



City of Seattle Boards & Commissions Notice of Appointment

Appointee Name: <i>Montana Houston</i>		
Board/Commission Name: <i>Pioneer Square Preservation Board</i>		Position Title: <i>Get Engaged Member</i>
☐ Appointment OR ☒ Reappointment		City Council Confirmation required? ☒ Yes ☐ No
Appointing Authority: ☐ City Council ☒ Mayor ☐ Other: <i>Fill in appointing authority</i>		Term of Position: * 9/1/2025 to 8/31/2026 ☐ Serving remaining term of a vacant position
Residential Neighborhood: <i>Rainier Beach</i>	Zip Code: <i>98118</i>	Contact Phone No.: [REDACTED]
Background: <i>Born and raised in Seattle, Montana Houston is honored to serve on the Pioneer Square Preservation District Board. Her passion for preserving Seattle's history began during a Seattle Underground Tour and grew through her experiences as a community advocate. A graduate of the University of Southern California with a degree in Pre-Law, she brings a blend of legal expertise and leadership to her work. As a previous Seattle Renters' Commissioner and current founder of rYOUminate (an edu-tech platform for diverse 18 to 30-year-olds), she uplifts underserved communities and promotes inclusion. She is excited to help preserve Pioneer Square's rich legacy while celebrating Seattle's diverse cultures.</i>		
Authorizing Signature (original signature):  Date Signed (appointed): July 18th, 2025		Appointing Signatory: <i>Bruce A. Harrell</i> <i>Mayor of Seattle</i>

*Term begin and end date is fixed and tied to the position and not the appointment date.

MONTANA HOUSTON

EDUCATION

Aug. 2016 – May 2020	University of Southern California (USC) , Los Angeles, CA	GPA: 3.83 / 4.00
	<i>Bachelor of Arts, Non-Governmental Organizations and Social Change (Pre-Law)</i>	Magna Cum Laude
	<i>Minor in East Asian Languages and Cultures (Japanese)</i>	
	<i>Honors and Awards: Dean's List (Aug 2016 - May 2020), Renaissance Scholar (2020), Levan Humanities Scholar (2020), Warren Bennis Leadership Scholar (2020)</i>	

PROFESSIONAL EXPERIENCE

July 2022 – Present	Dropbox , San Francisco, CA	<i>Senior Commercial Legal Analyst</i>
Aug. 2020 – July 2022		<i>Commercial Legal Analyst</i>
	· Negotiates and drafts contracts, including NDAs, SOWs, and SaaS Agreements; to date, have executed 547 deals with total value of \$105,099,687.00, 4.2% of its annual revenue. · Invented time-saving process for team of 18 by creating a review guide for event and hotel contracts, reduced negotiating time by 85% and contract influx by 92%. · Transformed new-hire training from manual discussions to on-demand videos to reduce onboarding duration, successfully created 5 videos and onboarded 4 new employees, saved 72 training hours. · Chairs 27 cross-functional initiatives, including Software as a Service agreement playbook, Insurance terms review, and influencer agreement template, informs tasks for team of 18.	
May 2019 – Aug. 2019	Discover Financial Services , Riverwoods, IL	<i>Legal Department Intern</i>
	· Conducted cross-merchandising analysis on 6 competitors' travel rewards cards by consolidating trigger disclosures against Miles Card via Excel Document and presented information to stakeholders · Analyzed loss payee terms to discern corporate claim to abandoned property and compiled findings into 50 state survey in Excel sheet, yielding a widely used department resource	
May 2017 – Aug. 2017	Goodwill Job Training & Education Center , Seattle, WA	<i>Financial Literacy Consulting Intern</i>
	· Initiated a schedule of 10+ financial programs across 3 Goodwill Job Training & Education centers to streamline service offerings to a low income, ESL community of over 17,000 people · Assisted Senior Financial Consultant in teaching personal financial concepts to 5 classes of 40 students	

LEADERSHIP EXPERIENCE AND COMMUNITY SERVICE

· May. 2025 – Present	YMCA x City of Seattle: Pioneer Square Preservation Board Member , advising Mayor on historic land.
· May 2024 – Present	Access Fellows: Community Chair & 2025 Fellow , leader in a highly selective pre-MBA fellowship.
· Mar 2024 – Present	rYOUminate: Founder & CEO , research- and reflection-based media publication for 18 to 30 year-olds.
· Sep. 2021 – Present	Dropbox: Legal Diversity Co-Lead , executed diversity survey of 16 law firms, improved growth by 80%.
· Sep. 2024 – Sep. 2025	Leadership Tomorrow: Participant , Chosen as 1 of 45 Seattle leaders to advocate for local racial equity.
· Mar 2024 – July 2025	Treehouse: Treehouse Ambassador Board & Volunteer , advocates for foster care education services.
· Jan. 2024 – Jan 2025	Forte MBALaunch: Launcher , participant in pre-MBA professional development program for women.
· Jan. 2021 – May 2024	Dropbox: Internal Engagement Chair , planned 13 events for Black History Month for 2k+ employees.
· Feb. 2018 – Mar. 2020	USC: Senior Director of Programming , directed 16 organizations, delegated \$2.4m budget for events.
· Apr 2018 – May 2020	USC: Cohort 3 Scholar , chosen as 1 of 20 scholars for leadership development from 130+ applicant pool.
· Apr 2018 – May 2019	USC: Executive Director , managed \$69k budget and hosted 39 events, and saw 67% rise in recruitment.

ENGAGEMENTS & INTERESTS

Engagements	University of Washington's Foster School of Business Youth Executives of Color Keynote Speaker for 2016 program; two-time YEOC Case Competition winner against 30 teams of 5.
Interests	Managing my book blog; practicing Japanese (adv. proficiency); crocheting blankets; practicing servant leadership; doing aerial yoga.

Pioneer Square Preservation Board

Ten Members: Pursuant to SMC 23.66.110, **all** members subject to City Council confirmation, **3**-year terms except for the Get Engaged which will be a 1-year term per SM C3.51:

- **#** City Council-appointed
- **10** Mayor-appointed
- **#** Other Appointing Authority-appointed (specify):

Roster:

*D	**G	RD	Position No.	Position Title	Name	Term Begin Date	Term End Date	Term #	Appointed By
		2	1.	Property Owner	Vacant	3/2/23	3/1/26		Mayor
6	F	7	2.	Historian	Maureen R. Elenga	3/2/22	3/1/25	2	Mayor
6	M		3.	Property Owner	Henry Watson	3/2/22	3/1/25	1	Mayor
2	F		4.	Get Engaged	Montana Houston	9/1/25	8/31/26	2	Mayor
			5.	At Large	vacant	3/2/22	3/1/25		Mayor
3	M		6.	Architect	Jose Lorenzo-Tores	3/2/21	3/1/24	1	Mayor
			7.	Human Services	vacant	3/2/22	3/1/25	1	Mayor
		2	8.	Attorney	vacant	3/2/23	3/1/26		Mayor
			9.	Retail	vacant	3/2/22	3/1/25	1	Mayor
1	F	N/A	10.	Architect	Sohyun Kim	3/2/22	3/1/25	1	Mayor

SELF-IDENTIFIED DIVERSITY CHART					(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
	Male	Female	Transgender	NB/ O/ U	Asian	Black/ African American	Hispanic/ Latino	American Indian/ Alaska Native	Other	Caucasian/ Non-Hispanic	Pacific Islander	Middle Eastern	Multiracial
Mayor	4	3		1	1	2	1			3			
Council													
Other													
Total	4	3			1	2	1			3			

Key:

- *D** List the corresponding *Diversity Chart* number (1 through 9)
- **G** List *gender*, **M**= Male, **F**= Female, **T**= Transgender, **NB**= Non-Binary **O**= Other **U**= Unknown
- RD** Residential Council District number 1 through 7 or N/A

Diversity information is self-identified and is voluntary.