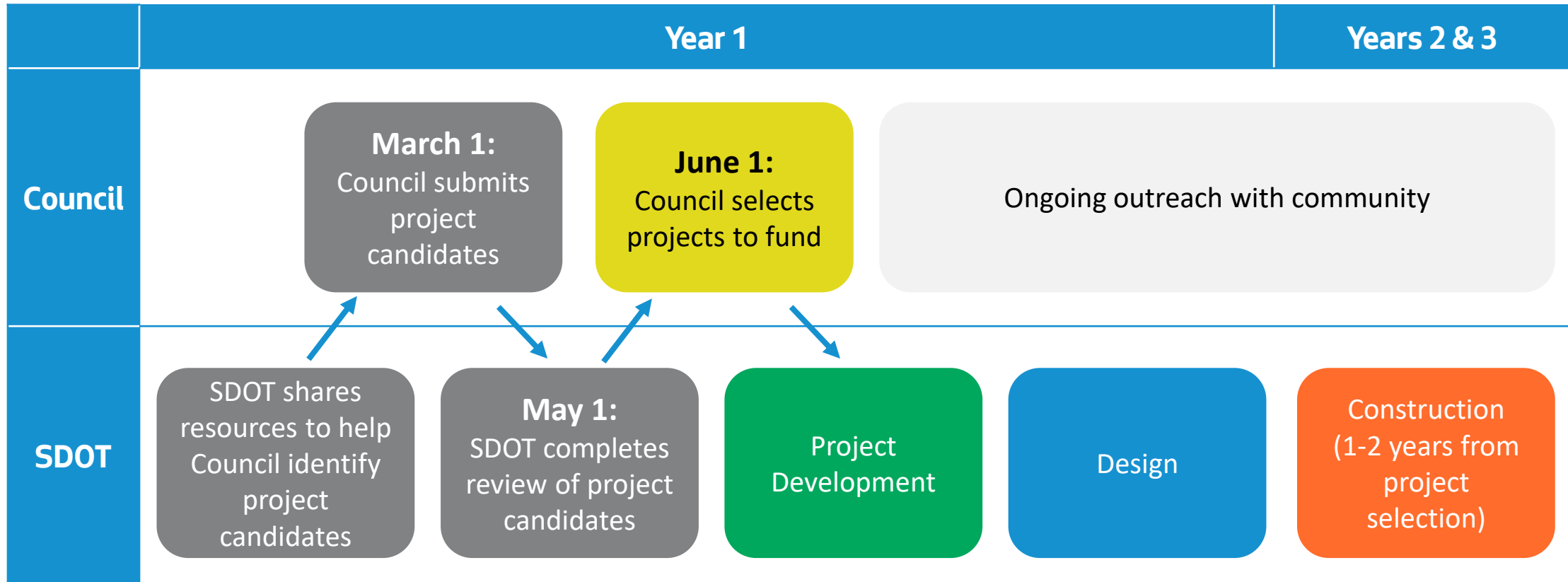# Council District Fund Overview

Council District Fund established in the 2025 Adopted Budget and CIP:

- Funds neighborhood-scale traffic safety improvements and other district priorities at the direction of the City Council

- Budget and CIP identified $7 million in 2025 and $7 million in 2026

- Any unspent funding automatically carries forward to future years

- No secured funding for 2027 or beyond

Today, we will share proposed operational procedures including:

- Project selection process

- Project selection considerations

- Project implementation schedule and considerations

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Annual Program Schedule

	Year 1				Years 2 & 3
Council		**March 1:** Council submits project candidates	**June 1:** Council selects projects to fund	Ongoing outreach with community	
SDOT	SDOT shares resources to help Council identify project candidates	**May 1:** SDOT completes review of project candidates	Project Development	Design	Construction (1-2 years from project selection)

- This is the proposed schedule for typical project selection and delivery
- Simple projects may be completed sooner, and complex projects may take longer

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How to Submit Project Candidates

Councilmembers should submit project candidates to SDOT annually by March 1

Project criteria:

- Neighborhood-scale traffic safety projects that address emerging safety concerns and requests

- Must adhere to City and federal standards, guidelines, and best practices

- $1 million max annual project cost per district

- Can fund one larger improvement or multiple smaller improvements

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How to Submit Project Candidates

SDOT will provide a form for Councilmembers to submit project ideas, requesting the following information:

- Project location

- Project goals

- Description of existing issues

- Design solution(s) to address issues

- Background on prior outreach and other community considerations

➢ We highly encourage Councilmembers to submit multiple projects in the event that specific projects are later determined to be infeasible

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How to Submit Project Candidates

SDOT created resources to help Councilmembers identify project candidates:

Project Idea Toolbox

- A list of improvements used to address common transportation safety issues such as crossing improvements and traffic calming
- Includes conceptual cost estimates

Unfunded Community Requests

- A list of unfunded community requests for safety improvements received through other SDOT programs including the Neighborhood Street Fund, Your Voice Your Choice, and Safe Routes to School

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How SDOT will Review Project Candidates

After Councilmembers submit project candidates, SDOT will:

- Review project candidate feasibility based on City and federal standards, guidelines, and best practices

- Collect necessary data such as vehicle speeds and pedestrian and bike counts

- Identify potential risks and opportunities

- Develop cost estimates

Reporting back:

- SDOT will share its review and cost estimates with each District Councilmember by May 1

- Councilmembers will have one month to consider SDOT's feedback and make final project selection by June 1

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How SDOT will Review Project Candidates

Many factors go into determining project feasibility and cost:

- Street characteristics
- Existing conditions
- Local and federal standards and guidelines
- Additional required work
- Agency approval

➢ If a project candidate is determined to be infeasible or higher than anticipated cost, SDOT will work with Councilmembers to reduce scope or find an alternate solution to help address the issue.

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After Projects are Selected for Funding

- SDOT will start design for selected projects

- Construction will occur 1-2 years after project selection – simple projects may be completed sooner, and complex projects may take longer

- SDOT will provide ongoing updates to Councilmembers and community:
  - Quarterly updates on the progress of projects
  - Annual program update by September 30
  - Ongoing communication, such as updates on construction schedules

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Next Steps

- **Council action on Resolution 32179 and Council Bill 121058 to guide program and lift budget proviso**

- **SDOT to share program resources with Councilmembers:**
  - Project Idea Toolbox
  - List of Unfunded Community Requests
  - Project Request Form

- **Councilmembers to consider and submit project candidates by March 1, 2026**

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Questions?

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