



CITY OF SEATTLE

City Council

Agenda

Monday, April 13, 2020

2:00 PM

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

M. Lorena González, President

Lisa Herbold, Member

Debora Juarez, Member

Andrew J. Lewis, Member

Tammy J. Morales, Member

Teresa Mosqueda, Member

Alex Pedersen, Member

Kshama Sawant, Member

Dan Strauss, Member

Chair Info: 206-684-8809; Lorena.González@seattle.gov

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Council Chamber Listen Line: 206-684-8566

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CITY OF SEATTLE

City Council Agenda

April 13, 2020 - 2:00 PM

Meeting Location:

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

Committee Website:

<http://www.seattle.gov/council>

In-person attendance is currently prohibited per the Washington Governor's Proclamation No. 20-28 until April 23, 2020. Meeting participation is limited to access by telephone conference line and Seattle Channel online.

A. CALL TO ORDER

B. ROLL CALL

C. PRESENTATIONS

D. APPROVAL OF THE JOURNAL

[Min 276](#) April 6, 2020

Attachments: [Minutes](#)

E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR

Introduction and referral to Council committees of Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF) for committee recommendation.

[IRC 250](#) April 13, 2020

Attachments: [Introduction and Referral Calendar](#)

F. APPROVAL OF THE AGENDA

G. PAYMENT OF BILLS

These are the only Bills which the City Charter allows to be introduced and passed at the same meeting.

[CB 119775](#)

AN ORDINANCE appropriating money to pay certain audited claims for the week of March 30, 2020 through April 3, 2020 and ordering the payment thereof.

H. COMMITTEE REPORTS

Discussion and vote on Council Bills (CB), Resolutions (Res), Appointments (Appt), and Clerk Files (CF).

CITY COUNCIL:

1. [CB 119766](#) AN ORDINANCE relating to commercial tenancies; temporarily restricting increases in commercial rents; authorizing repayment of late rent in installments for small businesses and nonprofits; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

Supporting Documents:

[Summary and Fiscal Note](#)

[Summary Att 1 - Commercial, Industrial, Downtown, and Seattle Mixed zones](#)

[Central Staff Memo](#)

[Proposed Amendment 1](#)

2. [CB 119771](#) AN ORDINANCE relating to the 2018 Families, Education, Preschool, and Promise Levy; amending the levy implementation and evaluation plan adopted by Ordinance 125807 to provide for emergency childcare services; ratifying and confirming the Mayor's Civil Emergency Order - Emergency Childcare Services for Front-line Essential Workers; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

Attachments: [Att 1 - The Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan](#)
[Att 2 - Emergency Addendum to the Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan](#)
[Att 3 - Mayor's Civil Emergency Order - Emergency Childcare Services for Front-line Essential Workers](#)

Supporting Documents: [Summary and Fiscal Note](#)
[Central Staff Memo](#)
[Proposed Amendment 1](#)

3. [CB 119770](#) AN ORDINANCE relating to the Office of the Hearing Examiner; temporarily suspending deadlines imposed by the Seattle Municipal Code for the duties of the Hearing Examiner; temporarily superseding several sections of the Seattle Municipal Code that impose deadlines on the actions of the Hearing Examiner; and ratifying and confirming certain prior acts.

Supporting Documents: [Summary and Fiscal Note](#)
[Central Staff Memo](#)

I. ADOPTION OF OTHER RESOLUTIONS

J. OTHER BUSINESS

K. ADJOURNMENT



Legislation Text

File #: Min 276, **Version:** 1

April 6, 2020

SEATTLE CITY COUNCIL

600 Fourth Ave. 2nd Floor
Seattle, WA 98104



Journal of the Proceedings of the Seattle City Council

Monday, April 6, 2020

2:00 PM

Remote Meeting. Call listen line at 206-684-8566 or access Seattle Channel online.

City Council

M. Lorena González, President

Lisa Herbold, Member

Debora Juarez, Member

Andrew J. Lewis, Member

Tammy J. Morales, Member

Teresa Mosqueda, Member

Alex Pedersen, Member

Kshama Sawant, Member

Dan Strauss, Member

Chair Info: 206-684-8809; Lorena.González@seattle.gov

In-person attendance is currently prohibited per the Washington Governor's Proclamation No. 20-28 until April 23, 2020. Meeting participation is limited to access by telephone conference line and Seattle Channel online.

A. CALL TO ORDER

The City Council of The City of Seattle met remotely pursuant to Washington State Governor's Proclamation 20-28 and guidance provided by the Attorney General's Office, on April 6, 2020, pursuant to the provisions of the City Charter. The meeting was called to order at 2:03 p.m., with Council President González presiding.

B. ROLL CALL

The following Councilmembers were present and participating by phone:

Present: 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

By unanimous consent, the Council Rules were suspended to allow Councilmembers to participate and vote at City Council and Committee meetings by electronic means through May 4, 2020.

By unanimous consent, the Council Rules were suspended to not require a Public Comment period at City Council and Committee meetings where the Council is participating through electronic means through April 17, 2020.

C. PRESENTATIONS

There were none.

D. APPROVAL OF THE JOURNAL

[Min 275](#)

March 30, 2020

Motion was made, duly seconded and carried, to adopt the proposed Minutes by the following vote, and the President signed the Minutes:

In Favor: 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda,
Pedersen, Sawant, Strauss

Opposed: None

E. ADOPTION OF INTRODUCTION AND REFERRAL CALENDAR

[IRC 249](#)**April 6, 2020**ACTION 1:

Motion was made and duly seconded to adopt the proposed Introduction and Referral Calendar.

ACTION 2:

Motion was made by Councilmember Sawant to amend the proposed Introduction and Referral Calendar, by introducing Council Bills 119772, 119773, and 119774, and by referring the Bills to the Sustainability and Renters' Rights Committee.

Council Bill 119772, AN ORDINANCE relating to taxation; imposing a payroll expense tax on persons engaging in business in Seattle; adding a new Chapter 5.38 to the Seattle Municipal Code; amending Sections 5.30.010, 5.30.060, 5.55.010, 5.55.040, 5.55.060, 5.55.150, 5.55.165, 5.55.220, 5.55.230, and 6.208.020 of the Seattle Municipal Code; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

Council Bill 119773, AN ORDINANCE relating to the financing of responses to the civil emergency; authorizing the loan of funds from the Low Income Housing Fund to the General Fund; authorizing the loan of funds from the Housing Incentive Fund to the General Fund; authorizing the loan of funds from the Families Education and Preschool Promise Levy Fund to the General Fund; authorizing the loan of funds from the Move Seattle Levy Fund to the General Fund; authorizing the loan of funds from the Seattle Parks District Fund to the General Fund; authorizing the loan of funds from the 2019 Library Levy Fund to the General Fund; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

Council Bill 119774, AN ORDINANCE establishing a spending plan for the proceeds generated from the payroll expense tax authorized by the ordinance introduced as Council Bill 119772 to fund immediate cash assistance for low-income households impacted by the COVID-19 crisis in 2020 and the development of social housing that is permanently affordable, high-quality, and energy-efficient, to fund housing-related components of Seattle's Green New Deal as articulated in Resolution 31895, and to fund other investments; establishing a Social Housing Board and amending the duties of the Green New Deal Oversight Board to make funding recommendations; establishing a requirement for an Implementation Plan; adding a new Section 3.14.750 to, and amending Section 3.14.979 of, the

Seattle Municipal Code; amending Ordinance 126000, which adopted the 2020 Budget; changing appropriations to various departments and budget control levels, and from various funds in the 2020 Budget; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

The Motion was not considered due to the lack of a second.

ACTION 3:

Motion was made by Councilmember Morales and duly seconded, to reconsider the Motion in Action 2.

The Motion to reconsider carried by the following vote:

In Favor: 8 - González, Herbold, Juarez, Morales, Mosqueda, Pedersen, Strauss, Sawant

Opposed: 1 - Lewis

ACTION 4:

Motion was made by Councilmember Morales, duly seconded and carried, to amend the Motion as stated in Action 2, by amending the referral of the Bills from the Sustainability and Renters' Rights Committee to the Select Budget Committee.

Amended Motion in Action 2:

Motion to amend the proposed Introduction and Referral Calendar, by introducing Council Bills 119772, 119773, and 119774, and by referring the Bills to the Select Budget Committee.

ACTION 5:

The Motion in Action 2 was restated as amended and the Motion carried.

ACTION 6:

Motion was made and duly seconded to adopt the proposed Introduction and Referral Calendar as amended.

The Motion carried, and the Introduction & Referral Calendar (IRC) was adopted as amended by the following vote:

In Favor: 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

Opposed: None

F. APPROVAL OF THE AGENDA

Motion was made, duly seconded and carried, to adopt the proposed Agenda.

G. PAYMENT OF BILLS

[CB 119767](#) **AN ORDINANCE appropriating money to pay certain audited claims for the week of March 23, 2020 through March 27, 2020 and ordering the payment thereof.**

Motion was made and duly seconded to pass Council Bill 119767.

The Motion carried, the Council Bill (CB) was passed by the following vote, and the President signed the Bill:

In Favor: 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

Opposed: None

H. COMMITTEE REPORTS

CITY COUNCIL:

1. [Res 31941](#) **A RESOLUTION establishing a committee to develop recommendations to enhance the capacity of the Office of City Auditor to conduct performance audits.**

ACTION 1:

Motion was made and duly seconded to adopt Resolution 31941.

ACTION 2:

Motion was made by Councilmember Lewis, duly seconded and carried, to amend Resolution 31941, by substituting Section 1.A, as shown in the underlined language below:

Section 1.A. The Working Group for Performance Auditing shall consist of nine voting members appointed by the City Council, comprised as follows:

1. Two individuals with direct experience conducting performance audits of local government;
2. One individual from a company that provides performance audit, financial management, and/or government performance analytics services;
3. One representative of a labor union;
4. One faculty member from an institution of higher education with expertise in government performance analytics;
5. One Seattle community leader with experience promoting good government practices;
6. The Inspector General for Public Safety or designee;
7. The City Auditor or designee; and
8. The Chair of the Working Group, who shall be a member of the Seattle City Council nominated by the Chair of the Governance and Education Committee.

ACTION 3:

Motion was made and duly seconded to adopt Resolution 31941 as amended.

The Motion carried, the Resolution (Res) was adopted as amended by the following vote, and the President signed the Resolution:

In Favor: 9 - González , Herbold, Juarez, Lewis, Morales, Mosqueda, Pedersen, Sawant, Strauss

Opposed: None

I. ADOPTION OF OTHER RESOLUTIONS

There were none.

J. OTHER BUSINESS

There was none.

K. ADJOURNMENT

There being no further business to come before the Council, the meeting was adjourned at 3:01 p.m.

Jodee Schwinn, Deputy City Clerk

Signed by me in Open Session, upon approval of the Council, on April 13, 2020.

M. Lorena González, Council President of the City Council

Monica Martinez Simmons, City Clerk



Legislation Text

File #: IRC 250, **Version:** 1

April 13, 2020



Introduction and Referral Calendar

List of proposed Council Bills (CB), Resolutions (Res), Appointments (Appt) and Clerk Files (CF) to be introduced and referred to a City Council committee

Record No.	Title	Committee Referral
<u>By: Mosqueda</u>		
1. CB 119775	AN ORDINANCE appropriating money to pay certain audited claims for the week of March 30, 2020 through April 3, 2020 and ordering the payment thereof.	City Council
<u>By: Strauss</u>		
2. CB 119776	AN ORDINANCE approving and confirming the plat of "Verona-Roy" in portions of the Southwest Quarter of Southwest Quarter of Section 36, Township 26 North, Range 3 East, W.M. in King County, Washington.	City Council
<u>By: Pedersen</u>		
3. Appt 01575	Appointment of Scott Haskins as member, City Light Review Panel, for a term to April 11, 2023.	City Council



Legislation Text

File #: CB 119775, Version: 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE appropriating money to pay certain audited claims for the week of March 30, 2020 through April 3, 2020 and ordering the payment thereof.

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. Payment of the sum of \$21,056,790.34 on PeopleSoft 9.2 mechanical warrants numbered 4100327599 - 4100329326 plus manual or cancellation issues for claims, E-Payables of \$98,704.69 on PeopleSoft 9.2 9100005987 - 9100006033 and Electronic Financial Transactions (EFT) in the amount of \$81,218,036.71 are presented for ratification by the City Council per RCW 42.24.180.

Section 2. Payment of the sum of \$51,129,107.51 on City General Salary Fund mechanical warrants numbered 51332589- 51333162 plus manual warrants, agencies warrants, and direct deposits numbered 150001 - 152724 representing Gross Payrolls for payroll ending date March 31, 2020 as detailed in the Payroll Summary Report for claims against the City which were audited by the Auditing Committee and reported by said committee to the City Council April 9, 2020 consistent with appropriations heretofore made for such purpose from the appropriate Funds, is hereby approved.

Section 3. Any act consistent with the authority of this ordinance taken prior to its effective date is hereby ratified and confirmed.

Section 4. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by

Seattle Municipal Code Section 1.04.020.

Passed by the City Council the 13th day of April 2020, and signed by me in open session in authentication of its passage this 13th of April 2020.

President _____ of the City Council

Approved by me this _____ day of _____, 2020.

Jenny A. Durkan, Mayor

Filed by me this _____ day of _____, 2020.

Monica Martinez Simmons, City Clerk

(Seal)



Legislation Text

File #: CB 119766, **Version:** 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to commercial tenancies; temporarily restricting increases in commercial rents; authorizing repayment of late rent in installments for small businesses and nonprofits; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

WHEREAS, the coronavirus disease 19 (COVID-19) outbreak was declared a pandemic by the World Health Organization on March 11, 2020; and

WHEREAS, self-distancing (keep 6 feet of distance between individuals) has been recommended to deter the spread of the virus; and

WHEREAS, the Governor of Washington has declared a state of emergency, prohibited gatherings of 50 or more people, and limited gatherings of fewer than 50 people, in an effort to slow transmission and contraction of the disease; and

WHEREAS, the Governor of Washington has further required the closure of all non-essential places of work;

WHEREAS, such a ban and closure in conjunction with self-distancing means cancellations of large events, a decrease in the number of people patronizing places of business, and the temporary closure of many small businesses and not-for-profit organizations, resulting in the loss of income for businesses in multiple industries, including the service and entertainment industries; and

WHEREAS, the economic disruptions caused by COVID-19 will increase the likelihood of businesses and nonprofits struggling to meet existing financial commitments; and

WHEREAS, unplanned increases in rent can result in additional financial burdens on small businesses and not-for-profits that threaten their viability; and

WHEREAS, The City of Seattle has a heightened interest in preventing more small businesses from closing;
and

WHEREAS, it is in the public interest to control increases in commercial rents and provide for alternative means of payment of rent during the state of emergency;

WHEREAS, the Council recognizes the impact of such rent control and delayed rent payments on property owners and lessors and intends to assess the continuing need for such protections on a weekly basis, in conjunction with consideration of the weekly reports requested from the Mayor in Section 5 of Resolution 31937, which modified the Mayor’s Proclamation of Civil Emergency, beginning March 20, 2020; and

WHEREAS, the Council will continue to explore and implement strategies to support small landlords during the state of emergency; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. The City Council (“Council”) makes the following legislative findings of fact and declarations:

A. In the exercise of the City of Seattle’s police powers, the City is granted authority to pass regulations designed to protect and promote public peace, health, safety, welfare, and prosperity.

B. On January 24, 2020, the Seattle Office of Emergency Management announced that the first reported case in Washington and in the United States of novel coronavirus (COVID-19) occurred in Snohomish County.

C. On February 28, 2020, Public Health - Seattle and King County announced the first King County and United States death due to COVID-19 at Evergreen Hospital in Kirkland, Washington.

D. On February 29, 2020, Washington Governor Jay Inslee declared a state of emergency in response to new cases of COVID-19, directing state agencies to use all resources necessary to prepare for and respond to the outbreak.

E. On March 3, 2020, Mayor Jenny Durkan issued a proclamation of civil emergency in response to

new cases of COVID-19, authorizing the Mayor to exercise the emergency powers necessary for the protection of the public peace, safety, and welfare.

F. On March 11, 2020, Washington Governor Jay Inslee amended his emergency order to prohibit gatherings of 250 people or more for social, spiritual and recreational activities including, but not limited to, community, civic, public, leisure, faith-based, or sporting events; parades; concerts; festivals; conventions; fundraisers; and similar activities.

G. On March 12, 2020, Washington Governor Jay Inslee announced that all schools in King, Snohomish, and Pierce Counties will close through April 24, 2020.

H. On March 12, 2020, Public Health - Seattle and King County confirmed 270 cases of COVID-19, including 27 deaths, in King County.

I. On March 16, 2020, Washington Governor Jay Inslee announced that all restaurants, bars, and entertainment and recreational facilities will close through March 30, 2020 and prohibited gatherings of 50 or more people and limited all other gatherings.

J. On March 23, 2020, Governor Inslee announced a “Stay-Home” order that required that all non-essential businesses be closed and banned all gatherings for two weeks.

K. In light of COVID-19 spreading person-to-person and particularly between people who are in close contact with one another, the Center for Disease Control and Prevention (CDC) has recommended that: those who are mildly ill self-isolate by staying home, avoiding public areas, and avoiding transportation; sensitive populations avoid people who are sick; and everyone practice self-distancing.

L. Public Health - Seattle and King County has recommended that people at higher risk of severe illness stay home and away from large groups of people as much as possible. People at higher risk include people: over 60 years of age; with underlying health conditions, including heart disease, lung disease, or diabetes; with weakened immune systems; and who are pregnant.

M. Public Health - Seattle and King County has recommended that employers take steps to make it

more feasible for their employees to work in ways that minimize close contact with large numbers of people, including maximizing telecommuting options and maximizing flexibility in sick leave benefits for those who are ill or at high risk.

N. The impacts of the emerging public health crisis on the economy, employment, job retention, child care, and businesses has resulted in: restaurants, bars, and other businesses being forced to close; workers being unable to go to work because of illness; the need to care for children home from day care or school or for other family members without paid sick or safe time; and reduced business income due to reduced demand as businesses struggle during the state of emergency proclaimed by Mayor Durkan on March 3, 2020. These impacts have led to a temporary closure of many businesses, which will struggle to reopen. Compounding existing risk with the impacts from the COVID-19 emergency may increase the likelihood of exposure, spread, and contraction of the virus.

O. The impacts of the forced closure of businesses will be felt most by small businesses and nonprofits, which typically have smaller profit margins, smaller cash reserves, and less access to capital than larger for-profit businesses.

P. Increases in rents during the emergency when many businesses have been forced to close temporarily would contribute to the factors that would cause the permanent closure of those businesses.

Q. Alternative rent payment plans during and after the emergency can help businesses to stay and will enable them to reopen when the forced closure order has been lifted, allowing them to avoid closing permanently.

R. Because the permanent closure of Seattle's businesses will result in increased unemployment, reduced availability of goods and services, community blight and significant income loss, it is necessary to protect the public peace, health, and safety to keep open as many businesses as possible.

Section 2. An owner of property who rents premises to a small business or nonprofit on a month-to-month basis shall not increase the amount of rent charged to the small business or nonprofit, until the civil

emergency proclaimed by the Mayor on March 3, 2020 is terminated.

Section 3. Until the civil emergency proclaimed by the Mayor on March 3, 2020 is terminated, an owner of property who leases premises to a small business or nonprofit on other than a month-to-month basis shall not:

A. Increase the amount of rent charged for the premises during the lease term unless the increase was authorized in a written lease in effect before the effective date of this ordinance; or

B. Renew the lease or enter into a new lease with the small business or nonprofit if the new lease requires a rental payment that exceeds the payment due under the expired lease.

Section 4.

A. A small business or nonprofit tenant that fails to pay rent when due during or within six months after the termination of the civil emergency proclaimed by Mayor Durkan on March 3, 2020, may elect to pay its overdue rent in installments during that period on a payment schedule.

B. A written installment payment schedule shall be negotiated between the lessor and the small business or nonprofit for the payment of rent in arrears, provided that 1) the repayment schedule may not require the small business or nonprofit to pay, in addition to rent due for the month or period, more than 1/3 of late rent within any month or period following the month or period for which full rent was not paid unless agreed by the tenant, and 2) rent in arrears shall be paid in full to the lessor no later than one year after the termination of the civil emergency proclaimed by the Mayor on March 3, 2020.

C. No late fees, interest, or other charges due to late payment of rent shall accrue during or within one year after the termination of the civil emergency proclaimed by the Mayor on March 3, 2020.

Section 5. For purposes of this ordinance, “small business” means any business entity, including a sole proprietorship, corporation, partnership, or other legal entity, that is owned and operated independently from all other businesses, and that has fifty or fewer employees per establishment or premises.

Section 6. For purposes of this ordinance, a “nonprofit” means an entity that: (1) is a “not for profit

corporation” or “nonprofit corporation” under RCW 24.03.005(16) or is designated a “public benefit not for profit corporation” or “public benefit nonprofit corporation” under RCW 24.03.490; and (2) holds tax-exempt status under 26 U.S.C. § 501(c)(3).

Section 7. Based on the findings of fact set forth in Section 1 of this ordinance, the Council finds and declares that this ordinance is a public emergency ordinance, which shall take effect immediately and is necessary for the protection of the public health, safety, and welfare.

Section 8. By reason of the findings set out in Section 1, and the emergency that is hereby declared to exist, this ordinance shall become effective immediately upon its passage by a 3/4 vote of the Council and its approval by the Mayor, as provided by Article 4, subsection 1.1 of the Charter of the City.

Passed by a 3/4 vote of all the members of the City Council the _____ day of _____, 2020, and signed by me in open session in authentication of its passage this _____ day of _____, 2020.

President _____ of the City Council

Approved by me this _____ day of _____, 2020.

Jenny A. Durkan, Mayor

Filed by me this _____ day of _____, 2020.

Monica Martinez Simmons, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
Legislative	Lish Whitson/206-615-1674	N/A

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title:

AN ORDINANCE relating to commercial tenancies; temporarily restricting increases in commercial rents; authorizing repayment of late rent in installments for small businesses and nonprofits during the COVID-19 state of emergency; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

Summary and background of the Legislation:

This legislation responds to the COVID-19 state of emergency by placing a moratorium on increases in commercial rents and provides for a payment plan for late rent for small businesses and nonprofits during the state of emergency. Small businesses and nonprofits are under significant financial pressure due to the effects of the virus on the local economy. This legislation would remove one additional source of financial pressure that could cause small businesses and nonprofits to close.

Under the bill, lessors would not be permitted to increase rents on small businesses (defined as having fewer than 50 employees) and nonprofits (defined as being a 501(c)(3) not-for-profit organization under the United States code). The bill would place a moratorium on increases to month-to-month rent for these organizations during the state of emergency. It would also place a moratorium on increases in rent under a new or renewed lease.

During the state of emergency and for the first six months after the end of the emergency, if a small business or nonprofit is not able to pay its rent on time, the bill provides that the business/nonprofit and landlord shall negotiate a payment plan. The bill requires that the payment plan not require that the 1/3 of the past-due rent be due in any single month. It also requires that the payment plan provide for complete repayment of past due rent within one year.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? Yes No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? Yes No

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

None identified

Is there financial cost or other impacts of *not* implementing the legislation?

If small businesses and nonprofits are forced to close as a result of the COVID-19 virus, there would be significant impact to the City's economy. These costs are not able to be measured at this time.

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

If so, please list the affected department(s) and the nature of the impact (financial, operational, etc.).

None identified

b. Is a public hearing required for this legislation?

If yes, what public hearing(s) have been held to date, and/or what public hearing(s) are planned/required in the future?

No

c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?

If yes, please describe the measures taken to comply with RCW 64.06.080.

No

d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

For example, legislation related to sale of surplus property, condemnation, or certain capital projects with private partners may require publication of notice. If you aren't sure, please check with your lawyer. If publication of notice is required, describe any steps taken to comply with that requirement.

No

e. Does this legislation affect a piece of property?

If yes, and if a map or other visual representation of the property is not already included as an exhibit or attachment to the legislation itself, then you must include a map and/or other visual representation of the property and its location as an attachment to the fiscal note. Place a note on the map attached to the fiscal note that indicates the map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.

It affects property leased to small businesses and nonprofits throughout the city, particularly in the city's commercial, industrial, downtown and Seattle mixed zones as shown on attachment 1.

f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged

communities? What is the Language Access plan for any communications to the public?

If yes, please explain how this legislation may impact vulnerable or historically disadvantaged communities. Using the racial equity toolkit is one way to help determine the legislation's impact on certain communities. If any aspect of the legislation involves communication or outreach to the public, please describe the plan for communicating with non-English speakers.

The proposed legislation is intended to provide protections to small businesses and nonprofits throughout the City of Seattle. City Councilmembers would provide information about these protections to ethnic media throughout their messaging platforms.

g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).

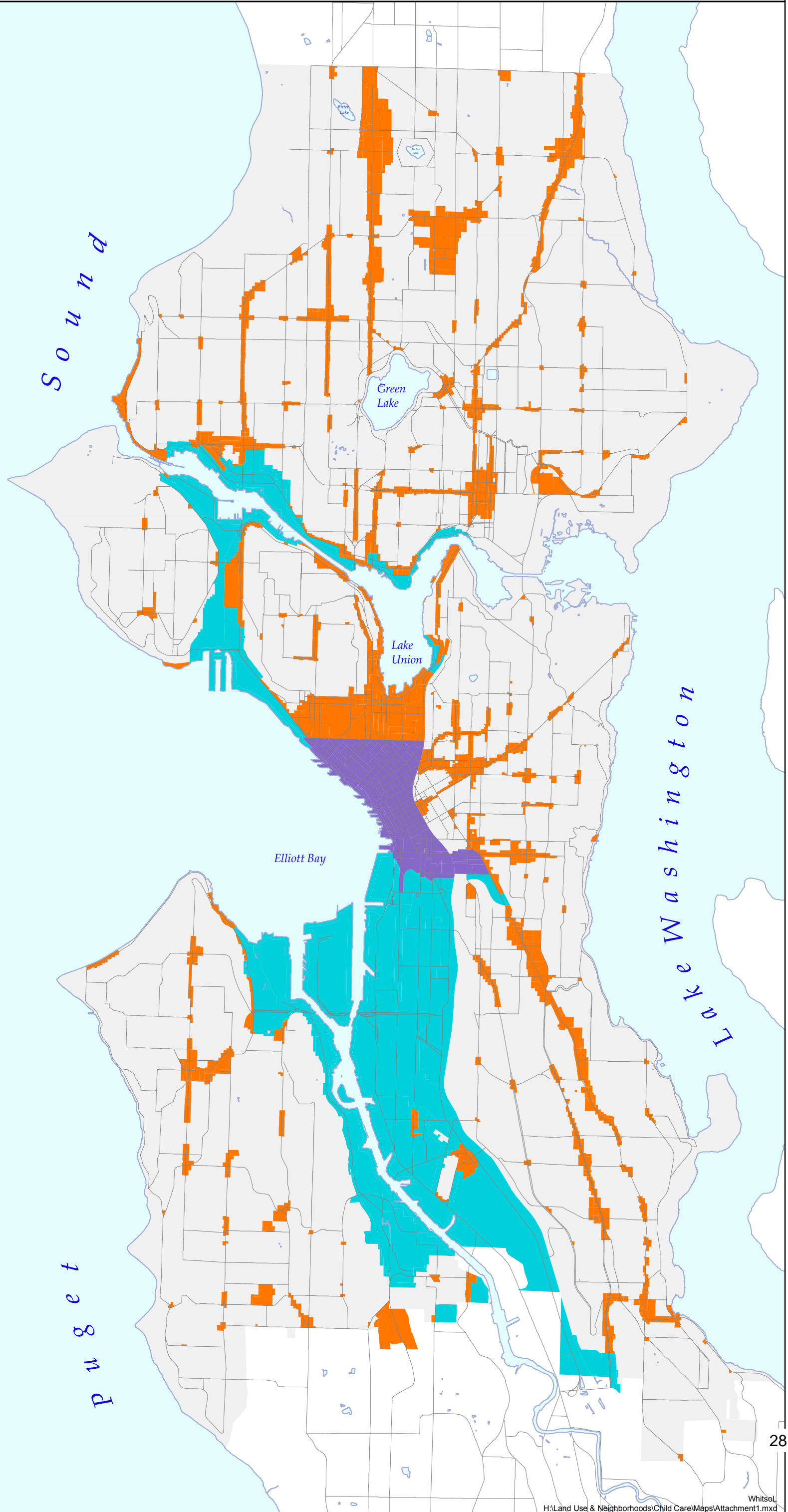
This answer should highlight measurable outputs and outcomes.

The legislation provides temporary relief to small businesses and nonprofits from rent increases. It is intended to provide temporary relief from rent increases during the civil emergency, reducing economic pressure on those businesses and nonprofits. It will not be in effect long-term.

List attachments/exhibits below:

Summary Attachment 1 – Commercial, Industrial, Downtown and Seattle Mixed zones

- Arterial Streets
- Downtown
- Commercial/Mixed Use
- Manufacturing/Industrial



April 3, 2020

MEMORANDUM

To: Seattle City Council
From: Lish Whitson, Analyst
Subject: CB 119766 Emergency Commercial and Nonprofit Rent Control and Deferred Payment plans

On Monday, April 13, 2020, the City Council (Council) will consider and may vote on Council Bill (CB) [119766](#), which would (1) place a moratorium on rent increases for some small business and nonprofit tenants as described in the Moratorium on Rent Increases section, and (2) require lessors to negotiate payment plans for overdue rent for small business and nonprofit tenants. The bill responds to the immediate threat to the City's economy from effects of COVID-19 and the harm that may occur if Seattle's small businesses are not able to reopen after the end of the emergency. This memorandum describes the bill and its effects.

Background

In response to the spread, transmission, and contraction of COVID-19 in Washington State and the Seattle region, Mayor Durkan proclaimed a [civil emergency](#) on March 3, 2020, which was modified by the Council through Resolution 31397. Governor Inslee issued a series of emergency proclamations intended to slow COVID-19, including: (1) a statewide shutdown of restaurants, bars, and entertainment and recreational facilities on March 16, 2020; and (2) a "[Stay Home – Stay Healthy](#)" order on March 23, which prohibited "all people in Washington State from leaving their homes or participating in social, spiritual and recreational gatherings of any kind regardless of the number of participants, and all non-essential businesses in Washington State from conducting business, within the limitations provided herein."

These restrictions, among others, reduce work and cause loss of income for businesses in multiple industries, including the service and entertainment industries, and are causing widespread economic impacts. Decreases in businesses' income creates financial instability and uncertainty regarding overhead, rent and operating expenses. Recognizing these concerns, on March 17, Mayor Durkan passed a [moratorium](#) on small business and nonprofit evictions during the emergency.

Because the economic disruptions from COVID-19 increases the likelihood that small businesses and nonprofits will have difficulty paying rent. Continuing economic disruptions are unlikely to end with the end of the civil emergency and are likely to extend past the end of the Mayor's March 3 emergency declaration.

Moratorium on Rent Increases

CB 119766 would place a moratorium on rent increases during the COVID-19 civil emergency. Specifically, the moratorium would prohibit increases in rents charged to small businesses and nonprofits that rent space under a month-to-month agreement or that are subject to an existing lease that is being renewed. It does not apply to rent increases that were previously agreed to under a lease. It also does not apply to any wholly new lease or rental agreement. The moratorium on rent increases would end when the civil emergency announced by Mayor Durkan on March 3, 2020 ends.

“Small businesses” are defined as having 50 or fewer employees on the premises or establishment, the same definition used in the Mayor’s [Moratorium on Small Business Evictions](#). According to data from the Washington State Employment Security Department, 95 percent of businesses in Seattle had 50 or fewer employees in 2017.

Nonprofits are defined as either “a corporation no part of the income of which is distributable to its members, directors or officers” or that complies with the provisions of the Washington Nonprofit Corporation Act ([RCW 24.03](#)) and that holds tax-exempt status under the Internal Revenue Code ([26 U.S.C. §501\(c\)\(3\)](#)).

Payment plans

CB 119766 would also require lessors to accept payment plans for late rent. The bill applies to rent not paid during the COVID-19 civil emergency and during the six months after the end of the civil emergency. If a small business or nonprofit tenant does not pay its rent in full, it would have the option of paying past due rent in installments under an agreement with the lessor.

The repayment plans would need to meet the following conditions:

1. The repayment schedule could not require the small business or nonprofit to pay more than 1/3 of late rent within any month or period;
2. The repayment schedule must require that all late rent will be repaid within a year of the end of the civil emergency; and
3. No late fees, interest or other charges could be added to the late rent payments.

This provision is intended to provide an opportunity for small businesses and nonprofits to remain in business during a time of limited cash-flow as a result of the Covid-19 emergency. If a business or nonprofit is not able to pay its rent when due, it would have an opportunity to negotiate a payment plan with its lessor.

cc: Kirstan Arestad, Executive Director
Aly Pennucci, Supervising Analyst

Amendment 1
to
CB 119766
Sponsor: CM Herbold

Limit applicability of the bill to small businesses hardest hit by the COVID-19 emergency

Amend section 5 of the bill, to add the following language as shown:

Section 5. For purposes of this ordinance, “small business” means any business entity, including a sole proprietorship, corporation, partnership, or other legal entity, that (1) is owned and operated independently from all other businesses (a franchisee with five or fewer franchise units shall be considered owned and operated independently from its franchisor) ((, and that)); (2) has fifty or fewer employees per establishment or premises((-)); (3) has either: been forced to close due to an emergency order issued by the Governor or Mayor; or has gross receipts from the previous calendar month of 2020 that are less than 70 percent of its gross receipts for the same month in 2019; and (4) is neither: a general sales and service business with ten or more establishments in operation located anywhere in the world; nor an entertainment use business with five or more establishments in operation located anywhere in the world.

Lish Whitson

Date: April 10, 2020

Version: 5

Effect: The proposed amendment would limit the provisions of the bill to those businesses hardest hit by the COVID-19 emergency either because they were forced to stop doing business during the emergency, or because their revenue has dropped significantly.

The amendment would clarify that franchisees may be considered small businesses, even if the franchisor is excluded from the definition.

Finally, the amendment clarifies that notwithstanding the number of employees per establishment or premises, if a general sales and service (retail) business has ten or more establishments or an entertainment use has five or more establishments, it is not considered a small business.

For businesses excluded from the protections of CB 119766, rents could be increased during the emergency, and property owners would not be required to negotiate a payment plan if rent is not paid on time.



Legislation Text

File #: CB 119771, **Version:** 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to the 2018 Families, Education, Preschool, and Promise Levy; amending the levy implementation and evaluation plan adopted by Ordinance 125807 to provide for emergency childcare services; ratifying and confirming the Mayor's Civil Emergency Order - Emergency Childcare Services for Front-line Essential Workers; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

WHEREAS, the World Health Organization (WHO) has declared that COVID-19 disease is a global pandemic, which is particularly severe in high risk populations such as people with underlying medical conditions and the elderly, and the WHO has raised the health emergency to the highest level requiring dramatic interventions to disrupt the spread of this disease; and

WHEREAS, on February 29, 2020, Governor Jay Inslee declared a statewide state of emergency in response to outbreaks of the COVID-19 disease in Washington; and

WHEREAS, in response to outbreaks of the COVID-19 disease in Seattle, Mayor Jenny Durkan proclaimed a civil emergency exists in the City of Seattle in the Mayoral Proclamation of Civil Emergency dated March 3, 2020, modified by Resolution 31937; and

WHEREAS, on March 12, 2020, the Governor issued an order closing schools in King, Snohomish, and Pierce counties, and the next day he expanded the order to require the statewide closure of K-12 public and private schools until April 24, 2020; and

WHEREAS, the closure of schools increased the need for childcare for first responders, healthcare workers, and other essential front-line employees as they combat the COVID-19 emergency; and

WHEREAS, while Seattle Public Schools is working to provide remote learning instruction to students, remote instruction alone does not fill the need for childcare and for out of school developmentally appropriate activities that support student well-being and learning; and

WHEREAS, by Ordinance 125604, The City of Seattle (City) placed before voters a proposition to lift the limit on regular property taxes under chapter 84.55 RCW and authorize the City to levy additional taxes for up to seven years for the purpose of providing education support services designed to improve access to early learning and high-quality preschool, K-12 school and community-based investments, K-12 school health, and post-secondary and job readiness opportunities for Seattle students; and

WHEREAS, on November 6, 2018, the City's voters approved the proposition and the property tax levy, also known as the Families, Education, Preschool, and Promise (FEPP) Levy; and

WHEREAS, Ordinance 125604 provides that FEPP Levy proceeds will be used for education-support services spent in accordance with an implementation and evaluation plan (the "Plan") approved by City Council; and

WHEREAS, the City Council approved the current Plan under Ordinance 125807; and

WHEREAS, it is critical to combating the public health emergency created by the COVID-19 disease that medical, healthcare workers, first responders, pharmacy workers, grocery store workers, and other essential workers have access to childcare in order to continue to work provide essential services during this civil emergency; and

WHEREAS, the educational support services contemplated in the FEPP Levy include early learning support, childcare subsidies, and out of school time programs; and

WHEREAS, providing childcare services that include developmentally appropriate activities and opportunities for learning support is consistent with the purpose of the FEPP Levy to provide education-support services and to mitigate impacts to Seattle students during school closures; and

WHEREAS, on March 27, 2020, the Mayor exercised the authority under Seattle Municipal Code (SMC)

Section 10.02.030 and issued an emergency order authorizing contracts for emergency childcare services that prioritize services for children of essential workers and amending the Plan to provide use of FEPP Levy funds to pay for the services (“Childcare Order”); and

WHEREAS, Ordinance 125604 provides that the Plan may be amended by ordinance; and

WHEREAS, the Executive has sought the review and recommendation of the levy oversight committee created under Ordinance 125604 with respect to amending the Plan to include emergency childcare services; and

WHEREAS, as provided under SMC 10.02.030, the Mayor has presented the Childcare Order to the City Council for review and ratification and for authorization of the amendment to the Plan as provided under Ordinance 125604, NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. The Seattle City Council finds and declares that:

A. Childcare services with developmentally appropriate activities provided on an emergency basis during school closures are “education-support services” as defined in Section 6 of Ordinance 125604 authorizing the levy of taxes for the Families, Education, Preschool, and Promise Levy, which education-support services include but are not limited to financial support for childcare and out of school programs.

B. It is critical to combating the public health emergency created by the COVID-19 disease that medical, healthcare workers, first responders, pharmacy workers, grocery store workers, and other workers deemed essential by any state order (“Essential Workers”) have access to childcare during this civil emergency.

C. The closure of Seattle Public Schools and other childcare centers in Seattle has created an immediate need for childcare services for the children of Essential Workers in order to maintain critical public services and to facilitate the availability of Essential Workers to protect public health and safety.

Section 2. The Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan (“the Plan”) previously approved by Ordinance 125807 and attached to this ordinance as Attachment 1 is

amended as provided in the Emergency Addendum to the Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan (“Emergency Addendum”) attached to this ordinance as Attachment 2.

Section 3. The Seattle City Council ratifies and confirms the Mayor’s Civil Emergency Order - Emergency Childcare Services for Front-line Essential Workers attached to this ordinance as Attachment 3, provided that if there is a conflict between the Emergency Addendum and the Mayor’s order, the provisions of the Emergency Addendum shall govern.

Section 4. Based on the findings of fact set forth in Section 1 of this ordinance, the Council finds and declares that this ordinance is a public emergency ordinance, which shall take effect immediately and is necessary for the protection of the public health, safety, and welfare.

Section 5. By reason of the findings set out in this ordinance, and the emergency that is declared to exist, this ordinance shall become effective immediately upon a passage by a 3/4 vote of the Council, and its approval by the Mayor, as provided in Article IV, subsection 1.I of the Charter of the City.

Passed by a 3/4 vote of all the members of the City Council the _____ day of _____, 2020, and signed by me in open session in authentication of its passage this _____ day of _____, 2020.

President _____ of the City Council

Approved by me this _____ day of _____, 2020.

Jenny A. Durkan, Mayor

Filed by me this _____ day of _____, 2020.

Monica Martinez Simmons, City Clerk

(Seal)

Attachments:

Attachment 1 - The Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan

Attachment 2 - Emergency Addendum to the Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan

Attachment 3 - Mayor's Civil Emergency Order - Emergency Childcare Services for Front-line Essential Workers



Seattle Department of
Education & Early Learning

Families, Education, Preschool, and Promise Levy

IMPLEMENTATION AND EVALUATION PLAN



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I. Letter from DEEL Director

January 14, 2019

Mayor Jenny Durkan
Seattle City Council
Seattle Residents and Families

Thank you for the opportunity to present the Families, Education, Preschool and Promise Implementation and Evaluation (I&E) Plan. The Department of Education and Early Learning (DEEL) envisions a city where all children, youth, and families have equitable access and consistent opportunities to high-quality educational services, support, and outcomes.



Dwane Chappelle
Director, Department of
Education and Early Learning

We recognize that one size does not fit all, and different circumstances require different approaches and allocation of resources. This is why we partner with Public Health—Seattle and King County, Seattle Colleges, Seattle School District, and community-based organizations to design strategic investments in education that will work to eliminate the opportunity gaps that exist within our City.

By leading with race and social justice and providing Seattle residents access to educational opportunities from preschool through post-secondary, we will transform the lives of Seattle’s children, youth, and families.

Over the next seven years, DEEL intends to partner with families and communities to advance educational equity, close opportunity gaps, and build a better economic future for Seattle through our stewardship of FEPP investments. This will be achieved through:

- High-quality early learning services that prepare children for success in kindergarten
- Physical and mental health services that support learning
- College and job readiness experiences that promote high school graduation
- Post-secondary opportunities that promote attainment of a certificate, credential, or degree

As Seattle continues to face an affordability crisis, supporting the education continuum through investments in quality preschool, year-round expanded learning programs, and access to college will help build economic opportunity for all young people in Seattle by creating pathways to good-paying jobs. We must ensure that every child has the opportunity to succeed. To that end, DEEL will continue to empower teachers, parents, and communities to achieve this vision.

On behalf of DEEL staff, we stand behind Mayor Durkan’s vision for the Seattle Preschool Program, K-12 and Community, Health, the Seattle Promise, and Black male achievement.

In gratitude,

A handwritten signature in black ink that reads "D. Chappelle". The signature is fluid and cursive.

Dwane Chappelle
Director, Department of Education and Early Learning

II. Introduction

Prior Legislation

Since 1990, Seattle voters have demonstrated a strong commitment to education and supporting students. The Families and Education Levy (FEL) was first approved by voters in 1990 and renewed three times in 1997, 2004 and 2011. In 2014, Seattle voters also approved the Seattle Preschool Program (SPP) Levy, deepening the City’s investment in early childhood education.

In April 2018, Mayor Jenny A. Durkan released the [Families, Education, Preschool and Promise \(FEPP\) Action Plan](#), which established the broad policy and funding framework for the FEPP Levy. Mayor Durkan affirmed the City’s commitment to eliminating educational disparities by investing in Seattle’s youth across the education continuum from preschool to post-secondary. Following eight public meetings with the City Council Select Committee on the FEPP Levy, two public hearings, and Council amendments to the FEPP Levy, City Council unanimously voted on June 18, 2018 to send the FEPP Levy to the ballot for voter consideration. Council also passed Resolution 31821 on June 18, 2018 “a resolution relating to education services... and providing further direction regarding implementation of the programs funded by [the FEPP] Levy.” Mayor Jenny A. Durkan signed [Ordinance 125604](#) and [Resolution 31821](#) on June 27, 2018.

On November 6, 2018, Seattle voters approved the FEPP Levy, a seven-year, \$619 million property tax levy to “replace two expiring levies and initially fund expanded early learning and preschool, college and K-12 education support, K-12 student health, and job readiness opportunities.”¹ The FEPP Levy replaces and expands the FEL and SPP levies, which both expired on December 31, 2018.

The FEPP Levy Implementation and Evaluation Plan (“The Plan”) outlines the Department of Education and Early Learning’s (DEEL) commitment to achieving educational equity through four investment areas: Preschool and Early Learning, K-12 School and Community-Based, K-12 School Health, and the Seattle Promise.

“Proceeds may be spent only in accordance with an Implementation and Evaluation Plan (“The Plan”) approved by ordinance. The Plan may be amended by ordinance.

The Plan shall set forth the following: priority criteria, measurable outcomes, and methodology by which Proceeds-funded strategies will be selected and evaluated; the process and schedule by which DEEL will select and contract with partners to provide services; and the evaluation methodology to measure both individual investments and overall impacts of the Education-Support Services.”

--Ordinance 125604, Section 7

Ordinance 125604 establishes an “Oversight Committee to make recommendations on the design and modifications of FEPP Levy-funded programs and to monitor their progress in meeting their intended outcomes and goals.” Eleven appointed members of the FEPP Levy Oversight Committee (LOC) were confirmed by the Gender Equity, Safe Communities, New Americans, and Education Committee on December 14, 2018 and by the full City Council on December 17, 2018. Ordinance 125604 establishes the qualifications and terms of LOC appointments. DEEL will engage the LOC consistent with guidance outlined in Ordinance 125604 and Resolution 31821 regarding review of annual reports, review, and advisement on proposed FEPP investment modifications, and commitment to outcomes-based accountability model. Subsequent LOC appointments will be made by the

Mayor and Council following an open call for applicants. Youth and young adults, especially current or former Seattle Promise students, and parents of students served by FEPP Levy investments will be encouraged to apply.

“The Committee shall review an annual report of Levy outcomes and indicators for the previous school year; review and advise on proposed course corrections, program modifications, and program eliminations; and periodically review and advise on program evaluations. The Council requires that before the Executive submits to the Council the Implementation and Evaluation Plan, Partnership Agreements, or proposes any changes in Levy funding requiring Council approval by ordinance, the Executive will seek the recommendation of the Committee.”

--Ordinance 125604, Section 8

Stakeholder Engagement

DEEL utilized a variety of methods to engage community stakeholders across the preschool to post-secondary continuum and throughout the city to inform development of the I&E Plan. The result of the many conversations, advisory groups, workgroups, and community meetings is a plan that incorporates the diverse voices of Seattle and encapsulates the needs of the community.

DEEL’s FEPP Levy stakeholder engagement approach to share information and solicit input to shape FEPP Levy policy and program design began in the fall of 2017. Stakeholder engagement focused on both individual FEPP Levy investment areas and across the education continuum broadly. A variety of strategies were utilized to engage stakeholders including individual conversations, advisory groups, workgroups, and community meetings (Table 1).

Table 1. Stakeholder Engagement Strategy	
Outreach Objectives	Strategies Used
<ul style="list-style-type: none"> • Operate with a race and social justice lens • Be respectful and inclusive of Seattle communities • Meaningfully and authentically engage stakeholders to leverage their expertise and insight • Garner support and confidence among stakeholders for FEPP Levy 	<ul style="list-style-type: none"> • Individual conversations • Advisory groups • Workgroups • Focus groups • Community meetings

Greater Community Engagement

DEEL engaged the community by holding several community meetings throughout the city. Additionally, DEEL consulted the FEL/SPP and FEPP Levy Oversight Committees as partners in implementation creation.

Levy Oversight Committee: The FEL/SPP Levy Oversight Committee (LOC) members were engaged at their August 2018 meeting, and in reflection on current DEEL FEL and SPP Levy-funded programs and services, provided feedback to DEEL staff on three foundational policy issues: (1) Equity approach for the Seattle Preschool Program and Seattle Promise, (2) Theory of Change, and (3) Evaluation strategy and outcomes.

On December 17, 2018, 11 members of the FEPP LOC were confirmed by Seattle City Council. FEPP LOC members were engaged at two meetings (January 24, 2019 and February 7, 2019) to provide feedback on the proposed FEPP Levy Implementation and Evaluation Plan policy direction. The LOC reviewed the complete FEPP

I&E Plan draft, asked questions of DEEL staff, and provided additional policy guidance to inform the Plan. On February 28, 2019, the FEPP LOC endorsed the Mayor’s proposed FEPP Levy I&E Plan and recommended transmittal of the Plan to Council.

Community Meetings: DEEL and its community partners scheduled a series of seven community meetings between January-March 2019. Meetings were held in each of the seven council districts and were designed to inform all FEPP Levy implementation and programmatic investments. Students, families, and community members were invited to ask questions, share feedback on proposed implementation design, and engage in dialogue with City staff at all events.

Preschool and Early Learning:

This part of the planning process was designed to inform improvements to the Seattle Preschool Program for FEPP-funded implementation.

- **Early Learning Directors:** DEEL hosts monthly meetings with all Early Learning Directors. Over the course of the past six months, directors received information about the progress of Levy planning and provided feedback on key policy and program considerations.
- **Provider Feedback Group:** The Provider Feedback Group is comprised of SPP agency and site directors who volunteered to meet monthly as part of FEPP implementation planning. In total, the group met six times. Participating organizations included: Children Home Society of Washington, Child Care Resources, Chinese Information Service Center, Creative Kids, Northwest Center, Primm ABC Child Care, Seattle Schools District, Tiny Tots, and YMCA of Greater Seattle.

In addition to recurring group meetings with Early Learning Directors and a Provider Feedback Group, DEEL Early Learning staff conducted individual and small group meetings with community organizations.

K-12 School and Community-Based:

Engagement efforts informed the development of strategies across the FEPP K-12 School and Community-Based investment area. DEEL staff sought feedback from staff at FEL-funded Levy schools, Seattle School District central office staff, community-based organizations (CBOs), and other stakeholders.

- **School Partners:** Principals and staff from FEL-funded Levy schools were engaged to inform improvements and expansions of K-12 investments for FEPP implementation, including but not limited to, college and career readiness programming, expanded learning and out-of-school time, and methods for tracking progress and measuring success. School leaders were engaged from the FEL Elementary School Innovation Cohort, FEL Middle School Innovation Cohort, FEL Middle School Linkage Cohort, and the FEL High School Innovation Cohort.
- **School District Partners:** Partners and colleagues from Seattle School District central office were engaged to inform strategy implementation, award selection, and to develop mechanisms to collaboratively support the success of FEPP Levy investments within Seattle School District.
- **Summer Learning Providers:** Representatives from FEL-funded summer learning programs were engaged to share feedback with DEEL on funding and contracting processes, successful CBO-school partnerships and CBO roles in supporting student academic achievement, and K-12 evaluation approaches.
- **Community Leaders:** DEEL engaged community leaders representing organizations such as the Our Best Advisory Council, All Home Workgroup, Regional Network of Expanding Learning Partners, and Youth Development Executives of King County.

K-12 School Health:

Public Health—Seattle & King County engaged school-based health providers, school principals, and community-based organizations to inform the development of measurable outcomes and evaluation methodology and provide feedback on the investment strategies.

Seattle Promise:

Efforts to develop implementation policies for the Seattle Promise were led by a Design Team. Program design was built by scaling and improving the 13th Year Seattle Promise scholarship program started at South Seattle College.

- **Design Team:** The Seattle Promise Design Team was convened by DEEL to build out the implementation and programmatic components of Seattle Promise. The Design Team consisted of staff representing the City of Seattle (Mayor’s Office, DEEL, and Office for Civil Rights), Seattle School District, Seattle Colleges, King County Promise, and the College Success Foundation. The Design Team met monthly from April 2018-December 2018 for a total of eight meetings, with topic-specific sub-committees meeting separately between regular monthly meetings. The Design Team worked to address Seattle Promise implementation and expansion considerations such as student eligibility criteria and program evaluation strategy for the Seattle Promise, which included setting realistic outcomes and metrics, as well as how to employ efficient data collection models as the program expands.
- **Focus Groups:** To assess successes and challenges with current 13th Year Seattle Promise scholarship implementation, DEEL facilitated focus groups with current 13th Year scholars at South Seattle College. Students were given an opportunity to share feedback on the high school support they received, Readiness Academy and Summer Bridge experiences with 13th Year, and the impact 14th year funding will have toward their post-secondary success.
- **Family and Student Engagement:** The Seattle Colleges hosted a series of community events in November and December of 2018. The purpose of these events was to share information with and engage Seattle Promise students and their families to inform Design Team planning. Seattle Promise staff also held regular office hours at partner high schools during this time. Events were held in partnership with National Association for College Admission Counseling, the United Negro College Fund, Friends of Ingraham, Rainier Beach High School, and Running Start.

Policy Changes and Reporting

Changes requiring approval by the City Council: Changes to the Plan require approval by the City Council via ordinance in the following circumstances:

- Modifications that would decrease funding levels in any of the four investment areas.
- Modifications to tuition requirements for the SPP, except that DEEL has authority to adjust the slot cost to reflect annual cost increases.
- Modifications to eligibility criteria for the Seattle Promise program, including proposed policy changes resulting from the Racial Equity Toolkit analysis.

Changes requiring notification to the City Council: DEEL will provide a 60-day written notice to the City Council prior to:

- Entering into an agreement regarding how family support services will be provided in the 2020-21 school year;
- Modifying SPP child selection prioritization;
- Changing eligibility requirements and provider criteria for SPP child care subsidies; and
- Changes to investments or the criteria for investments in educator diversity programs.

Reporting: Pursuant to [Resolution 31821](#), Section 4, DEEL will submit annual progress reports to the Mayor and the City Council that includes information on: levy investments; access to services; progress in meeting levy program goals; and progress toward achieving educational equity. In addition to those general topics, the report will include:

- Detailed information on Seattle Promise program participants, including but not limited to:
 - demographic information and expenditures by strategy to ensure that the funding allocations are adequately serving prioritized groups of students;
 - demographic information and numbers of participants who did not meet Satisfactory Academic Progress requirements;
 - demographic information and numbers of participants who request part-time enrollment through the quarterly appeals process; and
 - referral rates of Seattle Colleges advisors and successful student connections to applicable assistance programs.
- Demographic information on participants in SPP and K-12 investments to ensure that the funding allocations are adequately serving prioritized groups of students;
- Status of any progress made towards simplifying the application process and developing a single point of entry for families and individuals to apply for a variety of services, such as preschool, child care and other enriching opportunities for their children;
- Coordination DEEL has undertaken with the State to leverage Early Childhood Education and Assistance Program investments, providing additional opportunities for families to access preschool programs;
- Details on the content and timing of agreements with Seattle School District and Seattle Colleges; and
- Any administrative decisions or modifications operationalized by DEEL throughout the year, such as determining alternative measures of quality for SPP sites or changes to SPP child care subsidies eligibility criteria to align with CCAP.

In addition to the annual reporting, DEEL will provide quarterly status updates to the chair of the City Council's committee with oversight of education programs about work with the Seattle School District on development of the coordinated care plan for Family Support Services, in advance of entering into a project agreement for the 2020-21 school year regarding how family support services will be provided. The first quarterly report is due in September of 2019, with subsequent reports submitted in December 2019, and March 2020.

III. Overview

Theory of Change

The FEPP Levy presents a historic opportunity for DEEL to improve Seattle residents’ preschool through post-secondary and college and career preparation experiences. To articulate the change desired and the method for achieving results, DEEL engaged in a reflective process with guidance from the FEL/SPP LOC to develop a Theory of Change (ToC). The FEPP ToC serves as a high-level illustration of how and why change will occur as a result of FEPP Levy investments across the education continuum. The FEPP ToC articulates that overarching goal (*what FEPP ultimately aims to achieve*), the core strategies (*how FEPP will achieve*), and the outcomes (*change and impact expected along the way*). Furthermore, the ToC shows the different pathways that might lead to change in a broader ecosystem acknowledging that short, medium, and long-term outcomes will be achieved at system, program, and child/youth-levels. To build the ToC, the following components were considered: (1) problems or issues to be solved, (2) community needs and assets, (3) desired results, (4) influential factors, (5) strategies, (6) assumptions, and (7) expected outcomes.

The FEPP ToC tells the story of the FEPP Levy and its stated goal to “*partner with families and communities to achieve educational equity, close opportunity gaps, and build a better economic future for Seattle students*” (Figure 1).² DEEL’s FEPP Levy ToC is a visual representation of DEEL’s belief that

- *If we invest in the education continuum, preschool through post-secondary...*
- *By partnering with families and communities to increase access to and utilization of three core strategies for historically underserved students...*
- *Then positive child/youth, program, and system levels outcomes will be achieved.*

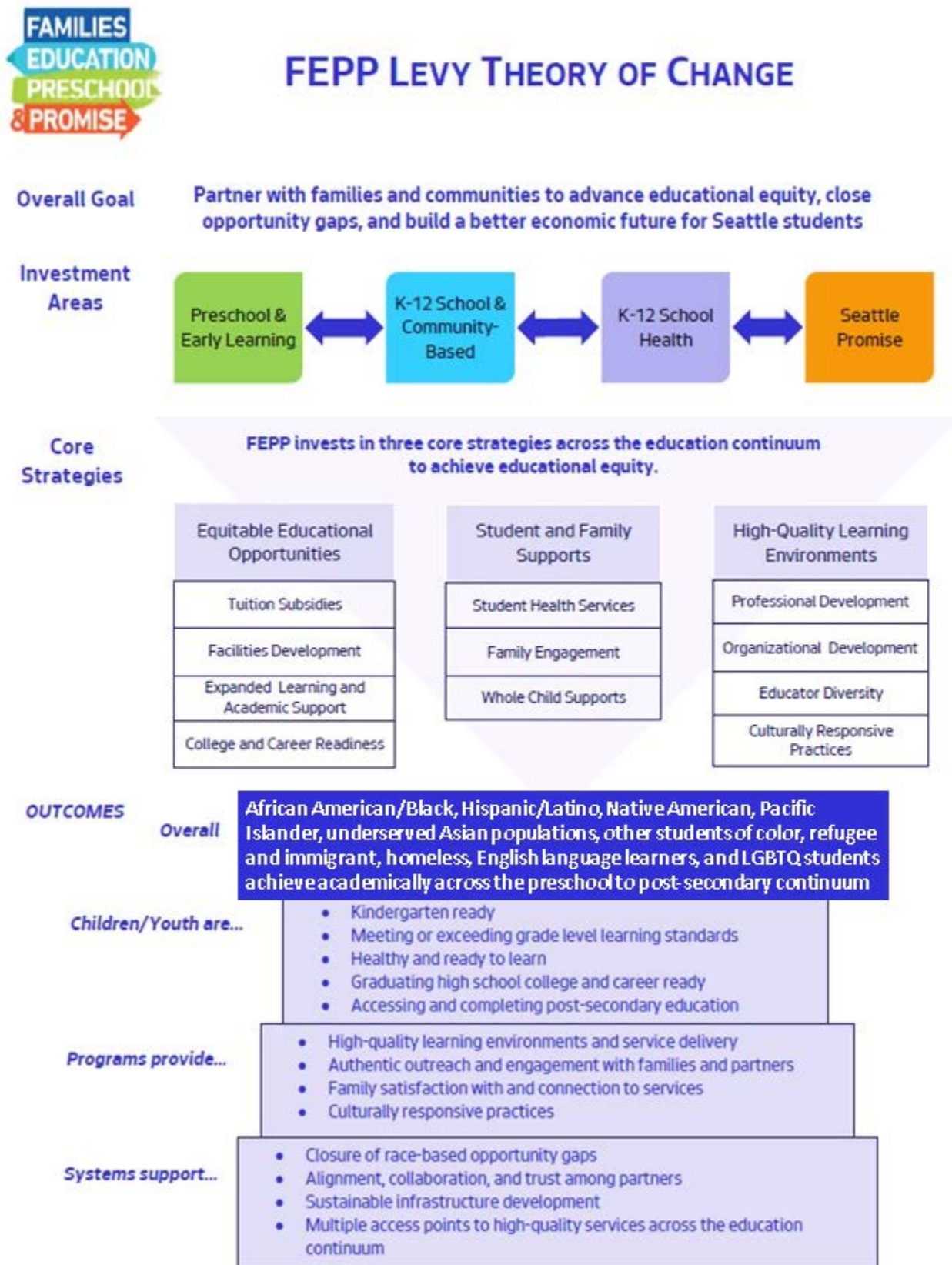
Investment Areas and Core Strategies

The FEPP Levy includes four investment areas across the educational continuum: (1) Preschool and Early Learning, (2) K-12 School and Community-Based, (3) K-12 School Health, and (4) Seattle Promise. Within investment areas, the FEPP ToC identifies three core strategies for funding: (1) Equitable Educational Opportunities, (2) High-Quality Learning Environments, and (3) Student and Family Supports.

Each FEPP core strategy contributes to the overarching goal of the FEPP Levy to “achieve educational equity, close opportunity gaps, and build a better economic future for Seattle students.”

- *Equitable Educational Opportunities* promotes access by supporting tuition subsidies, expanded learning and academic support, and college and career readiness activities to provide students opportunities beyond basic K-12 education.
- *High-Quality Learning Environments* includes strategies such as professional development for educators, organization and facilities development, culturally and linguistically responsive practices, and investments in educator and staff diversity to promote a culture and climate that creates positive impacts on students’ educational outcomes.
- *Student and Family Supports* provides additional supports to address social and non-academic barriers to academic services. This core strategy includes student health services, family engagement, and whole child supports.

Figure 1. FEPP Levy Theory of Change



Goals and Outcomes

The FEPP Theory of Change identifies one overall goal, uniting FEPP investments preschool through post-secondary. Each investment area also has specific goals and outcomes for children/youth-level, program-level, and system-level impacts, to more holistically understand the FEPP Levy’s impact. FEPP goals and outcomes are aspirational measures that will help quantify the impact of FEPP’s four investment areas and will be used to align programs, systems, and strategies.

Table 2. FEPP Levy Goals and Outcomes		
Investment Area	Goal	Outcomes
FEPP Levy: Preschool to Post-secondary Continuum	Partner with families and communities to achieve educational equity, close opportunity gaps, and build a better economic future for Seattle students.	<ul style="list-style-type: none"> African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students achieve academically across the preschool to post-secondary continuum
Preschool and Early Learning	Seattle students have access to and utilize high-quality early learning services that promote success in kindergarten.	<ul style="list-style-type: none"> Children are kindergarten ready Learning environments are evidence-based, high-quality, culturally responsive, and equitable Students and families have multiple ways to access high-quality early learning services Race-based opportunity gaps are closed
K-12 School and Community-Based	Seattle students have access to and utilize increased academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation.	<ul style="list-style-type: none"> Students are academically prepared by meeting or exceeding grade level learning standards Students graduate high school on-time Students graduate high school college and career ready Contracted partners provide targeted, high-quality instruction and services that are evidence-based and/or promising practices Students are educated by a more diverse educator workforce Students have access to a network of expanded learning opportunities Structures are promoted for advancing college awareness and access to career preparation resources Race-based opportunity gaps are closed

K-12 School Health	Seattle students have access to and utilize physical and mental health services that support learning.	<ul style="list-style-type: none"> • Students are healthy and ready to learn • School Based Health Centers are evidence-based, high-quality, and provide culturally responsive and equitable care • Providers implement a best practice model of medical and mental health care • Race-based opportunity gaps are closed
Seattle Promise	Seattle students have access to and utilize post-secondary opportunities that promote attainment of a certificate, credential, or degree.	<ul style="list-style-type: none"> • Seattle Promise students complete a certificate, credential, or degree or transfer • Seattle Promise delivers high-quality services and clear pathways to success • Race-based opportunity gaps are closed

Guiding Priorities and Principles

The FEPP Levy Implementation & Evaluation Plan adopts the priorities for Levy funding and implementation principles outlined in Ordinance 125604 and re-stated in Table 3 below. These priorities and principles were developed by the FEL/SPP Levy Oversight Committee and guide how DEEL will implement and execute funding strategies to achieve the FEPP Levy’s stated goals.

Table 3. FEPP Levy Priorities and Principles	
Priorities for Levy Funding	
Priority #1: Invest in Seattle children, students, families, and communities that have been historically underserved to increase access to educational opportunities across the education continuum.	
Priority #2: Establish agreements with community-based organizations, the Seattle School District, Public Health-Seattle & King County, Seattle Colleges, and other institutional partners to allow data-driven and outcomes-based decision making.	
Priority #3: Implement or continue evidence-based strategies and promising practices to improve program quality and achieve equity in educational outcomes.	
Priority #4: Provide access to capacity-building opportunities for historically underserved Seattle communities to improve program instruction, quality, and infrastructure.	
Implementation Principles	
Principle #1: Prioritize investments to ensure educational equity for historically underserved groups including African American/Black, Hispanic/Latino, Native American, Pacific Islanders, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) students.	
Principle #2: Ensure ongoing and authentic student, family, and community engagement and support.	
Principle #3: Maximize partnerships with community, cultural and language-based organizations.	

Principle #4: Ensure Levy proceeds are supplemental and complementary to existing public funding structures and services; funding is never used to supplant state-mandated services.

Principle #5: Implement competitive processes to identify organizations to partner with the City to deliver services to children and youth.

Principle #6: Implement accountability structures based on student outcomes, performance-based contracts, performance-based awards, and practice continuous quality improvement.

Principle #7: Provide financial support that increases access to expanded learning opportunities and affordable services for families and educators.

Principle #8: Report annually on investments, access to services, and progress toward achieving educational equity.

Partnership and Alignment

The City is committed to closing persistent opportunity and achievement gaps through partnerships and networked success. The success of FEPP Levy investments in meeting intended goals and outcomes (Table 2) depends on the strength of partnerships between the City, community partners, contracted partners, and institutional partners such as Public Health—Seattle & King County (PHSKC), Seattle Colleges, Seattle School District and the Washington State Department of Children, Youth, and Families (DCYF).



At the forefront of this aligned partnership, Seattle School District is committed to ensuring equitable access, eliminating opportunity gaps, and striving for excellence in education for every student. Seattle School District is responsible for educating all students through high-quality curriculum and instruction that supports students in achieving the necessary academic skills at each grade level, so students graduate college and career ready. FEPP Levy investments support this goal through a variety of strategies including high-quality preschool and early learning services, expanded learning and out-of-school time programming, college and career readiness experiences, wraparound services, and culturally specific and responsive approaches.

In addition to a strong partnership with the school district, community-based partners and philanthropic organizations interested in education are critical in providing programs and other support services to close opportunity gaps and advance racial equity in the educational system. Many families rely on community agencies to provide support in culturally specific ways and build stronger connections with schools. These agencies bring their own cultural wealth and resources to accentuate the mission of the Levy and improve student outcome results. For FEPP investments to achieve their intended goals and outcomes, city, school, and community partners will need to be innovative, flexible, and accountable and utilize data to inform practice.

The FEPP priorities and principles (Table 2), as well as DEEL’s core values of equity, collaboration, transparency, and results, serve as the foundation for DEEL’s approach to partnership and stewardship of FEPP investments. The priorities and principles charge DEEL to uphold service to and equity for historically underserved communities, evidence-based and promising practices, provider capacity building, competitive funding processes, fiscal responsibility, ongoing community engagement, annual evaluation, and formalized partnership agreements.

Consistent with Ordinance 125604, DEEL will establish agreements with its contracted partners for services that seek to achieve educational equity. The Executive will submit to Council two Resolutions for Partnership Agreements with the FEPP Levy’s primary institutional partners: (1) Seattle Colleges and (2) Seattle School District. The Partnership Agreements will be submitted to Council in Quarter 1, 2019. The Partnership Agreements, once fully executed, will be in effect for the life of the FEPP Levy. Partnership Agreements can be amended by both parties conditional upon LOC recommendation and Council approval.

Subsequent contractual agreements, such as data-sharing agreements, will be fully executed with institutional and community-based partners annually, before the beginning of each new School Year (SY).

Commitment to Race and Social Justice

The City of Seattle launched the Race and Social Justice Initiative (RSJI) in 2004 to eliminate racial disparities and achieve racial equity in Seattle.³ The goals and strategies of RSJI are to



1. end racial and social disparities internal to the City by improving workforce equity, increasing City employees’ RJSI knowledge and tools, and increasing contracting equity;
2. strengthen the way the City engages its community and provides services by improving existing services using RSJI best practices and enhancing immigrants’ and refugees’ access to City Services; and
3. eliminate race-based disparities in our communities.⁴

RSJI directs City departments to implement racial equity toolkits (RET) in budget, program, and policy decisions, including review of existing programs and policies. Furthermore, in November 2017 Mayor Jenny A. Durkan signed Executive Order 2017-13 affirming the City’s commitment to RSJ and stating that the City shall apply a racial equity lens in its work, with a focus in 2018 on actions relating to affordability and education. Consistent with this charge, the Department of Education and Early Learning demonstrates alignment to the RSJI through utilization of Racial Equity Toolkits, commitment to the Our Best Initiative, and the FEPP Levy’s commitment to educational justice.

Racial Equity Toolkits

DEEL commits to apply RETs toward FEPP Levy budgetary, programmatic, and policy decisions in order to minimize harm and maximize benefits to Seattle’s communities of color. In partnership with DEEL’s RSJI Change Team, DEEL will present RETs pertaining to FEPP investments (Table 4) to City Council as part of the department’s annual Change Team presentation.

Table 4. FEPP Levy Racial Equity Toolkit Timeline		
RET Topic	Anticipated Start	Anticipated Council Presentation
FEPP Levy RFI/RFP/RFQ Processes	Qtr 3 2018	Qtr 2 2019
Family Child Care Mentorship and Quality Supports	Qtr 3 2019	Qtr 1 2020
Seattle Preschool Program Eligibility and Qualifying Factors	Qtr 3 2019	Qtr 1 2020
Homelessness/Housing Support Services	Qtr 2 2019	Qtr 1 2021
Seattle Promise	Qtr 2 2019	Qtr 1 2021

Our Best Initiative

In 2017, the Office of the Mayor launched Our Best, the City’s racial equity commitment to improve life outcomes for young Black men and boys through systems-level changes, policy leadership, and strategic investments in five impact areas: education, safety, health, economic mobility, and positive connections to caring adults. The FEPP Levy will invest in community-based recommendations identified for the education and positive connections impact areas by the Our Best Advisory Council. Further detail on these investments can be found in Section IV regarding the K-12 Culturally Specific and Responsive, Strategy #4.



Education is Social Justice

DEEL believes that education is social justice and that the work of the Department is necessary to combat Seattle’s persistent racial inequities from education, to health, to justice system involvement and ultimately to people’s lived experience and economic realities. The FEPP Levy invests preschool to post-secondary and increases access to equitable educational opportunities, high-quality learning environments, and student and family supports for historically-underserved communities. FEPP investments prioritize serving African American/Black, Hispanic/Latino, Native American, Pacific Islanders, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ communities to achieve of the overall goal of achieving educational equity.

DEEL Mission: Transform the lives of Seattle’s children, youth, and families through strategic investments in education

DEEL Vision: We envision a city where all children, youth, and families have equitable access and consistent opportunities to high-quality educational services, support, and outcomes

Educational Equity: Access to educational opportunities and academic achievement are not predicated on a person’s race

--January 2019

Alignment with City Investments and Initiatives

Cities Connecting Children to Nature

The City of Seattle joined the Cities Connecting Children to Nature (CCCN) initiative in February 2018. CCCN is an initiative of the National League of Cities (NLC) and Children & Nature Network (CNN). The CCCN initiative offers guidance, technical support, and fundraising assistance to local municipalities in establishing new connections between children and nature through exposure to promising practices, access to national experts, and structured peer learning and training opportunities.⁵ Spending time in nature is proven to enhance educational outcomes by improving

children’s academic performance, focus, behavior, and engagement in learning.⁶ The CCCN initiative is led by Seattle Parks and Recreation and DEEL is part of the core leadership team. DEEL supports the use of FEPP Levy funds to increase equitable access to nature where possible. Best practices include green schoolyards, green job pathways, outdoor play, and out-of-school-time activities in parks.



Evaluation Overview

A comprehensive and rigorous evaluation framework provides the foundation for transparency and accountability to stakeholders. The FEPP evaluation framework is guided by the FEPP Theory of Change and seeks to answer one overarching question:

To what extent, and in what ways, do FEPP investments improve educational equity, close opportunity gaps, and build a better economic future for Seattle students?

Evaluation Values

To answer this overarching question, and a broader set of evaluation questions throughout the life of the FEPP Levy, DEEL and partner agencies will implement five evaluation values: (1) practice accountability, (2) strive for continuous quality improvement, (3) commit to asset-based indicators, (4) disaggregate data by sub-populations, and (5) promote good stewardship of public funds.

Accountability: Accountability refers to the responsibility of both DEEL and contracted partners to implement investments with fidelity, manage funds effectively, and ensure activities make progress toward achieving outcomes. DEEL will leverage a number of accountability structures including performance-based contracts, program evaluation activities, and public reporting to promote transparency and to assess program strengths and areas for program improvement.

Continuous Quality Improvement: Continuous quality improvement (CQI) refers to the ongoing, real-time data monitoring and reporting of indicators and outcomes to understand fidelity of program implementation, progress towards intended results, and program effectiveness. DEEL and FEPP contracted partners practice CQI by collecting data, analyzing results, and making on-going course corrections to efficiently manage investments to achieve desired outcomes (Figure 2). Analysis is iterative and informs improvements happening at three levels of impact: child/youth, program, and system.

Figure 2. DEEL Continuous Quality Improvement Cycle



Data Disaggregation: While FEPP Levy goals and outcomes are often framed at the population level with the intent to achieve outcomes for all Seattle students, DEEL’s evaluation activities are committed to disaggregating data to better understand who is being served, how well, and with what results. When outcomes are presented merely in aggregate, race-based inequities are hidden and enabled to persist. DEEL commits to disaggregate data by age, race, ethnicity, languages spoken, socioeconomic status, gender, ability, and income to the extent possible to promote equity in our investments. Data sharing between DEEL, Seattle School District, Seattle Colleges, and contracted partners will comply with Family Educational Rights and Privacy Act (FERPA),⁴ Higher Education Act (HEA),⁵ and other applicable laws, such as the City’s obligations under the Public Records Act.

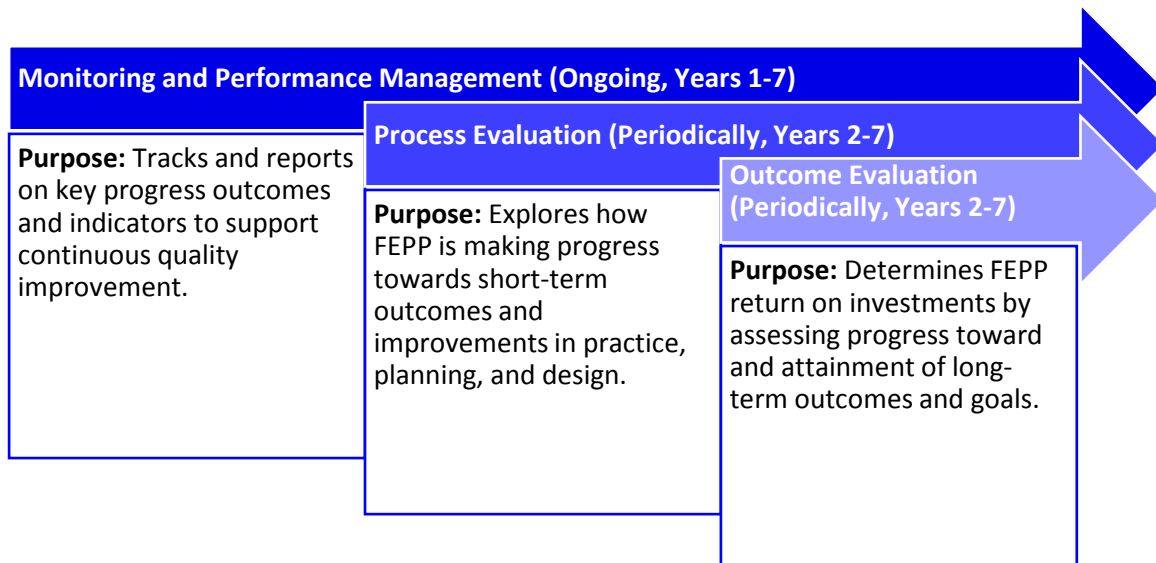
Asset-based Indicators: Too often, social investments that seek to reduce disparities track progress on key indicators from a deficit frame. FEPP Levy evaluation activities commit to utilize asset or strengths-based indicators that focus on the behavior desired (e.g. students attending 95% or more of school days vs. students absent 10 or fewer days). Additionally, FEPP evaluation efforts commit to understanding the broader context in which our investments are operating—for example, how different subgroups and systems have historically interacted. Context is key to collecting meaningful data and to understanding what changes are or at not occurring. A sample of proposed indicators to assess FEPP investments are included in Appendix subsection “Evaluation Indicators.” DEEL has authority to modify the evaluation indicators and data sources utilized over the life of the FEPP Levy.

Good Stewardship: As stewards of public funds, DEEL is committed to evaluating whether investments are achieving their intended purposes. FEPP will leverage performance management, continuous quality improvement, and program evaluation activities to measure whether FEPP investments are producing the best results, contributing to new learnings and understandings, and effectively using public funds.

Evaluation Approach

The FEPP evaluation values will be embedded in a three-tiered evaluation approach consisting of: (1) monitoring and performance management, (2) process evaluation, and (3) outcome evaluation to assess whether FEPP investments have improved educational equity, closed opportunity gaps, and built a better economic future for Seattle students (Figure 3). The following provides a more detailed explanation of each evaluation approach.

Figure 3. FEPP Evaluation Approach and Timeline



Monitoring and Performance Management

Evaluation activities will monitor *progress* toward performance indicators. All investment areas are required to collect specific numeric performance data for each funded strategy. Performance indicators are defined annually through DEEL’s performance-based contracting process. Tracking performance measures allows FEPP to measure the quantity and quality of services provided to children, youth, families, and communities as well as the results achieved by providers. This information informs continuous quality improvement (CQI) activities.

Process Evaluation

Process evaluations help DEEL determine *how* to improve practice, planning, and design. Information gleaned enables partners to inform, manage, improve, or adjust programs, services, and practices. These types of evaluations provide possible early warnings for implementation challenges. Potential evaluation questions under this design can include whether FEPP activities were delivered as intended. Furthermore, process evaluation can provide specific stakeholders with information on if the services provided were effective, how they were effective or ineffective, and what can be done to improve outcomes. In most cases, these types of evaluations would be considered descriptive. *Descriptive* evaluation designs aim to describe a strategy, process, or procedure. Descriptive information provides an observational snap shot or a trend analysis of investments on progress towards outcomes. Commonly used descriptive designs include qualitative or mixed method case-studies, cross-sectional quantitative survey, and time-series designs. Descriptive evaluation designs do not seek to draw cause-and-effect claims.

Outcome Evaluation

Outcome evaluations assess *to what extent* a program, service, or strategy was successful in achieving its intended outcomes. Outcome evaluations occur after several years of implementation and seek to determine the effectiveness in producing change after fidelity has been established. FEPP’s outcome evaluations will assess three levels of impact (system, program, and child/youth-level) when analyzing the Levy’s overall effectiveness. The schedule for assessing levels of impact will vary based on how quickly results are expected, whether the investment is new, etc. For example, some changes in child-level data may be expected and therefore evaluated during the mid-point of FEPP implementation, whereas larger systems-level changes may not be affected and evaluated until the final years of implementation. In most cases, outcome evaluations are often considered causal. *Causal* evaluation designs aim to establish a direct link between an intervention and outcome(s). Common causal evaluation designs include pre-experimental, experimental, quasi-experimental, and ex-post

facto designs. The evaluation design selected will guide the data collection method, analysis, and timeline (see Appendix subsections “Evaluation Design Detail” and “Evaluation Indicators” for additional detail).

Evaluation Timelines and Reporting

All FEPP investment areas will participate in ongoing monitoring and performance management activities as part of the CQI process. A subset of strategies/programs will be selected for process and/or outcome evaluations during the lifetime of the Levy. Designs for process and outcome evaluations will be informed by a set of criteria including, but not limited to: (1) stakeholder interest, (2) quality of data, (3) high potential to see impact, (4) ability to provide new evidence to fill a gap in knowledge, and (5) evaluation resources identified. Evaluations may be conducted through partnerships with DEEL, partner agencies, and external evaluators. DEEL recognizes the importance of external evaluators to provide an objective and impartial stance, which is essential to ensuring transparency and credibility.

DEEL is committed to sharing success, opportunities for improvement, and lessons learned during implementation of the FEPP Levy. In accordance with Ordinance 125604, DEEL will report annually to the LOC and public on investments, access to services, and progress toward achieving educational equity. The FEPP Annual Performance and Evaluation Report will provide data on the performance of levy-funded activities, including progress toward meeting overall FEPP Levy goals and outcomes as well as performance indicators, lessons learned, and strategies for continuous quality improvement. Information may be shared through a variety of formats such as research briefs, data dashboards, community-based workshops, public forums, or web-based publications.

Table 5. FEPP Evaluation Framework and Timeline Detail			
	Monitoring and Performance Management	Process Evaluation	Outcome Evaluation
Purpose	Tracks and reports on key process indicators to support continuous quality improvement	Explores how FEPP is making progress towards short-term outcomes and improvements in practice, planning, and design	Determines FEPP return on investments by assessing progress toward and attainment of long-term outcomes and goals
Example Questions	<ul style="list-style-type: none"> • Was the service delivered? • Was the service delivered to the intended population? • What was the dosage of the service delivered? 	<ul style="list-style-type: none"> • How are services delivered? • Was the service implemented as intended (or was there fidelity to the program model)? • Do the strategies work or not—and how and why? • Were students and families satisfied with the services? • What challenges are encountered in implementing the 	<ul style="list-style-type: none"> • Were population-level changes observed? • Were improved outcomes observed among participants compared to similar non-participants? • Were the desired FEPP goals and outcomes achieved? • What changed on a broader population or community level?

		<p>strategy or program and how were they resolved?</p> <ul style="list-style-type: none"> • What was the quality of the services provided? 	
Data Collection Methods and Sources	<ul style="list-style-type: none"> • Provider performance measures • Internal City data-systems 	<ul style="list-style-type: none"> • Conducting individual interviews or focus groups with program staff, participants, and other stakeholders • Observing activities • Reviewing documents • Compiling survey data on the population served and services delivered 	<ul style="list-style-type: none"> • Extracting data from agency and partner data systems • Conducting individual interviews or focus groups with program staff, participants, and other stakeholders • Observing activities • Reviewing documents • Compiling survey data on the population served and services delivered
Evaluation Design	Descriptive	Descriptive and/or causal	Descriptive and/or causal*
Methods	DEEL staff and contracted partners review progress toward target indicators identified and make course corrections to promote positive outcomes	DEEL staff and/or external evaluators conduct observational, rigorous, qualitative, and quantitative data analysis**	DEEL staff and/or external evaluators conduct quasi-experimental and observational designs**
Timeline	Ongoing beginning in Year 1	Periodically beginning in Year 2	Periodically beginning in Year 2

**Comparison of outcomes among similar students/schools not receiving Levy services using causal evaluation approaches.*

***External, third-party evaluators to participate pending available funding. Contracted partners to participate as necessary.*

Conditions

While the FEPP Levy presents an opportunity for DEEL to implement aligned preschool through post-secondary strategies, many other efforts are underway regionally to positively affect educational outcomes for Seattle’s children and youth. FEPP’s efforts are part of a larger collective impact. As such, there will be external factors (e.g. changes in Seattle School District funding, new state assessments, etc.) that may influence FEPP’s impact as well as how DEEL evaluates strategies over the life of the FEPP Levy. DEEL is committed to identifying these external factors and understanding how they may affect strategy implementation and results observed. Further, FEPP Levy investments are intended to improve outcomes for students who access and utilize FEPP-funded services and programs; DEEL does not make claims that FEPP-Levy investments will improve outcomes for entire schools, the Seattle School District as a whole, and/or the Seattle Colleges as a whole.

Spending Plan

The FEPP Levy makes strategic investments across the preschool through post-secondary continuum. To do so, the Levy funds four investment areas: (1) Preschool and Early Learning, (2) K-12 School and Community-Based, (3) K-12 School Health, and (4) Seattle Promise. Throughout the Plan, all budget totals and percentages shown are seven-year figures, unless otherwise stated. Detailed spending plans are included within each FEPP Investment Area section in the Plan (Section IV).

The largest budget allocation within the FEPP Levy is to Preschool and Early Learning (\$341.8M, 54%). This investment area largely represents a continuation and expansion of the

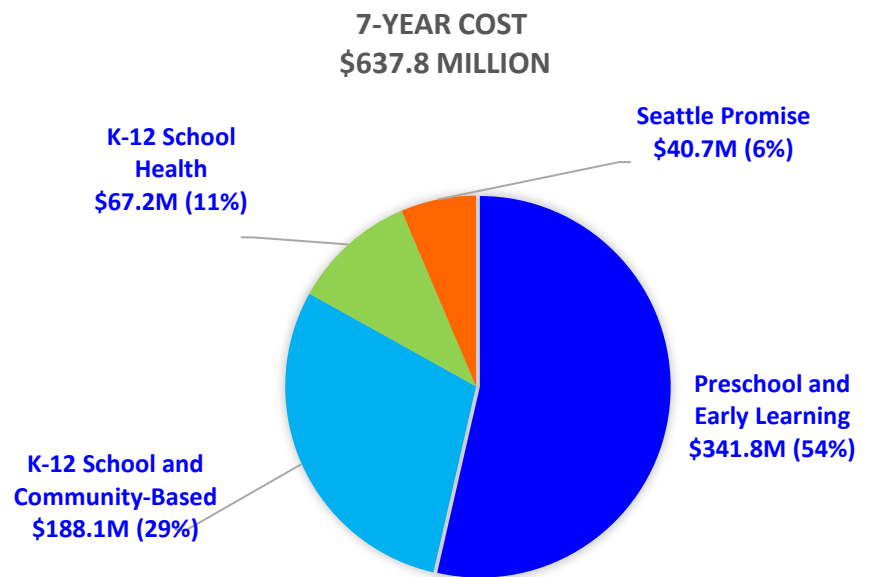
four-year pilot SPP Levy. While not detailed specifically in the Plan, DEEL’s other early learning investments also receive substantial funding from other funding sources, including: Sweetened Beverage Tax, General Fund, Washington State’s Early Childhood Education and Assistance Program (ECEAP), SPP tuition, and other small grants. This funding leverages and supplements FEPP Levy investments whenever possible.

The two K-12 investment areas—K-12 School and Community-Based and K-12 School Health—are a combination of new and expanded past FEL investment strategies. Unlike the Preschool and Early Learning investment areas, the K-12 School and Community-Based investment area is almost entirely funded through the Levy. Funding for this area totals \$188.1M or 29%. K-12 School Health investments (\$67.2M, 11%) are administered in partnership with Public Health Seattle-King County (PHSKC) and Seattle School District and are similar to investments made previously through the 2004 and 2011 FEL.

The Seattle Promise investment area (\$40.7M, 6%) provides funding for the Seattle Promise College Tuition Program (Seattle Promise) such that all Seattle public school students may access post-secondary education. The City will administer this new program in partnership with the Seattle Colleges.

DEEL’s central administration costs related to the FEPP Levy are embedded within and across each investment area proportionally. The totals for the four investment areas are inclusive of the administration costs. The administration budget reflects a portion of DEEL’s central administrative labor and non-labor costs as well as Citywide indirect costs, including IT and facilities; this is 7% of the total Levy.¹

Figure 4. FEPP Levy 7-Year Investment Area Totals



¹ As of January 2019.

Quality Implementation and Management of Investments

Performance-based Contracting

DEEL uses performance-based contracts and awards for all FEPP Levy investments. Consistent with other governmental and procurement definitions of performance-based contracting, DEEL defines performance-based contracting as a) outcomes-based rather than process-based contracting that b) includes measurable performance standards and c) incentivizes desired performance through the payment structure. A key component to the success of performance-based contracting is the implementation of continuous quality improvement (CQI) cycles throughout the contracting period in order to evaluate efficacy of funded programs.

Management and Reporting of Levy Funds

Consistent with Ordinance 125604, “the [Levy Oversight] Committee shall review an annual report of Levy outcomes and indicators for the previous school year; review and advise on proposed course corrections, program modifications, and program eliminations; and periodically review and advise on program evaluations. The Council requires that before the Executive submits to the Council the Implementation and Evaluation Plan, Partnership Agreements, or proposes any changes in Levy funding requiring Council approval by ordinance, the Executive will seek the recommendation of the Committee.”

Principle 6. Implement accountability structures based on student outcomes, performance-based contracts, performance-based awards, and practice continuous quality improvement.
--Ordinance 125604, Section 2

Throughout the year, DEEL will monitor actual spending in each investment area. Per Council Resolution 31821, the priority for unspent and unencumbered funds at the end of each fiscal year will be to supplement the Seattle Preschool Program, with the goal of increasing the number of available preschool slots for three- and four-year old children. Any other proposed use of annual underspend will be reviewed and recommended by the LOC and approved by the Council through the annual budget process or other legislation.

Contracts Oversight

As part of DEEL’s commitment to Levy Principle #6, DEEL will regularly monitor contract performance and progress towards contracted performance outcomes.

This may require rejecting renewal or extension of existing contracts that have failed to meet the agreed-upon outcomes over the course of one or more contract periods. In most cases, DEEL will first work with contracted agencies to provide a corrective plan and, if appropriate, technical assistance in order to course correct or, through mutual agreement, adjust a target or goal. If this is not successful in achieving the contracted outcomes, DEEL may attempt additional interventions or coaching, if possible. If performance does not improve to meet contract standards, DEEL will utilize appropriate contract remedies, which may include early termination or non-renewal.

Methodology and Timeline for Awarding Investments

Equitable access to funding

FEPP Levy principles and priorities emphasize promoting equitable access to funds and capacity-building opportunities. The Levy provides an opportunity for DEEL to work with a variety of community, cultural, and language-based organizations, in addition to institutional, governmental and school partners. Working with such a broad range of partners requires that DEEL continually examine its funding processes and mechanisms to prioritize equitable access to funding opportunities for all potential partners who could achieve Levy outcomes. Additionally, the Levy invests in new areas where DEEL needs to broaden its partnership reach and work with providers who may not have worked with the department or City prior to the Levy.

As part of the development of the Plan, DEEL began a Racial Equity Toolkit on the Request for Investments (RFI), Request for Proposal (RFP), and Requests for Qualifications (RFQ) processes. Based on initial feedback from providers and organizations from Early Learning and K-12, the department centered its focus on the following elements of the process: outreach, technical assistance, evaluation, and review. The department will continue to refine its RFI, RFP, and RFQ processes throughout the beginning of 2019 in preparation for the release of the majority of FEPP investment area RFIs as it continues working through the RET process in 2019.

Consistent with the CQI practice DEEL applies to contract management, DEEL will use the same approach to its funding processes with a goal of continuously improving practice and process based on feedback, outcomes, and best practices. The department will continue to revisit the outcomes and recommendations of the Racial Equity Toolkit overtime.

Supports for applicants

A key component of providing equitable access to DEEL funds is the support and assistance offered to applicants. While DEEL has historically offered workshops in advance of RFI deadlines and provided technical assistance with awarded organizations, the department is committed to increasing the support offered to applicants throughout the process, especially first-time applicants or new organizations that have not worked with the department or City previously.

DEEL will provide multiple avenues for potential applicants to receive technical assistance in advance of RFI application deadlines. This may include, but is not limited to:

- In-person workshops;
- One-on-one technical assistance sessions
- Online webinars and materials on the basics of applying for DEEL funding

Some of these elements will be common across DEEL, with the goal of minimizing the number of unique processes or forms an applicant must use to apply for multiple DEEL funding opportunities. DEEL is continuing to build out supports for applicants through its RET process.

Priority 4. Provide access to capacity-building opportunities for historically underserved Seattle communities to improve program instruction, quality, and infrastructure.

Principle 3. Maximize partnerships with community, cultural and language-based organizations.

Principle 5. Implement competitive processes to identify organizations to partner with the City to deliver services to children and youth.

--Ordinance 125604, Section 2

Supports for contracted partners

Additionally, DEEL is working to support awarded applicants and contracted partners, especially those who have not contracted with the department before. This may include additional one-on-one technical assistance provided by contracts staff before contract execution and workshops on common contract elements or processes to better prepare awarded groups for what to expect when contracting with DEEL.

Method

DEEL will use a combination of RFI, RFP, and RFQ processes to competitively award Levy proceeds. These investments are identified throughout the Plan and described in subsection “How will investments be managed and phased in?” DEEL will issue RFIs for investments in the Preschool and Early Learning and K-12 School and Community-Based areas. PHSKC will issue Requests for Applications (RFA) for investments in K-12 School Health. DEEL has authority to direct award contracts to Seattle Colleges, Seattle School District, and PHSKC, and other community partners. Further, DEEL has authority to enter into agreements with the Department of Parks and Recreation, Human Services Department, and other City Departments to transfer Levy funds for purposes consistent with FEPP Levy requirements and this Plan.

DEEL has authority to use consultants to complete tasks such as, but not limited to, external program evaluations or to supplement technical assistance to applicants. The selection of consultants and the issuance of RFPs will follow the process established under SMC Chapter 20.50.

Eligible schools, community-based organizations, and government agencies will be required to compete for funds by submitting an application that outlines how they will achieve the specific outcomes stated in the RFI.

The RFI application will require applicants to develop and commit to a plan that will meet stated outcomes. DEEL will review applications and contract with schools, organizations and government agencies as applicable, to invest funds in the applications that are likely to achieve the greatest results for the amount of funds contracted. Once DEEL has selected contracted partners through an RFI process, DEEL has authority to negotiate changes to specific program elements to meet the intended targets or outcomes, or to adjust for available funding. An outline of the anticipated timeline and frequency of RFIs, RFPs, and RFQs is provided below.

Timeline

School Year 2019-2020

The Levy introduces not only a new investment area, Seattle Promise, but also makes significant shifts in investment goals and outcomes for existing investments areas from preschool through K-12. In order to allow existing Families and Education Levy (FEL) and Seattle Preschool (SPP) Levy partners time to align plans and resources to new FEPP strategies and outcomes, DEEL will phase-in new investments and strategies during the first year of FEPP Levy implementation.

For School Year (SY) 2019-2020, DEEL will largely maintain existing FEL and SPP investments at SY 2018-2019 school year funding levels and similar contract terms. This applies to the following areas:

- SPP, Step Ahead, and Pathway provider
- Elementary Community Based Family Support
- Elementary School Innovation sites
- Middle School Innovation sites
- Middle School Linkage sites
- High Schools Innovation sites
- Summer learning programs in early learning, elementary, middle, and high school
- School-Based Health Centers

A complete list of providers is included in the Appendix.

DEEL will continue direct contracts previously awarded through competitive processes or sole source in SY 2019-20, including:

- Homeless Child Care Program with Child Care Resources
- Sports and Transportation with Seattle Parks and Recreation
- Family Support Services with Seattle School District
- Culturally Specific Programming with Seattle School District
- Educator Diversity with Seattle School District

Some new FEPP investments will begin in SY 2019-2020. These services include, but are not be limited to:

- Family Child Care Mentorship and Quality Supports
- Homelessness/Housing Support Services
- Mentoring
- School Based Health Centers
- Seattle Promise

Early Learning and Preschool Providers

The SPP will conduct competitive RFI processes when contracting with new provider agencies to deliver preschool services, beginning in School Year (SY) 2020-2021. For SY 2019-2020, DEEL will continue to contract with existing providers and may expand the number of classrooms and children served if mutually agreed to by both parties. Contracted agencies will be required to meet SPP program and evaluation requirements. Early Learning and Preschool providers under contract with the City as of January 2019 and in good standing with DEEL, will not need to reapply to provide these services during the seven years of the FEPP Levy.

Sequence of RFIs and RFQs

During SY 2019-2020, for new investment or program areas, DEEL will endeavor to release RFIs in a timely manner, so schools and partner organizations have sufficient time to align with the new Levy strategies and outcomes. The RFI process for SY 2020-2021 FEPP investments will begin in Quarter 2, 2019. The following investments will be selected through a competitive RFI process for SY 2020-2021 implementation. DEEL has authority to bid additional investments through competitive RFI processes not identified below.

The following table outlines the FEPP investment procurement (RFI, RFP, RFQ, RFA) release timeline scheduled to occur throughout the life of the Levy.

Table 6. FEPP Investments Procurement 7-Year Release Timeline				
Funding Opportunities	Type of Funding Process	Anticipated Funding Process Release	Anticipated Funding Process Frequency*	Anticipated Duration of Award**
Preschool and Early Learning				
Facilities Pre-Development (Architectural Services)	RFQ	Q2 2019	As-Needed	n/a
Family Child Care Mentorship and Quality Supports	RFI	Q2 2019	One-time	6-Year
SPP Provider Facilities Fund	RFI	Q2 2019	Annually	Varies
Comprehensive Support Services	RFQ	Q3 2019	As-Needed	n/a
SPP and other preschool providers	RFI	Q4 2019	Annually	6-Year
K-12 School and Community-Based				
Homelessness/Housing Support Services	RFI	Q2 2019; Q2 2022	Two-times	3-Year; 4-Year
Mentoring	RFQ	Q2 2019	As-Needed	n/a
School-Based	RFI	Q2 2019	One-time	6-Year
Culturally Specific Programming	RFI	Q4 2019	One-time	6-Year
Opportunity and Access	RFI	Q1 2020; Q1 2023	Two-times	3-Year; 3-Year
K-12 School Health***				
School Based Health Centers (Meany MS, Robert Eagle Staff MS, and Lincoln HS)	RFA	Q2 2019	One-time	7-Year
School Based Health Centers (Nova HS)	RFA	Q3 2019	One-time	6-Year
School Based Health Centers (all Elementary Schools)	RFA	Q1 2020	One-time	6-Year

*Frequency subject to change

**All awards are reauthorized annually, up to term indicated, conditioned upon achievement of contract outcomes

***All K-12 School Health processes administered by PHSKC

Review process

DEEL is working to streamline the RFI/RFQ/RFP review processes as well as complete a racial equity toolkit (RET) on the outreach, technical assistance, evaluation, and review processes DEEL has used for FEL and SPP investments. The process described below is the minimal required process that DEEL will adhere to for all RFIs and RFPs.

Workshops

All RFI processes will include at least one bidders' workshop which will provide an opportunity for applicants to ask questions or request clarifications about the RFI/RFP process or content. All documents provided during the workshop, including handouts, notes, recorded questions and answers, will be posted to the DEEL website. Workshops will be advertised and posted through the DEEL website, listservs, and organizational networks whenever possible.

Submittal

RFI/RFP applications are due no later than the time stated as part of the posted timeline, included in the RFI/RFP. RFQs may include deadlines for regularly scheduled reviews. This will be specified in the RFQ posting. DEEL has traditionally only accepted paper copies of RFI and RFP responses; however, the department is exploring accepting online submittals as well. This approach, if implemented, will be specified in the RFI or RFP postings. DEEL reserves the right to not consider late applications received after the deadline.

Review & Evaluation

The evaluation panel is a key component of the review process. DEEL will continue to identify evaluators that represent a broad range of expertise and perspectives, including program staff, other City and governmental staff, community members, partner agency staff, and others, barring conflicts of interest. All evaluators must sign a Confidentiality and Conflict of Interest Statement at the beginning of the process. DEEL is reviewing the evaluation process through a RET and will likely implement changes to require all evaluators take an anti-bias training in advance of participating on a panel.

When evaluating RFI and RFP responses, DEEL will use a variety of methods to determine which proposals are best positioned to meet intended outcomes including but not limited to past success at achieving results, means and methods proposed, commitment of leadership to improving outcomes, adherence to labor laws and a commitment to labor harmony, and the costs of programs or proposals. Investment area and strategy specific criteria for FEPP investments are provided in the subsection, “What are the provider criteria?”

As part of the evaluation and review process, DEEL may require interview sessions and site visits for applicants, as needed. These sessions would be focused on clarifying questions only and would not introduce new or separate rating criteria; however, evaluators may update their scores following clarification sessions. After finalizing recommendations based on evaluators’ scores and determining the final award amounts based on available funding, the DEEL Director will review and approve the final rankings and funding levels of RFI/RFP applications.

Notification process

Following the DEEL Director’s approval, DEEL will notify applicants at the same time by email about the status of their proposal. After applicants have been notified about the status of their proposal, DEEL will post a list of awarded agencies and organizations to its website.

Appeals Process

RFI/RFP/RFQ applicants may appeal certain decisions during the process. These decisions include:

- Violation of policies or guidelines established in the RFI/RFP/RFQ
- Failure to adhere to published criteria and/or procedures in carrying out the RFI/RFP/RFQ process
- Non-renewal or extension of contract

Applicants may submit a written appeal to the DEEL Director within four business days of the date of written notification of their award status. Notification of appeal to the Director may be delivered in person or by email. DEEL may reject an appeal that is not received within the required timeline. An applicant must file a formal appeal. An intent to appeal expressed to DEEL does not reserve the right to an appeal. No contracts resulting from the RFI/RFP process can be issued until the appeals process is completed.

The DEEL Director will review all appeals and may request additional facts or information from the applicant. A written decision will be made within four business days of receipts of the appeal and shall be delivered by email to the applicant making the appeal.

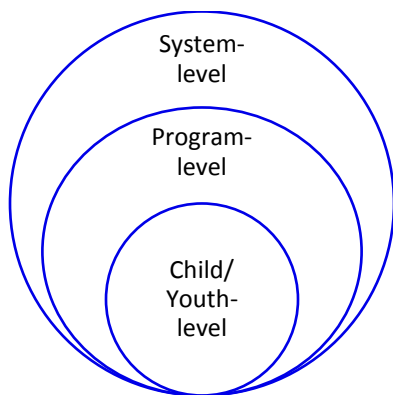
PRIMER TO SECTION IV

FEPP Core Strategies are aligned to FEPP Levy investment areas. Shaded tiles are used in Section IV of this report to map FEPP investment area strategies to FEPP Theory of Change core strategies; a darkened and bolded core strategy name indicates where alignment to the Theory of Change exists.



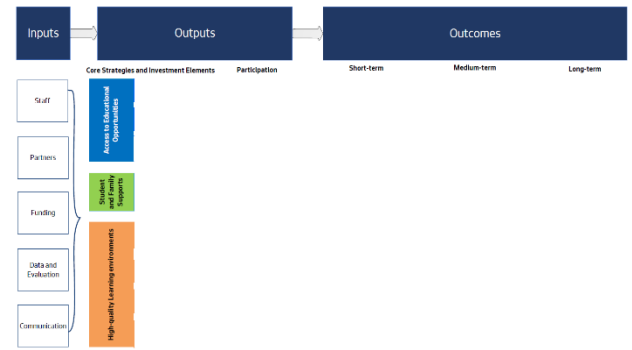
FEPP Levy Outcomes are evaluated by three levels of impact:

1. **System-level outcomes** are expected changes in the systemic conditions, infrastructure, or processes needed to support program-level and child/youth-level outcomes.
2. **Program-level outcomes** are expected changes in practices, policies, or adult behavior, knowledge, or skills that support child/youth-level outcomes.
3. **Child/youth-level outcomes** are the expected changes in a young person’s behavior, knowledge, or skills because of participation in FEPP-funded programs and services. Each level of impact will have outcomes, indicators, and measures.



Logic Models are used to visually depict *how* FEPP Levy investments will achieve stated outcomes. Each logic model includes inputs, outputs, and outcomes. Inputs include operational elements such as staff, partners, funding, data, facilities, and/or communication. Outputs include strategies, programs, and participants. Outcomes are time-bound and categorized as short, medium, and long-term. Outcomes reflect the three levels of impact: system, program, child/youth. All logic model elements tie back to the Theory of Change core strategies.

To read a logic model, process information from left to right, flowing from inputs, to outputs, to outcomes. Follow color-coded arrows to connect information. Bolded outcomes represent the long-term outcomes of a FEPP Levy investment area.



IV. FEPP Investment Areas

Preschool and Early Learning

Introduction

The Seattle Preschool Program (SPP) launched in the 2015-16 school year with the goal of providing accessible, high-quality preschool services for Seattle children designed to improve their readiness for school and to support their subsequent academic achievement. The first four years of SPP were designed to be a demonstration phase, wherein the City would establish sustainable practices to achieve its goal of eliminating race-based disproportionalities in kindergarten readiness.

In working with preschool provider partners over the past four years it has become clear that to be successful, SPP must be flexible enough to be responsive to community needs, while at the same time maintaining clear standards of quality. Under FEPP, SPP will maintain its high-quality standards while incorporating a more flexible design to enhance partnerships and alignment while reducing barriers to participation for families and providers.

The City has provided quality supports to preschool providers and tuition assistance to families since 2004, when the **Step Ahead** preschool program was created. In 2015, the City launched the **SPP**. Around the same time, DEEL also created a preschool program called **Pathway**, modeled after Step Ahead, but with the mission to support providers to transition to SPP by providing additional supports needed to meet SPP quality standards.

Strategies

As described in Ordinance 125604, Section 6, “Major program elements are intended to increase children’s kindergarten readiness and may include: financial support for preschool and childcare tuition, ongoing comprehensive supports for quality teaching, and support for early learning infrastructure development.” The Preschool and Early Learning investment area funds seven strategies:

1. **Preschool Services and Tuition:** Provides access to free or affordable high-quality preschool through SPP and Pathway, with a focus on meeting the needs of historically underserved populations.
2. **Quality Teaching:** Supports quality improvement through culturally-responsive professional development, coaching, and data-driven decision-making.
3. **Comprehensive Support:** Funds DEEL’s model for providing health supports and technical assistance to all partner preschool agencies and provides supplemental funding to partners to meet the individualized needs of children and families, with a focus on those who support children from historically underserved populations.

Preschool and Early Learning

Goal:

Seattle students have access to and utilize high-quality early learning services that promote success in kindergarten.

Outcomes:

1. Children are kindergarten ready
 2. Learning environments are evidence-based, high-quality, culturally responsive, and equitable
 3. Students and families have multiple ways to access high-quality early learning services
 4. Race-based opportunity gaps are closed
-

4. Organizational and Facilities Development: Supports facilities and business-related investments to support quality environments and sustainable business practices.
5. SPP Child Care Subsidies: Provides access to child care before and after the preschool day and during the summer.
6. Homeless Child Care Program: Provides financial and case management support for families experiencing homelessness to improve their access to licensed early learning programs.
7. Family Child Care Mentorship and Quality Supports: Increases the number of licensed child care providers in the City of Seattle.

Spending Plan

Preschool and Early Learning investments are allocated across seven strategies (93%), evaluation (2%), and DEEL administration (7%). The largest budget allocation within Preschool and Early Learning funds Preschool Services and Tuition (\$146.6M, 43%). The remaining funding is split across Comprehensive Support (\$70.2M, 21%), Quality Teaching (\$60.2M, 18%), Organizational and Facility Development (\$15.4M, 4%), SPP Child Care Subsidies (\$9.70M, 3%), Homeless Child Care Program (\$2.8M, 1%) and Family Child Care Mentorship and Quality Supports (\$4.0M, 1%).

The Preschool and Early Learning investment area includes funding for evaluation (\$8.3M) by a combination of internal and external evaluators. The DEEL administration budget reflects a portion of DEEL’s central administrative labor and non-labor costs as well as Citywide indirect costs, including IT and facilities. This is capped at 7% across the Levy.

Strategy	Total	Percent
Preschool Services and Tuition	\$146,637,714	43%
Quality Teaching	\$60,212,079	18%
Comprehensive Support	\$70,199,979	21%
Organizational and Facility Development	\$15,375,406	4%
SPP Child Care Subsidies	\$9,699,036	3%
Homeless Child Care Program	\$2,800,000	1%
Family Child Care Mentorship and Quality Supports	\$4,000,000	1%
Evaluation	\$8,271,646	2%
Administration	\$24,617,321	7%
Total Preschool and Early Learning	\$341,813,182	100%

Table 8. Preschool and Early Learning Investment Timeline							
FEPP Levy School Year	Year 1 SY 2019-20	Year 2 SY 2020-21	Year 3 SY 2021-22	Year 4 SY 2022-23	Year 5 SY 2023-24	Year 6 SY 2024-25	Year 7 SY 2025-26
Seattle Preschool Program	Continue and expand with current partners	RFI for new agencies*					
SPP Child Care Subsidies		Direct contract with SPP/Pathway partners*					
Comprehensive Support Services		RFQ*					
Facilities Pre-Development (Architectural Services)	RFQ* for architects						
SPP Provider Facilities Fund	RFI* for Preschool partners; Direct contract with developers; Direct contracts for small facilities improvements						
Family Child Care Mentorship and Quality Supports	Direct contract with Imagine Institute; RFI*						
Homeless Child Care Program	Direct contract with Child Care Resources						

*Annually/As-Needed

**SY 2019-20 will continue contracts with existing Seattle Preschool Program, Step Ahead, and Pathway providers

Alignment with RSJI

According to the Washington State Office of the Superintendent of Public Instruction, in 2017, 46.7% of Washington kindergarteners were found to be kindergarten ready in all six areas assessed (Social Emotional, Physical, Language, Cognitive, Literacy, and Math).⁷ Across the state, children from historically underserved populations were comparatively less likely to be deemed kindergarten ready. For example, 31.5% of children from low-income families, 26.8% of children from families experiencing homelessness, 30.7% of children with limited English proficiency, and 18.5% of children with special education needs met expectations in all six areas assessed. With the launch of SPP in 2015, the City committed to investing in Seattle’s children’s success in school and life.

Success for children means adopting an equitable investment strategy. Partners who serve families from historically underserved populations may require enhanced supports (e.g., coaching, resources, health consultation). Since 2014, DEEL has involved the community in Racial Equity Toolkits (e.g., development of the SPP Comprehensive Evaluation Strategy, the Family Child Care (FCC) Advisory Council, and the FCC-SPP Pilot) and made recommended course correction whenever possible.

Alignment with City Resources

As of Quarter 1, 2019, the City funds early learning and preschool programs through a variety of revenues and resources, including Sweetened Beverage Tax (SBT) proceeds, Washington State’s Early Childhood Education Assistance Program (ECEAP) grant, and City General Fund. Early learning programs funded through these other revenue sources include the Parent-Child Home Program (PCHP), Nurse Family Partnership (NFP), Child Care Assistance Program (CCAP), Developmental Bridge program, and other investments such as coaching and health supports for child care providers serving children from birth-three and specialized supports for Family Child Care

providers. These non-FEPP Levy funded programs are intended to supplement and complement the services and programs funded through the Levy.

Strategy #1: Preschool Services and Tuition

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are Preschool Services and Tuition?

Preschool Services and Tuition funds: (1) Seattle area preschool providers to deliver quality preschool services to prepare children for success in kindergarten and beyond, and (2) full or partial tuition assistance for families of eligible children to reduce the financial barriers to participating in quality preschool.

During the SPP demonstration phase, children from low and moderate-income families (at or below 300% of federal poverty) attended SPP for free. Families at or above 301% of federal poverty were required to pay tuition on a sliding scale.

Under FEPP, DEEL will increase access to high-quality preschool by

- expanding the program slots to serve approximately 2,500 children by SY 2025-26, and
- increasing the free tuition threshold to include families up to and including 350% of federal poverty, or \$87,600 for a family of 4 (previously 300%, or \$75,300 for a family of 4 in 2018). Families above 350% of federal poverty will continue to pay tuition on a sliding scale.

Why are Preschool Services and Tuition important?

High-quality preschool has been shown to have positive impacts on children’s social and emotional development, health, pre-academic skill development, and executive function skills.⁸ Providing tuition assistance reduces the financial burden of working families whose children attend high-quality preschool. Creating a network of quality preschool providers increases the supply of available high-quality services and associated benefits.

Funding for preschool and tuition benefits:

- *Children*, by providing access to high-quality preschool to prepare them for their transition to kindergarten.⁹
- *Families*, by improving affordability. In 2016, Child Care Aware of America estimated that the average cost of center-based care in Washington State to be over \$10,000 for a 4-year-old.¹⁰ Cost for full day preschool in Seattle can reach over \$12,000 a year or \$1,200 a month.¹¹
- *Seattle School District and the community*, by reducing the long-term costs for remediation and special education. Some states found that investing in high-quality preschool programs led to a 10% reduction in third-grade special education placements.¹² The Perry Preschool program study shows reduced costs in remedial education, health and criminal justice system expenditures.¹³

Who is served by Preschool Services and Tuition?

Seattle children who are at least 3-years-old by August 31 and not yet eligible for kindergarten in Seattle School District are eligible to receive subsidized tuition.¹⁴ Children from families who are at or below 350% of the federal poverty (\$87,600 for a family of four in 2018) will attend free of cost to the family. For families above 350% of federal poverty, tuition will be based on a sliding scale.

- **Year 1 of FEPP (SY 2019-20):** SPP will maintain child prioritization policies from the SPP Demonstration Phase with two changes.
 1. Children who are 3- or 4-years old experiencing homelessness or currently placed in the foster care system receive priority *over all other applicants*.
 2. All 3-year old children, regardless of family income, are now eligible to apply and receive a seat in the program.

As part of the policies maintained from the Demonstration Phase, 4-year-old children will receive priority over 3-year-old children.²

- **Years 2 through 7 of FEPP (SY 2020-21 through SY 2025-26):** DEEL will revise its selection process to have five tiers of priority, listed below:

Table 9. Priority Levels for DEEL-Selected Children in SPP

Tiers	Prioritization Criteria
1	Children who are 3- or 4-years old experiencing homelessness
2	Children who are 3-or 4-years old currently placed in the foster care system
3	Children who are 4-years old*
4	Children who are 3 years old with at least one of the qualifying factors**
5	Children who are 3 years

**4-year old children with siblings who attend programming co-located at an SPP site will be prioritized.*

***Current proposed qualifying factors include children on an IEP, dual language learners, previous participation in state or city subsidy programs (i.e., Working Connections, CCAP), current sibling participating in SPP or programming co-located at an SPP site, previous participation in state, county or city sponsored home visiting programs, ECEAP or Early Head Start.*

In anticipation of selection for the second year of FEPP, DEEL will conduct a racial equity toolkit (RET) that will review Tier 4. The toolkit will assess the list of eligible qualifying factors, as well as whether it would be appropriate to provide a rank order of qualifying factors.

What are the provider contracting criteria for Preschool Services and Tuition?

Agencies with sites that meet the minimum qualification for SPP are eligible to apply (Table 10). The City uses a mixed-delivery model for preschool, which includes classrooms operated by Seattle School District, classrooms operated by community-based organizations (CBOs), and services provided in family childcare centers (FCCs). DEEL contracts with agencies to provide preschool services directly to children in school-, center-, and home-based settings.

² Operationally it is feasible to add homeless and foster care priority in the first year. It is beyond the resources and operational capacity of DEEL to further change our selection process due to the compressed timeline.

Table 10. Minimum qualifications for SPP Sites	
Category	Seattle Preschool Program - Minimum Qualifications*
Licensing	All sites of preschool services must be: <ul style="list-style-type: none"> • Licensed by the Washington State Department of Children, Youth, and Families (“the State”), <u>OR</u> • Exempt from licensing by the State because entity is a public school or institution of higher education.
Quality**	<p>If regulated by the Department of Children, Youth, and Families (DCYF):</p> <ul style="list-style-type: none"> • Hold a rating of Level 3 or above in the State’s Early Achievers (EA) program, or successfully complete DEEL’s Pathway requirements <p>If regulated by the Office of the Superintendent of Public Instruction (OSPI):</p> <ul style="list-style-type: none"> • Hold a rating of Level 3 or above in the State’s Early Achievers (EA) program, <u>OR</u> • Meet early learning quality standards comparable to EA, as determined by DEEL
Service Hours¹⁵	Offer full-day, to approximate the typical public school day.
Class Size and Ratio¹⁶	<ul style="list-style-type: none"> • The maximum class size is twenty. • There must be at least one adult for every ten children. <ul style="list-style-type: none"> ○ Lower class sizes and ratios are permissible.

*DEEL will conduct site visits prior to contracting with new sites.

**Because providers occasionally experience delays with the EA ratings process, DEEL may choose to contract with an agency for a site that has not yet received an EA rating if the agency has other SPP sites meet SPP Quality Standards. All new sites will be expected to meet all Quality eligibility criteria within one calendar year of opening. If significant structural challenges persist, DEEL has authority to determine an equivalent measure of quality.

Contracted preschool provider partners will:

- *Professional Development.* Use a DEEL-approved curriculum and execute quality improvement and professional development plans and meet DEEL contractual requirements; participate in ongoing professional development and continuous quality improvement, and meet annual targets related to teacher qualifications, training, and compensation.
- *Evaluation.* Participate in program evaluation activities, which may include classroom observations, child-level assessments, self-evaluations, and surveys. Evaluations may be carried out by third-party evaluators or directly by DEEL.
- *Reporting.* Adhere to DEEL’s data collection and reporting protocol and timelines.
- *Requirements.* Adhere to DEEL’s contracting guidelines and deliverable requirements.

Preschool agencies that meet implementation expectations and performance targets through annual review will be eligible to continue contracting with DEEL for preschool through SY 2025-26. DEEL reserves the right to discontinue contracts with providers that fail to meet the contractual obligations and to defund locations that have been significantly under-enrolled for multiple consecutive years.

What are the key elements of Preschool Services and Tuition?

There are three primary elements of preschool services and tuition, which include:

- *Preschool Services.* Preschool providers are eligible to receive funds to deliver preschool services.
 - The City will expand the number of slots each program year, with a goal to serve approximately 2,500 children by 2025-26.

- There will be three types of preschool providers in SPP: Seattle School District, CBOs, and FCCs. FCCs will contract with DEEL through administrative “hubs.” A hub is an organization that contracts with DEEL to provide technical assistance to a group of FCC subcontractors to facilitate their participation in City early learning programs.
 - DEEL may directly contract, as needed, with providers of ECEAP, Head Start, Step Ahead or Pathway, and Seattle School District without competitive processes for the duration of FEPP.
 - Expansion by existing SPP providers meeting performance standards will be negotiated with DEEL annually without a competitive process.
 - Agencies new to contracting with the City to provide preschool services will be identified through a competitive process beginning in SY 2020-2021.
- **Tuition Assistance.** Families of eligible children will have access to tuition assistance for SPP.
 - Families with household income at or below 350% federal poverty (below \$87,850 for a family of four in 2018) may participate in City-funded preschool free of charge.
 - Families with household income above 350% federal poverty will pay a portion of the cost for participation in SPP (see Appendix IV: Seattle Preschool Program Tuition Sliding Fee Scale).

How will Preschool Services and Tuition be managed and phased in?

- **Preschool Services.** The City will ramp up SPP in each of the seven years of the levy. The expansion schedule is outlined in Table 11.

Table 11. Approximate Number of Children Assumed in FEPP Spending Plan								
Program	FEL/SPP SY 2018- 19*	Year 1 SY 2019- 20 ³	Year 2 SY 2020-21	Year 3 SY 2021-22	Year 4 SY 2022-23	Year 5 SY 2023-24	Year 6 SY 2024-25	Year 7 SY 2025-26
SPP	1,415- 1,615	1,700 – 1,750	1,825 – 1,875	1,950 – 2,000	2,075 – 2,125	2,200 – 2,250	2,325 – 2,375	2,450 – 2,500
Pathway		200	200	200	200	200	200	200

*Last year of SPP/FEL levies; included for reference.

- **Year 1 of FEPP (SY 2019-20):** DEEL will continue working with existing 2018-19 providers that remain in good standing to expand services to an additional 200-250 children. Through direct award, DEEL will negotiate a performance-based contract with providers to administer preschool services, inclusive of monitoring and achievement of contract goals and performance targets. The Seattle School District contract will be consistent with terms of the partnership agreement.
 - At the discretion of DEEL, the following types of providers will have contracting priority for SPP expansion in year 1:
 1. City of Seattle 2018-19 contracted Step Ahead providers
 2. City of Seattle 2018-19 contracted Pathway providers
 3. City of Seattle 2018-19 contracted SPP providers (including FCC administrative hubs).
 4. City of Seattle 2018-19 contracted ECEAP providers

³ Year 1 ramp-up will occur among partner agencies contracted to provide preschool services in SY 2018-19. These agencies are not required to reapply via a competitive process to continue contracting in Year 2 and beyond.

- **Years 2 through 7 of FEPP (SY 2020-21 through SY 2025-26):** DEEL’s overarching priority for Years 2-7 is to expand SPP to areas of the city with long waitlists for City-funded preschool.⁴ Local demand, as determined by waitlists, and a providers’ ability to offer special education inclusion or dual language programming, as defined by DEEL, will be considered when approving expansion sites.
 - DEEL has authority to contract directly with:
 1. SPP providers in good standing⁵
 2. Agencies that contract with DEEL to provide preschool services as of SY 2018-19 (Step Ahead, ECEAP, Pathway)
 3. Seattle-based providers of ECEAP and Head Start that do not contract with DEEL as of SY 2018-19

In addition, providers new to contracting for publicly-funded preschool will be selected through a competitive RFI process. Priority will be given to those that have a history of supporting children from historically underserved populations, including dual language and programs that specialize in inclusion.

- *Tuition Assistance.* Tuition assistance will be made immediately available to families at the start of SY 2019-20 upon confirmation of eligibility and enrollment. Families determined to be ineligible for the program will not receive DEEL tuition assistance.

Strategy #2: Quality Teaching

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Quality Teaching?

Quality teaching funds professional development and other workforce development supports to increase teachers’ knowledge and capacity to create and sustain high-quality, evidence-based, and equitable learning environments for preschool children. All quality teaching investments are designed to improve teaching practices and learning environments in SPP and Pathway and sustain these improvements through FEPP and beyond. Specifically, quality teaching funds the following types of activities and investments:

- *Instructional coaches’ labor and training.* DEEL coaches provide intensive, intentional, and reflective onsite coaching to classroom-based staff. The coaches use the lenses of equity and cultural responsiveness to understand the professional development and specific needs of all instructional staff in the classroom. The coaches also provide guidance and training to directors, site supervisors, and other key personnel.
- *Curriculum materials and training.* Pre-service and in-service curriculum training supports teachers’ knowledge of curriculum content. DEEL coaches have in-depth knowledge of the approved curricula, as well as an understanding of diverse learning needs and adult learning. To support teachers to implement

⁴ If specialized services are in demand, such as SPP Plus Special Education Inclusion or dual-language programs, expansion of these services will also be prioritized.

⁵ DEEL will develop end-of-year “quality assurance” process to ensure all SPP providers offer high-quality programming and are continually advancing in their practice.

curricula with fidelity, coaches model culturally and linguistically responsive teaching and support teachers' reflective practice. DEEL is committed to and will work with early learning stakeholders and other partners to support that emergent bilingual development of children who are dual language learners. During FEPP, DEEL will promote early learning and literacy development in children's first (or home) language and ensure that all early learning providers receive training to understand the importance of integrating a child's home language into the curriculum to promote linguistic, social-emotional, and cognitive development. Curriculum supported in the SPP demonstration phase (i.e., HighScope and Creative Curriculum) will continue under FEPP.

- *Assessment materials and training.* Assessments may include:
 - *Ages & Stages Questionnaires (ASQ-3 and ASQ-SE).* Questionnaires designed to assess the development of children and provide early awareness of delays or disorders to help children and families access needed supports.¹⁷
 - *Classroom Assessment Scoring System (CLASS).* CLASS PreK is an assessment tool used to rate classroom practices in preschool by measuring the interactions between children and adults. CLASS uses research-driven insights to improve how teachers interact with children every day to cultivate supportive, structured, and engaging classroom experiences.¹⁸
 - *Early Childhood Environmental Rating Scales (ECERS).* An observational tool used to assess process quality related to the arrangement of space both indoors and outdoors, the materials and activities offered to the children, the supervision and interactions (including language) that occur in the classroom, and the schedule of the day, including routines and activities.¹⁹
 - *Peabody Picture Vocabulary Test (PPVT4).* The PPVT measures vocabulary skill. The adult presents a series of pictures to each child. There are four pictures per page, and each is numbered. The adult says a word describing one of the pictures and asks the child to point to or say the number of the picture that the word describes.
 - *Program Quality Assessment (PQA).* Validated rating instruments designed to measure the quality of early childhood programs and identify staff training needs.²⁰
 - *Teaching Strategies Gold (TSG).* Authentic, ongoing, observation-based formative assessment system that helps teachers and administrators determine children's strengths and areas for growth.²¹
 - Other assessments that evaluate cultural responsiveness, inclusive practices and whole child programming will likely be introduced during the life of the FEPP Levy.
- *Workforce development supports:* Workforce development supports include:
 - *Training institutes.* DEEL funds multiple training opportunities for preschool teacher, site supervisors, and directors, including: the director's instructional leadership series; training institutes (pre-service training in late summer, the data institute in winter, and "Children Race and Racism" in the spring); and professional learning communities (PLCs).
 - *SPP scholars' tuition support.* DEEL provides funding for preschool instructional staff to continue their formal education toward degrees and credentials related to early childhood education. Though service commitments vary by the amount of the investment, the typical recipient of tuition supports commits to working in City-contracted preschool classrooms for three years.
 - *Support for SPP teacher compensation.* SPP contracts require partner agencies to pay teachers who meet SPP education standards (e.g., a lead teacher who has a bachelor's degree in early childhood education) at minimum levels, as determined by DEEL. Quality teaching provides the funds to enable partner agencies to meet these requirements.

Why is Quality Teaching important?

According to the National Association for the Education of Young Children (NAEYC):

“A highly-qualified early childhood educator--one who knows how to create a dynamic, accountable learning environment--is at the center of a high-quality early learning experience. Research has shown that children who attend high-quality preschool are better prepared to be successful in school and in their future careers. The economic and community benefits of high-quality early learning and development experiences for all young children cannot be understated and include, increased graduation rates, increased economic wellbeing for all communities, and the long-term development of a high-quality professional workforce. Yet, despite the important role early childhood educators play, and despite increased public demand and incremental financing for high-quality early learning, it is difficult to earn a living wage being an early childhood educator. ... It is not enough to demand high-quality education for young children; we also must ensure that educators are provided with affordable high-quality training and education opportunities.”²²

DEEL’s multidimensional approach provides the early learning workforce with the opportunity to earn degrees,²³ access fair compensation,^{24,25} and develop in ways that allow the City to maximize its investment in preschool and early learning.

Who is served by Quality Teaching?

Quality teaching supports are provided to site-based instructional staff (lead and assistant teachers,) who work with children in SPP and Pathway programs. Additional support and guidance are provided to directors, site supervisors, and FCC owner/operators on an as-needed basis.

What are the provider criteria for Quality Teaching?

DEEL staff provide coaching and training supports to contracted agencies’ instructional staff. DEEL also partners with culturally and linguistically responsive trainers and external evaluators to conduct assessments. Providers will develop quality improvement and professional development plans subject to mutual agreement.

What are the key elements of Quality Teaching?

The key elements of quality teaching include coaching, curriculum training, assessments and workforce development.

- *Equity-focused, culturally and linguistically responsive coaching.* Coaching supports teacher learning, which leads to positive academic, emotional, and social outcomes for SPP and Pathway children, teachers, and families. Using an equity lens and grounded in race and social justice, coaches work to support the professional development needs of each teacher, director, site supervisor, and preschool program. The DEEL coaching approach focuses on culturally and linguistically responsive teaching, which:
 - Applies strengths-based interventions, strategies, and supports.
 - Supports children to direct their own learning and to work with others, allowing them to be confident and proactive.²⁶
 - Encourages children to use home cultural experiences as a foundation to develop skills, which allows more significant and transferable learning; and makes school knowledge applicable to real-life situations.²⁷
- *Curriculum training and implementation.* A high-quality curriculum helps to ensure that staff cover important learning areas, adopt a common pedagogical approach, and reach a certain level of quality across age groups and regions.²⁸ DEEL’s coaches are formally trained in DEEL-approved curricula and have a deep understanding of how to adapt instructional approaches to meet diverse learning needs. Coaches use this training to support the implementation of approved curricula with fidelity by:
 - Funding training on the curriculum to support teachers’ curriculum content knowledge and certification.

- Supplying formally trained coaches to model culturally-responsive teaching and help teachers adapt their instructional approaches to meet the diverse learning and development of all children.
- *Assessment and continuous quality improvement.* Regular teacher-led formative assessments of student progress in research-based core curricula are now considered critical components of high-quality instruction during primary grades.²⁹ Having standards for early learning and development, promotes continuity for children across early opportunities. Coaches:
 - Leverage assessment data to help preschool site-staff to develop cohesive, equity-driven, high-quality preschool programs. Review assessment tools and data through a racial equity and anti-bias lens to determine if teaching practices are achieving the desired goals for all children.
- *Workforce development.* The cost of providing high-quality preschool programming is increasing nationally and for Seattle providers especially. Community partners report that with the increase in minimum wage, recruiting and retaining high-quality early educators has become more difficult. With labor and other costs increasing, providers are struggling to keeping child care affordable for families. DEEL funds early learning professionals in preschool programs to improve their practice while alleviating some of the costs to providers, through:
 - Hosting training institutes throughout the year.
 - Creating opportunities for instructional staff to participate in professional learning communities (PLCs) to support learning and build community with their peers.
 - Funding scholarships for instructional staff to continue their formal education toward early learning degree completion.³⁰ All levels of instructional staff who aspire to be lead teachers have access to the SPP Scholars Tuition Support Program (SPP Scholars), with a special emphasis on recruitment of staff from historically underserved populations.
 - Funding SPP agencies to improve early learning workforce compensation for teachers who meet education standards.

How will Quality Teaching be managed and phased in?

DEEL will continue to support quality teaching using the strategies below and will implement a differentiated approach that is responsive to the needs and types of providers throughout the city.

- *Equity-focused, culturally and linguistically responsive coaching.* With SPP expansion, coaching will align with the phase-in of children and classrooms over the next seven years.
 - Expert coaching will be provided to preschool classrooms based on differentiated levels of need, which may include recent child and classroom assessment results, and teachers’ longevity and experience in the field.
 - Coaching sessions differ based on observations, interactions, and assessments.
 - Coaching “dosage” consists of the duration of the coaching, as well as the number of hours spent during an average visit.
 - Each classroom will receive at least one coaching contact per month.
 - Dual language programs will receive coaching and training that is based on a coherent framework that builds upon research and ensures that all teachers understand first and second language development.
- *Curriculum training and implementation.* Providers will be required to use a developmentally appropriate, research-based curriculum approved by DEEL. DEEL coaches will support and train teachers in the implementation and adaptation of the curriculum to meet the needs of all children, including children with special needs and dual language learners.
- *Assessment and quality improvement.* DEEL coaches work in partnership with Child Care Aware, the Washington State Department of Children, Youth and Families (DCYF), Public Health — Seattle & King County (PHSKC), and the University of Washington to administer assessment tools and/or analyze

assessment data using a CQI framework. Coaches will leverage assessment data to help preschool site-staff develop cohesive, equity-driven, high-quality preschool programs. Assessment tools and data will be reviewed through a racial equity and anti-bias lens to determine if teaching practices are achieving the desired goals for all children.

- *Workforce development.* DEEL will coordinate culturally and linguistically responsive trainings, and institutes, and provide access to academic course work that leads to degree completion in partnership with institutions of higher education.
 - All workforce development activities will be aligned with the Washington state Department of Children, Youth and Families (DCYF).
 - DEEL will work with the Early Childhood Education Workforce Council to support alternate career pathways that meet state and local education standards.
 - All SPP teachers will be required to meet the Washington State Core Competencies for Early Care and Education. In addition:
 - Lead teachers will be required to have bachelors’ degrees in early childhood education (or related fields) or a professional development plan in place to complete the degree requirement within four years.
 - Assistant teachers will be required to have associate degrees in early childhood education, or related fields, or a professional development plan in place to complete the degree requirement within four years.
 - Site and agency leaders, including school principals, agency and site directors, and FCC owner/operators, will develop a quality assurance process to enhance their knowledge and skills related to early learning management and quality.
 - An alternate, non-degree pathway to meeting DEEL’s education requirements will be available to experienced teachers with track records of culturally-responsive, high-quality teaching.

Strategy #3: Comprehensive Support

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Comprehensive Support?

Comprehensive support funds are intended to eliminate barriers for 1) providers to support all children in the classroom, including those with individualized needs, and 2) families to access preschool services.

Services provided by comprehensive supports include:

1. **Child Care Health Consultation (CCHC):** CCHC is a strategy that promotes the health and development of children, families, and child care staff by promoting healthy and safe child care environments.
2. **Supports for children with individualized needs:** DEEL provides resources to partner agencies to meet the individualized needs of children in the classrooms.
3. **Support for specialized program models:** DEEL provides resources for SPP classrooms that offer specialized programming, such as dual language programs and special education inclusion (e.g., SPP Plus).
4. **Technical assistance and contract management labor:** DEEL staff provide technical assistance to support preschool providers to understand and implement contract requirements.

5. **Support for preschool outreach, application, and enrollment labor:** DEEL staff manage and support the application and enrollment processes in partnership with contracted preschool partners.
6. **Family Support and Engagement:** DEEL will focus on supporting families and increasing family engagement by convening a family advisory board that will provide family voice and guidance into further development of SPP policies and programs and developing an approach to provide family support.

Why is Comprehensive Support important?

As DEEL continues toward a universal preschool program model, it must also ensure that any child can fully participate in the program. Providers and classrooms have seen a rise in children attending preschool who are experiencing homelessness or other trauma, as well as children exhibiting challenging behaviors requiring additional supports. Additionally, families may experience challenges that create barriers for their children to successfully access and participate in preschool such as transportation challenges and unstable housing situations. Funding for comprehensive support is an important component of high-quality preschool in that these supports help eliminate barriers to participation, interrupt inequitable practices, and create positive and inclusive interactions and classroom environments for all children.³¹ Investing in comprehensive birth-to-five early childhood education is a powerful, cost-effective way to mitigate negative consequences on child development and adult opportunity. Longitudinal studies have shown significantly fewer behavioral risks and better physical health in participants who have gone through a comprehensive preschool program.³²

Who is served by Comprehensive Support?

Preschool providers that contract with DEEL to provide SPP or Pathway are eligible to be supported by comprehensive support beginning in Year 1. When DEEL develops its Family Support model in Year 2, the intended recipients will be SPP and Pathway families. The Family Advisory Board will provide further guidance to DEEL on how to best support families so that they can support their children to be successful in the programs.

What are the provider criteria for Comprehensive Support?

Criteria for comprehensive support providers will vary by investment. All providers will be expected to have experience and demonstrated competency in working with children from historically underserved communities. Providers will be required to provide culturally relevant and accessible supports and use strengths-based language in communication with preschool partners, families, and community.

What are the key elements of Comprehensive Support?

1. **Child Care Health Consultation (CCHC):** For over a decade, the City has partnered with Public Health Seattle-King County (PHSKC) to provide health-related supports to City-funded preschool programs using a Child Care Health Consultation (CCHC) model. CCHC provides tailored consultation, training, and support to child care providers and families to address their most pressing needs and provide overall assistance in identifying and implementing change to improve health and safety and optimal child development, such as trauma-informed care.
2. **Supports for children with individualized needs:** DEEL provides resources to partner agencies to meet the individualized needs of children in the classrooms and support the zero expulsion and suspension policy. Examples include temporary additional classroom support, specialized consultations or instructional materials to support children exhibiting challenging behaviors in the classroom.
3. **Support for specialized program models:** During the SPP demonstration phase, DEEL developed partnerships with Seattle School District and other community providers to offer specialized

programming in SPP classrooms, such as special education inclusion (e.g. SPP Plus)⁶ and dual language programming. Because these approaches require additional materials and training, funds will be available to support the implementation of the models.

4. **Technical assistance and contract management:** DEEL staff supports providers to implement SPP and Pathway with fidelity by providing technical assistance to meet program and contract requirements. This includes ensuring that providers understand policies related to supporting all children in the classroom as well as how to access needed resources.
5. **Support for preschool outreach, application, and enrollment:** DEEL will provide technical assistance and application support to families seeking to apply to SPP.⁷ DEEL will continue to conduct targeted outreach to recruit families to the program. DEEL commits to (1) coordinating with community partners to share information about how to support families to access City resources, (2) meeting with stakeholders, providers, and community in spaces that are accessible and familiar to them, and (3) providing interpretation and quality translation as a resource whenever feasible. DEEL will also continue to provide application and enrollment services as it has during the SPP demonstration phase by having a mix of DEEL and provider-selected preschool participants.
6. **Family Support and Engagement:** Research has shown that family engagement is crucial to supporting the growth and development of young children. Learning does not stop in the classroom and families will be supported in ways that eliminate barriers for them to support their children attending preschool and continuing their learning at home. DEEL will be developing a family support model for Year 2 implementation. Furthermore, a family advisory board will provide a structure for DEEL to consult with families on program and policies decisions prior to implementation.

How will Comprehensive Support investments be managed and phased in?

In Year 1 of FEPP (SY 2019-20), DEEL will implement comprehensive support investments as described below.

1. **Child Care Health Consultation (CCHC):** DEEL will contract with PHSKC to implement its CCHC model subject to mutual agreement.
2. **Supports for children with individualized needs:** DEEL will continue to support children with individualized needs. Providers will continue to use the process developed during the SPP demonstration phase, which may include classroom observations, child assessment and screening results.
3. **Support for specialized program models:** DEEL will continue to provide resources for SPP classrooms that offer specialized programming, such as dual language programs and special education inclusion (e.g. SPP Plus). In 2019, DEEL will use information gathered from the Dual Language Summit⁸ to develop its dual language model and support framework, and to develop a clear policy statement supporting dual language learners in preschool. The support framework will be designed to ensure that all instructional supports, learning environments, curricula, and assessments are relevant for children who are dual language learning and foster their emerging bilingual and bicultural development.
4. **Technical assistance and contract management labor:** DEEL staff will continue to provide technical assistance to support preschool providers to understand and implement contract requirements.

⁶ In SY 2017-18, Seattle School District collaborated with the City to develop “SPP Plus”, which combines District special education funds with City preschool funds to deliver a fully inclusive setting for children with IEPs. In SY 2018-19, there were 9 SPP Plus classrooms operated by Seattle School District, in addition to four other similar programs offered by other community partners.

⁷ DEEL makes preschool applications available in English, Amharic, Chinese, Somali, Spanish and Vietnamese and will update its language selection throughout the life of the FEPP Levy, per City policy (see: <https://www.seattle.gov/iandraftaffairs/LA>). For more information on SPP enrollment, see <https://earlylearning.microsoftcrmportals.com>.

⁸ Slated for Spring 2019.

5. **Support for preschool outreach, application, and enrollment labor:** DEEL staff will continue to manage and support the outreach, application, and enrollment processes in partnership with contracted preschool partners. DEEL will:
 - Conduct outreach to provide information about SPP to Seattle families.
 - Continue to take an equity-focused approach by targeting SPP and Pathway outreach toward historically underserved populations.
 - Conduct outreach in partnership with local resource centers, nonprofits that provide services to immigrants and refugees, churches, community health clinics, and other organizations that support underserved communities.
 - Provide translated marketing materials to partner organizations to share with families of preschoolers beginning in SY 2019-20.
 - Identify efficiencies to streamline the application, selection, and enrollment processes to reduce family wait time.
 - Maintain the enrollment database.
 - Continue to directly provide technical assistance and contract management and support for preschool application and enrollment to contracted preschool partners.
 - Encourage waitlisted families to consider other locations that have immediate openings.
 - Promote sites that have current openings when responding to general inquiries from families.
6. **Family Support and Engagement:** DEEL will develop a family support model that will include a family advisory board and a funding model and framework for family support.

Recognizing that the City’s administration of funding for comprehensive support requires an ongoing race and social justice lens in Years 2 (SY 2020-21) through 7 (SY 2025-26), DEEL will:

- Implement the approach to family support developed in Year 1.
- Continue to review, assess, and refine comprehensive support policies to maximize benefit for children and families from historically underserved populations.
- Apply a racial equity lens to investment strategies and evaluations and make course corrections as needed.

Strategy #4: Organizational and Facilities Development

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Organizational and Facilities Development?

Organizational and facilities development funds non-classroom-based supports for the expansion and sustainability of SPP. As a mixed-delivery, partnership-based model, SPP’s community-based partners must have (1) sustainable business practices and strong organizational management skills, and (2) resources to develop and maintain high-quality early learning facilities and environments. Historically, funds have been used to develop new licensed preschools, as well as improve the quality of existing preschool environments, through a competitive funding program and partnerships with developments entities such as low-income housing providers and Seattle Parks and Recreation (SPR). As the City has made these investments, providers are required to provide service commitments to the Seattle Preschool Program.

Since the start of the SPP demonstration phase, DEEL has developed and implemented programs to support organizational capacity-building and facility expansions. Notable investments from the SPP demonstration phase include:

- Facilities Funds:
 - *Start-up funds*. Funding is intended to enhance and maintain the quality environments of SPP classrooms through the purchase of equipment and materials. Classrooms joining SPP receive start-up funds and are able to access additional funds to meet classroom needs in subsequent years.
 - *Pre-Development Services Program*. This program connects providers with architects experienced in child care to support early development of facilities projects, particularly focusing on licensing, budgeting and building code feasibility. Over the SPP Demonstration Phase, DEEL formalized over 15 projects between community-based preschool providers and DEEL’s pool of architects as part of the Pre-Development Program.
 - *SPP Provider Facilities Fund*. SPP and Pathways providers may submit proposals for facilities funding. Over the course of the SPP demonstration phase, the program has made 12 grants. Providers that received grants for facility projects were required to make service commitments to the City, ranging between one and ten years.
 - *Direct investments*. DEEL works in collaboration with development partners to create new facilities and classrooms for preschool. DEEL had three primary direct investments during the demonstration phase that included investments in ten Seattle Parks and Recreation (SPR) community centers to create licensed SPP classrooms, a new preschool at the SPR-managed Miller Annex, and a new preschool center as part of an affordable housing project at the former site for Fire Station 39, the Tony Lee Apartments in Lake City
- Organizational Capacity:
 - *Organizational Capacity Program*. Provides short-term consultation in the areas of finance, fundraising, technology, human resources, and other business skills to our providers depending on their needs.
 - *Hub-Network model for FCCs*. Hubs identified through competitive processes to be SPP providers (see *Strategy #1: Preschool Services and Tuition*), provide business training and technical assistance to FCC providers participating in SPP intended to tailor technical assistance and training for family child care providers, which operate as small businesses.

During the course of the FEPP Levy, DEEL will build from SPP’s earlier successes and continue funding similar investments to support organizational capacity-building and facilities development to continue supporting partners in their organizational growth and sustainability and to increase the number of preschool classrooms in Seattle.

Why is Organizational Capacity and Facilities Development important?

Research demonstrates high-quality learning environments support improved academic outcomes.³³ In working with community to identify the challenges of participating in SPP, partners cited: (1) the lack of available and licensable space as a barrier to SPP program expansion, and (2) organizational capacity related to board development, fundraising plans, human resources, and financial management as ongoing challenges for sustainability.

Moving forward, DEEL recognizes there are equity concerns as SPP continues to expand. Smaller community providers, such as FCCs and small child centers have different needs than larger or more well-resourced providers. To support equitable investments, DEEL intends to develop avenues for smaller providers to access the resources they need to support their business operations and improve or expand their facilities.

Who is served by Organizational and Facilities Development?

Following the SPP demonstration phase model, DEEL will make the services described in “*What is Organizational and Facilities Development?*” available to SPP and Pathway providers.

What are the provider criteria for Organizational and Facilities Development?

Provider criteria for organizational and facilities development vary by investment. The overarching requirement for contracts is that funds are used to expand or enhance the delivery of SPP or Pathway preschool services.

What are the key elements of Organizational and Facilities Development?

There are two main elements of organizational and facilities development, which include:

- *Facility development funds.* DEEL will support in the improvement and expansion of early learning facilities and environments by investing in:
 - Start-up funds to help new SPP and Pathway providers purchase quality equipment and materials to enhance the quality of the learning environment.
 - An annual SPP Provider Facilities Fund grant cycle modeled off the program developed during the Demonstration Phase. The fund will explore having an alternate pathway for SPP family child care partners to apply for funds and creation of a rolling application process for small, direct award grants.
 - The continuation of Pre-Development Services Program that will provide resources to our providers to explore the feasibility of new facility projects.
 - Direct investment opportunities with development partners such as other government departments or community development entities. Any investments with these partners will require the development partners to hold a competitive process for the SPP provider that will operate the new early learning space.
- *Organizational supports.* DEEL will manage a series of organizational supports that can be tailored to the needs of our preschool partners. These include:
 - An Organizational Capacity Program that will connect consultants or other partners with business-related expertise to provide coaching and consultation to DEEL’s preschool partners. The program may also explore opportunities for shared-service models in areas such as human resources or finance.
 - Technical assistance and business-related training opportunities that are responsive to the organizational needs of our providers.

Supports will emphasize sustainability. DEEL will communicate supports to all participants, be flexible in meeting beneficiaries where they are, and leverage resources already existing in the community wherever possible.

How will Organizational and Facilities Development investments be managed and phased in?

- **Year 1 of FEPP (SY 2019-20):** DEEL will continue to implement the Start-up, Organizational Capacity-building, Pre-Development Fund, and SPP Provider Facilities Fund³⁴ as developed and implemented in the SPP demonstration phase.
 - For Organizational Development and Pre-Development Services Programs, all FEPP-funded preschool providers will be eligible, including school, center, and home-based providers. Services will be available to providers through a non-competitive application process, subject to mutual agreement and the availability of funds.
 - For the SPP Provider Facilities Fund, center- and school-based providers are, and will continue to be, eligible to apply for funds. Recipients of Facilities Funds are required to pay prevailing wages

- and to dedicate improved facilities to SPP for between 3 and 10 years, depending on the size of the City’s investment. During year 1 of FEPP, DEEL will also explore avenues to expand eligibility to SPP family child care providers and create a rolling application process for small, direct award grants.
- DEEL has authority to directly negotiate small facilities awards (under \$50,000) with partners.
 - Large facilities awards (\$50,000 or more) will be awarded through competitive RFI processes.
 - Priorities for this fund will include but not be limited to:
 - Facility funding proposals that expand licensed capacity of SPP and projects that have been well vetted for regulatory, financial, and project schedule feasibility.
 - Facility funding proposals that are geographically located in parts of the City with higher proportions of low-income families; and
 - Facility funding proposals that are geographically located in part of the city with few existing SPP classrooms.
 - Providers receiving services through the SPP Provider Facilities Fund will also be required to:
 - Agree to service commitments to SPP for a specified number of years indexed to the amount of funds they receive.
 - For grants over \$250,000, the provider or grantee will:
 - Commit to additional protections for the City, which may include property covenants, deeds of trust, or other legal agreements.
 - Contribute additional fund sources to the project beyond City funding from the SPP Provider Facilities Fund.
 - If the grantee is a Pathway provider, they will commit to participating in SPP by the following school year.
 - DEEL will also continue to explore opportunities for development partnerships with SPR as well as other community-based development organizations, such as low-income housing providers, subject to mutual agreement and the availability of funds. For these direct investments of facility funds, DEEL will continue to collaborate with development partners to run a competitive process for preschool partners to operate new preschool spaces.
- **Years 2 through 7 of FEPP (SY 2020-21 through 7 SY 2025-26):** DEEL will continue its support, as detailed above, but also:
 - Open an RFQ process to identify community partners to support Organizational Capacity-building.
 - Conduct an evaluation to assess the efficacy and equity of DEEL’s current approach and make course corrections as needed. This analysis will include:
 - Analysis of the racial, ethnic, and language breakdown of SPP agencies that benefited from these supports during the SPP Demonstration Phase.
 - Engagement with preschool directors to assess the benefits and limitations of DEEL’s approach to these supports.

Strategy #5: SPP Child Care Subsidies

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are SPP Child Care Subsidies?

SPP child care subsidies fund child care for SPP and Pathway participants by providing supplemental funding for the City’s Child Care Assistance Program (CCAP). SPP is only offered during the school year for six hours a day. CCAP provides funding for the summer and/or for extended day (before/after preschool). CCAP helps income-eligible, working Seattle families pay for child care by issuing vouchers that may be used to pay for services with providers that have active Vendor Services Agreements (VSAs) with DEEL.³⁵

- The City typically pays between 25% to 70% of the average provider's rate.
- Families are responsible for paying the difference between the voucher amount and the provider's regular rate.

Under FEPP, DEEL will continue its practice of using the Levy as fund source for CCAP to benefit SPP and Pathway participants. Additionally, DEEL will explore the feasibility of offering a 10-hour option for preschool participants that is jointly funded by preschool services, tuition, and SPP child care subsidies.

Why are SPP Child Care Subsidies important?

CCAP vouchers, funded by SPP child care subsidies, enable children whose parents work to participate in SPP and Pathway by offering subsidized extended care for children. Most parents of young children in the U.S. work outside the home and require child care beyond the typical six-hour school day. Both adults are employed in 56% of married couples raising young children. For single, custodial parents of young children, 65% of women and 83% of men are employed.³⁶

SPP child care subsidies support the goals of the City’s RSJI because they reduce barriers to program participation for low and middle-income families and support providers who have a history of serving children from historically underserved populations.

Who is served by SPP Child Care Subsidies?

To be funded by SPP child care subsidies, families must meet the CCAP eligibility criteria and children must participate in a FEPP-funded preschool program. Other children in the family may participate in CCAP, but may not be funded by FEPP.⁹ DEEL has authority to change SPP child care subsidies eligibility criteria to align with CCAP. SY 2018-19 CCAP eligibility criteria are:

- Live within the Seattle city limits.
- Be employed or be enrolled in education or job training.
- Meet income guidelines based on family size, 200.1% - 300% of federal poverty as of 2018.
- Not be eligible for the State’s Working Connections Child Care program or the University of Washington’s Child Care Subsidy.

What are the provider criteria for SPP Child Care Subsidies?

Child care providers with Vendor Services Agreements (VSAs) with DEEL may accept CCAP vouchers; there are approximately 180 providers with VSAs as of 2018. Providers are required to:

⁹ Funding source (FEPP - SPP Child Care Subsidies or Sweetened Beverage Tax - CCAP) is determined by DEEL. Fund source determination does not impact families’ application process.

- Provide quality care to children participating in their program as evidenced by annual City assessment.
- Participate in the State of Washington Early Achievers program.³⁷
- Collect any co-pays from participating families.
- Maintain child attendance records and report attendance to DEEL monthly.

Additional criteria for participation are outlined in VSAs.

What are the key elements of SPP Child Care Subsidies?

Key elements include:

- *Alignment with City programs and processes.* SPP child care subsidies funding is used to fund preschool participants in CCAP. Families with children in CCAP who are not in preschool can complete one family application process, inclusive of all of their children.
- *Responsive support for Seattle families.* SPP child care subsidies provides the funding that can be used to ensure eligible families can access CCAP vouchers for care before and after the preschool day, during school breaks, and over the summer.

How will SPP Child Care Subsidies be managed and phased in?

CCAP vouchers are calculated based on family size, income, hours of care needed, and age of the child. A family applying to CCAP receives one voucher for each child in care. The voucher authorizes monthly child care payments to an approved child care program.

In Year 1 of FEPP (SY 2019-20):

- Continue to use SPP child care subsidies to fund child care subsidies for SPP and Pathway participants by providing supplemental funding for the City’s Child Care Assistance Program (CCAP).

In Years 2 (SY 2020-21) through 7 (SY 2025-26) of FEPP:

- DEEL will develop a pilot for a 10-hour tuition sliding scale that DEEL anticipates will combine preschool tuition assistance and SPP child care subsidies.
- The results of the 10-hour model pilot will be presented to the Seattle City Council and include recommendations for the future of the 10-hour model.
- DEEL will continue to review its processes annually to identify ways to simplify application processes for families.

Strategy #6: Homeless Child Care Program

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is the Homeless Child Care Program?

On November 2, 2015, Seattle declared a State of Emergency on homelessness. To serve families experiencing homelessness, DEEL contracts with Child Care Resources’ (CCR) Homeless Child Care Assistance Program. CCR has implemented this program for over 15 years and provides child care subsidies to families experiencing homelessness, co-payments for families receiving state child care vouchers, navigation of state child care subsidy programs, and case management.

Why is the Homeless Child Care Program important?

Research indicates that the first five years of a child’s life are critical to brain development, academic achievement, and outcomes later in life.³⁸ Children in families experiencing homelessness and who are unstably housed are more likely to experience challenges in school than their stably housed peers. Children in unstable housing situations experience environments that can inhibit their emotional, cognitive, and behavioral development. Additionally, research indicates that:

- Students who experienced homelessness as very young children are more likely than their stably housed peers to score poorly on standardized assessments across an array of content areas including math, reading, science, and language in early elementary school.³⁹
- Children experiencing homelessness are more likely to be diagnosed with learning disabilities.⁴⁰
- Homelessness during infancy and toddlerhood has been linked to later child welfare involvement and early school failure.⁴¹
- The achievement gaps between homeless and low-income elementary students tend to persist, and may even worsen, over time.⁴²
- Parents experiencing homelessness face many barriers in accessing child care. Helping families find practical child care allows them to participate in the job training, education, and other programs essential to supporting their transition to stable housing situations.⁴³

Who is served by the Homeless Child Care Program?

FEPP Investments in the Homeless Child Care Program will be for families in Seattle that meet the federal McKinney-Vento Act definition of homeless. To be eligible, children and youth are likely in some of the example situations:

- Children and youth sharing housing due to loss of housing, economic hardship, or a similar reason.
- Children and youth in motels, hotels, trailer parks, or campgrounds due to a lack of alternative accommodations.
- Children and youth in living in emergency or transitional shelters.
- Children or youth abandoned in hospitals.
- Children and youth awaiting foster care placement.
- Children and youth whose primary nighttime residence not ordinarily used as a regular sleeping accommodation.
- Children and youth living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations.
- Migratory children and youth living in any of the above situations.

CCR reaches these families through their statewide child care information and referral call center as well as referrals either directly or through partner agencies.

What are the provider criteria for the Homeless Child Care Program?

In SY 2018-19, DEEL contracts with Child Care Resources (CCR) to manage the Homeless Child Care Assistance Program. CCR has a 15-year track record of effectively serving families experiencing homelessness. They have cultivated partnerships with the Department of Children, Youth and Families (DCYF), who administer the state Working Connections Child care Subsidy Program, and early learning providers through their resource and referral role.

What are the key elements of the Homeless Child Care Program?

DEEL and CCR will continue to engage over the FEPP Levy period to make programmatic adjustments to more effectively serve children experiencing homelessness.

- *Program Management.* The SY 2018-19 program funds:
 - Approximately 350 vouchers each year for children in Seattle who meet the McKinney-Vento definition of homelessness.
 - Provides staffing support for CCR to administer the voucher program and provide case management services.
- *Child Care Subsidies.* These subsidies are for families experiencing homelessness in Seattle and are ineligible to access the Working Connections Child care (WCCC) subsidy.
 - Subsidies will also provide short term assistance when families are involved in critical housing and family stabilization activities while navigating WCCC eligibility;
- *Co-payment Supports.* These payments are for working families eligible for WCCC but who are unable to meet the co-payment amount due to unstable living situations.
- *Technical Assistance.* CCR will offer navigation services to assist families with eligibility requirements for the WCCC subsidy. Case management services will support the families in eliminating barriers to eligibility which will aid in resolving their housing and employment challenges more quickly.

As a close partner with DCYF, CCR can navigate the WCCC program and engage with families referred from the subsidy program. Maintaining this crucial relationship with early learning providers will strengthen CCR’s ability to advise families on their child care options and openings. CCR is also able to provide critical feedback to barriers for homeless families around accessing care with their vouchers and advocate for policy changes. Participation in the Homeless Child Care Program does not adversely impact eligibility for participation in other City-funded early learning programs.

How will the Homeless Child Care Program be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with CCR to administer the homeless child care program, inclusive of monitoring and achievement of contract goals and performance targets. In the event that CCR does not meet contractual obligations or no longer provides these services, a new partner will be identified through a competitive process. Contracts will be renegotiated annually to provide annual funding amounts and to ensure the services are responsive and flexible to the changing circumstances of Seattle families.

Strategy #7: Family Child Care Mentorship and Quality Supports

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Family Child Care Mentorship and Quality Supports?

FEPP will provide \$4 million over the course of the levy to support quality Family Child Care (FCC) in Seattle to:

1. Increase access to quality FCC sites in Seattle
2. Provide quality enhancements to FCC partners

FCCs are an important component of the early childhood landscape in Seattle. With 369 licensed homes in Seattle (in 2018) and the capacity to serve over 3,000 children, FCCs serve children in mixed-age environments, and are ethnically and linguistically diverse. A recent DEEL study found that 206 of the 369 licensed FCC providers in Seattle speak Amharic, Arabic, or Somali.⁴⁴ Noting the importance of FCCs as small businesses and

their role in supporting the development of Seattle children, particularly children of color and those from immigrant families, DEEL has recently expanded its investments in FCC programming and began a process to develop a cohesive FCC support strategy.

Over the past year, DEEL commissioned an FCC Study and convened a Family Child Care Advisory Council (FCCAC) to further support this work. The study, conducted by Dovetailing and informed by the FCCAC, included recommendations for DEEL's FCC support strategy. Specifically, their report recommends developing a more robust and informed outreach strategy for FCCs, providing peer group supports for professional learning, funding and advocating for business supports, and engaging in a process to align City-funded programs and initiatives. The study highlighted the current isolation of FCC providers and potential benefits of providing supports that strengthen relationships, promote cultural competency, and strengthen quality.

During FEPP, the City intends to direct contract with the Imagine Institute to co-develop and pilot an approach for providing supports. DEEL will also work with the Washington State Department of Children, Youth, and Families (DYFC) to explore opportunities for alignment with their approach to mentorship. DCYF is piloting an FCC Mentorship program statewide in 2018. The State pilot has focused on pairing current practitioners with aspiring FCC providers with the goal of licensing fifty new providers across Washington each year.

DEEL's mentorship program commits to:

- Engaging with local community partners to develop priorities for FCC Mentorship and Quality Supports in ways that are aligned with the needs of FCCs in Seattle and responsive to the Seattle context.
- Funding efforts to support new and/or unlicensed providers to become licensed participants in public subsidy programs.
- Completing a RET in accordance with the City's RSJI.
- Periodically assessing the efficacy of the program in achieving the goals, codeveloped and executed with community partners, to inform course corrections and adjustments during the levy period.

Why are Family Child Care Mentorship and Quality Supports important?

As the State and the City have sought to raise quality, new requirements have been codified for participation in publicly-funded child care subsidy programs, such as the State's Working Connections Child Care Program and CCAP. Requirements include revised licensing standards and participation in the State's Quality Rating and Improvement System, Early Achievers. Successful navigation of requirements can be a barrier to participation for FCCs.

While standards are becoming more resource-intensive for providers, costs for families are also rising. Seattle is one of the fastest growing cities in the country, adding over 114,000 people since 2010, which marks a nearly 20% population increase.⁴⁵ It is now estimated that it costs \$75,000 a year in King County to be self-sufficient with one preschool-aged child and one school-aged child. This is a 59% increase since 2001, while wages have only increased over that time by 41%.⁴⁶ Families, particularly those with the youngest children, have limited choices for care due to a lack of availability and high costs of licensed child care.⁴⁷

DEEL's initial approach has value because:

- DEEL's 2018 FCC Study, informed by discussions with the FCCAC, recommended outreach, peer group supports, professional learning, business and financial supports, and alignment of programs and initiatives as high-priority ways to support FCCs.
- Mentoring that includes access to knowledge and experience, increased professional and personal confidence, greater collaboration in the workplace, and increased capacity to deliver positive outcomes

has been shown to be an effective strategy for improving teacher practice and supporting growth on the job.⁴⁸

- Connecting novice early learning professionals with relationship and inquiry-based supports provided by trainers with adult learning knowledge is a proven strategy for increasing their personal and professional capacity.⁴⁹

Who is served by Family Child Care Mentorship and Quality Supports?

Recipients of the family child care mentorship and quality supports will be determined after a community engagement process. The City will explore a focus on FCC providers who have been newly licensed within the past several years and providers unlicensed, as of Qtr 1 2019, who aspire to open licensed FCC and have the goal of participating in City-funded subsidy programs.

What are the provider criteria for Family Child Care Mentorship and Quality Supports?

In SY 2019-20, the City will contract with the Imagine Institute to administer family child care mentorship and quality supports subject to mutual agreement. Further, DEEL and the Imagine Institute will engage the FCC Advisory Council, DCYF, and other community partners to develop the strategy and determine the provider criteria for these services and supports.

What are the key elements of Family Child Care Mentorship and Quality Supports?

The FCC mentorship and quality supports approach will have three key elements:

- *Quality and business support for newly licensed programs.* As a means to sustain new licensed FCC providers, DEEL will work with community partners to provide culturally and linguistically responsive, targeted supports to sustain and strengthen FCC's quality and sustainability.
- *Partnering with community-based organizations.* DEEL intends to co-design this strategy and then contract with one or more community-based agencies to implement it.
- *FCC Mentorship.* As part of the support strategy, DEEL intends will fund a peer mentorship program using experienced and licensed providers as mentors. New or aspiring FCC providers will work toward becoming licensed with the goal of providing additional high-quality slots for families of Seattle.

How will Family Child Care Mentorship and Quality Supports be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with the Imagine Institute to co-develop the City's approach to family child care mentorship and quality supports. DEEL and the Imagine Institute will engage in an inclusive planning process to develop the types of supports, create the support criteria, and develop a contracting structure beginning in Qtr 3 2019. The planning process approach will include:

- Close engagement with DCYF and Imagine Institute to gather key learnings from the implementation of the statewide FCC Mentorship Program pilot.
- A review of DEEL's strategic plan and the recommendations of the Family Child Care Advisory Council (FCCAC) to ensure strategic alignment.
- Setting program policies and annual targets for the FCC support strategy.

Prior to finalization, DEEL will review draft policies and contracting structures through a RET in alignment with the City's RSJI. Since this a new set of supports for the City, DEEL will assess the effectiveness of the supports annually and revise the approach as necessary.

Evaluation

Preschool and Early Learning evaluation activities will track progress toward outcomes (Table 12). Evaluation for FEPP strategies (i.e. Preschool, Extended Day Childcare, Comprehensive Supports) beginning in SY 2019-20 will follow the approach detailed herein.

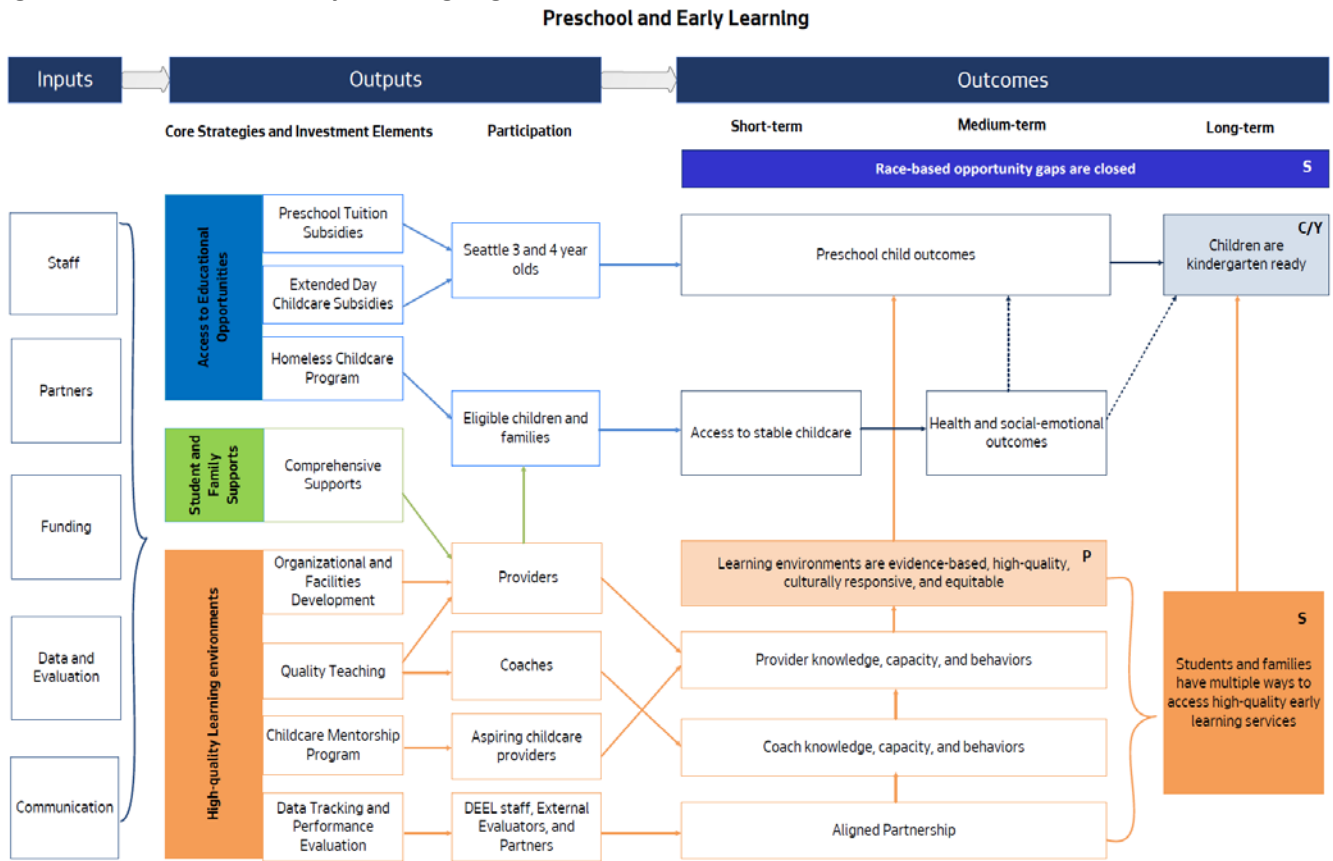
Table 12. Preschool and Early Learning Goal and Outcomes	
Goal	<ul style="list-style-type: none"> Seattle students have access to and utilize high-quality early learning services that promote success in kindergarten.
Outcomes	<ul style="list-style-type: none"> Children are kindergarten ready ^{C/Y} Learning environments are evidence-based, high-quality, culturally responsive, and equitable ^P Students and families have multiple ways to accessing high-quality early learning services ^S Race-based opportunity gaps are closed ^S

*Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact

FEPP evaluation activities will assess outputs, short, medium, and long-term outcomes, and monitor progress toward the Preschool and Early Learning goal that Seattle students have access to and utilize high-quality early learning services that promote success in kindergarten (Figure 5). Preschool and Early Learning investments apply the FEPP core strategies of promoting *Equitable Educational Opportunities* (preschool services and tuition, child care subsidies, homelessness child care program), *High-Quality Learning Environments* (organizational and facilities development, quality teaching, family child care mentorship and quality supports), and *Student and Family Supports* (comprehensive support).

Preschool and Early Learning investment outcomes are aligned with current early learning literature identifying essential elements of high-quality preschool programs shown to promote children’s development from preschool to kindergarten. Sample evaluation questions and indicators are detailed in the Appendix.

Figure 5. Preschool and Early Learning Logic Model



**Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact*

DEEL will design a rigorous evaluation approach for the Preschool and Early Learning investment area in accordance with available funding and staffing resources (Table 13). Preschool and Early Learning outputs and outcomes will be evaluated annually to monitor and assess performance.

DEEL will implement one or more process evaluations after strategies have been implemented for a few years (i.e. Years 2-3) to assess whether short-term outcomes are being achieved. Results will inform mid-course corrections as needed. Finally, outcome evaluations will focus on the medium and long-term outcomes to determine the return on invest based on the strategy results achieved. The culminating outcome evaluation (occurring in year 6) will help show overall impact of strategies at the child, program, and system-level. Process and outcome evaluations may focus on one or more strategy within the broader Preschool and Early Learning investment area depending upon identified areas of focus and available resources. Evaluation activities with identified staffing and/or funding resources are marked by an “X” in the table below.

Table 13. Preschool and Early Learning Evaluation Timeline*									
Evaluation Tier		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Responsible Entity
		SY 2019- 20	SY 2020- 21	SY 2021- 22	SY 2022- 23	SY 2023- 24	SY 2024- 25	SY 2025- 26	
Monitoring and Performance	Design	X	X	X	X	X	X	X	DEEL
	Execution	X	X	X	X	X	X	X	
	Report	X	X	X	X	X	X	X	
Process Evaluation	Design	X	X		X	X			DEEL and External Evaluators
	Execution		X	X		X	X		
	Report		X	X		X	X		
Outcome and Impact	Design	X		X		X			DEEL and External Evaluators
	Execution		X		X		X		
	Report		X		X		X		

*Timelines subject to change

K-12 School & Community-Based

Introduction

K-12 School and Community Investments are specifically designed to close opportunity gaps and ensure students graduate from high school college career ready and prepared for the post-secondary pathway of their choice.

Since 2014, more than 75% of Seattle School District students graduate on-time annually, and rates continue to improve. In fact, 4-year high school graduation rates improved from 72.6% in 2013 to 79.0% in 2017. However, when graduation rates are disaggregated by race, significant opportunity gaps become evident. In 2016, on-time graduation rates for Black, Latino, and American/Indian/Alaskan Native students at Seattle School District were 70.3%, 62.8% and 54.5% respectively, when compared to 84% for white students and 80.9% for Asian students. Such gaps have proven persistent and must be addressed in order to reduce disparities in educational attainment, promote equitable local economic development, and support the state’s workforce needs.

K-12 School and Community Investments will direct services towards students with the greatest need and fund evidence-based and promising practices targeting academic preparation and social, emotional, and behavioral skill building that lead to high school graduation and college and career readiness. Investments will offer supplemental services using culturally and linguistically responsive approaches designed to close opportunity gaps for historically underserved students, schools, and communities. Services are primarily intended to serve students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students. Providing access to expanded learning opportunities is a key element of K-12 investments. K-12 investments will increase access to high-quality before and after school, summer, and other out-of-school time learning experiences that support the development of academic, social, emotional, and physical interests of students. FEPP-funded expanded learning opportunities will foster college and career readiness through activities such as tutoring and academic support, mentoring, social and emotional learning, family engagement, and culturally responsive supports.

K-12 School & Community-Based

Goal:

Seattle students have access to and utilize increased academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation.

Outcomes:

1. Students are academically prepared by meeting or exceeding grade level learning standards
 2. Students graduate high school on-time
 3. Students graduate high school college and career ready
 4. Contracted partners provide targeted, high-quality instruction and services that are evidence-based and/or promising practices
 5. Students are educated by a more diverse educator workforce
 6. Students have access to a network of expanded learning opportunities
 7. Structures are promoted for advancing college awareness and access to career preparation resources
 8. Race-based opportunity gaps are closed
-

The roadmap towards high school graduation in Washington State is changing and FEPP investments to support equitable outcomes and academic preparation for students are timely. Beginning with the Class of 2021 (SY 2020-21), Seattle public high school students must earn a total of 24 credits – up from 20 credits in previous years. The new credit requirements are aligned with the College Academic Distribution Requirements (CADRs) of state post-secondary institutions and include four years of English language arts, three years of mathematics, three years of science, and three years of social studies. Along with new credit requirements, students must also pass state assessments aligned to college and career readiness learning standards.¹⁰

Students must also be prepared for what comes after high school. With 70 percent of the high-demand and family-wage careers in our state requiring a post-secondary credential by 2030, FEPP K-12 & Community investments will fund opportunities to develop college and career readiness strategies and skills for students, especially those from backgrounds historically underrepresented on college campuses, many of whom face obstacles in obtaining the skills, experiences, and resources that enhance their ability to take advantage of post-secondary programs. With the enhanced credit requirement and expanded emphasis on college and career readiness, FEPP Levy K-12 & Community investments will fund critical academic preparation and college and career readiness services for students in need of additional support as they progress toward graduation.

Strategies

To reduce opportunity and achievement gaps and increase the overall number of students graduating from high school prepared for the college or career path of their choice, K-12 School & Community-Based investments take a multi-pronged approach to address academic and non-academic barriers. The K-12 School and Community-Based investment area funds four strategies:

1. **School-Based:** These investments offer intensive support to a limited number of schools. Services will include extended in-school and expanded learning opportunities, academic support and social-emotional skill development, college readiness programming, and career exploration experiences.
2. **Opportunity & Access:** These investments will support school and community partnerships, increase access to expanded learning opportunities, promote 21st century skill building and college and career awareness, prevent or limit academic loss during school breaks, and support school and community partnerships by investing in community-based organizations and eligible schools not receiving School-Based awards.
3. **Wraparound Services:** These investments support students by providing family support services and wraparound care, reducing and preventing non-academic barriers to student learning, supporting youth experiencing homelessness, and providing services to support extended day programming.
4. **Culturally Specific and Responsive:** These investments foster equitable learning opportunities, diversify the educator workforce, create positive connections between peers and adults, and offer programming reflective of racial and cultural diversity within the community.

Spending Plan

The K-12 School and Community-Based investment area budget allocates funding for School-Based Investments (\$115.06M, 61%), Wraparound Services (\$23.27M, 12%), Opportunity & Access (\$11.90M, 6%), Culturally Specific & Responsive (\$10.89M, 6%), Policy and Program Support (8%), and DEEL Administration (6%). Policy

¹⁰ In 2017, the Washington State Legislature passed House Bill 2224, creating additional pathways to high school graduation for students who do not meet standard on statewide assessments.

and program support include the cost of DEEL’s K-12 Division staff. The administration budget reflects a portion of DEEL’s central administrative labor and non-labor costs and is capped at 7% across the Levy.

Table 14. K-12 School and Community-Based 7-Year Spending Plan Totals by Strategy

Strategy	Total	Percent
School-Based	\$115,062,865	61%
Opportunity & Access	\$11,900,074	6%
Wraparound Services	\$23,270,680	12%
Culturally Specific & Responsive	\$10,889,353	6%
Policy and Program Support	\$15,813,574	8%
DEEL Administration	\$11,119,032	6%
Total K-12 School and Community-Based	\$188,055,577	100%

Monitoring and Performance Management

To respond to the rich diversity and shifting needs of schools and communities, K-12 School and Community-Based investments will be guided by an outcomes-based approach and an implementation framework that allows for innovative, context-specific interventions rather than a one-size-fits-all approach. School leaders and service providers will work collaboratively to identify the specific services, learning opportunities, and interventions best suited to their school and/or community and most likely to achieve improved outcomes for students and families. Investments will be guided by an accountability structure that incentivizes improvement on measurable outcomes and indicators tied to the achievement of FEPP Levy goals.

K-12 School & Community-Based investment recipients will develop workplans that rely on approaches that have demonstrated success in achieving results on stated outcomes. Funded partners will operationalize their work through a continuous cycle of improvement that includes implementation of evidence-based or promising practices, timely data collection about program services, clients, and outcomes, ongoing data use and analysis, and the application of course corrections as needed. When implementing course corrections, partners will monitor data on a regular basis and review with DEEL. After reviewing data, DEEL and partners will determine what actions, if any, have been taken to improve outcomes. If actions to-date have not resulted in improved outcomes, DEEL will provide technical assistance to program staff to improve the efficacy of current strategies and/or to try different strategies. If measurable improvements are not made within a year, DEEL may redirect funding to a different partner or program.

To ensure quality implementation of investment strategies and to achieve desired results, DEEL commits to

- conducting regular site visits to observe programs, discuss implementation, and provide feedback,
- ensuring the existence and/or development of systems to collect, monitor, and analyze data,
- supporting the use of quality assessment tools, and
- providing access to learning opportunities that emphasize high-quality program implementation.

Alignment with RSJI

K-12 School and Community investments promote the advancement of educational equity by directing services and supports toward historically underserved students, schools, and communities, specifically students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English

language learners, and LGBTQ students. Performance within each investment strategy will be closely tracked to ensure race-based opportunity gaps are reduced and ultimately eliminated.

Alignment with City Resources

K-12 School and Community Investments are specifically designed to complement and leverage not only the other investments strategies included in the FEPP Levy but also other City-funded investments. This includes but is not limited to:

- Community Learning Centers collaboratively supported through Seattle’s Department of Parks and Recreation
- The Children and Youth Summer Meal program supported by the Human Services Department
- Transportation provided through the ORCA Opportunity Program
- Educational initiatives and programs supported by Seattle Public Library, the Office of Arts and Culture—Creative Advantage, and Human Services Department—Upward Bound, and others

Strategy #1: School-Based

Access to Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are School-Based Investments?

School-based investments build and expand upon successes from the 2004 and 2011 Families and Education Levies (FEL). Students who meet grade level learning standards through elementary, middle, and high school are more likely to graduate and enroll in post-secondary programs or successfully transition into the workforce. FEPP school-based investments will provide supplemental services at the school level to ensure that students who are not yet meeting grade level learning standards receive the necessary academic and non-academic supports needed to graduate from high school prepared for college and career.

Investments will be directed toward elementary, middle, and high schools with high concentrations of students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students. Schools will serve as hubs for Levy-funded interventions coordinated and delivered by school staff and community partners. Schools receiving Levy funds will be required to implement interventions in two key focus areas: (1) Expanded Learning and Academic Support and (2) College and Career Readiness.

Interventions will positively contribute to one or more of the following indicators designed to positively impact students being served by FEPP-Levy investments:

- Proficiency in English language arts as measured by state assessment(s)
- Proficiency in mathematics measured by state assessment(s)
- Achieving typical or high growth in core subjects as measured by state and local assessments
- English language learners making gains on the state English language proficiency assessment
- Attending 90% or more school days over the course of an academic year
- Passing core courses with grades of C or better
- On-time promotion to the next grade level

- Reduced instances of suspension and expulsion
- On-time high school graduation
- Meeting state standards through alternative graduation pathways such as:
 - Achieving a minimum score on the SAT or ACT
 - Achieving a minimum score on an Advanced Placement or International Baccalaureate test
 - Completing a dual credit course such as Running Start or College in the High School
- Completing early drafts and a final submission of the state defined High School and Beyond Plan
- Applying for the state’s College Bound Scholarship
- Engaging in expanded learning experiences such as: a summer job, internship, and/or volunteer opportunity; enrollment in a summer learning program; completing a career and technical education (CTE) program.
- Submitting state and federal financial aid applications (FAFSA/WAFSA)
- Applying to the Seattle Promise college tuition program

Why are School-Based Investments important?

The Families and Education Levy has a longstanding history of investing directly in schools and improving student outcomes; particularly for students that are not yet meeting grade level learning standards. By investing in supplemental services, in addition to what schools are able to provide through state and district funding, FEPP Levy school-based investments offer students the support needed to meet grade level learning standards. These unique City investments ensure that those students who need more support, get more support as they pursue high school graduation and the post-secondary pathway of their choice.

To build on growth made during the regular academic calendar it is important for students – particularly those served by Levy investments – to exercise the skills they’ve gained and stay involved in learning experiences. During extended school breaks and over the summer, students can lose academic skills and knowledge if not engaged in learning or enrichment, a phenomenon known as summer learning loss or summer slide. This phenomenon appears to disproportionately impact low-income and students of color and is a major driver of opportunity and achievement gaps. As a result, students may not return to school in the fall prepared to succeed and are at greater risk of falling behind academically or dropping out of school. Participation in quality expanded learning opportunities can alleviate or eliminate summer learning loss and positively impact student attendance, academic achievement, and key social and emotional development indicators such as engagement, motivation, and self-esteem.

Who is served by School-Based Investments?

School-based investments will be directed toward elementary, middle, and high schools with high concentrations of students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students. Levy-funded schools will serve as hubs where services are coordinated and delivered by new and/or existing school staff as well as community-based organizations.

Enrollment in interventions provided through school-based investments will prioritize students that meet one or more of the following criteria:

- From historically underserved communities who experience systemic inequities in educational achievement because of their race, ethnicity, or socioeconomic status, refugee and immigrant status, English proficiency, familial situations, housing status, sexual orientation, or other factors

- African-American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, and other students of color
- From groups historically underrepresented on college campuses and in STEM-related career fields, including students of color, first-generation students, and low-income students
- Not yet meeting grade level learning standards on local/district assessments
- Scoring a Level 1 or 2 on state assessments in math, reading/ELA, or science
- Scoring a Level 1 or 2 on the state English language proficiency test in one or more domains
- Not making gains on the state English language proficiency test
- Not passing a core course in middle or high school
- Not earning enough credits to promote on-time to the next grade level
- Involved in one or more discipline incidents (e.g. short-term/long-term suspension, etc.)
- Chronically absent, defined by missing 10% or more days in a school year (18 days or more)

What are the provider criteria for School-Based Investments?

When evaluating RFI applications, DEEL will use a variety of methods to determine which proposals are best positioned to meet intended outcomes including but not limited to past success at achieving results, the means and methods proposed, commitment of school leadership to improve outcomes, and the costs of programs or proposals. Depending on the RFI under consideration, DEEL will use some, or all, of the criteria listed below. In addition, DEEL may use other criteria as part of its evaluation and due diligence process to ensure that school applicants have the capacity and commitment to achieve results.

Criteria for School-based investments include:

- Title I and/or schools with high concentrations of students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students
- Commitment of the school principal to implement the proposed plan, as well as consideration for the history of previous principal turnover at the applicant school
- Previous success achieving academic outcomes and measurably closing opportunity and achievement gaps
- Commitment of teachers and school staff to work extended hours (e.g. before- or after-school, weekends, breaks, summers), or the ability to hire qualified staff during these periods;
- Commitment to implement expanded learning opportunities (e.g. in-school learning, out-of-school time programs, and summer learning programs)
- Tiered approach to intervention services that address multiple barriers to student success, including academic, social/emotional, behavioral, and health
- Systems and structures in place to collect, analyze, and evaluate data; data is used to assess students' needs, identify appropriate interventions, and track student progress toward outcomes
- Plan to measurably close opportunity and achievement gaps, especially for African-American males;
- Systems that foster partnership with families, use of culturally responsive communication techniques, and multiple opportunities and mechanisms for families to engage in decision-making processes
- Use of culturally responsive instructional practices
- Systems in place at schools to modify strategies when not successful
- Use of Washington State K-12 Learning Standards and standards-based grading practices
- Experience operating high-quality after-school programs, summer learning programs, or other out-of-school time programs as a strategy to improve academic achievement

- Previous success partnering with community-based organizations, or willingness and capacity to partner with community-based organizations
- Ability to leverage multiple funding sources to maximize impact

What are the key elements of School-Based Investments?

School-based investment recipients will be required to implement interventions in two key focus areas, 1) Expanded Learning and Academic Support, and 2) College and Career Readiness. Key elements of each focus area are described as follows. Schools may use Levy funds or leverage non-Levy funds such as district, philanthropic, or community partner funds to implement key elements. Levy-funded schools are strongly encouraged to partner with community-based organizations that may be able to provide support in culturally- and linguistically-specific ways, foster stronger connections between families and schools, and create high-quality enrichment experiences.

Expanded Learning and Academic Support

School-based investments in expanded learning and academic support include high-quality intervention and student enrichment experiences that increase instructional time and foster college and job readiness through activities such as tutoring, mentoring, academic and social and emotional learning, science, technology, engineering and math (STEM), education technology, project-based learning, and culturally-responsive supports. Participation in expanded learning provides students that otherwise would not have such exposure with enriching experiences that have lifelong benefits. According to research, participation in quality expanded learning opportunities positively impacts student attendance and grade point average. Students also improve key social and emotional development indicators such as engagement, motivations, and self-esteem.

Key elements include:

- **Extended in-school learning**

Levy-funded schools will be expected to provide additional hours of instructional time during the regular school day to offer qualifying students more time to master academic skills. Additional focused instruction from a certified teacher or other educators creates more time for students to master academic skills, supports greater depth and breadth of learning, and fosters stronger relationships between students and teachers. Examples of extended in-school learning strategies include, but are not limited to:

 - academic tutoring sessions or intervention services provided through push-in/pull-out models and aligned to student needs (i.e. individual, small group, pre-teaching, re-teaching),
 - academic case management (i.e. student specific planning and coordination inclusive of academic assessment, progress monitoring, and advocacy for services, classes, and supports),
 - learning labs, and
 - opportunities to engage in culturally relevant instructional practices.
- **Out-of-school time programs**

Levy-funded schools will be expected to provide additional learning opportunities outside of the regular school day to support students who have fallen behind academically and help them catch up with their peers. Before and after-school programs, winter and spring break camps, and Saturday School are strategies to expand learning time. In addition, out-of-school time programs should be supplemented with enrichment activities that will support student learning. Enrichment activities provide students with the opportunity to develop deeper learning skills such as teamwork, public speaking, and creative problem solving. Enrichment activities that are paired with academic interventions provide a comprehensive and integrated experience.

Specific out-of-school time activities that may be used include, but are not limited to

- targeted small group instruction,
 - one-on-one tutoring,
 - homework help,
 - test preparation,
 - STEM programming,
 - visual and performing arts,
 - service learning,
 - college and career exploration, and
 - work-based or career-connected learning.
- **Summer learning programs**

Levy-funded schools will be expected to operate a summer learning program to provide students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students opportunities to engage in additional academic instruction, participate in enrichment experiences, and access a safe, structured environment in the summer. Levy-funded summer learning programs will provide at least 90 hours of additional academic instruction as well as college and career-related enrichment experiences.

In elementary and middle school, summer programs should be focused on helping students meet standard on state assessments in math or reading. In high school, summer programs should provide students with opportunities to meet district graduation requirements such as recovering credit, earning first-time credit, repairing grades, completing service learning hours, or updating their High School and Beyond Plan. In addition, all summer programs should provide students with college and career-focused enrichment such as career panels, college or industry visits, SAT/ACT test preparation, beginning the college application, or connections to work-based learning opportunities.

College and Career Readiness

School-based investments in college and career readiness support students in developing the knowledge and skills necessary to pursue the post-secondary pathway of their choice including qualification for entry-level, credit-bearing college courses without the need for remedial coursework.⁵⁰ Key elements of School-Based Investment college and career readiness activities include:

- **College Knowledge and Advising**

College knowledge and advising is a critical component of college and career readiness. In addition to the academic requirements needed to graduate from high school, students must also develop a wide range of knowledge, skills, and abilities to be truly prepared for college, career, and life. Students need advising to become knowledgeable of the post-secondary opportunities available to them, including two-year colleges, four-year colleges and universities, vocation-technical schools and programs, and life skills programs. Services will be incorporated within the school day or out of school time. Activities may include:

 - Developing learning environments that foster interest in college matriculation and offer students information to assist them in planning academic schedules and extracurricular activities so they will have the necessary credits and qualifications to be competitive post-secondary program applicants;

- Creating a college-going culture by discussing the benefits of higher education and instilling the cognitive and non-cognitive skills needed to persist through completion;
- One-on-one and group discussions of college admission requirements and post-secondary planning (applications, FAFSA completion, various post-secondary pathways including apprenticeships, certificates, associate degrees, and bachelor's degrees and opportunities to stake credentials) that is thoughtfully tracked and updated within a student's Washington State High School and Beyond plan;
- Providing experiences that are unique to the interests of each student including: visits to college campuses, opportunities to meet with post-secondary admission representatives and recruiters, as well as understanding various post-secondary pathways such as apprenticeships, certificates, degrees, and stackable credentials;
- Adequate college admission testing preparation (SAT/ACT) that includes instruction, multiple practice tests, help with registration, and opportunities to improve scores;
- Assistance with key college entrance requirements including completion of post-secondary applications, letters of recommendation, training and assistance on financial literacy, and completion/submission of the FAFSA and WASFA;
- Continued support including evaluating acceptance options with students, reviewing financial aid packages, and helping to remove barriers which may affect first day enrollment;
- College counseling, resources, and experiences will provide students with supports and tools that provide exposure and preparation to key post-secondary opportunities;
- Leverage the Washington State High School and Beyond plan to provide experiences that are unique to the interest of each student and include visits to college campuses, opportunities to meet with post-secondary admission representatives and recruiters, and understand various post-secondary pathways including apprenticeships, certificates, associate degrees, bachelor's degrees, and opportunities to stack credentials; and
- Inclusion of family within college advising structures through student led conferences, college information nights, and assistance with financial literacy as it pertains to college admissions.

- **Career Connection and Exploration**

Career Connection and Exploration experiences will provide students, teachers, and families with a deep knowledge of the workforce and connections to current and future industry opportunities. These activities should supplement current basic education curricula and be embedded within the classroom as well as incorporated into enrichment activities that occur outside of the school system. Activities may include:

- Career academy programs, skills centers, career and technical education programs, dual-credit programs that lead to college credit and industry-recognized certifications;
- Courses that fulfill the Personalized Pathway Requirement for high school graduation;
- Increased awareness of job opportunities in the Seattle region through career fairs, site visits, in-school presentations, internships, and pre-apprenticeships;
- Work-based learning opportunities such as internships, pre-apprenticeships and summer jobs to give students real work experience and marketable skills;
- Project-based learning in partnership with industry that incorporates Common Core standards with industry standards and skills;
- Opportunities for students to obtain soft and hard skills that are transferable to a wide range of industries and career opportunities, including resume writing, professional networking, interviewing, software proficiency, and administrative support;
- Time for planning and professional development for school staff on industry standards;

- Discussion and interpretation of career and interest inventories;
- Opportunities for students to identify an appropriate match between interest and potential career paths using tools such as the Workforce Training and Education Coordinating Board’s Career Bridge; and
- Use of student High School and Beyond Plan to connect them with the right career-related classes, programs and opportunities that match their skills, interests and abilities.

How will School-Based Investments be managed and phased in?

School-Based Investments will be awarded through a competitive RFI process and managed by DEEL. DEEL will negotiate performance-based contracts with schools, inclusive of monitoring and achievement of contract goals and performance targets. Seattle School District contracts will be consistent with terms of the partnership agreement. Eligible schools will submit an application that describes in detail the outcomes to be achieved, the means and methods to achieve results, and proposed community partners.

Contracted schools will develop workplans that rely on approaches that have demonstrated success in achieving results on stated outcomes. Evidence-based or promising practices will be an expected component of each workplan as will a progress monitoring system defining mechanisms for data collection, analysis and evaluation, and course corrections. Contracted schools will participate in continuous quality improvement (CQI).

- In **Year 1 of FEPP (SY 2019-20)**, DEEL will continue working with existing SY 2018-19 Seattle School District schools (21 elementary schools, 16 middle schools, and 5 high schools). Through direct award, DEEL will negotiate a performance-based contract with Seattle School District to administer school-based investments, inclusive of monitoring and achievement of contract goals and performance targets, and consistent with terms of the partnership agreement. (For additional details, see Appendix subsection “School Year 2019-2020.”)
- DEEL will conduct a competitive RFI process in 2019 to re-bid all school-based funds for **Years 2 (SY 2020-21) through 7 (SY 2025-26) of FEPP**. If funds remain following the 2019 RFI process, a second call for applicants will be issued in 2020 for SY 2021-22 implementation. Contracted schools that meet implementation expectations and performance targets through annual review will continue to receive a school-based award through SY 2025-26.

Table 15. School-Based Investment Timeline and Number of Awards								
FEPP Levy Year*	Qtr 2 2019	Year 1 SY 2019-20**	Year 2 SY 2020-21	Year 3 SY 2021-22	Year 4 SY 2022-23	Year 5 SY 2023-24	Year 6 SY 2024-25	Year 7 SY 2025-26
Elementary	RFI***	21	Up to 20					
Middle		16	Up to 5					
High		5	Up to 5					

* All awards are reauthorized annually, up to term indicated, conditioned upon achievement of contract outcomes

**SY 2019-20 Year 1 FEPP Levy implementation will maintain existing SY 2018-19 FEL contracted schools (21 elementary schools, 16 middle schools, and 5 high schools)

***The Qtr 2 2019 RFI is for SY 2020-21 implementation; A second RFI will be conducted in advance of SY 2021-22, Year 3 FEPP Levy implementation, if funding remains to be allocated following the RFI process

Strategy #2: Opportunity & Access

Access to Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are Opportunity & Access Investments?

The Opportunity and access investment strategy increases access to enrichment and academic experiences for students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students. Opportunity and access is a new investment area that allows for multiple service delivery methods—schools, community-based organizations, and government agencies—to promote student development of academic and non-academic skills likely to lead to on-time graduation and matriculation into post-secondary programs. Funding will be directed toward community-based organizations, schools not receiving School-Based Investments, and government agencies with the goal of improving student performance on defined outcomes and increasing the number of students graduating prepared for college or career. Opportunity and access investments will focus in two key areas: (1) Expanded Learning Opportunities and (2) College and Career Readiness in order to reach the K-12 goal of on-time high school graduation and promotion of college and career readiness.

Interventions will positively contribute to one or more of the following indicators among students served by FEPP-Levy investments:

- Proficiency in English language arts as measured by state assessment(s)
- Proficiency in mathematics measured by state assessment(s)
- Achieving typical or high growth in core subjects as measured by state and local assessments
- English language learners making gains on the state English language proficiency assessment
- Attending 90% or more school days over the course of an academic year
- Passing core courses with grades of C or better
- On-time promotion to the next grade level
- Reduced instances of suspension and expulsion
- On-time high school graduation
- Participation in enrichment activities that provide exposure to career interests
- Completion of a career interest inventory
- Participation in at least one college campus visit by 8th grade
- Participation in at least two industry tours and/or presentations annually
- Participation in project-based learning that is connected to 21st century skill development
- Completing early drafts and a final submission of the state defined High School and Beyond Plan
- Students increase knowledge and awareness of college and career pathways
- Students participate in a CCR activity/exploration that is connected to their HSBP
- Meeting state standards through alternative graduation pathways such as:
 - Achieving a minimum score on the SAT or ACT
 - Achieving a minimum score on an Advanced Placement or International Baccalaureate test
 - Completing a dual credit course such as Running Start or College in the High School
- Submitting state and federal financial aid applications (FAFSA/WAFSA)
- Successful submission of an application to a post-secondary program in 12th grade
- Students participate in a work-based learning experience (paid or non-paid)
- Applying to the Seattle Promise college tuition program

- Engaging in expanded learning experiences such as: a summer job, internship, and/or volunteer opportunity; enrollment in a summer learning program; completing a career and technical education (CTE) program.

Why is Opportunity & Access important?

Students who are on-track academically and develop key social and academic behaviors such as student engagement, self-discipline, and social competence, are more likely to graduate from high school on-time and matriculate into post-secondary programs.

Who is served by Opportunity & Access?

Opportunity and access investments will prioritize students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students. Enrollment in interventions provided through opportunity and access investments will prioritize students that meet one or more of the following criteria:

- From historically underserved communities who experience systemic inequities in educational achievement because of their race, ethnicity, or socioeconomic status, refugee and immigrant status, English proficiency, familial situations, housing status, sexual orientation, or other factors
- African-American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, and other students of color
- From groups historically underrepresented on college campuses and in STEM-related career fields, including students of color, first-generation students, and low-income students
- Not yet meeting grade level learning standards
- Scoring a Level 1 or 2 on state assessments in math, reading/ELA, or science
- Scoring a Level 1 or 2 on the state English language proficiency test in one or more domains
- Not making gains on the state English language proficiency test
- Not passing a core course in middle or high school
- Not earning enough credits to promote on-time to the next grade level
- Involved in one or more discipline incidents (e.g. short-term/long-term suspension, etc.)
- Chronically absent, defined by missing 10% or more days in a school year (18 days or more)

What are the provider criteria for Opportunity & Access?

When evaluating RFI applications, DEEL will use a variety of methods to determine which proposals are best positioned to meet intended outcomes including but not limited to past success at achieving results, the means and methods proposed, commitment of school leadership to improve outcomes, and the costs of programs or proposals. Depending on the RFI under consideration, DEEL will use some, or all, of the criteria listed below. In addition, DEEL may use other criteria as part of its evaluation and due diligence process to ensure that applicants have the capacity and commitment to achieve results.

Opportunity and access dollars will direct funding toward community-based organizations, public schools not receiving a school-based investment, including Seattle School District and charter schools, and government agencies, such as Seattle Parks and Recreation, to ensure that students from historically underserved communities receive the necessary academic, enrichment, and social activities that promote on-time high school graduation and college and career readiness. Funded partners agree to an outcomes-based, performance contracting model and the use of data within a CQI framework.

Criteria for opportunity and access investments include:

- Stated commitment to racial equity and directing additional resources to student populations based on the unique needs of historically underserved communities
- Demonstrated history of serving students not yet meeting grade level learning standards and/or African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students
- Systems that foster partnership with families through lifelong educational, college, and career goals using culturally responsive communication techniques, culturally responsive instructional practices, and multiple opportunities and mechanisms for families to engage in decision-making processes
- Systems and structures in place to collect, analyze, and evaluate data; data is used to recruit students, assess students' needs, identify appropriate interventions, track student progress toward outcomes, and adjust instructional and programmatic practices
- Governance structure that provides oversight on organizational budget, operations, and use of data
- Experience and proven history of achieving positive academic and/or non-academic outcomes for priority students

What are the key program elements of Opportunity & Access?

Opportunity and access investment recipients will serve qualifying students in two key focus areas, 1) College and Career Readiness, and 2) Expanded Learning Opportunities. Key elements of each focus area are described as follows. Contracted partners may use Levy funds, or leverage non-Levy funds, to implement program elements. Partnerships between schools and community-based organizations are strongly encouraged to leverage strengths in academic preparation and data-driven decision-making, culturally- and linguistically-specific programming, fostering connections between families and schools, and creating high-quality enrichment experiences.

College and Career Readiness

College and career readiness investments for students support the cognitive and non-cognitive skills necessary for adequate preparation for post-secondary opportunities. Activities can take place during the school day, afterschool, and in the summer. Strong partnerships between schools and CBOs is encouraged to promote shared community and school leadership in achieving levy goals.

- **College Knowledge and Advising**

College counseling, resources, and experiences will provide students with supports and tools that provide exposure and preparation to key post-secondary opportunities. These opportunities will serve qualifying secondary students and can be incorporated within the school day or during out of school time and may include some of the following activities:

- Creating a college-going culture by discussing the benefits of higher education and instilling the cognitive and non-cognitive skills needed to persist through completion.
- One-on-one and group discussions of college requirements and post-secondary planning that is thoughtfully tracked and updated within a student's Washington State High School and Beyond plan.
- Leverage the Washington State High School and Beyond plan to provide experiences that are unique to the interest of each student and include visits to college campuses, opportunities to meet with post-secondary admission representatives and recruiters, and understand various

post-secondary pathways including apprenticeships, certificates, associate degrees, bachelor's degrees, and opportunities to stack credentials.

- Adequate college admission testing preparation (SAT/ACT) that includes multiple practice test, instruction, help with registration, and opportunities to improve scores.
- Assistance with key college requirements including completion with post-secondary applications, training and assistance on financial literacy and completion with the FAFSA and WASFA.
- More time for one-on-one and group discussions of college requirements and post-secondary planning (applications, FAFSA completion, various post-secondary pathways including apprenticeships, certificates, associate degrees, and bachelor's degrees and opportunities to stake credentials).
- Inclusion of family within college advising structures through student led conferences, college information nights, and assistance with financial literacy as it pertains to college admissions.

- **Career Connections and Exploration**

Career connections and exploration are activities that provide students, K-12 teachers, and families with a deep knowledge of the workforce and connections to current and future industry opportunities. These activities should supplement current basic education curricula and be embedded within the classroom as well as incorporated into enrichment activities that occur outside of the school system. Career connections and exploration provide:

- Project-based learning in partnership with industry that integrates common core standards and industry standards and skills
- Opportunities for students to obtain soft and hard skills that are transferable to a wide range of industries and career opportunities including resume writing, professional networking, interviewing, software proficiency, and administrative support
- Increased awareness of job opportunities in the Seattle region through career fairs, site visits, in-school presentations, internships, and pre-apprenticeships
- Time for planning and professional development for school staff on industry standards
- Discussion and interpretation of career and interest inventories
- Opportunities for students to identify an appropriate match between interest and potential career paths using tools such as the Workforce Training and Education Coordinating Board's Career Bridge

- **Academic Preparation**

Academic preparation is identified as one of the critical transition points that are fundamental to later student success. In Washington state, proficiency on the Smarter Balanced Assessment is one of the measurements that indicate a student is ready for college level courses. Further, proficiency in reading by 3rd grade and completion of algebra by 8th grade are outcomes that indicate that students are on the pathway to on-time high school graduation. Additional academic preparation and increased instruction provides:

- Developing learning environments that foster interest in college matriculation
- More time with a certificated teacher mastering content standard
- Stronger relationships between teachers and students
- Additional planning time and professional development for staff
- Opportunities for credit recovery in a program that has the ability to offer credits that satisfy Washington State 24 credit diploma requirement
- Differentiated instruction that supports supplemental learning
- Supporting students in planning academic schedules and extracurricular activities so they have the necessary credits and qualifications to be competitive post-secondary program applicants

Expanded Learning Opportunities

Expanded learning opportunities are academic or enrichment experiences that take place afterschool, during school breaks, and in the summer. Services and activities provide additional instruction or learning time and support college and career readiness. Services will complement school day activities and curriculum and provide students with the opportunity to engage in meaningful enrichment activities (i.e. arts and culture, STEM programming, sports, health and wellness, and leadership development).

- **Academic**

Expanded learning opportunities that focus primarily on academics provide additional instructional or learning time. Academic programs can be remedial or accelerate learning and are intended to improve academic outcomes. Academic programs provide students with an additional 45-90 minutes of instruction per day and are led by a certified teacher afterschool or on weekends. Academic program activities provide:

- Opportunity for students to receive more time to master key mathematical, reading, and writing skills
- More time with certificated instructional staff
- Opportunity to engage in culturally relevant instructional practices
- Increased confidence in students through pre-teaching of math and ELA standards
- Better alignment between core instruction (i.e. common core standards) and academic ELO programming
- Academic activities aligned with student needs (tutoring, small group instruction, pre-teaching, and reteaching)

- **Enrichment**

Specialized enrichment programs provide unique experiences and develop skills and interests in students. Enrichment activities allow for students to develop very specific skills while building noncognitive skills necessary for success in academic and social settings. Enrichment activities should be developed and led by content experts and complement academic supports that are provided within the school day. Enrichment program activities provide:

- Opportunity to participate in programming that builds “soft” skills, promote character, leadership development, and unity among students
- Opportunity to engage in culturally relevant programming and instructional practices within the community
- New experiences for underrepresented student populations while eliminating financial barriers to access
- Skill development in specialized in-demand fields such as science, technology, engineering, and computer science
- Opportunities for students to develop and/or strengthen their awareness and interest in various college and/or career pathways

- **Combination (Academic and Enrichment)**

Combination programs are housed in schools and provide both academic supports and enrichment activities. Programs must be jointly operated by schools and community-based organizations or government agencies. All services and activities must complement school day activities and curriculum and provide students with the opportunity to engage in meaningful enrichment activities (i.e. arts and culture, STEM, sports, health and wellness, and leadership development). Combination program activities provide:

- Coordination between out-of-school time staff, school leader, and school staff
- Development of shared academic and non-academic goals and outcomes

- Streamlined services for students and families between out-of-school time activities and basic education services
- Academic and enrichment activities that center student needs and interest
- Opportunity for students to receive more time to master key mathematical, reading, and writing skills
- Opportunity to participate in programming that builds “soft” skills, promote character, leadership development, and unity among students

How will Opportunity & Access be managed and phased in?

Opportunity & Access investments will be awarded through a competitive RFI process and managed by DEEL. DEEL will negotiate performance-based contracts with schools, CBOs, and government agencies inclusive of monitoring and achievement of contract goals and performance targets. Seattle School District contracts will be consistent with terms of the partnership agreement. Eligible applicants will submit an application that describes in detail the outcomes to be achieved, the means and methods to achieve results, and proposed school and/or community partners.

Contracted partners will develop workplans that rely on approaches that have demonstrated success in achieving results on stated outcomes. Evidence-based or promising practices will be an expected component of each workplan as will a progress monitoring system defining mechanisms for data collection, analysis and evaluation, and course corrections. Contracted providers will participate in continuous quality improvement (CQI).

Opportunity & Access investments will begin in **Year 2 of FEPP Levy implementation (SY 2020-21) through Year 7 (SY 2025-26)**. DEEL will conduct a competitive RFI process in 2020 to award the new FEPP Levy Opportunity & Access funds for SY 2020-21 through SY 2022-23. Opportunity & Access funds will be rebid in 2023 for investment in Year 5 SY 2023-24 through Year 7 SY 2025-26. Annual contract reauthorization is conditioned upon achievement of contract outcomes.

Table 16. Opportunity & Access Investment Timeline									
FEPP Levy Year*	SY 2019-20 Year 1**	Qtr 2 2020	SY 2020-21 Year 2	SY 2021-22 Year 3	SY 2022-23 Year 4	Qtr 2 2023***	SY 2023-24 Year 5	SY 2024-25 Year 6	SY 2025-26 Year 7
K-12	N/A	RFI	3-Year			RFI	3-Year		

* All awards are reauthorized annually, up to term indicated, conditioned upon achievement of contract outcomes

**See SY 2019-2020 Detail in Appendix for additional information

***In 2023, all Opportunity & Access funds will be rebid

Strategy #3: Wraparound Services

Access to Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are Wraparound Services Investments?

Wraparound Support investments are intended to help eliminate non-academic and socioeconomic barriers to learning. Services funded by Wraparound Support include: (1) family support services, (2) homelessness/housing support services, and (3) middle school sports and transportation services.

- 1. Family Support Services:** These investments provide case management and other in-school wraparound services for students who are chronically absent and not yet meeting grade level learning standards. Funding will support direct intervention to connect families to economic resources that address non-academic barriers to student learning.
- 2. Homelessness/Housing Support Services:** These investments provide funding assistance to help unstably housed students and families and prevent further homelessness.
- 3. Sports and Transportation Services:** These investments provide coaching stipends for Middle School sports and transportation services from K-12 levy-funded activities that occur outside of the school day (such as after school, weekend, or summer programming).

Interventions will positively contribute to one or more of the following indicators:

Family Support Services:

- Management of student caseload: enrollment in academic interventions, provision of services and referrals, high school seniors completing financial aid and Seattle Promise applications, coordination of services
- Improved attendance rate for chronically absent students
- On-time promotion to the next grade level
- Participation in enrichment activities that provide exposure to career interests
- Parent/family participation in school engagement activities and events
- Connections between identified student needs and access to services

Homelessness/Housing Support Services:

- Students assessed for services
- Student attendance and mobility
- Service referral rates
- Distribution of funding assistance
- Prevention of homelessness and transitions to stable housing

Sports and Transportation Services:

- Student participation and attendance
- Passing core courses

Why is Wraparound Services important?

A whole-child approach is essential to improving student outcomes. Students who are experiencing the stress of food or housing insecurity cannot focus on academics. The wraparound supports are designed to address some of the non-academic barriers that impact a student's ability to be successful in the classroom including meeting basic needs. Parental involvement is key in these investments. These resources directly connect the family to supportive services to support parents as they take an active role in their student's educational experiences.

- 1. Family Support Services:** Barriers to learning take on many different forms. For this reason, family support is critical to the success of students not yet meeting grade level learning standards. Family support services help remove barriers to student learning through activities such as meeting students'

basic needs, providing interventions to help students develop social, emotional, and self-regulation skills, and creating connections to economic resources that help the student’s family maintain stability.

Students who are frequently absent miss critical learning time and opportunities. Furthermore, students whose basic needs are not being met often struggle to focus on academics. Teachers frequently lack the time and resources to help support students with their basic needs. Investments in family support services will provide additional support and resources to students with significant non-academic needs, so students can focus on academics and teachers can focus on teaching.

Student stability, or consistent enrollment at assigned school, is also a significant driver of student academic outcomes. Family support services help to address some of these non-academic barriers that are keeping students out of the classroom. By providing case management, parental support, and connection and referral to supportive services, students are more likely to be in school, and ready to learn.

- 2. Homelessness/Housing Support Services:** Recent estimates indicate that there are over 2,000 students experiencing homelessness in Seattle School District. Seattle School District’s McKinney Vento (MKV) Office is a federally funded program operating under the principle that students experiencing homelessness are guaranteed the right to a free, appropriate, public education. The MKV Act ensures students experiencing homelessness can remain enrolled in schools they have been attending, whether or not they still meet residency requirements, guarantees students have access to the transportation they need to attend school, and waives some documentation requirements. Neither MKV, nor Seattle School District, provide funding for housing to MKV eligible families.

Although the City of Seattle and King County have a robust homeless service delivery system, many MKV eligible families are unable to access those services. To receive City-funded housing support services, a family must be in a shelter or unhoused. Over half of Seattle School District’s MKV families are not literally homeless but are living in precariously unstable housing situations. These families are often “doubled-up” or staying in someone else’s home with no feasible way to obtain stable housing of their own. This experience can be time-limited and disruptive to a students’ school experience.

Research shows that unstable housing often results in the same academic outcomes for students as those that are literally homeless. Students experiencing homelessness—whether living in hotels/motels, in shelters, unsheltered, or doubled up—have significantly lower academic outcomes than their housed peers, even when comparing to low-income, housed peers. Statewide, students experiencing homelessness (including doubled-up students) have a 62% attendance rate, compared to an 86% attendance rate for their housed peers. Further, three in four students experiencing homelessness do not meet the proficiency level on state math assessments and have a four-year graduation rate that is more than 25 percentage points lower than their housed peers (55% versus 81%). Student mobility is greater for homeless students as well. During SY 2015-16, 10% of Seattle School District’s homeless students changed schools compared to only 3% of stably housed students.

While students who are doubled up or unstably housed have similar academic outcomes as students who are literally homeless, they do not have similar access to housing resources to support family stabilization resulting in a services gap. FEPP homelessness supports seek to address this gap by connecting families experiencing unstable housing to emergency assistance dollars or other existing housing support services. This service will create a much-needed bridge for families in the housing services gap, while also building upon the existing systems for homeless support services.⁵¹ Students will

receive resources based on their demonstrated need, with homeless support services bolstered by additional family support services when necessary.

DEEL intends to work with the City's Human Services Department and create a partnership with a community-based housing service provider to administer the prevention funding. This will enable the school district, school administrators, and teachers to focus on students' academic needs while leveraging an experienced housing partner for housing assistance. DEEL will review draft policies and contracting structures through a RET in alignment with the City's RSJI.

3. **Sports and Transportation:** Both Seattle School District and the FEPP Levy fund out-of-school time opportunities for students. This can include academic and enrichment programming after school, during the summer, or on weekends. Middle school athletics promotes school connectedness, a key predictor of school attendance. Athletics help build school community and student engagement as well as provide students the opportunity to engage in physical activity in a group setting. Participation in sports programming requires meeting academic thresholds, which could incentivize students to maintain good academic standing.

While Seattle School District provides transportation for qualified students at the end of the traditional school day, some students may not have access to transportation past that time. This lack of transportation options can prevent students from participating in after school extracurricular activities that provide social and academic enrichment to their school experience. Investing in transportation services can help ensure all students who wish to participate in after school activities are able to.

Who is served by Wraparound Services?

1. Family Support Services:

- Targeted support for students who are chronically absent and not yet meeting grade level learning standards.
- Students will be identified in collaboration with program staff and school staff in consideration of the student's needs.
- Services will prioritize students who are chronically absent due to issues of basic needs.

2. Homelessness/Housing Support Services:

- Students who are living doubled up or in other unstable housing as identified by Seattle School District staff including school-level staff and MKV staff.
- Funding is designed to serve families who have unstable housing but who could likely become stabilized with a small amount of financial or housing counseling support.
- Students may also be referred if they are currently on the MKV list.
- In some instances, the family's need may extend beyond the housing support services, in this instance, the family will be connected to the City and County homeless service delivery system.

3. Sports and Transportation:

- Middle school coaching stipends are available to every Seattle School District school serving grades 6-8.
- Transportation funding will be available to schools with middle school sports programming as well as K-12 schools hosting FEPP-funded in order to support access to after school, summer, and weekend programming.

What are the provider criteria for Wraparound Services?

1. **Family Support Services:** DEEL will contract with Seattle School District to administer family support services subject to mutual agreement. Seattle School District and DEEL will collaborate to identify which schools will receive family support services. Allocation of family support services to specific schools will be independent from school-based investments. Allocations will be directed toward Seattle School District schools with high concentrations of students meeting the one or more of the following criteria:
 - Not yet meeting grade level learning standards
 - Scoring a Level 1 or 2 on state assessments in math, reading/ELA, or science
 - Scoring a Level 1 or 2 on the state English language proficiency test in one or more domains
 - Not making gains on the state English language proficiency test
 - Experiencing homelessness
 - Recipient of free/reduced price lunch support
 - Chronic absenteeism, defined by missing 10% or more days in a school year (18 days or more)

Seattle School District partners will commit to data-driven CQI which includes:

- Assessing student needs, including academic needs, and identifying non-academic barriers to student success;
- Developing a tiered approach to wraparound intervention services that address multiple barriers to student success, including academic, social/emotional, behavioral, and health; Systems that foster partnership with families, use of culturally responsive communication techniques, and multiple opportunities and mechanisms for families to engage in decision-making processes;
- Use of culturally responsive methods representative of the communities being served;
- Systems to collect, analyze, and evaluate data;
- Identifying opportunities for professional development and other staff training;
- Daily/weekly use of data to assess students' needs, identify appropriate interventions, ensure referrals are being completed, and track student progress toward outcomes; and,
- Ability to modify strategies when they are not successful—DEEL will encourage course corrections, collaboration, and professional development to achieve outcomes;

2. **Homelessness/Housing Support Services:** Any existing housing support service provider with a City contract for prevention services, as of February 2019, will be eligible to submit a letter of interest. A provider will be selected based on criteria including demonstrated ability to stably house families using financial support, demonstrated success in serving families of color, and implementation workplan proposal. DEEL will partner with the selected provider to co-design the final implementation of housing support services so that plans are aligned with City, County, and Seattle School District resources and initiatives.

The selected provider will commit to data-driven CQI which includes:

- Assessing student and family housing needs;
- Systems to collect, analyze, and evaluate data;
- Reporting on the speed in which students and families are referred to services, assessed for housing services, and receive housing services;
- Systems that foster partnership with families, use of culturally responsive communication techniques, and multiple opportunities and mechanisms for families to engage in decision-making processes;
- Use of culturally responsive methods representative of the communities being served;

- Ability to modify strategies when they are not successful—DEEL will encourage course corrections, collaboration, and professional development to achieve outcomes. If housing outcomes are not met, DEEL will conduct a second RFI.

3. Sports and Transportation: DEEL will contract with Seattle Parks and Recreation to administer FEPP sports and transportation funding subject to mutual agreement. DEEL and SPR will collaborate to ensure that transportation funding is best leveraged with existing resources to meet the needs of students.

- All Seattle School District middle schools and K-8 schools will have access to partial coaching stipends provided through the FEPP Levy.
- Transportation support will be available to all Seattle School District schools. However, if funding is insufficient to meet school requests, funding will be prioritized to provide transportation home from Levy-funded programs for students in the following rank order:
 - Middle school sports transportation
 - Middle school Levy-funded programs for students not yet meeting grade level learning standards
 - K-12 Levy funded programs for students not yet meeting grade level learning standards

What are the key program elements of Wraparound Services?

1. Family Support Services: The provision of family support services through the FEPP Levy will take a whole-child approach to student support. Services provided for students and families will encourage collaboration with and connection to other existing resource systems. Key elements include:

- **Student needs assessment:**
 - Coordination and collaboration with school principals, teachers, guidance counselors, school nurses, and other school staff to identify student/family needs and develop a multidisciplinary intervention plan
- **Student support services:**
 - Case management, care coordination and crisis support; including help meeting basic needs, addressing attendance concerns, and support with homework
 - Connection to other levy-funded or Seattle School District-funded interventions as appropriate, including school-based health centers and coordination on McKinney-Vento resources dedicated to homeless students
 - Assistance with completion of post-secondary opportunity applications including Seattle Promise and FAFSA/WASFA for high school students receiving case management services
- **Parent/guardian support services:**
 - Home visitation and/or neutral site meeting
 - Partnership in parental advocacy and support advocating for their student's education
 - Family support to access school attendance and student performance data
 - Provide parents with information on what their students should be doing to succeed in school including activities they can do at home with students to improve academic outcomes
 - Support family attendance at teacher conferences and school activities
 - Connect families with interpretation resources and translated materials
 - Facilitate family access to culturally responsive school and community resources
 - Refer families to housing supports when appropriate.
- **School-wide collaboration:**

- Coordination with schools' Multi-Tiered Systems of Support (MTSS), Student Intervention Teams (SIT), and social emotional learning (SEL) programs to support student learning at school and at home.

2. Homelessness/Housing Support Services: A school point of contact or other Seattle School District representative will identify a student as homeless or unstably housed, then contact the identified housing support service provider to connect the student and their family to housing resources. The provider will meet the family where they are and assess their housing needs and their housing options. Key elements include:

- **Emergency Assistance Funding:**
 - The housing provider will help the family by issuing flexible, emergency assistance dollars to prevent the family from falling further into homelessness and help stabilize the family.
 - Funds can be used to pay for rent, housing deposits, and other housing-related expenses.
- **Referral/Connection to Services:**
 - If the family's needs are beyond what the housing support service partner can provide, they will connect the family to alternative housing resources including services provided by the City of Seattle, King County, and the Seattle Housing Authority.
 - The School Point of Contact will also refer the student to the McKinney Vento Office at Seattle School District for a separate housing assessment.

3. Sports and Transportation: DEEL and Parks will work together to best leverage FEPP funds with existing resources to meet the needs of students and families. Key elements include:

- **Middle School Coaching Stipend:**
 - Athletic programs for students to provide partial funding for coaches in middle schools and K-8 schools.
 - Sports may include soccer, ultimate frisbee, basketball, volleyball and track.
- **Transportation:**
 - Transportation home for students participating in Levy-funded out-of-school time programs, including bus transportation to one-time levy events (e.g. college visits, career-oriented field trips, etc.)
 - Transportation funding will be leveraged in combination with other FEPP investments and Seattle School District resources to maximize services for students not meeting grade level learning standards and ensure students can participate in Levy-funded programming that occurs outside the traditional school day.

How will Wraparound Services be managed and phased in?

Wraparound Services investments will be awarded through a combination of direct award and RFIs. Family support services and homelessness/housing support services will be managed through performance-based contracts. An ongoing analysis of data will serve as the chief mechanism to ensure that funds complement the program of basic education, serve students not meeting grade level learning standards, and are aligned to FEPP goals and outcomes.

1. Family Support Services: Through direct award, DEEL will negotiate a performance-based contract with Seattle School District to administer family support services, inclusive of monitoring and achievement of

contract goals and performance targets, and consistent with terms of the partnership agreement, beginning in SY 2019-20. This contract will be reauthorized annually conditioned upon achievement of contract outcomes. Resources (funds, staffing, etc.) will be allocated based on eligibility criteria. Alternate funding sources should be leveraged by Seattle School District to ensure the FEPP investment is supplemental and complementary to existing state and federal funding.

In accordance with DEEL’s commitment to data-driven CQI, DEEL will provide programmatic oversight through monthly reviews of funding allocations, staff assignments, quarterly opportunities for professional development, reviews of students enrolled in and receiving services, and cross-system coordination.

2. **Homelessness/Housing Support Services:** Homelessness/Housing Support Services will be awarded through a competitive RFI process and managed by DEEL. DEEL will negotiate performance-based contracts with partners to administer homelessness/housing support services, inclusive of monitoring and achievement of contract goals and performance targets. DEEL will partner with HSD for contract management.

DEEL will conduct a competitive RFI process in Qtr 2, 2019 to award funds for SY 2019-20 through SY 2021-22. Homelessness/Housing Support Service funds will be rebid in Qtr 2, 2022 for investment in Year 4 SY 2022-23 through Year 7 SY 2025-26. Annual contract reauthorization is conditioned upon achievement of contract outcomes.

The identified provider will partner with DEEL, HSD, Seattle School District, and other key partners to co-design the best service delivery model to support existing resources and fill identified needs. In doing so, the selected provider will:

- Implement a scope of work that is complementary to existing Seattle School District resources and the homeless service delivery system in Seattle;
- Collaborate with Seattle School District to develop a service delivery model and provide housing support services;
- Collect, analyze, and regularly submit data to track student and family progress; and
- Attend quarterly meetings to discuss opportunities to improve the service delivery system.

3. **Sports and Transportation:** Through direct award, DEEL will manage a contract with the Department of Parks and Recreation (DPR) to implement Sports and Transportation funds beginning in SY 2019-20 through SY 2025-26. Resources will be allocated to Seattle School District schools based on eligibility criteria. Available alternate funding sources should be leveraged by Seattle School District to ensure the FEPP investment is supplemental and complementary to existing state and federal funding. DEEL has the authority to reallocate resources over the life of the Levy as determined by program outcomes, student need, local funding opportunities, demographic changes, and district and state policy shifts.

In accordance with DEEL’s commitment to data-driven CQI, DEEL will provide programmatic oversight through regular reviews of funding allocations, students receiving services, and cross-system coordination.

Table 17. Wraparound Services Investment Timeline										
FEPP Levy School Year*	Year 1		Year 2		Year 3		Year 4		Year 5	
	Qtr 2	SY	SY	SY	Qtr 2	SY	SY	SY	SY	SY
	2019	2019-20	2020-21	2021-22	2022	2022-23	2023-24	2024-25	2025-26	
Family Support Services		Direct contract with Seattle School District; 7-Year								
Homelessness/Housing Support Services	RFI**	3-Year			RFI	4-Year				
Sports and Transportation		Direct contract with Seattle Parks and Recreation; 7-Year								

* All awards are reauthorized annually, up to term indicated, conditioned upon achievement of contract outcomes **Open only to City prevention housing support service providers contracting with the City’s Human Services Department as of February 2019. Contracted partner will have the opportunity to renew contract if they have successfully demonstrated an ability to achieve contract outcomes.

Strategy #4: Culturally Specific and Responsive

Access to Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are Culturally Specific and Responsive Investments?

The Culturally Specific and Responsive (CSR) investments are intended to expand access to high-quality service and supports designed to increase positive identity development, academic knowledge, and social emotional learning for Black/African-American males and other historically underserved students. This investment strategy prioritizes the infusion of race/ethnicity, culture, language, and gender into programming to build academic mindsets and promote college and career readiness. The CSR investments align with the City’s Our Best initiative and recommendations from the Our Best Advisory Council (June 2018). *Our Best* is an explicit commitment to racial equity by the City of Seattle to improve life outcomes for young Black men and boys through systems-level changes, policy leadership, and strategic investments. Key elements within the CSR strategy include: (1) Culturally Specific Programming, (2) Mentoring, and (3) Educator Diversity.

- Culturally Specific Programming:** Investments aimed at offering school-based programming that reflect racial and cultural diversity within the community and incorporate students’ culture, history, language, and socialization into core pedagogy, curricular materials, and academic learning and enrichment activities.
- Mentoring:** Investments aimed at providing promising, evidence-based and leading high-quality mentoring and healing-centered approaches to promote positive identity development and college and career readiness.
- Educator Diversity:** Investments aimed at increasing the number of linguistically, racially, and culturally diverse educators.

Interventions will positively contribute to one or more of the following indicators:

- Culturally Responsive Programming:**
 - Student program participation rates
 - Improved school attendance rates
 - On-time promotion to the next grade level

- Passing core courses
- Reduced disciplinary incidents (i.e. suspension and/or expulsion)
- On-time graduation and enrollment in a post-secondary pathway

2. Mentoring:

- Student program participation rates
- Number of mentor-mentee matches made and sustained
- Students build relationships with trusted adults
- Mentor-mentee relationship satisfaction
- Improved school attendance rates
- Student participation rates in enrichment activities that provide exposure to career interests

3. Educator Diversity:

- Outreach, recruitment and enrollment of aspiring educators in preparation programs
- Program retention and completion
- Professional development and mentoring opportunities
- Improved diverse educator representation and retention in Seattle School District

Why is Culturally Specific and Responsive important?

Culturally Specific and Responsive (CSR) investments are intended to expand access to high-quality, equitable learning opportunities and support for Black/African-American males and other historically underserved students with the intent to increase positive identity development, academic knowledge, and social emotional learning. This investment strategy aims to build academic resiliency and promote college and career readiness by acknowledging concepts of race/ethnicity, culture, language, and gender to positively inform students' self-esteem and academic self-image. As classrooms and communities locally and across the country become increasingly diverse, improving culturally responsive and identity-safe learning environments is a critical component of education systems working to serve all students well.⁵² The CSR strategy is responsive to feedback from students, parents and community members who identified affirming race and valuing culture within schools and student activities as a priority.⁵³

- 1. Culturally Specific Programming:** Culturally specific programming (CSP) is an authentic, student-centered approach that helps students experience success through the consistent use of curricular materials, learning methodologies, and instructional strategies that are validating, comprehensive, empowering, emancipatory, and transformative.⁵⁴ This type of programming empowers students to both experience and attain academic success by capitalizing on their culture through integration, engagement, and appreciation of the perspectives, multiple forms of capital, and diverse lived experiences they bring into the classroom. In addition to emphasizing that issues of culture, language, cognition, community and socialization are central to learning, research indicates that:
 - Culturally responsive programming is a powerful predictor of increased academic success, school attendance, and social emotional development.⁵⁵
 - Universal use of Euro-centric and dominant-culture curriculum, representation and perspectives leads many populations of students, particularly students from historically underserved populations, to disengage from academic learning.⁵⁶
 - Well-designed and taught culturally responsive curricula and programming promotes equitable learning and has positive academic and social outcomes for students—from attendance, academic performance and overall GPA.⁵⁷
 - Culturally responsive approaches motivate students to learn.⁵⁸

2. **Mentoring:** Research has shown that youth involved in high-quality mentoring show significantly higher protective factors (e.g., academic success, on-time high school graduation, well-being) and lower risk factors (e.g., any associated negative social, health or academic outcome) than non-mentored youth.⁵⁹
3. **Educator Diversity:** Research suggests that greater representation in the educator workforce can improve outcomes for all students, particularly students of color. However, as student diversity continues to grow, educator diversity consistently trends disproportionately White. In Washington State, during the 2017-18 school year, students of color represented 46% of the student population while teachers of color were just 11% of the educator workforce.⁶⁰ For the same year, Seattle School District students of color represented 53% of the student population and educators of color represented 19% of the workforce. Research indicated that:
 - Having just one Black/African-American teacher not only lowers Black/African-American students' high school dropout rates and increases their desire to go to college, it can also make them more likely to enroll in college. Furthermore, Black/African-American male teachers can improve not only Black/African-American male student outcomes but also all students' schooling outcomes.⁶¹
 - Educators of color and multi-lingual educators tend to have higher academic expectations for students of color, which can result in increased academic and social growth among students.⁶²
 - Students of color profit from having among teachers who reflect their own racial group and can serve as academically successful role models and who can have greater knowledge of their heritage culture.⁶³
 - Positive exposure to individuals from a variety of races and ethnic groups, especially in early years, reduces stereotypes, shifts implicit biases and promotes cross-cultural relationships.⁶⁴
 - All students benefit from being educated by teachers from a variety of different backgrounds, races and ethnic groups, as this experience better prepares them to succeed in an increasingly diverse society.⁶⁵

Who is served by Culturally Specific and Responsive Investments?

1. **Culturally Specific Programming:** Funding will serve public school students in grades 6-12 that are not yet meeting grade level learning standards with prioritization for Black/African-American males and other students of color.
2. **Mentoring:** Funding will serve students attending schools participating in FEPP-funded CSP, with prioritization for Black/African-American males and other students of color.
3. **Educator Diversity:** Funding will serve diverse, aspiring educators, with prioritization for multi-lingual and Black/African-American males.

What is the provider criteria for Culturally Specific and Responsive?

1. **Culturally Specific Programming:** Funding will be available to public schools, including Seattle School District and charter schools, that meet one or more of the following criteria:
 - Focus implementation and prioritized support to Black/African-American males
 - Demonstrate clear commitment to targeted universalism as a driver for advancing educational equity for historically underserved populations
 - Use culturally responsive practices, pedagogy or exemplary curricula to close gaps for priority populations
 - Have staff or an implementation team that reflect the priority student population
 - Are geographically located in areas of high concentration of the priority populations

- Utilize the local community as an extension of the classroom learning environment
 - Use professional development that is culturally responsive throughout the contract period
 - Implement authentic family engagement and student leadership development
 - Have systems and structures in place to collect, analyze, and evaluate data; data is used to recruit students, assess students' needs, identify appropriate interventions, track student progress toward outcomes, and adjust instructional and programmatic practices
 - Governance structure that provides oversight on organizational budget, operations, and use of data
 - Experience and proven history of achieving positive academic and/or non-academic outcomes for priority students
 - Plan to measurably close opportunity and achievement gaps, especially for African-American males
 - Experience operating high-quality after-school programs, summer learning programs, or other out-of-school time programs as a strategy to improve academic achievement
 - Ability to leverage multiple funding sources to maximize impact
2. **Mentoring:** Funding will be available to community-based organizations who meet one or more of the following criteria:
- Focus implementation and prioritized support to Black/African-American males
 - Demonstrate clear commitment to targeted universalism as a driver for advancing educational equity for historically underserved populations
 - Use culturally responsive practices, pedagogy or exemplary curricula to close gaps for priority populations
 - Have staff or an implementation team that reflect the priority student population
 - Are geographically located in areas of high concentration of the priority populations
 - Utilize the local community as an extension of the classroom learning environment
 - Use professional development that is culturally responsive throughout the contract period
 - Implement authentic family engagement and student leadership development
 - Have systems and structures in place to collect, analyze, and evaluate data; data is used to recruit students, assess students' needs, identify appropriate interventions, track student progress toward outcomes, and adjust instructional and programmatic practices
 - Governance structure that provides oversight on organizational budget, operations, and data use
 - Experience and proven history of achieving positive outcomes for priority students (academic and/or non-academic)
 - Plan to measurably close opportunity and achievement gaps, especially for African-American males
 - Experience operating high-quality after-school programs, summer learning programs, or other out-of-school time programs as a strategy to improve academic achievement
 - Ability to leverage multiple funding sources to maximize impact
3. **Educator Diversity:** Funding will be available to Seattle School District and CBOs who meet one or more of the following criteria:
- Focus implementation and prioritized support to Black/African-American male and multi-lingual educators
 - Demonstrate clear commitment to targeted universalism as a driver for diversifying the teacher workforce in Seattle School District

- Use of targeted strategies to cultivate robust mentorship, build social capital and professional networks, and provide culturally responsive support with Black/African-American male and multi-lingual educators
- Have staff or an implementation team that reflect the priority populations
- Utilize community-based assets in recruitment, induction and retention activities, and throughout contract period
- Use culturally responsive professional development throughout the contract period
- Have systems and structures in place to collect, analyze, and evaluate data; data is used to recruit, assess needs, identify appropriate course corrections, track progress toward outcomes, and adjust programmatic practices
- Governance structure that provides oversight on organizational budget, operations, and use of data
- Experience and proven history of recruiting and retaining educators of color and/or multi-lingual educators
- Bold plan to measurably close workforce diversity gaps, especially for Black/African-American male and multi-lingual educators
- Ability to leverage multiple funding sources to maximize impact

What are the key programs elements of Culturally Specific and Responsive?

Culturally specific and responsive investment recipients will implement services in three focus areas: (1) culturally specific programming, (2) mentoring, and (3) educator diversity. Partnerships between public schools, including Seattle School District and charter schools, and CBOs are strongly encouraged to leverage respective strengths in academic preparation and data-driven decision-making, culturally- and linguistically-specific programming, fostering connections between families and schools, and creating high-quality enrichment experiences. Key elements of each focus area are described as follows.

1. Culturally Specific Programming:

- Expanding implementation of school-based and school-day culturally responsive programs including teaching pedagogy and curriculum (i.e. Kingmakers of Seattle)
- Professional development and training, particularly for Black/African-American educators
- Professional development targeted for supporting educators working with priority populations

2. Mentoring:

- Group mentoring, or healing-centered circles (school- or community-based), linked to building academic outcomes, strengthening intergenerational relationships and increasing social capital of priority populations, particularly Black/African-American males
- High quality one-to-one mentoring, school- or community-based, linked to academic learning and social emotional development outcomes for priority populations, particularly Black/African-American males
- Culturally responsive training and professional development supports for mentors, particularly Black/African-American males

3. Educator Diversity:

- Targeted outreach and recruitment to preparation programs to increase the pipeline of diverse educators, including recruitment into the profession or scaffolding from classified to certified instructors
- Tuition assistance for educator preparation programs
- Culturally responsive retention activities and opportunities for diverse educator candidates
- Targeted engagement, academic guidance, and mentoring opportunities for diverse educators

- Targeted coaching, professional development and career guidance for diverse educators to receive socioemotional support

How will Culturally Specific and Responsive be managed and phased in?

Culturally Specific and Responsive investments will be awarded through a combination of direct award and competitive application processes. All CSR investments be managed through performance-based contracts.

1. **Culturally Specific Programming:** In **Year 1 of FEPP (SY 2019-20)**, DEEL will negotiate performance-based contracts with four Seattle School District schools (i.e. Aki Kurose, Asa Mercer, Denny International, Interagency Academy) and one technical assistance provider (Oakland Unified School District) to maintain existing CSP administration and implementation. Contracts will monitor achievement of goals and performance targets consistent with terms of the partnership agreement. While CSP programming includes a technical assistance contract with OUSD for Year 1 of FEPP, in Years 2- 7 DEEL has authority to modify or reallocate funding to other technical assistance or programming that benefit Black/African-American males. In Qtr 4 2019, DEEL will conduct an RFI to competitively bid funding to expand CSP implementation to two additional schools for **Years 2 (SY 2020-21) through 7 (SY 2025-26) of FEPP**. Funding for CSP from Year 2 (SY 2020-21) through Year 7 (SY 2025-26) will reach up to six schools and will be reauthorized annually conditioned upon achievement of contract outcomes.
2. **Mentoring:** DEEL will conduct an RFQ in Qtr 2 2019 to identify mentoring providers specializing in best practice, culturally responsive mentoring. CSP schools will administer mentoring investments and will be required to subcontract with mentoring providers identified through DEEL’s RFQ process. Funding will be reauthorized to CSP schools annually through SY 2025-26, conditioned upon achievement of contract outcomes. CSP schools will reauthorize subcontracts with approved mentoring providers annually conditioned upon achievement of contract outcomes. CSP schools retain the right to reduce subcontract award size or change mentoring providers upon contract reauthorization.
3. **Educator Diversity:** In **Year 1 of FEPP (SY 2019-20)**, DEEL will negotiate a performance-based contract with Seattle School District to administer educator diversity investments, inclusive of monitoring and achievement of contract goals and performance targets, and consistent with terms of the partnership agreement.

Table 18. Culturally Specific and Responsive Investment Timeline										
FEPP Levy School Year*	Qtr 2 2019	Year 1 SY 2019-20*	Qtr 4 2019	Year 2 SY 2020-21	Year 3 SY 2021-22	Year 4 SY 2022-23	Qtr 1 2023	Year 5 SY 2023-24	Year 6 SY 2024-25	Year 7 SY 2025-26
Culturally Specific Programming		Direct contract with 4 schools and OUSD**	RFI***	6-Year						
Mentoring***	RFQ	Direct contract with CSP schools; 7-Year								
Educator Diversity		Direct contract with Seattle School District; 7-Year								

*All awards are reauthorized annually, up to term indicated, conditioned upon achievement of contract outcomes

**Seattle School District schools include Aki Kurose, Asa Mercer, Denny International, and Interagency Academy

***Expands eligibility to Seattle public schools, including Seattle School District and charter schools, and adds two new CSP schools

**** Funds are subcontracted by CSP schools to mentoring providers identified through RFQ process

Evaluation

K-12 School and Community-Based evaluation activities will track progress toward outcomes (Table 20). For SY 2019-20, the K-12 School and Community-Based strategies continued from FEL will be evaluated as outlined in the 2011 FEL Implementation and Evaluation Plan (i.e. School Based Innovation and Linkage, FEL Summer Learning, and Community Based Family Support).⁶⁶ Evaluation for FEPP strategies beginning implementation in SY 2019-20, will follow the approach detailed herein (i.e. Wraparound Services and Culturally Specific and Responsive). All K-12 School and Community-Based strategies will follow FEPP evaluation designs SY 2020-21 through SY 2025-26.

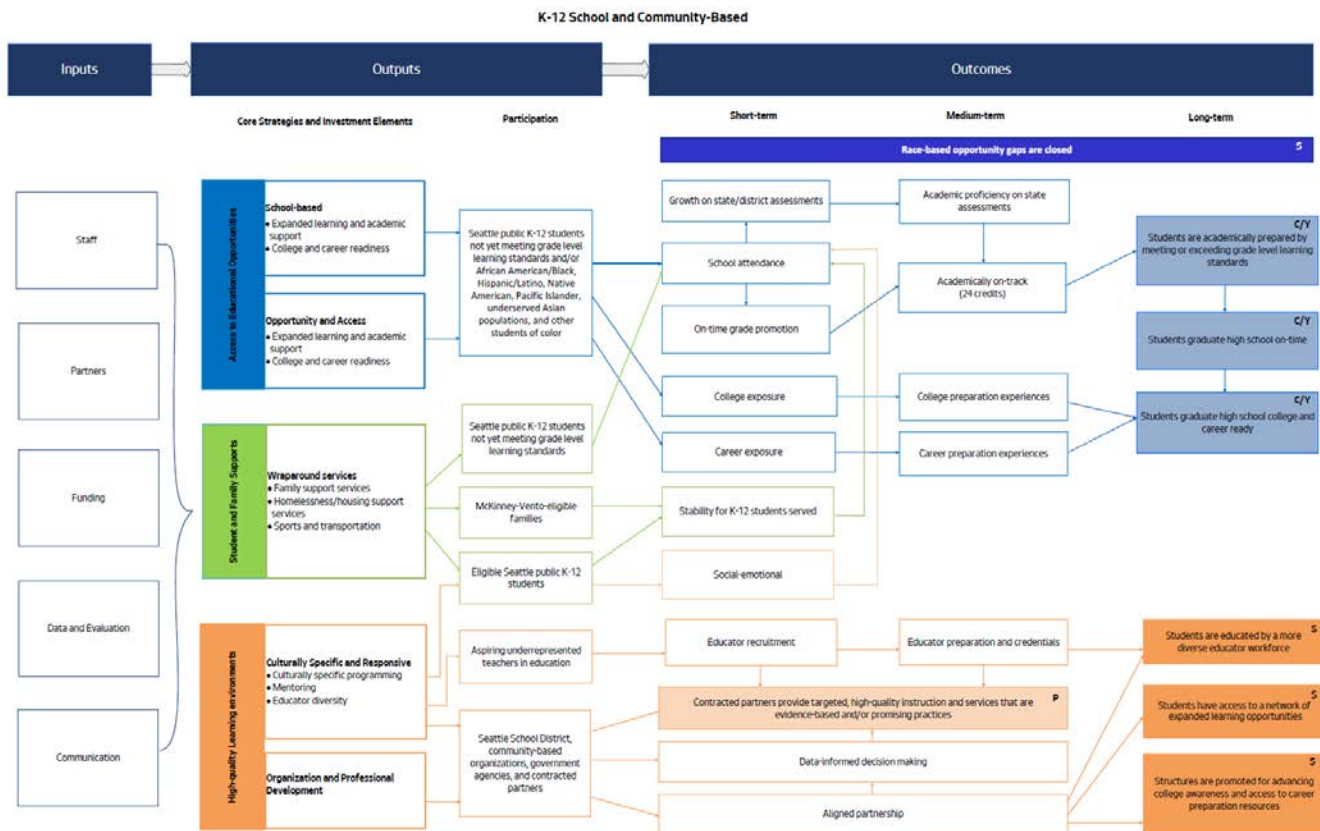
Table 19. K-12 School and Community-Based Goal and Outcomes	
Goal	<ul style="list-style-type: none"> Seattle students have access to and utilize increased academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation.
Outcomes	<ul style="list-style-type: none"> Students are academically prepared by meeting or exceeding grade level learning standards^{C/Y} Students graduate high school on-time^{C/Y} Students graduate high school college and career ready^{C/Y} Contracted partners provide targeted, high-quality instruction and services that are evidence-based and/or promising practices^P Students are educated by a more diverse educator workforce^P Students have access to a network of expanded learning opportunities^S Structures are promoted for advancing college awareness and access to career preparation resources^S <p>Race-based opportunity gaps are closed^S</p>

*Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact

FEPP evaluation activities will assess outputs, short-, medium-, and long-term outcomes, and monitor progress toward the K-12 School and Community-Based goal that Seattle students have access to and utilize increased

academic preparation, expanded learning opportunities, social-emotional skill building, and college and job readiness experiences that promote high school graduation (Figure 6). K-12 School and Community-Based investments apply the FEPP core strategies of *Equitable Educational Opportunities* (school-based and opportunities and access), *Student and Family Supports* (wraparound services), and *High-Quality Learning Environments* (culturally specific and responsive and organization and professional development). Sample evaluation questions and indicators are detailed in the Appendix.

Figure 6. K-12 School and Community-Based Logic Model



*Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact

K-12 School and Community-Based Investment outcomes are aligned with local, regional and statewide goals including the Seattle School District’s District Scorecard, the Road Map Project’s PreK to Post-secondary education outcomes, and the Washington School Improvement Framework from the Office of Superintendent of Public Instruction.

DEEL will evaluate the K-12 School and Community-Based investment area consistent with funding and staffing available (Table 20). K-12 School and Community-Based outputs and outcomes will be evaluated annually to monitor and assess performance. Process evaluations will be conducted after strategies have been implemented for a few years (i.e., Years 2-3) to inform strategy implementation approaches (outputs) and short-term outcomes to monitor progress and make mid-course corrections when needed. Outcome evaluations will focus on the medium- and long-term outcomes to determine the return on invest based on the results and show overall impact. Process and outcome evaluations may focus on one or more strategy within the K-12 School and

Community investment area depending upon identified areas of focus and available resources. Evaluation activities with identified staffing and/or funding resources are marked by an “X” in the table below.

Table 20. K-12 School and Community-Based Evaluation Timeline*									
Evaluation Tier		Year 1 SY 2019- 20	Year 2 SY 2020- 21	Year 3 SY 2021- 22	Year 4 SY 2022- 23	Year 5 SY 2023- 24	Year 6 SY 2024- 25	Year 7 SY 2025- 26	Responsible Entity
Monitoring and Performance	Design	X	X	X	X	X	X	X	DEEL
	Execution	X	X	X	X	X	X	X	
	Report	X	X	X	X	X	X	X	
Process Evaluation	Design		**		***				DEEL and/or External evaluators
	Execution			**		***			
	Report			**		***			
Outcome and Impact	Design			***		**			DEEL and/or External evaluators
	Execution				***		**		
	Report				***		**		

**Timelines subject to change*

***Denotes planned process and outcome evaluation to be conducted by DEEL’s Performance and Evaluation Unit if additional evaluation funding is secured*

****Denotes proposed process and outcome evaluations to be conducted by external evaluators if additional evaluation funding is secured*

K-12 School Health

Introduction

K-12 Student Health investments are designed to increase access to comprehensive medical and mental health care and other services, promote early intervention, prevention, and treatment of health-related barriers to learning and life success, and increase the number of students graduating prepared to the post-secondary pathway of their choice. K-12 School Health investments provide direct student support services and are an important bridge between health and education to promote school attendance and improved academic performance. Research has consistently demonstrated that physical and mental health concerns can be barriers to learning.⁶⁷ These investments provide direct student support services, with a particular focus on historically underserved populations.

The City has invested in school health services since the first FEL in 1990. Starting with the first school-based health center (SBHC) at Rainier Beach High School in 1990, expenditures grew in the 2011 FEL to include health center services in 25 elementary, middle, and high schools, school nursing, an oral health pilot, and health system enhancements across the Seattle School District system. Community members have repeatedly supported both the continuation and expansion of City supported school-based health services. DEEL partners with Public Health–Seattle & King County (PHSKC) to manage the K-12 School Health investment by providing support to community providers and Seattle School District.

Strategies

As described in Ordinance 125604, Section 6, “Major program elements are intended to provide safe, age-appropriate, culturally-competent care to help children be healthy and ready to learn and may include: comprehensive primary medical care, mental health care, care coordination, connection to community supports, outreach and health education.” The K-12 School Health investment area funds four strategies:

1. **School Based Health Centers:** These investments provide comprehensive medical and mental health services including preventive, early screening, and integrated treatment to keep students healthy and in school. SBHCs utilize evidence-based practices, exercise cultural responsiveness and gender competency, and provide an accessible source of health care.
2. **School Nursing:** These investments supplement the Seattle School District nursing program by providing additional support to schools with an SBHC on campus. Nursing activities integrate with and complement the services of SBHCs.
3. **Oral Health:** These investments complement SBHC services by providing mobile and/or school-based dental services for students at schools with SBHCs.
4. **Health System Enhancement:** These investments support systems-level continuous quality improvement to advance and improve the delivery of medical and mental health services to students.

K-12 School & Community-Based

Goal:

Seattle students have access to and utilize physical and mental health services that support learning.

Outcomes:

1. Students are healthy and ready to learn
 2. School Based Health Centers are evidence-based, high-quality, and provide culturally responsive and equitable care
 3. Providers implement a best practice model of medical and mental health care
 4. Race-based opportunity gaps are closed
-

The strategy funds ongoing training, technical assistance, clinical consultation, data management, program evaluation, and the application of measurement-based care and standardized models of school-based health service delivery.

Spending Plan

The K-12 School Health investment area represents 11%, or \$67.2 million, of the FEPP Levy. K-12 School Health investments are allocated across four strategies (93%) and DEEL administration (7%). The largest budget allocation within K-12 School Health funds School Based Health Centers (\$51.35M, 76%). The remaining funding is split across School Nursing (\$7.76M, 12%), Oral Health (\$2.70M, 4%), and Health System Enhancement (\$0.97M, 1%). The DEEL administration budget reflects a portion of DEEL’s central administrative labor and non-labor costs as well as Citywide indirect costs, including IT and facilities. This is capped at 7% across the Levy.

Strategy	Total	Percent
School Based Health Centers (SBHC)	\$51,353,162	76%
School Nursing	\$7,761,107	12%
Oral Health	\$2,701,368	4%
Health System Enhancement	\$972,482	1%
DEEL Administration	\$4,467,104	7%
Total K-12 School Health	\$67,255,222	100%

The Levy provides base funding for each SBHC, fulfilling up to 70% of the total operating budget for each site. School Based Health Centers are operated by community-based healthcare providers who contribute additional resources including private grants and donations, patient generated revenue, Medicaid reimbursement, and King County Best Starts for Kids funding. DEEL and PHSKC will continue to monitor potential local, regional, state, and federal funding sources for K-12 School Health, consistent with Principle 4 that FEPP Levy investments remain “supplemental and complementary to existing public funding structures and services... [and] never used to supplant state-mandated services.”⁶⁸

Alignment with RSJI

K-12 School Health investments provide universal access to comprehensive medical and mental health services to individuals and groups, with targeted equity strategies for historically underserved students built into the service delivery model. While health services are universally accessible to students at participating school buildings, outreach and referrals for services are made to students of greatest need, such as those experiencing non-academic barriers to learning and those less likely to access care in the community. Public Health–Seattle & King County’s School-Based Partnerships Program (SBPP) advances evidence-based and informed, high-quality, equitable, culturally relevant health care to support all students to be healthy and academically successful. The School-Based Partnerships Program is focused on equity and social justice and aligns with the City of Seattle’s RSJI, King County’s Equity and Social Justice (ESJ) Strategic Plan and other local policies.

Alignment with City Resources

K-12 School Health investments are a direct complement to FEPP Levy K-12 School and Community-Based investments. Funded school-based partners are expected to coordinate with schools to support school-wide and/or site-specific initiatives to promote and enhance a healthy and safe school environment. These initiatives

may include efforts to promote positive school climate, healthy eating, physical activity, communicable disease prevention, student action councils, and school attendance. SBHC staff will also contribute to and partner with school leadership by participating on student intervention/support teams and other committees that can benefit from provider expertise. Lastly, the SBHC team is expected to integrate and coordinate services with school staff including the school nurse, school counselors, teachers and administrators, as well as with other community partners and Best Starts for Kids (BSK) investments.

Strategy #1: School Based Health Centers

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What are School Based Health Centers?

School Based Health Centers (SBHCs) provide comprehensive, integrated medical and mental health services including preventive, early screening, and integrated treatment to keep students healthy, in school, and achieving academically. SBHCs utilize evidence-based practices, exercise cultural responsiveness and gender competency, and provide an accessible source of health care. Support for student health needs include preventive care like well-child exams, immunizations and family planning, and care for acute health needs, diagnosis, treatment, and referral. Mental health services are age appropriate and include screening, counseling, and mental health treatment.

Why are School Based Health Centers important?

SBHCs are an important bridge between health and education. A broad array of research and a recent systematic review has found that SBHCs are effective in improving a variety of education and health-related outcomes.⁶⁹ SBHCs are proven to increase school attendance, increase student grade point average (GPA), increase on-time grade promotion, reduce school suspension rates, and reduce high school non-completion. In a 2009 study, Seattle SBHC users demonstrated improved attendance and GPA as compared to non-users.⁷⁰ Healthcare utilization also improved, including substantial increases in immunizations and other preventive services.⁷¹ Access to school-based health care services reduces time out of school for students, time out of work for families, and enables integration of academic goals into the medical and mental health treatment of students.

Who is served by School Based Health Centers?

SBHCs are located at participating Seattle School District school buildings. All K-12 students attending those schools are eligible to receive care. The 2011 Families and Education Levy (FEL) provided funding for 25 SBHCs. The FEPP Levy adds funding for four additional SBHCs: two middle school, one high school, as well as partial funding for an additional high school health center, for a total investment in up to 29 SBHCs. There are SBHCs at all of the comprehensive middle and high schools. If a student’s school does not have an SBHC, they may receive services at an SBHC located at a nearby school. While services are universally accessible to all Seattle School District students, outreach and referrals for services are made to students of greatest need such as those experiencing non-academic barriers to learning and those less likely to access care in the community. Outreach efforts are targeted to students not yet meeting grade level learning standards and special populations such as students experiencing homelessness, LGBTQ students, and other historically underserved groups.

What are the provider criteria for School Based Health Centers?

Community-based health care organizations are the lead providers for the implementation and management of SBHCs. Providers are required to meet and demonstrate proficiency in the following criteria:

- A. Organizational Capacity
 - Demonstrated experience in providing high quality, culturally responsive health care to adolescents
 - Ability to leverage sufficient financial and in-kind resources
 - Sufficient internal capacity controls to meet all required fiscal, data and other reporting
- B. Experience with Focus Population
 - Experience collaborating with schools and community partners
 - Demonstrated success in overcoming barriers to care for elementary, middle, and high school youth
- C. Partnership Readiness
 - Demonstrated effective collaboration and problem-solving with students, families, school- and community-based partners
- D. Service Model and Implementation
 - Service model incorporates best practices in health and mental health care for youth and aligns with the King County SBHC model of care
 - Service model reflects stakeholder input and local data and addresses the needs and service gaps unique to the site and school community
 - Vision for SBHC contribution to equity and social justice
- E. Financial Resources
 - Demonstrated ability to leverage other financial and in-kind resources, including billing for reimbursable services
 - Leveraged resources equal to at least 30% of the operating budget
 - Budget is realistic for the scope of services proposed

What are the key elements of School Based Health Centers?

- Increased access and utilization of preventive care (family planning, well-child exams, and immunizations)
- Comprehensive primary and acute health care assessment, diagnosis, treatment and referral
- Age-appropriate reproductive health care
- Sexually transmitted disease screening and treatment
- Mental health screening, counseling, treatment and referral
- School-wide and targeted health education and health promotion
- Information and assistance to eligible students' families about how to access and enroll in health insurance programs
- Intensive interventions to support school success
- Coordination with schools on health, academic, and integration with other Levy-funded strategies

How will School Based Health Center investments be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with PHSKC to administer SBHC investments, inclusive of monitoring and achievement of contract goals and performance targets. PHSKC will administer RFAs and performance-based contracts with community providers. In SY 2019-20, the SBHC strategy area will continue FEL SY 2018-19 SBHC investments, funding existing partnerships at eight elementary school, five middle school, and 12 high school building SBHCs as well as add two new middle school and one new high

school for a total investment in 28 SBHCs (See Appendix subsection “School Year 2019-2020” for more detail). In 2019, PHSKC will conduct an RFA to competitively re-bid all Elementary School SBHC investments for SY 2020-21 implementation. Contracts will be reauthorized annually conditioned upon achievement of contract outcomes.

The SBHC strategy includes \$1.4 million over the life of the FEPP Levy to support the creation of an SBHC at Nova High School. This investment is intended to provide partial seed funding for an SBHC at Nova and encourage a community partner(s) to contribute the remainder of funding needed to operate the health center, this may include expenditures related to planning and preparation for this venture. In addition to the funding and partnership required for a long-term sustainable and successful SBHC at Nova, there are space and operational considerations that need to be planned for as well. Beginning in 2019, PHSKC will conduct a 6-12 month planning phase for a future SBHC at Nova. To ensure stakeholder voices are gathered and considered, time is needed to bring people together to explore options. The planning phase will include the convening stakeholders, specification of best practices for service delivery, and identification of additional fund sources.

The PHSKC School-Based Partnerships Program (SBPP) has managed King County’s SBHC system for the past 27 years. For each SBHC, SBPP Program Managers work closely with the health service provider, school district, and school staff to support and advise on all aspects of SBHC implementation and operations.

The SBPP team will continue to provide training and technical assistance to its cadre of clinical providers, clinic coordinators, and Seattle School District partners. Examples include but are not limited to:

- Capacity-building around data and reporting;
- Coordination of monthly trainings for medical providers on topics relevant to school-based clinical practice, such as asthma management, sports medicine, and relationship abuse;
- Quarterly half-day trainings for mental health providers on various behavioral health practice modalities, which provide an opportunity for Continuing Education Units (CEUs);
- Bi-annual joint trainings for school-based clinicians and school nurses to support school-clinic collaboration on key areas of school health. SBPP organizes an annual full day retreat for clinic and school staff to review program performance, promote quality improvement initiatives, support site-level planning, and provide additional clinical training for providers;
- Provision of regular performance data to the health service provider and school to monitor progress of the implementation and support continuous quality improvement; and
- Added support and collaborative problem solving in cases where the health service provider is experiencing challenges in meeting service expectations and contract performance targets.

Table 22. School Based Health Center Investment Timeline							
Number of SBHCs by School Level	Year 1 SY 2019-20	Year 2 SY 2020-21	Year 3 SY 2021-22	Year 4 SY 2022-23	Year 5 SY 2023-24	Year 6 SY 2024-25	Year 7 SY 2025-26
Elementary	<i>8 continuing*</i>	Up to 8	Up to 8	Up to 8	Up to 8	Up to 8	Up to 8
Secondary	17 <i>continuing*</i> 3 <i>new**</i>	Up to 21	Up to 21	Up to 21	Up to 21	Up to 21	Up to 21

**Investments directly awarded to community health providers operating a FEL funded SBHC in 2018-19 at existing Seattle School District partner schools*

***Addition of 3 new SBHCs at RESMS, Meany MS, and Lincoln HS, community health providers will seek funding through a competitive process*

Table 23. School Based Health Center RFI Schedule			
RFI Issued	Anticipated Release Date*	Anticipated Awards	Anticipated Funding Start Date
School Based Health Centers (Meany MS, Robert Eagle Staff MS, and Lincoln HS)	Qtr 2 2019	3 sites	September 2019
School Based Health Centers (Nova HS)	Qtr 3 2019	1 site	Fall 2020
School Based Health Centers (all Elementary Schools)	Qtr 1 2020	8 sites	September 2020

*Timeline subject to change

Strategy #2: School Nursing

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is School Nursing?

Investments contribute to the Seattle School District nursing program providing additional support to schools with an SBHC on campus. Nursing activities integrate with and complement the services of SBHCs. This investment will supplement state and local resources and provide technical and clinical support to all Seattle School District school nurses.

Why is School Nursing important?

The FEPP Levy-funded school nursing investment integrates with and complements SBHC services. In SY 2018-19, state education funding allocated 9.0 FTE certificated school nurses to Seattle School District.⁷² However, the Seattle School District staffing model for allocation of certificated school nurses requires a nurse-to-student ratio of 1.0 FTE certificated school nurse to 5,689 students (enrollment based on regular education only). Based on this ratio, in SY 2018-19, Seattle School District employs over 60.0 FTE certificated school nurses. While 9.0 FTE are funded by the State, Seattle School District uses local levy support to fund the remaining 54.0 FTE (FEPP Levy and Seattle School District Educational Programs and Operations Levy).

FEPP Levy funding supplements school nurse FTE above current district funded allocations at sites with SBHCs. In addition, FEPP provides FTE funding for Seattle School District central support staff and continuous quality improvement activities such as program development and monitoring and evaluation of school nursing implementation district-wide. School nursing investments support collaboration between Seattle School District school nurses and SBHC agency partners in meeting mutual goals.

FEPP-funded school nurses serve as a liaison between the school community and SBHC providers. The school nurse is often a student’s first point of contact in providing direct health care services as well as referring students and families to SBHC services. School nurses work with SBHC agency partners to improve immunization compliance, promote increased student use of SBHC services, and collaborate in addressing students with emotional, behavioral, or attendance concerns that get in the way of health and academic achievement. The result of the investment has demonstrated improved results, including, but not limited to:

- improved immunization compliance rates;
- early identification and referral of behavioral concerns; and
- improved attendance for at risk students.

Who is served by School Nursing?

All students in a school building can access the care of a school nurse. School nurses support the entire population of the school with prevention services, daily management of chronic or acute conditions, coordination with special education and referral to SBHC services when needed. SBHC staff provide primary medical and mental health care to registered students with diagnosis and treatment available on site. The FEPP school nursing investment directly impacts students attending schools with SBHCs due to increased collaboration time between school nurses and SBHC staff. Further, this investment provides standardized clinical and technical support of all Seattle School District school nurses, regardless of fund source, around immunization and school nurse supported services.

What are the provider criteria for School Nursing?

PHSKC will contract with Seattle School District to hire school nurses subject to mutual agreement. Minimum qualifications, as of SY 2018-19, include a B.A./B.S. degree in nursing from an accredited college or university, valid Washington State Educational Staff Associate (ESA) Certificate, and valid license to practice nursing in WA State.⁷³

What are the key elements of School Nursing?

- Provide evidence-based nursing care and expand access to health services that close opportunity and achievement gaps
- Collaborate with SBHC staff to provide coordinated support for students with physical, behavioral, and mental health conditions
- Screen students for behavioral risk factors and provide appropriate interventions to support academic success
- Act as school health liaison for dental health programs, perform oral health education, screening, and referral services
- Increase compliance with state childhood immunization requirements by:
 - Providing education to families and students about the benefits of immunizations
 - Assisting families in evaluating their school-age children’s compliance with immunization requirements
 - Providing referrals and follow-up with families
 - Assuring that immunization compliance is tracked accurately and consistently across Seattle School District immunization datasets

How will School Nursing investments be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with PHSKC to administer school nursing investments, inclusive of monitoring and achievement of contract goals and performance targets. In SY 2019-20, PHSKC will direct award to Seattle School District Health Services and administer a performance-based contract. Seattle School District Health Services will partner with PHSKC to develop a program model inclusive of ongoing program planning and evaluation of Seattle School District school nurse health care delivery services in schools with SBHCs as well as ongoing monitoring of progress towards meeting program goals. This contract will be reauthorized annually conditioned upon achievement of contract outcomes.

Seattle School District Health Services will continue to standardize evidence-based nursing practice across school buildings. The delivery of evidence-based school nursing care is associated with improved student attendance, academic achievement, better health outcomes, and improved immunization rates, therefore, providing quality evidence for measuring change.^{74,75} Seattle School District Health Services is committed to partnering with SBHC agencies for delivering services that promote improved student health outcomes and academic achievement.

Strategy #3: Oral Health

Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Oral Health?

Oral health investments build on SBHC investments by providing mobile and/or school-based dental services for students at schools with SBHCs.

Why is Oral Health important?

Oral health is an important part of overall health and affects children’s ability to succeed academically.⁷⁶ Tooth decay is a common chronic childhood disease and is experienced more often by youth of color and youth in low-income households. Further, untreated oral disease can interfere with students’ learning. Providing dental care in schools improves students’ oral health and is thus an opportunity to reduce barriers to learning. Provision of school-based dental care improves students’ oral health.

Who is served by Oral Health?

Students who attend schools with School Based Health Centers have access to school-based dental services. FEPP Levy funding will support services in an estimated ten schools annually, with portable equipment and services provided by a community healthcare agency. A competitive process was held to identify participating schools under FEL.

What are the provider criteria for Oral Health?

PHSKC engaged in a competitive process to select a CBO to provide oral health services beginning in SY 2013-14. As part of this process, PHSKC convened a group of key stakeholders and experts in school-based and oral health to develop a strategy and implementation plan. A multidisciplinary review panel including Seattle School District school nurses, community members familiar with provision of dental services, PHSKC staff, and City staff, convened to review applications. After extensive review, Neighborcare Health was selected as the provider for FEL-funded school-based dental services. Provider criteria for oral health may include the following:

- Previous experience providing similar services and achieving targets
- Demonstrated use of data to design, implement and modify programs
- Demonstrated ability to jointly plan and implement strategies with schools and with community-based organizations to achieve targets
- Demonstrated ability to leverage financial and in-kind resources to achieve targets

What are the key elements of Oral Health?

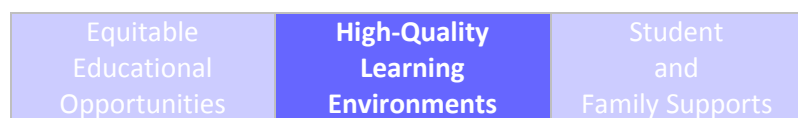
- Oral screening and examination
- X-rays
- Preventive oral care including cleanings, sealants, and fluoride treatments

- Restorative treatment including fillings or extractions
- Oral health education and health promotion
- Care coordination and referral to help students establish a dental home, defined as an ongoing relationship between the dentist and the patient, inclusive of all aspects of oral health care delivered in a comprehensive, continuously accessible, coordinated, and family-centered way⁷⁷
- Linkages to connect students and families to community-based and/or specialty dental care that may not be provided in school setting⁷⁸

How will Oral Health investments be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with PHSKC to administer oral health investments, inclusive of monitoring and achievement of contract goals and performance targets. In SY 2019-20, PHSKC will direct award to Neighborcare Health and administer a performance-based contract. PHSKC Program Managers will work closely with Neighborcare Health to develop and implement the oral health program and ensure achievement of targets and deliverables. This contract will be reauthorized annually conditioned upon achievement of contract outcomes.

Strategy #4: Health System Enhancement



What is Health System Enhancement?

Health system enhancement investments advance the quality of care being provided in FEPP-funded SBHCs. The health system enhancement strategy invests in systems-level improvements to advance and improve the delivery of medical and mental health services to students; this investment does not fund direct services. Health system enhancement dollars fund ongoing training, technical assistance, clinical consultation, data management, program evaluation, quality improvement and the application of measurement-based care and standardized models of school-based health service delivery.

Why is Health System Enhancement important?

SBHC providers need to stay up-to-date on data and clinical consultation best practices in order to provide high-quality care to Seattle youth. Program evaluation promotes CQI by assessing clinical practice, outcomes, and partnerships to maximize the benefit of FEPP Levy investments. Previous Levy investments in systems enhancement investment in clinical psychiatric consultation has contributed to the development of a school-based mental health model that assures high-quality, consistent, and standardized care for all students. Evaluation of this model has advanced the field of school-based mental health and the role of measurement-based care in improving mental health and academic outcomes.^{79,80}

Who is served by Health System Enhancement?

Health system enhancement serves adult providers to the benefit of all students who utilize SBHC services. Professional development is designed to respond to provider needs based on the students they serve. PHSKC collects data on the services students receive and aligns to student academic indicator data to support providers’ understanding of students’ holistic needs.

What are the provider criteria for Health System Enhancement?

Provider criteria for health system enhancement may include the following:

- Expertise in public health program evaluation and/or School Based Health Centers
- Prior experience articulating the strengths and barriers to providing equitable, high quality care through quantitative and qualitative measures
- Expertise serving children and adolescents in psychiatric medicine
- Specific experience with SBHC delivery model
- Expertise in their topic(s) presented; Experience serving youth populations
- Knowledge and expertise in data management, epidemiology, and health communication practices

What are the key elements of Health System Enhancement?

- Professional development and ongoing support of medical and mental health providers in the use of evidence-based practice in schools
- Development and implementation of key standards of practice for school-based health care delivery
- Implementation and ongoing management of a web-based mental health monitoring and feedback system to track goal attainment
- Outcome data to support ongoing evaluation and commitment to continuous quality improvement

How will Health System Enhancement investments be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with PHSKC to administer health system enhancements, inclusive of monitoring and achievement of contract goals and performance targets, beginning in SY 2019-20. PHSKC Program Managers work closely with the evaluator, clinical providers, and consultants to support and advise on key aspects of SBHC planning and implementation. PHSKC will collaborate with partners to define the annual program evaluation and clinical consultation plan. PHSKC will collaborate with DEEL for data management and organize professional development opportunities in collaboration with partners as needed. This contract will be reauthorized annually conditioned upon achievement of contract outcomes.

Evaluation

K-12 School Health evaluation activities will track progress toward outcomes throughout the life of the FEPP Levy, SY 2019-20 through SY 2025-26, as detailed herein (Table 24).

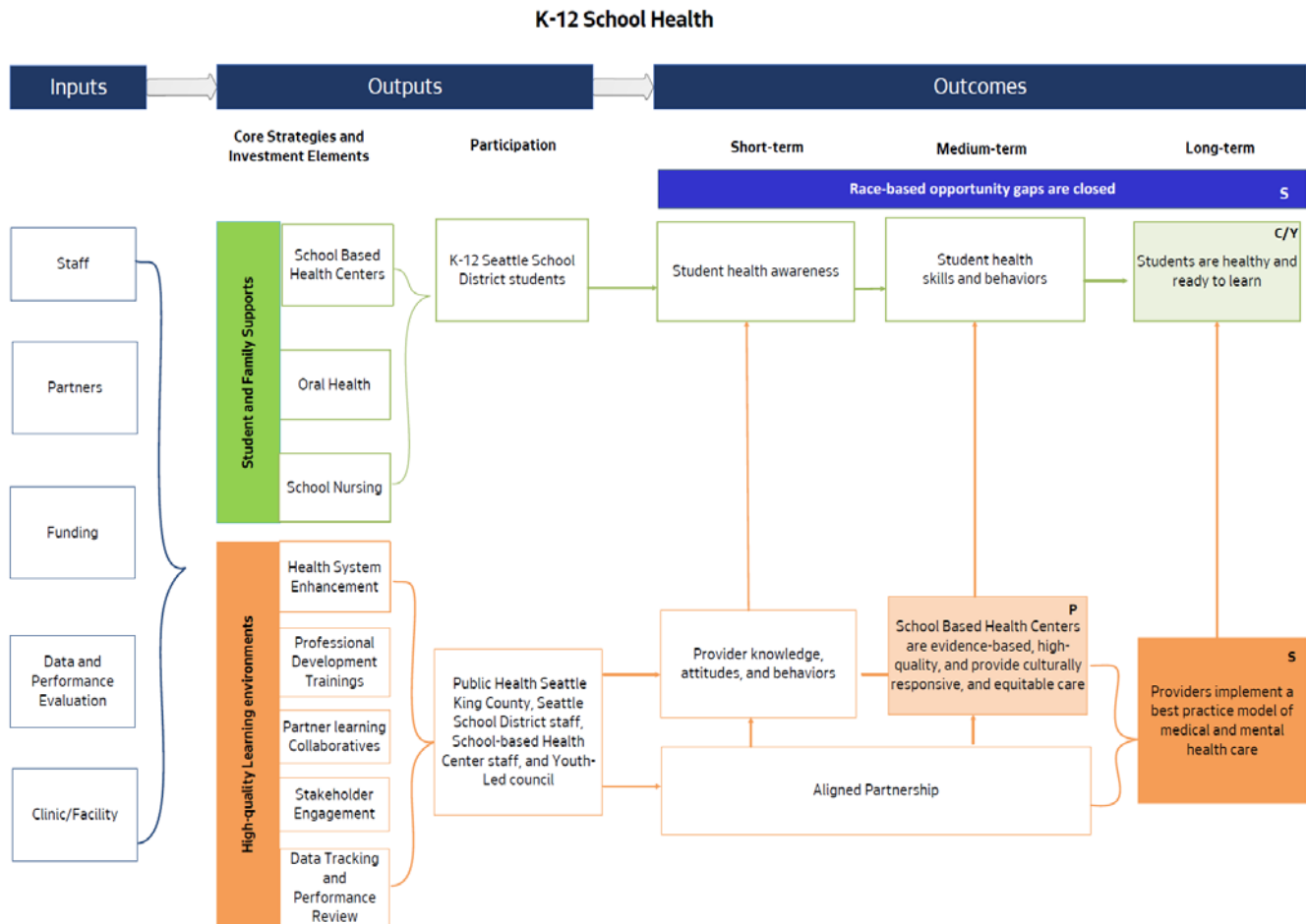
Table 24. K-12 School Health Goal and Outcomes	
Goal	<ul style="list-style-type: none"> • Seattle students have access to and utilize physical and mental health services that support learning.
Outcomes	<ul style="list-style-type: none"> • Students are healthy and ready to learn ^{C/Y} • School Based Health Centers are evidence-based, high-quality, and provide culturally responsive and equitable care ^P • Providers implement a best practice model of medical and mental health care ^S • Race-based opportunity gaps are closed ^S

**Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact*

FEPP evaluation activities will assess outputs, short-, medium-, and long-term outcomes, and monitor progress toward the K-12 School Health goal that Seattle students have access to and utilize physical and mental health services that support learning (Figure 7). K-12 School Health investments apply the FEPP core strategies of

Student and Family Supports (SBHCs, oral health, and school nursing) and *High-Quality Learning Environments* (health system enhancements such as professional development trainings, partner learning collaboratives, stakeholder engagement, data tracking, and performance review). Sample evaluation questions and indicators are detailed in the Appendix.

Figure 7. K-12 School Health Logic Model



**Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact*

DEEL will evaluate the K-12 School Health investment area, consistent with funding and staffing available to execute a rigorous design (Table 25). K-12 School Health outputs and outcomes will be evaluated annually to monitor and assess performance. Process evaluations will be conducted after strategies have been implemented for a few years (i.e., Years 2-3) to inform strategy implementation approaches (outputs) and short-term outcomes to monitor progress and make mid-course corrections when needed. Outcome evaluations will focus on the medium- and long-term outcomes to determine the return on invest based on the results and show overall impact beginning in Year 6. Process and outcome evaluations may focus on one or more strategy within the broader K-12 School Health investment area depending upon identified areas of focus and available resources. Evaluation activities with identified staffing and/or funding resources are marked by an “X” in the table below.

Table 25. K-12 School Health Evaluation Timeline									
Evaluation Tier		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Responsible Entity
		SY 2019-20	SY 2020-21	SY 2021-22	SY 2022-23	SY 2023-24	SY 2024-25	SY 2025-26	
Monitoring and Performance	Design	X	X	X	X	X	X	X	DEEL
	Execution	X	X	X	X	X	X	X	
	Report	X	X	X	X	X	X	X	
Process Evaluation*	Design		**						DEEL, PHSKC, and External Evaluators
	Execution			**					
	Report			**					
Outcome and Impact*	Design					***			DEEL, PHSKC, and External Evaluators
	Execution						***		
	Report						***		

**Timelines subject to change*

***Denotes planned process and outcome evaluation to be conducted by DEEL’s Performance and Evaluation Unit if additional evaluation funding is secured*

****Denotes proposed process and outcome evaluations to be conducted by external evaluators if additional evaluation funding is secured*

Seattle Promise

Introduction

King County faces a skills gap that prevents local students from accessing local jobs. An estimated 70% of all jobs in Washington State will require some post-secondary education by 2020⁸¹; however, only 74% of Seattle School District graduates go on to post-secondary institutions, and only 31% of Washington’s high school students go on to attain a post-secondary credential by the age of twenty-six.

A report published by Seattle School District found that for the class of 2015, “historically underserved students of color (Black, Hispanic, Native American, and Pacific Islander) attend college at a rate of 17 percentage points lower than White, Asian, and Multiracial students.” Historically underserved students who do attend college are more likely to enroll in a two-year institution and require remedial coursework. Further, persistence rates for this same graduating class show disproportionate impacts between many students of color and their peers who attend two-year institutions.

To ensure that Seattle students have the education and resources to tap into the local job market, Mayor Jenny Durkan called for the development of Seattle Promise such that all Seattle public school students may access and complete post-secondary education.

The intent of the program is to reduce and/or remove financial barriers that keep some public high school graduates from earning a credential, certificate, degree, or transfer to 4-year institution. Seattle Promise builds upon the success of the 13th Year Scholarship Program, established at South Seattle College in 2008 and expanded to all Seattle Colleges in 2017—North Seattle College, Seattle Central College, and South Seattle College.

Strategies

As described in Ordinance 125604, Section 6, “Major program elements are intended to increase student access to post-secondary and job training opportunities and may include: post-secondary success coaches, readiness academies, the equivalent of two years of financial support for tuition, and non-tuition financial support.” The Seattle Promise investment area funds three strategies:

1. **Tuition:** Seattle Promise students that meet all program requirements are eligible to receive up to 90 attempted college credits or two-years of attendance, whichever comes first, at the Seattle Colleges towards a student’s initial credential, certificate, degree, or transfer to a 4-year institution.
2. **Equity Scholarship:** Additional financial support to Seattle Promise students with a zero Expected Family Contribution (EFC), to assist with non-tuition related expenses such as books, fees, child care, food, housing, transportation, etc.

Seattle Promise

Goal:

Seattle students have access to and utilize post-secondary opportunities that promote attainment of a certificate, credential or degree.

Outcomes:

1. Seattle Promise students complete a certificate, credential, degree or transfer
 2. Seattle Promise delivers high-quality services and clear pathways to success
 3. Race-based opportunity gaps are closed
-

- College Preparation and Persistence Support:** Provides students with college and career readiness supports beginning in 11th grade and continuing through their 14th year, in three stages: (1) college ready and college transition; (2) persistence; (3) completion.

Spending Plan

The Seattle Promise investment area represents 6%, or \$40.7 million, of the FEPP Levy. Seattle Promise investments are allocated across the three program strategies (93%) and administration (7%). The largest budget allocation within Seattle Promise is for College Preparation and Persistence Support (\$18.12M, 45%), followed by Tuition (\$15.96M, 39%), and Equity Scholarship (\$3.63M, 9%).

Strategy	Total	Percent
Tuition	\$15,959,801	39%
Equity Scholarship	\$3,634,618	9%
College Preparation and Persistence Support	\$18,115,889	45%
DEEL Administration	\$2,972,171	7%
Total Seattle Promise	\$40,682,480	100%

Program costs by major cost category

Seattle Promise budget estimates are based on projections of high school enrollment over the life of the FEPP Levy as well as graduation and college matriculation trends (Table 27).

Student Participation	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	SY	SY	SY	SY	SY	SY	SY
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
12th Grade Students*	1,360	1,360	1,360	1,360	1,360	1,360	1,360
13th Year Students**	261	544	544	544	544	544	544
14th Year Students***	129	157	326	326	326	326	326
Total 13th and 14th Year Students	390	701	870	870	870	870	870

*The 12th Grade Student estimate was modelled using an average of 50% (or 80 students per school) of graduating seniors from 17 Seattle School District high schools

**The matriculation rate from 12th grade to 13th year at Seattle Colleges is assumed to be 40%

***The persistence rate from 13th to 14th year is assumed to be 60%. The cost model assumes full implementation for 13th year students in SY 2020-21, the 1st year of FEPP Levy investment, and full implementation for 14th year students in SY 2021-22.

Seattle Promise tuition is intended to be a last-dollar scholarship; a last-dollar scholarship means that the Seattle Promise scholarship will cover all tuition costs after Federal and State supports, and individual student scholarships are applied. The tuition budget assumes \$2,500 per Seattle Promise student, which is the net average amount (after other funding is utilized) of anticipated unmet need per year. The equity scholarship assumes \$1,500 per eligible Seattle Promise student, per year.

The FEPP Levy funds two types of positions at the Seattle Colleges through the College Preparation and Persistence Support strategy: (1) Student Success Specialist to provide services to 11th and 12th graders and (2) Seattle College Support Staff (i.e. advisors) to provide services to 13th and 14th Year Seattle Promise students. The College Preparation and Persistence Support budget assumes approximately 1.0 FTE Student Success Specialist for up to 300 high school seniors and approximately 1.0 FTE College Support Staff for up to one-hundred 13th and 14th Year Seattle Promise students. The College Preparation and Persistence Support budget also provides for instructional support, speakers, transportation, supplies, and equipment related to Readiness Academy activities as well as the administration costs to Seattle Colleges such as general overhead fees for facilities, IT, accounting, etc. Readiness Academy is a suite of activities associated with preparing Seattle youth for Seattle Promise and post-secondary opportunities (see Seattle Promise- Strategy #3 for more information).

The DEEL Administration line includes a portion of DEEL's central administrative labor and non-labor costs, including City central costs such as facilities and IT, and is capped at 7% across the Levy.

As stated in Resolution 31821, “Seattle Colleges has committed to work with private donors to contribute \$3.1 million over the life of the levy, resulting in a total combined investment of \$43.8 million for the Seattle Promise program.” DEEL will continue to monitor potential local, regional, state, and federal funding sources for Seattle Promise, and ensure that FEPP Levy investments in the Seattle Promise are “supplemental and complementary to existing public funding structures and services... [and] never used to supplant state-mandated services” (Principle 4).⁸²

Alignment with RSJI

The Seattle Promise is a universal access program with targeted equity strategies designed for historically underserved students. The equity strategy within Seattle Promise is to provide non-tuition financial supports, called an equity scholarship, for students with the highest financial need. Equity scholarships are aimed at reducing financial barriers to college completion such as cost of books, fees, childcare, transportation, and housing.

Further, the Seattle Promise investment, specifically the College Preparation and Persistence Support strategy, is complemented by K-12 School and Community-Based investments. More specifically, while Seattle Promise support for 11th and 12th grade high school students is distributed equally across public high schools, K-12 school-based investments are prioritized to serve up to five public high schools with high concentrations of students not yet meeting grade level learning standards, African American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students, and/or designated as Title 1, thereby providing additional layered support for the students who need it the most.

During the first two years of the FEPP Levy, DEEL will perform a Racial Equity Toolkit (RET) analysis related to the Seattle Promise investment area, with specific focus on program elements that could have inequitable outcomes for Seattle Youth. This analysis will include, at a minimum, an evaluation of:

- Program expansion to serve Opportunity Youth, public charter school students, and students wishing to enroll on an exclusively part-time basis;
- Impact of Satisfactory Academic Progress requirements.

DEEL will seek the recommendation of the LOC regarding any proposed policy changes resulting from the RET analysis before presenting those proposed policy changes to the City Council for its consideration.

Alignment with City Resources

While the Seattle Promise investment is largely a new line of business for DEEL and the City, the program is building off initial success and past efforts to provide the resources and supports necessary to pursue post-secondary education. The Seattle Promise expands earlier City investments in the 13th Year Promise Scholarship Program funded by General Fund and revenues from the City’s Sweetened Beverage Tax.

Strategy #1: Tuition

Access to Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Tuition?

Seattle Promise tuition is a last-dollar scholarship, meaning that the Seattle Promise scholarship will cover all tuition costs after Federal and State supports and individual student scholarships are applied. The Seattle Promise scholarship will cover up to 90 attempted credits or two-years of enrollment, whichever comes first, at the Seattle Colleges towards a student’s initial credential, certificate, degree, or transfer to a 4-year institution. The tuition assistance can be used towards remedial courses that are eligible for financial aid assistance⁸³. Tuition assistance is applied only while the student is enrolled with the Seattle Colleges and does not follow students if they transfer out of Seattle Colleges. Students must enroll full-time (i.e., minimum of 12 credits per quarter) in Fall, Winter, and Spring quarters. Students will be supported during Summer quarter if they choose to attend, however this is optional for Seattle Promise students. Students may request an exception to the full-time enrollment requirement on a quarter-by-quarter basis under limited circumstances, such as demonstrating a substantial hardship or being unable to enroll full-time due to course offerings. Seattle Promise tuition does not cover fees due to the wide range of possible costs associated with specific programs. Seattle Promise tuition cannot be used outside of the Seattle Colleges. The student is responsible for payment of tuition costs beyond 90 credits.

Given the structure of Seattle Promise tuition as a last-dollar scholarship, low-income college applicants are likely to receive tuition assistance through State and Federal programs and not Seattle Promise tuition supports. However, the last-dollar approach allows for Levy dollars to serve more Seattle students than would be possible if applied before State and Federal assistance. Research on Promise programs nationally shows that the simpler the enrollment process, the higher the Promise program application rates. Universal-access Promise programs have been shown to increase college-going culture population-wide and increase post-secondary enrollment among students of color.

Why is Tuition important?

With the high cost of college and living expenses many students and families are not able to afford to attend college. Inability to pay post-secondary tuition has proven to be a key factor where students do not access and/or complete a post-secondary education. Seattle Promise aims to remove this barrier for Seattle students.

Who is served by Tuition?

All graduates of Seattle public high schools, including Seattle School District and charter schools, who meet eligibility milestones from 12th grade through their 14th year, will be eligible for tuition support (Figure 8).

In the event that demand for Seattle Promise tuition supports exceed supply, tuition funds will be prioritized for low-income, first-generation (i.e. students who are first in their family to attend college), and/or African

American/Black, Hispanic/Latino, Native American, Pacific Islander, underserved Asian populations, other students of color, refugee and immigrant, homeless, English language learners, and LGBTQ students. In collaboration with Seattle Colleges, DEEL will collect and analyze Promise Student enrollment, persistence, and completion trends to better understand how FEPP-funds are being utilized. DEEL and the Colleges will use this analysis to inform the further refinement of a student prioritization mechanism that responds to Seattle student and family needs, and promotes equitable access to post-secondary opportunity.

What are the provider criteria for Tuition?

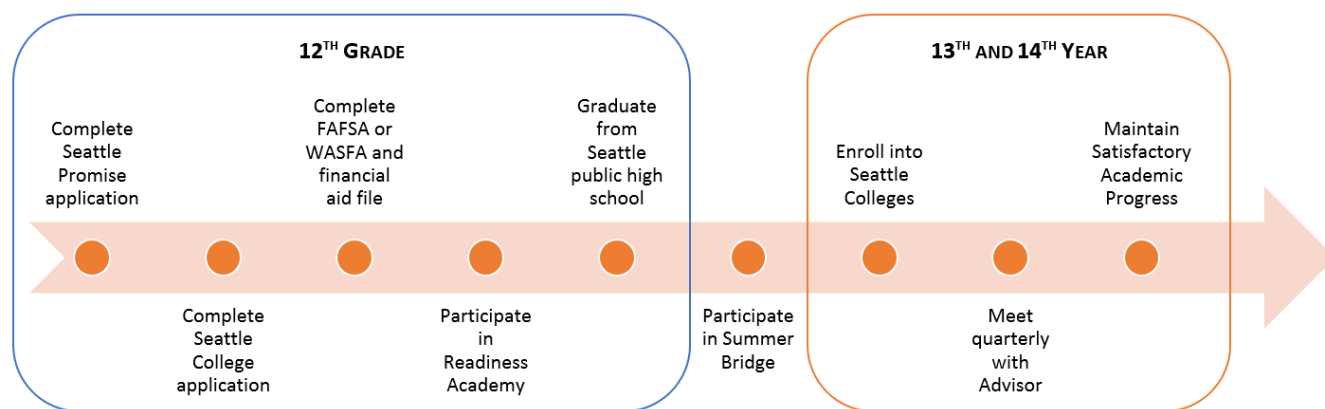
DEEL will contract with the Seattle Colleges to administer the tuition investment subject to mutual agreement. For the past 10 years, South Seattle College has administered the 13th Year Promise Scholarship Program; this program informed many program elements within the Seattle Promise. Seattle Promise tuition scholarships will be calculated by the Seattle Colleges financial aid office based on completed application and federal/state financial aid supports.

What are the key elements of Tuition?

Seattle Promise students must meet the following eligibility milestones from 12th grade through their 14th year, in order to become and remain a Seattle Promise student (Figure 8):

1. Complete a Seattle Promise application during 12th grade
2. Complete a Seattle College application during 12th grade
3. Complete FAFSA or WAFSA and financial aid file
4. Participate in Seattle Colleges Readiness Academy activities during 12th grade
5. Graduate from a Seattle public high school, including Seattle School District and charter schools
6. Participate in Seattle College Summer Bridge Program
7. Enroll into one of the Seattle Colleges
8. Meet with Seattle College Advisor quarterly¹¹
9. Maintain Satisfactory Academic Progress (SAP) as determined by the Seattle College campus that the student attends^{84 85 86 87}

Figure 8. Eligibility Criteria for Seattle Promise Students



How will Tuition investments be managed and phased in?

¹¹ Does not include summer quarter, as summer enrollment is not a requirement for program eligibility. However, Seattle Promise services will be available during the summer if requested.

Through direct award, DEEL will negotiate a performance-based contract with Seattle Colleges to administer tuition investments, inclusive of monitoring and achievement of contract goals and performance targets, and consistent with terms of the partnership agreement.

The financial aid departments for each of the Seattle College campuses will manage the tuition supports for the Seattle Promise students on their campus. The tuition supports will be administered through the student’s financial aid award.

In Years 1 (SY 2019-20) through Years 2 (SY 2020-21):

- Public school graduates of Seattle School District and Seattle Promise students will be eligible for tuition if their District/school has a current, effective Partnership Agreement with the City.
- DEEL commits to completing a Racial Equity Toolkit (RET) in accordance with the City’s RSJI.

In Years 3 (SY 2021-22) through 7 (SY 2025-26) of FEPP:

- As a result of the RET, DEEL will develop a series of recommendations to expand access to Seattle Promise for Opportunity Youth, public charter school students, and students wishing to enroll on an exclusively part-time basis.
- DEEL will seek the recommendation of the LOC to prepare recommendations for the City Council’s consideration of new eligibility criteria.

Strategy #2: Equity Scholarship

Access to Equitable Educational Opportunities	High-Quality Learning Environments	Student and Family Supports
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What is Equity Scholarship?

Equity scholarship is an investment for Seattle Promise students who face financial barriers to post-secondary education. Equity scholarship dollars are intended to fund non-tuition related expenses such as books, fees, child care, food, housing, transportation, etc.

Why is Equity Scholarship important?

Many Promise programs nationally have found the need for financial supports that go beyond tuition. College students face several financial barriers that keep them from completing their post-secondary education. Expenses such as books, transportation, and living costs can be up to 80% of the cost associated with attending college.⁸⁸ The 13th Year Promise Scholarship Program administered by South Seattle College did not historically include an equity scholarship. City investments through SBT and FEPP Levy have made this new program element possible.

Who is served by Equity Scholarship?

In addition to the eligibility criteria detailed in Figure 8, Seattle Promise students must have zero Expected Family Contribution (EFC) as determined by their financial aid award to be eligible for the equity scholarship. Zero EFC indicates that the student has high financial need. While students with high financial need will receive support from federal financial aid and possible state need grants to pay for tuition, students with zero EFC often experience additional non-tuition, financial barriers to college completion (e.g. books, fees, child care, food, housing, transportation). EFC is an index number that college financial aid departments use to determine how

much financial aid the scholar would receive. The information reported on FAFSA or WAFSA forms is used to calculate the EFC.⁸⁹

What are the provider criteria for Equity Scholarship?

DEEL will contract with the Seattle Colleges to administer the equity scholarship subject to mutual agreement. For the past 10 years, South Seattle College has administered the 13th Year Promise Scholarship Program; this program informed many program elements within the Seattle Promise.

What are the key elements of Equity Scholarship?

Students must maintain program eligibility and show financial need (i.e., zero EFC) in order to access and continue to receive equity scholarship supports.

How will Equity Scholarship investments be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with Seattle Colleges to administer equity scholarship investments, inclusive of monitoring and achievement of contract goals and performance targets, and consistent with terms of the partnership agreement.

The financial aid departments for each of the Seattle College campuses will manage the equity scholarship for the Seattle Promise students on their campus. Equity scholarships will be administered through Seattle Promise students’ quarterly financial aid file beginning in the Fall quarter of their 13th year. Students can use equity scholarship funds for specified school-related expenses such as books, fees, child care, food, housing, and/or transportation.

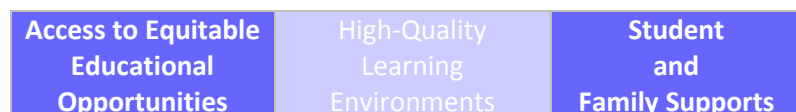
In Years 1 (SY 2019-20) through Years 2 (SY 2020-21):

- Public school graduates of Seattle School District and Seattle Promise students will be eligible for the equity scholarship if their District/school has a current, effective Partnership Agreement with the City.
- DEEL commits to completing a Racial Equity Toolkit (RET) in accordance with the City’s RSJI.

In Years 3 (SY 2021-22) through 7 (SY 2025-26) of FEPP:

- As a result of the RET, DEEL will develop a series of recommendations to expand access to Seattle Promise for Opportunity Youth, public charter school students, and students wishing to enroll on an exclusively part-time basis.
- DEEL will seek the recommendation of the LOC to prepare recommendations for the City Council’s consideration of new eligibility criteria.

Strategy #3: College Preparation and Persistence Support



What is College Preparation and Persistence Support?

College preparation and persistence support is a suite of services provided to 11th and 12th grade high school students and 13th and 14th Year Seattle Promise students. This investment reaches Seattle youth at each stage of their college-going experience, starting in the 11th and 12th grades, into the summer after they graduate, and

throughout their college experience. College preparation and persistence support investments aim to prepare Seattle youth to access college, persist through college, and complete a certificate, credential, degree, or transfer to a four-year institution.

Why is College Preparation and Persistence Support important?

A lesson learned from early implementation of the 13th Year Promise Scholarship Program at South Seattle College, was that offering just tuition to students was not enough as many students did not continue with their educational pursuits. Nationally, Promise programs that only offer tuition or financial supports do not have strong student completion results. Providing wraparound services has proven to be a necessary component in helping students complete college.

Who is served by College Preparation and Persistence Support?

11th and 12th grade students at eligible public high schools, including Seattle School District and charter schools, and all 13th and 14th Year Seattle Promise students will be provided college preparation and persistence support. 13th and 14th Year Seattle Promise students will be required to participate in persistence and completion activities in order to maintain eligibility for the Seattle Promise tuition and/or equity scholarship awards.

What are the provider criteria for College Preparation and Persistence Support?

DEEL will contract with the Seattle Colleges to administer college preparation and persistence support subject to mutual agreement. Seattle Colleges staff, specifically Student Success Specialists and College Support Staff, will be primarily responsible for delivering support services.

Student Success Specialists will complete deliverables such as, but not limited to the following, for public school 11th and 12th graders:

- Conduct outreach
- Conduct Readiness Academy programming
- Collaborate and align efforts with college and career readiness CBOs and high school counselors
- Support students with Seattle Promise application and enrollment, in group and individual settings
- Support completion of FAFSA or WASFA
- Lead Seattle College campus visits and tours, and connect students with campus leadership, resources, and support staff
- Deliver Summer Bridge program and college transition support for matriculating Seattle Promise students
- Support students with navigating assessment and placement options to encourage college-level course placement

College Support Staff will complete deliverables such as, but not limited to the following, for Seattle Promise students during their 13th and 14th Years:

- Meet with students quarterly
- Maintain maximum ratio of up to 100 Seattle Promise students per 1 Support Staff
- Support students to complete annual financial aid files
- Provide program and course registration guidance
- Support students with academic and non-academic needs
- Refer and connect students to proper campus supports
- Refer and connect students to assistance programs and resources for which they may be eligible to support life beyond college

What are the key elements of College Preparation and Persistence Support?

Seattle Promise college preparation and persistence supports are administered in three stages: (1) college ready and college transition, (2) persistence, and (3) completion. Supports are provided in one-on-one and group settings to allow for individualized supports.

1. **College Ready and College Transition:** This stage provides outreach and supports to prospective Seattle Promise students and families to share information needed for Seattle Promise participation and promote opportunities available at Seattle Colleges. Activities include workshops and support services to prepare Seattle Promise students for their 13th year, fall quarter enrollment and matriculation to the Seattle Colleges and occur at high schools and on Seattle Colleges campuses.
 - Outreach: Student Success Specialists will provide outreach to 11th and 12th graders beginning in the spring of their junior year, as an opportunity to inform students and families about the Seattle Promise program well in advance of required eligibility activities. Outreach to 12th graders will be designed to inform students and families of the steps and requirements needed to meet and maintain Seattle Promise eligibility.
 - College Selection: The Seattle Promise is portable among Seattle College campuses and programs only, meaning that students can take classes at any Seattle College campus, regardless of where the high school they graduated from is located.¹² Students may attend any of the three Seattle Colleges. The Success Specialist will work with students and families at public high schools to discuss their options, identify the Seattle Colleges campus that best fits their academic and career goals, and complete and submit the application for their desired school. Students must complete a Seattle College application to attend the school.
 - Readiness Academy: Readiness Academy is a suite of activities associated with preparing Seattle youth for Seattle Promise and post-secondary opportunities. Through Readiness Academy, 12th grade students will receive group and individualized supports. Supports will come in the form of workshops, one-on-one assistance, academic placement, and Seattle Colleges campus visits. The workshops and one-on-one supports will consist of, but not be limited to, financial aid filing completion assistance, Seattle Promise and Seattle Colleges application assistance, career awareness, and placement support. Readiness Academy provides students with tools to be successful on campus as well as builds cohorts of future 13th and 14th Year Promise students to support each other once in college.
 - Application Assistance: Success Specialists will assist students and families with completion of the Seattle Promise application beginning in the fall of senior year.
 - Financial Aid File: Students must complete their financial aid file, including their FAFSA or WASFA, by the deadline determined by the Seattle Colleges. Seattle Promise leverages Federal and State tuition assistance to maximize support for all students. The Success Specialist will communicate deadlines to students and families at participating public high schools as well as provide support to assist with completion.
 - Participate in Summer Bridge: The summer bridge program connects students to the Seattle College campus they enrolled in. Summer Bridge will take place during the summer between high school graduation and the start of their 13th Year fall quarter. Upon high school graduation, the success specialist will contact matriculating Seattle Promise students to inform students and families of Summer Bridge program details. Seattle Promise students must participate in the Summer Bridge program to maintain Seattle Promise tuition and equity scholarship eligibility.

¹² Portability will begin for the graduating class of 2020, effective for SY 2020-21 Seattle Colleges enrollment.

Summer Bridge is crucial to connecting students to Seattle Colleges campuses and to their cohort of Seattle Promise students. Each Seattle Colleges campus will host a Summer Bridge program.

2. **Persistence:** The Seattle Promise supports students through a cohort model of academic, advising, and financial supports.
 - Cohort: Seattle Promise is designed in a cohort model. Seattle Promise students will enroll in their 13th Year fall quarter after graduating from a public high school, including Seattle School District and charter schools, and having met eligibility requirements. Cohort models for higher education have proven to be successful in supporting students through program completion and building a sense of peer support, family, and belonging.⁹⁰
 - Academic Standing: Seattle Promise students must meet the Satisfactory Academic Progress⁹¹ (SAP) as defined by the Seattle Colleges campus where they are enrolled. SAP includes enrolling in a minimum number of credits, maintaining a minimum GPA, and completing the degree within the maximum timeframe.
 - Advising: Seattle Promise students will meet with a Seattle College advisor at least quarterly to identify any academic, career, or personal issues that may impact persistence toward post-secondary completion and develop solutions for. Seattle College advisors will have a smaller case load than traditional advisors at the Seattle Colleges. Advisors will support up to 100 students per advisor; this will allow for a high quality of support.
 - On-campus Supports: Seattle Promise students will have access to transfer and career preparation supports as well as academic supports such as course planning and tutoring services.
 - Financial Aid File: Students must submit required documentation to confirm financial aid status. This documentation will include the FAFSA or WASFA, as well as financial aid documents required by the college of attendance.
 - Equity Scholarship: Promise students with a zero EFC will be eligible to receive supplemental funding supports for non-tuition related expenses.

3. **Completion:** While enrolled at Seattle Colleges, Seattle Promise students will have access to non-FEPP-funded supports to promote preparation for life beyond college, including referrals to assistance programs for which they may be eligible, such as: child care assistance, affordable housing resources, food services, refugee and immigrant resources, legal assistance, transportation programs, and utility discount programs offered by the City, State, or other agencies. DEEL will work with Seattle Colleges to develop and maintain a comprehensive list of assistance programs for College Support Staff to make available to students. Students will be supported with career and financial literacy guidance. Students who are transferring to a 4-year institution will be assisted with transition needs.

How will College Preparation and Persistence Support investments be managed and phased in?

Through direct award, DEEL will negotiate a performance-based contract with Seattle Colleges to administer college preparation and persistence support investments, inclusive of monitoring and achievement of contract goals and performance targets, and consistent with terms of the partnership agreement.

College preparation and persistence support will be administered by Seattle Colleges staff including, but not limited to, Student Success Specialists and College Support Staff. Seattle Colleges staff will partner with public high schools and local college and career readiness CBOs to coordinate services.

In Years 1 (SY 2019-20) through Years 2 (SY 2020-21):

- Public school graduates of Seattle School District and Seattle Promise students will be eligible for college preparation and persistence support if their District/school has a current, effective Partnership Agreement with the City.
- DEEL commits to completing a Racial Equity Toolkit (RET) in accordance with the City’s RSJI.

In Years 3 (SY 2021-22) through 7 (SY 2025-26) of FEPP:

- As a result of the RET, DEEL will develop a series of recommendations to expand access to Seattle Promise for Opportunity Youth, public charter school students, and students wishing to enroll on an exclusively part-time basis.
- DEEL will seek the recommendation of the LOC to prepare recommendations for the City Council’s consideration of new eligibility criteria.

Evaluation

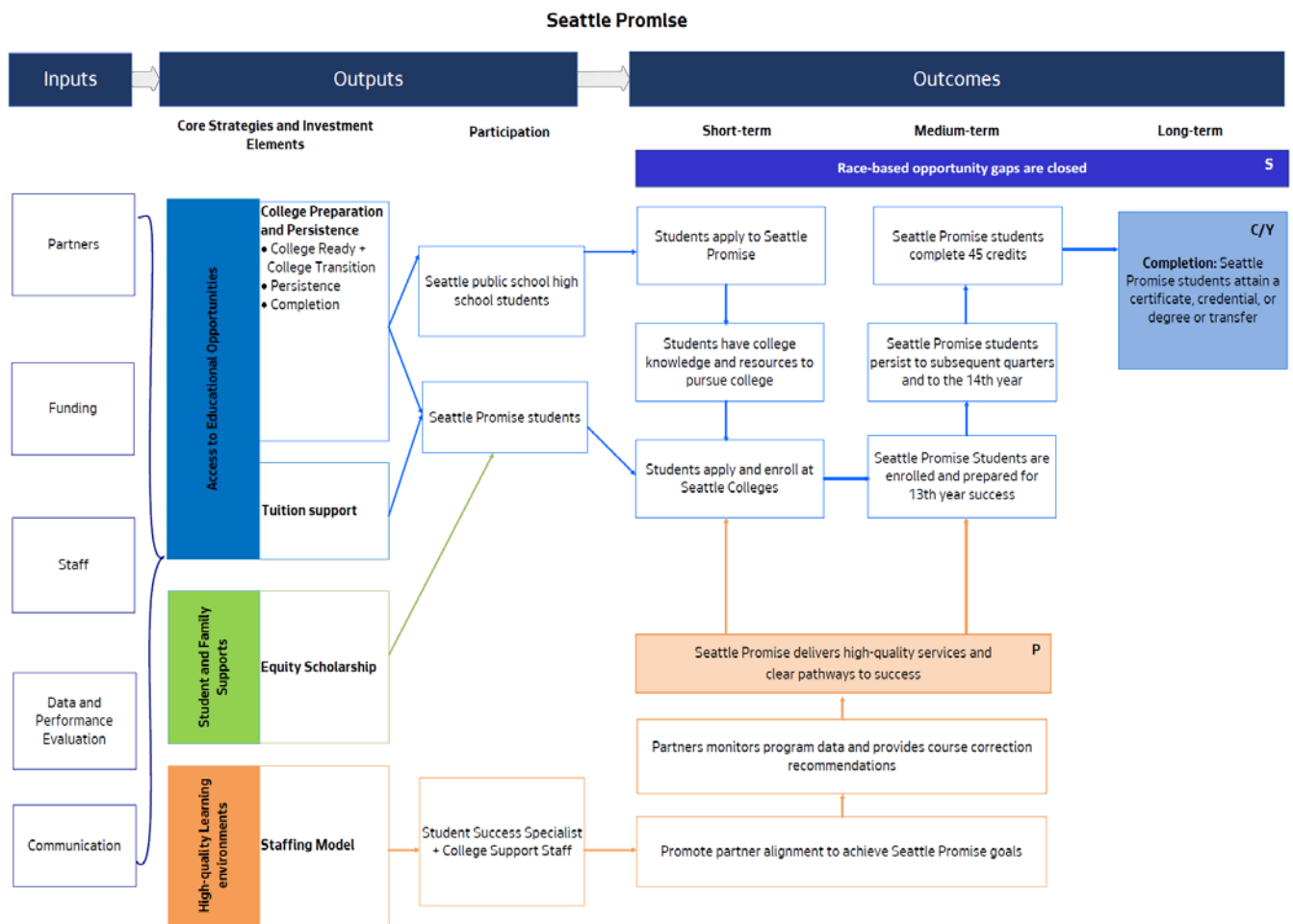
Seattle Promise evaluation activities will track progress toward outcomes (Table 28). Evaluation for Seattle Promise strategies (i.e. tuition support, equity scholarship, college preparation and persistence activities) will follow the approach detailed herein for the life of the FEPP Levy (SY 2019-20 through SY 2025-26).

Table 28. Seattle Promise Goal and Long-Term Outcomes	
Goal	<ul style="list-style-type: none"> • Seattle students have access to and utilize post-secondary opportunities that promote attainment of a certificate, credential, or degree.
Long-Term Outcomes	<ul style="list-style-type: none"> • Seattle Promise students complete a certificate, credential, degree or transfer ^{C/Y} • Seattle Promise delivers high-quality services and clear pathways to success ^P • Race-based opportunity gaps are closed ^S

**Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact*

FEPP evaluation activities will assess outputs, short-, medium-, and long-term outcomes, and monitor progress toward the Seattle Promise goal that Seattle students have access to and utilize post-secondary opportunities that promote attainment of a certificate, credential, or degree (Figure 9). Seattle Promise investments apply the FEPP core strategies of *Access to Educational Opportunities* (outreach, onboarding, and advising), *Student and Family Supports* (equity scholarship) and *High-Quality Learning Environments* (staffing model). Sample evaluation questions and indicators are detailed in the Appendix.

Figure 9. Seattle Promise Logic Model



*Outcomes are coded as S = System-level impact, P = Program-level impact, and C/Y = Child/youth-level impact.

DEEL, Seattle Colleges, and external evaluators will evaluate Seattle Promise consistent with funding and staffing available (Table 29). Seattle Promise outputs and outcomes will be evaluated annually to monitor and assess performance. Short- and medium-term outcomes will be evaluated utilizing process and outcome evaluations after strategies have been implemented for a few years (i.e., Years 2-3). Medium-term outcomes will be assessed beginning in Year 3. Long-term outcomes will be assessed with an impact evaluation approach beginning in Year 6. Process and outcome evaluations may focus on one or more strategy within the broader Seattle Promise program depending upon identified areas of focus and available resources. Evaluation activities with identified staffing and/or funding resources are marked by an “X” in the table below.

Table 29. Seattle Promise Evaluation Timeline*									
Evaluation Tier		Year 1 SY 2019- 20	Year 2 SY 2020- 21	Year 3 SY 2021- 22	Year 4 SY 2022- 23	Year 5 SY 2023- 24	Year 6 SY 2024- 25	Year 7 SY 2025- 26	Responsible Entity
Monitoring and Performance	Design	X	X	X	X	X	X	X	DEEL
	Execution	X	X	X	X	X	X	X	
	Report	X	X	X	X	X	X	X	
Process Evaluation	Design	**		***					DEEL and/or External Evaluators
	Execution		**		***				
	Report		**		***				
Outcome and Impact	Design				**		***		DEEL and/or External Evaluators
	Execution					**		***	
	Report					**		***	

*Timelines subject to change.

**Denotes planned process and outcome evaluation to be conducted by DEEL’s Performance and Evaluation Unit if additional evaluation funding is secured.

***Denotes proposed process and outcome evaluations to be conducted by external evaluators if additional evaluation funding is secured.

V. Appendix

V.I FEPP 7-Year Spending Plan

Investment Area	Year 1 SY 2019-20	Year 2 SY 2020-21	Year 3 SY 2021-22	Year 4 SY 2022-23	Year 5 SY 2023-24	Year 6 SY 2024-25	Year 7 SY 2025-26	Total
Preschool and Early Learning								
Preschool Services & Tuition Subsidies	\$16,294,202	\$17,743,852	\$19,238,233	\$20,813,132	\$22,456,735	\$24,161,412	\$25,930,147	\$146,637,714
Quality Teaching	\$6,730,797	\$7,367,928	\$7,891,679	\$8,565,456	\$9,273,019	\$9,805,355	\$10,577,845	\$60,212,079
Comprehensive Support	\$7,910,369	\$8,601,617	\$9,203,129	\$9,942,740	\$10,721,751	\$11,564,683	\$12,255,691	\$70,199,979
Organizational & Facilities Development	\$2,936,649	\$2,591,549	\$2,330,112	\$2,136,215	\$1,944,977	\$1,776,437	\$1,659,468	\$15,375,406
SPP Child Care Subsidies	\$1,096,200	\$1,186,028	\$1,279,712	\$1,377,375	\$1,479,139	\$1,585,126	\$1,695,456	\$9,699,036
Homeless Child Care Program	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,800,000
Family Child Care Mentorship & Quality Supports	\$571,429	\$571,429	\$571,429	\$571,429	\$571,429	\$571,429	\$571,429	\$4,000,000
Evaluation	\$1,369,760	\$1,046,014	\$1,086,003	\$1,127,350	\$1,169,964	\$1,213,744	\$1,258,811	\$8,271,646
Administration	\$3,262,594	\$3,196,795	\$3,333,574	\$3,476,268	\$3,625,138	\$3,780,454	\$3,942,498	\$24,617,321
Total Preschool	\$40,572,000	\$42,705,211	\$45,333,871	\$48,409,965	\$51,642,152	\$54,858,638	\$58,291,345	\$341,813,182
K-12 School and Community-Based								
Elementary School	\$9,025,000	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000	\$8,000,000	\$57,025,000
Middle School	\$6,781,059	\$3,038,100	\$3,892,565	\$3,989,880	\$4,089,625	\$4,191,865	\$4,296,660	\$30,279,754
High School	\$3,499,891	\$3,797,625	\$3,892,565	\$3,989,880	\$4,089,625	\$4,191,865	\$4,296,660	\$27,758,111
Subtotal, School-Based Investments	\$19,305,950	\$14,835,725	\$15,785,130	\$15,979,760	\$16,179,250	\$16,383,730	\$16,593,320	\$115,062,865
K-12 Opportunity & Access	\$0	\$1,281,250	\$1,601,563	\$2,001,953	\$2,252,197	\$2,337,781	\$2,425,331	\$11,900,074
Subtotal, Opportunity & Access	\$0	\$1,281,250	\$1,601,563	\$2,001,953	\$2,252,197	\$2,337,781	\$2,425,331	\$11,900,074
Sports	\$227,817	\$233,512	\$239,350	\$245,334	\$251,467	\$257,754	\$264,198	\$1,719,433
Transportation	\$390,369	\$400,128	\$410,131	\$420,384	\$430,894	\$441,666	\$452,708	\$2,946,281
Family Support Services	\$1,830,000	\$1,903,200	\$1,979,328	\$2,058,501	\$2,140,841	\$2,226,475	\$2,315,534	\$14,453,879

Homelessness/Housing Support Services	\$550,000	\$563,750	\$577,844	\$592,290	\$607,097	\$622,275	\$637,831	\$4,151,087
Subtotal, Wraparound Services	\$2,998,186	\$3,100,590	\$3,206,653	\$3,316,509	\$3,430,300	\$3,548,170	\$3,670,271	\$23,270,680
Our Best	\$733,121	\$760,464	\$788,345	\$810,512	\$825,122	\$840,069	\$848,519	\$5,606,152
Educator Diversity	\$700,000	\$717,500	\$735,438	\$753,823	\$772,669	\$791,986	\$811,785	\$5,283,201
Subtotal, Culturally Specific & Responsive	\$1,433,121	\$1,477,964	\$1,523,783	\$1,564,335	\$1,597,791	\$1,632,055	\$1,660,304	\$10,889,353
K-12 Policy and Program Support	\$1,968,493	\$2,094,142	\$2,176,329	\$2,259,074	\$2,347,819	\$2,437,320	\$2,530,396	\$15,813,574
Administration	\$1,473,633	\$1,443,913	\$1,505,692	\$1,570,144	\$1,637,385	\$1,707,537	\$1,780,728	\$11,119,032
Total K-12 School and Community-Based	\$27,179,383	\$24,233,584	\$25,799,149	\$26,691,776	\$27,444,742	\$28,046,593	\$28,660,351	\$188,055,577
K-12 School Health								
School Based Health Centers	\$6,919,287	\$6,869,366	\$7,075,447	\$7,287,710	\$7,506,342	\$7,731,532	\$7,963,478	\$51,353,162
School Nursing	\$1,012,874	\$1,043,260	\$1,074,558	\$1,106,795	\$1,139,998	\$1,174,198	\$1,209,424	\$7,761,107
Oral Health	\$352,546	\$363,122	\$374,016	\$385,236	\$396,793	\$408,697	\$420,958	\$2,701,368
Health Systems Enhancement	\$126,915	\$130,722	\$134,644	\$138,683	\$142,844	\$147,129	\$151,543	\$972,482
Administration	\$592,036	\$580,096	\$604,916	\$630,810	\$657,824	\$686,008	\$715,413	\$4,467,104
Total K-12 Health	\$9,003,658	\$8,986,567	\$9,263,581	\$9,549,234	\$9,843,801	\$10,147,565	\$10,460,816	\$67,255,222
Seattle Promise								
Tuition	\$1,638,113	\$2,130,234	\$2,319,386	\$2,377,371	\$2,436,805	\$2,497,725	\$2,560,168	\$15,959,801
Equity Scholarship	\$239,928	\$441,910	\$562,020	\$575,940	\$590,208	\$604,824	\$619,788	\$3,634,618
College Preparation & Persistence Support	\$1,974,534	\$2,397,238	\$2,573,388	\$2,658,113	\$2,745,789	\$2,836,485	\$2,930,342	\$18,115,889
Administration	\$393,909	\$385,965	\$402,479	\$419,707	\$437,681	\$456,433	\$475,997	\$2,972,171
Total Seattle Promise	\$4,246,484	\$5,355,347	\$5,857,273	\$6,031,131	\$6,210,482	\$6,395,467	\$6,586,295	\$40,682,479
GRAND TOTAL	\$81,001,524	\$81,280,709	\$86,253,875	\$90,682,106	\$95,141,178	\$99,448,262	\$103,998,807	\$637,806,461

V.II Resolution 31821 Policy Guide

Table 30. Guide to Locate Content detailed by Council in Resolution 31821		
Council Priorities	Section	Page(s)
Underspend	Quality Implementation and Management of Investments	22
Outcomes-based accountability	Quality Implementation and Management of Investments	22
Annual progress reports	Quality Implementation and Management of Investments	22
Child care mentorship program	Preschool and Early Learning (See: Strategy #7: Family Child Care Mentorship and Quality Supports)	50
Homeless child care program	Preschool and Early Learning (See: Strategy #6: Homeless Child Care Program)	48
Seattle Preschool Program (SPP) Expansion	Preschool and Early Learning (See: Strategy #1: Preschool Services and Tuition, How will Preschool Services and Tuition be managed and phased in?)	35
10-hour per day preschool model	Preschool and Early Learning (See: Strategy #5: SPP Child Care Subsidies, What are SPP Child Care Subsidies?)	48
Parent-Child Home Program (PCHP)	Preschool and Early Learning (See: Alignment with City Resources)	31
Child Care Assistance Program modifications (CCAP)	Preschool and Early Learning (See: Alignment with City Resources)	31
School-Based Investments	K-12 School and Community-Based (See: Spending Plan)	57
Family support programs	K-12 School and Community-Based (See: Strategy #3: Wraparound Services, Family Support Services)	72
Opportunity & Access	K-12 School and Community-Based, (See: Spending Plan)	58
Student homelessness	K-12 School and Community-Based (See: Strategy #3: Wraparound Services, Homelessness/Housing Support Services)	78
Investment in technical skill and pre-apprenticeship programs	K-12 School and Community-Based (See: What are the key elements of School-Based Investments/Opportunity & Access? <i>Expanded Learning and Academic Support</i> and <i>College and Career Readiness</i>)	65; 71
Nova High School SBHC	K-12 School Health (See: Strategy #1: School Based Health Centers, How will School Based Health Center investments be managed and phased in?)	92
Seattle Promise equity focus	Seattle Promise (See: Alignment with RSJI)	102
Partnership	Seattle Promise (See: Spending Plan)	102

V.III Year 1 (School Year 2019-2020) FEPP Implementation

Building upon learnings from the 2011 Families and Education Levy (FEL) and 2014 Seattle Preschool (SPP) Levy, the FEPP Levy will continue successful investments to support student improvement. The FEPP Levy establishes a new post-secondary investment area (Seattle Promise), new investment strategies throughout the education continuum, and new desired outcomes for FEPP investments.

To allow existing FEL and SPP contracted partners time to align plans and resources to new FEPP strategies and outcomes, DEEL is implementing a scaffolded approach to the phase-in of new investments and new strategies. During SY 2019-20, DEEL will phase-out expiring FEL and SPP strategies, policies, and practices while simultaneously beginning new FEPP investments and policies. DEEL intends to provide continuity of SPP and FEL services to Seattle students and families.

2011 Families and Education Levy Investments

SY 2019-20 maintains the 2011 FEL investments, as defined in the 2011 FEL Implementation and Evaluation Plan (Ordinance 123834)⁹², and continues funding to existing contracted partners (schools, community-based organizations, and government agencies) without a competitive RFI process. SY 2019-20 FEPP-funded investments include the following 2011 FEL strategies:

- Elementary Community Based Family Support
- Elementary School Innovation sites
- Middle School Innovation sites
- Middle School Linkage sites
- High Schools Innovation sites
- Summer learning programs in early learning, elementary, middle, and high school
- School-Based Health Centers

SY 2019-20 FEPP funds will serve student populations consistent with the 2011 FEL implementation plan.

During SY 2019-20, 2011 FEL outcomes and indicators will continue. Consistent with 2011 FEL implementation policy, contracted providers and DEEL will negotiate performance measure targets to be included in each contract. DEEL will continue to track success on a regular basis through a system of data collection, data analysis, evaluation, and course corrections.

Contracted partners of the above 2011 FEL strategies are guaranteed funding for one school year—September 2019 through August 2020—only. Schools and providers will be required to participate in competitive processes as outlined in the FEPP Implementation & Evaluation Plan for FEPP Levy Year 2 (SY 2020-21) implementation and beyond.

Providers whose SY 2018-19 FEL-funded contracts will be renewed for SY 2019-20 implementation are listed in Table 31.

Table 31. SY 2019-20 Contracted Partners	
Elementary Community Based Family Support	<ol style="list-style-type: none"> 1. Chinese Information Services Center 2. Refugee Women’s Alliance 3. Seattle Indian Health Board
Elementary School Innovation sites	<ol style="list-style-type: none"> 1. Bailey Gatzert 2. Beacon Hill 3. Concord 4. Dearborn Park 5. Emerson 6. Graham Hill 7. Highland Park 8. John Muir 9. John Rogers 10. Leschi 11. Madrona (K-5) 12. Martin Luther King Jr. 13. Northgate 14. Olympic Hills 15. Roxhill 16. Sand Point 17. Sanislo 18. South Shore (K-5) 19. Viewlands 20. West Seattle 21. Wing Luke
Middle School Innovation sites	<ol style="list-style-type: none"> 1. Aki Kurose 2. Denny 3. Mercer 4. Washington
Middle School Linkage sites	<ol style="list-style-type: none"> 1. Broadview Thomson K-8 2. Eckstein 3. Hamilton 4. Hazel Wolf K-8 5. Jane Addams 6. Madison 7. McClure 8. Orca K-8 9. Pathfinder K-8 10. Salmon Bay K-8 11. South Shore (6-8) 12. Whitman
High Schools Innovation sites	<ol style="list-style-type: none"> 1. Cleveland STEM 2. Franklin 3. Ingraham 4. Interagency Academy

	5. West Seattle
Summer Learning	<p><i>Early Learning</i></p> <ol style="list-style-type: none"> 1. Launch 2. Neighborhood House 3. Refugee Women’s Alliance (ReWA) 4. Sound Child Care Solutions, Refugee and Immigrant Family Center <p><i>Elementary School</i></p> <ol style="list-style-type: none"> 1. Boys & Girls Club—Olympic Hills 2. Boys & Girls Club—Broadview-Thomson K-8 3. Catholic Community Services—Bailey Gatzert 4. Chinese Information and Service Center 5. Empowering Youth & Families Outreach—Emerson 6. Seattle Parks and Recreation—Northgate 7. John Muir Elementary 8. Beacon Hill International Schools 9. South Shore PK-8/Graham Hill Elementary 10. STEM Pathways Innovation Network 11. Sylvan Learning Center 12. Team Read—MLK Elementary <p><i>Middle School</i></p> <ol style="list-style-type: none"> 1. Academy for Creating Excellence 2. Boys & Girls Club—Smilow Rainier Vista Club 3. Computing Kids 4. El Centro de la Raza 5. eMode 6. Empowering Youth & Families Outreach 7. Life Enrichment Group 8. Seattle Parks and Recreation—Aki Kurose 9. Seattle Parks and Recreation—Mercer 10. Seattle Parks and Recreation—McClure 11. Seattle Parks and Recreation—Washington 12. Robert Eagle Staff 13. Aki Kurose 14. Denny 15. Hamilton 16. Woodland Park Zoo <p><i>High School</i></p> <ol style="list-style-type: none"> 1. ReWA—Seattle World School 2. Seattle Goodwill Industries 3. Southwest Youth & Family Services 4. Roosevelt 5. South Lake 6. Ingraham 7. Chief Sealth 8. Cleveland

	<ol style="list-style-type: none"> 9. Franklin 10. West Seattle 11. Urban League of Metropolitan Seattle 12. WA-BLOC
<p>School-Based Health Centers</p>	<p><i>Neighborcare Health</i></p> <ol style="list-style-type: none"> 1. Bailey Gatzert 2. Dearborn Park 3. Highland Park 4. Roxhill 5. Van Asselt 6. West Seattle 7. Denny International 8. Madison 9. Mercer 10. Chief Sealth 11. Roosevelt 12. West Seattle <p><i>Odessa Brown Children’s Clinic, a clinic of Seattle Children’s Hospital</i></p> <ol style="list-style-type: none"> 1. Beacon Hill 2. Madrona K-8 3. Garfield <p><i>Kaiser Permanente</i></p> <ol style="list-style-type: none"> 1. Aki Kurose 2. Washington 3. Franklin 4. Interagency Academy 5. Nathan Hale <p><i>International Community Health Services</i></p> <ol style="list-style-type: none"> 1. Seattle World School <p><i>Public Health—Seattle & King County</i></p> <ol style="list-style-type: none"> 1. Cleveland 2. Ingraham 3. Rainier Beach <p><i>Swedish Medical Center</i></p> <ol style="list-style-type: none"> 1. Ballard

2014 Seattle Preschool Levy Investments

DEEL will continue to contract with existing providers (Table 32) and may expand the number of classrooms and children served if mutually agreed to by both parties. Contracted agencies will be required to meet SPP program and evaluation requirements. Early Learning and Preschool providers under contract with the City as of January 2019 and in good standing with DEEL, will not need to reapply to provide these services during the seven years of the FEPP Levy.

Table 32. SPP Levy SY 2018-19 Contracted Partners Eligible to Continue in SY 2019-20

1. ARC - Alki Community Center	35. PSESD - Educare Seattle
2. ARC - Ballard Community Center	36. Seed of Life - Main
3. ARC - Bitter Lake	37. Seed of Life - MLK
4. ARC - Meadowbrook	38. Seed of Life - Rainier Beach Community Center
5. ARC - Queen Anne Community Center	39. Seattle School District - Arbor Heights
6. Causey's - Main	40. Seattle School District - Bailey Gatzert
7. Causey's - MLK	41. Seattle School District - BF Day
8. Child Care Resources	42. Seattle School District - Boren STEM
9. Children's Home Society - Genesee Early Learning Center	43. Seattle School District - Broadview Thomson
10. Chinese Information Service Center - One Family Learning Center	44. Seattle School District - Cedar Park
11. Chinese Information Service Center - Yesler CC	45. Seattle School District - Dearborn Park
12. Creative Kids - Carkeek	46. Seattle School District - EC Hughes
13. Creative Kids - Viewlands	47. Seattle School District - Highland Park
14. Denise Louie - Beacon Hill	48. Seattle School District - Olympic Hills
15. Denise Louie - International District	49. Seattle School District - Sand Point Elementary School
16. El Centro de la Raza - Jose Marti	50. Seattle School District - South Shore
17. Experimental Education Unit - UW	51. Seattle School District - Thornton Creek
18. First Place	52. Seattle School District - Van Asselt
19. Hearing, Speech and Deafness Center - Main	53. Seattle School District - West Seattle Elementary
20. Launch - Delridge Community Center	54. Sound Child Care Solutions - RIFC
21. Launch - Highland Park	55. Sound Child Care Solutions - SWEL
22. Launch - Madrona	56. Tiny Trees - Beer Sheva
23. Launch - Miller Annex	57. Tiny Trees - Camp Long
24. Launch - Rainier	58. Tiny Trees - Carkeek Park A
25. Launch Beacon Hill	59. Tiny Trees - Jefferson Park
26. Northwest Center Kids - Chinook	60. Tiny Tots Early Learning Collaborative
27. Northwest Center Kids - Greenwood	61. Tiny Tots - Main
28. Primm ABC Child Care	62. United Indians - Daybreak Star
29. Refugee Women's Alliance - Beacon Hill	63. YMCA - Concord
30. Refugee Women's Alliance - Lake City	64. YMCA - Schmitz Park
31. Refugee Women's Alliance - MLK	65. Voices of Tomorrow - East African Development Center
32. Sound Child Care Solutions - Hoa Mai	66. Voices of Tomorrow - Family and Child Center
33. Sound Child Care Solutions - Pinehurst at Hazel Wolf Elementary	
34. Sound Child Care Solutions - Pinehurst at Northgate Community Center	

V.IV Seattle Preschool Program Tuition Sliding Fee Scale

The SPP Tuition Sliding Fee Scale determines a family's tuition amount (per child, per school year) based on its income and percent of federal poverty level. Families whose federal poverty level is 350% or below do not pay tuition. Families whose federal poverty level is at least 351% will pay tuition according to one of the 30 payment steps shown in the table below. Tuition amounts for each payment step are calculated based on a family's percentage contribution to the preschool slot cost.

For example, a family whose federal poverty level is 351% would be in Step 1, and would be responsible for 8% of the preschool slot cost. In the 2019-20 school year, this equates to an annual tuition of \$880.

All families whose federal poverty level is 728% or greater would pay 95% of the preschool slot cost, or \$10,450 in the 2019-20 school year.

Seattle Preschool Program Tuition Sliding Fee Scale				
Step	Percent of Federal Poverty ¹	Percent Family Contribution to Slot Cost ²	2019-20 SY Estimates ³	
			Annual Tuition	Monthly Tuition
1	351%	8%	\$880	\$88
2	364%	11%	\$1,210	\$121
3	377%	14%	\$1,540	\$154
4	390%	17%	\$1,870	\$187
5	403%	20%	\$2,200	\$220
6	416%	23%	\$2,530	\$253
7	429%	26%	\$2,860	\$286
8	442%	29%	\$3,190	\$319
9	455%	32%	\$3,520	\$352
10	468%	35%	\$3,850	\$385
11	481%	38%	\$4,180	\$418
12	494%	41%	\$4,510	\$451
13	507%	44%	\$4,840	\$484
14	520%	47%	\$5,170	\$517
15	533%	50%	\$5,500	\$550
16	546%	53%	\$5,830	\$583
17	559%	56%	\$6,160	\$616
18	572%	59%	\$6,490	\$649
19	585%	62%	\$6,820	\$682
20	598%	65%	\$7,150	\$715
21	611%	68%	\$7,480	\$748
22	624%	71%	\$7,810	\$781
23	637%	74%	\$8,140	\$814
24	650%	77%	\$8,470	\$847
25	663%	80%	\$8,800	\$880
26	676%	83%	\$9,130	\$913
27	689%	86%	\$9,460	\$946
28	702%	89%	\$9,790	\$979
29	715%	92%	\$10,120	\$1,012
30	728%	95%	\$10,450	\$1,045

¹ Federal poverty level is based on household income and size. In 2019, the income for a family of four at 351% of federal poverty is \$90,383. See <https://aspe.hhs.gov/2019-poverty-guidelines> for more information.

² *The estimated preschool slot cost for the 2019-20 school year is estimated to be \$11,000.*

³ *Approximate annual and monthly tuition amounts listed for illustrative purposes only. The monthly amount is based on 10 equal payments.*

V.V Evaluation Design Detail

The following provides additional detail on evaluation designs and types that will be considered when conducting process and outcome evaluations

1. **Descriptive designs** are the most common in evaluation because they are descriptive and do not seek cause-and-effect. Commonly used designs include qualitative or mixed method case-studies, cross-sectional quantitative survey, and time-series designs. Examples of qualitative designs includes comparative case studies using focus groups, interviews, and field observations.
2. **Pre-experimental designs** are the simplest type of causal design because they do not include an adequate control group. The most common design is a pre- and post-intervention involving collecting information on program participants/service recipients only. This information is collected at least twice: once before participant receives the program/service (baseline information) and immediately after participant received the program intervention. Pre-post designs are also effective for evaluating student, family, and staff knowledge, attitudes, and behaviors.
3. **Experimental designs** include participants or schools that are randomly assigned to Levy-funded groups and non-Levy funded groups. This approach creates a randomized trial—the “gold standard” design for evaluation. Experimental designs create a strong foundation for follow-up evaluation to assess lasting gains for children in kindergarten and later school years, and the greatest confidence for answering well-defined questions about “what works.” It also provides the most precise estimates for any sample size. If this is not possible, a quasi-experimental design may be more appropriate.
4. **Quasi-experimental design** is like an experimental design, except it lacks random assignment. To conduct a quasi-experimental design, a similar comparison group needs to be identified that did not receive the treatment (i.e., a group of students that are like those participating in FEPP-funded programs and services).
5. **Ex-post facto designs** are non-experimental designs decided after the fact that seek to determine the cause among existing differences.

V.VI Evaluation Indicators

The overall FEPP Levy goal is to achieve educational equity, close opportunity gaps, and build a better economic future for Seattle students. To effectively monitor progress towards this goal, DEEL will disaggregate FEPP measures by age, race, ethnicity, languages spoken, socioeconomic status, gender, ability, and income to the greatest extent possible.

Through the FEPP Levy, we will be reporting indicators in two ways: headline and secondary indicators.

- *Headline* indicators refer to a small subset of critical measures identified across the preschool to post-secondary continuum that quantify FEPP outcomes (e.g., Kindergarten readiness, high school graduation, post-secondary access and completion).
- *Secondary* indicators refer to intermediate measures DEEL will need to collect and monitor regularly as part of our CQI process to support progress towards the headline indicators.

FEPP indicators will be selected and categorized within Year 1 (SY 2019-20) of the FEPP Levy. DEEL will align with key partners to the extent possible when selecting headline and secondary indicators. The following table provides sample indicators that may be used to monitor and evaluate FEPP investments.

Preschool and Early Learning							
Evaluation Questions	Result	Sample Category	Sample Indicators	Data Source			
Were staff and resources allocated as intended?	Input	Communication	• # of outreach activities conducted by staff	DEEL			
			• % of families participating in engagement opportunities in their primary home language				
		Staff	• # of classrooms/sites that received coaching				
			• # of sites/agencies that received monitoring and technical assistance				
		Data and Evaluation	• % of sites receiving semi-annual reports to inform site-level practice				
			• % of dual language learners who are assessed in their primary language				
		Funding	• % of funded slots fully utilized				
			• % funding invested in district, center, and home-based sites				
		Who are the beneficiaries of early learning investments?	Output		Preschool Services and Tuition	• # of SPP agencies and sites by delivery model	DEEL
						• # of children served	
• % of eligible children who return for a second year of program participation							
• % of families satisfied with DEEL-funded services							
SPP Child Care Subsidies	• # of children accessing subsidies						
Homeless Childcare Program	• # of children and families served						
Quality Teaching	• % of SPP lead teachers meeting education standards						
	• % of teacher not meeting SPP education standards who are enrolled in a higher education program						
	• % of lead teachers who identify as people of color						
	• % of lead teachers in dual language classrooms who are native speakers of the non-English language of instruction						
	• % of lead teachers retained for 3 or more school years						
Comprehensive support	• % of partners receiving health consultation and support						
	• % of children with satisfactory attendance						
	• # of new preschool seats created through facilities investments						

		Organizational and facilities development	<ul style="list-style-type: none"> • % of preschool partners receiving organizational capacity-building supports 	
		Family Child Care Mentorship and Quality Supports	<ul style="list-style-type: none"> • # of FCC providers supported through investment strategy 	
What is the observed quality of classrooms? How does quality vary within SPP across children and providers?	Short and Medium-term outcomes	Program quality	<ul style="list-style-type: none"> • % of sites achieving quality ratings that have been shown to have positive impacts on child outcomes (e.g., the Classroom Assessment Scoring System - CLASS) 	Independent assessor-administered; DEEL
			<ul style="list-style-type: none"> • % of classrooms meeting expectations for structural quality (e.g., Early Childhood Environment Rating Scale-ECERS) 	
			<ul style="list-style-type: none"> • % of staff implementing approved curriculum with fidelity 	
How did the learning of children attending SPP classrooms progress?	Short and Medium-term outcomes	Child-level outcomes	<ul style="list-style-type: none"> • % children meeting widely held expectations (e.g., Teaching Strategies Gold) 	SPP Teacher-administered and independent assessor-administered
			<ul style="list-style-type: none"> • % of children meeting standard or making adequate growth in language and literacy (e.g., Peabody Picture Vocabulary Test, Woodcock Johnson Tests of Achievement) 	
			<ul style="list-style-type: none"> • % of children meeting standard or making adequate growth in math (e.g., Woodcock Johnson Tests of Achievement) 	
			<ul style="list-style-type: none"> • % of children meeting standard or making adequate growth in executive function (e.g., peg-tapping, Dimensional Change Card Sort Task) 	
Does SPP enrollment prepare children to be kindergarten ready?	Long-term outcome	Kindergarten readiness	<ul style="list-style-type: none"> • #, % found to be kindergarten ready in all domains observed (e.g., WaKIDS). 	Seattle School District

K-12 School and Community-Based				
Evaluation Questions	Result	Sample Categories	Sample Indicators	Data Source
Are Levy focus students being served?	Output	K-12 participation	• # of students receiving levy support	Seattle School District and contracted partners
			• #, % of students participating in one or more interventions by grade level	
			• # of hours/days of additional instruction time provided	
			• # of college career and readiness activities provided overall and by type	
			• # of students referred to wraparound services	
			• # of chronically absent students assessed for services	
Did Levy investments increase college knowledge and career connections?	Short and Medium-term outcomes	College Knowledge and Advising	• #, % of students with increased knowledge and awareness of college and career pathways	Seattle School District
			• #, % of students participating in at least one college campus visit by 8 th grade	
			• #, % of students annually reviewing and updating their High School and Beyond Plan starting in 8 th grade	
			• #, % of eligible students registering for the College Bound Scholarship by the end of 8 th grade	
			• #, % of students participating in a college and career readiness activity/exploration that is connected to their HSBP	
			• #, % of students completing federal and/or state financial aid applications (e.g., FAFSA, WASFA)	
			• #, % of students successfully submitting an application to a post-secondary program in 12 th grade	
			• #, % of students successfully submitting Seattle Promise application	
Did Levy investments increase college knowledge and career connections?	Short and Medium-term outcomes	Career Connections and exploration	• #, % of students completing a career interest inventory	Seattle School District
			• #, % of students participating in enrichment activities that provide exposure to career interests	
			• #, % of students engaging in expanded learning experiences such as: a summer job, internship, volunteer opportunity; summer learning program; or a career and technical education (CTE) program	
			• #, % of students participating in project-based learning that is connected to 21st century skill development	
			• #, % of students participating in a work-based learning experience (paid or non-paid)	

			<ul style="list-style-type: none"> • #, % of students participating in at least two industry tours and/or presentations annually 	
<p>Did Levy investments help close achievement gaps in elementary, middle, and high school state assessments?</p>	<p>Short and Medium-term Outcome</p>	<p>Academic Preparation</p>	<ul style="list-style-type: none"> • #, % of students achieving typical or high growth in core subjects as measured by state and local assessments 	<p>Seattle School District</p>
			<ul style="list-style-type: none"> • #, % of English language learners making gains on the state English language proficiency assessment 	
			<ul style="list-style-type: none"> • #, % of students attending 90% or more school days over the course of an academic year 	
			<ul style="list-style-type: none"> • #, % of students not suspended or expelled 	
			<ul style="list-style-type: none"> • #, % of students passing core courses with grades of C or better 	
			<ul style="list-style-type: none"> • #, % of students achieving proficiency in English language arts as measured by state assessment(s) 	
			<ul style="list-style-type: none"> • #, % of students achieving proficiency in mathematics measured by state assessment(s) 	
			<ul style="list-style-type: none"> • #, % of students promoting on-time to the next grade level (credits) 	
			<ul style="list-style-type: none"> • #, % of students meeting state standards through alternative graduation pathways 	
			<ul style="list-style-type: none"> • #, % of students achieving a minimum score on the SAT or ACT 	
			<ul style="list-style-type: none"> • #, % of students achieving a minimum score on an Advanced Placement or International Baccalaureate test 	
<ul style="list-style-type: none"> • #, % of students completing a dual credit course such as Running Start or College in High School 				
<p>Are high school graduation and college enrollment rates at Levy funded high schools increasing? Are there differences by student grade cohorts and student subgroups within levy funded schools? Were Levy funded schools more likely to have higher high school graduation and college enrollment rates compared to similar non-levy peer schools?</p>	<p>Long-term Outcomes</p>	<p>High school graduation</p>	<ul style="list-style-type: none"> • #, % of students graduating high school on-time (4 years or fewer) 	<p>Seattle School District</p>
		<p>College and Career ready</p>	<ul style="list-style-type: none"> • #, % of students ready for college and career (e.g., completing High School and Beyond Plans, possessing college and career readiness knowledge, exploring college and career opportunities, not taking remedial courses) 	<p>Seattle School District; Seattle Colleges; National Clearinghouse</p>

K-12 School Health				
Evaluation Questions	Result	Sample Categories	Sample Indicators	Data Source
What type of services did students receive and at what frequency?	Output	Health access and utilization	• #, % of students receiving health services	Provider Health records and PHSKC
			• Average # of health visits conducted per student	
			• #, % of students who had at least one comprehensive well-child exam	
			• #, % of students receiving Body Mass Index screening and nutrition/physical activity counseling	
			• #, % of students receiving Annual risk assessments	
			• #, % of students receiving Depression screenings	
			• #, % of students receiving Chlamydia screenings	
			• #, % of students receiving Drug and Alcohol screenings (SBIRT)	
Did health services improve student health awareness?	Short-term Outcome	Student health awareness	• #, % of students reporting improved symptom awareness	DEEL, PHSKC, and External Evaluators
Did health services improve student health skill and behaviors?	Medium-term Outcome	Student health skills behaviors	• #, % of students reporting improved ability to make health decisions	
			• #, % of students reporting improved self-care, coping skills, and disease management skills	
			• #, % of students reporting pro-social behavior and engagement	
Did students who received SBHC services healthy and ready to learn compared to similar students that did not receive services?	Long-term Outcome	Improved learning outcomes	• #, % of students receiving health services with improved attendance	Seattle School District
			• #, % of students receiving health services with improved academic preparation	

Seattle Promise				
Evaluation Questions	Result	Sample Categories	Sample Indicators	Data Source*
What type of services did students receive and at what frequency?	Output	College Ready and College Transition	<ul style="list-style-type: none"> # of outreach efforts conducted and events held (e.g., communication touch points and outreach presentations, FAFSA/WASFA workshops, cohort advising events) 	Seattle Colleges
			<ul style="list-style-type: none"> #, % of students participating in Seattle promise activities (e.g., Readiness Academy) 	
			<ul style="list-style-type: none"> #, % of completed Seattle Promise applications 	
Did Seattle Promise increase Seattle College Enrollment?	Short-term outcome	College Ready and College Transition; Persistence	<ul style="list-style-type: none"> #, % of Seattle Promise students completing federal and/or state financial aid file (e.g., FAFSA or WASFA) 	Seattle Colleges
			<ul style="list-style-type: none"> #, % of Seattle Promise students participating in Summer Bridge 	
			<ul style="list-style-type: none"> #, % of Seattle Promise students enrolled at Seattle Colleges as full-time students starting in the fall semester 	
			<ul style="list-style-type: none"> #, % of Seattle Promise students participating in different pathways (e.g., prof tech, A.A, certificate, transfer) 	
			<ul style="list-style-type: none"> #, % of Seattle Promise students enrolling in college-level courses due to alternative placement pathways (SBAC scores, HS math grades) 	
			<ul style="list-style-type: none"> #, % of Seattle Promise students enrolling in development math or English courses each quarter (i.e., remedial courses) 	
Did Seattle Promise provide high-quality services?	Short-term outcome	College Ready and College Transition; Persistence	<ul style="list-style-type: none"> Seattle Promise student to staff ratios (i.e., High school outreach staff at up to 300:1; College advising staff at up to 100:1) 	Seattle Colleges
			<ul style="list-style-type: none"> % of case load who are Seattle Promise students 	
			<ul style="list-style-type: none"> Seattle Promise student satisfaction (e.g., outreach, onboarding and advising services; appointment availability) 	
			<ul style="list-style-type: none"> Diversity of Seattle Promise staff 	
Did Seattle Promise students persist to the 14th year? What are students intended pathway?	Medium-term Outcome	Persistence	<ul style="list-style-type: none"> #, % of Seattle Promise students with continuous quarter enrollment 	Seattle Colleges
			<ul style="list-style-type: none"> #, % of Seattle Promise students persisting to 14th year 	
			<ul style="list-style-type: none"> #, % Seattle Promise students maintaining satisfactory academic progress (GPA, etc.) 	

			<ul style="list-style-type: none"> • #, % of Seattle Promise students completing 15, 30, and 45 credits 	
			<ul style="list-style-type: none"> • #, % of Seattle Promise students enrolling in different pathways (e.g., prof tech, A.A, certificate, transfer) 	
<p>To what extent are Seattle Promise students graduating from Seattle Colleges and to what extent can changes be attributed to the Seattle Promise program?</p>	<p>Long-term Outcome</p>	<p>Completion</p>	<ul style="list-style-type: none"> • #, % of Seattle Promise students receiving, completing, or transferring 	<p>Seattle Colleges</p>
			<ul style="list-style-type: none"> • #, % of Seattle Promise students graduating within 150-200% of normal time 	
			<ul style="list-style-type: none"> • # of Seattle Promise students completing program pathways (certificate, credentials, or degrees by type) 	
			<ul style="list-style-type: none"> • #, % of Promise students attempting 90 credits and not completing 	
			<ul style="list-style-type: none"> • #, % of Promise students earning 90 credits and not completing 	
			<ul style="list-style-type: none"> • # of types of Seattle Promise supports received 	

**Should funding be secured for a 3rd party external outcome evaluation, indicators may be tracked for non-Seattle Promise comparable student groups*

V.VII Abbreviations

Abbreviation	Full Meaning
ASQ	Ages & Stages Questionnaires
CCAP	Comprehensive Child Care Assistance Program
CCCN	Cities Connecting Children to Nature Initiative
CCHC	Child Care Health Consultation
CCR	College and Career Ready; College and Career Readiness
City	City of Seattle
CLASS	Classroom Assessment Scoring System
CNN	Children & Nature Network
CQI	Continuous Quality Improvement
DCYF	Washington State Department of Children, Youth, and Families
DEEL	Department of Education and Early Learning
DLL	Dual Language Learners
EA	Early Achievers
EAP	Education Action Plan
ECEAP	Early Childhood Education and Assistance Program
ECERS	Early Childhood Environmental Rating Scales
FCC	Family Child Care
FEL	Families and Education Levy
FEPP	Families, Education, Preschool, and Promise
LOI	Letter of Intent
LOC	Levy Oversight Committee
NFP	Nurse Family Partnership
NLC	National League of Cities
OSPI	Office of the Superintendent of Public Instruction
PHSKC	Public Health--Seattle King County
PLC	Professional Learning Community
PPVT4	Peabody Picture Vocabulary Test
PQA	Program Quality Assessment
QPPD	Quality Practice and Professional Development
RET	Racial equity toolkit
RFI	Request for Investment
RFP	Request for Proposal
RFQ	Request for Qualification
RSJI	Race and Social Justice Initiative
SBHC	School Based Health Center
SBT	Sweetened Beverage Tax
Seattle Colleges	South Seattle College, Seattle Central College, and North Seattle College, and Seattle Colleges District
Seattle Promise	Seattle Promise College Scholarship Program
SP	Seattle Promise
SPP	Seattle Preschool Program
SY	School Year

The Plan	Implementation and Evaluation Plan
TSG	Teaching Strategies Gold
ToC	Theory of Change
VSA	Vendor Services Agreement

V.VIII Glossary

Term	Definition
Access	Adequate supply of and engagement in relevant and high-quality opportunities in the absence of geographical, financial, structural, social or cultural barriers that limit upward social mobility.
Achievement Gap	Significant and persistent disparity in academic achievement or educational attainment between different groups of students, including historically underserved students.
Causal Evaluation Design	An evaluation design that determines to what extent an intervention produced intended outcomes by taking into consideration other influencing factors.
Child/Youth-Level Outcomes	Expected changes in child or youth behaviors, knowledge, or skills
City	Refers to the City of Seattle as a consolidated governmental entity.
city	Refers to Seattle as a consolidated geographical area.
College and Career Readiness	Being prepared and ready to qualify and succeed in entry-level, credit-bearing college courses leading to a post-secondary degree or certificate, or career pathway-oriented training program without the need for remedial coursework.
College and Career/Job Ready	Students equipped with the knowledge and skills deemed essential for success in post-secondary programs and in the modern workforce
Community-based Organization (CBO)	A public or private organization of demonstrated effectiveness that is representative of a community or significant segments of a community and provides educational or related services to individuals in the community.
Continuous Quality Improvement	Ongoing, real-time data monitoring and reporting of indicators and outcomes to understand fidelity of program implementation, progress towards intended results, and program effectiveness
Contracted Partner	A person, a public body, or other legal entity that enters into a contract with the City for providing FEPP Levy-funded services. See definition of “Partner”.
Culturally Responsive	The ability to learn from and relate respectfully with people of one’s own culture as well as those from other cultures.
Culture	A social system of meaning and custom that is developed by a group of people to assure its adaptation and survival. These groups are distinguished by a set of unspoken rules that shape values, beliefs, habits, patterns of thinking, behaviors and styles of communication.
Data Disaggregation	The act of collecting and reporting data by sub-groups or component parts. Disaggregating data aids in identifying trends that may be otherwise masked when reporting in aggregate.
Descriptive Evaluation Design	Descriptive evaluation designs aim to describe a strategy, process, or procedure. This information provides an observational snap shot or a trend analysis of investments on progress towards outcomes. Descriptive designs do not allow claims that an intervention directly produced observed outcomes.
Dual Language Learners	Students learning two or more languages at the same time and/or students learning a second language while continuing to develop their first (or home) language.
Early Childhood Environmental Rating Scales	An observational tool used to assess process quality related to the arrangement of space both indoors and outdoors, the materials and activities offered to the children, the supervision and interactions (including language) that occur in the classroom, and the schedule of the day, including routines and activities.
Educational Equity	Access to educational opportunities and academic achievement are not predicated on a person’s race.
Equity/Equitable	Just and fair inclusion into a society in which all can participate, prosper and reach their full potential.
Evaluation Categories	Refers to multiple measures collecting information about a similar topic.

Expanded Learning Opportunities	High-quality before-school, afterschool, summer, and youth development programs that create access to year-round learning to foster college and job readiness through activities such as family engagement, tutoring, mentoring, academics, social and emotional learning, science, technology, engineering and math (STEM), education technology, project-based learning, and culturally-responsive supports.
Family and Community Engagement	Consistent and persistent engagement with an entire community to establish a foundation of partnership, trust and empowerment.
Family Engagement	Systemic inclusion of families in activities and programs that promote children’s development, learning, and wellness, including in the planning, development, and evaluation of such activities, programs, and systems.
Goal	General statement of intended result.
Headline Indicator	Refers to a small subset of critical measures identified across the preschool to post-secondary continuum that quantify FEPP outcomes. This small set of indicators are also often referred to as key performance indicators.
Historically Underserved Students	Students who experience systemic inequities in educational achievement because of their race, ethnicity, socioeconomic status, refugee and immigrant status, English proficiency, special education needs, community wealth, familial situations, housing status, sexual orientation, or other factors. (See also: Students of Color)
Homeless	Individuals who lack a fixed, regular, and adequate nighttime residence, including children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals, children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless. (From McKinney-Vento Homeless Assistance Act) ⁹³
Indicator	An instrument or unit that helps you measure change over time; An indication of the size, quantity, amount or dimension of an attribute of a product or process.
Input	Resources (human resources, employee time, funding) used to conduct activities and provide services.
Institutional Racism	Institutional racism refers specifically to the ways in which institutional policies and practices create different outcomes for different racial groups. The institutional policies may never mention any racial group, but their effect is to create advantages for whites and oppression and disadvantage for people from groups classified as non-white.
Kindergarten Ready	Children who are equipped with the knowledge and skills deemed to be essential for success in kindergarten, as measured by the Washington Kindergarten Inventory of Developing Skills (WaKIDS).
Letter of Intent	Formal notification and non-binding document sent to contracted partner to communicate intended funding plans.
Logic Model	A visual depiction of how inputs will achieve outputs and outcomes.
Mentor	One who provides a range of guiding, coaching, influencing and advising supports and activities to another. This can take place intergenerationally (between youth and adults) and intra-generationally (between peers), formally and informally, and in both one-on-one and highly socialized group contexts.
Opportunity Gap	A significant and persistent disparity in access to educational experiences and expanded learning opportunities between different groups of students, including historically underserved students.

Our Best	The City's first-ever initiative focusing specifically on improving life outcomes for Black men and boys. As part of the City's focus on eliminating race-based disparities through the Race and Social Justice Initiative (RSJI), Our Best is the City's umbrella strategy for systems-level changes, policy development, and programmatic investments that carry an explicit benefit for and ensure that young Black men and boys have equitable access to Seattle's vast opportunity landscape. Our Best aims to expand opportunity for young Black men and boys in five strategic impact areas: education, safety, health, economic mobility, and positive connections to caring adults.
Outcome	The condition or status of children, youth, communities, or systems. Represents a specific result a program or strategy is intended to achieve. It can also refer to the specific objective of a specific program.
Outcome Evaluation	Evaluations aimed to assess return on investment by measuring changes in outcomes due to the intervention.
Output	Products and services delivered; completed product of a specific activity, whether executed internally by the organization or by an external contractor.
Parent	Used as an inclusive and respective term for all adults—biological, adoptive, foster parents, grandparents, legal, adult siblings, and information guardians—who raise children.
Partner	References to "Partner" or "Contracted Partner" or "Partnership" are not intended to imply a partnership with the City in the legal sense of the meaning and shall not be deemed to create a legal partnership with joint liabilities and obligations.
Post-secondary Opportunity	Education and/or job training beyond high school, including apprenticeships, trades, certificate programs, career credentials, and degrees.
Preschool	An organized education program provided to children below the age and grade level at which the State provides free public education for all.
Process Evaluation	The systemic collection of information to document and assess how an intervention was implemented and operated. Process evaluations may also describe to what extent an outcome or impact was achieved.
Program-Level Outcomes	Expected changes in practice, policies, and/or adult behaviors, knowledge, or skills.
Program Quality Assessment	Validated rating instruments designed to measure the quality of early childhood programs and identify staff training needs
Race	A social construct that artificially divides people into distinct groups based on characteristics such as physical appearance (particularly color), ancestral heritage, cultural affiliation, cultural history, ethnic classification, and the social, economic and political needs of a society at a given period of time. Racial categories subsume ethnic groups.
Race and Social Justice Initiative (RSJI)	The City of Seattle's commitment to realize the vision of racial equity and citywide effort to end institutionalized racism and race-based disparities in City government. More found at www.seattle.gov/rsji.com .
Racial Equity	Racial equity is the condition that would be achieved if racial identity no longer predicted outcomes. Racial equity is one part of racial justice, and thus includes works to address root causes of inequities, not just their manifestation. This includes elimination of policies, practices, attitudes and cultural messages that reinforce differential outcomes by race or fail to eliminate them.
Request for Investment	More prescriptive than an RFP, but similar in composition of elements in response (cost estimate, proposed approach, relevant information to the questions, etc.)
Request for Proposal	Evaluates and scores various factors, including cost estimate/pricing, experience, technical expertise, etc.
Request for Qualification	Assesses an agency's qualifications to perform a scope of work.
Result	Refers to the systemic collection of information at a point in time.

School Based Health Centers	School-based facilities that offer high-quality, comprehensive medical and physical health, mental health, oral health, and health promotion services provided by qualified health care professionals before, during, and after school to help students succeed in school and life.
School Year	Minimum or 180 days (average 1,027 hours) of schooling required for Kindergarten-12 th grade students annually. Typically, these days occur between the months of September and June.
Seattle Colleges	The Seattle Colleges District, a multi-college district that includes South Seattle College, Seattle Central College, and North Seattle College
Seattle public schools	Any public school operating within Seattle City limits including Seattle School District and charter schools, that is, a public school that is established in accordance with RCW 28A.710.010, governed by a charter school board, and operated according to the terms of a charter contract.
Seattle School Board	The Board of Directors of Seattle School District No.1
Seattle School District	Seattle School District No. 1
Secondary Indicator	Refers to intermediate measures DEEL will need to collect and monitor regularly as part of our CQI process to support progress towards the headline indicators
Social Justice	Social justice includes a vision of society in which the distribution of resources is equitable, and all members are physically and psychologically safe and secure. Social justice involves social actors who have a sense of their own agency as well as a sense of social responsibility toward and with others and the society as a whole.
Students of Color	Students from non-white racial or ethnic backgrounds.
System-Level Outcomes	Expected changes in systemic conditions, processes, and/or adult behaviors, knowledge, or skills
Targeted Universalism	Pioneered by John Powell, targeted universalism means setting universal goals that can be achieved through targeted approaches. Targeted universalism alters the usual approach of universal strategies (policies that make no distinctions among citizens' status, such as universal health care) to achieve universal goals (improved health), and instead suggests we use targeted strategies to reach universal goals.
Teaching Strategies Gold	Authentic, ongoing, observation-based formative assessment system that helps teachers and administrators determine children's strengths and areas for growth.

V.IX Endnotes

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EMERGENCY ADDENDUM TO THE FAMILIES, EDUCATION, PRESCHOOL, AND PROMISE LEVY
IMPLEMENTATION AND EVALUATION PLAN

Civil Emergency Childcare Services

This Emergency Addendum to the Families, Education, Preschool, and Promise Levy Implementation and Evaluation Plan (“Emergency Addendum”) adds a temporary program to the Plan. In response to outbreaks of the COVID-19 disease in Seattle, the Mayor proclaimed a civil emergency exists in the City of Seattle on March 3, 2020, and the City Council modified and adopted the proclamation via Resolution 31937 on March 5, 2020. Additionally, as a result of the civil emergency created by the COVID-19 disease, the Governor of the State of Washington has closed public schools and during school closure, certain programs and services included in the Plan are not operating. As contemplated in the FEPP Levy, education-support services include out of school time programs and childcare during non-school hours.

This Emergency Addendum adds a new program - Civil Emergency Childcare Services – to provide developmentally appropriate childcare programs operated consistent with guidance from public health officials until the termination of the civil emergency and the re-opening of schools. If the need for services exceeds capacity, services shall be prioritized for children of front-line essential workers, including healthcare workers, first responders, pharmacy workers, and grocery store workers. Emergency childcare services will be paid for using funds allocated to the Preschool Services and Tuition, Quality Teaching, Comprehensive Support, and Organizational and Facility Development strategies identified in Table 7, and shall not exceed an amount equivalent to the funds that would have been spent on these strategies during the emergency time period.

For the duration of the civil emergency, if there is a conflict between any provision or requirement of the Plan and this Emergency Addendum, this Emergency Addendum shall govern. After the termination of the civil emergency and the re-opening of public schools, this Emergency Addendum shall no longer be in effect.

CIVIL EMERGENCY ORDER
CITY OF SEATTLE

FILED
CITY OF SEATTLE
20 MAR 27 PM 5: 07
CITY CLERK

EMERGENCY CHILDCARE SERVICES FOR FRONT-LINE ESSENTIAL WORKERS

WHEREAS, in my capacity as Mayor, I proclaimed a civil emergency exists in the City of Seattle in the Mayoral Proclamation of Civil Emergency dated March 3, 2020; and

WHEREAS, the civil emergency necessitates the utilization of emergency powers granted to the Mayor pursuant to: the Charter of the City of Seattle, Article V, Section 2; Seattle Municipal Code (SMC) Chapter 10.02; and chapter 38.52 RCW; and

WHEREAS, the facts stated in that proclamation continue to exist, as well as the following additional facts:

WHEREAS, the World Health Organization (WHO) has declared that COVID-19 disease is a global pandemic, which is particularly severe in high risk populations such as people with underlying medical conditions and the elderly, and the WHO has raised the health emergency to the highest level requiring dramatic interventions to disrupt the spread of this disease; and

WHEREAS, as of March 27, 2020, Public Health – Seattle & King County announced a total of 1,711 cases of COVID-19 in King County residents, including 126 deaths; and

WHEREAS, national public health experts believe the lack of testing has masked the true spread of COVID-19 virus, which is spread from person to person contact, and the number of cases is significantly more and could double every six days; and

WHEREAS, on March 23, 2020, the Governor of Washington state issued a proclamation to “Stay Home – Stay Healthy” ordering all people from leaving their homes or participating in social, spiritual, and recreational gatherings of any kind regardless of the number of participants, and closing all non-essential businesses in Washington state; and

WHEREAS, the Governor’s “Stay Home – Stay Healthy” proclamation identifies healthcare, public health, emergency services, and food sectors as essential businesses, services and their employees as essential workers; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency to allow the government to marshal additional resources to combat the virus; and

WHEREAS, on March 12, 2020, the Governor of Washington state issued an order closing schools in King, Snohomish, and Pierce counties then the following day expanded his order to require the statewide closure of K-12 public and private schools until April 24, 2020; and

WHEREAS, the closure of schools created an increased need for childcare for first responders, healthcare workers and other essential front-line employees to combat the COVID-19 emergency; and

WHEREAS, a recent letter from the Washington State Hospital Association indicated that a significant number of irreplaceable healthcare providers will be pulled off the front lines because of school closures unless childcare services are available; and

WHEREAS, it is critical to combating this public health emergency for medical, healthcare workers, first responders, pharmacy workers, grocery store workers, and other essential workers to continue to work and provide essential services during this civil emergency; and

WHEREAS, access to quality childcare is severely limited during this civil emergency and has been directly impacted by the Governor’s proclamations and the Local Health Officer of Public Health – Seattle & King County’s orders to close schools and prohibit gatherings of people to prevent the spread of the disease; and

WHEREAS, the City can no longer wait to offer its emergency healthcare, first responders, grocery store workers, and other essential workers a safe and viable childcare option; and

WHEREAS, the Governor has directed the Office of Superintendent of Public Instruction (OSPI) to provide guidance to school districts and convey the expectation that school districts are to provide childcare to healthcare workers, first responders, pharmacy workers, and grocery store workers; and

WHEREAS, the City has existing contracts with Seattle Public Schools (SPS) and other providers for preschool services under the Families, Education, Preschool and Promise (FEPP) Levy that providers are not currently able to perform given the school closures imposed by Governor Inslee’s order of March 12, 2020; and

WHEREAS, the City would like to contract with SPS and other providers to allow for limited use of FEPP Levy funding to assist in providing emergency childcare to healthcare workers, first responders, pharmacy workers and grocery store workers; and

WHEREAS, providing emergency childcare services that include developmentally appropriate activities and opportunities for learning support is consistent with the purpose of the FEPP Levy to provide Educational Support Services and to mitigate impacts to Seattle students during school closures; and

WHEREAS, the Levy Oversight committee’s mission is to advise and make recommendations to the Mayor and City Council on programs and activities supported by the Families, Education, Preschool and Promise Levy revenue, and the City continues to engage the committee on these issues; and

WHEREAS, the Charter of the City of Seattle, Article V, Section 2, gives the Mayor authority to protect and maintain public peace and order in the city under a declared civil emergency and perform such other duties and exercise such other authority as may be prescribed by law; and

WHEREAS, SMC 10.02.030 authorizes the Mayor to enter into contracts and incur obligations necessary to combat such emergency and such powers shall be exercised in light of the exigencies of the situation without regard to time-consuming procedures and formalities prescribed by ordinance, statute, rules or regulation (except mandatory constitutional requirements) to protect the public peace, safety and welfare; NOW, THEREFORE,

BE IT PROCLAIMED BY THE MAYOR OF THE CITY OF SEATTLE THAT:

I, **JENNY A. DURKAN**, MAYOR OF THE CITY OF SEATTLE, ACTING UNDER THE AUTHORITY OF SEATTLE MUNICIPAL CODE SECTION 10.02.030, AND MY MAYORAL PROCLAMATION OF CIVIL EMERGENCY, DATED MARCH 3, 2020, HEREBY ORDER:

SECTION 1:

A. Effective immediately, I hereby authorize the Director of the Department of Education and Early Learning (“DEEL”) or designee to enter into one or more contracts with Seattle Public Schools (SPS) and other qualified providers to provide childcare services consistent with the guidance from Seattle-King County Public Health on the implementation of appropriate childcare services operations during COVID-19. If the need for services exceeds capacity, services shall be prioritized for children of front-line essential workers (as defined in subsection 1.B); and

B. Front-line essential workers whose children are prioritized for emergency childcare services shall be consistent with the March 23, 2020 OSPI Bulletin 025-20, which identifies workers in the following essential sectors to be prioritized: healthcare workers, first responders (as defined in RCW 70.54.430), pharmacy workers, and grocery store workers; and

C. The Director of DEEL shall limit the total expenditures authorized by this order to not exceed the amount allocated for the Seattle Preschool Program in the Implementation and Evaluation Plan for an initial 30 days. Each contract shall be limited to an initial term of 30 days, which may be extended by DEEL for up to two additional terms, but in no event longer than 90 days; and

D. Additionally, I order that the childcare services shall be paid for by using funds collected only under the Families, Education, Preschool and Promise Levy program authorized by Ordinance 125604. The childcare services authorized by this order shall be added to the Implementation and Evaluation Plan adopted by Ordinance 125807; and

E. Pursuant to Section 5.B of Resolution 31937, DEEL shall submit a report to City Council information on the contracts, including the amount of each contract, provider information, and the services contracted for under this order.

SECTION 2:

All mayoral proclamations and orders presently in effect shall remain in full force and effect except that, insofar as any provision of any such prior proclamation is inconsistent with any provision of this proclamation, then the provision of this proclamation shall control.

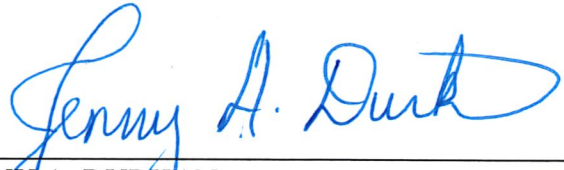
SECTION 3:

A copy of this Civil Emergency Order shall be delivered to the Governor of the State of Washington and to the County Executive of King County. To the extent practicable, a copy of this Civil Emergency Order shall be made available to all news media within the City and to the general public. In order to give the widest dissemination of this Civil Emergency Order to the public, as many other available means as may be practical shall be used, including but not limited to posting on public facilities and public address systems pursuant to SMC 10.02.100.

SECTION 4:

This Civil Emergency Order shall immediately, or as soon as practical, be filed with the City Clerk for presentation to the City Council for ratification and confirmation, modification or rejection, and if rejected this Civil Emergency Order shall be void. If the City Council modifies the order, such modification shall be effective only if it is agreed to by the ordered or contracting party. If the ordered or contracting party refuses to accept the modification, the order shall be deemed to be rejected by the City Council. If the City Council rejects this Civil Emergency Order, such rejection shall be prospective only, and shall not affect any actions taken prior to the rejection of this Civil Emergency Order, including the City’s responsibility for the actual costs incurred by those who were ordered by or entered into contracts with the City, as set forth in Seattle Municipal Code subsection 10.02.020.B.

DATED this 27th day of March, 2020, at 4:35 am/pm.



JENNY A. DURKAN
MAYOR OF THE CITY OF SEATTLE

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
DEEL Legislative	Tim Wolfe 256-5550 Brian Goodnight 684-5597	Lisa Gaccione 684-5339

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title:

AN ORDINANCE relating to the 2018 Families, Education, Preschool, and Promise Levy; amending the levy implementation and evaluation plan adopted by Ordinance 125807 to provide for emergency childcare services; ratifying and confirming the Mayor’s Civil Emergency Order – Emergency Childcare Services for Front-line Essential Workers; declaring an emergency; and establishing an immediate effective date; all by a 3/4 vote of the City Council.

Summary and background of the Legislation:

On March 27, the Mayor exercised the authority under SMC 10.02.030 and issued an emergency order authorizing contracts for emergency childcare services that prioritize services for children of essential workers and utilized funds from the Families, Education, Preschool, and Promise (FEPP) Levy to pay for those services. Consistent with direction issued by the Washington Office of Superintendent of Public Instruction’s March 23, 2020 Bulletin 025-20, essential workers include healthcare workers, first responders, pharmacy workers, and grocery store workers.

This bill amends the FEPP Levy’s Implementation and Evaluation Plan (I&E Plan) with an Emergency Addendum that adds a new temporary program to the I&E Plan to provide developmentally appropriate childcare services operated consistent with guidance from public health officials. The addendum limits expenditures on the childcare services to an amount equivalent to what would have been spent on the Seattle Preschool Program (SPP) and SPP Pathway Program during the emergency time period. The addendum shall only be in effect for the duration of the civil emergency.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes ___x___ No

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? Yes No

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?
No.

Is there financial cost or other impacts of *not* implementing the legislation?

During the civil emergency, many schools, preschools, and childcare facilities have closed. Redirecting funds from the Seattle Preschool Program to providers that are able to provide emergency childcare services allows the children of essential workers to have developmentally appropriate care.

3.a. Appropriations

This legislation adds, changes, or deletes appropriations.

3.b. Revenues/Reimbursements

This legislation adds, changes, or deletes revenues or reimbursements.
Anticipated Revenue/Reimbursement Resulting from this Legislation:

3.c. Positions

This legislation adds, changes, or deletes positions.

4. OTHER IMPLICATIONS

- a. **Does this legislation affect any departments besides the originating department?**
No.
- b. **Is a public hearing required for this legislation?**
No.
- c. **Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?**
No.
- d. **Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?**
No.
- e. **Does this legislation affect a piece of property?**
No.
- f. **Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged**

communities? What is the Language Access plan for any communications to the public?

This legislation should have a positive impact on families that otherwise may not have access to affordable childcare during the civil emergency.

- g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).**

NA

List attachments/exhibits below: None.

April 9, 2020

MEMORANDUM

To: Seattle City Councilmembers
From: Brian Goodnight, Analyst
Subject: Council Bill 119771: Adding Emergency Childcare Services as a Temporary FEPP Levy Program

On April 13, 2020, the Council will discuss and possibly vote on [Council Bill \(CB\) 119771](#), proposed legislation that would add emergency childcare services as a temporary program to the Families, Education, Preschool, and Promise (FEPP) Levy's Implementation and Evaluation Plan. The bill is related to an emergency order issued by the Mayor on March 27, authorizing the Department of Education and Early Learning (DEEL) to enter into contracts with qualified providers to provide childcare services. CB 119771 is emergency legislation. If passed by a 3/4 vote of the Council, the ordinance would become effective immediately upon its approval by the Mayor.

This memo provides a background summary of the FEPP Levy and its programs, describes the Mayor's emergency order related to the provision of childcare services, and addresses the impacts of the legislation.

FEPP Levy Background

In June 2018, the Council approved [Ordinance 125604](#) submitting a proposition to voters to fund education services with a property tax levy generating approximately \$619.6 million over a seven-year period. The proposition combined the activities of two expiring education levies – the 2011 Families and Education Levy and the 2014 Seattle Preschool Program Levy – into one levy, and it also expanded the City's education investments to cover the first two years of college. Voters approved the proposition in November 2018 with 69 percent of voters in support. Ordinance 125604 lays out a number of priorities for levy funding and provides that education services should achieve equity in educational outcomes and the levy's goals by providing services across a continuum beginning with early learning and concluding with post-secondary opportunities. The ordinance lays out four investment areas for levy funding: Preschool and Early Learning, K-12 School and Community-Based, K-12 Health, and Seattle Promise.

Section 7 of Ordinance 125604 also provides that levy proceeds may only be spent in accordance with an Implementation and Evaluation Plan (I&E Plan) approved by ordinance. Council approved the I&E Plan via [Ordinance 125807](#) in April 2019. The I&E Plan provides a substantial amount of detail with respect to the levy's four investment areas and describes the strategies that will be funded within each area. In addition, the I&E Plan also includes information on:

- investment timelines and solicitation processes;
- alignment with other City resources;
- a description of who will be served by the strategies and how services will be delivered; and
- an approach for how the investments will be evaluated.

Mayor’s Emergency Order for Childcare Services

In response to the COVID-19 global pandemic, Washington State Governor Inslee has issued a number of orders closing all non-essential businesses and closing Kindergarten through 12th Grade (K-12) public and private schools for the remainder of the school year. On March 5, the Council took action, via [Resolution 31937](#), to modify Mayor Durkan’s proclamation that a civil emergency exists in the City due to COVID-19. On March 23, the Governor issued a proclamation directing all residents to heed current public health directives to stay home, except for a [list of essential workers](#). Although workers in childcare establishments are included on the list of essential workers, childcare resources have been limited for families due to facility closures and the increased need for care as a result of school closures.

On March 27, the Mayor issued an emergency order for the provision of emergency childcare services, filed as [Clerk File 321657](#). The order authorizes DEEL to enter into contracts with Seattle Public Schools and other qualified providers to provide childcare services. The order stipulates that if demand for these contracted services exceeds available capacity, children of front-line essential workers will be prioritized. Consistent with the Washington Office of Superintendent of Public Instruction’s March 23, 2020 [Bulletin No. 025-20](#), essential workers include healthcare workers, first responders, pharmacy workers, and grocery store workers.

Additionally, the order states that the childcare services shall be paid for using FEPP Levy funds, and that contracts be limited to an initial term of 30 days, along with up to two additional 30-day extensions. The order utilizes the authority granted to the Mayor in [SMC 10.02.030](#) to “enter into contracts and incur obligations... without regard to time-consuming procedures and formalities prescribed by ordinance.” Although this authority allows the Mayor to direct FEPP Levy funds to a program not envisioned by the Levy’s I&E Plan, the code also states that appropriate legislation should be considered by the Council as soon as practical.

Impacts of CB 119771

As described above, FEPP Levy expenditures must be both (a) consistent with the education services described in Ordinance 125604 and (b) spent in accordance with the I&E Plan that has been approved by Council. The proposed bill, CB 119771, would declare a finding of the Council that childcare services with developmentally appropriate activities provided on an emergency basis during school closures are consistent with the suite of education services defined in Ordinance 125604. The bill would also declare that there is an immediate need for essential workers to have access to childcare services, and it would ratify and confirm the Mayor’s emergency order.

In addition, the bill would amend the FEPP Levy's I&E Plan by attaching an Emergency Addendum addressing childcare services during the civil emergency. The Emergency Addendum, which is attached to the bill as Attachment 2, would add a temporary program to the I&E Plan to "provide developmentally appropriate childcare programs operated consistent with guidance from public health officials until the termination of the civil emergency and the re-opening of schools."

The Emergency Addendum specifies that the childcare services will be paid for using funds allocated to four specific strategies within the Preschool and Early Learning investment area: Preschool Services and Tuition, Quality Teaching, Comprehensive Support, and Organizational and Facility Development. These four strategies are the strategies that support the delivery and operation of the Seattle Preschool Program (SPP) and the SPP Pathway program. However, many of the SPP and SPP Pathway programs have ceased operations since the closure of schools and the Governor's order to stay at home, and FEPP Levy funds are therefore available to be redirected to support emergency childcare services. The Emergency Addendum further specifies that the amount of FEPP Levy funds expended on the emergency childcare services shall not exceed an amount equivalent to the funds that would have been spent on these strategies during the emergency time period. This provision ensures that future years of SPP and SPP Pathway programs will be fully funded as originally intended in the I&E Plan.

Levy Oversight Committee Consultation

Prior to transmitting the legislation, DEEL staff contacted members of the FEPP Levy's Oversight Committee to solicit their feedback and recommendation on redirecting Levy funds to support childcare services during the civil emergency. Ordinance 125604 requires that the Executive seek the recommendation of the Levy Oversight Committee prior to proposing any changes in Levy funding requiring Council approval by ordinance. According to a summary of the conversations with Levy Oversight Committee members provided by DEEL, attached to this memo as Attachment 1, there is consensus that the implementation of emergency childcare services is an appropriate use of FEPP Levy funds during the civil emergency.

Attachments:

1. Levy Oversight Committee Consultation Summary

cc: Kirstan Arestad, Executive Director
Dan Eder, Deputy Director

Attachment 1 - Levy Oversight Committee Consultation Summary



Seattle Department of Education & Early Learning

Jenny A. Durkan, Mayor
Dwane Chappelle, Director

Families, Education, Preschool, and Promise Levy Oversight Committee
Summary of Phone Calls with Levy Oversight Committee Members
March 2020

I. Call Participants

Members Present: Stephan Blanford, Diane DeBacker (on behalf of Seattle Public Schools Superintendent Denise Juneau), Trish Dziko, Donald Felder, Nicole Grant, Chandra Hampson, Susan Lee, Erin Okuno, Shouan Pan, Constance Rice, Rachael Steward, Kimberly Walker

II. Summary of Calls

There was consensus among the Levy Oversight Committee (LOC) members that the implementation of Emergency Child Care was an appropriate action by the City as it is needed to help support the community during the COVID-19 crisis. During this time, we need to come together to ensure that everyone's kids are safe, we are continuing to support children, families, and community-based organizations (CBO's), and that our focus is on essential personnel, including licensed personnel (technicians, etc.), at this time. As such, it is believed that it makes sense to use Families, Education, Preschool, and Promise Levy (FEPP) funds to support Emergency Child Care.

Impact on Community-Based Organizations

One area of concern that was consistent among the LOC members related to whether the City was working with CBO's to ensure they are able to continue with their operations as some CBO's (such as the smaller CBO's) have begun to lay off staff. While larger CBO's have the funds to continue operating during this time and have some type of additional support they can access both now and post-COVID-19, this is the time to use racial equity for the smaller CBO's who need prioritization. It is important to remember that we all need CBO's once this crisis is over, and if we are going to learn anything from COVID-19, let it be the need for us to improve our current infrastructures. This will allow us to be better prepared in the future to ensure that everyone has the necessary technology in place, are able to communicate with families who are not technologically savvy and ensure the continuation of learning for students.

Impact on Jobs for Childcare Workers

Another area of concern that was expressed by members of the LOC related to how Emergency Child Care was going to eliminate jobs for childcare workers when Seattle Public School (SPS) teachers return to provide childcare services. There is concern that SPS teachers will be taking over childcare jobs that were previously provided by CBO's. This approach gives the impression of saving money rather than pushing out every dollar to assist existing CBO's who need these funds to survive. Transparency with our providers is key during this time and DEEL will need to consider additional ways of providing support to CBO's.

Additional Concerns/Questions from the LOC

- How do we identify the families who do not know about the Right Now Needs Fund offered through the Alliance for Education?
- How do we give money to families for food using the Right Now Needs Fund?
- How are curriculum packets being distributed to children?
- Is childcare limited to just essential personnel?
- Is there going to be a provision to use home providers in the Emergency Order because the small amount of students' home providers could also support essential personnel? There is potentially more space with in-home providers because they only allow eight (8) children.
- How do families reach out to their principals?
- What impact will the use of FEPP funds for Emergency Child Care have on K-12 investments?
- Can DEEL submit a request to get the FEPP funds replaced by FEMA based on FEMA's announcement of childcare funds?

PROPOSED AMENDMENT 1

Council Bill 119771: Adding Emergency Childcare Services as a Temporary FEPP Levy Program

Sponsor: Councilmember Herbold

Brief Description: This amendment would add a monthly reporting requirement regarding the City's efforts to contract for emergency childcare services.

Proposed Amendment:

1. Insert a new Section 4, as follows:

Section 4. The Council requests that the Department of Education and Early Learning submit a monthly report to the Council, with the first report submitted by April 30, 2020, on the efforts to contract for emergency childcare services. At a minimum, the report should include:

- A. The number of emergency childcare sites currently operating and their locations;
 - B. The number of staff at each site;
 - C. The number of students at each site, including a disaggregation by the type of essential work that the parents perform;
 - D. The amount of funds spent on emergency childcare services; and
 - E. The financial impacts to other Families, Education, Preschool, and Promise Levy investments from redirecting resources to emergency childcare services.
2. Renumber existing sections as appropriate.



Legislation Text

File #: CB 119770, **Version:** 1

CITY OF SEATTLE

ORDINANCE _____

COUNCIL BILL _____

AN ORDINANCE relating to the Office of the Hearing Examiner; temporarily suspending deadlines imposed by the Seattle Municipal Code for the duties of the Hearing Examiner; temporarily superseding several sections of the Seattle Municipal Code that impose deadlines on the actions of the Hearing Examiner; and ratifying and confirming certain prior acts.

WHEREAS, the World Health Organization has announced novel coronavirus (COVID-19) is officially a global pandemic; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19, beginning on January 27, 2020; and

WHEREAS, on March 3, 2020, Seattle Mayor Jenny Durkan proclaimed a civil emergency exists in the City of Seattle; and

WHEREAS, on February 29, 2020 the Washington Governor issued Proclamation 20-05, proclaiming a state of emergency for all counties throughout the state of Washington in response to new cases of COVID-19; and

WHEREAS, on March 13, 2020 the President of the United States declared a national state of emergency in response to the COVID-19 pandemic; and

WHEREAS, on March 16, 2020 the Office of Hearing Examiner adopted an emergency rule entitled “Office of Hearing Examiner Operating Rules During COVID-19,” which requires all hearings be conducted remotely; and

WHEREAS, on March 23, 2020 the Washington Governor issued Proclamation 20-25, prohibiting all people in

Washington State from leaving their homes and all non-essential businesses in Washington State from conducting business (“Stay Home - Stay Healthy Proclamation”); and

WHEREAS, on March 24, 2020 the Washington Governor issued Proclamation 20-28, suspending in-person meetings under the Open Public Meetings Act; and

WHEREAS, the COVID-19 outbreak presents an extreme risk of person-to-person transmission of the virus and public health experts worldwide advise the best way to prevent a calamitous explosion of cases is to prevent infected people from coming in close contact with healthy ones; and

WHEREAS, the Seattle Municipal Code authorizes the Office of the Hearing Examiner to decide appeals of more than 75 different types of City decisions; and

WHEREAS, the Office of Hearing Examiner normally holds in-person hearings but is in the process of developing systems to conduct hearings remotely; and

WHEREAS, the Office of the Hearing Examiner may not be able to conduct remote hearings in a reliable, fair, and accessible manner due to the limitations of remote conferencing technology, or due to absences or illness of hearing participants or Office of Hearing Examiner staff; and

WHEREAS, a temporary superseding of Hearing Examiner deadlines will allow the Office of the Hearing Examiner to comply with the Stay Home - Stay Healthy order; and

WHEREAS, the City Council intends that the Office of the Hearing Examiner continue those duties and responsibilities of the Office that can be carried out in a manner consistent with the Stay Home - Stay Healthy order; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY OF SEATTLE AS FOLLOWS:

Section 1. No deadline imposed by the Seattle Municipal Code, including any code adopted or amended by Title 22, for a duty of the Office of the Hearing Examiner shall be in effect from the effective date of this

ordinance until termination of the civil emergency proclaimed by the Mayor on March 3, 2020.

Section 2. By way of example and not limitation, the following provisions that involve the Office of the Hearing Examiner are subject to Section 1 to the extent they require the Office of Hearing Examiner to provide a notice of a hearing, schedule a hearing, conduct a hearing, publish a decision, file a decision, or take some other action by a deadline or within a certain time period:

Provision (Seattle Municipal Code unless otherwise stated)	Description
3.70.100	Ethics Code violations
4.04.250	Civil Service appeals
4.20.225/4.20.860/4.20.870	Compensation and working conditions generally
4.20.865	Whistleblower retaliation complaints
5.40.028/5.40.085	Admission tax exemptions
5.55.140/5.55.150	Business and Occupation and other tax assessments
5.55.230 6.02.080/6.02.285/6.02.290 6.10.120/6.10.130 6.202.240/6.202.270/6.202.320 6.208.020 6.214.320 6.295.160/6.295.180 6.500	License denials, suspensions, and revocations
5.65.160/5.65.170/5.65.230	Income tax on high-income residents
5.72.110	Multifamily housing property tax exemption
5.72.110 5.73.100	Property tax exemption elimination
5.73.110	2004 multifamily housing property tax exemption
6.42.080	Panorams and peepshows
6.202.290	Bond claims
6.270	Adult entertainment
6.295.180	All-ages dances and venues
6.310.635/6.310.735	For-hire vehicles and drivers
6.315.430	Horse-drawn carriage licenses
6.410.210	Refrigeration systems
6.420.210	Steam engineers and boiler firemen
6.430.210	Gas piping

6.500.147/6.500.150/6.500.170	Marijuana business license citations
6.600.120	Short-term rentals
7.12.090	Unit pricing
7.20.080/7.20.090/7.20.100	Floating home moorages and review of fees
7.24.130	Rental agreements
7.25.050	Third party utility billing complaints
7.26.070	Refund anticipation loan regulation
9.25.036	Determinations of viciousness/order of humane disposal
9.25.120	Animal licenses
10.01.220	Health code permit actions
10.07.050	Graffiti nuisances
10.52.031/10.52.032/10.52.033/10.52.034/10.52.035/10.52.036	Weed and vegetation citations
11.16.317	Restricted parking zone appeals
14.04.150/14.04.170/14.04.180/14.04.185	Employment discrimination complaints
14.06.040/14.06.110/14.06.120/14.06.130/14.06.140	Unfair public accommodations practices
14.07.040	All-gender single-occupant restrooms requirements
14.08.170/14.08.180/14.08.200	Fair housing
14.09.085/14.09.090	Use of criminal records in housing
14.10.120/14.10.130/14.10.140/14.10.150	Fair contracting practices
14.16.050/14.16.070/14.16.085/14.16.090/14.16.100/14.16.105	Paid sick/safe leave appeals
14.17.045/14.17.060/14.17.065/14.17.075/14.17.080	Fair chance employment appeals
14.19.050/14.19.070/14.19.085/14.19.090/14.19.100/14.19.105	Minimum wage appeals
14.20.030/14.20.050/14.20.065/14.20.070/14.20.080/14.20.085	Wage theft appeals
14.21.050	Use of conversion therapy on minors
14.22.065/14.22.085/14.22.100/14.22.105/14.22.115/14.22.120	Secure scheduling
14.23.095/14.23.100/14.23.105/14.23.115/14.23.120	Domestic workers
14.26.150/14.26.170/14.26.180/14.26.210/14.26.220	Protecting hotel employees from violent or harassing conduct

14.27.150/14.27.170/14.27.180/14.27.210/14.27.220	Protecting hotel employees from injury
14.28.150/14.28.170/14.28.180/14.28.210/14.28.220	Improving access to medical care for hotel employees
14.29.150/14.29.170/14.29.180/14.29.210/14.29.220	Hotel employees job retention
14.30.150	Commuter benefit appeals
15.90	Street use appeals
15.91.006	Seattle Department of Transportation citation appeals
20.04.090	Local Improvement District assessment rolls
20.84.225/20.84.640	Relocation assistance when City action causes displacement
21.08.350/21.08.360	Corrosion prevention
21.43.090	Infectious waste management
21.60.120	Cable franchise termination
22.206.217	Habitable building standards variances
22.208.050	Housing and building maintenance code violations
22.210.100/22.210.110/22.210.120/22.210.150/22.210.160	Tenant relocation assistance eligibility determinations
22.214.045	Denial or revocation of rental housing registration
22.220.140	Downtown housing maintenance: Director's order appeals
22.800.040	Stormwater, grading, and drainage exceptions: Director's order appeals
22.920.155	Energy benchmarking appeals
23.34	Rezone applications
23.47A.004	Land use regulations - Commercial
23.49.030	Adult cabarets
23.50.012	Land use regulations - Industrial
23.58B.030	Land use regulations - Affordable housing impact mitigation program for commercial development

23.58C.035	Land use regulations - Mandatory housing affordability for residential development
23.60A.064/23.60A.202/23.60A.203/23.60A.204/23.60A.214	Land use regulations - Seattle Shoreline Master Program
23.61.016	Land use regulations - Station Area Overlay District
23.66.030	Landmarks and Special Districts Certificates of Approval - Application, review, and appeals
23.69.030/23.69.032	Major Institution Master Plans
23.75.085/23.75.120	Land use regulations - Master Planned Communities
23.76.005/23.76.006/23.76.022	Master Use Permit (Type II) decisions
23.76.024/23.76.054	Subdivisions (Type III) decisions
23.76.034	Stop work orders
23.76.036/23.76.052/23.76.054	Council conditional uses
23.76.058	Major amendment to Property Use and Development Agreement
23.78.014	School reuse/School Use Advisory Committee within Master Use Permit decision
23.79.012	School development standard departures within Master Use Permit decision
23.88.020	Land Use Code interpretations
23.91.006/23.91.010/23.91.012	Land Use Code citations
25.02.080	Commute Trip Reduction appeals
25.05.680	Environmental determinations
25.08.590/25.08.610/25.08.655	Noise Code variances
25.08.900/25.08.910/25.08.920/25.08.930/25.08.940/25.08.950	Noise Code citations
25.09.160/25.09.260/25.09.280/25.09.300	Environmentally Critical Areas reasonable variance, conditional use, and reasonable use exception
25.10.540	Radiofrequency radiation ordinance violations
25.12.530/25.12.535/25.12.540/25.12.560/25.12.570/25.12.610	Landmarks preservation - Controls and incentives

25.12.740/25.12.750/25.12.760	Landmarks preservation - Alterations or significant changes
25.12.840/25.12.845/25.12.890	Landmarks preservation - Service of notices, interpretations, and conformance with general development
25.16.110/25.16.115	Ballard Avenue Landmark District
25.20.110/25.20.115	Columbia City Landmark District
25.21.110/25.21.130/25.21.135	Fort Lawton Landmark District
25.22.110/25.22.130/25.22.135	Harvard-Belmont Landmark District
25.24.080/25.24.085	Pike Place Market Historical District
25.28.280/25.28.300/25.28.310	Pioneer Square Historical District
25.30.090/25.30.110/25.30.120	Sand Point Naval Air Station Landmark District
Seattle Fire Code 109.4.5	Fire Code violation mitigation hearings

Section 3. This ordinance does not supersede any deadline established by: the Seattle Municipal Code, including any code adopted or amended by Title 22, for filing an appeal; or the Hearing Examiner for any case schedule.

Section 4. Any act consistent with the authority of this ordinance taken after March 22, 2020 and prior to its effective date is ratified and confirmed.

Section 5. This ordinance shall take effect and be in force 30 days after its approval by the Mayor, but if not approved and returned by the Mayor within ten days after presentation, it shall take effect as provided by Seattle Municipal Code Section 1.04.020.

Passed by the City Council the _____ day of _____, 2020, and signed by me in open session in authentication of its passage this _____ day of _____, 2020.

President _____ of the City Council

Approved by me this _____ day of _____, 2020.

Jenny A. Durkan, Mayor

Filed by me this _____ day of _____, 2020.

Monica Martinez Simmons, City Clerk

(Seal)

SUMMARY and FISCAL NOTE*

Department:	Dept. Contact/Phone:	CBO Contact/Phone:
Legislative	Amy Gore/x69107	

** Note that the Summary and Fiscal Note describes the version of the bill or resolution as introduced; final legislation including amendments may not be fully described.*

1. BILL SUMMARY

Legislation Title: AN ORDINANCE relating to the Office of the Hearing Examiner; temporarily suspending deadlines imposed by the Seattle Municipal Code for the duties of the Hearing Examiner; temporarily superseding several sections of the Seattle Municipal Code that impose deadlines on the actions of the Hearing Examiner; and ratifying and confirming certain prior acts.

Summary and background of the Legislation: This legislation suspends deadlines imposed by the Seattle Municipal Code for the duties of the Hearing Examiner until the termination of the Civil Emergency related to the COVID-19 pandemic.

2. CAPITAL IMPROVEMENT PROGRAM

Does this legislation create, fund, or amend a CIP Project? ___ Yes ___ **X** ___ No

If yes, please fill out the table below and attach a new (if creating a project) or marked-up (if amending) CIP Page to the Council Bill. Please include the spending plan as part of the attached CIP Page. If no, please delete the table.

Project Name:	Project I.D.:	Project Location:	Start Date:	End Date:	Total Project Cost Through 2025:

3. SUMMARY OF FINANCIAL IMPLICATIONS

Does this legislation amend the Adopted Budget? ___ Yes ___ **X** ___ No

If there are no changes to appropriations, revenues, or positions, please delete the table below.

Appropriation change (\$):	General Fund \$		Other \$	
	2020	2021	2020	2021
Estimated revenue change (\$):	Revenue to General Fund		Revenue to Other Funds	
	2020	2021	2020	2021
Positions affected:	No. of Positions		Total FTE Change	
	2020	2021	2020	2021

Does the legislation have other financial impacts to the City of Seattle that are not reflected in the above, including direct or indirect, short-term or long-term costs?

This legislation does not have financial impacts to the City of Seattle.

Is there financial cost or other impacts of *not* implementing the legislation?

Estimate the costs to the City of not implementing the legislation, including estimated costs to maintain or expand an existing facility or the cost avoidance due to replacement of an existing facility, potential conflicts with regulatory requirements, or other potential costs or consequences.

No.

If there are no changes to appropriations, revenues, or positions, please delete sections 3.a., 3.b., and 3.c. and answer the questions in Section 4.

3.a. Appropriations

This legislation adds, changes, or deletes appropriations.

If this box is checked, please complete this section. If this box is not checked, please proceed to Revenues/Reimbursements.

Fund Name and number	Dept	Budget Control Level Name/#*	2020 Appropriation Change	2021 Estimated Appropriation Change
TOTAL				

**See budget book to obtain the appropriate Budget Control Level for your department.*

This table should reflect appropriations that are a direct result of this legislation. In the event that the project/programs associated with this ordinance had, or will have, appropriations in other legislation please provide details in the Appropriation Notes section below. If the appropriation is not completely supported by revenue/reimbursements listed below, please identify the funding source (e.g. available fund balance) to cover this appropriation in the notes section. Also indicate if the legislation changes appropriations one-time, ongoing, or both.

Is this change one-time or ongoing?

Please explain any complicated scenarios – e.g. three-year funding agreement but not permanent ongoing.

Appropriations Notes:

3.b. Revenues/Reimbursements

This legislation adds, changes, or deletes revenues or reimbursements.

If this box is checked, please complete this section. If this box is not checked, please proceed to Positions.

Anticipated Revenue/Reimbursement Resulting from this Legislation:

Fund Name and Number	Dept	Revenue Source	2020 Revenue	2021 Estimated Revenue
TOTAL				

This table should reflect revenues/reimbursements that are a direct result of this legislation. In the event that the issues/projects associated with this ordinance/resolution have revenues or reimbursements that were, or will be, received because of previous or future legislation or budget actions, please provide details in the Notes section below. Do the revenue sources have match requirements? If so, what are they?

Is this change one-time or ongoing?

Please explain any complicated scenarios – e.g. three-year funding agreement but not permanent ongoing.

Revenue/Reimbursement Notes:

3.c. Positions

 This legislation adds, changes, or deletes positions.
 If this box is checked, please complete this section. If this box is not checked, please proceed to Other Implications.

Total Regular Positions Created, Modified, or Abrogated through this Legislation, Including FTE Impact:

Position # for Existing Positions	Position Title & Department*	Fund Name & #	Program & BCL	PT/FT	2020 Positions	2020 FTE	Does it sunset? (If yes, explain below in Position Notes)
TOTAL							

* List each position separately

This table should only reflect the actual number of positions created by this legislation. In the event that positions have been, or will be, created as a result of previous or future legislation or budget actions, please provide details in the Notes section below.

Position Notes:

4. OTHER IMPLICATIONS

a. Does this legislation affect any departments besides the originating department?

If so, please list the affected department(s) and the nature of the impact (financial, operational, etc.).

Yes, the Office of Hearing Examiner hears appeals related to a number of departments, including Seattle Department of Construction and Inspections, Seattle Fire Department, Finance and Administrative Services, etc. It is possible that the resolution of appeals related to these departments may be delayed due to this legislation and hearings being delayed.

b. Is a public hearing required for this legislation?

If yes, what public hearing(s) have been held to date, and/or what public hearing(s) are planned/required in the future?

No.

c. Does this legislation require landlords or sellers of real property to provide information regarding the property to a buyer or tenant?

If yes, please describe the measures taken to comply with RCW 64.06.080.

No.

d. Is publication of notice with *The Daily Journal of Commerce* and/or *The Seattle Times* required for this legislation?

For example, legislation related to sale of surplus property, condemnation, or certain capital projects with private partners may require publication of notice. If you aren't sure, please check with your lawyer. If publication of notice is required, describe any steps taken to comply with that requirement.

No.

e. Does this legislation affect a piece of property?

If yes, and if a map or other visual representation of the property is not already included as an exhibit or attachment to the legislation itself, then you must include a map and/or other visual representation of the property and its location as an attachment to the fiscal note. Place a note on the map attached to the fiscal note that indicates the map is intended for illustrative or informational purposes only and is not intended to modify anything in the legislation.

No.

f. Please describe any perceived implication for the principles of the Race and Social Justice Initiative. Does this legislation impact vulnerable or historically disadvantaged communities? What is the Language Access plan for any communications to the public?

If yes, please explain how this legislation may impact vulnerable or historically disadvantaged communities. Using the racial equity toolkit is one way to help determine the legislation's impact on certain communities. If any aspect of the legislation involves communication or outreach to the public, please describe the plan for communicating with non-English speakers.

There are no perceived implications for the principles of the Race and Social Justice Initiative.

g. If this legislation includes a new initiative or a major programmatic expansion: What are the specific long-term and measurable goal(s) of the program? How will this legislation help achieve the program's desired goal(s).

This answer should highlight measurable outputs and outcomes.

Not Applicable.

List attachments/exhibits below:

April 8, 2020

MEMORANDUM

To: Seattle City Council
From: Amy Gore, Analyst
Subject: Council Bill 119770 - Suspension of Hearing Examiner Deadlines

On April 13, 2020, the City Council will discuss and possibly vote on [Council Bill \(CB\) 119770](#), which would temporarily suspend deadlines required by the Seattle Municipal Code (SMC) for the Office of Hearing Examiner due to the COVID-19 emergency. This memorandum provides background on the Office of the Hearing Examiner, summarizes the proposed bill and identifies policy options for Council's consideration.

Background

The Office of Hearing Examiner is an independent office which reviews the decisions and actions of departments to ensure those decisions are consistent with the rules and regulations of the City. In addition, the Office makes initial decisions in some cases, like subdivision applications, and provides recommendations to City Council on some land use decisions, like rezones, conditional uses or major institution master plans.

The Office of Hearing Examiner is granted authority by the SMC for over 75 jurisdictions. (See Attachment 1 for recent cases by topic and Attachment 2 for all jurisdictions of the Hearing Examiner). The majority of cases are reviews of citations issued by the Seattle Department of Construction and Inspection (SDCI) and the Seattle Department of Transportation (SDOT).

COVID-19 Response

In response to direction from the Governor and Mayor, on March 16, 2020, Hearing Examiner Vancil published an [Emergency Rule](#) entitled "Temporary Operating Rules During COVID-19", effective for 60 days, which included the following:

1. closed the Office of the Hearing Examiner to the public,
2. amended rules to require remote hearings,
3. allowed parties to file documents electronically,
4. suspended payment of fees in person, and
5. allowed the late filing of fees when the office closure impeded payment.

On March 20, 2020, Councilmembers received a memo from the Hearing Examiner, detailing the Office's response to the stay at home orders. As noted in the memo, the Hearing Examiner has moved to remote hearings and is able to conduct most of the business of the office via remote technology. However, there are some instances where the limitations of remote

technology could infringe on due process rights and make it difficult to preserve records that meet legal standards required of the Office.

CB 119770

Council Bill 119770 suspends SMC-imposed deadlines on Hearing Examiner actions during the civil emergency declared on March 3, 2020 by Mayor Jenny Durkan and ratified and confirmed by City Council on March 5, 2020 ([Resolution 31937](#)). The suspension of deadlines will automatically end with the termination of the civil emergency. The bill does not suspend deadlines for City Departments, appellants, or other participants in cases before the Hearing Examiner.

The bill includes a ratify and confirm clause, which allows the Hearing Examiner to take actions consistent with the intent of the bill between the date of passage and the effective date.

The bill reflects Council's intention that the Hearing Examiner will continue to conduct the business of the office where possible while still meeting the requirements of the Governor's [Stay at Home, Stay Healthy](#) order and the legal requirements of fair and accessible hearings.

Waterfront LID Levy Assessment

The Office of Hearing Examiner was directed by the City Council to conduct the hearing for the final assessment roll for the Waterfront Local Improvement District (LID). These hearings are not subject to code-required deadlines and are therefore not impacted by this legislation. If the schedule is not modified (e.g. for COVID-19 related reasons or failure of remote hearing technology) then the Hearing Examiner expects the record of the hearing to close the second week of May, and he would be attempting to complete his recommendation to Council on the final assessment roll two to three weeks after the close of record.

Issue Identification

Central Staff identified the following issues for council consideration.

1. Period of Applicability

The proposed bill is in effect until the repeal of the Civil Emergency declared on March 3, 2020. The Council could choose to set a specific date instead. However, if the stay home order is still in place on that date, Council may need to pass additional legislation extending the suspension of deadlines.

2. Additional Code-Imposed Deadlines

The current bill suspends the deadlines imposed on the Office of Hearing Examiner in setting hearing dates, filing decisions and other Office responsibilities. It does not suspend deadlines for City departments or for persons who are filing appeals of City decisions or other actions of

appellants or parties of the hearing. Council may want to consider examining other deadlines. This would require a new bill.

Attachments:

1. Hearing Examiner Cases by Topic 2014 to 2019
2. Hearing Examiner Jurisdictions

cc: Kirstan Arestad, Executive Director
Aly Pennucci, Supervising Analyst

Attachment 1 - Hearing Examiner Cases by Topic 2014 to 2019

	2014	2015	2016	2017	2018	2019
Cases without Citations						
B & O Tax Appeals	4	6	2	1	8	9
Council Land Use Actions	0	3	7	6	3	6
Dangerous Animals	2	0	3	1	0	1
Discrimination	1	7	20	10	4	2
Energy Benchmarking Appeals	16	0	0	3	0	0
Floating Homes	0	0	1	2	3	2
Grading and Drainage	1	0	0	0	0	0
Health Codes	0	1	0	2	9	2
Housing and Building Unfit for Habitat	0	0	0	0	0	1
Labor Standards	0	0	0	0	1	4
Land Use Code Interpretations	3	4	7	3	11	2
Landmarks - Special Review Districts	1	7	3	2	2	0
Licensing Appeals	2	3	3	8	8	3
Master Use Permits	23	33	25	37	31	32
Public Nuisance	2	0	0	0	0	0
Public Works Relocation	0	0	0	1	0	0
School Development Departure	0	0	0	0	1	0
SEPA-Only Appeals (Non MUP)	3	10	8	14	14	6
Tenant Relocation Assistance Eligibility	6	13	17	10	10	13
Utility Service Appeals-3rd Party Billing	5	3	3	13	7	3
Total Cases without Citations	69	90	99	113	112	86
Cases with Citations						
Land Use Citation Enforcement Actions	317	364	403	340	195	132
SDOT Citation Enforcement Actions	94	145	273	348	402	404
Marijuana Citation Enforcement Actions	0	16	32	29	11	2
Total Cases with Citations	411	525	708	717	608	538
Grand Total	480	615	807	830	720	624

Source: [Office of Hearing Examiner 2019 Annual Report](#)

Attachment 2 - Hearing Examiner Jurisdictions

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Land Use & Environmental [Administered by Department of Construction and Inspections]

Appeals:

- Downtown Housing Maintenance (SMC 22.220.140)
- Denial or Revocation of Rental Housing Registration (SMC 22.214.045)
- Environmental Determinations (SMC 25.05.680)[Admin. by any City dept. as lead agency]
- Environmentally Critical Areas:
 - Conditional Use (SMC 25.09.260)
 - Reasonable Use Exception (SMC 25.09.300)
 - Variance (SMC 25.09.160.C, 25.09.280)
- Habitable Building Standards Variances (SMC 22.206.217)
- Housing & Building Maintenance Code Violations (SMC 22.208.050)
- Land Use Code Citations (SMC 23.91.006, 23.91.010, 23.91.012)
- Land Use Code Interpretations (SMC 23.88.020)
- Land Use Regulations (SMC 23.47A.004)
- Adult Cabarets (SMC 23.49.030)
- Land Use Regulations – Industrial (SMC23.50.012)
- Land use Regulations – Affordable Housing Impact Mitigation Program for Commercial Development – (SMC 23.58B.030)
- Land Use Regulations – Mandatory Housing Affordability for Residential Development (SMC 23.58C.035)
- Land Use Regulations – Seattle Shoreline Master Program Regulations (SMC 23.60A.064, 23.60A.202, 23.60A.203, 23.60A.204, 23.60A.214)
- Land Use Regulations – Station Area Overlay District (SMC 23.61.016)

- Land Use Regulations – Master Planned Communities (SMC 23.75.085, 23.75.120)
- Master Use Permit [Type II] decisions (SMC 23.76.06, SMC 23.76.022):
 - Administrative Conditional Uses
 - Consistency with Planned Action Ordinance and EIS
 - Design Review
 - Downtown Planned Community Developments
 - Establishing Light Rail Transit Facilities
 - Establishing Monorail Transit Facilities
 - Major Phased Developments
 - Short Subdivisions
 - Special Exceptions
 - Temporary Uses
 - Variances
- Noise Code Variances (SMC 25.08.590, 25.08.610, SMC 25.08.655)
- Noise Code Citations (SMC 25.08.900, 25.08.910, 25.08.920, 25.08.930, 25.08.940, 25.08.950)
- Pioneer Square Minimum Maintenance Violations (SMC 25.28.280, 25.28.300, 25,28.310)
- Relocation Assistance: (City action causes displacement) (SMC 20.84.225, SMC 20.84.640)
- Stop Work Orders (SMC 23.76.034)
- Stormwater, Grading & Drainage exceptions (SMC 22.800.040)
- Tenant Relocation Assistance Eligibility Determinations (SMC 22.210.100, 22.210.110, 22.210.120, 22.210.150, 22.210.160)
- Weed and Vegetation Citations (SMC 10.52.031, 10.52.032, 10.52.034, 10.52.035, 10.52.034, 10.52.036) [Admin. by DPD]

Land use decisions on Type III applications:

- Subdivisions (SMC 23.76.024 and SMC 23.22.054)

Recommendations to City Council on Type IV applications (SMC 23.76.036, SMC 23.76.052, SMC 23.76.054):

- Council Conditional Uses
- Major Amendment to Property Use and Development Agreement (SMC 23.76.058)
- Major Institution Master Plans (SMC 23.69.030)
- Public Facilities (SMC 23.69.032)
- Rezone Applications (SMC 23.34)

School Reuse & Departures [Administered by Department of Neighborhoods]

- School Development Standard Departures (SMC 23.79.012) within MUP decision
- School Reuse/SUAC (SMC 23.78.014) within MUP decision

Civil Rights [Administered by the Office for Civil Rights]

- Employment Discrimination Complaints (SMC 14.04.150, 14.04.170, 14.04.180, 14.04.185)
- Unfair Public Accommodations Practices (SMC 14.06.040, 14.06.110, 14.06.120, 14.06.130, 14.06.140)
- All-Gender Single-Occupant Restrooms Requirements (SMC 14.07.040)
- Fair Housing (SMC 14.08.170, 14.08.180, 14.08.200)
- Use of Criminal Records in Housing (SMC 14.09.085, 14.09.090,
- Fair Contracting Practices (SMC 14.10.120, 14.10.130, 14.10.140, 14.10.150)
- Paid Sick/Safe Leave Appeals (SMC 14.16.050, 14.16.070, 14.16.085, 14.16.090, 14.16.100, 14.16.105)
- Fair Chance Employment Appeals (SMC 14.17.045, 14.17.060, 14.17.065, 14.17.075, 14.17.080)
- Minimum Wage Appeals (SMC 14.19.050, 14.19.070, 14.19.085, 14.19.090, 14.19.100, 14.19.105)
- Wage Theft Appeals (SMC 14.20.030, 14.20.050, 14.20.065, 14.20.070, 14.20.080, 14.20.085)
- The Use of Conversion Therapy on Minors (SMC 14.21.050)
- Secure Scheduling (SMC 14.22.065, 14.22.085, 14.22.100, 14.22.105, 14.22.115, 14.22.120)
- Domestic Workers (SMC 14.23.095, 14.23.095, 14.23.100, 14.23.105, 14.23.115, 14.23.120)
- Protecting Hotel Employees from Violent or Harassing Conduct (SMC 14.26.150, 14.26.170, 14.26.180, 14.26.210, 14.26.220)
- Protecting Hotel Employees from Injury (SMC 14.27.150, 14.27.170, 14.27.180, 14.27.190, 14.27.210, 14.27.220)
- Improving Access to Medical Care for Hotel Employees (SMC 14.28.150, 14.28.170, 14.28.180, 14.28.210, 14.28.220)
- Hotel Employees Job Retention (SMC 14.29.170, 14.29.180, 14.29.190, 14.29.210, 14.29.220)

Landmarks & Special Districts [Administered by the Dept. of Neighborhoods]

- Certificates of Approval for Designated Landmarks (SMC 25.12.740)
- Factors to be considered by Board or Hearing Examiner (SMC 25.12.750)
- Hearing Examiner procedure (SMC 25.12.760)
- Landmark Controls & Incentives (SMC 25.12.530) [Recommendations to City Council]
- Owner’s objections to Board’s recommendation (SMC 25.12.535)
- Scheduling of hearing (SMC 25.12.540)
- Hearing Examiner procedure (SMC 25.12.560)
- Basis for Hearing Examiner’s recommendations. (SMC 25.12.570)
- Hearing Examiner recommendations – Referral to Council (SMC 25.12.610)
- Service of notices (SMC 25.12.840)
- Landmarks Code Interpretations (SMC 25.12.845)
- Conformance with general development (SMC 25.12.980)
- Special Review Districts’ Certificate of Approval and Code Interpretations
 - Certificate of Approval – Application, review and appeals (23.66.030)
 - Ballard Avenue Landmark District (SMC 25.16.110 & SMC 25.16.115)
 - Columbia City Landmark District (SMC 25.20.110 & SMC 25.20.115)
 - Fort Lawton Landmark District (SMC 25.21.110, 25.21.130 & 25.21.135)
 - Harvard Belmont Landmark District (SMC 25.21.110, 25.22.130 & SMC 25.22.135)
 - International District (25.24.080 & 25.24.085)
 - Pike Place Market Historical District (SMC 25.24.080 & SMC 25.24.085)
 - Pioneer Square Historical District (SMC 25.28.280, 25.28.300, 25.28.310)
 - Sand Point Naval Air Station Landmark District (SMC 25.30.090, 25.30.110, 25.30.120)

Health & Public Safety Code Violations

- Graffiti Nuisance Violations (SMC 10.07.050) [Administered by Seattle Public Utilities]
- Health Code Permit Actions (SMC 10.01.220) [Admin. by Seattle-King County Public Health]
- Infectious Waste Management Ordinance Violations (SMC 21|43|090) [Admin. by Seattle-King County Public Health]
- Public Nuisance Abatements (SMC 10.09.100) [Administered by Seattle Police Department]
- Frozen Dairy Food Products (SMC 10.18.140) [Administered by Seattle-King County Public Health]
- Noise Variance (SMC25.08.610)

- Radiofrequency Radiation Ordinance Violations (SMC 25.10.540) [Admin. by Seattle-King County Public Health]
- Corrosion Prevention (SMC21.08.350, 21.08.360) [Admin. By Seattle-King County Public Health]

City Taxes & Licenses [Admin. by Financial and Admin. Serv., Revenue & Consumer Affairs]

- Admission Tax Exemptions (SMC 5.40.028, SMC 5.40.085)
- All Ages Dance and Venues (SMC 6.295.180)
- Bond Claims (SMC 6.202.290)
- Business and Occupation and other Tax Assessments (SMC 5.55.140, 5.55.150, 5.55.230)
- Income Tax on High-Income residents (SMC 5.65.160, 5.65.170, 5.65.230)
- Multifamily Housing Property Tax Exemption (SMC 5.72.110)
- 2004 Multifamily Housing Property Tax Exemption Program (SMC 5.73.110)
- Horse Drawn Carriage Licenses (SMC 6.315.430)
- License Denials, Suspensions & revocations (SMC 5.55.230, SMC 6.02.080, SMC 6.02.285, SMC 6.214.320, SMC 6.02.290, SMC 6.202.240, SMC 6.202.270, Chap. 6.500 SMC, SMC 6.10.120, SMC 6.10.130, 6.208.020, 6.214.320, 6.295.160, 6.295.180)
- Animal Control:
 - Animal License Denials (SMC 9.25.120)
 - Determinations of Viciousness/Order of Humane Disposal (SMC 9.25.036)
- Adult Entertainment (SMC 6.270)
- For-Hire Vehicles & Drivers (SMC 6.310.635, 6.310.735)
- Gas Piping (SMC 6.430.210)
- Panorama and Peepshows (SMC 6.42.080)
- Refrigeration Systems (SMC 6.410.210)
- Steam Engineers and Boiler Fireman (SMC 6.420.210)
- Unit Pricing (SMC 7.12.090)
- Marijuana Business License Citations (SMC 6.500.147, 6.500.150, 6.500.170)
- Short-Term Rentals 6.600.120)

Cable Communications – [Administered by the Office of Cable Communications]

- Franchise Termination (SMC 21.60.120)

Miscellaneous Jurisdictions

- Civil Service Appeals (SMC 4.04.250) [Delegation from Civil Service Commission]
- Commuter Benefit (SMC 14.30.150)
- Energy Benchmarking Appeals (SMC 22.920.155) [Admin. by Office of Sustainability and Environment]
- Ethics Code Violations (SMC 3.70.100) [Delegation from Ethics & Elections Commission]
- Improvement District Assessment Appeals as provided by Ordinance
- LID Assessment Rolls (SMC 20.04.090) [Admin. by SDOT]
- Rental Agreement (7.24.130) [admin. By DCI]
- Restricted Parking Zone Appeal (SMC 11.16.317) [Admin. by SDOT]
- Review of Floating Home Moorage Fees (SMC 7.20.080, SMC 7.20.090, SMC 7.20.110)
- Property Tax Exemption Elimination (SMC 5.72.110, SMC 5.73.100) [Admin. by Office of Housing]
- SDOT Citation Appeals (SMC 15.91.006) [Admin. by SDOT]
- Street Use Appeals (SMC 15.90) [Admin. by SDOT]
- Third Party Utility Billing Complaints (SMC 7.25.050)
- Whistleblower Retaliation Complaints (SMC 4.20.865) [Filed by the Ethics and Elections Commission]
- Compensation and Working Conditions Generally (SMC 4.20.225, 4.20.860, 4.20.870)
- Documentation of Eligibility for certain uses of Sick Leave and Funeral Leave (SMC 4.30.865)
- Floating Home Moorages (SMC 7.20.080, 7.20.090, 7.20.100, 7.20.110)
- Refund Anticipation Loan Regulation (SMC 7.26.070)