

2018 Seattle City Council Green Sheet

Ready for Notebook

Tab	Action	Option	Version
139	2	B	2

Budget Action Title: Add \$75,000 GSF and add a 0.5 FTE term limited position in SDCI to develop an enhanced Vacant Building Monitoring Program.

Ongoing: No

Has CIP Amendment: No Has Budget Proviso: No

Primary Sponsor: Herbold, Lisa

Councilmembers: Johnson; O'Brien

Staff Analyst: Aly Pennucci

Council Bill or Resolution:

Date		Total	SB	KH	LG	BH	LH	RJ	DJ	MO	KS
	Yes										
	No										
	Abstain										
	Absent										

Summary of Dollar Effect

See the following pages for detailed technical information

	2017 Increase (Decrease)	2018 Increase (Decrease)
General Subfund		
General Subfund Revenues	\$0	\$0
General Subfund Expenditures	\$0	\$75,000
Net Balance Effect	\$0	(\$75,000)
Other Funds		
Planning and Development Fund (15700)		
Revenues	\$0	\$75,000
Expenditures	\$0	\$75,000
Net Balance Effect	\$0	\$0
Total Budget Balance Effect	\$0	(\$75,000)

Budget Action description:

This green sheet would add \$75,000 GSF to the Seattle Department of Construction and Inspections (SDCI) for a term limited, 0.5 FTE Senior Planning and Development Specialist position in the Code Development group,

<i>Tab</i>	<i>Action</i>	<i>Option</i>	<i>Version</i>
139	2	B	2

that would sunset in December 2018. This position would develop an enhanced Vacant Building Monitoring (VBM) Program. Specifically, this position would:

- lead the research and policy development process,
- coordinate with other City agencies and other jurisdictions,
- write and present policy options to the Council,
- write any needed code changes,
- ensure any needed technology changes are put in place for tracking, billing, or other monitoring tasks,
- lead the development of internal procedures and training materials, and
- develop outreach and education materials, ensuring they are translated into key languages and made easily available to immigrant, refugee, and other historically underrepresented communities.

Background:

In [Ordinance 125399](#), the City Council requested the Director of SDCI to submit a report with policy options no later than March 31, 2018, to enhance the VBM Program. In addition to the report with options, the Director was asked to submit by September 25, 2017, a preliminary estimate of start-up costs needed for an enhanced VBM Program. SDCI reported that to fully respond to the Council request by March 31, 2018, SDCI would need one 0.5 FTE funded for one year.

<i>Tab</i>	<i>Action</i>	<i>Option</i>	<i>Version</i>
139	2	B	2

Budget Action Transactions

Budget Action Title: Add \$75,000 GSF and add a 0.5 FTE term limited position in SDCI to develop an enhanced Vacant Building Monitoring Program.

#	Transaction Description	Position Title	Number of Positions	FTE	Dept	BCL or Revenue Source	Summit Code	Fund	Year	Revenue Amount	Expenditure Amount
1	Increase GSF support for a term limited position in code development				FG	Planning and Development Fund	Q5971570	00100	2018		\$75,000
2	Increase revenue from GSF for a term limited position in code development				SDCI	General Subfund Support	587001	15700	2018	\$75,000	
3	Increase appropriation and add term limited position in code development	Plng&Dev Spec,Sr - PT	1	0.5	SDCI	Code Compliance	U2400	15700	2018		\$75,000